



UNPAID STUDENT INTERNSHIP AGREEMENT

The City of Jackson and _____ ("INTERN"), and _____ ("UNIVERSITY/COLLEGE/ORGANIZATION") have agreed to enter into this UNPAID INTERNSHIP AGREEMENT, whereby INTERN shall be provided the opportunity to complete an unpaid internship with the City of Jackson commencing on or about _____ and terminating no later than _____ .

INTERN and UNIVERSITY/COLLEGE/ORGANIZATION acknowledge that any and all performance rendered pursuant to this agreement shall be on an "UNPAID" status. INTERN AND UNIVERSITY/COLLEGE/ORGANIZATION further acknowledge that no benefits whatsoever shall accrue for INTERN's performance, including, but not limited to, salary or hourly pay of any form, medical, dental, vacation, workers' compensation, and/or other benefits as typically provided to employees of the City of Jackson.

INTERN and UNIVERSITY/COLLEGE/ORGANIZATION acknowledge and assumes all responsibility for liability arising from the performance of services under this agreement. INTERN and UNIVERSITY/COLLEGE/ORGANIZATION hereby agree to fully hold harmless and indemnify the City of Jackson and its employees from all liability, loss, damage or payment that may incur as a result of any claims, demands, costs or judgment against the City of Jackson arising out of or related to INTERN'S performance of services under this agreement.

INTERN and UNIVERSITY/COLLEGE/ORGANIZATION acknowledge and agree that all work performed and materials produced by INTERN pursuant to this agreement shall be the sole property of the City of Jackson, and no photo copies



or reproduction are allowed without expressed written permission of the City supervisor.

The City of Jackson, INTERN, and UNIVERSITY/COLLEGE/ORGANIZATION acknowledge that either party may terminate this agreement at any time, with or without cause. INTERN and UNIVERSITY/COLLEGE/ORGANIZATION acknowledge that acceptance of the terms herein includes the potential reliance by the City of Jackson on INTERN maintaining the agreed upon attendance schedule reached between the INTERN and the City of Jackson and INTERN abiding by all rules and regulations of the City of Jackson provided to INTERN.

Toya Martin,
Director of Human Resources, City of Jackson

Student

University/College/Organization Intern Program Coordinator