



# Rental Registration



### **Important Registration Deadlines**

MARCH 30, 2023 Owners with more than one-hundred (100) units.

JUNE 30, 2023 Owners with fifty (50) - ninety-nine (99) units.

**AUGUST 30, 2023** Owners with less than fifty (50) units.



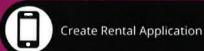
#### **Registration Fee Information**

**Rental Registration Fee** (Inspection Included) \$50.00 Per Unit

**Annual Renewal Fee** \$50.00 Per Unit

Re-inspection Fee (If initial inspection fails) \$100.00 Per Unit







#### **Enforcement & Penalties**

Failure to Register unit by deadline \$500.00 per unit

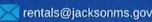
**Unauthorized Occupancy without** Certificate of Compliance \$150.00 per unit



Chapter 26, Article XII Code of Ordiances of the City of Jackson

All rental properties within the City of Jackson must be registered with the Department of Planning & Development's Rental Registration Division.









## **Rental Registration Checklist**

(City of Jackson complies with the 2018 International Property Maintenance code)



All electric outlets must have proper covers.

No holes in the ceiling, floors or wall.

Every bathroom must have operable window or vent

Fire extinguisher in kitchen.

(Expiration will be checked)

Smoke detectors in every livable room.

No visible rodents/ infestations.

Breaker box must be secured & covered.

The exterior grounds of the property must be maintained and clear of debris.

Every livable room must have one working window.

(Keys must be available to tenant if they are secured with bars / windows must be in good condition)

If a window has a screen, then all windows must have screens in workable order.

All exterior entrances to crawlspaces must be secured and covered.

No active plumbing leaks.



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