



**REVISED**

**REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JACKSON, MISSISSIPPI**

**July 18, 2023**

**AGENDA**

**10:00 AM**

**CALL TO ORDER BY THE PRESIDENT**

**INVOCATION**

1. **BISHOP HENRY JOSEPH OF ZION MINISTRIES**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING**

2. **ORDER FINALLY APPROVING THE DEPARTMENT OF REVENUE'S UNIFORM ASSESSMENT SCHEDULE FOR AD VALOREM TAXES ON MOTOR VEHICLES AFTER NO COMPLAINTS WERE FILED, IN WRITING, OBJECTING TO AND PETITIONING TO ANY PORTION OF THE ASSESSMENT SCHEDULE. (ALL WARDS) (MALEMBEKA, LUMUMBA)**

**INTRODUCTIONS**

**PUBLIC COMMENTS**

**CONSENT AGENDA**

3. **NOTE: "ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**
4. **APPROVAL OF THE MAY 23, 2023 REGULAR COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)**
5. **APPROVAL OF THE JUNE 1, 2023 SPECIAL COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)**
6. **APPROVAL OF THE JUNE 22, 2023 SPECIAL COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)**
7. **APPROVAL OF THE JUNE 29, 2023 SPECIAL COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)**

**INTRODUCTION OF ORDINANCES**

8. **ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 3 OF THE JACKSON CODE OF ORDINANCES. (BANKS)**
9. **ORDINANCE AMENDING CHAPTER 86, ARTICLE I, SECTION 86-21 OF THE JACKSON CODE OF ORDINANCES. (GRIZZELL)**

**REGULAR AGENDA**

10. **CLAIMS (MALEMBEKA, LUMUMBA)**
11. **PAYROLL (MALEMBEKA, LUMUMBA)**
12. **ORDER FINALLY APPROVING THE DEPARTMENT OF REVENUE'S UNIFORM ASSESSMENT SCHEDULE FOR AD VALOREM TAXES ON MOTOR VEHICLES AFTER NO COMPLAINTS WERE FILED, IN WRITING, OBJECTING TO AND PETITIONING TO ANY PORTION OF THE ASSESSMENT SCHEDULE. (ALL WARDS) (MALEMBEKA, LUMUMBA)**
13. **ORDER AUTHORIZING THE MAYOR TO ACCEPT AN AWARD MODIFICATION FROM THE STATE OF MISSISSIPPI, DEPARTMENT OF PUBLIC SAFETY, AND DIVISION OF PUBLIC SAFETY PLANNING FOR CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDS (CESF) IN THE AMOUNT OF \$15,000.00 FOR THE JACKSON POLICE DEPARTMENT. (WADE, LUMUMBA)**
14. **ORDER ACCEPTING THE BID OF STRING'S BBQ, LLC, TO PROVIDE FOOD AND CONCESSION SERVICES AT THE PETE BROWN GOLF FACILITY AND GROVE PARK MUNICIPAL GOLF COURSE FOR THE DEPARTMENT OF PARKS AND RECREATION. (HARRIS, LUMUMBA)**
15. **ORDER AUTHORIZING MAYOR TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC. FOR THE PURPOSE OF ADMINISTERING A SUMMER STEAM CAMP DURING THE 2023, 2024, AND 2025 SUMMER. (SCOTT, LUMUMBA)**
16. **ORDER RATIFYING AND AUTHORIZING THE MAYOR TO PROCURE HARDWARE AND SOFTWARE MAINTENANCE AND TRAINING TO SUPPORT THE KRONOS TIMEKEEPING SYSTEM. (REID, LUMUMBA)**
17. **ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF #610 LIMESTONE (BID NO. 75077-050223). (R. LEE, LUMUMBA)**
18. **ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF CLAY AND WASHED GRAVEL (BID NO. 75078- 050223). (R. LEE, LUMUMBA)**
19. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES AGREEMENT WITH CIVILTECH, INC. FOR THE 2024 ARTERIAL STREETS RESURFACING PROGRAM. (R. LEE, LUMUMBA)**
20. **ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ADMINISTER A GRANT WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY TO FUND THE ENVIRONMENTAL SERVICE CENTER (ESC), A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE. (R. LEE,**

**LUMUMBA)**

21. **ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH CANIZARO CAWTHON DAVIS. A PROFESSIONAL ASSOCIATION FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW FIRE STATION 20 BUILDING, CITY PROJECT NO. 15B7003.401. (R. LEE, LUMUMBA)**
22. **ORDER AUTHORIZING THE MAYOR TO TERMINATE THE LEASE AGREEMENT BETWEEN RETRO METRO, LLC AND THE CITY OF JACKSON, MISSISSIPPI AND TO VACATE THE SPACE AT THE METROCENTER MALL ON U.S. HIGHWAY 80. (C. MARTIN, LUMUMBA)**
23. **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH INTEGRATED PEST CONTROL MAINTENANCE FOR COMMERCIAL PEST CONTROL SERVICES TO THE OFFICE OF THE CITY ATTORNEY AND THE OFFICE OF THE CITY PROSECUTOR. (C. MARTIN, LUMUMBA)**
24. **ORDER AUTHORIZING THE MAYOR TO AMEND THE THIRTY-SIX (36) MONTH AGREEMENT WITH THOMSON REUTERS (WESTLAW) TO PROVIDE LEGAL RESEARCH SERVICES TO BE USED BY THE OFFICE OF THE CITY ATTORNEY. (C. MARTIN, LUMUMBA)**
25. **ORDER AUTHORIZING THE MAYOR TO TERMINATE/CANCEL THE LEGAL SERVICES WITH CARROLL WARREN & PARKER, PLLC IN REPRESENTING THE CITY OF JACKSON IN ANNEXATION MATTERS (ALL WARDS). (C. MARTIN, LUMUMBA)**
26. **ORDER REVIEWING AND CONTINUING AUGUST 29, 2022 STATE OF EMERGENCY. (C.MARTIN, LUMUMBA)**
27. **ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY. (JACKSON CITY COUNCIL)**
28. **ORDER AUTHORIZING THE MAYOR TO EXECUTE A FORTY-EIGHT MONTH RENTAL AGREEMENT WITH ADVANTAGE BUSINESS SYSTEMS TO BE USED BY THE OFFICE OF THE CLERK OF COUNCIL. (S.JORDAN, BANKS)**

**DISCUSSION**

29. **DISCUSSION: GROVE PARK (GRIZZELL)**
30. **DISCUSSION: PARKS (LEE)**
31. **DISCUSSION: 911 (LEE)**
32. **DISCUSSION: TELEVISION (CABLE) (STOKES)**
33. **DISCUSSION: PAY RAISES (CITY EMPLOYEES) (STOKES)**
34. **DISCUSSION: REVIEW AND CONTINUATION OF COVID-19 LOCAL EMERGENCY (JACKSON CITY COUNCIL)**
35. **DISCUSSION: GARBAGE RFP (FOOTE)**
36. **DISCUSSION: COVID SPENDING/REIMBURSEMENT (FOOTE)**

**PRESENTATION**

**PROCLAMATION**

**RESOLUTIONS**

**REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS**

37. MONTHLY FINANCIAL REPORTS AS REQUIRED ACCORDING TO SECTION 21-35-13 OF THE MISSISSIPPI CODE ANNOTATED OF 1972.

**ANNOUNCEMENTS**

**ADJOURNMENT**

**AGENDA ITEMS IN COMMITTEE**

2



OFFICE OF THE CLERK  
7/16/23  
A.M. FOWLEY

**ORDER FINALLY APPROVING THE DEPARTMENT OF REVENUE'S UNIFORM ASSESSMENT SCHEDULE FOR AD VALOREM TAXES ON MOTOR VEHICLES AFTER NO COMPLAINTS WERE FILED, IN WRITING, OBJECTING TO AND PETITIONING TO ANY PORTION OF THE ASSESSMENT SCHEDULE. (ALL WARDS)**

**WHEREAS**, the Council of the City of Jackson, Mississippi, approved by order entered at its regular meeting on July 3, 2023, the Department of Revenue's Uniform Assessment Schedule for the assessment, calculation, and collection of ad valorem taxes on motor vehicles for the City of Jackson and the Jackson Municipal Separate School District; and

**WHEREAS**, the Council ordered the Clerk to publish notice to the public, to the effect that the said assessment schedule for motor vehicles had been approved and subject to the right of taxpayers and the public to examine and object to the same, and fixed a date therein, to wit, the 18th day of July 2023, which said the date was no more than fifteen (15) days after the date of the publication thereof, as the date for the hearing of protests and objections to the said assessment schedule and claims for adjustment thereunder; and

**WHEREAS**, the Council further ordered that the notice be published in the Mississippi Link, a newspaper of general circulation in the City of Jackson on July 13, 2023; and

**WHEREAS**, on July 18, 2023, the Council in the Council Chambers at City Hall in said city conducted a hearing to take on any complaint filed in writing, objecting to and petitioning for a specified reduction on any portion or portions of the assessment schedule affecting the complainant directly; and

**WHEREAS**, the Council finds that no protests against said schedule were filed with the Clerk of the City of Jackson on or before 10:00 a.m., July 18, 2023, as provided for in said notice; therefore, no claim for adjustment was filed; and

**WHEREAS**, the Council now finds that in all things it is right and proper for said assessment schedule to be now made final.

**IT IS, THEREFORE, ORDERED** that the Council of the City of Jackson did not receive any complaints to the Department of Revenue's motor vehicle ad valorem tax assessment schedule for the year 2023-2024. The valuations therein set forth are finally approved after no complaints to the assessment were filed in writing to be heard on July 18, 2023.

\*2 Public Hearing/Agenda Item #12  
July 18, 2023  
(Malembeka, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET** July 03, 2023  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>		
1.	<b>Brief Description/Purpose</b>	<b>ORDER FINALLY APPROVING 2023-2024 UNIFORM ASSESSMENT SCHEDULE FOR THE ASSESSMENT, CALCULATION, AND COLLECTION OF AD VALOREM TAXES ON MOTOR VEHICLES FOR THE CITY OF JACKSON AND THE JACKSON MUNICIPAL SEPARATE SCHOOL DISTRICT</b>		
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	<b>CHANGES IN CITY GOVERNMENT</b>		
3.	<b>Who will be affected</b>	<b>ALL TAXPAYERS IN THE CITY OF JACKSON, MISSISSIPPI AND THE PUBLIC SCHOOL DISTRICT</b>		
4.	<b>Benefits</b>	<b>PROVIDE FOR COLLECTION OF MOTOR VEHICLE AD VALOREM TAXES</b>		
5.	<b>Schedule (beginning date)</b>	<b>AUGUST 1, 2023</b>		
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	<b>CITYWIDE</b>		
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/>  ▪ <b>Consultant</b> <input type="checkbox"/>	<b>DEPARTMENT OF ADMINISTRATION</b>		
8.	<b>COST</b>	<b>N/A</b>		
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	<b>N/A</b>		
10.	<b>EBO participation</b>	ABE _____ %      WAIVER    yes ___ no ___      N/A <u>  X  </u> AABE _____ %      WAIVER    yes ___ no ___      N/A <u>  X  </u> WBE _____ %      WAIVER    yes ___ no ___      N/A <u>  X  </u> HBE _____ %      WAIVER    yes ___ no ___      N/A <u>  X  </u> NABE _____ %      WAIVER    yes ___ no ___      N/A <u>  X  </u>		





## MEMORANDUM

**TO:** Mayor Chokwe A. Lumumba

**FROM:** Sharon Thames, Deputy Director  
Department of Administration

**DATE:** July 3, 2023

**RE:** **Final Approval of 2023-2024 Uniform Assessment Schedule for the Assessment, Calculation, and Collection of Ad Valorem Taxes on Motor Vehicles for the City of Jackson and the Jackson Municipal Separate School District**

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By order of the City Council on July 3, 2023, the Uniform Assessment Schedule prepared by the Department of Revenue was approved subject to written protest by taxpayers. Since there were no protests of the 2023-2024 Uniform Assessment Schedule, the Council can now make final the 2023-2024 Uniform Assessment Schedule by approval of this Council Order.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
11/2/03

## OFFICE OF THE CITY ATTORNEY

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This ORDER FINALLY APPROVING THE DEPARTMENT OF REVENUES UNIFORM ASSESSMENT SCHEDULE FOR AD VALOREM TAXES ON MOTOR VEHICLES AFTER NO COMPLAINTS WERE FILED, IN WRITING, OBJECTION TO AND PETITIONING TO ANY PORTION OF THE ASSESSMENT SCHEDULE is legally sufficient for placement in NOVUS Agenda.

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Catoria Martin, *City Attorney*

Sondra Moncure, *Deputy City Attorney* SM

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Date

**UNIFORM  
ASSESSMENT SCHEDULE**

**For  
SPECIAL EQUIPMENT,  
SEMI-TRAILERS, CONCESSION TRAILERS,  
UTILITY TRAILERS,  
BOAT TRAILERS,  
HORSE AND STOCK TRAILERS**

**FISCAL YEAR**

**2023-2024**

**AUGUST 1, 2023 THROUGH JULY 31, 2024**

**Adopted by  
DEPARTMENT OF REVENUE  
Jackson, Mississippi**

## INDEX

Commissioner Order.....	1
Rule 9 .....	2
Assessments.....	3-4

## SEMI-TRAILERS

SEMI-TRAILERS.....	5-17
CONCESSION TRAILERS.....	18-19
UTILITY TRAILERS.....	20-34
BOAT TRAILERS.....	35-37
HORSE AND STOCK TRAILERS.....	38-64
MOPEDS, MINI CARS/TRUCKS AND GOLF CARTS	65-66

ORDER ADOPTING ASSESSMENT SCHEDULE FOR  
MOTOR VEHICLE AD VALOREM TAXES FOR THE  
FISCAL YEAR 2023-2024

WHEREAS, Section 27-51-15, Miss. Code Ann., provides that motor vehicles shall be assessed uniformly according to value and such assessed value shall be determined by an assessment schedule which shall be prepared and made of minute record by the Department of Revenue and shall be certified to the president of the board of supervisors of the various counties of the state, and to the mayor or the presiding officer of the municipal boards of the various municipalities, and municipal separate school districts of the state as the official motor vehicle assessment schedule which shall be used by the proper officials of both respective jurisdictions in assessing motor vehicle ad valorem taxes for the ensuing fiscal year; and,

WHEREAS, Section 27-51-19, Miss. Code Ann., provides that the Department of Revenue shall on or before the fifteenth day of June of each year, prepare and adopt an assessment schedule of motor vehicles, as defined in Section 27-51-5, Miss. Code Ann., which such assessment schedule, in its judgment, will tend to equalize the assessed value of property of this class with property of other classes in general, and which schedule, except as otherwise provided in Title 27, Chapter 51, Miss. Code Ann., as amended, shall be used by the tax collector of each county and each municipality and municipal separate school district, in assessing, calculating and collecting ad valorem taxes in each respective jurisdiction on all motor vehicles for such tax; and,

WHEREAS, said schedule, for the Fiscal Year 2023-2024 has been prepared in the manner and way required by law, and the assessment schedule for automobiles and most motorcycles is located in the computer network as part of the VIN/VIS System, with a copy of the schedule for special equipment, trailers, ambulances, and hearses (including motorcycles not included in the VIN/VIS system) attached hereto, and the Department of Revenue, being of the opinion that said schedule complies in all respects with the provisions of the aforesaid statute and amendments and should be adopted:

IT IS, THEREFORE, HEREBY ORDERED AND ADJUDGED that, the schedule for the Fiscal Year 2023-2024, for the assessment of ad valorem taxes for motor vehicles, as provided for by Title 27, Chapter 51, Miss. Code Ann., as amended, be and the same is hereby adopted for the purposes set forth in the aforesaid act and its amendments.

ORDERED AND ADJUDGED on this, the 31<sup>st</sup> day of May, 2023

DEPARTMENT OF REVENUE,  
Chris Graham, Commissioner

By Gisela Chism  
Director, Office of Property Tax

**DEPARTMENT OF REVENUE  
PROPERTY ASSESSMENT BUREAU**

**RULE 9.        MOTOR VEHICLE ASSESSMENTS**

Pursuant to Miss. Code Ann. Section 27-51-19, the Department of Revenue is required to annually prepare and adopt an assessment schedule for motor vehicles. In preparing this schedule, the Commission shall use a computer system package of assessments identified by the VIN ("vehicle identification number"). If the VIN does not produce an assessed value or if the computer system is not in operation, the local tax collector shall use the MSRP ("manufactured suggested retail price") with applicable depreciation percentage for the year in which the vehicle was manufactured.

The local tax collector shall be responsible for obtaining a source of MSRP(s) except for new vehicles. The taxpayer shall be responsible for supplying the MSRP for a new vehicle, by submitting a copy of the window sticker with the MSRP, to the tax collector at the time the tag is purchased.

The Department of Revenue will annually furnish to each tax collector an assessment schedule for trailers, motorcycles, special equipment, etc. to be used in the assessment of this type of property. This schedule will be furnished in hard copy or the Department of Revenue may use a computer system package of assessments identified by the VIN ("vehicle identification number"). If the VIN does not produce an assessed value or if the computer system is not in operation, the local tax collector shall use the MSRP ("manufactured suggested retail price") with applicable depreciation percentage for the year in which the vehicle was manufactured. For any model not listed, assess at 30% of current value if known, or use the "cost when new" multiplied by the percentages listed in the schedule for the years listed.

## AUTOMOBILES & LIGHT TRUCKS

### ASSESSMENT PERCENTAGES AND EXPLANATION

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014 & older
27%	23%	19%	15%	12%	9%	7%	5%	4%	3%	\$100

The motor vehicle assessment adopted by the Department of Revenue, is the computer system package of assessments identified by the VIN (vehicle identification number). If the VIN does not produce an assessed value, the MSRP (manufacturer's suggested retail price) is entered in the system and is multiplied by the applicable percentage for the year in which the vehicle was manufactured.

The above percentages are used to calculate the assessed value for automobiles and light trucks. These percentages represent the assessment ratio of 30% less applicable depreciation. The appropriate percentage is multiplied by the MSRP of the vehicle being tagged to arrive at the assessed value. For 2014 and older models the assessed value is \$100.

The Mississippi Constitution mandates that motor vehicles be assessed at 30% of true value. The Commission estimates that the true value of a new vehicle is approximately 90% of the MSRP. **The 30% assessment ratio multiplied by 90% produces an effective percentage of 27% that would be multiplied by the MSRP of new vehicles to arrive at assessed value.**

The Road and Privilege Tax on all passenger vehicles is \$15.00. See Sections 27-19-5 and 27-19-9, Miss. Code Ann., for the privilege tax on motorcycles, ambulances, hearses, school and church buses, and taxicabs.

## AMBULANCES & HEARSE

### ASSESSMENT PERCENTAGES

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014 & older
27%	23%	19%	15%	12%	9%	7%	5%	4%	3%	\$100

## MOTORCYCLES

### ASSESSMENT PERCENTAGES

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014 & older
27%	23%	17%	12%	9%	7%	6%	5%	4%	3%	2%

When assessing motorcycles enter the appropriate value and the assessment will be calculated by the percentage listed in the table. For any model not listed, use the "cost when new" multiplied by the percentages for the years listed.

## SPECIAL EQUIPMENT & TRAILERS

### ASSESSMENT PERCENTAGES

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014 & older
30%	23%	17%	12%	9%	7%	6%	5%	4%	3%	2%

When assessing special equipment or trailers enter the appropriate value and the assessment will be calculated by the percentage listed in the table. For any model not listed, assess at 30% of current value if known or use the "cost when new" multiplied by the percentages for the years listed.



<u>SEMI-TRAILERS</u>	VAN TYPE	VALUES
<i>DRY FREIGHT ALL PURPOSE</i>	Aluminum, Plywood Walls, Wood Floor	
	40' - 43'-----	\$ 33,641
	45'-----	\$ 39,760
	48'-----	\$ 41,842
	53'-----	\$ 43,924



<u>SEMI-TRAILERS</u>	SIDE CURTAIN	VALUES
<i>DRY FREIGHT</i>	Steel and Aluminum	
	45'-----	\$ 45,288
	48'-----	\$ 48,480
	53'-----	\$ 50,904



<u>SEMI-TRAILERS</u>	REFRIGERATED	VALUES
<i>REFRIGERATED aka REEFER</i>	Aluminum, Insulated, Extruded Aluminum Floor	
	40' - 43'-----	\$ 73,087
	45'-----	\$ 78,292
	48'-----	\$ 82,801
	53'-----	\$ 85,136



<u>SEMI-TRAILERS</u>	DROP DECK VAN	VALUES
	Aluminum, Plywood Walls, Hardwood Floor	
	40' - 45'-----	\$ 55,205
	48'-----	\$ 61,765
	53'-----	\$ 64,982



**SEMI-TRAILERS**

**FLATBED TYPE**

**VALUES**

***FLATBED***

**Steel, Wood Floor**

40'-----	\$	41,766
45'-----	\$	43,381
48'-----	\$	44,794
53'-----	\$	49,942



**SEMI-TRAILERS**

**FLATBED TYPE**

**VALUES**

***FLATBED***

**Aluminum**

40'-----	\$	48,704
45'-----	\$	50,320
48'-----	\$	51,732
53'-----	\$	56,880



<u>SEMI-TRAILERS</u>	<b>FLATBED TYPE</b>	<b>VALUES</b>
	<b>Steel, Wood Floor</b>	
<b><i>DROP DECK FLAT</i></b>		
	40' - 43'-----	\$ 52,880
	45'-----	\$ 54,572
	48'-----	\$ 56,263
	53'-----	\$ 57,954



<u>SEMI-TRAILERS</u>	<b>FLATBED TYPE</b>	<b>VALUES</b>
	<b>Aluminum</b>	
<b><i>DROP DECK FLAT</i></b>		
	40' - 43'-----	\$ 60,742
	45'-----	\$ 62,434
	48'-----	\$ 64,124
	53'-----	\$ 65,815



**SEMI-TRAILERS**

**LOWBOY**

**VALUES**

***LOWBOY***

**Fixed Gooseneck**

25 Ton-----	\$	69,264
35 Ton-----	\$	73,607
50 Ton-----	\$	79,247
60 Ton-----	\$	83,532



**SEMI-TRAILERS**

**LOWBOY**

**VALUES**

***LOWBOY***

**Detachable Gooseneck**

25 Ton-----	\$	77,864
35 Ton-----	\$	82,207
50 Ton-----	\$	87,847
60 Ton-----	\$	92,132



**SEMI-TRAILERS**

**LOG TRAILER**

**VALUES**

***LOG TRAILER***

4 Bolster-----	\$	24,480
Home Made-----	\$	12,000



**SEMI-TRAILERS**

**FEED TRAILER**

**VALUES**

***FEED***

Aluminum-----	\$	59,976
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<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<b>PNEUMATIC DRY BULK aka POSSUM BELLY</b>	<b>Aluminum</b>	
	40' or less-----	\$ 100,664
	42' -----	\$ 103,116
<b>Cement, Lime, Sand, Etc.</b>	<b>Steel</b>	
	40' or less-----	\$ 76,819
	42' -----	\$ 79,271



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<b>ASPHALT</b>	<b>Aluminum, Mild Steel</b>	
	Liquid Asphalt-----	\$ 69,038



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	<b>Stainless Steel</b>	
<i>Uncoded</i>		
	Less than 7000 Gal-----	\$ 82,627
	7000 Gal-----	\$ 88,398
	More than 7000 Gal-----	\$ 91,774

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	<b>Stainless Steel</b>	
<i>MC 406, 407 &amp; 408</i>	<b>Multi-Purpose cargo</b>	
	Less than 7000 Gal-----	\$ 96,884
	7000 Gal-----	\$ 102,655
	More than 7000 Gal-----	\$ 106,031

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	<b>Stainless Steel</b>	
<i>MC 200, 201 &amp; 312</i>	<b>Rubber Lined</b>	
	Less than 7000 Gal-----	\$ 109,374
	7000 Gal-----	\$ 115,145
	More than 7000 Gal-----	\$ 118,520

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
	<b>Stainless Steel</b>	
<i>MC 331</i>	<b>Compressed gases</b>	
	Less than 7000 Gal-----	\$ 123,821
	7000 Gal-----	\$ 129,592
	More than 7000 Gal-----	\$ 132,967





<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>Uncoded</i>	<b>Aluminum</b>	
	Less Than 8,000 Gallons-----	\$ 71,339
	8,000 – 9,000 Gallons-----	\$ 71,724
	10,000 Gallons-----	\$ 74,780

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 406,407 &amp; 408</i>	<b>Aluminum</b>	
	<b>Multi-Purpose cargo</b>	
	Less Than 8,000 Gallons-----	\$ 96,888
	8,000 – 9,000 Gallons-----	\$ 97,273
	10,000 Gallons-----	\$ 100,330

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 200, 201 &amp; 312</i>	<b>Aluminum</b>	
	<b>Rubber Lined</b>	
	Less Than 8,000 Gallons-----	\$ 107,657
	8,000 – 9,000 Gallons-----	\$ 108,042
	10,000 Gallons-----	\$ 111,098

<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<i>MC 331</i>	<b>Aluminum</b>	
	<b>Compressed gases</b>	
	Less Than 8,000 Gallons-----	\$ 122,104
	8,000 – 9,000 Gallons-----	\$ 122,489
	10,000 Gallons-----	\$ 125,545



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<b>LIQUIFIED GASES</b> <b>MC 308</b>	<b>Aluminum, Carbon Steel</b>	
	Less Than 8,000 Gallons-----	\$ 111,061
	8,000 – 9,000 Gallons-----	\$ 111,432
	10,000 Gallons-----	\$ 114,398



<u>SEMI-TRAILERS</u>	TANK TYPE	VALUES
<b>SANITARY</b> <b>FOOD GRADE</b> <b>Milk, Water,</b> <b>Syrup, Etc.</b>	Less Than 8,000 Gallons-----	\$ 61,932
	8,000 – 9,000 Gallons-----	\$ 67,531
	10,000 Gallons-----	\$ 70,806



**SEMI-TRAILERS**

**GRAIN**

**VALUES**

**GRAIN**

**Hopper & Conveyor (Walking Floor)**

**Aluminum**

1 Hopper & Conveyor-----	\$	50,323
2 Hopper & Conveyor-----	\$	51,892
3 or more Hopper-----	\$	53,122

**Steel**

1 Hopper & Conveyor-----	\$	39,308
2 Hopper & Conveyor-----	\$	40,877
3 or more Hopper-----	\$	42,107



**SEMI-TRAILERS**

**LIVESTOCK**

**VALUES**

**LIVESTOCK**

**Aluminum**

Less Than 42'-----	\$	71,202
43'- 47'-----	\$	75,228
48'-----	\$	80,165
53'-----	\$	82,502

**Stainless Steel**

Less Than 42'-----	\$	63,928
43'- 47'-----	\$	67,954
48'-----	\$	72,890
53'-----	\$	75,228



**SEMI-TRAILERS**

**DUMP TYPE**

**VALUES**

**Aluminum**

24'-33'-----	\$	65,167
34'-35'-----	\$	72,246
36'-----	\$	73,156

**Stainless Steel**

24'-33'-----	\$	53,087
34'-35'-----	\$	60,166
36'-----	\$	61,075



**SEMI-TRAILERS**

**AUTO TRANSPORT**

**VALUES**

Most----- \$ 78,780



**SEMI-TRAILERS**

**CHIP**

**VALUES**

***CHIP***

**Aluminum**

42'----- \$ 36,010  
45'----- \$ 36,865  
48'----- \$ 41,483  
53'----- \$ 42,338



**CONCESSION  
TRAILERS**

**BUMPER PULL**

**VALUES**

5X10-----	\$	11,500
6X10-----	\$	12,000
6X12-----	\$	12,650
6X14-----	\$	14,750
7X14-----	\$	21,600
7X16-----	\$	22,600
7X18-----	\$	23,285
7X20-----	\$	24,385
8X12-----	\$	19,500
8X14-----	\$	19,995
8X16-----	\$	20,995
8X18-----	\$	26,995
8X20-----	\$	31,990
8X24-----	\$	33,990
8X28-----	\$	35,799
8X30-----	\$	37,500



**CONCESSION  
TRAILERS**

**BBQ TRAILER**

**VALUES**

8X16-----	\$	30,000
8X18-----	\$	32,000
8X20-----	\$	34,000
8X28-----	\$	51,995
8X32-----	\$	71,995



**CONCESSION  
TRAILERS**

**GOOSENECK**

**VALUES**

8X20-----	\$	34,000
8X36-----	\$	53,000



**UTILITY TRAILER**

**MOTORCYCLE**

**VALUES**

**PULL BEHIND**

ALL-----

\$ 1,500



**MOTORCYCLE**

**VALUES**

**PULL BEHIND  
CAMPER**

ALL-----

\$ 2,500





**UTILITY TRAILER**

**SINGLE OR DOUBLE AXLE**

**VALUES**

**FLAT BED, TILT  
OR DROP GATE**

4X6-----	\$	548
4X8-----	\$	700
4X10-----	\$	850
5X8-----	\$	1,000
5X10-----	\$	1,345
5X12-----	\$	1,570
5X14-----	\$	1,595
6X8-----	\$	1,625
6X10-----	\$	1,670
6X12-----	\$	1,750
6X14-----	\$	1,765
6X16-----	\$	1,775
6X18-----	\$	2,265
7X10-----	\$	2,225
7X12-----	\$	2,335
7X14-----	\$	2,725
7X16-----	\$	2,775
7X18-----	\$	3,105
7X20-----	\$	3,650
8X12-----	\$	3,770
8X14-----	\$	4,022
8X16-----	\$	4,144
8X18-----	\$	4,327
8X20-----	\$	4,509
9X12-----	\$	4,884
9X14-----	\$	5,259
9X16-----	\$	5,634
9X18-----	\$	6,009
9X20-----	\$	6,384
9X24-----	\$	6,759



UTILITY TRAILER

DUMP

VALUES

4X6-----	\$	2,680
4X8-----	\$	3,200
4X9-----	\$	4,000
5X8-----	\$	5,200
5X10-----	\$	5,690
5X12-----	\$	6,080
6X10-----	\$	6,752
6X12-----	\$	6,880
6X14-----	\$	6,960
6X16-----	\$	7,000
7X10-----	\$	7,024
7X12-----	\$	7,072
7X14-----	\$	7,200
7X16-----	\$	7,344
7X20-----	\$	7,392
8X16-----	\$	7,520
8X18-----	\$	7,760
9X20-----	\$	8,616



**UTILITY TRAILER**

**EQUIPMENT**

**VALUES**

<b>SOLID FLOOR</b>	6X20-----	\$	2,200
<b>WITH RAMPS</b>	6X24-----	\$	3,190
<b>OR DOVE TAIL</b>	7X14-----	\$	3,580
	7X16-----	\$	3,690
	7X18-----	\$	3,750
	7X20-----	\$	3,945
	7X24-----	\$	4,000
	8X20-----	\$	4,350
	8X25-----	\$	4,575
	9X18-----	\$	4,590
	9X24-----	\$	4,610
	9X26-----	\$	4,690



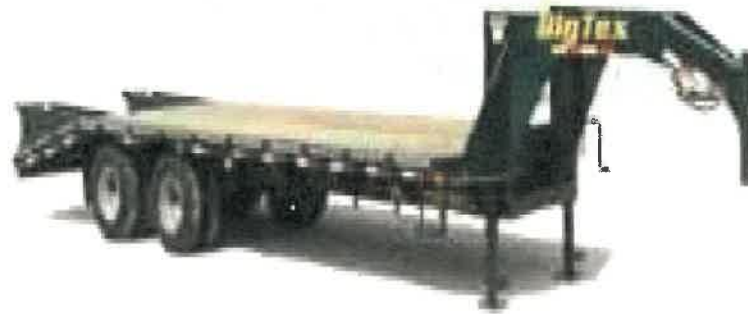
**UTILITY TRAILER**

**EQUIPMENT**

**VALUES**

**GOOSENECK AND  
GOOSENECK / PINTEL**

6X16-----	\$	3,499
6X18-----	\$	3,580
6X20-----	\$	3,629
6X24-----	\$	4,417
7X18-----	\$	4,428
7X20-----	\$	4,622
7X22-----	\$	4,671
7X24-----	\$	4,741
7X26-----	\$	4,763
8X20-----	\$	4,995
8X24-----	\$	5,005
8X26-----	\$	5,070
9X20-----	\$	5,130
9X24-----	\$	5,260
9X26-----	\$	5,616



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>	
<b>OPEN / DRIVE ON</b>	6X20-----	\$	2,479
	6X24-----	\$	2,647
	7X14-----	\$	2,680
	7X16-----	\$	2,774
	7X18-----	\$	2,900
	7X20-----	\$	3,173
	7X24-----	\$	3,216
	8X20-----	\$	3,337
	8X25-----	\$	3,404
	9X18-----	\$	3,524
	9X24-----	\$	3,678
	9X26-----	\$	3,712



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>	
<b>ENCLOSED</b>	8X18-----	\$	10,200
	8X20-----	\$	11,700
	8X22-----	\$	12,360
	8X24-----	\$	12,990
	8X26-----	\$	13,680
	8X28-----	\$	13,800
	8X30-----	\$	14,450
	8X32-----	\$	15,000
	8X34-----	\$	15,380
	9X18-----	\$	15,720
	9X20-----	\$	16,290
	9X22-----	\$	16,400
	9X24-----	\$	16,860
	9X26-----	\$	16,990
	9X28-----	\$	17,100
	9X30-----	\$	17,280
	9X32-----	\$	17,310



**UTILITY TRAILER**

**CAR CARRIER**

**VALUES**

**ENCLOSED V-  
NOSE**

8X20-----	\$	11,900
8X22-----	\$	12,100
8X24-----	\$	13,225
8X26-----	\$	13,790
8X28-----	\$	14,355
8X30-----	\$	14,820
8X32-----	\$	15,320
8X34-----	\$	16,395



<u>UTILITY TRAILER</u>	<u>CAR CARRIER</u>	<u>VALUES</u>
<b>ENCLOSED</b>	8X20-----	\$ 12,970
	8X22-----	\$ 13,125
	8X24-----	\$ 13,200
<b>GOOSENECK / PINTEL</b>	8X26-----	\$ 13,320
	8X28-----	\$ 14,510
	8X30-----	\$ 14,760
	8X32-----	\$ 15,280
	8X34-----	\$ 15,500
	8X36-----	\$ 15,570
	8X38-----	\$ 15,900
	8X40-----	\$ 16,375
	8X42-----	\$ 16,550
	8X44-----	\$ 16,750
	8X46-----	\$ 16,900
	8X48-----	\$ 17,275
	8X50-----	\$ 17,500
	8X53-----	\$ 18,090
	9X28-----	\$ 18,500
	9X32-----	\$ 19,050
	9X44-----	\$ 19,900
9X48-----	\$ 26,215	
9X50-----	\$ 26,800	





**UTILITY TRAILER**

**CARGO**

**VALUES**

**PULL BEHIND  
TANDEM AXLE**

6X8-----	\$	2,578
6X10-----	\$	3,845
6X12-----	\$	4,132
6X14-----	\$	4,429
6X16-----	\$	4,721
7X12-----	\$	4,323
7X14-----	\$	4,530
7X16-----	\$	4,800
7X18-----	\$	5,113
7X20-----	\$	5,413
7X22-----	\$	5,713
7X24-----	\$	6,013
8X12-----	\$	4,482
8X14-----	\$	5,134
8X16-----	\$	5,334
8X18-----	\$	5,534
8X20-----	\$	5,734
8X22-----	\$	5,934
8X24-----	\$	6,365
8X26-----	\$	6,565
8X28-----	\$	6,765
8X32-----	\$	6,965



**UTILITY TRAILER**

**CARGO**

**VALUES**

<b>PULL BEHIND</b>	6X12-----	\$	4,658
<b>TANDEM AXLE</b>	6X14-----	\$	4,774
<b>V-NOSE</b>	6X16-----	\$	4,974
	6X18-----	\$	5,159
	6X20-----	\$	5,436
	7X12-----	\$	4,874
	7X14-----	\$	5,205
	7X16-----	\$	5,467
	7X18-----	\$	5,651
	7X20-----	\$	5,890
	7X22-----	\$	6,006
	7X24-----	\$	6,468
	8X14-----	\$	5,544
	8X16-----	\$	5,805
	8X18-----	\$	6,098
	8X20-----	\$	6,483



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>	
<b>PULL BEHIND SINGLE AXLE</b>	4X6-----	\$	1,534
	5X6-----	\$	1,804
	5X8-----	\$	2,074
	5X10-----	\$	2,344
	5X12-----	\$	2,614
	6X10-----	\$	2,694
	6X12-----	\$	2,938
	6X14-----	\$	3,203
	7X12-----	\$	3,453
	7X14-----	\$	3,703
	7X16-----	\$	3,453
	8X12-----	\$	3,703
8X14-----	\$	3,953	



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>
<b>PULL BEHIND</b>	5X8-----	\$ 2,592
<b>SINGLE AXLE</b>	5X10-----	\$ 2,805
<b>V-NOSE</b>	5X12-----	\$ 2,902
	6X10-----	\$ 3,018
	6X12-----	\$ 3,199
	6X14-----	\$ 3,315
	7X12-----	\$ 3,605



<u>UTILITY TRAILER</u>	<u>CARGO</u>	<u>VALUES</u>	
<b>GOOSENECK</b>	7X14-----	\$	4,500
<b>TANDEM AXLE</b>	7X16-----	\$	4,650
	7X18-----	\$	4,770
	7X20-----	\$	4,920
	7X22-----	\$	4,990
	7X24-----	\$	5,180
	8X14-----	\$	4,870
	8X16-----	\$	5,050
	8X18-----	\$	5,190
	8X20-----	\$	5,290
	8X22-----	\$	5,505
	8X24-----	\$	5,880



**UTILITY TRAILER**

**CARGO**

**VALUES**

<b>GOOSENECK</b>	9X34-----	\$	8,990
<b>TRI-AXLE</b>	9X36-----	\$	9,625
	9X38-----	\$	10,225
	9X40-----	\$	10,800
	9X42-----	\$	11,300
	9X44-----	\$	11,775
	9X46-----	\$	12,400
	9X48-----	\$	15,000



**BOAT TRAILER**

**SINGLE AXLE**

**VALUES**

15'-----	\$	820
16'-----	\$	895
17'-----	\$	1,300
18'-----	\$	1,500
19'-----	\$	1,610
20'-----	\$	1,795
21'-----	\$	2,050
22'-----	\$	2,245



**BOAT TRAILER**

**TANDEM AXLE**

**VALUES**

17'-----	\$	1,575
18'-----	\$	1,855
19'-----	\$	2,105
20'-----	\$	2,195
21'-----	\$	2,455
22'-----	\$	2,720
23'-----	\$	3,220
24'-----	\$	3,695
25'-----	\$	4,165
26'-----	\$	4,640
27'-----	\$	5,125
28'-----	\$	5,385
29'-----	\$	5,670
30'-----	\$	5,970
31'-----	\$	6,220
32'-----	\$	6,550
33'-----	\$	6,900
34'-----	\$	7,235
35'-----	\$	7,635
36'-----	\$	8,035





**BOAT TRAILER**

**TRI - AXLE**

**VALUES**

26'-----	\$	5,245
27'-----	\$	5,515
28'-----	\$	5,815
29'-----	\$	6,120
30'-----	\$	6,440
31'-----	\$	6,705
32'-----	\$	7,075
33'-----	\$	7,435
34'-----	\$	7,835
35'-----	\$	8,240
36'-----	\$	8,635
37'-----	\$	9,135
38'-----	\$	9,325
39'-----	\$	10,130
40'-----	\$	10,655



**HORSE AND STOCK TRAILERS**

**4-STAR**

**HORSE TRAILER TACK/DRESS ROOM**

**BUMPER PULL**

2 HORSE-----	\$	15,254
3 HORSE-----	\$	19,872
4 HORSE-----	\$	24,132

**GOOSENECK**

2 HORSE-----	\$	18,774
3 HORSE-----	\$	22,900
4 HORSE-----	\$	33,800
5 HORSE-----	\$	42,800
6 HORSE-----	\$	49,916

**ALUM-LINE**

**STOCK TRAILER**

**BUMPER PULL**

14'-----	\$	9,919
16'-----	\$	10,715
18'-----	\$	11,458

**GOOSENECK**

17'-----	\$	14,640
19'-----	\$	15,383
21'-----	\$	16,019
23'-----	\$	16,868
25'-----	\$	17,504
27'-----	\$	18,354
29'-----	\$	19,043
31'-----	\$	19,944

**ALUM-LINE**

**HORSE TRAILER**

**BUMPER PULL**

2 HORSE-----	\$	12,624
3 HORSE-----	\$	14,322

**GOOSENECK**

3 HORSE-----	\$	17,823
4 HORSE-----	\$	19,732
5 HORSE-----	\$	21,324
6 HORSE-----	\$	23,233

**CHARMAC  
ALUMINUM**

**STOCK TRAILER**

**BUMPER PULL**

16'-----	\$	9,942
18'-----	\$	10,397

**GOOSENECK**

16'-----	\$	11,447
18'-----	\$	12,625
20'-----	\$	12,837
22'-----	\$	13,367
24'-----	\$	14,004

**HORSE TRAILER**

**BUMPER PULL**

2 HORSE-----	\$	13,528
3 HORSE-----	\$	14,888
4 HORSE-----	\$	16,663

**GOOSENECK**

2 HORSE-----	\$	15,171
3 HORSE-----	\$	16,727
4 HORSE-----	\$	18,283
5 HORSE-----	\$	20,378
6 HORSE-----	\$	22,421

**CHARMAC**  
**STEEL**

**STOCK TRAILER**

BUMPER PULL

12'-----	\$	5,799
14'-----	\$	6,223
26'-----	\$	6,507
18'-----	\$	6,789

GOOSENECK

14'-----	\$	8,347
16'-----	\$	8,630
18'-----	\$	8,913
20'-----	\$	9,196
22'-----	\$	9,765
24'-----	\$	10,330
26'-----	\$	10,572
28'-----	\$	11,387

**CHARMAC**  
**STEEL**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	10,118
3 HORSE-----	\$	11,349
4 HORSE-----	\$	14,074

GOOSENECK

2 HORSE-----	\$	13,403
3 HORSE-----	\$	14,357
4 HORSE-----	\$	15,737
5 HORSE-----	\$	17,522
6 HORSE-----	\$	18,407

**HORSE TRAILER**  
**WITH LIVING QUARTERS**

GOOSENECK

3 HORSE-----	\$	36,990
4 HORSE-----	\$	39,130

**CIRCLE D      STOCK TRAILER**

GOOSENECK

16'-----	\$	7,532
18'-----	\$	7,850
20'-----	\$	8,275
24'-----	\$	8,911

**CM-ALUMINUM      STOCK TRAILER**

BUMPER PULL

16'-----	\$	14,790
----------	----	--------

GOOSENECK

16'-----	\$	17,994
20'-----	\$	18,360
24'-----	\$	20,220
28'-----	\$	21,659

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	20,500
3 HORSE-----	\$	23,800
4 HORSE-----	\$	28,050

GOOSENECK

2 HORSE-----	\$	22,525
3 HORSE-----	\$	25,576
4 HORSE-----	\$	29,395
5 HORSE-----	\$	31,150
6 HORSE-----	\$	34,800

**CM-STEEL**

**STOCK TRAILER**

BUMPER PULL

10'-----	\$	4,774
12'-----	\$	5,092
14'-----	\$	5,728
16'-----	\$	5,994
17'-----	\$	6,859

GOOSENECK

12'-----	\$	8,142
14'-----	\$	8,514
16'-----	\$	8,699
20'-----	\$	9,813
24'-----	\$	11,458
28'-----	\$	13,526
32'-----	\$	15,012

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	6,604
3 HORSE-----	\$	9,525

**DIAMOND D**

**STOCK TRAILER**

BUMPER PULL

12'-----	\$	4,698
16'-----	\$	5,074

GOOSENECK

12'-----	\$	6,058
14'-----	\$	6,490
16'-----	\$	7,759
18'-----	\$	8,539
20'-----	\$	8,757
24'-----	\$	9,511
28'-----	\$	10,150
32'-----	\$	10,723

**DIAMOND D**

**HORSE TRAILER  
WITH TACK ROOM**

BUMPER PULL

2 HORSE-----	\$	5,404
3 HORSE-----	\$	6,818

GOOSENECK

2 HORSE-----	\$	7,871
3 HORSE-----	\$	7,954
4 HORSE-----	\$	8,213
5 HORSE-----	\$	10,371

**DIAMOND D**

**HORSE TRAILER  
WITH DRESS ROOM**

BUMPER PULL

2 HORSE-----	\$	8,743
3 HORSE-----	\$	9,948
4 HORSE-----	\$	11,273

**HORSE TRAILER  
WITH TACK/DRESS ROOM**

GOOSENECK

2 HORSE-----	\$	11,473
3 HORSE-----	\$	12,850
4 HORSE-----	\$	14,504
5 HORSE-----	\$	15,475
6 HORSE-----	\$	17,770

**HORSE TRAILER  
WITH LIVING QUARTERS**

GOOSENECK

3 HORSE-----	\$	31,117
4 HORSE-----	\$	32,392

**DONAHUE**

**STOCK TRAILER**

GOOSENECK

16'-----	\$	6,895
20'-----	\$	7,903
24'-----	\$	8,699
28'-----	\$	10,609

GOOSENECK w/HALF TOP

16'-----	\$	7,426
20'-----	\$	8,434
24'-----	\$	8,911

**STOCK/COMBO TRAILER**

GOOSENECK

16'-----	\$	7,850
20'-----	\$	8,964
24'-----	\$	9,654

**DREAM COACH**  
**EMERALD**

**HORSE TRAILER**

BUMPER PULL

EMERALD 1-----	\$	15,489
EMERALD 2-----	\$	15,798

GOOSENECK

EMERALD 1	2 HORSE-----	\$	16,868
EMERALD 2	2 HORSE-----	\$	17,133
EMERALD 1	3 HORSE-----	\$	18,327
EMERALD 2	3 HORSE-----	\$	18,804

**HORSE TRAILER**  
**W/LIVING QUARTERS**

EMERALD 1	2 HORSE-----	\$	20,502
EMERALD 2	2 HORSE-----	\$	22,787
EMERALD 1	3 HORSE-----	\$	23,287
EMERALD 2	3 HORSE-----	\$	23,764



**DREAM COACH**  
**SILVER/PLATINUM**

**HORSE TRAILER**

BUMPER PULL

SILVER-----	\$	17,597
PLATINUM-----	\$	20,151

GOOSENECK

2 HORSE SILVER-----	\$	19,096
2 HORSE PLATINUM-----	\$	23,076
3 HORSE SILVER-----	\$	24,128
3 HORSE PLATINUM-----	\$	27,902

**HORSE TRAILER**  
**w/LIVING QUARTERS**

GOOSENECK

2 HORSE SILVER-----	\$	24,400
2 HORSE PLATINUM-----	\$	27,530
3 HORSE SILVER-----	\$	27,742
3 HORSE PLATINUM-----	\$	30,713

**ELITE**

**STOCK TRAILER**

BUMPER PULL

16'-----	\$	13,172
18'-----	\$	14,800

GOOSENECK

16'-----	\$	13,090
20'-----	\$	14,259
24'-----	\$	16,098
28'-----	\$	16,985

**ELITE**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	20,369
3 HORSE-----	\$	24,400

GOOSENECK

2 HORSE-----	\$	22,173
3 HORSE-----	\$	26,231
4 HORSE-----	\$	31,049
5 HORSE-----	\$	35,487
6 HORSE-----	\$	40,049

**EXISS**

**STOCK TRAILER**

BUMPER PULL

13'-----	\$	13,155
16'-----	\$	14,693

**STOCK/COMBO TRAILER**

BUMPER PULL

13'-----	\$	14,799
16'-----	\$	16,762

GOOSENECK

16'-----	\$	14,746
18'-----	\$	15,652
20'-----	\$	16,974
24'-----	\$	19,096

**EXISS**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	14,158
3 HORSE-----	\$	16,195

GOOSENECK

2 HORSE-----	\$	15,431
3 HORSE-----	\$	16,598
4 HORSE-----	\$	26,556
5 HORSE-----	\$	31,789
6 HORSE-----	\$	33,233

**HORSE TRAILER**  
**w/LIVING QUARTERS**

GOOSENECK

3 HORSE-----	\$	48,678
4 HORSE-----	\$	61,524
7 HORSE-----	\$	74,686

**FEATHERLITE**  
**ALUMINUM**

**STOCK TRAILER**

BUMPER PULL

10'-----	\$	11,850
12'-----	\$	12,346
14'-----	\$	13,290
16'-----	\$	14,335
18'-----	\$	14,708

GOOSENECK

16'-----	\$	15,341
18'-----	\$	15,750
20'-----	\$	16,175
24'-----	\$	17,706
30'-----	\$	22,261

**FEATHERLITE  
ALUMINUM**

**STOCK/COMBO TRAILER**

BUMPER PULL

12'-----	\$	11,380
16'-----	\$	12,423
18' 3 HORSE-----	\$	18,170
20' 4 HORSE-----	\$	19,716

GOOSENECK

16'-----	\$	17,670
18'-----	\$	17,689
20'-----	\$	18,785
24'-----	\$	20,379

**FEATHERLITE  
ALUMINUM**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	21,620
3 HORSE-----	\$	29,189
4 HORSE-----	\$	33,206

GOOSENECK

2 HORSE-----	\$	29,141
3 HORSE-----	\$	30,144
4 HORSE-----	\$	86,770
5 HORSE-----	\$	100,100
6 HORSE-----	\$	109,085
7 HORSE-----	\$	115,047
8 HORSE-----	\$	122,870

**HORSE TRAILER  
w/LIVING QUARTERS**

GOOSENECK

2 HORSE-----	\$	55,408
3 HORSE-----	\$	66,719
4 HORSE-----	\$	66,975

**FEATHERLITE  
STEEL**

**STOCK TRAILER**

BUMPER PULL

12'-----	\$	4,925
16'-----	\$	5,415

GOOSENECK

12'-----	\$	5,994
14'-----	\$	6,482
16'-----	\$	7,620
18'-----	\$	8,407
20'-----	\$	8,537
24'-----	\$	9,325

**FEATHERLITE  
STEEL**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	9,628
3 HORSE-----	\$	10,999
4 HORSE-----	\$	12,290

GOOSENECK

2 HORSE-----	\$	12,500
3 HORSE-----	\$	13,957
4 HORSE-----	\$	15,734
5 HORSE-----	\$	16,739
6 HORSE-----	\$	19,178

**HORSE TRAILER w/LIVING QUARTERS**

GOOSENECK

3 HORSE-----	\$	36,824
4 HORSE-----	\$	38,539

**HART**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	17,717
3 HORSE-----	\$	21,191

GOOSENECK

2 HORSE-----	\$	21,562
3 HORSE-----	\$	25,037
4 HORSE-----	\$	28,026
5 HORSE-----	\$	35,434

**HORSE TRAILER**  
**w/LIVING QUARTERS**

GOOSENECK

2 HORSE-----	\$	34,387
3 HORSE-----	\$	39,240
4 HORSE-----	\$	45,499

**HILLSBORO**  
**ALUMINUM**

**STOCK TRAILER**

GOOSENECK

16'-----	\$	18,241
18'-----	\$	19,736
20'-----	\$	20,772
22'-----	\$	21,444
24'-----	\$	21,900
26'-----	\$	26,833
28'-----	\$	27,538
30'-----	\$	33,493
32'-----	\$	34,303
34'-----	\$	35,095

**HILLSBORO**  
**STEEL**

**STOCK TRAILER**

GOOSENECK

16'-----	\$	8,221
18'-----	\$	8,672
20'-----	\$	8,999
24'-----	\$	10,294
28'-----	\$	12,318

**HILLSBORO**  
**ALUMINUM**

**STOCK/COMBO TRAILER**

GOOSENECK

3 HORSE-----	\$	22,766
4 HORSE-----	\$	26,140

**STEEL**

3 HORSE-----	\$	11,230
4 HORSE-----	\$	12,477

**JACKSON**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	12,853
3 HORSE-----	\$	15,022
4 HORSE-----	\$	16,709

GOOSENECK

2 HORSE-----	\$	15,786
3 HORSE-----	\$	19,202
4 HORSE-----	\$	23,283
6 HORSE-----	\$	28,278

**KIEFER BUILT**  
**ALUMINUM**

**STOCK TRAILER**

BUMPER PULL

16'-----	\$	11,882
18'-----	\$	13,632
20'-----	\$	13,950

GOOSENECK

16'-----	\$	17,239
18'-----	\$	18,035
20'-----	\$	18,141
22'-----	\$	19,255
24'-----	\$	20,157
26'-----	\$	23,817
28'-----	\$	23,870
30'-----	\$	24,050
32'-----	\$	24,165
34'-----	\$	25,389
36'-----	\$	27,279
38'-----	\$	29,222
40'-----	\$	31,290

**KIEFER BUILT**  
**ALUMINUM**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	17,356
3 HORSE-----	\$	18,756

GOOSENECK

2 HORSE-----	\$	23,251
3 HORSE-----	\$	25,835
4 HORSE-----	\$	27,689
5 HORSE-----	\$	31,814
6 HORSE-----	\$	33,895



**KIEFER BUILT**  
**ALUMINUM SKIN**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	10,845
3 HORSE-----	\$	11,300
4 HORSE-----	\$	13,105

GOOSENECK

2 HORSE-----	\$	14,600
3 HORSE-----	\$	21,170
4 HORSE-----	\$	23,345

**LOGAN COACH**

**STOCK TRAILER**

BUMPER PULL

13'-----	\$	4,905
16'-----	\$	5,730

GOOSENECK

16'-----	\$	8,735
18'-----	\$	9,224
20'-----	\$	9,377
24'-----	\$	10,502

**LOGAN COACH**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	11,675
3 HORSE-----	\$	13,845
4 HORSE-----	\$	15,450

GOOSENECK

2 HORSE-----	\$	13,192
3 HORSE-----	\$	18,261
4 HORSE-----	\$	23,727

**MERHOW**  
**ALUMINUM**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	15,745
3 HORSE-----	\$	19,695
4 HORSE-----	\$	22,670

GOOSENECK

2 HORSE-----	\$	19,760
3 HORSE-----	\$	23,660
4 HORSE-----	\$	26,560

**MERHOW**  
**STEEL**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	12,895
3 HORSE-----	\$	16,073
4 HORSE-----	\$	18,850

GOOSENECK

2 HORSE-----	\$	16,690
3 HORSE-----	\$	19,930
4 HORSE-----	\$	22,448

**PONDEROSA**  
**STEEL**

**STOCK TRAILER**

14'-----	\$	3,554
16'-----	\$	3,729
18'-----	\$	3,914

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	4,495
3 HORSE-----	\$	5,295

GOOSENECK

3 HORSE-----	\$	6,995
4 HORSE-----	\$	7,495

**SOONER TRAILER**

**STOCK TRAILER**

GOOSENECK

16'-----	\$	13,890
20'-----	\$	14,170
24'-----	\$	18,501
26'-----	\$	22,840
28'-----	\$	23,862

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	15,122
3 HORSE-----	\$	17,600

GOOSENECK

2 HORSE-----	\$	15,900
3 HORSE-----	\$	21,715
4 HORSE-----	\$	25,367
5 HORSE-----	\$	25,759
6 HORSE-----	\$	40,328

**SUNDOWNER**

**STOCK TRAILER**

BUMPER PULL

12'-----	\$	12,932
14'-----	\$	13,743
16'-----	\$	14,274
18'-----	\$	14,762
20'-----	\$	15,505
22'-----	\$	16,003

GOOSENECK

16'-----	\$	15,324
18'-----	\$	15,770
20'-----	\$	16,751
22'-----	\$	17,526
24'-----	\$	18,088
26'-----	\$	18,788
28'-----	\$	22,204
30'-----	\$	23,228

**SUNDOWNER**

**STOCK TRAILER**

GOOSENECK CONTINUED

32'-----	\$	23,711
34'-----	\$	24,416
36'-----	\$	25,132
38'-----	\$	25,864
40'-----	\$	26,580

**SUNDOWNER**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	15,442
3 HORSE-----	\$	16,995
4 HORSE-----	\$	20,847

GOOSENECK

2 HORSE-----	\$	19,179
3 HORSE-----	\$	24,795
4 HORSE-----	\$	30,455
5 HORSE-----	\$	35,174
6 HORSE-----	\$	37,894
7 HORSE-----	\$	43,466
8 HORSE-----	\$	47,003
9 HORSE-----	\$	49,250
10 HORSE-----	\$	49,542

**HORSE TRAILER w/LIVING QUARTERS**

2 HORSE-----	\$	62,969
3 HORSE-----	\$	70,304
4 HORSE-----	\$	76,340

**THURO-BILT**

**STOCK TRAILER**

BUMPER PULL

SPIRIT-----	\$	4,710
13'-----	\$	5,341
17'-----	\$	6,328
19'-----	\$	6,826

**HORSE TRAILER**

2 HORSE-----	\$	9,426
3 HORSE-----	\$	11,256
4 HORSE-----	\$	12,348

**TITAN**

**STOCK TRAILER**

BUMPER PULL

10'-----	\$	5,810
12'-----	\$	5,953
14'-----	\$	6,159
16'-----	\$	6,318
18'-----	\$	7,278
20'-----	\$	7,518

GOOSENECK

10'-----	\$	8,362
12'-----	\$	8,521
14'-----	\$	8,965
16'-----	\$	9,248
18'-----	\$	9,445
20'-----	\$	9,723
22'-----	\$	10,502
24'-----	\$	11,277
26'-----	\$	11,760
28'-----	\$	12,237
30'-----	\$	12,704
32'-----	\$	13,174

**TITAN**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	7,690
3 HORSE-----	\$	9,824
4 HORSE-----	\$	10,997

GOOSENECK

2 HORSE-----	\$	13,709
3 HORSE-----	\$	14,769
4 HORSE-----	\$	18,980
5 HORSE-----	\$	20,555

**TRAILS WEST**

**STOCK TRAILER**

BUMPER PULL

12'-----	\$	6,317
14'-----	\$	6,445
16'-----	\$	7,522
18'-----	\$	7,670

GOOSENECK

12'-----	\$	8,428
14'-----	\$	8,450
16'-----	\$	8,599
18'-----	\$	9,341
20'-----	\$	9,526
22'-----	\$	10,296
24'-----	\$	10,396

**TRAILS WEST**

**HORSE TRAILER**

BUMPER PULL

2 HORSE-----	\$	9,425
3 HORSE-----	\$	13,147
4 HORSE-----	\$	13,956

GOOSENECK

2 HORSE-----	\$	12,504
3 HORSE-----	\$	15,992
4 HORSE-----	\$	17,095
5 HORSE-----	\$	18,297
6 HORSE-----	\$	21,195

**W-W TRAILERS**

**STOCK TRAILER**

**STEEL**

**BUMPER PULL**

10'-----	\$	3,883
12'-----	\$	3,904
14'-----	\$	4,040
16'-----	\$	4,291
17'-----	\$	5,578

**GOOSENECK**

16'-----	\$	5,260
18'-----	\$	5,633
20'-----	\$	6,250
24'-----	\$	7,117
28'-----	\$	8,312

**HORSE TRAILER**

**BUMPER PULL**

1 HORSE-----	\$	3,363
2 HORSE-----	\$	6,418
3 HORSE-----	\$	6,680

**GOOSENECK**

3 HORSE-----	\$	9,293
4 HORSE-----	\$	10,476
6 HORSE-----	\$	10,714

**GENERIC STEEL STOCK TRAILER**

	<u>STEEL</u>	<u>ALUMINUM</u>
BUMPER PULL		
6X14-----	\$ 4,386	\$ 10,971
6X16-----	\$ 4,663	\$ 11,661
6X18-----	\$ 4,880	\$ 12,205
6X20-----	\$ 5,521	\$ 13,134

GOOSENECK

6X14-----	\$ 5,214	\$ 13,041
6X16-----	\$ 5,485	\$ 13,717
6X18-----	\$ 6,036	\$ 15,097
6X20-----	\$ 6,136	\$ 15,197
6X24-----	\$ 6,323	\$ 15,813

**HORSE TRAILER**

BUMPER PULL

TWO HORSE STRAIGHT LOAD----- \$ 4,323 \$ 10,812

TWO HORSE STRAIGHT LOAD  
w/TACK COMPARTMENT----- \$ 4,599 \$ 11,502

TWO HORSE STOCK  
w/TACK/DRESSING ROOM----- \$ 5,002 \$ 12,510

TWO HORSE SLANT  
w/TACK/DRESSING ROOM----- \$ 5,427 \$ 13,571

THREE HORSE SLANT  
w/TACK/DRESSING ROOM----- \$ 5,819 \$ 14,553

GOOSENECK

THREE HORSE SLANT  
w/TACK/DRESSING ROOM----- \$ 6,281 \$ 15,707

FOUR HORSE SLANT  
w/TACK/DRESSING ROOM----- \$ 6,726 \$ 16,822



**BUMPER PULL STOCK TRAILER**



**GOOSENECK STOCK TRAILER**



**BUMPER PULL COMBO TRAILER**



**GOOSENECK COMBO TRAILER**



**BUMPER PULL TRAILER w/TACK**



**GOOSENECK w/TACK/DRESSING ROOM**



**GOOSENECK w/LIVING QUARTERS**



**GENERIC**

**MOPED'S & SCOOTERS**

**GAS & ELECTRIC POWERED**

UP TO 50cc-----	\$	1,000
150cc-----	\$	1,500
200cc-----	\$	2,000
250cc-----	\$	2,500



**GENERIC**

**MINI TRUCKS AND CARS**

ALL-----	\$	5,500
----------	----	-------



**GENERIC**

**STREET LEGAL GOLF CARTS**

AKA (LSV) Low Speed Vehicles

2 PERSON-----	\$	8,500
4 PERSON-----	\$	9,200



**GENERIC**

**SMART CARS**

HATCHBACK-----	\$	16,007
CONVERTIBLES-----	\$	19,930



3





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10



ORDER APPROVING CLAIMS APPEARING AT PAGES 563 TO INCLUSIVE THEREON, ON MUNICIPAL 'DOCKET OF CLAIMS', IN AMOUNT OF \$5,542,335.82 FOR AND MAKING APPROPRIATION FOR THE PAYMENT THEREOF.

OFFICE OF THE CITY CLERK  
 J. MUMFORD  
 7/14/23

Fund	Fund Description	Amount
0001	GENERAL FUND	\$2,064,582.02
0004	TECHNOLOGY FUND	\$95,185.34
0005	PARKS & RECR. FUND	\$77,314.47
0009	LANDFILL/SANITATION FUND	\$171,205.16
0018	STATE TORT CLAIMS FUND	\$20,729.65
0031	WATER/SEWER OP & MAINT FUND	\$121,639.64
0032	WATER/SEWER CAPITAL IMPR FUND	\$1,062,597.40
0057	EMPLOYEES GROUP INSURANCE FUND	\$137,646.13
0079	PAYROLL FUND	\$976.53
0085	HOUSING COMM DEV ACT (CDBG) FD	\$11,041.46
0115	UNEMPLOYMENT COMPENSATION REVO	\$9,613.31
0122	H O P W A GRANT - DEPT. OF HUD	\$51,673.07
0125	TITLE III AGING PROGRAMS	\$1,627.87
0157	INFRASTRUCTURE BOND 2020 \$32M	\$723,426.04
0173	1% INFRASTRUCTURE TAX	\$82,310.66
0174	MADISON SEWAGE DISP OP & MAINT	\$39.54
0187	TRANSPORTATION FUND	\$27,155.68
0300	P E G ACCESS- PROGRAMMING FUND	\$15.34
0300	MHC BLIGHT ELIMINATION PROGRAM	\$10,023.26
0300	MODERNIZATION TAX	\$1,824.00
0390	ZOOLOGICAL PARK	\$30,098.95
0399	LIBRARY FUND	\$9,453.50
0404	DFA-SB2971-PETE BROWN GOLF	\$6,925.00
0406	DFA- THALIA MARA HALL \$2M	\$356,625.80
0430	2022 GO PLANETARIUM BOND \$7.5M	\$468,606.00
		\$5,542,335.82

**APPROVED FOR AGENDA**  
 DEPARTMENT DIRECTOR  
 LEGAL  
 CAO  
 CFO  
 MAYOR'S OFFICE  
 ITEM # \_\_\_\_\_  
 AGENDA DATE 07/18/23  
 BY: THAMES, LUMUMBA

INITIALS	DATE
<u>J. Mumford</u>	<u>7-14-23</u>
<u>[Signature]</u>	<u>7-14-23</u>
<u>[Signature]</u>	<u>07/14/23</u>
<u>[Signature]</u>	<u>7/14/23</u>

CITY OF JACKSON, MISSISSIPPI  
Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/14/23  
S.M.

OFFICE OF THE CITY ATTORNEY

I hereby certify that the **CLAIMS DOCKET** for July 19, 2023 in the aggregate amount of \$5,542,335.82 was prepared under the direction and supervision of the Department of Finance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry, the information submitted is approved as to form for entry into NOVUS Agenda System. After approval by the City Council and submittal of the final Claims Docket, the form will be legally sufficient to satisfy the requirements outlined in Miss. Code Ann. § 21-39-7 and for payment authorization.

Sondra O. Moncure  
**Sondra O. Moncure**  
**Deputy City Attorney**

7/14/23  
**DATE**



11



OFFICE OF THE CITY ATTORNEY  
7/14/23 A.M.

NDA DATE: July 18, 2023

ORDER APPROVING GROSS PAYROLL INCLUDING PAYROLL DEDUCTION CLAIMS NUMBERED 29083 TO APPROPRIATION FOR THE PAYMENT THEREOF.

AND MAKING

IT IS HEREBY ORDERED that payroll deduction claims numbered 29083 to inclusive therein, in the Municipal "Docket of Claims", in the aggregate amount of \$95,408.18 plus payroll, are approved for payment and necessary amounts are appropriated from various municipal funds for transfer to the payroll fund for the immediate payment thereof.

IT IS FINALLY ORDERED that the following expenditures from the accounts payable fund be made in order to pay amounts referred thereto from the payroll fund for payment of the payroll deduction claims authorized herein for payment:

Fund	Fund Description	Amount
0079	PAYROLL FUND	\$ 95,408.18
		<u>\$ 95,408.18</u>

APPROVED FOR AGENDA  
DEPARTMENT DIRECTOR  
LEGAL  
CAO  
CFO  
MAYOR'S OFFICE  
ITEM # \_\_\_\_\_  
AGENDA DATE 07/18/2023  
BY: THAMES, LUMUMBA

INITIALS	DATE
<u>[Signature]</u>	<u>7-14-23</u>
<u>A.M.</u>	<u>7-14-23</u>
<u>[Signature]</u>	<u>7-14-23</u>
<u>F.M.</u>	<u>07-14-23</u>
<u>[Signature]</u>	<u>7-14-23</u>

CITY OF JACKSON, MISSISSIPPI  
Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
A. C. C. 7/14/23

## OFFICE OF THE CITY ATTORNEY

The **PAYROLL DEDUCTION CLAIMS DOCKET** for July 18, 2023 in  
the aggregate amount of \$95,408.18 has been reviewed by me and, based on  
information and belief, this document is approved as to form pursuant to Miss. Code Ann. § 21-  
39-7 for entry into NOVUS Agenda System and for payment authorization by governing  
authorities.

Sondra O. Moncure  
Sondra Moncure  
Deputy City Attorney

7/14/23  
DATE

# 12

(Public Hearing Agenda Item #2)



13





OFFICE OF THE CLERK  
CITY OF JACKSON  
MISSISSIPPI

**ORDER AUTHORIZING THE MAYOR ACCEPT AN AWARD MODIFICATION FROM THE STATE OF MISSISSIPPI, DEPARTMENT OF PUBLIC SAFETY, and DIVISION OF PUBLIC SAFETY PLANNING FOR CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDS (CESF) IN THE AMOUNT OF \$15,000 FOR THE JACKSON POLICE DEPARTMENT.**

**WHEREAS**, Section 21-17-10 of the Mississippi Code authorizes the governing authority of any municipality to receive, expand and administer any grant, in accordance with and as may be authorized by any federal law, rule, or regulation creating, establishing or providing for any program, activity or service; and

**WHEREAS**, City of Jackson has been granted an award modification by the State of Mississippi, Department of Public Safety, and Division of Public Safety Planning for Coronavirus Emergency Supplemental Funds (CESF); and

**WHEREAS**, an Award Modification for grant 20LX2191 from the Edward Byrne Memorial Justice Assistance Grant has been awarded to the Jackson Police Department; and

**WHEREAS**, the City of Jackson’s law enforcement agency is eligible to receive funds; and

**WHEREAS**, the purpose of the funding is to be provide the Jackson Police Department with additional PPE, because of the day-to-day hazards and to ensure a safe and healthy workplace for our employees;

**WHEREAS**, the safety of children residing within the City of Jackson constitutes a municipal affair; and

**WHEREAS**, the award modification has been approved by the State of Mississippi, Department of Public Safety Division of Public Safety Planning in the amount of \$15,000; and

**WHEREAS**, no match will be required of this award and that the best interest of the City would be served by accepting this modification; and

**IT IS THEREFORE ORDERED** that the Mayor shall be authorized to accept and execute award acceptance documents required for receipt of the funds without further order of the council.

**APPROVED FOR AGENDA: Lumumba, Wade**

Agenda Item # 13  
July 18, 2023  
(Wade, Lumumba)

<b>POINTS</b>	<b>COMMENTS</b>																																													
<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR ACCEPT AN AWARD MODIFICATION FROM THE STATE OF MISSISSIPPI, DEPARTMENT OF PUBLIC SAFETY, and DIVISION OF PUBLIC SAFETY PLANNING FOR CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDS (CESF) IN THE AMOUNT OF \$15,000 FOR THE JACKSON POLICE DEPARTMENT.</b>																																													
<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Crime Prevention & improve the Quality of Life																																													
<b>Who will be affected</b>	City of Jackson																																													
<b>Benefits</b>	To improve the safety and well-being of the employees and citizens of Jackson.																																													
<b>Schedule (beginning date)</b>	As per grant guidelines																																													
<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	ALL WARDS  CITY WIDE																																													
<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input checked="" type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> </ul>	Jackson Police Department																																													
<b>COST</b>	No required match.																																													
<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input checked="" type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>																																														
<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
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HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																						
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																						

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE June 26, 2023**

Jackson Police Department



327 E. Pascagoula Street  
Jackson, MS 39201

OFFICE OF THE CITY ATTORNEY  
*[Handwritten signature]*

March 15, 2023

Sharon Nguyen  
Division of Public Safety Planning  
Office of Justice Programs  
152 Watford Parkway  
Canton, MS 39046

RE: Modification of CESF FY 2020-VD-BX-0664 and Project Number 20LX2191

Dear Ms. Nguyen:

I am requesting additional funds (\$15,000) on current grant award #2020-VD-BX-0664 and project number 20LX2191 for purchase of additional PPE. Because Covid-19 remains a hazard, the Jackson Police Department is responsible for a safe and healthy workplace for our employees. Additional PPE will assist the department in minimizing exposure to a variety of hazards, as well as offset dire budgetary constraints in which Jackson Police Department is facing.

We respectfully request your consideration in this matter.

Sincerely,

Juan S. Gray  
Grants Unit/ Project Director  
Jackson Police Department

Office of the City Attorney  
455 East Capitol Street

Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

## OFFICE OF THE CITY ATTORNEY

**This ORDER AUTHORIZING THE MAYOR TO ACCEPT AN AWARD MODIFICATION FROM THE STATE OF MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY AND DIVISION OF PUBLIC SAFETY PLANNING FOR CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDS IN THE AMOUNT OF \$15,000 FOR THE JACKSON POLICE DEPARTMENT** has been reviewed by me and is legally sufficient for adoption by the governing authorities.

  
\_\_\_\_\_  
Catoria Martin, City Attorney

6/28/23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Carrie Johnson, Deputy City Attorney

**Division of Public Safety Planning  
 MODIFICATION SIGNATURE SHEET  
 Office of Justice Programs  
 152 Watford Parkway Drive  
 Canton, Mississippi 39046  
 (601) 391-4900**

*OFFICE OF THE CITY ATTORNEY*  
*Angela Thomas*

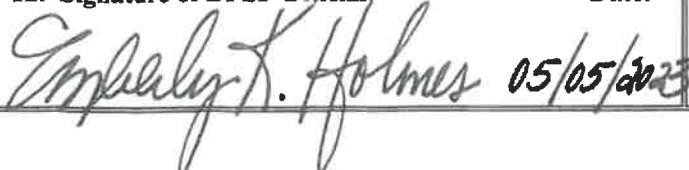
<b>1. Subgrantee's Name, Address, &amp; Phone Number:</b>  City of Jackson P.O. Box 17 Jackson, MS 39205  (601) 960-1084 <u>juang@city.jackson.ms.us</u>	<b>2. Effective Date:</b> May 5, 2023
	<b>3. Subgrant Number:</b> 20LX2191
	<b>4. Modification Number:</b> # 2
	<b>5. Grant Identifier</b> <b>(Funding Source &amp; Year):</b> 2020-VD-BX-0664
	<b>6. Beginning &amp; Ending Dates:</b> 05/05/2023 – 12/31/2023

**7. As a result of this modification, funds obligated are changed as follows:**  
 Increase Miscellaneous by \$ 15,000.00 from \$ 10,000.00 to \$ 25,000.00. Date extended through December 31, 2023.

**8. The above subgrant is hereby modified as follows:**

Budget Category	Current Budget	Change		New Budget
		Federal	State/Local	
Personnel				
Fringe Benefits				
Equipment				
Travel				
Commodities				
Contractual Services				
Miscellaneous	\$ 10,000.00	+ \$ 15,000.00		\$ 25,000.00
Indirect Costs				
<b>TOTAL</b>	<b>\$ 10,000.00</b>	<b>+ \$ 15,000.00</b>		<b>\$ 25,000.00</b>

**9. Except as hereby modified, all terms and conditions of the subgrant remain unchanged.**

<b>AGENCY APPROVAL</b>		<b>SUBGRANTEE ACCEPTANCE</b>	
<b>10. Typed Name &amp; Title of Approving DPSP Official:</b>  <p align="center"><b>Emberly K. Holmes</b> Office Director</p>		<b>11. Typed Name &amp; Title of Authorized Subgrantee Official:</b>  <p align="center"><b>Chokwe A. Lumumba, Mayor</b> City of Jackson</p>	
<b>12. Signature of DPSP Official:</b> 	<b>Date:</b> 05/05/2023	<b>13. Signature of Authorized Subgrantee Official:</b>	<b>Date:</b>

OFFICE OF THE CLERK  
*Alanna Hines*  
 (APR 2023)

**DIVISION OF PUBLIC SAFETY PLANNING  
 BUDGET SUMMARY SHEET**

<b>1. Applicant Agency: City of Jackson</b>			
<b>2. Sub-grant Number</b>	<b>3. Grant Identification Number</b>	<b>4. Beginning Date</b>	<b>Ending Date</b>
20LX2191	2020-VD-BX-0664	05/05/2023	12/31/2023
<b>6. Submitted as part of (Check One):</b>	<b>A. Funding Request:</b> X	<b>B. Modification Number:</b> #1	<b>C. Modification Effective Date:</b> May 5, 2023

Funding Sources						
<b>8. For DPSP Use Only</b>	<b>9. Activity</b>	<b>Federal</b>	<b>State</b>	<b>Program Income</b>	<b>Other (Local-Private)</b>	<b>Total</b>
	FY 2020 Coronavirus Emergency Supplemental Funding	\$ 25,000.00				\$ 25,000.00
<b>TOTAL</b>		\$ 25,000.00				\$ 25,000.00

**DIVISION OF PUBLIC SAFETY PLANNING  
COST SUMMARY SUPPORT SHEET**

*FILE COPY*  
*[Signature]*

<b>1. Applicant Agency: City of Jackson</b>		<b>Page 1 of 1</b>	
<b>2. Sub-grant Number</b> 20LX2191	<b>3. Grant Identifier Number</b> 2020-VD-BX-0664	<b>4. Beginning Date</b> 05/05/2023	<b>5. Ending Date</b> 12/31/2023
<b>6. Activity: FY 2020 Coronavirus Emergency Supplemental Funding</b>			

7. DFSP Use Only	8. Category 9. Line Item	11. Budget		
		Federal	All Other	Total
	<b>MISCELLANEOUS</b>			
	(5) CS Purell 2 Liter Hand Sanitizer	\$ 485.00		
	(15) Disinfecting Wipes	\$ 870.00		
	(10) CS Lysol D/F Spray	\$ 1,170.00		
	(20) Purell 2oz Hand Sanitizer	\$ 1,300.00		
	(10) Boxes Medium Black Nitrile gloves	\$ 1,400.00		
	(10) Boxes Large Black Nitrile gloves	\$ 1,400.00		
	(100) KN95 Masks	\$ 1,800.00		
	(75) Blue Face Masks	\$ 1,575.00		
	(15) Concentrated Germicidal bleach	\$ 450.00		
	(15) All Purpose Cleaner Lemon Fresh	\$ 645.00		
	(25) Tecno Procedure Face Mask	\$ 375.00		
	(15) Flying Particle Dust Protection	\$ 150.00		
	(100) KN95 Mask	\$ 1,800.00		
	(30) Board Walk tissue	\$ 200.00		
	(20) Disinfectant Spray crisp linen	\$ 1,622.00		
	(35) Lysol Disinfectant wipes flatpack	\$ 735.00		
	(31) Multi-fold Paper Towels	\$ 1,085.00		
	(3) V-Guard 3.5 Blue Nitrile Gloves	\$ 847.00		
	(30) SH-Grade Can Liners	\$ 1,800.00		
	(15) Advanced Instant Hand Sanitizer	\$ 435.00		
	(15) Instant Hand Sanitizer	\$ 1,200.00		
	(10) Germ Urinal Screen	\$ 758.00		
	(12) Anti-Bacterial Dish Detergent	\$ 828.00		
	(20) Dial Liquid soap	\$ 1,080.00		
	(10) Push pump Dispenser-Hand Antimicrobial	\$ 990.00		
	<b>Total</b>	<b>\$25,000.00</b>		<b>\$25,000.00</b>



STATE OF MISSISSIPPI  
DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF PUBLIC SAFETY PLANNING

OFFICE OF THE COMPTROLLER  
*Sean J. Tindell*

TATE REEVES  
GOVERNOR

SEAN J. TINDELL  
COMMISSIONER

May 5, 2023

Chokwe A. Lumumba, Mayor  
City of Jackson  
P.O. Box 17  
Jackson, MS 39205

Subject: Project Number: 20LX2191  
Program: Coronavirus Emergency Supplemental Funds (CESF)  
Effective Date: May 5, 2023

Dear Mayor Lumumba:

We are pleased to inform you that the Division of Public Safety Planning has approved your modification request for grant # 20LX2191. The grant has been modified with an additional \$15,000.00 from the originating amount.

Please sign the original Signature Sheet and initial the Budget Summary and Cost Summary Support Sheets in blue ink and return to Public Safety Planning.

Sincerely,

*Emberly K. Holmes*  
Emberly K. Holmes  
Office Director



14



**ORDER ACCEPTING THE BID OF STRING'S BBQ, LLC, TO PROVIDE FOOD AND CONCESSION SERVICES AT THE PETE BROWN GOLF FACILITY AND GROVE PARK MUNICIPAL GOLF COURSE FOR THE DEPARTMENT OF PARKS AND RECREATION**

**WHEREAS**, a solicitation for food services and concessions was advertised by the Department of Parks and Recreation; and

**WHEREAS**, the Department of Parks and Recreation provided the specifications for the food services and concessions with the Request for Quote (RFQ) to be submitted by Tuesday November 01, 2022, to the Office of the City Clerk; and

**WHEREAS**, String's BBQ, LLC, ("String's BBQ") submitted a Response to the Request for Quote (RFQ) on March 07, 2023; and

**WHEREAS**, String's BBQ was the only vendor who submitted a Request for Quote (RFQ); and

**WHEREAS**, String's BBQ is locally owned and operated by Perkasa Page; and is in good standing with the Mississippi Secretary of State; and

**WHEREAS**, String's BBQ, in its submitted quote, agreed to the terms and conditions requested from the City of Jackson Parks and Recreation Department; and

**WHEREAS**, String's BBQ agrees to be a *Concessionaire* at the Pete Brown Golf Facility and Grove Park Municipal Golf Course; and

**WHEREAS**, String's BBQ agrees to pay twenty-five percent (25%) or Four Hundred Dollars (\$400.00) of the facility concession sales and ten percent (10%) of beer sales, monthly, from Pete Brown Golf Facility based on the point of sale (POS); and

**WHEREAS**, String's BBQ agrees to pay twenty-five percent (25%) or Two Hundred Dollars (\$200.00) of the facility concession sales and ten percent (10%) of beers sales, monthly, from Grove Park Municipal Golf Course based on the point of sale (POS); and

**WHEREAS**, String's BBQ agrees to make monthly payments to the City of Jackson Park Fund; and

**WHEREAS**, String's BBQ agrees to NOT sale alcohol; and

Agenda Item # 14  
July 28, 2023  
Harris, Lumumba

**WHEREAS**, String's BBQ agrees to maintain adequate insurance including Certificate of Liability and Workers' Compensation Insurance in the amount of One Million Dollars (\$1,000,000.00) listing the City of Jackson as an additional insured; and

**WHEREAS**, the City of Jackson agrees to furnish one (1) permanent concession room, equipped with water, electricity, gas, and sewage, and internet services; and

**WHEREAS**, City of Jackson agrees to furnish all utilities; and

**WHEREAS**, String's BBQ agrees that all persons employed in the operation of concessions will be properly dressed, clean, neat, and presentable in appearance; and

**WHEREAS**, String's BBQ agrees to open and close in accordance with the Pete Brown Golf Facility's hours of operation - *Summer Months (April-November): Tuesday – Friday 7:30 AM – 6:00 PM and Saturday & Sunday 7:00 AM - 6:00 PM;* and

**WHEREAS**, String's BBQ agrees to open and close in accordance with the Pete Brown Golf Facility's hours of operation - *Winter Months (November-April): Sunday -Tuesday 7:30 AM – 4:00 PM;* and

**WHEREAS**, String's BBQ agrees to open and close in accordance with the Grove Park Municipal Golf Course's hours of operation - *Summer Months (April-November): Thursday, Friday, and Monday 7:30 AM – 6:00 PM and Saturday & Sunday 7:00 AM - 6:00 PM;* and

**WHEREAS**, String's BBQ agrees to open and close in accordance with the Grove Park Municipal Golf Course's hours of operation - *Winter Months (November-April) Sunday -Tuesday 7:30 AM – 4:00 PM;* and

**WHEREAS**, String's BBQ agrees to meet city, county, and state sanitation and food inspection requirements and to pay all applicable taxes; and

**WHEREAS**, the term of this Agreement between the City of Jackson and String's BBQ shall be for a period of one (1) year with the option to extend for two (2) years after approval of the City Council; and

**WHEREAS**, the best interests of the City of Jackson would be served by accepting String's BBQ concessions bid; thus

**IT IS THEREFORE ORDERED**, that the bid of String's BBQ be accepted to provide food and concession services for the Pete Brown Golf Facility and the Grove Park Municipal Golf Course for a period of one (1) year with the option to extend for two (2) years after approval of the City Council.

**(HARRIS, LUMUMBA)**

<b>ITEM NO.:</b>	
<b>DATE:</b>	



# Michael Watson

## SECRETARY OF STATE

This is not an official certificate of good standing.

### Name History

<b>Name</b>	<b>Name Type</b>
String's BBQ and Catering Co. LLC	Legal
String's BBQ LLC	Previous Legal

### Business Information

<b>Business Type:</b>	Limited Liability Company
<b>Business ID:</b>	1329664
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	03/14/2022
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	3200 W. Woodrow Wilson Ave. Jackson, MS 39209

### Registered Agent

**Name**  
Perkesa Page  
117 Kilkenny Blvd.  
Jackson, MS 39209

### Officers & Directors

<b>Name</b>	<b>Title</b>
Perkesa Page 117 Kilkenny Blvd. Jackson, MS 39209	Manager, Member

Parks & Recreation Department  
1000 Metro Center, Suite 104  
Jackson, MS 39209-7503  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



"One City, One Aim, One Destiny"

# Memo

**TO:** Mayor Chokwe Antar Lumumba

Office of the Mayor

**FROM:** Ison B. Harris, Jr., Director

Department of Parks & Recreation

**DATE:** May 30, 2023

**SUBJECT:** STRING'S BBQ LLC.

---

This Order authorizes the Mayor to accept the quote and execute an agreement between the City of Jackson and of *String's BBQ LLC*. to provide food and concession services for at the Pete Brown Golf Facility and at the Grove Park Municipal Golf Course for a period of one (1) year with the option to extend for two (2) years after approval of the City Council.

The Department believes accepting the quote and executing this agreement is in the best interest of the City and Department, and recommends this Order is approved.

IBHjr/sa

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE: May 30, 2023

<b>POINTS</b>		<b>COMMENTS</b>																																																							
1.	<b>Brief Description</b>	This Order authorizes the Mayor to accept the quote and execute an agreement between the City of Jackson and of String's BBQ LLC. to provide food and concession services for at the Pete Brown Golf Facility and at the Grove Park Municipal Golf Course for a period of one (1) year.																																																							
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Quality of Life																																																							
3.	<b>Who will be affected</b>	Citizens of Jackson																																																							
4.	<b>Benefits</b>	Provides the patron of the golf course and citizens within the community with food and concessions services.																																																							
5.	<b>Schedule (beginning date)</b>	Upon Council Approval																																																							
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (<u>yes</u> or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	Citywide																																																							
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	Department of Parks & Recreation																																																							
8.	<b>COST</b>	N/A																																																							
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>																																																								
10.	<b>EBO participation</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 10%;">_____</td> <td style="width: 5%;">%</td> <td style="width: 15%;">WAIVER</td> <td style="width: 5%;">___</td> <td style="width: 10%;">Yes</td> <td style="width: 5%;">___</td> <td style="width: 10%;">No</td> <td style="width: 5%;">___</td> <td style="width: 10%;">N/A</td> <td style="width: 5%; text-align: center;"><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____</td> <td>%</td> <td>WAIVER</td> <td>___</td> <td>Yes</td> <td>___</td> <td>No</td> <td>___</td> <td>N/A</td> <td style="text-align: center;"><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____</td> <td>%</td> <td>WAIVER</td> <td>___</td> <td>Yes</td> <td>___</td> <td>No</td> <td>___</td> <td>N/A</td> <td style="text-align: center;"><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____</td> <td>%</td> <td>WAIVER</td> <td>___</td> <td>Yes</td> <td>___</td> <td>No</td> <td>___</td> <td>N/A</td> <td style="text-align: center;"><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____</td> <td>%</td> <td>WAIVER</td> <td>___</td> <td>Yes</td> <td>___</td> <td>No</td> <td>___</td> <td>N/A</td> <td style="text-align: center;"><u>X</u></td> </tr> </table>	ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	HBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>	NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>
ABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
AABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
WBE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															
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NABE	_____	%	WAIVER	___	Yes	___	No	___	N/A	<u>X</u>																																															



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
6/12/23

## OFFICE OF THE CITY ATTORNEY

---

This **ORDER ACCEPTING THE BID OF STRING'S BBQ LLC. TO PROVIDE FOOD AND CONCESSION SERVICES AT THE PETE BROWN GOLF FACILITY AND GROVE PARK MUNICIPAL GOLF COURSE FOR THE DEPARTMENT OF PARKS AND RECREATION** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Justin Powell**, *Deputy City Attorney* JP 6/12/23

6/14/23

Date



# MEAT PLATES

*with 2 sides*

SAUSAGE	\$10
PORK CHOP	\$15
RIBS	\$15
RIB TIPS	\$15
CHICKEN WINGS/LEGS	\$15
TURKEY LEG	\$20
STUFFED SALMON	\$20
LAMB CHOPS	\$30
BIG BRADLEY BURGER (TURKEY OR BEEF)	\$14/\$12
STEAK	\$30
GRILLED SHRIMP	\$15
PULLED PORK	\$10

# MEAT ONLY

*a la carte but accepted higher add to any plate*

SAUSAGE	\$7
PORK CHOP	\$10
RIBS	\$10
RIB TIPS	\$10
CHICKEN WINGS/LEGS	\$10
TURKEY LEG	\$15
STUFFED SALMON	\$15
LAMB CHOPS	\$25
BIG BRADLEY BURGER (TURKEY OR BEEF)	\$12/\$10
STEAK	\$25
GRILLED SHRIMP	\$10
PULLED PORK	\$8



# ADD ONS

*2.50 to \$1.00*

RIB	\$4
CHICKEN WING	\$3.50
CHICKEN LEG	\$2.50
LAMB CHOP	\$6.25

# PICK A SIDE

*Choose to suit*

\$3
MAC N CHEESE
BAKED BEANS
CORN ON THE COB
POTATO SALAD
MASHED POTATOES

# SWEETS

\$2
COOKIES
BROWNIES

# DRINKS

COKE/SPRITE
\$3
BOTTLED WATER
\$2



SIGNS & LICENSE DIVISION  
City of Jackson, Mississippi  
Department of Public Safety

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRIVILEGE TAX LICENSE  
APPLICATION FORM

A printed form

Business Name: **Strung's B&B**  
Address: **117 Kilkenny Blvd. Jackson, MS 39209**  
Type: **Perkasa Page**  
Phone: **870 494 5376**  
E-mail: **pagepage89@gmail.com**

Please Check all that apply:  
1.  I am a resident of the City of Jackson.  
2.  I am a resident of the State of Mississippi.  
3.  I am a resident of the County of Hinds.  
4.  I am a resident of the City of Jackson.  
5.  I am a resident of the State of Mississippi.  
6.  I am a resident of the County of Hinds.  
7.  I am a resident of the City of Jackson.

WHOLESALE AND RETAIL STORES

1.  I am a resident of the City of Jackson.  
2.  I am a resident of the State of Mississippi.  
3.  I am a resident of the County of Hinds.  
4.  I am a resident of the City of Jackson.  
5.  I am a resident of the State of Mississippi.  
6.  I am a resident of the County of Hinds.  
7.  I am a resident of the City of Jackson.

VENDING MACHINES

1.  No  
2.  Yes

4. Amount Due: **TOTAL PRIVILEGE LICENSE FEE DUE** 4

THIS FORM MUST BE NOTARIZED

Notary Public for the State of Mississippi

SEAL

Notary Public for the State of Mississippi

REQUEST FOR QUOTES (RFQ)

CITY OF JACKSON  
DEPARTMENT OF PARKS & RECREATION

FOOD AND DRINK VENDORS  
TO MANAGE AND OPERATE CONCESSIONS AT THE  
PETT BROWN GOLF FACILITY AND/OR THE GROVE PARK MUNICIPAL GOLF  
COURSE

TABLE OF CONTENTS

Introduction / Invitation.....	Page	3-4
Specifications & Conditions.....	Page	5
1. Terms.....	Page	5
2. Percentage of Sales.....	Page	5
3. Insurance.....	Page	6
4. Utilities.....	Page	6
5. Remodeling/Construction.....	Page	6
6. Equipment/Personnel.....	Page	6-7
7. Hours of Operation.....	Page	7
8. Accounting/Records.....	Page	7-8
9. Inspections.....	Page	8
10. Waste Disposal.....	Page	8
11. License & Sales Taxes.....	Page	8
12. Beer / Liquor Sales / Licenses.....	Page	8
13. Equipment.....	Page	9
14. Special Events.....	Page	9
15. Menu.....	Page	10
16. Security / Theft.....	Page	10
17. Concession Sells When Closed.....	Page	10
18. Failure To Comply / Termination.....	Page	10
19. Notices / Communication.....	Page	10
20. Quotes / Evaluations.....	Page	11
21. COJ P&R Food Concession Questionnaire.....	Page	12-14
22. Equal Business Opportunity (EBO) Plan Application.....	Page	15-26
23. COJ Covid-19 Second Amended Guidelines Executive Order.....	Page	27-29
24. General Terms & Conditions.....	Page	30

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## INTRODUCTION / INVITATION

The City of Jackson, Department of Parks and Recreation is seeking assistance from companies or individuals desiring to manage and operate concessions at the Pete Brown Golf Facility and/or the Grove Park Municipal Golf Course.

**RFQ Packet Requests:** Packets are available by emailing Shannon V. Ames at [shannon.ames@cityofjackson.com](mailto:shannon.ames@cityofjackson.com). If a response is not received within 24 hours, it is the responsibility of the requester to call 601-960-0716, to confirm receipt of the RFQ request.

**Hand Delivery Submittal:** You are required to send one (1) original and two (2) copies of the completed, signed, and sealed envelope addressed to the **Office of the City Clerk, 219 South President Street, Jackson, MS, 39201, until Tuesday, November 01, 2022, until 3:30 p.m., CST.**

**Electronic RFQ Submittal:** This RFQ is also posted on the Central Bidding website at [www.centralbidding.com](http://www.centralbidding.com). You may submit your RFQ electronically through the provider, until **Tuesday, November 01, 2022, until 3:30 p.m., CST.**

- 1) You are required to send one (1) original and two (2) copies of all information being submitted, this includes your Quotes Form, completed FBO Application, Acknowledgment of the Covid 19 Second Amended Guidelines Executive Order and any information with your RFQ (pricing section, research data sheets, booklets, pamphlets, etc.).
- 2) The Request For Quotes (RFQ) must be signed by any officer of the company, legally authorized to enter into a contractual relationship in the name of the proposer. For purposes of this Request For Quotes (RFQ), the term "bid" shall mean (RFQ).
- 3) Failure to comply with any of the aforementioned requirements may result in the Request For Quotes (RFQ) being rejected as non-responsive.
- 4) The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Request For Quotes (RFQ) due date. Submitters should not rely on any representations, statements, or explanations other than those made in this Request for Request For Quotes (RFQ) or in any addendum to this Request For Request For Quotes (RFQ).
- 5) The City may reject any and all statements of qualifications, and reserves the right to waive any technicalities, irregularities, or informalities in any Request For Quotes (RFQ) or in the proposed procedure.

**RFQ Advertisement Dates**

Thursday, October 13, 2022 thru  
 Tuesday, November 01, 2022

**News Papers:**

Mississippi Link, Northside Sun, Jackson  
 Ledger, Jackson Advocate, Central Bidding &  
 LaNoticia

**RFQ Bid Opening Date**

**Date:** Tuesday, November 01, 2022

**Time:** 3:30 p.m. CST

**Location:** City Hall  
 219 South President Street  
 Jackson, MS 39201

The City of Jackson reserves the right to reject any and all quotes and to waive irregularities and informalities in the submittal and evaluation process. This RFQ does not obligate the City of Jackson to pay any costs incurred by respondents in the preparation and submission of a quotes. The City reserves the right to negotiate equipment specifications regardless of the quotes design. Furthermore, the RFQ does not obligate the City to accept or contract for any expressed or implied services.

Ison B. Harris, Jr., Director  
 Department of Parks and Recreation

Louis Wright, C.A.O.  
 Office of the Mayor

**SPECIFICATION AND CONDITIONS  
 FOOD AND DRINK VENDORS  
 TO MANAGE AND OPERATE CONCESSIONS  
 AT THE  
 PETE BROWN GOLF FACILITY AND/OR GROVE PARK MUNICIPAL GOLF  
 COURSE**

The City of Jackson is accepting Requests for Quotes (RFQ's) from companies to manage and operate the concessions at the Pete Brown Golf Facility and Grove Park Municipal Golf Course, which are used for public golf recreation purposes.

	Golf Course Name	Location
1.	Pete Brown Golf Facility	3200 West Woodrow Wilson Jackson, MS 39209
2.	Grove Park Municipal Golf Course	1800 Walter Welch Drive Jackson, MS 39213

**1. Terms**

The Submitter shall have use of the of the concession rooms at one or both locations as specified in this RFQ notice, to provide services for a one (1) year period upon City Council approval however; upon written notice from the City's Parks and Recreation Director, this Agreement may be extended with an option to renew for two (2) additional years.

**2. Percentage of Sales**

**Pete Brown Golf Facility:** At the end of each month, Submitter shall furnish to the City of Jackson, a statement showing items sold. Statement shall reflect items sold and cash collected, on each item of total gross monthly sales.

- Concessionaire will pay **Twenty-five (25%)** of the **Pete Brown Golf Facility** concessions total monthly gross sales taxes, **or \$400.00 per month**, based on point of sales (POS). Payment will become due and payable to the City of Jackson's Park Fund
- Concessionaire will pay **an additional Ten (10%)** of the Beer sales from the **Pete Brown Golf Facility** total monthly gross sales. The City of Jackson is requesting concessionaire to **NOT** sale alcohol.

**Grove Park Municipal Golf Course:** At the end of each month, Submitter shall furnish to the City of Jackson, a statement showing items sold. Statement shall reflect items sold and cash collected, on each item of total gross monthly sales.

- Concessionaire will pay **Twenty-five (25%)** of the **Grove Park Municipal Golf Course** concessions total monthly gross sales taxes, **or \$200.00 per month**, based on point of sales (POS). Payment will become due and payable to the City of Jackson's Park Fund.
- Concessionaire will pay **an additional Ten (10%)** of the Beer sales from the **Grove Park Municipal Golf Course** total monthly gross sales. The City of Jackson is requesting concessionaire to **NOT** sale alcohol.



**3. Insurance**

The Submitter shall deposit with the City of Jackson a certificate evidencing the issuance of adequate Workmen's Compensation Insurance and comprehensive liability insurance in the amount of one million dollars (\$1,000,000.00), listing the City of Jackson as an additional insured.

**4. Utilities**

The City will furnish one (1) permanent concession room equipped with water, electricity, gas and sewage and internet service, in accordance with the construction plans of the City. All utilities will be furnished by the City.

**5. Remodeling/Construction**

Submitter shall make no alterations or repairs in any facility, nor erect any new structures, without the prior written approval of the Director as Agent for the City of Jackson. Any additional alterations, repairs or new structures shall be made and maintained at the expense of the Submitter.

- a. In the event reconstruction of any facility covered under this Agreement prevents the use of any or all concession rooms covered under this Agreement, note the following: (1) the Lessee shall remove his equipment, merchandise and all other personal property from the stand(s) within ten (10) working days after receiving written notice from the Director of the Parks and Recreation Department ("Director"); (2) the City shall not be responsible for the loss of the Lessee's personal property and/or leasehold improvements due to reconstruction of City owned property; and (3) Lessee shall furnish temporary concession rooms at his/her own expense.

**6. Equipment/Personnel**

The Submitter will furnish all equipment and personnel, and shall furnish supplies of every kind and character at no expense to the City. Submitter shall maintain all property in the same condition as when turned over to the Submitter and at his own cost and expense, shall provide and maintain a sufficient amount of equipment to properly provide for the contracted services. Submitter shall have sufficient vendors for each event.

- a. Submitter agrees that all persons employed in the operation of such concessions shall be properly dressed, clean, neat and presentable in appearance.

- b. The City reserves the right to request more vendors if service is not satisfactory, as well as to demand the discharge of any vendor or worker when the conduct or behavior of such vendor or worker is not satisfactory to the City. Touting by employees or salesmen of the Submitter is expressly prohibited.

**7. Hours of Operation**

The Submitter shall open and close in accordance with course hours of operation. All concession equipment servicing (when needed), must be completed, and all concession items shall be in proper quantity to meet supply and demand, during City of Jackson designated hours.

<b>Pete Brown Golf Facility</b> 3200 West Woodrow Wilson Jackson, MS 39213	
<b>Summer Months</b> April - November	<b>Winter Months</b> November - April
Tuesday - Friday 7:30 a.m. - 6:00 p.m.	Sunday - Tuesday 7:30 a.m. - 4:00 p.m.
Saturday - Sunday 7:00 a.m. - 6:00 p.m.	

<b>Grove Park Municipal Golf Course</b> 1800 Waller Welch Drive Jackson, MS 39213	
<b>Summer Months</b> April - November	<b>Winter Months</b> November - April
Thursday, Friday, Monday 7:30 a.m. - 6:00 p.m.	Sunday - Tuesday 7:30 a.m. - 4:00 p.m.
Saturday - Sunday 7:00 a.m. - 6:00 p.m.	

**8. Accounting/Records**

The accounts of the Submitter shall be maintained in such manner and be available so that they may be examined by the City.

- a. Names, addresses, telephone numbers, station worked (of all personnel) shall be kept by the Submitter and made available to the City, upon request. Submitter shall act as an independent contractor for his/her own accounts and not as a representative or employee of the City, and the City shall not be responsible for any wages or salaries of any employee or representative of Submitter, nor for any debts, liabilities nor any other obligations of Submitter.

**9. Inspections**

The City reserves the right to inspect and to evaluate the Submitter at any time. The Submitter, in operating the concessions at all times, agrees to do so in a courteous, respectful and businesslike manner and to keep the concession stand in a neat and sanitary condition.

**10. Waste Disposal**

The Submitter shall place all refuse in boxes, sacks or barrels and place in a position to be picked up by the Park Maintenance Division before leaving the facilities after an event. All ice left over shall be emptied from sacks at the outer edge of the facilities.

**11. Licenses & Sales Taxes**

The Submitter agrees to meet city, county and state sanitation and food inspection requirements and to pay all applicable taxes.

- a. The Submitter shall procure, at his/her own cost and expense, all necessary licenses and official permits required and necessary for the operation of the concessions granted in this contract, and to meet all the health requirements of the City, Hinds County and the State of Mississippi.

**12. Beer/Liquor Sales/Licenses**

The Submitter shall provide commodities at prices normally found at local stores and restaurants located in the City of Jackson.

- b. The Submitter shall procure, at his/her own cost and expense, all necessary licenses and official permits required by Alcohol Beverage Control (ABC), necessary for the operation and sales of the concessions granted in this contract, and to meet all the health requirements of the City, Hinds County and the State of Mississippi.

**13. Equipment**

All equipment, fixtures and provisions brought onto the premises by Submitter shall remain the exclusive property of Submitter.

Current equipment and fixtures in place at the time of occupancy by City of Jackson, is listed below:

<b>Pete Brown Golf Facility</b> 3200 West Woodrow Wilson • Jackson, MS 39213		
<b>Equipment</b>	<b>Make</b>	<b>Model</b>
Dishwasher	GE	GD1636PJ M9DS
Oven - Range (Glass Top Electric)	GE	J8645F1 3DS
Fridge/Freezer	GE	GE E 26H MK1 DS
Microwave	GE	DM7195F1 QDS
Icemaker	Scottsman Prodigy	C0430SA 1B

<b>Grove Park Municipal Golf Course</b> 1800 Walter Welch Drive • Jackson, MS 39213		
<b>Equipment</b>	<b>Make</b>	<b>Model</b>
Dishwasher	GE	1BA
Oven - Range (Glass Top Electric)	GE	1BA
Fridge/Freezer	GE	1BA
Microwave	GE	1BA
Icemaker	Scottsman Prodigy	1BA

**14. Special Events**

The Submitter shall provide concessions for all activities at the Grove Park Municipal Golf Course and Pete Brown Golf Facility, throughout the entire term of this contract.

- a. The City shall provide the Submitter with a schedule of City sponsored special events and/or activities, with the exception of City scheduled special events, excluding City run tournaments.
- b. The golf course staff and P&R Administrative staff will not be charged for concessions, during special events.
- c. The Director shall notify the Submitter when other person or persons have been granted concession rights.

**15. Menu**

Submitter shall provide Parks and Recreation Director and Deputy Director with a menu listing items and costs.

**16. Security/Theft**

City will provide. Concession rooms will be locked when closed.

**17. Concession Sells When Closed**

In the event the Submitter is closed for business on any given day, the City of Jackson has the right to sell drinks and light snacks. At no time will City of Jackson employees be given access to the Submitter's concession room(s).

**18. Failure to Comply/Termination**

In the event of any dissatisfaction on the part of the City or the Director regarding Submitter's manner of operating said concessions, Submitter shall be promptly notified and the procedure or circumstances complained of shall be corrected by Submitter for the remainder of the event and in the future. Failure to comply on the part of the Submitter within fifteen (15) work days will be cause for the City to cancel this contract and demand forfeiture of the bond and payment of the principal thereof as liquidated damages.

**19. Notices/Communication**

All notices or other communications required or permitted to be given pursuant to this Agreement shall be in writing and sent by United States certified mail, return receipt requested, to the party to whom the notice shall be given at the address set forth below, or at such other place as such party may from time to time designate in writing.

<b>City of Jackson</b> Isen B. Harris, Jr., Director Department of Parks & Recreation 1000 Metro Drive, Suite 104 Jackson, MS 39209 <a href="mailto:iharris@jacksonms.gov">iharris@jacksonms.gov</a> 601-969-0716	<b>Managing Partner</b> Owner Company Address City, State/Zip Email Address Phone Number	With a Copy to: <b>Office of the City Attorney</b> 455 East Capitol Street Jackson, MS 39201 601-960-1799
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**20. Quotes Evaluations**

An independent panel will review quotes submitted through the RFQ process. The panel will score the quotes and interview the proposers (if necessary). The

proposal with the highest scored quote will be awarded the bid.  
The proposer must agree to a finality of bids prior to being awarded the bid.

The City will evaluate all submittals received based on the following general criteria:

1.	Submitter's qualifications and experience (city, other similar projects)	(25pts)
2.	Qualifications and experience of staff assigned to the project	(10pts)
3.	References, including applicable past work	(20pts)
4.	Understanding of services to be provided	(20pts)
5.	Value Pricing	(15pts)
		<b>(100pts)</b>

City of Jackson Parks and Recreation Food Concession RFQ Questionnaire

21



City of Jackson Parks and Recreation  
Food Concession RFQ Questionnaire

APPLICANT INFORMATION

Organization Name:		String's LPBC	
Principal Place of Business:		171 Kilkenny Blvd. Jackson, MS 39209	
Primary Contact:	Name:	Perkesa Page	Secondary Contact:
	Title:	Owner	Courtney Stringfellow
	Business Phone:		Business Phone:
	Cell:	870-494-5376	Cell:
	Email Address:	stringslpbc@gmail.com	Email Address:
	Website Address:	stringslpbc@gmail.com	cdstring79@gmail.com

DESCRIBE YOUR ORGANIZATION AND PROPOSED SERVICES

In this section, you will describe your proposed business and any positive financial, environment, social or cultural benefit to the City. Please be as complete as possible.

Type of Organization:	Specify if the organization is a corporation, partnership, sole proprietorship, joint venture, etc.  LLC
Experience in Food Service Business:	How long has this organization been in the concessions business? Enter the number of years: <input type="text" value="1"/>
RFQ Locations:	Please indicate the golf course(s) you are interested in managing/operating. (Please check where applicable.)  <input checked="" type="checkbox"/> Pete Brown Golf Facility 3200 West Woodrow Wilson • Jackson, MS 39209  <input checked="" type="checkbox"/> Grove Park Municipal Golf Course 1800 Walter Welch Drive • Jackson, MS 39213

**City of Jackson Parks and Recreation Food Concession RFQ Questionnaire**  
**Page 2**

**City of Business License:**

A. If selected, you will need a City of Jackson Business License, and a Certificate of Liability Insurance in the amount of One Million Dollars (\$1,000,000.00), listing the City of Jackson, Department of Parks and Recreation as Co-Insured.

B. Does your organization have a current City of Jackson Business license?  
 Yes:  No:  If yes, then please attach a photocopy of your City of Jackson Business License.

C. If no, please attach a copy of your City of Jackson Business License Application.

**Recreational Sales Licenses:**

A. Does your organization have all necessary Alcohol and Beverage Control licenses and official permits required for the operation of the concessions?  
 Yes:  No:

B. If no, please explain Plan of Action (POA) to obtain.  
*Once application for food concessions is submitted, the process of obtaining Alcohol and beverage license will begin submitting the application and required documentation*

**Proposed Menu / Planned Pricing:**

A. Please explain the features of your menu and the products you are offering. Describe what healthy/healthier menu options you intend to provide.

B. Give us an idea of your proposed menu and pricing. Quote prices without sales tax.  
*See attached*

**Example:**

Item	Portion	Price	Comment
Example: Soda Pop	12 oz. can	\$1.00	
Example: Coffee	8 oz. cup	\$1.00	Organic fair-trade coffee

**Presentation:**

How will your employees be attired?  
*black/collar shirt*



City of Jackson Parks and Recreation Food Concession RFQ Questionnaire  
 Page 3

Business References or Financial References:

Please provide three (3) financial or business references. These could include financial institutions, suppliers, insurance companies, or clients

Name of Reference: Kalanzia Gibson  
 Address: Serenity Placenta / Canton, MS  
 Phone: 601 700 5891  
 Describe Relationship: Client

Name of Reference: Grey McCoy  
 Address: Hot 97.7 Jackson, MS  
 Phone: 601 842 1378  
 Describe Relationship: Client

Name of Reference: Michael Dupree  
 Address: 104 Autumn Ridge Jackson  
 Phone: 601 502 3606  
 Describe Relationship: Supplier

22 Equal Business Opportunity (EBO) Plan

**CITY OF JACKSON, MISSISSIPPI**

**Chokwe Antar Lumumba**

**Mayor**

**EQUAL BUSINESS OPPORTUNITY (EBO)  
PLAN APPLICATION**

**Department of Planning and Development**

**OFFICE OF ECONOMIC DEVELOPMENT**

It is the City of Jackson's Policy that all companies participating in the City's procurement process submit a completed Equal Business Opportunity (EBO) Plan Application. **The EBO Plan Application of your project team must be submitted with this SOQ.**

The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. **The company or individual selected for this project shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application at the time of selection, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Plan.**

Failure to comply with the City's EBO Plan shall disqualify a contractor, bidder or offeror from being awarded an eligible contract.

For more information on the City of Jackson's Equal Business Opportunity Program, please contact the Office of Economic Development at (601) 980-1638. Copies of the EBO Plan Application and MBE/EBE Directory, as well as all other related information, are available at 200 South President Street, Second Floor, Jackson, Mississippi.

#### **Jobs for Jacksonians**

The City of Jackson, Mississippi ("City of Jackson") is committed to cultivating and ensuring the quality of life of its citizens, through various programs, employment, initiatives, and assistance. The City encourages all persons, corporations, and/or entities doing business within the City, as well as those who seek to contract with the City on various projects and or conduct business in the City, to assist the City in achieving its goal by strongly considering City residents for employment opportunities.

# FBO PLAN APPLICATION CHECKLIST

To be eligible for an FBO Plan, you must apply to the FBO (FBO Application Form) and provide the following information:

## Waiver Requests

1. If you are requesting a FBO Plan, you must also request a waiver.

2. Waiver Statements: You must provide a statement of your business type and a statement of your business type.

3. If you are requesting a waiver, you must also provide a statement of your business type and a statement of your business type. You must also provide a statement of your business type and a statement of your business type.

## Proposed Minority Contractors

1. If you are a minority business type, your business is not also listed on the FBO Plan.

2. If you are a minority business type, you must be certified with the City of Jackson. You must be certified with the City of Jackson. You must be certified with the City of Jackson. You must be certified with the City of Jackson.

3. If you are a proposed MBE/FBE, your business type is checked for example, you are a MBE or FBE.

## MBE/FBE Project Participation

1. Your listed MBE/FBE will perform a commercially useful function in the project. Your work will be performed, managed and supervised.

2. You have provided a statement of the type and scope of work to be performed by the contractor.

3. Your MBE/FBE dollar value of the work to be performed is greater than \$100,000.

4. Your FBE percentage for MBE/FBE participation is greater than 10%.



DECLARATION OF  
EQUAL BUSINESS OPPORTUNITY  
SPECIAL NOTICE TO BIDDERS

POLICY

The City of Jackson is committed to the principle of non-discrimination in public contracting. Therefore, the City of Jackson hereby is that prospective vendors and contractors are hereby required their method of selecting sub-contractors and suppliers to ensure that they present either actively or passively discriminating against MBEs and FBEs. A bidder seeking to do business with the City of Jackson is expected to adhere to a policy of fair and equitable treatment and to make the maximum practical effort to ensure that historically underutilized firms are given an opportunity to participate in the performance of contract items which are in part with City funds.

DEFINITIONS

For purposes of this policy, the following definitions will apply:

1. **African American Business Enterprise (AABE)** - A firm owned and controlled by one or more African American individuals who are citizens of the United States and who have been actively engaged in business for at least one year prior to the date of the contract.
2. **Asian American Business Enterprise (ABE)** - A firm owned and controlled by one or more Asian American individuals who are citizens of the United States and who have been actively engaged in business for at least one year prior to the date of the contract.
3. **Hispanic Business Enterprise (HBE)** - A firm owned and controlled by one or more Hispanic individuals who are citizens of the United States and who have been actively engaged in business for at least one year prior to the date of the contract.
4. **Minority Business Enterprise (MBE)** - A firm owned and controlled by one or more minority individuals who are citizens of the United States and who have been actively engaged in business for at least one year prior to the date of the contract.
5. **Female Business Enterprise (FBE)** - A firm owned and controlled by one or more female individuals who are citizens of the United States and who have been actively engaged in business for at least one year prior to the date of the contract.

OBLIGATION

*The Contractor and any Subcontractor shall take all necessary and reasonable steps to ensure that MBEs and FBEs have a maximum opportunity to compete for and participate in the performance of any portion of the work included in this contract and shall not discriminate on the basis of race, color, national origin, or sex. If it is determined that there is a significant underutilization of MBEs and FBEs, the Equal Business Opportunity Officer is empowered, pursuant to section 1275 of the Equal Business Opportunity Executive Order, to conduct an investigation to determine the reasons for the underutilization.*

GOALS

The goal of participation by MBEs and FBEs are established by the Equal Business Opportunity Executive Order of the City of Jackson. The Contractor shall exercise all necessary and reasonable steps to ensure that participation meet or exceed the contract goal. The goal may be obtained by subcontracting to purchasing materials, fabricating and leasing equipment from MBEs and FBEs.

*The Equal Business Opportunity participation goals are as follows:*

PROCUREMENT CATEGORY	Minority Business Enterprises (MBE)	Minority Business Enterprises (WMBE)	Hispanic Business Enterprises (HBE)	Native American Business Enterprises (NABE)	Total
	AC & Public Construction	0%	0%	0%	0%
Construction	0%	12.4%	0%	0%	12.4%
Professional Services	0%	0%	0%	0%	0%

The portions of the contract that are proposed for MBEs and WBEs in the response to this bid shall be listed on the attached Equal Business Opportunity Plan Application.

For specific information about the Equal Business Opportunity Plan please contact the Office of Economic Development at 601.260.1576.

Contractors may employ WMBEs, HBEs, MBEs or TBEs to meet the applicable project goals through various methods as follows:

A. Subcontracting Participation

- (a) Where a prime contractor utilizes one or more subcontractors to satisfy its equal business opportunity commitment, the prime contractor may count toward its EEO Plan only expenditures to MBE, WMBE, HBE, or ABE or TBE contractors that perform a commercially useful function in the work of the contract.
- (b) An MBE or TBE subcontractor is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibility by actually performing, managing and supervising the work involved. In determining whether an MBE or TBE subcontractor is performing a commercially useful function, factors including but not limited to the following will be considered:
  - (i) the amount of work subcontracted;
  - (ii) the type of prime contract;
  - (iii) whether the business has the skill and expertise to perform work for which it is being hired/certified;
  - (iv) whether the business actually performs, manages and supervises the work for which it is being hired/certified; and
  - (v) whether the business purchases goods and/or services from a non-minority woman's business enterprise and simply resells goods to the city, city contractor, or other person doing business with the city for the purpose of allowing the goods to be counted toward fulfillment of minority woman's business enterprise utilization goals.
- (c) Standard industry practice.
- (d) Consistent with standard industry practices, an MBE or TBE subcontractor may enter into second tier subcontracts. If an MBE or TBE subcontractor subcontracts a significantly greater portion of the work of its subcontract to a non-minority, non-female owned firm, it shall be expected on the basis of standard industry practices, it shall be presumed that the MBE or TBE subcontractor is not performing a commercially useful function.

**B. Supplier Participation**

When a prime contractor utilizes one or more suppliers to satisfy its EEO commitment in whole or in part, the MBE or DBE supplier participation may be credited towards the applicable goal as follows:

- (i) 100 percent of the contract amount for MBE or DBE supplier who manufacture the good supplied;
- (ii) 100 percent of the contract amount for MBE and DBE suppliers who are wholesalers, warehousemen, the goods supplied or who are manufacturer's representative, provided that only 25 percent of the applicable MBE or DBE goal may be attained by non-manufacturing supplier contracts to MBEs or DBEs;
- (iii) For those contracts where an extraordinary large proportion of the contract price is for equipment or supplies, a lower project goal may be set than otherwise would be required, or the 25 percent limit for suppliers may be increased, or a combination of these two methods may be utilized.

**C. Joint Ventures and Minority Protege Programs**

- (i) The Division of Equal Business Opportunity shall encourage, where economically feasible, establishment of joint ventures and mentee/protege programs to create prime contracting opportunities for African American, Hispanic, Asian American, Native American, and Female Business Enterprises on all eligible projects over \$1,000,000.00. Even if the prime itself is a MBE, joint venture between prime contractors and MBEs shall be required on all projects exceeding one million dollars (\$1,000,000.00).
- (ii) Where a contractor engaged in a joint venture to satisfy its Equal Business Opportunity Commitment, the Equal Business Opportunity Officer shall review and approve all contractual agreements regarding:
  - (a) The initial capital investment of each venture partner;
  - (b) The proportional allocation of profits and losses to each venture partner;
  - (c) The sharing of the right to control the ownership and management of the joint venture;
  - (d) Actual participation of the venture partners in the performance of the contract;
  - (e) The method of and responsibility for accounting;
  - (f) The methods by which disputes are resolved; and
  - (g) Other pertinent factors of the joint venture.

On the basis of these factors, the Equal Business Opportunity Officer shall determine the degree of AABE, HBE, ABE, or DBE participation resulting from the joint venture that may be credited towards the applicable EEO goals of the project.

The holder of offeror shall provide the Equal Business Opportunity Officer access to review all records pertaining to joint venture agreements before and after the award of a contract reasonably necessary to assure compliance with this policy.

The Equal Business Opportunity Program also encourages Mentor-Protégé programs to assist African American, Hispanic, Asian, American and Female Business enterprises in financing, bonding, construction management and technical assistance. Mentor-Protégé agreements will be reviewed by the Equal Business Opportunity Officer for final approval of the following terms of each agreement:

- (a) Type of technical assistance to be provided by mentor;
- (b) Rights and responsibilities of each mentor and protégé contracting activity;
- (c) The specific duration of the agreement;
- (d) The amount of participation by the protégé that may be credited toward the applicable EBO goal.

### EQUAL BUSINESS OPPORTUNITY PLAN

In accordance with Section IV of the City of Jackson's Equal Opportunity Executive Order No. 2014-1, each contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity Plan with bid submission. Such plan should be titled "Equal Business Opportunity Plan (EBO Plan)" and should include the following:

- A. Names, addresses and contact persons of each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise to be listed in the contract.
- B. The type of work or service each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise will perform.
- C. The dollar value of the work or service to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.
- D. Scope of the work to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.

#### Waiver

If the EBO Plan does not meet the project goals, the bidder or offeror must seek a partial or total waiver of the project goals. The application for waiver of all or part of the project goals must include full documentary evidence of the bidder's or offeror's good faith efforts (see *EBO Plan Application*) to meet the project goals and why the request for waiver should be granted. The application shall be in writing and submitted as a part of the bid or offer. It should include a narrative, affidavits and other exhibits which verify the actions taken by the bidder or offeror to meet the goals.

#### Replacement

If a MBE/FBE Subcontractor cannot perform satisfactorily, the Contractor shall take all necessary reasonable steps to replace the Subcontractor with another MBE/FBE Contractor. All MBE/FBE replacements must be approved by the EBO Review Committee and the Department. (See *EBO Plan Application*.)

To demonstrate necessary reasonable efforts to replace any Subcontractor that is unable to perform successfully, the Contractor must document steps taken to subcontract with another MBE/FBE Contractor.



**CITY OF JACKSON, MISSISSIPPI  
EQUAL BUSINESS OPPORTUNITY PLAN  
APPLICATION**

I. Company Name: String's Bldg  
 Address: 117 Kilkenny Blvd.  
 City: Jackson State: MS ZIP Code: 39209  
 Telephone: \_\_\_\_\_  
 E-mail: stringstobg@gmail.com

II. Bid Name and Number

III. PROPOSED MINORITY AND ORIGINAL SUBCONTRACTORS (SEE ATTACHMENT)

IV. Total Bid Amount \$ \_\_\_\_\_

V. WAIVER REQUESTED.  *If you fail to meet either or all of the EBO Participation Goals check this box and follow the instructions below to provide the required "WAIVER STATEMENT". The "Waiver Statement" should be submitted to the City of Jackson, Office of EBO Affairs.*

Each bidder/offeror shall provide the following as evidence of its good faith efforts and will be evaluated on the same:

- (a) Copies of written notification to MBE's and FBE's soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBE's and/or FBE's, including, at a minimum:
  1. The names, addresses, and telephone numbers of the MBE and FBE's who were contacted.
  2. A description of the information provided to MBE's and FBE's regarding the plan and specifications for portions of the work to be performed.
  3. A statement of reasons why additional agreements with MBE's and FBE's, if needed to meet the stated goals, were not reached.
  4. Evidence of efforts made to assist the MBE's and FBE's contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.





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**VI. AWARD OF THE CONTRACT TO THE LOWEST RESPONSIBLE BIDDER (LRF) OF THE PROPOSAL**

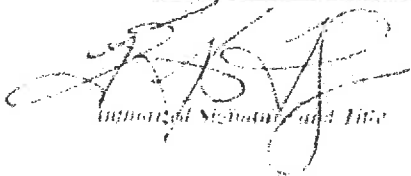
Item	Quantity	Unit	Price	Total
...	...	...	...	...
...	...	...	...	...
...	...	...	...	...

**VII. REPLACEMENT OF MBI/EBI**

If an MBI or EBI is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the FBO Office immediately both in writing and by phone. All MBI/EBI replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section XI of the FBO Executive Order No. 2014-3.

VIII CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.

  
Authorized Signature and Title

  
Date

PRINT AUTHORIZED NAME HERE: *Perkasa Page*

**LOI AT BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT I**  
**Proposed Minority/Female Business Enterprise Firms**

101 String's BBQ  
 117 Kilkenny Blvd  
 Jackson, MS 39209  
 Perkesa Peay  
 8704945376

Type Trade Business: **Food Services**

- Type Minority/Female Business Enterprise:
- Female/FEE
  - African American/AABE
  - Hispanic/HBE
  - Native American/NAEE

No. of Firms in Minority/Female Business Enterprise:

Subcontractor  
 Joint Venture

Supplier:  
 Minority/Protege

Type Work or Service to be Performed: **Food Services**

Scope of Work to be Performed: **CONCESSIONS**

Do you intend to be performed by the Minority, Female, MBE and/or FBE?

Percentage of MBE and FBE participation:

Company Name:

Type Trade Business:

Address:

Type Minority/Female Business Enterprise:

City, State, ZIP:

- Female/FEE
- African American/AABE
- Hispanic/HBE
- Native American/NAEE

Contact Person:

Telephone Number:

Type of Minority/Female Business Enterprise:

Subcontractor  
 Joint Venture

Supplier:  
 Minority/Protege

Type Work or Service to be Performed:

Scope of Work to be Performed:

Do you intend to be performed by the Minority, Female, MBE and/or FBE?

Percentage of MBE and FBE participation:

100

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**CITY OF JACKSON, MISSISSIPPI  
COVID-19 SECOND AMENDED GUIDELINES  
EXECUTIVE ORDER**

**WHEREAS**, the COVID-19 pandemic poses a danger to the health and safety of the residents, visitors, and employees of the City of Jackson, Mississippi ("City of Jackson" or "City"), and

**WHEREAS**, the City's efforts to mitigate the spread of COVID-19 are critical to the health and well-being of City workers and residents and other persons with whom they interact in the provision of services; and

**WHEREAS**, wearing a face covering that covers the person's mouth and nose is a highly effective measure for reducing the spread of COVID-19; and

**WHEREAS**, the U.S. Centers for Disease Control ("CDC") reports that new variants of COVID-19, identified as "variants of concern," have emerged in the United States; and

**WHEREAS**, some of these new variants currently account for the majority of COVID-19 cases sequenced in the City of Jackson, and are more transmissible; and

**WHEREAS**, the recent appearance in the City of the highly transmissible Delta variant of COVID-19 has substantially increased the risk of infection for the City's workforce; and

**WHEREAS**, an individual is considered fully vaccinated two or more weeks following receipt of a second dose in a 2-dose series of a COVID-19 vaccine, or 2 or more weeks following receipt of one dose of a single dose COVID-19 vaccine; and

**WHEREAS**, many employees of the City hold positions in which they come into contact with other people in the course of their work for the City, and are thus in a position to transmit or contract COVID-19 while they are at work; and

**WHEREAS**, it is essential that the City promote the best health and safety practices based on current scientific understandings of the conditions under which COVID-19

**WHEREAS**, pursuant to Section 21-19-3 of the Mississippi Code, it provides a municipality with the authority to make regulations to prevent the introduction or spread of contagious and infectious disease; and



**WHEREAS** it is now the policy of the City of Jackson to require vaccination upon entering the workplace for all employees within the sphere of jurisdiction designed to prevent the spread of COVID-19 and its variants, which are contagious;

**NOW, THEREFORE** the City of Jackson, Mississippi, by the power vested in me as Mayor of the City of Jackson, Mississippi, do hereby order:

Section 1. Definitions. For the purposes of this Order, the following terms have the following meanings:

- A. **Contract.** The term "contract" means a contract awarded by the City, and any subcontractor for such a contract for work: (i) to be performed within the City of Jackson, and (ii) where employees can be expected to physically interact with City employees or members of the public in the course of performing work under the contract.
- B. **Covered Employee.** The term "covered employee" means a person: (i) employed by the City of Jackson; (ii) employed by a contractor or subcontractor holding a contract, including temporary workers; (iii) whose salary is paid in whole or in part from funds provided under a City contract; (iv) whose salary is paid in whole or in part from funds provided by the City; and (v) who performs any work and/or job tasks within the City of Jackson. However, a person whose work under the contract does not include physical interaction with City employees or members of the public shall not be deemed to be a covered employee.
- C. **Full vaccination.** The term "full vaccination" means at least two weeks have passed after a person received a single dose of an FDA- or WHO-approved COVID-19 vaccine or the second dose of an FDA- or WHO-approved two-dose COVID-19 vaccine.

Section 2. Requirement.

- A. All employees of the City must take all necessary actions to ensure that as covered employees, he/she shall: (i) wear a face covering anytime the covered employee can be expected to physically interact with City employees and members of the public in the course of performing their job duties; and (ii) provide proof of their full vaccination status.
- B. All City departments must take all necessary actions to ensure that their contractors require their covered employees to: (i) wear a face covering at all times the covered employee can be expected to physically interact with City employees and members of the public in the course of performing work under the contract; and (ii) provide proof of their full vaccination status.

Section 3. All covered employees, as defined in Section 1, must provide proof of having received at least one dose of an approved COVID-19 vaccine no later than August 31, 2021, except for those who obtain an exception through the reasonable accommodation process due to medical or religious reasons. Reasonable accommodations will be considered on an individualized basis.

for a full immunization or a receipt for a suitable vaccination, including, but not limited to, the Department of Personnel Management by the covered employee.

Section 4. Any person to whom this Order applies who, after providing proof of having received only one dose in a 2-dose series of COVID-19 vaccine, will still be required to provide the City with proof of receipt of a second dose within 60 days of the first dose.

Section 5. City employees who choose not to provide proof of their full vaccination status, unless exempted as a result of the reasonable accommodation process, shall participate in weekly testing at their workplace and will continue to wear a face covering at all times in the workplace and/or during work hours where said employees can be expected to physically interact with City employees and members of the public in the course of performing their job duties. Failure to do so may result in termination.

Section 6. Notice. Each City department must send each of its contractors notice that the Mayor has directed City contractors to comply with the requirements of this Order, and request a response from each such contractor, as soon as possible, with regard to the contractor's intent to follow the Mayor's directive.

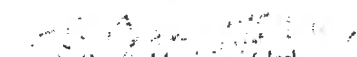
Section 7. Future Contracts. The Office of the Chief Administrative Officer will work with City departments to ensure that the requirements of this Order are reflected in all future City contract renewals, amendments, and modifications.

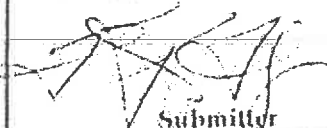
Section 8. Effective date. This Amended Order shall take effect on Monday, August 23, 2021.

**SO ORDERED** this 30th day of August, 2021.

CHRISTOPHER L. HUNTER, III  
Mayor, City of Jackson, Mississippi


WITNESSETH:

  
Angela Harrell, Municipal Clerk

<b>ACKNOWLEDGEMENT</b>	
I, the undersigned, hereby acknowledge that I have read and agree to the provisions of the attached order with regard to the City of Jackson, Mississippi, and I have signed this acknowledgment on the date indicated below.	
 Submitter	3/3/23 Date

24. General Terms & Conditions

The selected Submitter agrees to comply with all Federal and State employment laws which apply to a non-governmental employer

By:  \_\_\_\_\_  
Submitter's Name/Title

Date: 3/3/23



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**ORDER AUTHORIZING MAYOR TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC. FOR THE PURPOSE OF ADMINISTERING A SUMMER STEAM CAMP DURING THE 2023, 2024, AND 2025 SUMMER**

**WHEREAS**, the Department of Human and Cultural Services operates and manages the Russell C. Davis Planetarium; and

**WHEREAS**, as part of the programs and services of the Russell C. Davis Planetarium, the Department of Human and Cultural Services recommends that the City of Jackson collaborate with Tangent Solutions, LLC. to provide a STEAM camp for youths at no cost; and

**WHEREAS**, the STEAM camp will consist of three (3) weeks and be located at Jackson State University's School of Science Technology and Engineering; and

**WHEREAS**, the STEAM camp will take place during the summer of 2023, 2024, and 2025 and offer 3 weeks of a NASA Astro Camp® certified curriculum-based STEAM instruction to participating students at no charge; and

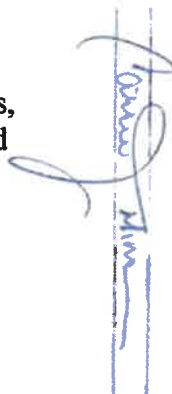
**WHEREAS**, Tangent Solutions, LLC. has provided outstanding curriculum-based STEAM enrichment for participating students that has resulted in a 150% increase in student enrollment from last year, 2022; and

**WHEREAS**, Tangent Solutions LLC will provide perpetual extension and use of Metro Area Robotics and STEAM online platform and programming used in summer camps at no cost provided Tangent Solutions LLC is the contractual administrator of in-person and/or virtual online camps or programs services; and

**WHEREAS**, the City of Jackson will render and provide perpetual extension and use of programming licenses and physical equipment used in summer camps at no cost, including Oculus goggles and libraries, NASA AstroCamp supplies, Spheros robots, PowerUp toys, and STEAM kits i.e., Kiwico; and

**WHEREAS**, Tangent Solutions, LLC is an independent contractor and no joint venture, agency, partnership, or employer relationship is created; and

**WHEREAS**, Tangent Solutions, LLC agrees to indemnify and hold the City harmless from and against any and all claims, demands, suits, liabilities, judgments, injuries, costs, damages, losses, expenses, surcharges, fines, penalties, taxes, interests, assets, and fees of every kind and nature whatsoever, including, without limitation, any of the foregoing on account of death and injury to persons, and losses of, or damage to, property, natural resources or the environment, reasonable attorney fees and other professional fees and costs arising out of or in connection with or caused by, in any way,



by the negligence, willful misconduct or breach of this agreement by Tangent Solutions, LLC further agrees to indemnify and hold harmless the City for all penalties, fines, and other obligations which may be imposed by regulatory agencies as a result of the Vendor's negligence or wrongful failure to perform; and

**WHEREAS**, the City of Jackson will pay Tangent Solutions, LLC. as services are rendered a sum not to exceed \$25,0000 for each year that the STEAM camp is offered; and

**WHEREAS**, the Memorandum of Understanding shall be governed by the laws of the State of Mississippi; and

**WHEREAS**, either party may decide not to proceed with the project contemplated for any reason or no reason;

**IT IS HEREBY ORDERED** that the Mayor shall be authorized to execute the Memorandum of Understanding with Tangent Solutions LLC.

**IT IS HEREBY ORDERED** that a sum not to exceed \$25,000 for each year that the summer STEAM is offered may be paid to Tangent Solutions LLC.

**IT IS HEREBY ORDERED** that the STEAM camp may be offered during the summer of 2023, 2024, and 2025.



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**6/23/22**  
**DATE**

<b>POINTS</b>		<b>COMMENTS</b>				
1.	<b>Brief Description/Purpose</b>	Authorizes the Mayor to execute a Memorandum of Understanding between Tangent Solutions, LLC. and Russell C. Davis Planetarium for the purpose of administering a 3-week curriculum-based virtual Summer STEAM camp designed to empower underrepresented Mississippi youth.				
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Youth & Education, Quality of Life				
3.	<b>Who will be affected</b>	Students within the City of Jackson				
4.	<b>Benefits</b>	Provides basis for launch of Virtual Summer STEAM Camp				
5.	<b>Schedule (beginning date)</b>	Summer 2023				
6.	<b>Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	Jackson State University School of Science Engineering & Technology				
7.	<b>Action implemented by:</b> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Human and Cultural Services				
8.	<b>COST</b>	At a cost not to exceed \$25,000				
9.	<b>Source of Funding</b> ▪ General Fund <input type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input checked="" type="checkbox"/>	305-40810-6419				
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes ___ no ___	N/A
		AABE	_____ %	WAIVER	yes ___ no ___	N/A
		WBE	_____ %	WAIVER	yes ___ no ___	N/A
		HBE	_____ %	WAIVER	yes ___ no ___	N/A
		NABE	_____ %	WAIVER	yes ___ no ___	N/A

# MEMORANDUM

**TO:** Mayor Chokwe Antar Lumumba

**FROM:** Dr. Pamela Scott, Director *PS*  
Department of Human and Cultural Services

**DATE:** July 10, 2023

**SUBJECT:** MOU between Tangent Solutions LLC and Russell C. Davis Planetarium

This memorandum of understanding defines the collaboration of Tangent Solutions, LLC. and the Russell C. Davis Planetarium for the purpose of administering a 3-week curriculum-based virtual Summer STEAM camp designed to empower underrepresented Mississippi youth. The program focuses on exposure through advanced technology, student-centered standards-based activities, and peer mentoring support through modeling and in the areas of soft skill development of self-efficacy, self-esteem, self-awareness, decision-making, and leadership. This MOU is a renewal of a previous MOU, of which the term has expired, and represents another 3-year term of Tangent Solutions, LLC. services.

EVENT  
Planetarium Summer STEAM  
Camp

ENTITY  
Tangent Solutions, LLC.  
Russell C. Davis Planetarium

PS/mw

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN RUSSELL C. DAVIS PLANETARIUM AND TANGENT SOLUTIONS, LLC. FOR THE PURPOSE OF ADMINISTERING A SUMMER STEAM CAMP DURING THE 2023, 2024 AND 2025 SUMMER is legally sufficient for placement in NOVUS Agenda.

*Created by Carrie with Permission*  
\_\_\_\_\_  
**Catoria Martin, City Attorney**  
**Carrie Johnson, Deputy City Attorney** *C. Johnson*

*7/12/2023*  
\_\_\_\_\_  
**Date**

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU" or "Memorandum"), is entered into on \_\_\_\_\_, 2023 (the "Effective Date"), by and between Tangent Solutions, LLC. located at 3814 Camille Drive, Jackson, Mississippi 39212 (the "First Party"), and City of Jackson Planetarium located at 201 E Pascagoula St, Jackson, Mississippi 39201 (the "Second Party"). First Party and Second Party may be referred to individually as the "Party", or collectively, the "Parties".

## 1. MISSION

The project on which the Parties are intending to collaborate, has the following intended mission in mind:

The proposed summer camp is steeped in technology and the creativity involved with respective engineering projects and diverse applications strongly align with the Planetarium vision and mission to:

- 1) present educational and entertaining shows regarding astronomy or
- 2) training in celestial navigation.

The summer camp provides programming strategies and skills designed to empower Mississippi underrepresented youth in STEAM. This approach provides future scientists opportunities and support through 1) exposure to the world through advanced technology; 2) student-centered, standards-based activities; and 3) peer mentoring supports through modeling and in the areas of soft skill development: self-efficacy, self-esteem, self-awareness, decision-making, and leadership. The goals of the summer camp align with Tangent Solutions, LLC's vision in seeking to

- 1) help students realize and nurture STEAM career dreams of tomorrow and
- 2) develop life-changing goals through Next Generation science, math, and engineering and 21st Century Learning Skills.

## 2. PURPOSE AND SCOPE

The Parties intend for this Memorandum to provide the cornerstone and structure for any and all future contracts being considered by the Parties and which may be related to the project.

## 3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for an innovative, student centered hands-on summer camp that leverages engineering and critical thinking at no cost to participants, and intend to maintain a product and/or service that meets or exceeds all business and industry standards.

## 4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the project contemplated herein for any reason or

no reason. A binding commitment with respect to the project described herein will result only from execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the project.

Tangent Solutions, LLC. shall render and provide the following services that include, but are not limited to:

Providing perpetual extension and use of MARS (Metro Area Robotics and STEAM)online platform and programming used in summer camps at no cost provided Tangent Solutions, LLC is the contractual administrator of in-person and/or virtual online camps or programs services are applied. Online platforms and programming include MARS STEAM programming located on Tangent Solutions, LLC's website.

City Of Jackson Planetarium shall render and provide the following services that include, but are not limited to:

Providing perpetual extension and use of programming licenses and physical equipment used in summer camps at no cost. Licences and physical equipment includeOculus goggles and libraries, NASA AstroCamp supplies, Spheros robots, PowerUp toys, and STEAM kits i.e. Kiwico.

As a consideration for the performance of services of this MOU, Tangent Solutions, LLC shall be paid a fee not to exceed \$25,000.00 each year. Tangent Solutions, LLC shall be paid as services are rendered. Invoices shall be submitted and the City will issue payment within thirty (30) but no later than forty-five (45) days of receipt of the invoice.

## **5. TERMS OF UNDERSTANDING**

The term of this Memorandum shall be for a period of 3 years from the Effective Date and maybe extended upon written mutual agreement of both Parties.

## **6. CONFIDENTIALITY**

Subject to the public disclosure requirements set forth in Mississippi Public Records Act of 1983,the Parties will treat the terms of this MOU, and the documents submitted herewith, in thestrictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

## **7. LEGAL COMPLIANCE**

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render

*Alana James*

ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

#### **8. LIMITATION OF LIABILITY**

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

#### **9. NOTICE**

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

#### **10. GOVERNING LAW**

This Memorandum shall be governed by and construed in accordance with the laws of the State of Mississippi.

#### **11. AUTHORIZATION AND EXECUTION**

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

#### **12. RESPRESENTATION REGARDING CONTINGENT FEES AND GRATUITIES:**

The Contractor represents that it has not retained a person to solicit or secure a government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed to the Office of the Mayor and/or City Council. The Contractor represents it has not violated, is not violating, and promises that it will not violate any prohibition of gratuities set forth in the Mississippi Constitution.

#### **13. INDEPENDENT CONTRACTOR**

The Parties agree that the legal relationship of Tangent Solutions, LLC and COJ is strictly an independent contractor relationship. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, agency, partnership or employer-contractor relationship between the Parties. Neither Party shall have the power to bind the other Party in any manner. Additionally, the COJ shall have no obligation to Tangent Solutions, LLC with respect to the provision of any benefits (insurance, retirement or the like) nor shall the COJ have any responsibility for the payment of any taxes, fees, dues or memberships, workers compensation premiums, or the like, which shall be and remain the sole responsibility of Tangent Solutions, LLC.

**14. INDEMNIFICATION**

Tangent Solutions, LLC agrees to indemnify and hold City harmless from and against any and all claims, demands, liabilities, suits, judgments, injuries, costs, damages, losses, expenses, surcharges, fines, penalties, taxes, interests, assets and fees of every kind and nature whatsoever, including, without limitation, any of the foregoing, on account of death and injury to persons and losses of, or damage to, property, natural resources or the environment, reasonable attorney fees and other professional fees and costs arising out of or in connection with or caused by, in any way, by the negligence, willful misconduct or breach of this agreement by Tangent Solutions, LLC to the extent the loss was not otherwise contributed to by the act or negligence of the City. Tangent Solutions, LLC further agrees to indemnify and hold harmless the City for all penalties, fines and other obligations which may be imposed by regulatory agencies as a result of the Vendor's negligence or wrongful failure to perform.

*[Handwritten signature]*

This Agreement shall be signed by Tangent Solutions, LLC. and City of Jackson Planetarium and shall be effective on the date of the last signature.

*[Handwritten signature]*

*7/12/2023*

(First Party Signature)  
Tangent Solutions, LLC.  
3814 Camilla Drive  
Jackson, Mississippi  
39212

(Date)

(Second Party Signature)  
City of Jackson  
201 E Pascagoula St  
Jackson, Mississippi  
39201

(Date)

# Business Services

<a href="https://www.sos.ms.gov/business-services-regulation">Home (https://www.sos.ms.gov/business-services-regulation)</a>	<a href="https://corp.sos.ms.gov/corp/portal/c/page/corpbusinessidsearch/portal.aspx">Business Search (https://corp.sos.ms.gov/corp/portal/c/page/corpbusinessidsearch/portal.aspx)</a>
<a href="https://corp.sos.ms.gov/corp/portal/c/page/corpcnewfilings/portal.aspx">Business Filings (https://corp.sos.ms.gov/corp/portal/c/page/corpcnewfilings/portal.aspx)</a>	
<a href="https://corp.sos.ms.gov/corp/portal/c/page/corpregisteredagent/portal.aspx">Commercial Registered Agents (https://corp.sos.ms.gov/corp/portal/c/page/corpregisteredagent/portal.aspx)</a>	
<a href="https://corp.sos.ms.gov/corp/portal/c/page/login/portal.aspx">User Login (https://corp.sos.ms.gov/corp/portal/c/page/login/portal.aspx)</a>	<a href="https://www.sos.ms.gov/content/documents/Business/FeeSchedule.pdf">Filing Fees (https://www.sos.ms.gov/content/documents/Business/FeeSchedule.pdf)</a>

## Business Search

Tangent Solutions, LLC

### User Actions

[View Filed Documents \(#\)](#)
[Opt-in or Opt-out of Email updates \(#\)](#)
[Print I \(#\)](#)

### Name History

Name	Name Type
Tangent Solutions, LLC	Legal

### Business Information

<b>Business Type:</b>	Limited Liability Company
<b>Business ID:</b>	1183840
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	07/19/2019
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	3814 Camilla Drive Jackson, MS 39212

### Registered Agent

Name
<a href="portal.aspx?searchby=agent&amp;agentName=Barbara%20Walker">Barbara Walker (portal.aspx?searchby=agent&amp;agentName=Barbara%20Walker)</a> 1940 Bethel Roberts Newton, MS 39345

### Officers & Directors

Name	Title
------	-------



<b>Business Name</b>	<b>Business ID</b>	<b>Officer Name</b>	<b>Registered Agent</b>	<b>KENDRICK WALKER</b> ( <a href="#">portal.aspx?searchby=officer&amp;officerName=KENDRICK%C2%A0WALKER</a> ) 3814 Camilla Drive Jackson, MS 39212
<b>Search Criteria</b>				
<input checked="" type="radio"/> Starting With <input type="radio"/> All Words <input type="radio"/> Any Words <input type="radio"/> Sounds Like <input type="radio"/> Exact Match				
<b>Business Name:</b> <input type="text" value="tangent"/>				<b>Search</b>

<b>Search Type:</b> Business Name	<b>Search Sub-Type:</b> Starting With
<b>Search Date:</b> 07/11/2023 09:32	<b>Search Thru Date:</b> 07/09/2023
<b>Criteria:</b> tangent	<b>Result(s) Count:</b> 8

### Business Name Search Results

<u>Business Name (#)</u>	<u>Business ID (#)</u>	<u>Type (#)</u>	<u>Status (#)</u>	<u>Create Date (#)</u>	<u>Details (#)</u>
TANGENT COMPUTER SYSTEMS, INC.	632882	Business Corporation	Dissolved	08/08/1996	<a href="#">Details (#)</a>
Tangent Dreams LLC	1392369	Limited Liability Company (LLC)	Good Standing	05/09/2023	<a href="#">Details (#)</a>
TANGENT DRILLING PROGRAM (1984-2)	526611	Foreign Limited Partnership (LP)	Good Standing	12/20/1985	<a href="#">Details (#)</a>
Tangent Insurance Services, LLC	1265939	Foreign Limited Liability Company (LLC)	Withdrawn	03/15/2021	<a href="#">Details (#)</a>
TANGENT OIL & GAS, INC.	526455	Foreign Corporation	Withdrawn	12/11/1985	<a href="#">Details (#)</a>
Tangent Rail Energy, Inc.	632165	Foreign Corporation	Withdrawn	07/18/1996	<a href="#">Details (#)</a>
Tangent Solutions, LLC	1183840	Limited Liability Company (LLC)	Good Standing	07/19/2019	<a href="#">Details (#)</a>
Tangent, LLC	1091449	Limited Liability Company (LLC)	Dissolved	04/26/2016	<a href="#">Details (#)</a>

1 - 8 of 8 items (#)



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[Employment \(https://www.sos.ms.gov/contact-us/employment-opportunities\)](https://www.sos.ms.gov/contact-us/employment-opportunities)

[Online Services Directory \(https://www.sos.ms.gov/online-services-directory\)](https://www.sos.ms.gov/online-services-directory)

[Fees & Forms Directory \(https://www.sos.ms.gov/business-services/fees-forms-directory\)](https://www.sos.ms.gov/business-services/fees-forms-directory)

[82-County Tour \(https://www.sos.ms.gov/82-county-tour\)](https://www.sos.ms.gov/82-county-tour)

[How Do I...? \(https://www.sos.ms.gov/how-do-i\)](https://www.sos.ms.gov/how-do-i)

[Links \(https://www.sos.ms.gov/links\)](https://www.sos.ms.gov/links)

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[y \(https://www.youtube.com/channel/UCP19PEfgCj4ljWXjutV\\_d1g\)](https://www.youtube.com/channel/UCP19PEfgCj4ljWXjutV_d1g)

16



**ORDER RATIFYING AND AUTHORIZING THE MAYOR TO PROCURE  
HARDWARE AND SOFTWARE MAINTENANCE AND TRAINING TO  
SUPPORT THE KRONOS TIMEKEEPING SYSTEM FROM IMMIX  
TECHNOLOGY, INC.**

OFFICE OF THE CLERK  
S.C.M. 6/18/23

**WHEREAS**, the City of Jackson uses the Kronos software for its timekeeping system; and

**WHEREAS**, the new Multiple Award Schedule (MAS) contract, GS-35F-0265X, was awarded on March 3, 2011 to Immix Technology, Inc. as a small business for a five-year term with three five-year renewal options. It contains the most current pricing, product catalogs, and part numbers available from more than 70 commercial IT hardware and software vendors represented by Immix Technology, Inc. It will replace an existing MAS contract (#GS-35F-0330J) held by Immix Technology, Inc.; and

**WHEREAS**, Immix Technology, Inc., a subsidiary of ImmixGroup, proposes to the City of Jackson, Mississippi, a one-year maintenance agreement for the Kronos software in an amount not to exceed \$113,911.33; and

**WHEREAS**, ImmixGroup helps technology companies do business with the public sector and provides government agencies with reliable access to the commercial technology products and services they need through the contract vehicles they prefer; and

**WHEREAS**, the Mississippi Code of 1972 Annotated, Section 31-7-59 states that any municipality of over one hundred thousand (100,000) population, according to the latest decennial census and qualified to do so, is hereby empowered to purchase from the General Services Administration of the United States of America, without advertising for bids, any and all articles of supplies and equipment necessary for the operation of said municipality so long as the purchase price of such article is below the purchase price of similar articles on a state contract accepted by the Office of General Services; and

**WHEREAS**, Section 31-7-59 further provides that the supplies and equipment may likewise be purchased from the General Services Administration without advertising for bids even though the Office of the General Services does not have the same listed on statewide contracts so long as the purchase price thereof is ten percent (10%) below the latest purchase price of comparable supplies and equipment; and

**WHEREAS**, the Department of Information Technology recommends that the Mayor be authorized to execute an agreement with Immix Technology, Inc. in an amount not to exceed \$113,911.33 without advertising for bid, based on present information and belief, that Kronos currently maintains only one GSA Schedule Holder, Immix Technology, as the sole authorized GSA Schedule Holder for all generally available Kronos products and services; and

**WHEREAS**, the Department of Information Technology has assessed the maintenance needs for this system and recommends the purchase of maintenance support for the Kronos software; and

Agenda Item # 16  
July 18, 2023  
(Reid, Lumumba)



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**6/15/2023**

**DATE**

<b>POINTS</b>	<b>COMMENTS</b>																												
1. <b>Brief Description</b>	<i>Annual Maintenance renewal for the Kronos software.</i>																												
2. <b>Public Policy Initiative</b> t. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	<i>Changes in City Government</i>																												
3. <b>Who will be affected</b>	<i>All Departments</i>																												
4. <b>Benefits</b>	<i>Immix Technology, Inc., will continue to provide maintenance support for the Kronos software.</i>																												
5. <b>Schedule (beginning date)</b>	<i>June 26, 2023.</i>																												
6. <b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	<i>Citywide</i>																												
7. <b>Action implemented by:</b> ▪ <b>City Department</b> <b>D</b> ▪ <b>Consultant</b> <b>D</b>	<i>City Department</i>																												
8. <b>COST</b>	<i>\$113,911.33</i>																												
9. <b>Source of Funding</b> ▪ <b>General Fund</b> <b>D</b> ▪ <b>Grant</b> <b>D</b> ▪ <b>Bond</b> <b>D</b> ▪ <b>Other</b> <b>D</b>	<i>Account # 004-90400-6464</i>																												
10. <b>EBO participation</b>	<table border="0"> <tr> <td><i>ABE</i></td> <td><i>_____ %</i></td> <td><i>WAIVER</i></td> <td><i>yes_</i></td> <td><i>no_</i></td> <td><i>NIA</i></td> <td><i>__</i></td> </tr> <tr> <td><del><i>WBE</i></del></td> <td><del><i>_____ %</i></del></td> <td><del><i>WAIVER</i></del></td> <td><del><i>yes_</i></del></td> <td><del><i>no_</i></del></td> <td><del><i>NIA</i></del></td> <td><del><i>__</i></del></td> </tr> <tr> <td><i>HBE</i></td> <td><i>_____ %</i></td> <td><i>WAIVER</i></td> <td><i>yes_</i></td> <td><i>no_</i></td> <td><i>NIA</i></td> <td><i>-</i></td> </tr> <tr> <td><i>NABE</i></td> <td><i>_____ %</i></td> <td><i>WAIVER</i></td> <td><i>yes_</i></td> <td><i>no_</i></td> <td><i>NIA</i></td> <td><i>-</i></td> </tr> </table>	<i>ABE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>__</i>	<del><i>WBE</i></del>	<del><i>_____ %</i></del>	<del><i>WAIVER</i></del>	<del><i>yes_</i></del>	<del><i>no_</i></del>	<del><i>NIA</i></del>	<del><i>__</i></del>	<i>HBE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>-</i>	<i>NABE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>-</i>
<i>ABE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>__</i>																							
<del><i>WBE</i></del>	<del><i>_____ %</i></del>	<del><i>WAIVER</i></del>	<del><i>yes_</i></del>	<del><i>no_</i></del>	<del><i>NIA</i></del>	<del><i>__</i></del>																							
<i>HBE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>-</i>																							
<i>NABE</i>	<i>_____ %</i>	<i>WAIVER</i>	<i>yes_</i>	<i>no_</i>	<i>NIA</i>	<i>-</i>																							

## MEMORANDUM

To: Mayor Chokwe Antar Lumumba

From: Dr. Muriel J. Reid, Director  
Department of Information Technology

Date: 6/15/2023

Re: Kronos Software Support Renewal

---

The City of Jackson purchased Kronos software from Immix Technology, Inc ("Immix"). The City uses the Kronos software for its timekeeping system.

The maintenance agreement on the Kronos software expires on June 25, 2023 and must be renewed. Immix is the sole provider of maintenance support for Kronos and the cost associated with renewal is \$113,911.33.

The maintenance support agreement for this software will benefit all City departments by ensuring that our Kronos system is running at optimal performance levels.

I recommend that we renew this support agreement.

---

MJR/saw



# Sales Quotation

Fred Wilson  
Director of Jackson  
Information Systems  
353 South Congress Street  
Jackson, MS 39201  
PH: 601.960.1395  
fwilson@city.jackson.ms.us

**Contract No.:** GS-35F-0265X  
**CAGE Code:** 3CA29  
**DUNS No.:** 09-869-2374  
**TAX ID#:** 54-1912608  
**Terms:** NET 30  
**FOB:** Destination

**Quote Number:** QUO-1360530-T2N7M1  
**Quote Date:** 2/24/2023  
**Expiration Date:** 6/26/2023

Order Address:  
immixTechnology, Inc.  
8444 Westpark Drive, Suite 200  
McLean, VA 22102  
PH: 703-752-0610 FX: 703-752-0611

**immixTechnology, Inc. Contact:** Chanthakhoune, Eric  
+1 571-384-3751  
Eric.Chanthakhoune@immixgroup.com

**Manufacturer Quote #:**  
**Manufacturer Ref #:** 6107879

**Manufacturer Contact:** Figueira, Mary  
978 947 4655  
Mary.Figueira@Kronos.com

Please reference ImmixTechnology's "QUO" quote number and Government Contract number on any purchase orders issued against this quote

Item	Part Number	Contract	Trans Type	Product Description	Qty	Price	Extended Price
1	8604315-001GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Teletime IP V8, Base System, 5 lines** TRUSTED PRODUCT **	1	\$2,896.0600	\$2,896.06
Period of Performance: 6/26/2023 to 6/25/2024.							
2	8800175-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Timekeeper V8 - per employee** TRUSTED PRODUCT **	2750	\$8.6400	\$23,760.00
Period of Performance: 6/26/2023 to 6/25/2024.							
3	8800177-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Employee V8 - per employee** TRUSTED PRODUCT **	2300	\$6.3500	\$14,605.00
Period of Performance: 6/26/2023 to 6/25/2024.							
4	8800178-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Manager V8 - per employee** TRUSTED PRODUCT **	250	\$70.4800	\$17,620.00
Period of Performance: 6/26/2023 to 6/25/2024.							
5	8800183-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Absence Manager V8 - per employee** TRUSTED PRODUCT **	2300	\$7.9100	\$18,193.00
Period of Performance: 6/26/2023 to 6/25/2024.							
6	8800185-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Integration Manager V8 - per employee** TRUSTED PRODUCT **	2750	\$1.3100	\$3,602.50
Period of Performance: 6/26/2023 to 6/25/2024.							
7	8800187-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Mobile Employee V8 - per employee** TRUSTED PRODUCT **	500	\$1.1500	\$575.00
Period of Performance: 6/26/2023 to 6/25/2024.							
8	8800188-000GM	GS-35F-0265X	MNT	Gold Maintenance for Workforce Mobile Manager V8 - per employee** TRUSTED PRODUCT **	250	\$9.3900	\$2,347.50
Period of Performance: 6/26/2023 to 6/25/2024.							
<b>Group Total:</b>							<b>\$83,599.06</b>

Item	Part Number	Contract	Trans Type	Product Description	Qty	Price	Extended Price
9	99X9000-001	GS-35F-0265X	HW MNT	DEPOT EXCHANGE FOR KRONOS INTOUCH 9000 H1, STANDARD, B/C** TRUSTED PRODUCT **	48	\$229.2000	\$11,001.60
Period of Performance: 6/26/2023 to 6/25/2024.							
10	99X9000-018	GS-35F-0265X	HW MNT	Depot Exchange Maintenance for KRONOS INTOUCH 9000 H2,STANDARD,KR B/C** TRUSTED PRODUCT **	9	\$229.2000	\$2,062.80
Period of Performance: 6/26/2023 to 6/25/2024.							
11	99X9000-028	GS-35F-0265X	HW MNT	Kronos InTouch, H3 Standard Enclosure, with Bar Code Badge Reader Depot Exchange** TRUSTED PRODUCT **	11	\$229.2000	\$2,521.20
Period of Performance: 6/26/2023 to 6/25/2024.							
12	99X9000-018	GS-35F-0265X	HW MNT	Depot Exchange Maintenance for KRONOS INTOUCH 9100 H4,STANDARD,KR B/C** TRUSTED PRODUCT **	4	\$229.2000	\$916.80
Period of Performance: 6/26/2023 to 6/25/2024.							
13	99X9020-001	GS-35F-0265X	HW MNT	Depot Exchange for Kronos Touch ID Biometric Verification/Identification Option** TRUSTED PRODUCT **	64	\$96.5100	\$6,176.64
Period of Performance: 6/26/2023 to 6/25/2024.							
14	99X9043-001	GS-35F-0265X	HW MNT	Kronos Touch ID Biometric Option for H1/H2/H3 INTOUCH** TRUSTED PRODUCT **	6	\$96.5100	\$579.06
Period of Performance: 6/26/2023 to 6/25/2024.							
15	99X9043-001	GS-35F-0265X	HW MNT	Kronos Touch ID Biometric Option for InTouch H3 / H4 Depot Exchange** TRUSTED PRODUCT **	4	\$96.5100	\$386.04
Period of Performance: 6/26/2023 to 6/25/2024.							
<b>Group Total:</b>							<b>\$23,644.14</b>
16	ED-SUBSCRIPTION - 2501-5000	GS-35F-0265X	TR	KnowledgePass Ed Services Subscription 2501-5000 (POP 6.26.2023 - 6.25.2024)** TRUSTED PRODUCT **	1	\$6,668.1300	\$6,668.13
Period of Performance: 6/26/2023 to 6/25/2024.							
<b>Group Total:</b>							<b>\$6,668.13</b>
<b>HARDWARE MAINTENANCE</b>							<b>\$23,644.14</b>
<b>SW MAINTENANCE</b>							<b>\$83,599.06</b>
<b>TRAINING</b>							<b>\$6,668.13</b>
<b>Grand Total</b>							<b>\$113,911.33</b>

IM03721 - SID 6107879  
06/26/23 - 06/25/24

Subject to the Terms and Conditions of GSA MAS Contract Number GS-35F-0265X; See GSA eLibrary:  
<http://www.gsaelibrary.gsa.gov/ElibMain/home.do>

Taxes: Sales tax shall be added at the time of an invoice, unless a copy of a valid tax exemption or resale certificate is provided.

All Purchase Orders must include: End User Name, Phone Number, Email Address, Purchase Order Number, Government Contract Number and Our Quote Number, Bill-To and Ship-To Address (Cannot ship to a PO Box), Period of Performance (if applicable), and a Signature of a duly Authorized Representative.

The identified line items are Trusted Products under the immixGroup Trusted Supplier Program.  
immixGroup Trusted Supplier Program Policies, Commitments and Guarantees/Warranties can be obtained at:  
[http://www.immixgroup.com/uploadedFiles/Trusted-Supplier-Program\\_Guarantee-and-Warranty.pdf](http://www.immixgroup.com/uploadedFiles/Trusted-Supplier-Program_Guarantee-and-Warranty.pdf)



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

4/23/23  
OFFICE OF THE CITY ATTORNEY  
SOM

## OFFICE OF THE CITY ATTORNEY

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This **ORDER RATIFYING AND AUTHORIZING THE MAYOR TO PROCURE HARDWARE AND SOFTWARE MAINTENANCE AND TRAINING TO SUPPORT THE KRONOS TIMEKEEPING SYSTEM FROM IMMIX TECHNOLOGY, INC.** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin, City Attorney**

**Sondra O. Moncure, Deputy City Attorney** SOM

6/29/23  
Date



17





**ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY  
OF #610 LIMESTONE (BID NO. 75077-050223)**

OFFICE OF THE CLERK OF COURTS  
7/18/2023

**WHEREAS**, the Department of Administration issued an invitation for bids for the twenty-four (24) month supply of #610 Limestone; and

**WHEREAS**, on May 2, 2023, the department received two (2) sealed term bids to supply limestone for twenty-four months to the Department of Public Works, Maintenance Supply Division; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works will distribute said #610 Limestone for various projects within the City of Jackson; and

**WHEREAS**, Amerimac Chemical Co., with its principal office located at 750 Boling Street, Jackson, MS 39209, submitted the lowest bid in the amount of \$49.00 per ton by truck; and

**WHEREAS**, Green Dream International LLC, with its principal office located at 32 W. 81th Street, Suite No. 607, Erie, PA 16501, submitted a bid in the amount of \$50.34 per ton by truck; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works reviewed said bids and recommends that the governing authorities for the City of Jackson accept the term bid submitted by Amerimac Chemical Co. as the lowest and best bid for the twenty-four (24) month supply of #610 Limestone and accept term bid submitted by Green Dream International, LLC as an alternative bid in the event the commodity is unavailable from the lowest and best bidder.

**IT IS, THEREFORE, ORDERED** that the term bid received May 2, 2023 from Amerimac Chemical Co. to supply limestone for twenty-four months to the Department of Public Works, Maintenance Supply Division beginning upon the date of this Order through May 31, 2025 in the amount of \$49.00 per ton by truck is accepted as the lowest and best bid received.

**IT IS FURTHER ORDERED** that the term bid received May 2, 2023 from Green Dream International, LLC to supply limestone for twenty-four months to the Department of Public Works, Maintenance Supply Division beginning upon the date of this Order through May 31, 2025 in the amount of \$50.34 per ton by truck is accepted as an alternative bid in the event the commodity is unavailable from the lowest and best bidder.

Item: # 17  
Date: July 18, 2023  
By: R. Lee, Lumumba

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 12, 2023**

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>								
1.	<b>Brief Description/Purpose</b>	24 month supply of limestone								
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	<ol style="list-style-type: none"> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>								
3.	<b>Who will be affected</b>	Public Works Maintenance, Parks & Recreation Maintenance								
4.	<b>Benefits</b>	Materials for maintenance work								
5.	<b>Schedule (beginning date)</b>	Upon City Council approval								
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	City Wide								
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input checked="" type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> <li>▪ <input type="checkbox"/></li> </ul>	Department of Public Works, Maintenance Supply Division								
8.	<b>COST</b>	See bid tab sheet								
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input checked="" type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	General Fund, Maintenance Supply								
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	_____
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	_____

Department of Public Works  
Public Works Administration



200 South President Street  
Suite 523  
Jackson, MS 39201

**Chokwe Antar Lumumba**  
Mayor

## MEMORANDUM

**To:** Mayor Chokwe Antar Lumumba  
**From:** Robert Lee, P.E., Director & City Engineer  
**Date:** June 21, 2023  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda accepting bids for a 24 month of limestone.

It is the recommendation of Public Works that this agenda item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-1651 or 2091.

# Memorandum

**To:** Michael Davis, Serving EBO Associate Planner  
Vic Sexton, Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Fredrick Gates, Manager of Maintenance Supply  
Department of Public Works

**CC:** Louis P. Wright, Chief Administrative Officer

**Date:** June 21, 2023

**Re:** Bid Number: 75077-050223

The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bids were received on May 2, 2023, as follows:

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Amerimac Chemical			X	
Green Dream International LLC			X	

**The funds deposit to Account: General Fund.**

I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.



June 21, 2023

Signed (Department / Division Contact Person)

Date:

Please attach a copy of Bid Recommendation.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

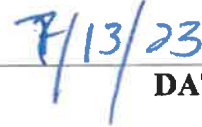
## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF #610 LIMESTONE (BID NO. 75077-050223)** is legally sufficient for placement in NOVUS Agenda.



**CATORIA P. MARTIN, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*



**DATE**

OFFICE OF THE CITY ATTORNEY  
7/13/23

**TABLATION OF BIDS RECEIVED FOR TWENTY-FOUR MONTH SUPPLY OF #610 LIMESTONE**

**TERM:** June 01, 2023 through May 31, 2025

**BID NO.** 75077-050223

**ADVERTISED:** April 13<sup>th</sup>, & 20<sup>th</sup>, 2023

**OPENED:** May 2, 2023

**MAINTENANCE SUPPLY DIVISION  
DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: GENERAL FUND**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>COST PER TON</b>	<b>COST PER TON</b>
1.	610 Limestone by truck to Maintenance Supply	\$49.00	\$50.34
Daily Plant Capacity:			
Delivery:		0 days	5 days
Bid valid for:		60 days	60 days
EBO Plan Application:		Included	Included

**MO/tn  
75077**

Amerimac Chemical  
Attn: Roland Powell J  
P.O. Box 1386  
Jackson, MS 39215  
750 Boiling St.  
Jackson, MS 39209  
(601) 918-8321  
rpowell44@aal.com

Green Dream International LLC  
Attn: Varand Varlanian  
32 W. 8<sup>th</sup> St. suite no 607  
Erie, PA 16501  
32 W. 8<sup>th</sup> St. suite no 607  
Erie, PA 16501  
(814) 840-1880  
info@gdicompany.com

18





**ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF CLAY AND WASHED GRAVEL (BID NO. 75078- 050223)**

OFFICE OF THE CITY ATTORNEY  
7/13/23  
75078-050223

**WHEREAS**, the Department of Public Works issued an advertisement for bids for the twenty-four (24) month supply of clay gravel and washed gravel with primary and alternative suppliers, and

**WHEREAS**, on May 2, 2023, the Department of Administration received three (3) bids for the twenty-four (24) month supply of clay gravel and washed gravel with primary and alternative suppliers; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works will distribute these materials to other divisions for various repair projects within the City of Jackson; and

**WHEREAS**, Amerimac Chemical Co., with its principal office located at 750 Boling Street, Jackson, MS 39209, submitted the lowest bid in the amount of \$19.00 per ton for clay gravel by truck and \$30.00 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, Green Dream International LLC, with its principal office located at 32 W. 8th St. Suite no 607, Eire, PA 16501, submitted a bid in the amount of \$26.07 per ton for clay gravel by truck and \$35.75 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, Four Seasons Enterprises, LLC, with its principal office located at 5822 Canton Park Dr., Jackson, MS 39211, submitted a bid in the amount of \$35.00 per ton for clay gravel by truck and \$42.50 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works reviewed said bids and recommends to the governing authorities for the City of Jackson to accept the term bid of Amerimac Chemical Co., with its principal office at 750 Boling St., Jackson, Mississippi 39209 as the lowest and best bid received for the following items:

**Clay Gravel**

Item 1. Clay Gravel by truck- \$19.00 per ton

**Washed Gravel**

Item 2. Washed Gravel by truck- \$30.00 per ton

(Delivered by truck to Maintenance Supply)

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works recommends to the governing authorities that the bids submitted by the two other vendors be accepted as alternative bids, in the event the commodity is unavailable from the lowest and best bidder.

**IT IS, THEREFORE, ORDERED** that the term bid received on May 2, 2023 from Amerimac Chemical Co. to supply clay and washed gravel for twenty-four-months to the Department of Public Works, Maintenance Supply Division beginning on date of this Order

Agenda Item # 18  
July 18, 2023  
(R. Lee, Lumumba)

through May 31, 2025 in the amount of \$30.00 per ton for washed gravel by truck and \$19.00 per ton for clay gravel to Maintenance Supply is accepted as the lowest and best bid.

**IT IS FURTHER ORDERED** that the bid received from Green Dream International LLC, with its principal office located at 32 W. 8th St. Suite no 607, Eire, PA 16501, in the amount of \$26.07 per ton for clay gravel by truck and \$35.75 per ton for washed gravel by truck to Maintenance Supply be accepted as an alternative bid, in the event that the commodity is unavailable from the lowest and best bidder.

**IT IS FURTHER ORDERED** that the bid received from Four Seasons Enterprises, LLC, with its principal office located at 5822 Canton Park Dr., Jackson, MS 39211, in the amount of \$35.00 per ton for clay gravel by truck and \$42.50 per ton for washed gravel by truck to Maintenance Supply be accepted as an alternative bid, in the event that the commodity is unavailable from the lowest and best bidder.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 12, 2023**

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1.	<b>Brief Description/Purpose</b>	24 month supply of clay and washed gravel			
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	<ol style="list-style-type: none"> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>			
3.	<b>Who will be affected</b>	Public Works Maintenance, Parks & Recreation Maintenance			
4.	<b>Benefits</b>	Materials for maintenance work			
5.	<b>Schedule (beginning date)</b>	Upon City Council approval			
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	City Wide			
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input checked="" type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> <li>▪</li> </ul>	Department of Public Works, Maintenance Supply Division			
8.	<b>COST</b>	See bid tab sheet			
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input checked="" type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	General Fund, Maintenance Supply			
10.	<b>EBO participation</b>	ABE _____ %    WAIVER    yes ___ no ___    N/A _____ AABE _____ %    WAIVER    yes ___ no ___    N/A _____ WBE _____ %    WAIVER    yes ___ no ___    N/A _____ HBE _____ %    WAIVER    yes ___ no ___    N/A _____ NABE _____ %    WAIVER    yes ___ no ___    N/A _____			

Department of Public Works  
Public Works Administration



200 South President Street  
Suite 523  
Jackson, MS 39201

**Chokwe Antar Lumumba**  
Mayor

## MEMORANDUM

**To:** Mayor Chokwe Antar Lumumba  
**From:** Robert Lee, P.E., Director & City Engineer  
**Date:** June 21, 2023  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda accepting bids for a 24 month of clay and washed gravel.

It is the recommendation of Public Works that this agenda item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-1651 or 2091.

# Memorandum

**To:** Michael Davis, Serving EBO Associate Planner  
Vic Sexton, Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Frederick Gates, Maintenance Supply  
Department of Public Works

**CC:** Louis P. Wright, Chief Administrative Officer

**Date:** May 8, 2023

**Re:** Bid Number: 75077-050223

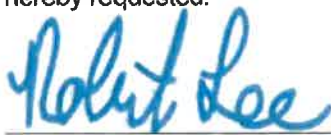
The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bid was received on May 2, 2023, as follows:

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Amerimac Chemical			X	
Green Dream International LLC			X	
Four Seasons Enterprise, LLC				X

**The funds deposit to Account: General Funds**

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I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.



June 21, 2023

Signed (Department / Division Contact Person)

Date:

Please attach a copy of Bid Recommendation.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF CLAY AND WASHED GRAVEL (BID NO. 75078- 050223)** is legally sufficient for placement in NOVUS Agenda.



**CATORIA P. MARTIN, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

7/13/23  
DATE

OFFICE OF THE CITY ATTORNEY  
7/13/23

**TABULATION OF BIDS RECEIVED FOR TWENTY-FOUR MONTH SUPPLY OF CLAY GRAVEL AND WASH GRAVEL W/PRIMARY & ALTERNATIVE**

**TERM:** June 01, 2023 through May 31, 2025  
**BID NO.** 75078-050223  
**ADVERTISED:** April 13<sup>th</sup> & 20<sup>th</sup>, 2023  
**OPENED:** May 2, 2023

**MAINTENANCE SUPPLY DIVISION  
 DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: GENERAL FUND**

	Amerimac Chemical Attn: Roland H. Powell 750 Boiling St. Jackson, MS 39209 750 Boiling St. Jackson, MS 39209 (601) 918-8321 <a href="mailto:Rpowell40@aol.com">Rpowell40@aol.com</a>	Green Dream International LLC Attn: Varand Vartanian 32 W. 8th St. Suite no 607 Erie, PA 16501 32 W. 8th St. Suite no 607 Erie, PA 16501 (814) 840-1880 <a href="mailto:info@rdicompanies.com">info@rdicompanies.com</a>	Four Seasons Enterprises, LLC Attn: Robert Love 5822 Canton Park Dr. Jackson, MS 39211 5822 Canton Park Dr. Jackson, MS 39211 (601) 331-2828 <a href="mailto:Rlove_mhsm@yahoo.com">Rlove_mhsm@yahoo.com</a>
	PRIMARY SUPPLIER/& ALTERNATIVE SUPPLIER COST PER TON PER TON PER TON	PRIMARY SUPPLIER/& ALTERNATIVE SUPPLIER COST PER TON PER TON PER TON	PRIMARY SUPPLIER/& ALTERNATIVE SUPPLIER COST PER TON PER TON PER TON
1.	Clay Gravel by truck to Maintenance Supply (4225-B Michael Avalon St.) \$19.00 Per Ton	\$26.07 Per Ton	\$35.00 Per Ton
2.	Wash Gravel by truck to Maintenance Supply (4225-B Michael Avalon St.) \$30.00 Per Ton	\$35.75 Per Ton	\$42.50 Per Ton
Delivery:		2 days	10 days

	Bid Valid for:	60 days	60 days	30 days
	EBO Plan Application:	Included	Included	

MO/tn 75078



19



**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES AGREEMENT WITH CIVILTECH INC. FOR THE 2024 ARTERIAL STREETS RESURFACING PROGRAM**

OFFICE OF THE CITY ATTORNEY  
7/13/23  
3032

**WHEREAS**, on June 14, 2023 the Municipal Sales Tax Commission obligated \$1,635,000.00 toward engineering work to develop plans and specifications towards resurfacing the following streets:

- 1) Old Canton Road from Canton Mart Road to County Line Road;
- 2) South Street from Gallatin Street to Jefferson Street;
- 3) McDowell Road from intersection railroad near I-20, east to Gallatin Street and from Gallatin to MDOT ROW near I-55;
- 4) Northwest Industrial Parkway and Northwest Progress Parkway in the Northwest Industrial Park; and
- 5) Beasley Road from Watkins Drive to the Northwest Industrial Park; and

**WHEREAS**, the City Engineer selected CivilTech, Inc. to perform the proposed engineering design work and CivilTech has provided a proposed contract for the design of the resurfacing project in an amount not to exceed \$1,635,000.00.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute an Agreement for Engineering Services with CivilTech, Inc. for the 2024 Arterial Streets Resurfacing Program for an amount not to exceed \$1,635,000.00.

**IT IS FURTHER ORDERED** that the Agreement for Engineering Services will be executed on the City's standard form Engineering Services Contract containing all the customary terms and conditions.

Item# 19  
Agenda: July 18, 2023  
By: R. Lee, Lumumba

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**June 27, 2023**  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1.	<b>Brief Description/Purpose</b>	Agreement with CivilTech for the 2024 Arterial Streets Resurfacing Program			
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life			
3.	<b>Who will be affected</b>	Residents and Motorists on Streets			
4.	<b>Benefits</b>	Engineering work to prepare plans and specifications for arterials street resurfacing program			
5.	<b>Schedule (beginning date)</b>	Upon Council approval			
6.	<b>Location:</b> ▪ <b>WARD</b> ▪ <b>CITYWIDE (yes or no) (area)</b> ▪ <b>Project limits if applicable</b>	Old Canton Rd (Canton Mart Rd to County Line Rd) (Ward 1) South Street (Gallatin St to Jefferson St) (Ward 7) McDowell Rd (I-55 to Gallatin St) and Gallatin St (McDowell Rd to I-20) (Ward 7) NW Industrial Pkwy/NW Progress Pkwy (Ward 2) Beasley Rd (Watkins Dr to NW Industrial Park) (Ward 2)			
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	This project was implemented by the Engineering Division.			
8.	<b>COST</b>	\$1,635,000.00			
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input checked="" type="checkbox"/>	Fund 173 Municipal Sales Tax  173 45190 6823			
10.	<b>EBO participation</b>	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	



**DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION**

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba  
**From:** Robert Lee, P.E., Director & City Engineer  
**Date:** June 27, 2023  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an agenda item authorizing the Mayor to execute a professional services agreement with CivilTech, Inc. for an amount not to exceed \$1,635,000.00 for the 2024 Arterial Streets Resurfacing Program. The engineering firm will develop plans and specifications for resurfacing projects for the following streets

- Beasley Rd (Watkins Dr to NW Industrial Park) (Ward 2)
- NW Industrial Pkwy/NW Progress Pkwy (Ward 2)
- McDowell Rd (I-55 to Gallatin St) and Gallatin St (McDowell Rd to I-20) (Ward 7)
- Old Canton Rd (Canton Mart Rd to County Line Rd) (Ward 1)
- South Street (Gallatin St to Jefferson St) (Ward 7)

It is the recommendation of Public Works that this agenda item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-1651 or 2091.


Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
455 East Capital Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES AGREEMENT WITH CIVILTECH, INC. FOR THE 2024 ARTERIAL STREETS RESURFACING PROGRAM** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
**CATORIA P. MARTIN, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

7/13/23  
\_\_\_\_\_  
**DATE**

**EXHIBIT A**  
**PROJECT DESCRIPTION AND SCOPE OF WORK**

**CITY OF JACKSON 2023 ARTERIAL STREET RESURFACING PROJECTS**  
**CITY PROJECT NO. \_\_\_\_\_**

**Project Description:**

*Project Sites include: 1) Old Canton Road - 3.4 miles;  
2) South Street - 0.8 miles;  
3) McDowell Road - 1.20 miles;  
4) NW Industrial Parkway - 1.9 miles, and;  
5) Beasley Road - 2.0 miles.*

**1) Old Canton Road** - located in Northeast Jackson, beginning at Canton Mart Road, between the intersections of Canton Mart Road proceeding northeast along Old Canton Road to the Intersection of County Line Road, approximately 3.4 miles. The general scope of engineering services will include:

- Design of roadway milling of asphalt pavement & placement of asphalt overlay
- Nine (9) intersection improvements for signalization upgrades to traffic lights
- Design of ADA ramps and concrete sidewalk improvements;
- Design of base (and subbase) repairs, driveway modification;
- Design of striping, traffic control, and other incidental items.

**2) South Street** - Located in the downtown business district of Jackson, the South Street project area is between the intersection of Gallatin Street and South continuing east along South Street to the Intersection of Jefferson Street, approximately 0.8 miles.

The general scope of engineering services will include:

- Design of roadway milling for asphalt pavement & placement of asphalt overlay
- Three (3) intersection improvements for signalization upgrades to traffic lights
- Design of ADA compliant ramps and concrete sidewalk improvements;
- Design of base (and subbase) repairs, driveway modification;
- Design of traffic control, striping, and other incidental items.

**3) McDowell Road** - Located just south of Interstate 20 (I-20) and beginning east of Interstate 55 North (I-55 N) in the commercial-industrial corridor of downtown south Jackson, the McDowell Road project area is between the intersection of the railroad and McDowell Road proceeding east along McDowell Road to the Gallatin Street tie-in and continuing along Gallatin Street to the beginning of MDOT right-of-way at or near the Pilot Fueling Station on Gallatin Street approximately 1.20 miles. The general scope of engineering services will include:

- Design of roadway milling for asphalt pavement & placement of asphalt overlay
- Design of base (and subbase) repairs, driveway modification, drainage upgrades;
- Design of traffic control, striping, and other incidental items.

**4) NW Industrial Parkway** - Located in Northwest Jackson, the NW Industrial Parkway project site is between the intersection of County Line Road and NW Industrial Road proceeding along NW Industrial Parkway south to the intersection of Beasley Road and NW Industrial Parkway, approximately 1.9 miles. The general scope of engineering services will include:

- Design of roadway milling for asphalt pavement & placement of asphalt overlay
- Design of base (and subbase) repairs, driveway modification;
- Design of traffic control, striping, and other incidental items.

**5) Beasley Road** - Located in North Jackson Area, the Beasley Road project area is between the intersection of NW Industrial Parkway and Beasley Road proceeding east along Beasley Road to the Intersection of Watkins Drive and Beasley Road approximately 2.0 miles. The general scope of engineering services will include:

- Design of roadway milling for asphalt pavement & placement of asphalt overlay
- Design of base (and subbase) repairs, driveway modification;
- Design of traffic control, striping, and other incidental items.

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## **GENERAL REQUIREMENTS AND PROJECT MANAGEMENT**

These services and project activities include project engagement and coordination with Public Works to initiate the Project and to provide engineering services and project management for an overall project schedule estimated to last twenty (20) months for engineering and construction, to complete the Project.

### **PHASE 1 – BASIC SERVICES – CONCEPTUAL DESIGN PHASE [1.1], PRELIMINARY ENGINEERING DESIGN PHASE [1.2] AND FINAL CONSTRUCTION DOCUMENTS [1.3].**

This basic scope of professional engineering services will provide for three levels of basic services including Conceptual Design Phase, Preliminary Design Phase and Final Design Phase.

General scope of services for this phase will include project kick-off meeting with the City; review of the project documents; field reconnaissance, surveying and layout. Completion of the Phase 1 Milestones will provide for 30%, 60% and 100% development of plans and specifications and development of preliminary project budgets and opinion of probable costs. These services will also include review and discussion of all engineering project documents with the City and the PM (if applicable) including suggested comments and revisions to plans and specifications.

### **PHASE 2 – PROJECT ADVERTISEMENT, BID LETTING AND AWARD**

For this phase of the services, plans, specifications and bid packages will then be submitted to the



**AGREEMENT FOR ENGINEERING SERVICES**

**BY AND BETWEEN**

**THE CITY OF JACKSON, MISSISSIPPI**

**AND**

**CIVILTECH, INC.**

**FOR**

**CITY OF JACKSON 2023 ARTERIAL STREET RESURFACING PROJECTS**

*Project Sites include: 1)Old Canton Road-3.4 miles;  
2)South Street-0.8 miles;  
3)Gallatin Street-1.2 miles;  
4)NW Industrial Parkway-1.9 miles, and;  
5)Beasley Road-2.0 miles.*

**(City Project Number: \_\_\_\_\_)**

**THIS AGREEMENT** is made on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the **CITY OF JACKSON, MISSISSIPPI**, (hereinafter called the "OWNER"), and **CIVILTECH, Inc.**, having its principal place of business at 5420 Executive Place, Jackson, Mississippi and mailing address of P.O. Box 12852, Jackson, Mississippi 39236-2852 (hereinafter called the "ENGINEER").

**WHEREAS**, the OWNER has decided to retain professional engineering services for design engineering, construction engineering and inspection services for construction of City of Jackson 2023 Street Resurfacing Projects; and

**WHEREAS**, the ENGINEER is willing to render such professional engineering services in accordance with Exhibits A, B, C, D, E and F for the consideration and upon the terms and conditions hereinafter stated;

**NOW, THEREFORE**, in consideration of these premises and of the mutual covenants set forth herein, the parties hereto agree as follows:

**SECTION 1 - CONTRACT SERVICES**

The work to be performed under this Agreement consists of providing professional engineering services for the design of street resurfacing improvements and related facilities as described herein. The following Exhibits are attached hereto and are made a part of this Agreement:

- (1) Exhibit A: "Scope of Work" (Pages A-1 through A-3).
- (2) Exhibit B: "Scope of Engineering Services" (Pages B-1 through B-3).
- (3) Exhibit C: "Compensation for Professional Services"(Pages C-1 through C-3).
- (4) Exhibit D: "Schedule of Work" (Pages D-1 thru D-3)
- (5) Exhibit E: "Cost Summary" (Page E-1)
- (6) Exhibit F: "Construction Engineering Services" (Page F-1)

## **SECTION 2 -BASIC ENGINEERING AND TECHNICAL SERVICES**

- A. The ENGINEER shall provide professional engineering services for the CITY OF JACKSON 2023 STREET RESURFACING PROJECTS. These services shall include customary civil engineering and other services required for the detailed design of the improvements.
- B. By executing this Agreement, the OWNER authorizes the ENGINEER to provide services in accordance with the Scope of work described in Exhibits A & B. The OWNER shall compensate the ENGINEER for these services in accordance with the provisions of Exhibit C of this Agreement. The ENGINEER agrees to perform the work in accordance with the time schedule in Exhibit D.

## **SECTION 3 -ADDITIONAL SERVICES BY ENGINEER**

The OWNER may require the ENGINEER, by specific written authorization, to provide or have performed by qualified persons or firms, any additional services, which are not listed in Exhibits A & B. The costs for these additional services shall be borne by the OWNER as separate elements of cost in accordance with the terms presented in Exhibit C.

## **SECTION 4 -SERVICES TO BE PROVIDED BY THE OWNER**

The OWNER, at no cost to the ENGINEER, agrees to the following services:

- A. Provide criteria and information as to the design requirements for the work to be performed under this Agreement including designed objectives and constraints, space, capacity and performance requirements, flexibility and any budgetary limitations and the design drawings and specifications, copies of design and construction standards which the OWNER will require to be included in.
- B. Assist the ENGINEER by placing at his disposal available information pertinent to the work including previous reports and data relative to design or construction of the work.
- C. Furnish to the ENGINEER, as required for performance of the ENGINEER'S services, the results of laboratory tests, inspections, exploratory studies or other special data not covered in Exhibits A & B.
- D. Arrange for access to and make provisions for the ENGINEER to enter upon public and private property as required for the ENGINEER to the services included under this Agreement.
- E. Examine studies, reports, sketches, design drawings, specifications, proposals and other documents presented by the ENGINEER and render in writing decisions pertaining thereto, within a reasonable time, so as not to delay the services of the ENGINEER included under this Agreement.
- F. Designate in writing a person to act as representative with respect to the services to be rendered under this Agreement.
- G. Give prompt written notice to the ENGINEER whenever OWNER observes or otherwise

becomes aware of developments that affect the scope or timing of the ENGINEER'S services.

#### **SECTION 5 - TIME SCHEDULE**

- A. The provisions of Section 5 of this Agreement and the various rates of compensation for the ENGINEER'S services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the work through completion of each authorization of work as outlined in the Exhibit D, Schedule of Work.
- B. If the OWNER requests, in writing, modifications or changes in the scope of work, or if the initiation of work authorization completion times are changed from those listed in the Exhibits through no fault or negligence of the ENGINEER, the ENGINEER'S period of service and his compensation will be subject to renegotiation (either up or down depending on the changes) as mutually agreed upon.

#### **SECTION 6 - INSURANCE**

In carrying out the work herein proposed, the ENGINEER, will maintain, as a minimum, the following insurance coverage:

- A. ENGINEER will, at its expense carry public liability and contractor's protection, liability insurance, each with maximum limits of \$1,000,000/\$1,000,000 for bodily injury and \$1,000,000/\$1,000,000 for property damage, and automobile liability insurance with limits of \$1,000,000/\$1,000,000 for bodily injury and \$1,000,000/\$1,000,000 for property damage, and Workman's Compensation Insurance.
- B. ENGINEER shall comply, at its expense, with all applicable provisions of the Workman's Compensation, unemployment compensation, sickness and disability and social security laws, and all other local, state and federal laws or regulations relating to employment.
- C. ENGINEER shall provide copies of such policies before commencement of work.
- D. Engineer will, at its expense, also carry professional liability insurance.

#### **SECTION 7 - PAYMENT FOR SERVICES**

- A. **Methods of Payment for and Expenses of ENGINEER.**  
The OWNER shall pay the ENGINEER on a monthly basis for services rendered under this Agreement in accordance with Exhibit C, Compensation for Professional Services.
- B. **Notice to Proceed.** The ENGINEER shall not proceed with any work until he has received from the OWNER a written Notice to Proceed for each authorization of work, pursuant to this agreement. The ENGINEER shall commence work immediately upon receipt of the Notice to Proceed.

- C. Suspension of Services. If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the ENGINEER may suspend performance of services upon ten (10) calendar days' notice to the OWNER. The ENGINEER shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER.
- D. Termination. In the event the the ENGINEER commits a material breach of the terms and conditions of an associated project under this agreement, the OWNER may declare such material breach a default in the performance of the subject project. In the event of a default, the OWNER shall provide written notification thereof to the ENGINEER, with thirty (30)days to cure such default. In the event the ENGINEER shall fail to cure the default, the OWNER may terminate the ENGINEER's services for the subject project.

#### **SECTION 8 - PERSONNEL AND FACILITIES**

- A. The ENGINEER warrants that it now has or will secure at its own expense, all personnel, equipment and other materials and supplies required to perform the services under this Agreement within the required completion time set forth in Section 5 above. Such personnel shall not be employees of the OWNER. All personnel assigned to work shall be fully qualified. If required, the ENGINEER shall provide to the OWNER resumes of all key personnel assigned to the work to be performed under this Agreement.
- B. All subcontractors and personnel to be utilized by the ENGINEER in the performance of the work under this Agreement shall be subject to written approval by the OWNER. The ENGINEER is encouraged by the OWNER to utilize qualified Minority Business Enterprise (MBE) companies or persons, if available, for subcontract work. The OWNER shall consider the quality and quantity of those recruiting efforts when considering the approval of any submitted subcontractor. The ENGINEER shall document and provide to the OWNER the methods and results of MBE recruiting efforts.

#### **SECTION 9 - AUTHORIZED REPRESENTATIVE OF THE ENGINEER**

Elmore Moody, P.E., is the authorized to receive direction for the OWNER and to act on behalf of the ENGINEER for this Project.

#### **SECTION 10 - ACCOUNTING SYSTEMS**

The ENGINEER shall maintain an accounting system, which accounts for costs in accordance with generally accepted accounting principles. The OWNER reserves the right to audit the ENGINEER'S accounts within three (3) years from the date such services were performed or paid, which relate to services, provided under this Agreement.

**SECTION 11 - CHANGES TO AGREEMENT**

This Agreement includes all the terms, conditions and obligations between the parties and may only be changed, modified or expanded in scope of work or otherwise by formal written amendment duly executed by both parties. The parties accept that the OWNER may execute any amendment only upon official authorization first duly obtained from its governing authority.

**SECTION 12 - FEDERAL FUNDS**

In the event any federal funding may be available, the ENGINEER agrees to comply with such regulations or restrictions as may be required by the terms of such federal funding.

**SECTION 13 - CONSTRUCTION COSTS AND OPINIONS OF COSTS**

Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's method of determining prices, or over competitive bidding or market conditions, opinions of probable construction costs provided for herein are to be made on the basis of experience and qualifications and represent best judgment as an experienced and qualified professional engineer. Opinions of construction costs do not guarantee that proposals, bids or actual project or construction costs will not vary from opinions of probable construction costs prepared by ENGINEER.

**SECTION 14 - ACCEPTANCE**

IN WITNESS WHEREOF, the OWNER and the ENGINEER, acting herein by their duly authorized representatives, have executed this Agreement as of the date first above written.

**CITY OF JACKSON, MISSISSIPPI:**

**CIVILTECH, INC:**

By: \_\_\_\_\_  
**Chokwe A. Lumumba, Mayor**

By:   
**Elmore Moody, P.E., President**

Attest: \_\_\_\_\_  
**City Clerk**

Attest:   
**Tony M. Lewis, Vice President**

---

City with a recommendation to advertise for bids. The Engineer will coordinate a Pre-Bid meeting for the project, and will assist in the bidding process by responding to questions from bidders, preparation of addenda as necessary and recommending the lowest and best bid after receipt of bid proposals.

**EXHIBIT B**  
**DETAILED SCOPE OF CONCEPTUAL DESIGN PHASE SERVICES, PRELIMINARY ENGINEERING,  
AND FINAL CONSTRUCTION DOCUMENTS**

After receiving an executed copy of the agreement and a notice to proceed, the **ENGINEER** will commence the following services:

**1.0 BASIC SERVICES**

**1.1 Conceptual Design and Environmental Documents**

- 1.1.1 Topographic survey, limited.
- 1.1.2 Prepare conceptual plans including preliminary cost estimates.
- 1.1.3 Determine right-of-way impacts, and construction limits.
- 1.1.4 Update conceptual plans.
- 1.1.5 Submit conceptual design.

**1.2 Preliminary Engineering and Right-of-Way (ROW)**

Preliminary Engineering (and possible ROW) services will include:

- 1.2.1 Consult with the **OWNER** to clarify and define the **OWNER'S** requirements for the Project.
- 1.2.2 Assemble and review available data which may be pertinent to the Project.
- 1.2.3 Make additional surveys needed for design of the Project.
- 1.2.4 Perform limited subsurface explorations and geotechnical analysis to determine existing pavement subsurface conditions and parameters for final design of the Project. The **OWNER** recognizes that even a comprehensive sampling and testing program implemented by trained and experienced personnel with appropriate equipment may fail to detect certain hidden conditions. **OWNER** also recognizes that actual environmental, geological and geotechnical conditions that **ENGINEER** properly inferred to exist between sampling points may differ significantly from those that actually exist.
- 1.2.5 Prepare preliminary plan-profile sheets, plating pertinent topography and ground survey data or, in lieu thereof, add the leading dimensions and supplementary ground survey data to base maps.
- 1.2.6 Develop criteria for rights-of-way, construction easements and permanent easements (if necessary). Indicate preliminary rights-of-way and easement requirements on drawings. Determine apparent ownership of property where easements are required.
- 1.2.7 Locate telephone, electric power, gas, water, sewer and other utility lines, including their component structures, from record drawings and field surveys. Identify the owner of each utility.
- 1.2.8 Perform detailed design and prepare construction drawings. Prepare report covering pavement design, milling and overlay needs, traffic signal improvements, traffic control, and other project requirements and submit to **OWNER**.

- 1.2.9 Prepare recap of quantities and preliminary opinion of construction costs.
- 1.2.10 Submit preliminary plans to the **OWNER** for review and comments.
- 1.2.11 Modify plan sheets as necessary to reflect **OWNER'S** comments.
- 1.2.12 Participate in a plan-in-hand inspection with representatives of the **OWNER**, at the project site.

### **1.3 Final Contract Plans**

After receiving written authorization to proceed with the Final Contract Plans, the **ENGINEER** will provide the following services:

- 1.3.1 On the basis of the approved preliminary design documents, prepare final construction drawings, specifications and contract documents for approval by the **OWNER**.
- 1.3.2 Modify preliminary design documents as necessary to reflect comments from field review and participate in an office review with representatives of the **OWNER**.
- 1.3.3 Contact the utility companies (if, needed) whose facilities or rights-of-way will be affected by the proposed construction. Make on-site inspections with the utility companies' representatives to determine the feasibility of the construction as proposed.
- 1.3.4 Prepare a project notebook (if needed) containing copies of design calculations, equipment and component data sheets, manufacturer's catalog cuts, survey books/notes, correspondence, and other memoranda. The notebook shall be indexed.
- 1.3.5 Prepare final maintenance of traffic and property access plan for inclusion into the construction plans and contract documents.
- 1.3.6 Revise the preliminary opinion of probable construction costs.
- 1.3.7 Submit Final Plans, Specs and Estimate package to the **OWNER** and for review and comments.
- 1.3.8 Participate in an office review of the PS&E package with representatives of the **OWNER**.
- 1.3.9 Modify the PS&E package as necessary to reflect the comments of the **OWNER**.
- 1.3.10 Prepare the final changes to the PS&E package.
- 1.3.11 Submit the final PS&E contract documents to the **OWNER** for project authorization.
- 1.3.12 Supply **OWNER** with electronic copy of drawings in PDF Format on DVD and specifications in PDF format as directed by the **OWNER**.

### **2.0 ADVERTISING AND BIDDING**

- 2.1 Once authorization has been received, the **ENGINEER** will prepare and issue Contract Documents to prospective bidders and keep a record of their issuance.
- 2.2 Prepare and issue addenda (where required and after approval by the **OWNER**) to each known procurer of the contract documents.
- 2.3 Provide non-binding type information on the general scope, unusual conditions and desired sequence of the construction as requested by procurers of contract documents.



- 2.4 Conduct a pre-bid conference if requested by the **OWNER**.
- 2.5 Attend the opening and reading of bids. Verify extensions and totals. Review the bids and make recommendations to the **OWNER** regarding the award of the contract.
- 2.6 Assist the **OWNER** in the preparation of the documents necessary to complete the award.

### **3.0 REPORTING**

- 3.1 The **ENGINEER** shall submit a progress report by a date specified by the **OWNER** for each month of the Project. The progress report shall include, but not be limited to, a summary of the work tasks completed the previous month, a discussion of any major problems encountered and the status of resolution of same, and a discussion of tasks to be accomplished during the upcoming month. The progress report shall be submitted with the **ENGINEER'S** invoice for services. The **OWNER** shall establish the format for the progress report.

**EXHIBIT C**  
**COMPENSATION FOR PROFESSIONAL SERVICES**

**CITY OF JACKSON 2023 ARTERIAL STREET RESURFACING PROJECTS**  
**CITY PROJECT NO. \_\_\_\_\_**

**SECTION 1 BASIS OF COMPENSATION**

- 1.1 Compensation as provided within shall be for services rendered in conjunction with the approved Project as listed in Exhibit A. The Scope of work for these services is specified in Exhibits A and B. All services not specified in Exhibits A and B shall be considered as Additional Services. The following conditions shall apply to services performed under this agreement:
- 1.2 OWNER shall pay ENGINEER for Additional Services not outlined in this Agreement only when these additional Services are authorized in writing by the OWNER and after a written amendment to the Agreement has been executed by both parties.
- 1.3 In consideration for providing all professional engineering services as set forth in Exhibits A and B of this agreement, the OWNER shall compensate the ENGINEER for all allowable and allocable costs as outlined in these Exhibits. These costs incurred in this performance of this Contract shall not exceed the Target Cost Ceiling of \$1,635,000.00 without formally amending this Agreement prior to the incurrence of additional costs. The Engineer's estimated costs are presented in the Cost Summary included in Exhibit E.
- 1.4 It is anticipated that the total allowable, allocable and eligible costs to the OWNER for the services to be provided by the ENGINEER, shall not exceed the Target Cost Ceiling as set forth in Paragraph 1.3 above, and the ENGINEER agrees to commit his best efforts to perform the specified services and all obligations under this Agreement within such Target Cost Ceiling.
- 1.5 Times of Payments
- 1.5.1 The ENGINEER shall submit invoices monthly by the tenth of each month for services rendered the preceding month and for eligible reimbursable expenses incurred. The amount of each invoice will be based upon percent completion of the Project.
- 1.5.2 The Target Ceiling Cost is set forth in Paragraph 1.3 above. Final payment shall include all remaining eligible costs up to the Target Ceiling Cost.

1.5.3 The OWNER shall make payments within 45 days after receipt and approval of the Engineer's invoices.

## **SECTION 2 - CHANGES**

2.1 The ENGINEER and OWNER acknowledge that the Target Cost Ceiling limit contained in Paragraph 1.3 above has been negotiated and established predicted upon the projected completion dates (Exhibit D) and the total amount of services and costs estimated and contained in the Engineer's Cost Summary included in Exhibit E. For Additional Services, or if scopes of services are changed at the OWNER's written direction and through no fault of the ENGINEER, or in the event that performance of the services under this Agreement is delayed for reasons beyond the control of the ENGINEER, and such delay causes and an increase in the ENGINEERS'S costs, additional satisfactory compensation may be agreed upon between the OWNER and the ENGINEER.

## **SECTION 3 - PAYMENT FOR ADDITIONAL SERVICES**

3.1 For Additional Services as authorized in writing by the OWNER, and all changes in scope authorized in writing by the OWNER as described in Section 2 of this Exhibit, the OWNER shall pay the Engineer's costs. An amendment to this Agreement shall be prepared and executed which shall describe the authorized services and the revised Target Cost Ceiling to be paid to the ENGINEER for the services to be provided under this Agreement.

**EXHIBIT D**

**City of Jackson 2023 Arterial Street Resurfacing Projects**

**Project Schedules**

***1-Old Canton Road Street Resurfacing Project:***

Survey and Conceptual Design Phase	90 Days
Preliminary Design Phase	90 Days
Final Design Phase	60 Days
Bidding Phase	60 Days
Construction Phase	<u>240 -300 Days</u>
<b>Total Engineering &amp; Construction Schedule</b>	<b>540 - 600 Days</b>

***2-South St. Street Resurfacing Project:***

Survey and Conceptual Design Phase	60 Days
Preliminary Plans	45 Days
Final Design Plans	45 Days
Bidding Phase	60 Days
Construction Phase	<u>120 Days</u>
<b>Total Engineering and Construction Schedule</b>	<b>330 Days</b>

***3-McDowell Road Street Resurfacing Project:***

Survey and Conceptual Design Phase	60 Days
Preliminary Design Phase	45 Days
Final Design Phase	30 Days
Bidding Phase	60 Days
Construction Phase	<u>90 Days</u>
<b>Total Engineering &amp; Construction Schedule</b>	<b>285 Days</b>

***4-NW Industrial Parkway Street Resurfacing Project:***

Survey and Conceptual Design Phase	30 Days
Preliminary Design Phase	30 Days
Final Design Phase	30 Days
Bidding Phase	60 Days
Construction Phase	<u>90 Days</u>
<b>Total Engineering &amp; Construction Schedule</b>	<b>240 Days</b>

***5-Beasley Road Street Resurfacing Project:***

Survey and Conceptual Design Phase	30 Days
Preliminary Design Phase	30 Days
Final Design Phase	30 Days

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<b>Bidding Phase</b>	<b>60 Days</b>
<b>Construction Phase</b>	<b>90 Days</b>
<b>Total Engineering &amp; Construction Schedule</b>	<b>240 Days</b>

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**Project Schedule:**

Project schedule reflects concurrent task/activities for each street resurfacing project based on conceptual design, development of preliminary and final construction plans and a tentative construction schedule.

**EXHIBIT E**  
**COST SUMMARY**

**City of Jackson - 2023 Arterial Street Resurfacing Projects**

**City Project No. \_\_\_\_\_**

**Scope of Work:**

Work consists of surveying, preliminary engineering, asphalt pavement design, traffic signal design, sidewalk design, traffic control design, and final construction plans for street resurfacing of the existing streets in the City of Jackson including Old Canton Road Street Resurfacing Project (1), South St. Street Resurfacing Project (2), McDowell Road Street Resurfacing Project (3), NW Industrial Parkway Street Resurfacing Project (4), and Beasley Road Street Resurfacing Project (5). Engineering Services Fee (not to exceed Target Ceiling Cost) for the Project are:

<b>Site:</b>	<b>Project Name:</b>	<b>Engineering Fee:</b>
1	Old Canton Road Street Resurfacing Project	\$1,000,000.00
2	South St. Street Resurfacing Project	\$325,000.00
3	McDowell Road Street Resurfacing Project	\$140,000.00
4	NW Industrial Parkway Street Resurfacing Project	\$80,000.00
5	Beasley Road Street Resurfacing Project	\$90,000.00
	<b>Total Fee:</b>	<b>\$1,635,000.00</b>

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**EXHIBIT F**

**CONSTRUCTION ENGINEERING SERVICES**

A separate construction engineering services agreement will be submitted at a later date.



**ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF CLAY AND WASHED GRAVEL (BID NO. 75078- 050223)**

OFFICE OF THE CITY ATTORNEY  
7/13/23  
11:32 AM

**WHEREAS**, the Department of Public Works issued an advertisement for bids for the twenty-four (24) month supply of clay gravel and washed gravel with primary and alternative suppliers, and

**WHEREAS**, on May 2, 2023, the Department of Administration received three (3) bids for the twenty-four (24) month supply of clay gravel and washed gravel with primary and alternative suppliers; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works will distribute these materials to other divisions for various repair projects within the City of Jackson; and

**WHEREAS**, Amerimac Chemical Co., with its principal office located at 750 Boling Street, Jackson, MS 39209, submitted the lowest bid in the amount of \$19.00 per ton for clay gravel by truck and \$30.00 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, Green Dream International LLC, with its principal office located at 32 W. 8th St. Suite no 607, Eire, PA 16501, submitted a bid in the amount of \$26.07 per ton for clay gravel by truck and \$35.75 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, Four Seasons Enterprises, LLC, with its principal office located at 5822 Canton Park Dr., Jackson, MS 39211, submitted a bid in the amount of \$35.00 per ton for clay gravel by truck and \$42.50 per ton for washed gravel by truck to Maintenance Supply; and

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works reviewed said bids and recommends to the governing authorities for the City of Jackson to accept the term bid of Amerimac Chemical Co., with its principal office at 750 Boling St., Jackson, Mississippi 39209 as the lowest and best bid received for the following items:

**Clay Gravel**

Item 1. Clay Gravel by truck- \$19.00 per ton

**Washed Gravel**

Item 2. Washed Gravel by truck- \$30.00 per ton

(Delivered by truck to Maintenance Supply)

**WHEREAS**, the Maintenance Supply Division of the Department of Public Works recommends to the governing authorities that the bids submitted by the two other vendors be accepted as alternative bids, in the event the commodity is unavailable from the lowest and best bidder.

**IT IS, THEREFORE, ORDERED** that the term bid received on May 2, 2023 from Amerimac Chemical Co. to supply clay and washed gravel for twenty-four-months to the Department of Public Works, Maintenance Supply Division beginning on date of this Order

Agenda Item #  
July 18, 2023  
(R. Lee, Lumumba)

through May 31, 2025 in the amount of \$30.00 per ton for washed gravel by truck and \$19.00 per ton for clay gravel to Maintenance Supply is accepted as the lowest and best bid.

**IT IS FURTHER ORDERED** that the bid received from Green Dream International LLC, with its principal office located at 32 W. 8th St. Suite no 607, Eire, PA 16501, in the amount of \$26.07 per ton for clay gravel by truck and \$35.75 per ton for washed gravel by truck to Maintenance Supply be accepted as an alternative bid, in the event that the commodity is unavailable from the lowest and best bidder.

**IT IS FURTHER ORDERED** that the bid received from Four Seasons Enterprises, LLC, with its principal office located at 5822 Canton Park Dr., Jackson, MS 39211, in the amount of \$35.00 per ton for clay gravel by truck and \$42.50 per ton for washed gravel by truck to Maintenance Supply be accepted as an alternative bid, in the event that the commodity is unavailable from the lowest and best bidder.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**July 12, 2023**

**DATE**

<b>POINTS</b>		<b>COMMENTS</b>																																													
1.	<b>Brief Description/Purpose</b>	24 month supply of clay and washed gravel																																													
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	<ol style="list-style-type: none"> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>																																													
3.	<b>Who will be affected</b>	Public Works Maintenance, Parks & Recreation Maintenance																																													
4.	<b>Benefits</b>	Materials for maintenance work																																													
5.	<b>Schedule (beginning date)</b>	Upon City Council approval																																													
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	City Wide																																													
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b> <input checked="" type="checkbox"/></li> <li>▪ <b>Consultant</b> <input type="checkbox"/></li> <li>▪ <input type="checkbox"/></li> </ul>	Department of Public Works, Maintenance Supply Division																																													
8.	<b>COST</b>	See bid tab sheet																																													
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input checked="" type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>	General Fund, Maintenance Supply																																													
10.	<b>EBO participation</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td>___</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	___	AABE	_____ %	WAIVER	yes	___	no	___	N/A	___	WBE	_____ %	WAIVER	yes	___	no	___	N/A	___	HBE	_____ %	WAIVER	yes	___	no	___	N/A	___	NABE	_____ %	WAIVER	yes	___	no	___	N/A	___
ABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
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HBE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							
NABE	_____ %	WAIVER	yes	___	no	___	N/A	___																																							

Department of Public Works  
Public Works Administration



200 South President Street  
Suite 523  
Jackson, MS 39201

**Chokwe Antar Lumumba**  
Mayor

## MEMORANDUM

**To:** Mayor Chokwe Antar Lumumba  
**From:** Robert Lee, P.E., Director & City Engineer  
**Date:** June 21, 2023  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda accepting bids for a 24 month of clay and washed gravel.

It is the recommendation of Public Works that this agenda item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-1651 or 2091.

# Memorandum

**To:** Michael Davis, Serving EBO Associate Planner  
Vic Sexton, Office of Economic Development & Planning

**From:** Purchasing Division

**Thru:** Frederick Gates, Maintenance Supply  
Department of Public Works

**CC:** Louis P. Wright, Chief Administrative Officer

**Date:** May 8, 2023

**Re:** Bid Number: 75077-050223

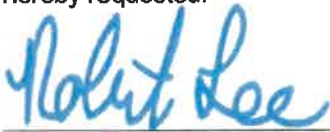
The attached bid and tabulations have been prepared by the Purchasing Division for the department/division contact person as a guide to review the bid technical specifications. Bid was received on May 2, 2023, as follows:

Vendor Name	TECHNICAL		EBO PLAN (Included w/Bid Package?)	
	YES	NO	YES	NO
Amerimac Chemical			X	
Green Dream International LLC			X	
Four Seasons Enterprise, LLC				X

**The funds deposit to Account: General Funds**

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I have completed the technical review and appropriately marked the bids meeting ALL technical specifications. I am forwarding this review to the EBO Officer for appropriate action. A determination for compliance with the City's EBO Ordinance and EBO Plan as submitted with the above referenced bid is hereby requested.



June 21, 2023

Signed (Department / Division Contact Person)

Date:

Please attach a copy of Bid Recommendation.

**Office of the City Attorney**

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## **OFFICE OF THE CITY ATTORNEY**

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This **ORDER ACCEPTING BIDS FOR THE TWENTY-FOUR MONTH SUPPLY OF CLAY AND WASHED GRAVEL (BID NO. 75078- 050223)** is legally sufficient for placement in NOVUS Agenda.



**CATORIA P. MARTIN, CITY ATTORNEY**  
Terry Williamson, *Legal Counsel*

7/13/23  
DATE

OFFICE OF THE CITY ATTORNEY  
7/13/23

**TABULATION OF BIDS RECEIVED FOR TWENTY-FOUR MONTH SUPPLY OF CLAY GRAVEL AND WASH GRAVEL W/PRIMARY & ALTERNATIVE**

**TERM:** June 01, 2023 through May 31, 2025  
**BID NO.** 75078-050223  
**ADVERTISED:** April 13<sup>th</sup> & 20<sup>th</sup>, 2023  
**OPENED:** May 2, 2023

**MAINTENANCE SUPPLY DIVISION  
 DEPARTMENT OF PUBLIC WORKS**

**ACCOUNT: GENERAL FUND**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRIMARY SUPPLIER/&amp; ALTERNATIVE SUPPLIER COST PER TON PER TON PER TON</u>	<u>PRIMARY SUPPLIER/&amp; ALTERNATIVE SUPPLIER COST PER TON PER TON PER TON</u>	<u>PER TON</u>	<u>PER TON</u>	
		Amerimac Chemical Attn: Roland H. Powell 750 Boiling St. Jackson, MS 39209 750 Boiling St. Jackson, MS 39209 (601) 918-8321  Rpowell40@aol.com	Green Dream International LLC Attn: Varand Vartanian 32 W. 8th St. Suite no 607 Erie, PA 16501 32 W. 8th St. Suite no 607 Erie, PA 16501 (914) 840-1880  info@edticompany.com	Four Seasons Enterprises, LLC Attn: Robert Love 5822 Canton Park Dr. Jackson, MS 39211 5822 Canton Park Dr. Jackson, MS 39211 (601) 331-2828  Rlove_mhsm@aol.com		
1.	Clay Gravel by truck to Maintenance Supply (4225-B Michael Avalon St.)	\$19.00 Per Ton	\$26.07 Per Ton	\$35.00 Per Ton		
2.	Wash Gravel by truck to Maintenance Supply (4225-B Michael Avalon St.)	\$30.00 Per Ton	\$35.75 Per Ton	\$42.50 Per Ton		
	Delivery:		2 days		10 days	

	Bid Valid for:	60 days	60 days	30 days
	EBO Plan Application:	Included	Included	

MO/tn 75078



#20



**ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ADMINISTER A GRANT WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY TO FUND THE ENVIRONMENTAL SERVICE CENTER (ESC), A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE**

OFFICE OF THE CITY ATTORNEY  
7/18/23  
[Signature]

**WHEREAS**, the Environmental Service Center located at 1570 University Boulevard is funded through the Mississippi Department of Environmental Quality's Solid Waste Assistance Grant; and

**WHEREAS**, the Solid Waste Assistance Grant is applied for October 1<sup>st</sup> and April 1<sup>st</sup> of each fiscal year; and

**WHEREAS**, the City is requesting the full amount of \$75,000 for October 1<sup>st</sup> and April 1<sup>st</sup> of each year to keep the Environmental Service Center operational; and

**WHEREAS**, the City provides the Environmental Service Center to residents in the tri-county area for the proper disposal of all household hazardous waste materials that cannot be disposed with regular garbage.

**IT IS, THEREFORE, ORDERED**, that the Mayor be authorized to execute any and all documents necessary to administer a grant for \$75,000 with the Mississippi Department of Environmental Quality, whose grant application date is October 1, 2023, to fund the Environmental Service Center, a permanent household hazardous waste collection site.

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

July 11, 2023

	<b>P O I N T S</b>	<b>C O M M E N T S</b>																														
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ADMINISTER A GRANT WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY TO FUND THE ENVIRONMENTAL SERVICE CENTER (ESC), A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE. (ALL WARDS)</b>																														
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	Quality of Life Neighborhood Enhancement																														
3.	<b>Who will be affected</b>	Citizens in the tri-counties (Hinds, Madison, and Rankin)																														
4.	<b>Benefits</b>	The grant will fund the Environmental Service Center for hazardous waste recycling for the tri-county area.																														
5.	<b>Schedule (beginning date)</b>	N/A																														
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	The Tri-Counties (Hinds, Madison, and Rankin)																														
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> </ul>	Public Works Department/ Solid Waste Division																														
8.	<b>COST</b>	<b>An amount not to exceed \$75,000.00 annually</b>																														
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input type="checkbox"/></li> </ul>	Grant Funding from the Mississippi Department of Environmental Quality 009-506.30.6419																														
10.	<b>EBO participation</b>	<table style="width: 100%; border: none;"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A ___</td> </tr> </table>	ABE	_____ %	WAIVER	yes ___	no ___	N/A ___	AABE	_____ %	WAIVER	yes ___	no ___	N/A ___	WBE	_____ %	WAIVER	yes ___	no ___	N/A ___	HBE	_____ %	WAIVER	yes ___	no ___	N/A ___	NABE	_____ %	WAIVER	yes ___	no ___	N/A ___
ABE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
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WBE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
HBE	_____ %	WAIVER	yes ___	no ___	N/A ___																											
NABE	_____ %	WAIVER	yes ___	no ___	N/A ___																											



**City of Jackson  
Department of Public Works**

**To: Mayor Chokwe A. Lumumba**

**From: Robert Lee, Public Works Director**

**Council Agenda Item Briefing Memo**

**Agenda Item:** ORDER AUTHORIZING THE MAYOR TO APPLY FOR A GRANT WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY TO FUND THE ENVIRONMENTAL SERVICE CENTER (ESC), A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE (ALL WARDS)

**Item #:**

**Council Meeting:** Regular Council Meeting, July 18, 2023

**Consultant/Contractor:** N/A

**EBO:** N/A

**Purpose:** To provide funding for collection of hazardous waste at the Environmental Service Center

**Cost:** N/A

**Project/Contract Type:** Grant

**Funding Source:** Mississippi Department of Environmental Quality (MDEQ)

**Schedule/Time:**

**DPW Manager:** Lakesha Weathers

**Background:** Attached for your consideration is an agenda item authorizing the execution of any and all documents necessary to administer a grant from the Mississippi Department of Environmental Quality (MDEQ) in the amount of \$75,000 to fund the operation of the Environmental Service Center. The Solid Waste Division has been receiving this grant for several years and its purpose is to finance the contract associated with the collection and recycling of household hazardous waste. In addition, the ESC services residents in the tri-county area and prevents illegal dumping and the contamination of natural resources.

**Talking Points:**

- This facility offers proper waste disposal for more than 400,000 residents in the tri-county area (Hinds, Madison, Rankin)
- The Environmental Service Center is a permanent drop off site for hazardous waste and household recycling.

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ADMINISTER A GRANT WITH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY TO FUND THE ENVIRONMENTAL SERVICE CENTER (ESC), A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION SITE is legally sufficient for placement in NOVUS Agenda.



CATORIA P. MARTIN, CITY ATTORNEY  
Terry Williamson, Legal Counsel \_\_\_\_\_

7/13/23  
DATE

OFFICE OF THE CITY ATTORNEY  
7/13/2023

21





OFFICE OF THE CITY ATTORNEY  
7/13/2023

**ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH CANIZARO CAWTHON DAVIS, A PROFESSIONAL ASSOCIATION FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW FIRE STATION 20 BUILDING, CITY PROJECT NO. 15B7003.401**

**WHEREAS**, the governing authorities for the City of Jackson authorized a professional services agreement with Canizaro Cawthon Davis, A Professional Association (hereinafter "CCD") on July 12, 2016, for architectural services related to the construction of a new Fire Station 20 Building, City Project No. 15B7003.401, which was executed on December 19, 2016 in the amount of \$183,182.00; and

**WHEREAS**, the professional services agreement was amended, as Amendment No. 1, on January 14, 2020 with an expiration date of 1 January of 2022 at a contract addition of \$39,946.00; and

**WHEREAS**, the City has contracted with the building contractor for construction cost of \$3,080,000.00 with construction time extending to October 24, 2022; and

**WHEREAS**, pursuant to Amendment No. 3 approved on February 28, 2023, CCD agreed to provide additional architectural and engineering services necessary for the construction project for a contract addition of \$9,800.00 with the agreement expiring June 30, 2023; and

**WHEREAS**, the building contractor has continued to exceed his contracted Substantial Completion date of October 24, 2022 and the contractors surety, Granite Re, Inc., has become involved, which has resulted in the need for continued additional construction administration services from CCD; and

**WHEREAS**, in order to provide the additional construction administration services necessary to complete the project, CCD has proposed Amendment No. 4, which will provide additional architectural and engineering services and allowances totaling \$5,000.00 to complete the project; and

**WHEREAS**, Amendment No.4 to the Agreement with CCD for Architectural Engineering Services is necessary to complete the construction of the new Fire Station 20 and will increase the contract total to an amount not to exceed \$252,865.00; and

**WHEREAS**, the Fire Department and Department of Public Works recommends that the City modify the completion date of the Agreement with CCD to September 30, 2023 to coincide with the projected completion of construction.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute Amendment No.4 to the professional services agreement with Canizaro Cawthon Davis, A Professional Association for additional architectural and engineering services for new Fire Station 20, City Project No. 15B7003.401, increasing the total contract amount by \$5,000.00, resulting in a not to exceed amount of \$252,865.00, to be completed on or before September 30, 2023.

ITEM #21  
DATE: July 18, 2023  
BY: R. LEE, OWENS, LUMUMBA

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

7/11/23

**DATE**

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
<b>1.</b>	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH CANIZARO CAWTHON DAVIS FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW FIRE STATION 20 BUILDING, CITY PROJECT NO. 15B7003.401.</b>			
<b>2.</b>	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life			
<b>3.</b>	<b>Who will be affected</b>	Occupants of Fire Station 20 and community served.			
<b>4.</b>	<b>Benefits</b>	Replacement of an outdated and unfit existing facility			
<b>5.</b>	<b>Schedule (beginning date)</b>	Upon approval by the City			
<b>6.</b>	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	3  No  Medgar Evers Blvd, City present site of existing Fire Station 20			
<b>7.</b>	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works, Engineering Division			
<b>8.</b>	<b>COST</b>	Amendment to the professional services agreement with Canizaro Cawthon Davis for additional architectural and engineering services for New Fire Station 20, City Project No. 15B7003.401. Amendment No. 4 in the amount of \$5,000.00 at a not to exceed cost of \$252,865.00, to be completed on or before September 30, 2023.			
<b>9.</b>	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input checked="" type="checkbox"/>	Fire Dept Acct # - 0010-0300-509-50900-01-100-04-000-6824			
<b>10.</b>	<b>EBO participation</b>	ABE _____ %    WAIVER <u>yes</u> _____ <u>no</u> _____    N/A _____ AABE _____ %    WAIVER <u>yes</u> _____ <u>no</u> _____    N/A _____ WBE _____ %    WAIVER <u>yes</u> _____ <u>no</u> _____    N/A _____ HBE _____ %    WAIVER <u>yes</u> _____ <u>no</u> _____    N/A _____ NABE _____ %    WAIVER <u>yes</u> _____ <u>no</u> _____    N/A _____			



**City of Jackson  
Department of Public Works**

**Council Agenda Item Memorandum**

**To:** Chokwe Antar Lumumba

**From:** Robert Lee

**Date:** July 11, 2023

**Agenda Item:** Contract Amendment New Fire Station #20 Building  
**City Project #:** 15B7003.401  
**Council Meeting:** Regular Council Meeting, TBD  
**Consultant:** Canizaro Cawthon Davis  
**EBO Compliance Details:**

**Design/Construction Administration**

**Purpose:** Additional Architectural/Engineering Services New Fire Station #20  
**Cost:** Total Contract \$252,865.00  
This Amendment \$5,000.00  
**Project/Contract Type:** Construction Administration  
**Funding Source:** Fire Dept Acct # - 0010-0300-509-50900-01-100-04-000-6824  
**Schedule/Time:** to September 30, 2023  
**DPW Manager:** Robert Lee, PE /Lloyd Keller, Jr. AIA

**Background:**

Attached, you will find an item for the City Council Agenda for to amend the Consulting Services Contract to include additional Architectural and Engineering services for the design, production of construction documents and construction administration for the New Fire Station #20 building.

A professional services agreement was authorized with Canizaro Cawthon Davis on July 12, 2016, for architectural services related to the construction of a new Fire Station 20 Building, City Project No. 15B7003.401, in an amount not to exceed \$183,182.00, which was executed on December 19, 2016.

Contract Amendment No. 1 for additional consulting architectural and engineering services to modify the completed construction documents to include additional addendum items and for previous additional project revision investigation was authorized January 14, 2020 at a additional cost not to exceed \$39,946.00 with a completion date of January 1, 2022.



**City of Jackson  
Department of Public Works**

The construction contract has been executed with Castle Black., Inc in the amount of \$3,080,000.00 establishing the consulting fee value, with a scheduled construction completion date of October 24, 2022

Contract Amendment No.2 was authorized on April 12, 2021 to provide additional architectural and engineering services for the construction project with a contract addition of \$14,937.00, and to modify the contract completion date to January 1, 2023

Contract Amendment No.3 was authorized on February 28, 2023 to provide additional architectural and engineering services for the construction project due to contractors delay with a contract addition of \$9,800.00, and to modify the contract completion date to June 30, 2023

The contractor continues to delay completion and his Surety Granite Re, Inc. has since become involved to complete the project.

Contract Amendment No.4 is to provide for additional architectural and engineering services and allowances totaling \$5,000. to complete the project since the building contractor continues exceed his contracted Substantial Completion date of October 24, 2022 for the new Fire Station 20 building, the amended contracted amount not to exceed \$252,865.00.

Also, to modify the completion date of the agreement from June 30,2023, to September 30, 2023

Funding for this amendment is provided by Fire Dept Acct # - 0010-0300-509-50900-01-100-04-000-6824

It is the recommendation of this office that the additional architectural and engineering consulting services contract shall be approved.

Original Authorized Contract Amount of \$183,182.00

Amendment No.1 Total contract value \$223,128.00 (addition of \$39,946.00)

Amendment No.2 Total contract value \$238,065.00 (addition of \$14,937.00)

Amendment No.3 Total contract value \$247,865.00 (addition of \$9,800.00)

**Amendment No.4 Total contract value \$252,865.00 (addition of \$5,000.00)**

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

---

This ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH CANIZARO CAWTHON DAVIS. A PROFESSIONAL ASSOCIATION FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE NEW FIRE STATION 20 BUILDING, CITY PROJECT NO. 15B7003.401 is legally sufficient for placement in NOVUS Agenda.



CATORIA P. MARTIN, CITY ATTORNEY

Terry Williamson, Legal Counsel *TSW*

*TSW*  
7/13/23  
DATE

 **AIA® Document G802® – 2017**

**Amendment to the Professional Services Agreement**

**PROJECT:** *(name and address)*  
Fire Station #20  
Jackson, Mississippi  
CCD Project No. 16004  
City of Jackson Project No.  
15B7003.401

**AGREEMENT INFORMATION:**  
Date: August 1, 2016

**AMENDMENT INFORMATION:**  
Amendment Number: 004  
Date: May 11, 2023

**OWNER:** *(name and address)*  
City of Jackson  
P.O. Box 17  
Jackson, Mississippi 39205

**ARCHITECT:** *(name and address)*  
CANIZARO CAWTHON DAVIS  
129 S. President Street  
Jackson, MS 39201-3605

The Owner and Architect amend the Agreement as follows:

Continue with contracted Basic Services and Additional Services.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

AIA Document B101 - 2007 Exhibit A. Add the following paragraph:

A.1.3.2 Add \$5,000.00 to the Contract Amount for Additional Services from July 1, 2023 through September 30, 2023 as per the hourly rates established in "Exhibit E" of the Professional Services Agreement.

Schedule Adjustment:

AIA Document B101 2007: Modify Paragraph 4.3.4 of the Agreement as follows:

4.3.4 If the services covered by this Agreement have not been completed by September 30, 2023, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services

**SIGNATURES:**

CANIZARO CAWTHON DAVIS  
ARCHITECT *(Firm name)*

City of Jackson  
OWNER *(Firm name)*



SIGNATURE

SIGNATURE

T. Steven Davis, AIA, President  
PRINTED NAME AND TITLE

Chokwe A. Lumumba, Mayor  
PRINTED NAME AND TITLE

March 3, 2023

DATE

DATE

22





**ORDER AUTHORIZING THE MAYOR TO TERMINATE THE LEASE AGREEMENT BETWEEN RETRO METRO, LLC AND THE CITY OF JACKSON, MISSISSIPPI AND TO VACATE THE SPACE AT THE METROCENTER MALL ON U.S. HIGHWAY 80.**

OFFICE OF THE CITY ATTORNEY  
7/18/23  
A.C.M.

**WHEREAS**, at some time in 2011, the City of Jackson entered into a lease agreement with Retro Metro, LLC, to lease office space for various City departments located at 3645 Highway 80 West, Jackson, Hinds County, Mississippi; and

**WHEREAS**, the Office of the City Attorney recommends that the governing authorities for the City of Jackson authorize the Mayor to terminate the lease agreement with Retro Metro, LLC; and

**WHEREAS**, the Metrocenter is in dire need of repairs, essential air conditioning, and many other revolving doors of issues that have gone unattended for some time; and

**WHEREAS**, on May 9, 2023, the governing authorities authorized the Mayor to execute two lease agreements to move City employees from the Metrocenter Mall; and

**WHEREAS**, the Office of the City Attorney recommends that the governing authorities for the City of Jackson terminate the lease agreement with Retro Metro, LLC, pursuant to the law against binding successors; and

**WHEREAS**, the Supreme Court of Mississippi and the Attorney General Office consistently have advised political entities that they may not bind successors in office in the exercise of their discretionary authorities unless there is express statutory authority to do so; and

**WHEREAS**, without express statutory authorities, the lease agreement with Retro Metro is voidable by this council under the laws of this state; and

**WHEREAS**, the Office of the City Attorney recommends that the Mayor be authorized to terminate said agreement and to vacate said premises later than August 31, 2023.

**IT IS, THEREFORE, ORDERED** that the Mayor be authorized to terminate the lease agreement with Retro Metro, LLC, and to vacate the premises no later than August 31, 2023.

Agenda Item # 22  
July 18, 2023  
(C. Martin, Lumumba)

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
7/16/23  
S.M.

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO TERMINATE THE LEASE AGREEMENT BETWEEN RETRO METRO, LLC AND THE CITY OF JACKSON, MISSISSIPPI AND TO VACATE THE SPACE AT THE METROCENTER MALL ON U.S. HIGHWAY 80** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

Sondra Moncure, Deputy City Attorney S.M.

7/16/23

Date

DRAFT



**VIA CERTIFIED MAIL: (Insert tracking no.)**

David Watkins, Manager  
c/o the Metrocenter Mall  
300 West Capitol Street  
Suite 200  
Jackson, MS 39203

**Re: Notice of Intent to Terminate the Lease Agreement Between  
the City of Jackson, Mississippi (the "City") and Retro Metro, LLC**

Dear Mr. Watkins,

This letter will constitute notice of the City's intention to vacate 3645 Highway 80 West, Jackson, Mississippi 39209, no later than August 31, 2023. The City is terminating its lease with Retro Metro, LLC because the facility and the parking lot need repairs. The facility lacks essential air conditioning and many other revolving doors of issues that have gone unattended for some time. I have attached photos of the condition of the facility for your reference.

Furthermore, on July 18, 2023, the governing authorities for the City of Jackson approved an order to terminate the lease agreement between the parties. The City of Jackson is terminating the lease agreement based on the legal principle that governing authorities may not bind a successor board to a contract beyond the terms of office of the current governing authorities. Such a contract is voidable at the option of the governing authorities for the City of Jackson. A copy of the Order is attached for your convenience.

The City of Jackson appreciates your understanding.

Sincerely,

Sondra O. Moncure  
Deputy City Attorney

Enclosure(s)

**DRAFT**

Cc: Socrates L. Garrett  
2659 Livingston Road  
Jackson, MS 39213

DRAFT





DRAFT



DRAFT





DRAFT



DRAFT





DRAFT





DRAFT



DRAFT



DRAFT





DRAFT



DRAFT





DRAFT



DRAFT



DRAFT



23





**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH INTEGRATED PEST CONTROL MAINTENANCE FOR COMMERCIAL PEST CONTROL SERVICES TO THE OFFICE OF THE CITY ATTORNEY AND THE OFFICE OF THE CITY PROSECUTOR.**

**WHEREAS, Integrated Pest Control Maintenance Commercial will provide standard pest control services to the Office of the City Attorney and the Office of the City Prosecutor; and**

**WHEREAS, with the migration of gnats, spiders and mosquitoes during the hot summer months, the Office of the City Attorney and Office of the City Prosecutor have a need for pest control services; and**

**WHEREAS, the Office of the City Attorney and the Office of the City Prosecutor desire to enter into an agreement with Integrated Pest Control to provide pest control services for a period of twenty-four months at a cost not to exceed \$8,000.00; and**

**WHEREAS, Integrated Pest Control Maintenance will provide pest control services to two (2) facilities, July 1, 2023 through July 1, 2025; and**

FACILITY	LOCATION	ACCOUNT	AMOUNT
Office of the City Attorney	455 East Capitol Street	001-407.00-6419	\$135.00 Bi-monthly
Office of the City Prosecutor	327 East Pascagoula Street	001-407.20-6419	\$75.00 Bi-monthly

**IT IS, THEREFORE, ORDERED that the Mayor be authorized to execute an agreement between the City of Jackson, Mississippi and Integrated Pest Control to provide standard pest control services to the Office of the City Attorney and the Office of the City Prosecutor every other month for a period of twenty-four months at a cost not to exceed \$8,000.00.**

Agenda Item # 23  
July 18, 2023  
(Martin, Lumumba)

**APPROVED FOR AGENDA:  
Budgeted Yes x No**

**Acct# 001-407.00-641 and 001-407.20-6419**

# MEMORANDUM

Office of the City Attorney  
(601) 960-1799



**TO:** Chokwe Lumumba, Mayor  
**FROM:** Catoria P. Martin, City Attorney  
**DATE:** July 12, 2023  
**RE:** Order authorizing an agreement with Integrated Pest Control for pest control services.

---

Integrated Pest Control will provide standard pest control services to the Office of the City Attorney and Office of the City Prosecutor. Anticipated migration of gnats, spiders and mosquitoes during the hot upcoming months, the Office of the City Attorney is requesting the upkeep of the necessary treatment by ensuring maximum protection and minimum exposure.

**The services will be provided Bi-monthly for a period of twelve months at a cost not to exceed \$8,000.00.**

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**DATE: June 21 2022**

	POINTS	COMMENTS																								
1.	Brief Description	<b>ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH INTEGRATED PEST CONTROL MAINTENANCE FOR COMMERICAL PEST CONTROL SERVICES TO THE OFFICE OF THE CITY ATTORNEY AND THE OFFICE OF THE CITY PROSECUTOR.</b>																								
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure Transportation 7. Quality of Life	N/A																								
3.	Who will be affected	City of Jackson																								
4.	Benefits																									
5.	Schedule (beginning date)	Upon Council approval																								
6.	Location: WARD CITYWIDE (yes/no) (area) Project limits if applicable																									
7.	Action implemented by: City Department Consultant _____	Office of the City Attorney and Office of the City Prosecutor																								
8.	COST	Office of the City Attorney \$135.00 Bi-monthly Office of the City Prosecutor \$75.00 Bi-monthly																								
9.	Source of Funding General fund <input checked="" type="checkbox"/> <b>IRI</b> Grant <input type="checkbox"/> Bond <input type="checkbox"/> Other <input type="checkbox"/>	001-407.00-6419 and 001-407.20-6419																								
10.	E. B.O. Participation	<table border="1"> <tr> <td>ABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>AABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>WBE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> <tr> <td>NABE</td> <td>%</td> <td>WAIVER</td> <td>yes</td> <td>no</td> <td>N/A</td> </tr> </table>	ABE	%	WAIVER	yes	no	N/A	AABE	%	WAIVER	yes	no	N/A	WBE	%	WAIVER	yes	no	N/A	NABE	%	WAIVER	yes	no	N/A
ABE	%	WAIVER	yes	no	N/A																					
AABE	%	WAIVER	yes	no	N/A																					
WBE	%	WAIVER	yes	no	N/A																					
NABE	%	WAIVER	yes	no	N/A																					

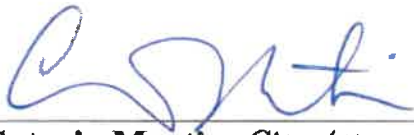
Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT INTEGRATED PEST CONTROL MAINTENANCE FOR COMMERCIAL PE, CONTROL SERVICES TO THE OFFICE OF THE CITY ATTORNEY AND THE OFFICE OF THE CITY PROSECUTOR is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

7/13/25  
Date

OFFICE OF THE CITY ATTORNEY

24



**ORDER AUTHORIZING THE MAYOR TO AMEND THE THIRTY-SIX (36) MONTH AGREEMENT WITH THOMSON REUTERS (WESTLAW) TO PROVIDE LEGAL RESEARCH SERVICES TO BE USED BY THE OFFICE OF THE CITY ATTORNEY**

OFFICE OF THE CITY ATTORNEY  
JUL 30 2023

**WHEREAS**, the Office of the City Attorney is presently receiving Westlaw legal research services pursuant to an agreement with Thomson Reuters, which will expire on January 1, 2025; and

**WHEREAS**, a completion date was inadvertently keyed in with the wrong expiration date of January 27, 2022; and

**WHEREAS**, said agreement was executed on December 9, 2021 to continue the services at a rate of \$2,054.40 per month for the first year, \$2,116.03 per month for the second year, and \$2,179.51 per month for the third year; and

**WHEREAS**, it is necessary for the Office of the City Attorney to research federal case law in Mississippi, Fifth Circuit case law, United States Supreme Court case law, as well as federal and state case law from other jurisdictions; and

**IT IS, THEREFORE, ORDERED** that the Mayor amend the 36-month agreement with Thomson Reuters (Westlaw) with an expiration date to expire on January 1, 2025 to provide legal research services to be used by the Office of the City Attorney, at the rate of \$2,054.40 per month for the first year, a rate of \$2,116.03 per month for the second year and a rate of \$2,179.51 per month for the third year.

Item No. # 24  
Date: July 30, 2023  
By: (C. Martin, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET 7/12/23**

<b>POINTS</b>		<b>COMMENTS</b>																																													
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO AMEND THE THIRTY-SIX (36) MONTH AGREEMENT WITH THOMSON REUTERS (WESTLAW) TO PROVIDE LEGAL RESEARCH SERVICES TO BE USED BY THE OFFICE OF THE CITY ATTORNEY</b>																																													
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A																																													
3.	<b>Who will be affected</b>	City of Jackson																																													
4.	<b>Benefits</b>																																														
5.	<b>Schedule (beginning date)</b>	Upon City Council approval																																													
6.	<b>Location:</b> § WARD  § CITYWIDE (yes or no) (area)  § Project limits if applicable																																														
<input type="checkbox"/> <input type="checkbox"/> 7.	<b>Action implemented by:</b> § City Department § Consultant	Office of the City Attorney																																													
8.	<b>COST</b>																																														
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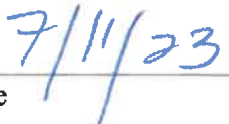
Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO AMEND THE THIRTY-SIX (36) MONTH AGREEMENT WITH THOMSON REUTERS (WESTLAW) TO PROVIDE LEGAL RESEARCH SERVICES TO BE USED BY THE OFFICE OF THE CITY ATTORNEY** is legally sufficient for placement in NOVUS Agenda.

  
\_\_\_\_\_  
CATORIA P. MARTIN, *City Attorney*

  
\_\_\_\_\_  
Date



25



**ORDER AUTHORIZING THE MAYOR TO TERMINATE/CANCEL THE LEGAL SERVICES WITH CARROLL WARREN & PARKER, PLLC IN REPRESENTING THE CITY OF JACKSON IN ANNEXATION MATTERS (ALL WARDS)**

OFFICE OF THE CLERK  
A-CM 7/18/23

**WHEREAS**, on October 1, 2019 the governing authorities of the City of Jackson, Mississippi (City) extended and executed an Agreement with Carroll Warren Parker to include legal fees for services in certain annexation matters; and

**WHEREAS**, on August 4, 2020, the governing authorities of the City of Jackson, Mississippi (“City”) executed an agreement with Carroll Warren & Parker, to expand their representation of the City to include legal fees for services in certain annexation matters; and

**WHEREAS**, the City of Jackson sought representation involving annexation, specifically in the lawsuit styled City of Byram, Mississippi v. City of Jackson, Mississippi, et al., Cause No. 2020-cv00745 G/2, City of Flowood vs. City of Jackson, Mississippi, Chancery Court of Rankin County, Mississippi, Cause No. 18-cv-01395; the City of Pearl, Mississippi vs. City of Jackson, Mississippi, Chancery Court of Rankin County, Mississippi, Cause No. 18-cv-01714; and City of Pearl, Mississippi, City of Flowood, Mississippi, and Rankin County, Mississippi vs. City of Jackson, Mississippi, First Judicial District of Hinds County Circuit Court, Cause No. 19cv-00570; and

**WHEREAS**, Carroll Warren & Parker, PLLC, currently represents the City of Jackson in all annexation matters; and

**WHEREAS**, the Hinds County Circuit trial court found that “Section 5 clearly states that a prerequisite to a municipality extending its corporate limits into another county, is obtaining consent and approval from the county’s board of supervisors.” For this reason, the trial court found that “the action by the council members of The City of Jackson on August 6, 2019, attempting to incorporate property which is located in Rankin County, Mississippi was beyond their authority.

**WHEREAS**, after rendering the lower Court’s decision, the City of Jackson appealed to the Supreme Court; and

**WHEREAS**, the Supreme Court issued a Mandate regarding the annexation litigation matters incorporating properties constituting an airport or air navigational facility in Ranking County. Because the ordinance is void, the judgment of the Hinds County Circuit Court is affirmed; and

**WHEREAS**, it is recommended that the current agreement with Carroll Warren & Parker, PLLC be terminated/canceled for any future representation of the City of Jackson effective as of this Order dated July 18, 2023; and

Agenda Item # 25  
July 18, 2023  
C. Martin, Lumumba

**IT IS, THEREFORE, ORDERED**, that the current agreement with Carroll Warren & Parker, PLLC be terminated/canceled for any future representation of the City of Jackson effective as of this Order dated July 18, 2023.

MARTIN, LUMUMBA

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY  
7/12/23

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Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO TERMINATE/CANCEL THE LEGAL SERVICES WITH CARROLL WARREN & PARKER, PLLC IN REPRESENTING THE CITY OF JACKSON IN ANNEXATION MATTERS (ALL WARDS)**, is legally sufficient for placement in NOVUS Agenda.

*C.M. / J.M.*  
\_\_\_\_\_  
Catoria P. Martin  
City Attorney

*7/11/23*  
\_\_\_\_\_  
DATE





26



**ORDER REVIEWING AND CONTINUING AUGUST 29, 2022 STATE OF EMERGENCY.**

**WHEREAS**, on August 29, 2022, the Mayor issued a proclamation of emergency as a result of (1) excessive rainfall and extreme flooding, (2) the March 7, 2020 Safe Drinking Water Act (SDWA) Emergency Administrative Order (EAO); (3) the February 2021 system-wide failure due to extreme water conditions that caused pipes to freeze and lose pressure; (4) the July 1, 2021 SDWA Administrative Order of Consent (AOC); (5) the July 29, 2022 Boil Water Notice which existed for more than thirty (30) days; and (6) the August 25, 2022 flooding of the Pearl River, which lead to problems with treating water at the O.B. Curtis Water Plant; and

**WHEREAS**, Section 33-15-17(d) of the Mississippi Code allows the mayor of a municipality to proclaim a local emergency and authorizes the governing body of a municipality to review and approve or disapprove the need for continuing the local emergency at its first regular meeting following such proclamation or at a special meeting; and

**WHEREAS**, Section 33-15-5 (h) of the Mississippi Code defines an emergency as “any occurrence, or threat thereof, whether natural, technological, or man-made, in war or in peace, which results or may result in substantial injury or harm to the population or substantial damage to loss of property;” and

**WHEREAS**, Section 33-15-5 (g) of the Mississippi Code defines a local emergency as “the duly proclaimed existence of conditions of disaster or extreme peril to the safety of person and property within the territorial limits of a...municipality caused by such conditions as...water pollution...or other natural or man-made conditions, which conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the political subdivision and require the combined forces of other subdivisions or of the state to combat;” and

**WHEREAS**, pursuant to Section 33-15-17 (b) of the Mississippi Code, the City “is authorized to exercise the powers vested under [Section 33-15-1, et seq.,] in light of the exigencies of the extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law pertaining to the performance of public work, entering into contracts, the incurring of obligations...and the expenditure of public funds....

**NOW, THEREFORE, IT IS ORDERED THAT** we the governing body of the City of Jackson, Mississippi, pursuant to the authority vested in the body by Section 33-15-17(d) of the Mississippi Code of 1972, as amended, and in the public interest and for the general welfare of the City of Jackson, do hereby approve of the continued need for a civil emergency for the entire City of Jackson for the reasons set forth in this Order.



27



**ORDER REVIEWING AND CONTINUING STATE OF EMERGENCY.**

**WHEREAS**, on February 18, 2020, the Jackson City Council, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, passed an Order Declaring the Need to Continue the State of Emergency that was issued on February 13, 2020 by Chokwe A. Lumumba, Mayor of the City of Jackson, Mississippi; and

**WHEREAS**, the Jackson City Council, in the February 18, 2020 Order, found that flood waters and wide spread drainage system issues had affected several Jackson creeks, including, but not limited to: Belhaven Creek; Bogue Chitto Creek; Canney Creek; Eubanks Creek; Hanging Moss Creek; Lynch Creek; Purple Creek; Three Mile Creek; Town Creek; Travon Creek; and White Oak Creek; and

**WHEREAS**, the Jackson City Council, in the February 18, 2020 Order, found that the flood waters and wide spread drainage system issues caused extensive damages to homes, business, public property, and threatened the safety of the citizens and property of the City of Jackson, Mississippi, requiring the exercise of extraordinary measures; and

**WHEREAS**, the Jackson City Council, in the February 18, 2020 Order, found that all efforts should be taken to protect people and property in consideration of the health, safety, and welfare of the City's residents and the protection of their property within the affected areas; and

**WHEREAS**, the Jackson City Council, on March 17, 2020; April 14, 2020; May 12, 2020, June 9, 2020, July 7, 2020, August 4, 2020, September 1, 2020, September 29, 2020, October 27, 2020, November 24, 2020, December 22, 2020, January 19, 2021, February 17, 2021, March 30, 2021, April 27, 2021, May 25, 2021, June 22, 2021, July 20, 2021, August 31, 2021, September 28, 2021, October 26, 2021, November 23, 2021, December 21, 2021, January 25, 2022, February 15, 2022, March 29, 2022, April 26, 2022, May 24, 2022, June 21, 2022, July 19, 2022, August 30, 2022, September 27, 2022, October 25, 2022, November 22, 2022, December 20, 2022, January 31, 2023, February 28, 2023, March 21, 2023, April 25, 2023 and May 23, 2023 pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, reviewed the need for and continued the local emergency; and

**WHEREAS**, pursuant to Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended, the Jackson City Council has again reviewed the need for continuing the local emergency and determined that the emergency should be continued.

**IT IS THEREFORE HEREBY ORDERED** that said Order Declaring the Need to Continue the Declared State of Emergency as delineated by the Jackson City Council, remains in full force and effect and shall be reviewed again in thirty (30) days in accordance with Section 33-15-17(8)(d) of the Mississippi Code of 1972, as amended

Agenda Item No. 27  
July 18, 2023  
(Jackson City Council)

