

FAQs:

How do I submit an Application?

- Scroll to the bottom of the website, and click on “Here” to access the online portal.
- Click “Select” to access the application.
- Click “Apply Online”
- Click “Sign Up” to create an account
- After creating an account, the application form will open to Step 1 of 12.
- All steps must be completed, which includes uploading the required documents.

Will I be able to add more information to my Application?

- The application can be saved and reentered at any time by selecting the “Save/Exit” option. Saving the application will allow the applicant to review, submit additional information, or finish and create a record.
- Once the “Create Record” option is selected, the application is submitted and will be reviewed by the COJ internal team for decisioning.

Should I have all documents before submitting an Application?

Yes. It is best to have all of the documents listed on the checklist before completing the application.

How much funding can I qualify for?

- Applicants can apply for up to \$30,000.
- Each application will be reviewed on a per-project basis.

When is the deadline to apply?

The application opens on March 1, 2023, and will remain open until the funds are exhausted.

Can I reapply if I am denied?

If your application is denied, you can reapply after 30 calendar days have expired from the denial letter date.

Can I submit a paper application?

No. This application can only be submitted online via the portal.

Can I bring my documents to a location?

No. This application can only be submitted online via the portal.

How long before I receive a status update?

The application review process is 90 calendar days.

Will more or corrected documents be requested?

The application is considered final and complete once the applicant has selected “Create a Record.”

Can I appeal a denial decision?

No. You may resubmit an application 30 calendar days from the denial letter date.