



**SPECIAL MEETING OF THE CITY COUNCIL
CITY OF JACKSON, MISSISSIPPI
JANUARY 18, 2024
AGENDA
10:00 AM**

CALL TO ORDER BY THE PRESIDENT
INVOCATION

1. PASTOR EDDIE RESTER

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

INTRODUCTIONS

PUBLIC COMMENTS

CONSENT AGENDA

- 2. NOTE: "ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."**
- 3. ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND LOVE TRUCKING CO., INC TO DEMOLISH THE STRUCTURE, FOUNDATION, STEPS, AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #CE-22-940 LOCATED AT 163 MILSAPS AVE. PARCEL #58-117 – \$5,444.00 – WARD 7. (DOTSON, LUMUMBA)**
- 4. ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND FOUR SEASONS ENTERPRISES, LLC FOR THE DEMOLITION AND CLEANING OF PARCELS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-9-11 AND IN ACCORDANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. (DOTSON, LUMUMBA)**

5. APPROVAL OF THE DECEMBER 13, 2023 SPECIAL COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)
6. APPROVAL OF THE DECEMBER 19, 2023 REGULAR COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)
7. APPROVAL OF THE JANUARY 3, 2024 REGULAR COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)
8. APPROVAL OF THE JANUARY 4, 2024 SPECIAL COUNCIL MEETING MINUTES. (S.JORDAN, BANKS)

INTRODUCTION OF ORDINANCES
REGULAR AGENDA

9. CLAIMS (MALEMBEKA, LUMUMBA)
10. PAYROLL (MALEMBEKA, LUMUMBA)
11. ORDER APPOINTING ELIZABETH BRISTER TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON. (LUMUMBA)
12. ORDER APPOINTING TAYLA D. THOMAS TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON. (LUMUMBA)
13. ORDER APPOINTING MITCHELL D. MONSOUR TO THE PLANNING BOARD OF THE CITY OF JACKSON. (LUMUMBA)
14. ORDER REAPPOINTING CHRIS MYERS TO THE PLANNING BOARD OF THE CITY OF JACKSON. (LUMUMBA)
15. ORDER APPROVING THE PAYMENT OF THE SUM OF \$300.00 FOR JACKSON POLICE DEPARTMENT'S MEMBERSHIP IN THE REGIONAL ORGANIZED CRIME INFORMATION CENTER. (WADE, LUMUMBA)
16. ORDER APPROVING THE PAYMENT OF MONIES TO THE MS ASSOCIATION OF CHIEFS OF POLICE FOR JOSEPH WADE'S APPLICATION AND MEMBERSHIP IN THE AMOUNT OF \$100.00. (WADE, LUMUMBA)
17. ORDER APPROVING THE PAYMENT TO AD&S INC. FOR EXTENDED WARRANTY FOR THE FINGER PRO ID PALM SOFTWARE AND PROGRAMMING SERVICES OBTAINED BY THE JACKSON POLICE DEPARTMENT. (WADE, LUMUMBA)
18. ORDER APPROVING PAYMENT OF INVOICES FOR ACCIDENT RECONSTRUCTION TRAINING FURNISHED OFFICERS OF THE JACKSON POLICE DEPARTMENT BY THE DEPARTMENT OF PUBLIC SAFETY MISSISSIPPI LAW ENFORCEMENT OFFICER TRAINING ACADEMY. (WADE, LUMUMBA)

19. **ORDER APPROVING PAYMENT OF INVOICES SUBMITTED BY ANIMAL MEDICAL CENTER FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT. (WADE, LUMUMBA)**
20. **ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT. (WADE, LUMUMBA)**
21. **ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED FROM GLOBAL INDUSTRIAL COMPANY INC. (WADE, LUMUMBA)**
22. **ORDER AUTHORIZING THE PROCUREMENT OF SERVICES AND EXECUTION OF AN AGREEMENT FROM PROTOCOL 911, LLC TO PROVIDE IAED 40 HOUR BASIC INSTRUCTION COURSE TO EIGHT COMMUNICATIONS CLERKS. (WADE, LUMUMBA)**
23. **ORDER ACCEPTING GRANT FUNDS IN THE AMOUNT OF FIVE THOUSAND THREE HUNDRED AND FOUR DOLLARS AND NO CENT (\$5,304.00) FROM THE FY22 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT PROGRAM - COMMUNITY PREPAREDNESS AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NEEDED TO EFFECTUATE THE RECEIPT AND USE OF THE ABOVE GRANT MONEY. (OWENS, LUMUMBA)**
24. **ORDER RATIFYING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND RELATED DOCUMENTS WITH CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT AREA AGENCY ON AGING ("CMPDD") TO ACCEPT GRANT FUNDS TO SUPPORT THE CONGREGATE MEALS, HOME-DELIVERED MEALS, TRANSPORTATION, AND OUTREACH PROGRAMS OF THE CITY OF JACKSON, AND AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS. (SCOTT, LUMUMBA)**
25. **ORDER REVISING THE 2023-2024 FISCAL YEAR BUDGET FOR THE DEPARTMENT OF HUMAN AND CULTURAL SERVICES AND RATIFYING THE ACCEPTANCE OF IT EQUIPMENT AND AUTHORIZING PAYMENT TO SHI INTERNATIONAL CORPORATION IN THE AMOUNT OF EIGHT THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS AND SIXTY-SIX CENTS. (SCOTT, LUMUMBA)**
26. **ORDER AUTHORIZING THE MAYOR TO EXECUTE TWO (2) 48-MONTH RENTAL RENEWAL AGREEMENTS WITH ADVANTAGE BUSINESS SYSTEMS (ABS) FOR TWO (2) KONICA MINOLTA BIZHUB C650I DIGITAL COLOR SYSTEMS TO BE USED BY THE PARKS AND RECREATION ADMINISTRATIVE OFFICE AND PARK MAINTENANCE DIVISION. (MUHAMMAD, LUMUMBA)**
27. **ORDER AMENDING THE FISCAL YEAR 2023-2024 BUDGET FOR THE DEPARTMENT OF PARKS AND RECREATION TO TRANSFER ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25) OF DFA-SB2971 – PETE BROWN GOLF COURSE FUNDS FROM THE “OTHER PROFESSIONAL SERVICES” AND “PARKS + RECREATION**

EQUIPMENT” CATEGORIES TO THE “BUILDING + STRUCTURES” CATEGORY, “LAWN + GARDEN EQUIPMENT” CATEGORY, AND “NON-CAPITALIZED EQUIPMENT” CATEGORY TO PURCHASE EQUIPMENT AND IMPROVE THE IRRIGATION SYSTEM AT THE PETE BROWN GOLF FACILITY. (MUHAMMAD, LUMUMBA)

- 28. ORDER REQUESTING RATIFICATION OF PAST SERVICES PERFORMED BY AND APPROVING PAYMENT TO ROBERT EARL SMITH D/B/A SMITH TREE SERVICE IN THE AMOUNT OF ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) FOR TREE REMOVAL SERVICES PREVIOUSLY PERFORMED AT CITY HALL, GROVE PARK MUNICIPAL GOLF COURSE, PETE BROWN GOLF FACILITY, AND THE JACKSON ZOO DURING THE MONTHS OF JUNE, AUGUST, AND SEPTEMBER 2023, WHICH FALLS UNDER FISCAL YEAR 2022-2023. (MUHAMMAD, LUMUMBA)**
- 29. ORDER REQUESTING APPROVAL OF FUTURE PROFESSIONAL HEATING, PLUMBING, AND AIR CONDITIONING MAINTENANCE AND REPAIR SERVICES AND APPROVING PAYMENTS TO UNITED PLUMBING & HEATING COMPANY FOR THE CITY OF JACKSON DEPARTMENT OF PARKS AND RECREATION – JACKSON ZOO. (MUHAMMAD, LUMUMBA)**
- 30. ORDER AMENDING THE ORDER AUTHORIZING THE MAYOR TO EXECUTE A LEASE AND MANAGEMENT AGREEMENT WITH KUSCHE SPORTS GROUP D/B/A OVERTIME SPORTS OF THE SMITH WILLS STADIUM. (MUHAMMAD, LUMUMBA)**
- 31. ORDER RATIFYING PURCHASE ORDER NUMBER 24000183 TO VEHICLE TECHNICAL CONSULTANTS INC. IN THE AMOUNT OF \$7,410.00 AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER ADJUSTMENT AND RELATED DOCUMENTS WITH VEHICLE CONSULTANTS INC. TO PROVIDE TRANSIT FLEET TURNOVER POST INSPECTION. (DOTSON, LUMUMBA)**
- 32. ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT’S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM CDBG PROGRAM YEARS (PY) 2020/2021/2022 AND CDBG-CV PROGRAM YEAR 2020 GRANT FUNDS. (DOTSON, LUMUMBA)**
- 33. ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT’S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM PROGRAM YEARS (PY) 2019 AND 2020 HOME INVESTMENT PARTNERSHIP (HOME) GRANT FUNDS. (DOTSON, LUMUMBA)**
- 34. ORDER AUTHORIZING THE MAYOR TO AMEND THE EXECUTED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE. (DOTSON, LUMUMBA)**

35. **ORDER AUTHORIZING THE MAYOR TO EXECUTE GRANT AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ESG, HOME, HOPWA, AND CDBG FUNDS FOR THE FISCAL YEAR 2023. (DOTSON, LUMUMBA)**
36. **ORDER AMENDING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2023-2024 BUDGET. (DOTSON, LUMUMBA)**
37. **ORDER AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF JACKSON AND KIVA MICROFUNDS TO OPERATE A KIVA HUB. (DOTSON, LUMUMBA)**
38. **ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MISSISSIPPI URBAN RESEARCH CENTER (MURC) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON TO CONDUCT EVALUATION ASSESSMENTS FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD). (DOTSON, LUMUMBA)**
39. **ORDER AUTHORIZING THE MAYOR TO ENTER INTO THE AGREEMENT WITH JEFCOAT FENCE AND ACCESS CONTROL TO PROVIDE ROUTINE GATE MAINTENANCE AT THE JTRAN ADMINISTRATIVE/MAINTENANCE FACILITY, 1785 HIGHWAY 80 WEST, JACKSON, MISSISSIPPI. (DOTSON, LUMUMBA)**
40. **ORDER AUTHORIZING THE CITY OF JACKSON TO UTILIZE THE PROFESSIONAL SERVICES OF THE ARMSTRONG COMPANY FOR THE PURPOSE OF RELOCATING AND STORING PERSONAL PROPERTY BELONGING TO LENA TYLER. (DOTSON, LUMUMBA)**
41. **ORDER AUTHORIZING THE MAYOR TO EXECUTE THE NOTICE OF SATISFACTION OF REVERTER CLAUSE IN QUITCLAIM DEED FOR PARCEL NO. 65-63 TO MIDTOWN PARTNERS, INC. (DOTSON, LUMUMBA)**
42. **ORDER AUTHORIZING THE MAYOR TO APPROVE THE REIMBURSEMENT OF \$2,750.00 TO VISIT JACKSON FOR FENCE REPAIRS AND DEBRIS REMOVAL FROM CITY OWNED LOTS ADJACENT TO THE JACKSON CONVENTION COMPLEX. (DOTSON, LUMUMBA)**
43. **ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER (JRC) TO PROVIDE WORKFORCE DEVELOPMENT EVENT PLANNING SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD). (DOTSON, LUMUMBA)**
44. **ORDER AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH SCHWINDAMAN LAW FIRM, PLLC TO OBTAIN A H-1B, TEMPORARY WORK VISA FROM THE DEPARTMENT OF LABOR FOR SANDRA MISIGO. (DOTSON, LUMUMBA)**

45. ORDER RATIFYING PROCUREMENT OF PEST CONTROL SERVICES FROM BRYANT PEST CONTROL FOR THE TRAFFIC MAINTENANCE DIVISION OFFICE AND AUTHORIZING PAYMENT TO SAID VENDOR. (WRIGHT, LUMUMBA)
46. ORDER RATIFYING THE PROCUREMENT OF SURVEYING AND RELATED SERVICES FROM BAIRD ENGINEERING, INC. RELATED TO THE SEWER MAIN COLLAPSE AT LAUREL STREET AND ST. ANN STREET, AND EMERGENCY REPAIR CONTRACT. (WRIGHT, LUMUMBA)
47. ORDER AUTHORIZING PAYMENT OF \$37,954.89 TO PAMELA AND JIMMY KELLY AS FULL AND COMPLETE SETTLEMENT OF PROPERTY DAMAGE CLAIM AND NO ADMISSION OF LIABILITY. (C.MARTIN, LUMUMBA)
48. ORDER AUTHORIZING PAYMENT OF \$73,223.00 TO JERMAL CLARK AS FULL AND COMPLETE SETTLEMENT OF PROPERTY DAMAGE CLAIM AND NO ADMISSION OF LIABILITY. (C.MARTIN, LUMUMBA)

DISCUSSION

49. DISCUSSION: MANAGEMENT AND BUDGET OF RIGHT-OF-WAY PROGRAM (HARTLEY)
50. DISCUSSION: RAYMOND ROAD (GRIZZELL)
51. DISCUSSION: ZURICH SETTLEMENT (LINDSAY)
52. DISCUSSION: GARBAGE RFP STATUS (FOOTE)
53. DISCUSSION: CITY LITIGATION REVIEW (FOOTE)

PRESENTATION

PROCLAMATION

RESOLUTIONS

REPORT FROM MEMBERS, MAYOR, DEPARTMENT DIRECTORS

ANNOUNCEMENTS

ADJOURNMENT

AGENDA ITEMS IN COMMITTEE

Consent

Agenda

3

OFFICE OF THE CITY ATTORNEY
Kell
7/10/23

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND LOVE TRUCKING CO., INC TO DEMOLISH THE STRUCTURE, FOUNDATION, STEPS, AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #CE-22-940 LOCATED AT 163 MILSAPS AVE. PARCEL #58-117 – \$5,444.00 – WARD 7

WHEREAS, on September 27, 2022, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following an administrative hearing held on August 30, 2022, for case #CE-22-940 located at 163 Milsaps Ave., parcel #58-117 in Ward 7 of the City of Jackson; and

WHEREAS, the Community Improvement Division of the Planning and Development Department maintains a list of licensed, bonded, and insured contractors that received and responded to the request for bids for the demolition project located at 163 Milsaps Ave.; and

WHEREAS, Love Trucking Co., Inc submitted the lowest bid of \$5,444.00; and

WHEREAS, a municipal contract for the professional services of a contractor is not subject to advertising and bidding requirements set forth in Section 31-7-13 of the Mississippi Code of 1972; and

WHEREAS, upon receipt of a written Notice to Proceed, Love Trucking Co., Inc through its representative, Dennis Love has agreed to demolish the structure, foundation, steps, driveway and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, crates, appliances, building materials, furniture, and fallen tree parts; clean curbside; and remedy conditions constituting a menace to public health, safety, and welfare for the parcel located at 163 Milsaps Ave. in an amount not to exceed \$5,444.00; and

WHEREAS, Love Trucking Co., Inc has a principal office located at 761 Woodlake Drive Jackson MS, 39206, according to the information appearing on the Mississippi Secretary of State's website.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract with Love Trucking Co., Inc to demolish the structure and remedy conditions on the property located at 163 Milsaps Ave. deemed to be a menace to public health, safety, and welfare.

IT IS FURTHER HEREBY ORDERED that a sum not to exceed \$5,444.00 shall be paid to Love Trucking Co., Inc upon the completion of the services provided from funds budgeted for the Division.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

05/31/2023
DATE

POINTS		COMMENTS									
1.	Brief Description/Purpose	This item provides for the remedying of conditions for case adjudicated a menace by the City Council. The Order is asking that the Mayor be authorized to execute a contract for the completion of work to improve public health, safety and welfare.									
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life									
3.	Who will be affected	All City of Jackson residents.									
4.	Benefits	Cleaning of the private property will remove threats to the health, safety and welfare of surrounding residents while improving the condition of the community.									
5.	Schedule (beginning date)	To be determined pending execution of contract.									
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Ward 7									
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT DEPARTMENT COMMUNITY IMPROVEMENT DIVISION									
8.	COST	\$5,444.00									
9.	Source of Funding ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	General Funding (001-444-70-6446)									
10.	EBO participation	ABE	_____	%	WAIVER	yes	_____	no	_____	N/A	_____
		AABE	_____	%	WAIVER	yes	_____	no	_____	N/A	_____
		WBE	_____	%	WAIVER	yes	_____	no	_____	N/A	_____
		HBE	_____	%	WAIVER	yes	_____	no	_____	N/A	_____
		NABE	_____	%	WAIVER	yes	_____	no	_____	N/A	_____



Memo

To: Chokwe Lumumba, Mayor

From: Chloe Dotson, Director
Department of Planning and Development

Date: 5/31/2023

Re: Agenda Item

The attached agenda item is an Order requesting that the Mayor execute a contract with Love Trucking Co., Inc for to demolish the structure, foundation, steps, and driveway; cut grass and weeds; remove trash and debris for certain parcels of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

Therefore, we respectfully request that you authorize the execution of contract and related documents for project selected and awarded to the said contractor for the following case #CE-22-940.

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND LOVE TRUCKING CO., INC TO DEMOLISH THE STRUCTURE, FOUNDATION, STEPS, AND DRIVEWAY; CUT GRASS AND WEEDS; REMOVE TRASH AND DEBRIS; AND REMEDY CONDITIONS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-19-11 FOR CASE #CE-22-940 LOCATED AT 163 MILLSAPS AVE. PARCEL #58-117- \$5,444.00 is legally sufficient for placement in NOVUS Agenda.

Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*

2/11/03
Date

OFFICE OF THE CITY ATTORNEY
7/10/03

4

OFFICE OF THE CLERK
1/12/24

ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND FOUR SEASONS ENTERPRISES, LLC FOR THE DEMOLITION AND CLEANING OF PARCELS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-9-11 AND IN ACCORDANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, on January 3, 2023, the Jackson City Council approved a resolution declaring certain parcels of real property in the City of Jackson to be a menace to public health, safety, and welfare pursuant to Section 21-19-11 of the Mississippi Code following administrative hearing held on October 25, 2022; and

WHEREAS, the Community Improvement Division of the Planning and Development Department placed an advertisement requesting qualified vendors, performing services related to the remedying of conditions on property adjudicated to be a menace to public health, safety, and welfare, to submit bids on a CDBG funded project; and

WHEREAS, based on stated requirements, Four Seasons Enterprise, LLC submitted the best bid and through its representative, Robert Love, agreed to demolish structure, foundation, steps, driveway and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, crates, appliances, building materials, furniture, and fallen tree parts; and clean curbside to remedy conditions constituting a menace to public health and welfare for parcels listed in the bid package titled CDBG Demo Project 5: Parcel 212-11 for the sum of \$9,247.50; and

WHEREAS, Four Seasons Enterprise, LLC has a principal office address 5822 Canton Park Dr, Jackson, MS 39211.

IT IS, THEREFORE, ORDERED that the Mayor is authorized to execute a contract and related documents with Four Seasons Enterprise, LLC to demolish structure, foundation, steps, driveway and/or cut grass, weeds, shrubbery, fence line, bushes, and saplings; remove trash, debris, tires, crates, appliances, building materials, furniture, and fallen tree parts; and clean curbside to remedy conditions for property located at 2126 Belvedere Dr.

IT IS FURTHER HEREBY ORDERED that a sum not to exceed \$9,247.50 shall be paid to Four Seasons Enterprise, LLC for the services provided from CDBG funds budgeted for the Division.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET 11/15/2023
DATE

P O I N T S		C O M M E N T S	
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND FOUR SEASONS ENTERPRISES, LLC FOR THE DEMOLITION AND CLEANING OF PARCELS ON PRIVATE PROPERTIES WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-9-11 AND IN ACCORDANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	1. Neighborhood Enhancement 2. Crime Prevention 7. Quality of Life	
3.	Who will be affected	All City of Jackson residents	
4.	Benefits	Cleaning of the private property will remove threats to the health, safety and welfare of surrounding residents while improving the condition of the community.	
5.	Schedule (beginning date)	To be determined pending execution of contract.	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Ward 5	
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	PLANNING AND DEVELOPMENT DEPARTMENT OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT	
8.	COST	\$9,247.50	
9.	Source of Funding ▪ General Fund ▪ Grant <input checked="" type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	CDBG 085-82410-6485	
10.	EBO participation	ABE % WAIVER yes no N/A AABE % WAIVER yes no N/A WBE % WAIVER yes no N/A HBE % WAIVER yes no N/A NABE % WAIVER yes no N/A	



Memo

To: Chokwe Lumumba, Mayor

From: Chloe Dotson, Director
Department of Planning and Development

Date: 11/15/2023

Re: Agenda Item

A handwritten signature in black ink, appearing to be "CD" or similar initials, located to the right of the "From:" field.

The attached agenda item is an Order requesting that the Mayor execute a contract with Four Seasons Enterprise, LLC for the demolition and cleaning of real property in the City of Jackson declared to be a menace to public health, safety and welfare pursuant to Section 21-19-11 of Mississippi Code.

The parcels make up a CDBG funded project in which Four Seasons Enterprise, LLC was in compliance with the EBO.

Therefore, we respectfully request that you authorize the execution of a contract awarded to the said contractor for case CE-22-1507

Thank you for your prompt consideration in this matter.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
1/8/24

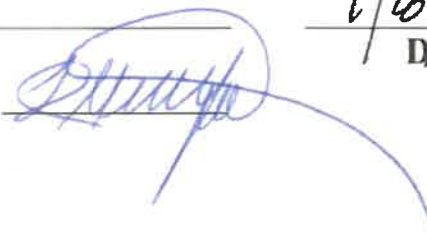
OFFICE OF THE CITY ATTORNEY

This **ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF JACKSON AND FOUR SEASONS ENTERPRISES, LLC FOR THE DEMOLITION AND CLEANING OF PARCELS ON PRIVATE PROPERTY WHICH CONSTITUTE A MENACE TO PUBLIC HEALTH, SAFETY, AND WELFARE ACCORDING TO MISSISSIPPI CODE ANNOTATED SECTION 21-9-11 AND IN ACCORDANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*



1/8/24
Date

5

6

7

8

Claims

Payroll

Regular Agenda

1 1

del 11/22/23

ORDER APPOINTING ELIZABETH BRISTER TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON.

WHEREAS, the Historic Preservation Commission of the City of Jackson is comprised of not less than nine (9) members who shall each serve a three (3) year term; and

WHEREAS, the Mayor, after evaluation and review of her qualifications, has appointed Elizabeth Brister to fill the board vacancy for the Historic Preservation Commission of the City of Jackson with a term to begin on December 5, 2023.

IT IS THEREFORE, ORDERED, that the Mayor's appointment of Elizabeth Brister to the Historic Preservation Commission of the City of Jackson be confirmed with the term to begin on December 5, 2023 and to expire on December 5, 2026.

ITEM NO. # 11
DATE: January 16, 2024
BY: (Dotson, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

08/03/23
DATE

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER APPOINTING ELIZABETH BRISTER TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	7. Quality of Life 4. Neighborhood Enhancement
3.	Who will be affected	The citizens of the City of Jackson.
4.	Benefits	
5.	Schedule (beginning date)	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Citywide
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	OFFICE OF CITY PLANNING DEPARTMENT OF PLANNING AND DEVELOPMENT
8.	COST	N/A
9.	Source of Funding ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	
10.	EBO participation	ABE _____% WAIVER yes ___ no ___ N/A AABE _____% WAIVER yes ___ no ___ N/A WBE _____% WAIVER yes ___ no ___ N/A HBE _____% WAIVER yes ___ no ___ N/A NABE _____% WAIVER yes ___ no ___ N/A



Memo

To: Chokwe Lumumba, Mayor

From: Chloe Dotson, Director 
Department of Planning and Development

Date: August 3, 2023

Re: Agenda Item

Attached is an item for the agenda order appointing Elizabeth Brister to serve as one of the representatives for the City of Jackson Historic Preservation Commission. **Per Sec. 70-50** of the City of Jackson Code of Ordinances, the Historic Preservation Commission shall:

1. implement, provide for, plan to conduct or conduct or cause to be conducted, studies and surveys of architectural, archaeological, cultural and historic resources within the city, if such study has not already been conducted. Such study and survey activity shall be ongoing and updated as necessary;
2. recommend to the city the adoption of ordinances designating landmarks, landmark sites and historic districts;
3. review applications proposing erection, alteration, restoration, demolition or moving of any landmark or building located on a landmark site or within a historic district so designated by the board and may grant or deny the certificates of appropriateness in whole or in part and may grant certificates of appropriateness contingent upon the acceptance by the applicant of specified conditions;
4. not consider interior arrangements of buildings and structures except that it may when requested by the department of archives and history to advise the department on questions relating to the interiors of publicly owned historic buildings. Interior arrangements not to be considered by the commission shall include floor plans, architectural details and finishes, but the commission may consider interior structural elements visible through

doors windows if they become deteriorated because of demolition by neglect. Such interior structural elements may include walls, floors and ceilings, as well as other supporting elements of a composite structure;

5. promulgate and publish such standards and rules of procedure as are necessary to carry out the provisions of this chapter;
6. The commission is authorized to apply for, receive, hold and spend funds from private and public sources, in addition to appropriations made by the city for the purpose of carrying out provisions of this chapter; **additionally**
7. No member, employee or agent of the commission shall enter any private building or structure without the express written consent of the owner of record.
8. may recommend that the city recognize subdistricts within any historic district in order that the commission may adopt specific guidelines for the regulation of properties within such a subdistrict;
9. may, by local ordinance, review proposed governmental actions affecting governmentally owned structures included within local historic districts, located on landmark site or designated as landmarks; and
10. the commission, subject to the consent of and the requirements of the city, may employ such staff or contract with technical experts or other persons as may be required for the performance of its duties and may obtain the equipment, supplies and other materials necessary for its effective operation.

Please contact Chloe Dotson at 601-960-1993 with any questions or clarifications you may have.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

Handwritten: 11/29/23

OFFICE OF THE CITY ATTORNEY

This **ORDER APPOINTING ELIZABETH BRISTER TO THE HISTORIC PRESERVATION COMMISSIONER BOARD OF THE CITY OF JACKSON** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*



Handwritten: 12/27/23

Date

12

OFFICE OF THE CLERK
11/29/23

ORDER APPOINTING TAYLA D. THOMAS TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON.

WHEREAS, the Historic Preservation Commission of the City of Jackson is comprised of not less than nine (9) members who shall each serve a three (3) year term; and

WHEREAS, the Mayor, after evaluation and review of her qualifications, has appointed Tayla D. Thomas to fill the board vacancy for the Historic Preservation Commission of the City of Jackson with a term to begin on December 5, 2023.

IT IS THEREFORE, ORDERED, that the Mayor's appointment of Tayla D. Thomas to the Historic Preservation Commission of the City of Jackson be confirmed with the term to begin on December 5, 2023 and to expire on December 5, 2026.

ITEM NO. *12
DATE: January 16, 2024
BY: (Dotson, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

08/03/23

DATE

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER APPOINTING TAYLA D. THOMAS TO THE HISTORIC PRESERVATION COMMISSION OF THE CITY OF JACKSON
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	7. Quality of Life 4. Neighborhood Enhancement
3.	Who will be affected	The citizens of the City of Jackson.
4.	Benefits	
5.	Schedule (beginning date)	
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	Citywide
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	OFFICE OF CITY PLANNING DEPARTMENT OF PLANNING AND DEVELOPMENT
8.	COST	N/A
9.	Source of Funding ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	
10.	EBO participation	ABE _____ % WAIVER yes ___ no ___ N/A <hr/> AABE _____ % WAIVER yes ___ no ___ N/A <hr/> WBE _____ % WAIVER yes ___ no ___ N/A <hr/> HBE _____ % WAIVER yes ___ no ___ N/A <hr/> NABE _____ % WAIVER yes ___ no ___ N/A



Memo

To: Chokwe Lumumba, Mayor

From: Chloe Dotson, Director *CD*
Department of Planning and Development

Date: August 3, 2023

Re: Agenda Item

Attached is an item for the agenda order appointing Tayla D. Thomas to serve as one of the representatives for the City of Jackson Historic Preservation Commission. **Per Sec. 70-50** of the City of Jackson Code of Ordinances, the Historic Preservation Commission shall:

1. implement, provide for, plan to conduct or conduct or cause to be conducted, studies and surveys of architectural, archaeological, cultural and historic resources within the city, if such study has not already been conducted. Such study and survey activity shall be ongoing and updated as necessary;
2. recommend to the city the adoption of ordinances designating landmarks, landmark sites and historic districts;
3. review applications proposing erection, alteration, restoration, demolition or moving of any landmark or building located on a landmark site or within a historic district so designated by the board and may grant or deny the certificates of appropriateness in whole or in part and may grant certificates of appropriateness contingent upon the acceptance by the applicant of specified conditions;
4. not consider interior arrangements of buildings and structures except that it may when requested by the department of archives and history to advise the department on questions relating to the interiors of publicly owned historic buildings. Interior arrangements not to be considered by the commission shall include floor plans, architectural details and finishes, but the commission may consider interior structural elements visible through

doors windows if they become deteriorated because of demolition by neglect. Such interior structural elements may include walls, floors and ceilings, as well as other supporting elements of a composite structure;

5. promulgate and publish such standards and rules of procedure as are necessary to carry out the provisions of this chapter;
6. The commission is authorized to apply for, receive, hold and spend funds from private and public sources, in addition to appropriations made by the city for the purpose of carrying out provisions of this chapter; **additionally**
7. No member, employee or agent of the commission shall enter any private building or structure without the express written consent of the owner of record.
8. may recommend that the city recognize subdistricts within any historic district in order that the commission may adopt specific guidelines for the regulation of properties within such a subdistrict;
9. may, by local ordinance, review proposed governmental actions affecting governmentally owned structures included within local historic districts, located on landmark site or designated as landmarks; and
10. the commission, subject to the consent of and the requirements of the city, may employ such staff or contract with technical experts or other persons as may be required for the performance of its duties and may obtain the equipment, supplies and other materials necessary for its effective operation.

Please free to contact Chloe Dotson at 601-960-1993 with any questions or clarifications you may have.

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OFFICE OF THE CITY ATTORNEY
PHL 11/29/23

OFFICE OF THE CITY ATTORNEY

This **ORDER APPOINTING DR. TALYA D. THOMAS, PhD TO THE HISTORIC PRESERVATION COMMISSIONER BOARD OF THE CITY OF JACKSON** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*



12/27/23
Date

Talya D. Thomas, Ph.D.

101 West Capitol Street
Jackson, MS 39201
601-979-8727(office)
talya.d.thomas@jsums.edu

EDUCATION:

Doctor of Philosophy in Urban Planning and Environmental Policy **August 2011**
Texas Southern University **Houston, TX**
Concentration: Community Development and Housing

- Recipient-Departmental Assistantship
- Recipient-Graduate School Tuition Fellowship

Dissertation Title: **A Comprehensive Study of the Beneficiaries of Habitat for Humanity Clustered Neighborhood Programs: Home Sweet Home in Houston, Texas.**

Latin American Study Abroad Program **Summer 2007**
Cornell University **Ithaca, NY**
Courses taken: Brazilian Cities and Transportation and City Themes in Brazil

Masters of Public Administration **May 2004**
Clark Atlanta University **Atlanta, GA**
Concentration: Community and Economic Development

- Recipient-Ford Foundation Scholarship

Thesis Title: **The Role of Community Development Corporations in Historic Preservation: A Case Study of the Historic District Development Corporation in Atlanta, Georgia.**

Bachelors of Arts **May 2002**
Clark Atlanta University **Atlanta, GA**
Major: Psychology
Minor: Business Administration

- Dean's List (2001-2002)

PROFESSIONAL EXPERIENCE:

JACKSON STATE UNIVERSITY **Jackson, MS**
DEPARTMENT OF URBAN AND REGIONAL PLANNING
08/2019 to Present **Associate Professor (Tenured)**

- Coordinator of Graduate Writing Support, Division of Graduate Studies **(2023-Present)**
- Coordinator, Master of Arts Urban and Regional Planning **(2019-2022)**
- Development of partnership with California Department of Transportation, Division of Rail & Mass Transportation (CALTRANS). URP 550-Special Topics and URP 750-Professional Practices of Planning **(2021-Present)**

- Instruct graduate level courses in Urban and Regional Planning
- Advised graduate students on program of study
- Serve as Ph.D. dissertation chair (6)
- Serve on Ph.D. dissertation committees (committee and external member; (7)
- Coordinated community-based learning projects between planning students and local entities
- Coordinated internship placement for masters students
- Work with graduate students on research projects (conference proposals, papers, and journal entries)

08/2013 to 05/2019

Assistant Professor

- Instruct graduate level courses in Urban and Regional Planning
- Advised graduate students on program of study
- Serve as Ph.D. dissertation chair (7)
- Serve on Ph.D. dissertation committees (committee and external member; (10)
- Development of new Ph.D. course (**URP 729-Politics of Planning in Local Government**)
- Coordinated community-based learning projects between planning students and local entities
- Coordinated internship placement for masters students
- Work with graduate students on research projects (conference proposals, papers, and journal entries)

**UNIVERSITY COMMITTEES/ACTIVITIES:
JACKSON STATE UNIVERSITY**

Jackson, MS

- President's Strategic Planning Committee-Campus Aesthetics & Sustainability (2019-2020)
- University Academic Assessment Council (2021-Present)
- University Graduate Policy Committee (2021-Present)
- University Graduate Council (2019-Present)
- Women's Council for Philanthropy (2019-Present)
- University Posthumous Degree Committee (2019-Present)
- University's Faculty Senate Attendee (2014 to Present); **Advisory Committee on Recruitment and Enrollment-2016-2017**
- University's Undergraduate Curriculum Committee-College of Public Service Representative (2015-2018); College of Science, Engineering & Technology Representative (2019-Present)
- University's Grievance Committee (2016-2019)
- College of Science, Engineering and Technology Faculty Marshall for Graduate Commencement (Dec. 2022)
- College of Health Sciences, Tenure and Promotion Committee (2022-2023)
- College of Education and Human Development, ad hoc Department of Lifelong Learning Tenure and Promotion Committee (2019)

- College of Science, Engineering and Technology RCMI Center for Health Disparities Research, Board Member, Community Advisory Board (2021-Present)
- College of Public Service Distance Learning Planning and Implementation Team (2018-2019)
- College of Public Service Implicit Bias Think Tank Committee (2017 to 2019)
- College of Public Service Student and Faculty Recognition Program (2014 to 2019)
- College of Public Service Representative for National Community Planning Month, Planning Committee (2016 to 2019); College of Science, Engineering & Technology Representative (2019-Present)
- College of Public Service Adhoc Substantive Interaction Committee (2017 to 2019)
- Department of Urban and Regional Planning, Faculty Search Committee-Chair (2022)
- Department of Urban and Regional Planning, Faculty Search Committee-Chair (2020)
- Department of Urban and Regional Planning, Department Chair Search Committee (2018 to 2019)
- Department of Urban and Regional Planning, Chair-Student Financial Awards Committee (2014 to Present)
- Department of Urban and Regional Planning (Undergraduate (2014-2017) and Graduate (2014 to present)) Program Recruiter
- Department of Urban and Regional Planning, Master and Doctoral Admissions Committee (2014 to Present)
- Department of Urban and Regional Planning, Comprehensive Exam Reader-Core and Concentration Areas (2014 to Present)
- Department of Urban and Regional Planning, Curriculum Committee (2014 to Present)

GRANTS AWARDS FUNDED:

1. Socially Disadvantaged Farmers and Ranchers Policy Research Center-An Impact of the Agricultural Act of 2014 on Mississippi's Socially Disadvantaged Farmers and Ranchers (2017)-\$171,600 (Co-PI)
2. W.K. Kellogg Foundation-Jobs to Move America (JMA); (2022)-\$35,656.00 (Co-PI)
3. Princeton Alliance for Collaborative Research and Innovation (RACRI): Sustaining Black History through a Regenerative Future: The Margaret walker Center at JSU (2023)-\$140,113.58 (Co-PI)

GRANTS AWARDS UNDER REVIEW:

GRANTS AWARDS NOT FUNDED:

1. Princeton Alliance for Collaborative Research and Innovation (RACRI): Building Back Better: Helping Low-Income Community Mayors Use Community Development Block Grants Effectively (2023)-\$139,750 (Co-PI)

2. Urban Institute: Urban and Goldman Sachs One Million Black Women Research Partnership- A Comparative Study of Neighborhood Parks for Income-Eligible Communities Using the Community Park Audit Tool (CPAT) (2023)-\$20,000 (PI)
3. Princeton Alliance for Collaborative Research and Innovation (RACRI): Community Development Block Grants at work: Implementation Lessons from Low-Income Communities (2022)-\$202,250 (Co-PI)
4. Russell Sage Foundation- The Role of Happiness and Well-Being in Social, Political and Economic Inequality: Data Collection and Analysis of Self-Reported Well-Being Factors (2021)-\$150,000 (CO-PI)
5. Urban Institute: Housing Crisis Research Collaborative- Emergency Rental Assistance within the State of Mississippi: Lessons from Mississippi Emergency Management Agency (MEMA) and Rental Assistance for Mississippians Program (RAMP) (2022)-\$30,000 (PI)
6. Robert Wood Johnson Foundation (RWJF)- The Role of Happiness and Well-Being in Social, Political and Economic Inequality (2021)-\$175,000 (CO-PI)
7. Urban Institute: Housing Crisis Research Collaborative-Landlord Responses to Pandemic: A Case Study of the Landlord-Tenant Law within the State of Mississippi (2021)-\$30,000 (PI)
8. Robert Wood Johnson Foundation (RWJF)- A Case Study of the Landlord-Tenant Law within the State of Mississippi (2020)-\$250,000 (PI)
9. State Farm Good Neighbor Citizenship- Disaster Ready Nation: A Multi-Disciplinary Methodology Mitigating Disaster Impact on Vulnerable Communities and Developing Next Generation of Disaster Response Specialists (2019)-\$30,000 (CO-PI)
10. Community Development Education Mini-Grant-Connecting Housing and Community Development for Graduate Students (2019)-\$4,000 (PI)

OTHER RESEARCH, SERVICE AND AWARDS:

1. Guest Speaker: Graduate Student Appreciation Week (Research Symposium, April 2023)
2. Conference of Minority Public Administrators (COMPA)-Poster Competition Chair (March 2023)
3. Jackson State University Junior Faculty Mentoring Program-Mentor (2022-2023)
4. Conference of Minority Public Administrators (COMPA)-National Planning Committee, Poster Competition Chair (March 2022)
5. Guest Editor-Journal, *Local Development and Society; Special Issue Sustainability-Local Food Systems* (2021-Present)
6. Conference of Minority Public Administrators (COMPA)-National Planning Committee, Student Awards Co-Chair, and Poster Competition Chair (February 2021)
7. Inaugural Editorial Board Member- Journal, *Local Development & Society* (2020-Present)
8. Conference of Minority Public Administrators (COMPA)-National Planning Committee, Student Awards Co-Chair, and Poster Competition Co-Chair (February 2020)
9. Jackson State University I-Corps Site Program Spring 2019 Cohort

10. Technical Assistance Scholars Program for HBCUs supported by South Carolina State University (2018-2019)
11. Reviewer for Journal of Public Management and Social Policy (JPMS), Rutgers University, Campus @ Newark; Texas Southern University (January 2016; March 2018; February 2022)

PROFESSIONAL MEMBERSHIPS:

- Corresponding Secretary/Technology Chair/ Member -Jack and Jill of America, Inc. (1985 to 1997; 2013 to Present)
- Assistant Director, Derrick Thomas Foundation (2000 to Present)
- 1st Vice President/Treasurer/Member - Top Ladies of Distinction, Inc. (2003 to Present)
- Corresponding Secretary/Member - Mississippi Chapter Clark Atlanta University Alumni Association (2016 to Present)
- Mentor Program/Member - National Forum for Black Public Administrators (2003 to Present)
- Member-Association of Collegiate Schools of Planning (2006 to Present)
- Member-American Planning Association (2006 to Present)
- Member-Mississippi Chapter of American Planning Association (2013 to Present)
- Member-Delta Sigma Theta Sorority, Inc. (2005 to Present)
- Member-American Society for Public Administrators (2014 to Present)
- Assistant Parliamentarian; Parliamentarian; Secretary; Region 3 Representative; Treasurer/Member-Conference of Minority Public Administrators (2014 to Present)
- Member-Community Development Society; CDS Principles and Membership Committee (2014-Present)
- Member-Central Mississippi CoC (2020 to Present)

PROFESSIONAL TRAININGS (CERTIFICATIONS AND CERTIFICATES):

- Certificate in Equity & Urban Development-2023. The Payne Center for Social Justice
- NIH Training/Center for Health Equity Research (CHER) Summer Institute, (2021) California State University, Long Beach
- Canvas Training-2020, Instructor Certification

BOOK CHAPTERS:

1. **Thomas T.D.**, Hawkins C., Roby C. (2021) HIV/AIDS and Urban African Americans in Housing Sustainability: The Case of Jackson, Mississippi. In: Farazmand A. (eds) Global Encyclopedia of Public Administration, Public Policy, and Governance. Springer, Cham. https://doi.org/10.1007/978-3-319-31816-5_4099-1

2. **Thomas, Talya D.**, (2020).The Research Handbook on Community Development. Rhonda Phillips, Eric Trevan, and Patsy Kraeger (Eds). *An Exploratory Study of Food Deserts in Utica, MS.*(pp.290-300). Northampton, MA: Edward Elgar Publishing, Inc.

PEER-REVIEWED PUBLICATIONS:

1. **Thomas, T.D.**, and J. L. Murphy. (2019). Political Impact on Emergency Management Processes. *International Journal of Current Research*, 11(4), pp.2741-2744.

MANUSCRIPTS UNDER REVIEW:

2. **Thomas, Talya D.**, and S. Nicole Diggs. (Submitted). A Critical Investigation of Tenure and Promotion Processes: What factors hold women back in Academia? *PPM Special Issue Proposal: Inclusion in Public Sector Workplaces: Integrating Theory and Practice.*

CONFERENCE PRESENTATIONS:

1. Presenter/Attendee at Conference of Minority Public Administrators (COMPA) a presentation titled "Assessing the Potentials of Cotton Land Use in Sudan" (March 2023)
2. Presenter at Council of Educators in Landscape Architecture, San Antonio, TX, March 16-18, 2023 a presentation on Humans & Rivers: Challenges to Public Access & Equitable Flood Risk Management.
3. Presenter/Attendee at JSU Research Engagement Week, Jackson, MS a poster presentation titled "GHGs Emissions as an Indicator of Urban Sustainability: Relationship between Emissions Trends and Socio-Economic Characteristics of the US" (October 2022)
4. Presenter/Attendee at MS/AL American Planning Association Fall Conference, Orange Beach, AL, Jackson State University Faculty/Student Presentation (October 2022)
5. Presenter/Attendee at Conference of Minority Public Administrators, Virtual (Online) a presentation titled "Long Covid: The Missing Policy Link" (March 2022).
6. Presenter/Attendee at Conference of Minority Public Administrators, Virtual (Online) a presentation titled "The Analysis of Wind Energy Potentials in South Africa" (March 2022).
7. Presenter/Attendee at The Association of Collegiate Schools of Planning, Virtual (Online) "Empowering Citizens To Change The Status Quo: The 2021 Jackson (MS) Water Crisis" (November 2021)
8. Presenter/Attendee at Conference of Minority Public Administrators, Virtual (Online) a presentation titled "HIV/AIDS and Urban African Americans in Housing Sustainability: The Case of Jackson, Mississippi" (February 2021).
9. Presenter/Attendee at Conference of Minority Public Administrators, Virtual (Online) a poster presentation titled "Mississippi Industrial College Project – The New Neighborhood Holly Springs, MS" (February 2021).

10. Co-Author at American Association of Colleges and Universities (AAC&U) Conference on General Education, Pedagogy, and Assessment, Virtual (Online), presentation titled "eService Learning: Unlocking the Social Justice Potential in Online Courses through eService Learning," (February 2021).
11. Panel Moderator COMPA @ 50 Web Series, titled "Planning Is Essential to Recovery". (February 2021)
12. Discussant/Attendee at The Association of Collegiate Schools of Planning, Virtual (Online) Track 9.8-- "Land Use, Urban Agriculture and Stakeholder Engagement in Food System Planning," (November 2020)
13. Presenter/Attendee at Conference of Minority Public Administrators, Peachtree City, GA a poster presentation titled "GHGs Emissions as an Indicator of Urban Sustainability: Relationship between Emissions Trends and Socio-Economic Characteristics of the US" (February 2020).
14. Presenter/Attendee at Conference of Minority Public Administrators, Peachtree City, GA a poster presentation titled "An Exploratory Study of Food Deserts in Utica, MS" (February 2020).
15. Presenter/Attendee at JSU Women Rise-Women Research in STEM and STEM Education, Raymond, MS a poster presentation titled "GHGs Emissions as an Indicator of Urban Sustainability: Relationship between Emissions Trends and Socio-Economic Characteristics of the US" (September 2019)
16. Presenter/Attendee at Community Development's Society-50th Anniversary Celebration and 51st Annual International Conference, Columbia, MO a poster presentation titled "An Exploratory Study of Food Deserts in Utica, MS" (July 2019)
17. Attendee at the 24th Annual NSPAA Technical Assistance Workshop Series, Montgomery, Al (June 2019).
18. Presenter/ Attendee at HBCU Making & Innovation Showcase by American Association for the Advancement of Science (AAAS) in conjunction with Emerging Researchers National Conference in STEM (ERN), Washington, DC presented "Community Development Application" (February 2019).

GRADUATE COURSES TAUGHT:

- URP 500: History of Planning (on-line)
- URP 520: Housing Policy (hybrid)
- URP 529: Planning in Local Government (on-line)
- URP 540: Historic Preservation & Conservation
- URP 550: Special Topics
- URP 555: Independent Study
- URP 570: Internship (Professional Development Experience)
- URP 720: Urban Housing Policies (hybrid)
- ~~URP 729: Politics of Planning in Local Government (on-line)~~
- URP 740: Foundations in Urban Design
- URP 750: Professional Practice in Planning (hybrid)
- URP 760: Advanced Readings
- URP 770: Independent Study
- URP 899: Dissertation

OTHER COURSES TAUGHT:

Leadership and Decision Making, Science, Technology, and Public Policy, Government Budget and Financial Management, The Policy Process, The Policy Making Process, Organizational Behavior and Management, Introduction to Public Administration, Public Budgeting, Introduction to Public Sector Planning, Research Methods, American Government I & II, College and Career Development, Guided Studies, Student Success, and First Year Experience.

DOCTORAL DISSERTATION CHAIR AND COMMITTEE MEMBER:

- DeMetra Bates, College of Public Service, Department of Urban and Regional Planning. Dissertation Title: "Homelessness: Community Development as a Solution." **Graduated Summer 2019-Commencement December 2019 (Chair)**
- Mary-Elizabeth Gilbert Manogin, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "Fair Housing-It's Your Right: Affirming Furthering Fair Housing in Jackson, MS." **Graduated December 2019 (Chair)**
- Monica Lewis, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "A Systematic Review on Younger Adults Living in Nursing Homes Transitioning to Home-And-Community-Based Services." **Graduated December 2020 (Chair)**
- Ashley Henderson-McLaughlin, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "A Study of Shifting The Tide in the Area of Urban Flooding: Provisions for Sustainable and Resilient Infrastructure Response Prior to Natural Disasters." **Graduated Summer 2021-Commencement December 2021 (Chair)**
- Bertiel Harris, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "Neighborhood Watch: Using Technology Applications to Report Early Issues of Lead Water Contamination (work in progress)." **Pending Graduation December 2023 (Chair)**
- Niqua Graham-Brooks, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "The Affordability of Housing by Promoting Fairness and Diversity within Housing Policies and Practices (work in progress)." **Pending Graduation Spring 2024 (Chair)**
- Larry Weems, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "Perceptions of High-Rise of Rapid Urban Population Growth: A City's Dream or a Resident's Nightmare?"(work in progress)." **Pending Graduation December 2023 (Chair)**
- Antoinette McKay, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "A Qualitative Analysis Of Understanding How Systematic Racism Affect and Shape Inequalities Of Life In African American Communities"(work in progress)." **Pending Graduation Spring 2024 (Chair)**
- Mohammed Alrefai, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: "Access to Public Transportation and

Social Exclusion: A Case Study of Irbid, Jordan.” **Graduated Spring 2021 (Committee Member)**

- Alushus Cooper, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: “A Study of Risk Perception to Build Community Resilience and Reduce Social Vulnerability Through Disaster Preparedness in Rural Mississippi.” **Graduated Summer 2021- Commencement December 2021 (Committee Member)**
- Frederick L. Hunter, Jr., College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: “Local and Sustainable Foods: A Case Study of County Level Food System Pathway and Food Access Planning in the Mississippi Delta- A Pilot Study.” **Graduated Summer 2021- Commencement December 2021 (Committee Member)**
- Chandra Richardson, College of Science, Engineering & Technology, Department of Urban and Regional Planning. Dissertation Title: “The Forgotten Soul of the New Orleans Lower Ninth Ward: An Analysis of Social Inequality after Natural Disasters in Urban Neighborhoods (work in progress).” **Pending Graduation Spring 2021 (Committee Member)**
- Darlene B. Lindsey-Washington, College of Public Service, Department of Urban and Regional Planning. Dissertation Title: “COMMUNITY CONNECTORS: A Case Study of Three Community Colleges’ Impact on Small Town Planning in Rural Mississippi.” **Graduated May 2019 (Committee Member)**
- Biqi Zhao, AICP, College of Public Service, Department of Urban and Regional Planning. Dissertation Title: “Does the Nature of Public Transit System(s) in Urban Areas Affect the Overall Housing Value of Central Cities?” **Graduated May 2019 (Committee Member)**
- Siddiq Fageir, College of Public Service, Department of Urban and Regional Planning. Dissertation Title: “Residential Segregation and The Constraint on Housing Choice in Urban Areas: An Analysis of Cuyahoga County, Ohio and Fulton County, Georgia.” **Graduated May 2019 (Committee Member)**
- Joe N. Dillard, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “An Examination of The Effects of Mental Illness on Teachers Performance Before and After the COVID-19 Pandemic.” **Pending Graduation December 2023 (External Member)**
- Latonya Curley, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “Complete Streets and a Healthier Society: Reforming Street Design Policies to Combat Obesity.” **Graduated December 2021 (External Member)**
- Adrieme Walker, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “The Five Regions of The United States Of America: An Investigation of the Impact of Women Legislators On Public Policy That Relates to Women/Family Friendly Issues (Health Care (Reproductive Care), Education, and Equal Pay (Labor Participation). (work in progress)” **Pending Graduation December 2021 (External Member)**
- Pamela M. Confer, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “Cross-Cultural Literacy and Its Impact on Public Policy.” **Graduated December 2020 (External Member)**

- Angela D. Johnson, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “A Comparative Analysis of County Health Outcomes and the Prevalence of Public Charities in MS, 2010-2018.” **(work in progress).” Pending Graduation Fall 2020 (External Member)**
- Lawren Lang, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “Evaluating the Impacts of the **Graduated Summer 2020-Commencement December 2020 (External Member)**
- Udensi K. Udensi, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “An Assessment of the Impact of Environmental Protection Agency’s Revised 2006 National Ambient Air Quality Standards (NAAQS) for Particulate Matter (PM 2.5) on the Prevalence of Asthma in the United States.” **Pending Graduation Fall 2020 (External Member)**
- Laura Kay McDavitt, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “Faculty Salary Inequities: An Analysis of Faculty Salary within Disciplines Based on Race and Gender at and Between Mississippi’s Eight Public Institutions of Higher Learning, 2008-2018.” **Graduated May 2021 (External Member)**
- Christopher R. Roby, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “Case Study: Comparative Analysis on Insurance Type on Medical Treatment Adherence for Persons Living with HIV/AIDS: Program Evaluation of Ryan White Part C Program.” **Graduated May 2020 (External Member)**
- Keilani R. Vanish, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “A Performance Evaluation Study of Public Historically Black Universities in Mississippi After the Ayers Settlement.” **Graduated December 2019 (External Member)**
- Kafond Wilder, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “An Impact Analysis of Local Funding Effect on Academic Achievement Amongst Mississippi K-12 Students.” **Graduated December 2019 (External Member)**
- Susie L. Calbert, College of Liberal Arts, Department of Public Policy and Administration. Dissertation Title: “The Operational Definition of Sex Trafficking Among Sex Trafficking Intervention Agencies and Its Impact on their Responses to Commercial Sex Trafficking Victims.” **Graduated December 2019 (External Member)**
- Jacqueline Sullivan, College of Public Service, Department of Public Policy and Administration. Dissertation Title: “Reduced Carl Perkins Funding and Its Impact on Career and Technical Education for Minority Student Populations in Mississippi” **(work in progress).” Pending Graduation Fall 2019 (External Member)**

ORDER ACCEPTING BID OF THE MERCHANTS COMPANY FOR THREE-MONTHS SUPPLY OF DAIRY PRODUCTS - GROUP IV, (BID NO. 373 010990).

IT IS HEREBY ORDERED that the following bid received on January 9, 1990, for three-months supply of Dairy Products - Group IV, more specifically Items 1 and 4, at and for the prices stated therein, be accepted, it being determined that the bid on said items met specifications and it being noted that no other bid was received. It is noted that no bid was received on Items 2 and 3.

IT IS FURTHER ORDERED that payment for said Dairy Products be made from various funds upon delivery of the food.

Yeas - Armstrong, Barrett, Boyles, Foster, Roan, Stokes, and Weaver. Total - 7.
Nays - None.

ORDER CONFIRMING MAYOR'S APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION.

WHEREAS, Section 15 1/2 - 1 et seq., Jackson Code of Ordinances, established a Historic Preservation Ordinance, necessitating the appointment of a Historic Preservation Commission; and

WHEREAS, the Historic Preservation Commission shall consist of not less than nine members; and

WHEREAS, confirmation of appointments to the Commission is necessary;

IT IS, THEREFORE, ORDERED that the Mayor's appointments of the following persons to the Historic Preservation Commission be confirmed, with said persons serving as commissioners for the term set forth herein, said term commencing January 23, 1990:

<u>Ward</u>	<u>Term of Office</u>
1 Wayne Timmer	2 years (ending 1/23/92)
2 Tony Crosby	3 years (ending 1/23/93)
3 Edwin Mullen	3 years (ending 1/23/93)
4 Mark Bailey	2 years (ending 1/23/92)
5 Alferdteen Harrison	1 year (ending 1/23/91)
6 Ruby Assaf	1 year (ending 1/23/91)
6 James J. Livesay	2 years (ending 1/23/92)
7 Susan Shands	1 year (ending 1/23/91)
7 Malcolm White	3 years (ending 1/23/93)

Yeas - Armstrong, Barrett, Boyles, Foster, Roan, Stokes, and Weaver. Total - 7.
Nays - None.

There was presented to the Council an ORDER AMENDING RULE IX OF THE PERSONNEL RULES AND REGULATIONS FOR THE CITY OF JACKSON TO CLARIFY SAID RULE AS IT APPLIES TO EMPLOYEES' ENTITLEMENT TO VACATION PAY UPON SEPARATION FROM EMPLOYMENT and the same was held until further notice.

ORDER AUTHORIZING USE OF UNMARKED POLICE VEHICLES.

WHEREAS, Section 25-1-87, Mississippi Code of 1972, as amended, prescribes the manner in which all municipally owned or leased vehicles are to be marked; and

WHEREAS, use of specified, unmarked police vehicles used in criminal investigations is permitted as long as municipal governing authorities adopt an order setting forth the manufacturer's serial number and the reason why the vehicles should be exempted from the law requiring vehicle markings; and

WHEREAS, the Police Chief has confirmed that the vehicles listed in this order are used by police officers in criminal investigations;

IT IS, THEREFORE, ORDERED that since use of marked police vehicles by police officers conducting detective work would impede their criminal investigations, the following vehicles should be exempted from the "marking" requirements prescribed in Section 25-1-87, Mississippi Code of 1972, as amended:

<u>YEAR/TYPE:</u>	<u>VIN/SERIAL NO:</u>
1984 Chevrolet Impala	2G1AL6961E9165406
1984 Chevrolet Impala	2G1AL6965E9154697
1984 Chevrolet Impala	2G1AL6965E9166056

13

ORDER APPOINTING MITCHELL D. MONSOUR TO THE PLANNING BOARD OF THE CITY OF JACKSON

KU
12/13/23

WHEREAS, the Planning Board is comprised of fifteen (15) members who each serve four-year terms; and

WHEREAS, on May 28, 2019 the City Council confirmed the Mayor's appointment of Eric McKie to fill the board vacancy for Ward 1 on the Planning Board with a term that expired on May 28, 2023.

WHEREAS, the Mayor, after evaluation and review of his qualifications, has appointed Mitchell D. Monsour to fill the board vacancy for Ward 1 with a term to begin on December 19th, 2023.

IT IS THEREFORE, ORDERED, that the Mayor's appointment of Mitchell D. Monsour to the Planning Board of the City of Jackson be confirmed with the term to begin on December 19th, 2023 and to expire on December 19th, 2027.

ITEM NO. 13
DATE: January 16, 2024
BY: (Dotson, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

12/06/23
DATE

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER APPOINTING MITCHELL D. MONSOUR TO THE PLANNING BOARD OF THE CITY OF JACKSON
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	7. Quality of Life 4. Neighborhood Enhancement
3.	Who will be affected	The citizens of Jackson and more specifically the Ward 1 residents.
4.	Benefits	
5.	Schedule (beginning date)	
6.	Location: <ul style="list-style-type: none"> ▪ WARD 1 ▪ CITYWIDE (yes or no) (area) Citywide ▪ Project limits if applicable 	
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	OFFICE OF CITY PLANNING DEPARTMENT OF PLANNING AND DEVELOPMENT
8.	COST	N/A
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	
10.	EBO participation	ABE _____ % WAIVER yes ___ no ___ N/A AABE _____ % WAIVER yes ___ no ___ N/A WBE _____ % WAIVER yes ___ no ___ N/A HBE _____ % WAIVER yes ___ no ___ N/A NABE _____ % WAIVER yes ___ no ___ N/A



Memo

To: Chokwe Lumumba, Mayor

**From: Chloe Dotson, Director
Department of Planning and Development**

A handwritten signature in black ink, appearing to be "CD" or similar initials.

Date: December 6, 2023

Re: Agenda Item

Attached is an item for the agenda order appointing Mitchell D. Monsour to serve as one of the Ward 1 representatives for the City of Jackson Planning Board. **Per Section 1502-A** of the City of Jackson Zoning Ordinance, the City of Jackson Planning Board shall have the following powers and duties as listed below.

1. To hold public hearings on rezonings, area-wide rezonings, establishment of overlay zoning districts, text amendments, use permits, special exceptions to and/or variances from the provisions of this Ordinance.
2. To make a written decision of its finding on each application, which decision will become a recommendation to the City Council.
3. To affirm, reverse, or modify any written order, determination, interpretation, requirement, or decision of the Zoning Administrator, as may be deemed advisable or from which an appeal may be made, all in accordance with the provisions of the Ordinance.

Please contact Chloe Dotson at 601-960-1993 with any questions or clarifications you may have.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

File 12/27/23

OFFICE OF THE CITY ATTORNEY

This **ORDER APPOINTING MITCHELL D. MONSOUR TO THE PLANNING BOARDS OF THE CITY OF JACKSON** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

Kristie Metcalfe, Deputy City Attorney



12/27/23

Date

WHEREAS, Eric McKie, resident of Ward 1, after evaluation of his qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of Eric McKie to the Planning Board be confirmed with said term to expire May 28, 2023.

President Priester moved adoption; Council Member Banks seconded.

President Priester recognized Dr. Mukesh Kumar, Director of Planning and Development, who provided a brief presentation of the qualifications of Eric McKie for consideration to the Planning Board.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.

Nays- None.

Absent- Stokes.

ORDER CONFIRMING THE MAYOR'S NOMINATION OF LADARION AMMONS TO THE PLANNING BOARD.

WHEREAS, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four years; and

WHEREAS, LaDarion Ammons will represent Ward 7 on the Planning Board; and

WHEREAS, LaDarion Ammons, resident of Ward 7, after evaluation of his qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of LaDarion Ammons to the Planning Board be confirmed with said term to expire May 28, 2023.

Vice President Lindsay moved adoption; Council Member Banks seconded.

President Priester recognized Mayor Chokwe Antar Lumumba, who introduced LaDarion Ammons for consideration to the Planning Board. Mr. LaDarion Ammons provided a brief presentation of his qualifications and answered questions posed to him by Council Members.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.

Nays- None.

Absent- Stokes.

ORDER CONFIRMING THE MAYOR'S NOMINATION OF ELIZABETH MARTIN BRISTER TO THE PLANNING BOARD.

WHEREAS, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four years; and

WHEREAS, John T. Scarbrough resigned on May 22, 2019, thereby creating a vacancy; and

WHEREAS, Elizabeth Martin Brister, resident of Ward 1, after evaluation of her qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of Elizabeth Martin Brister to the Planning Board be confirmed with said term to expire December 18, 2022.

President Priester moved adoption; Council Member Tillman seconded.

President Priester recognized Dr. Mukesh Kumar, Director of Planning and Development, who provided a brief presentation of the qualifications of Elizabeth Martin Brister for consideration to the Planning Board.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.
Nays- None.
Absent- Stokes.

ORDER AUTHORIZING THE CITY OF JACKSON, MISSISSIPPI, TO RETAIN STEVE EDDS OF THE BUTLER SNOW LAW FIRM AS BOND AND DISCLOSURE COUNSEL FOR WATER AND SEWER BONDS.

WHEREAS, the City of Jackson, Mississippi ("City"), is in need of legal expertise in the area of bonds and financial disclosure on a limited basis as it relates to water and sewer bonds; and

WHEREAS, Steven Edds, Esquire of the Butler Snow Law Firm possesses the requisite legal expertise, experience, and knowledge to assist the City with these bond and financial disclosure matters; and

WHEREAS, Steve Edds, Esquire of the Butler Snow Law Firm would perform services for the City at a cost not to exceed Forty-Eight Thousand Dollars (\$48,000.00) for a period of six months beginning May 29, 2019.

IT IS, THEREFORE, ORDERED that the City of Jackson, Mississippi, is authorized to retain the independent legal counsel of the Butler Snow Law Firm, specifically Steve Edds, Esquire, to provide legal services in the area of bonds and financial disclosure as it relates to water and sewer bonds for a period of six months beginning on May 29, 2019, at a cost not to exceed Forty-Eight Thousand Dollars (\$48,000.00) for the charged task.

Council Member Tillman moved adoption; Vice President Lindsay seconded.

President Priester recognized Ricardo Callendar, a representative of PFM Financial Advisors, LLC (the City's financial advisors), who provided a brief overview of said order.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.
Nays- None.
Absent- Stokes.

President Priester recognized Timothy Howard, City Attorney, who stated that an amended order was prepared outlining further negotiations.

Council Member Banks moved, seconded by Council Member Tillman to re-consider previous item. The motion prevailed by the following vote:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.
Nays- None.
Absent- Stokes.



MERCATOR HEALTH ADVISORS

Mitchell D. Monsour, FACHE

May 27, 2023

Catoria Martin
City Attorney
Office of City Attorney
454 East Capitol Street
Jackson, Mississippi 39207
cmartin@jackson.ms.gov

Dear Torri,

Thank you for your time yesterday afternoon. Attached you will find my background and qualifications. Of course, there are many overlapping tasks between healthcare and basic City Planning. Therefore, I feel my background qualifies for this Public Planning Board position.

I have spoken to two previous Planning Board members and am comfortable with the Voluntary role and time requirements. I would be very pleased to speak directly to Mayor Lumumba or his Chief of Staff as desired. You may note I am attaching a copy of this letter to my City Councilman, Ashby Foote.

I appreciate your assistance and thank you for your public service.

Sincerely,

Mitchell D. Monsour, MHA, FACHE

cc: Ashby Foote



Mitchell D. Monsour, FACHE, MHA

Mitch Monsour's vision and creativity are based on 45 years as a Health Executive, with 21 as a Hospital Administrator and the last 24 years in Consulting / Management Services as President of Mercator Health Advisors. His practice has spanned a wide range of Hospital settings and corporate cultures. Each experience has offered insight into the unique MISSION and clinical role of individual hospitals and the realization that all healthcare is truly "local" with full respect to physician-patient relationships. In his long career, he has developed an award winning reputation for strategic and operational initiatives in clinical programs, ambulatory campus design, value based networks, financial performance, and rural delivery models.

Recent engagements have involved Rural Health Systems, Critical Access Hospitals, Accountable Care Organizations, and emerging behavioral trends. In addressing the unprecedented challenges facing the healthcare industry, he is convinced that "Internal Solutions", consistent with organizational MISSION, can be realized through intensive research matched to the tasks at hand. Furthermore, he realizes recommendations must be carried forward beyond concept implementation, with clear operational benchmarking and sustainable revenue streams / assigned lives.

To the present, he sees the reality that Triple Aim objectives (Quality, Cost, Patient Satisfaction) will be demanded by all payors. These matters coupled with CMS regulatory changes signify his belief that we are at the start of a new Healthcare (Business) Life Cycle. This will require new C-Suite skillsets at all provider levels. His colleagues classify such "Action – Impact" leadership under the common thesis, "CONCEPT-CULTURE-COACHING". These are foundation principles towards fiscal integrity supported by accountability, entrepreneurship, and newfound management reporting standards.

Mitch is a Fellow in the American College of Health Executives with a BBA from the University of Mississippi and a Master of Healthcare Administration from the George Washington University. He is also a retired United States Army Medical Service Corps Officer, with recognition as a certified Veteran Owned Small Business (VOSB).

Capabilities and Current Interests include:

- Hospital Market Assessments
- Administrative Standards of Performance
- High Risk (Patient) Lifetime Revenues
- Value Based Healthcare Expectations / Scorecards
- Rural Health Revitalization and Common Standards of Care
- Telemedicine / Telehealth Options
- Specialty Physician Group Integration

Education

M.H.A., George Washington University
Administrative Residency, St. Dominic-Jackson Memorial Hospital
B.B.A., University of Mississippi
U.S. Army, Medical Service Corps

Hospital Career Highlights

President, Mercator Health Advisors, Jackson, Mississippi
Executive Director, Mississippi Health Connection, Jackson, Mississippi
Senior Vice-President, Glenwood Regional Medical Center, West Monroe, Louisiana
Associate Administrator, Mercy Regional Medical Center, Vicksburg, Mississippi
Vice-President, Lafayette General Hospital, Lafayette, Louisiana
Assistant Administrator, Louisiana State University Medical Center, Shreveport, Louisiana
Administrative Resident, St. Dominic-Jackson Memorial Hospital, Jackson, Mississippi

Career Highlights

- Practical Value Based Healthcare Models
- Critical Access Hospital Development and Certification
- Rural Health Clinic Development
- Behavioral Health Services Development and Certification
- Telemedicine Specialty Care / Telehealth Monitoring
- Multispecialty Geriatric Clinics
- Development of Regional Rural Cancer and Radiation Centers
- Cardiology Feasibility Studies and Centers of Excellence
- Regional Pediatric Intensive Care Unit
- Award Winning 200,000 Square Foot Medical Mall
- Regional Acute Rehabilitation Centers / Post Acute Care
- Managed Care / Infrastructure Development
- Rural Obstetrical Programs
- Ambulatory Care Centers for Surgery, Diagnostic and Overnight Rooms
- Medical Office Buildings Feasibility Design and Development
- Retired, United States Army (Medical Services Corps)

Professional Affiliations

Fellow, American College of Healthcare Executives
Member, Mississippi Hospital Association – Quarter Century Executive Forum
Veteran Owned Small Business – Certified

Civic Highlights

Rotary Club of Jackson, Jackson Mississippi; Warren County United Way; Louisiana Young Administrators Forum; Mississippi Blood Services; Louisiana Blood Systems; Mississippi Hospital Association; Monroe YMCA; Arthritis Foundation (Mississippi Chapter)

Personal

Married to Jeanne Crouere
4 Children; 8 Grandchildren

MERCATOR HEALTH ADVISORS 1996 TO 2023 (CLIENT HIGHLIGHTS)

Client	City	Description
Tulane Medical Center	New Orleans, LA	Acute Rehabilitation
Candler Medical Center	Savannah, GA	Medical Mall
Willis Knighton Medical Center	Shreveport, LA	Oncology Center
LSU Medical Center	Shreveport, LA	Oncology Center
Crosby Memorial Hospital	Picayune, MS	Replacement Hospital CON
Health Management Associates	Naples, FL	Strategic Initiatives
South Central Regional Medical Center	Laurel, MS	Rehabilitation Feasibility
Southwest Mississippi Regional Medical Center	McComb, MS	Rehabilitation CON
Rush Foundation Hospital	Meridian, MS	State Health Plan
Mississippi Methodist Rehabilitation Center	Jackson, MS	Occupational Health
Lee Medical Center	Pennington Gap, VA	Strategic Planning
University Medical Center	Jackson, MS	Rehabilitation Management
Bethesda Cancer Centers	Muscle Shoals, AL	State Health Plan—Cancer Center
Leake Memorial Hospital	Carthage, MS	County Ownership
Senior Health	Nashville, TN	Behavioral Health
Delta Regional Medical Center	Greenville, MS	Medical Campus/Multiple CON
River Region Medical Center	Vicksburg, MS	Rehabilitation Management
Northwest Mississippi Regional Medical Center	Clarksdale, MS	Rehabilitation CON
Bolivar Medical Center	Cleveland, MS	Heart Cath CON
St. Dominic—Jackson Memorial Hospital	Jackson, MS	CON Expert Witness
Mississippi Baptist Medical Center	Jackson, MS	Rural Referral Network
STI Healthcare	Austin, Texas	Informatics / Data Mining
Tunica County	Tunica, MS	Comprehensive Health Plan
Forrest General Hospital	Hattiesburg, MS	Regional Ambulance Study
Natchez Regional Medical Center	Natchez, MS	LTACH CON
Claiborne County Hospital	Port Gibson, MS	Management Contract
Northwest Health System	Springdale, AR	Geriatric Multi-Specialty Clinic
Greenbrier Valley Medical Center	Ronceverte, WV	Strategic Overview
Bank of America	Charlotte, NC	Hospital Evaluation
Williamsburg Regional Hospital	Kingstree, SC	Management Contract
Anderson Regional Medical Center	Meridian, MS	Convenient Care Clinics
St. Francis Medical Center	Monroe, LA	Walmart Clinics
Helen Keller Hospital	Sheffield, AL	Rural Health Network
Pearl River County Hospital	Poplarville, MS	CAH Strategies / Oversight
St. Dominic—Jackson Memorial Hospital	Jackson, MS	Rural Health Network
Coker Group	Atlanta, GA	Value Based Healthcare
Willis Knighton Health System	Shreveport, LA	Rural Health Network / ACO
Caravan Health / NRACO	Oakland, CA	ACO Development
Grove Hill Memorial Hospital	Grove Hill, AL	Management Contract
UAB Health System	Birmingham, AL	CMS Alternative Payment Model

SOLVING THE RURAL HEALTHCARE CRISIS THROUGH THE DEVELOPMENT OF INTEGRATED RURAL HEALTHCARE NETWORKS

An integrated approach to addressing the rural healthcare crisis and disparities will be presented with a focus on two way referral systems, common clinical standards of care, and formal contract services. Recognition must be given to the historical decline in rural healthcare and the resulting deterioration of the delivery infrastructure. Clinical integration through contract outsourcing of the underutilized fixed resources available through regional healthcare systems, their associated specialty physician groups, and rural hospital providers will be described as a means of addressing the unique needs of the rural population, with their characteristic incidence / prevalence of chronic disease and poor health status profiles.

This philosophy eschews such related party arrangements of large hospital systems to formally control, acquire, or merge with rural hospitals. The contrasting approach dictates separate and independent contractual services that promote local patient services and patient referral systems. This deliberate support of rural underserved markets should serve to increase market share, patient volumes, and mutual financial performance of all involved parties, as well as efforts to recruit and retain physicians in both settings through mutual respect and sustainable practical revenue streams.

The intricate reimbursement policies of hospitals, rural health clinics, and physician practices are closely tied to these strategic and management practices. Furthermore, the emerging expansion of reimbursement and the availability of telemedicine support calls for common interaction along with the directives for quality of care documentation and common patient outcome accountability.

Real life case studies and detailed feasibility road maps can be offered according to these new age mandates. The dynamic rules and respect of two way referral systems will show common provider benefits, financial advantages, and most importantly enhanced care to the local rural patient population for all ages.

MITCHELL D. MONSOUR, FACHE
BACKGROUND HIGHLIGHTS

Hospital Management Contracts

Leake Memorial Hospital – Carthage, Mississippi
Grove Hill Memorial Hospital – Grove Hill, Alabama
Williamsburg Regional Hospital – Kingstree, South Carolina
Claiborne County Hospital – Port Gibson, Mississippi

Hospital Management Oversight

North Sunflower Medical Center – Ruleville, Mississippi
Pickens County Hospital – Carrollton, Alabama
Pearl River County Hospital – Poplarville, Mississippi
Red Bay Hospital – Red Bay, Alabama

Rural Health System Development

Helen Keller Hospital – Sheffield, Alabama
St. Dominic Health System – Jackson, Mississippi
Willis Knighton Health System – Shreveport, Louisiana
Northwest Health System – Springdale, Arkansas
Mississippi Baptist Medical Center – Jackson, Mississippi

Acute Rehabilitation Management

River Region Medical Center – Vicksburg, Mississippi
University of Mississippi Medical Center – Jackson, Mississippi
Delta Regional Medical Center – Greenville, Mississippi
Acute Rehabilitation Feasibility/CON/Certifications (4 sites)

ACO Feasibility, Assigned Lives, Development – Caravan Health

Mississippi (3)
Louisiana (2)

Geriatric (Multi Specialty) Center – Springdale, Arkansas
End Stage Renal Dialysis Feasibility – Bentonville, Arkansas
County Health Assessments – Tunica / Quitman / Copiah / Tate Counties, Mississippi
Wal Mart Clinic Development and Management – 3 Mississippi Health Systems
Market Assessment and Risk Based Analytics (Eligibles / Expenditures / Outmigration)
Value Based Healthcare Development and Management
Behavioral Health Continuum (All Ages)
340B Organization and Management
Emergency Room / Hospitalist Management Contracting
Freestanding Ambulatory Campus (ASC, Ancillaries, Diagnostics)
Hospital Based Anesthesia / Radiology
Long Term Acute Care Hospital Feasibility (2 Studies)
Critical Access Hospital Principles and Analyses (6 Hospitals)
Rural Health Clinic Startup, Staffing, Compensation, and Management
Niche Based Ancillary Services (Sleep, IOP, Pain, Wound, IV, Counseling, etc.)
Telemedicine / Telehealth Development



Specialty Services Development (Cardiac, Cancer, Diabetes, Chemical Dependency, etc.)
Specialty Physician Recruitment and Contracting / Compensation
Ob-Gyn Recruitment and Contracting / Compensation
Professional Staff Recruiting
Economic Development and Tax Incentives / Credits
Department Health Education
Hospital Administration Education
Board of Trustee Education
Certificate of Need Applications
State and Federal Licensure and Certification
Annual Wellness Visits / Chronic Care Management / Remote Patient Monitoring Principles and Organization (6 Sites)
Compliance Review – Fair Market Value
Healthcare Legislation (South Carolina / Alabama / Mississippi)
Grantsmanship
Monthly Reports of Operations, Cost Based Status, Accountability
Rural – Tertiary Two Way Referral Relationships
Prison Health / Federal Corrections

14

CITY OF JACKSON
OFFICE OF THE CITY CLERK
JN
1/16/24

ORDER REAPPOINTING CHRIS MYERS TO THE PLANNING BOARD OF THE CITY OF JACKSON.

WHEREAS, the Planning Board is comprised of fifteen (15) members who each serve four-year terms; and

WHEREAS, on July 19, 2020, the City Council confirmed the Mayor's re- appointment of Chris Myers to fill the board vacancy for Ward 7 on the Planning Board with a term that expires on July 1, 2024.

WHEREAS, on May 28, 2019 the City Council confirmed the Mayor's appointment of Eric McKie to fill the board vacancy for Ward 1 on the Planning Board with a term that expired on May 28, 2023.

WHEREAS, the Mayor, after evaluation and review of his qualifications, has re - appointed Chris Myers who has moved from Ward 7 to Ward 1 to fill the board vacancy for Ward 1 with a term to begin on December 1, 2023.

IT IS THEREFORE, ORDERED, that the Mayor's appointment of Chris Myers to the Planning Board of the City of Jackson be confirmed with the term to begin on December 1, 2023 and to expire on December 1, 2027.

ITEM NO. 14
DATE: January 16, 2024
BY: (Dotson, Lumumba)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

11/08/23
DATE

POINTS		COMMENTS																														
1.	Brief Description/Purpose	ORDER RE-APPOINTING CHRIS MYERS TO THE PLANNING BOARD OF THE CITY OF JACKSON																														
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	7. Quality of Life 4. Neighborhood Enhancement																														
3.	Who will be affected	The citizens of Jackson and more specifically the Ward 1 residents.																														
4.	Benefits																															
5.	Schedule (beginning date)																															
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	1 Citywide																														
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	OFFICE OF CITY PLANNING DEPARTMENT OF PLANNING AND DEVELOPMENT																														
8.	COST	N/A																														
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 																															
10.	EBO participation	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 15%;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes ___</td> <td style="width: 10%;">no ___</td> <td style="width: 35%;">N/A</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes ___</td> <td>no ___</td> <td>N/A</td> </tr> </table>	ABE	_____ %	WAIVER	yes ___	no ___	N/A	AABE	_____ %	WAIVER	yes ___	no ___	N/A	WBE	_____ %	WAIVER	yes ___	no ___	N/A	HBE	_____ %	WAIVER	yes ___	no ___	N/A	NABE	_____ %	WAIVER	yes ___	no ___	N/A
ABE	_____ %	WAIVER	yes ___	no ___	N/A																											
AABE	_____ %	WAIVER	yes ___	no ___	N/A																											
WBE	_____ %	WAIVER	yes ___	no ___	N/A																											
HBE	_____ %	WAIVER	yes ___	no ___	N/A																											
NABE	_____ %	WAIVER	yes ___	no ___	N/A																											



Memo

To: Chokwe Lumumba, Mayor

**From: Chloe Dotson, Director
Department of Planning and Development**

Date: November 8, 2023

Re: Agenda Item

Attached is an item for the agenda order (re) appointing Chris Myers to serve as one of the Ward 1 representatives for the City of Jackson Planning Board. **Per Section 1502-A** of the City of Jackson Zoning Ordinance, the City of Jackson Planning Board shall have the following powers and duties as listed below.

1. To hold public hearings on rezonings, area-wide rezonings, establishment of overlay zoning districts, text amendments, use permits, special exceptions to and/or variances from the provisions of this Ordinance.
2. To make a written decision of its finding on each application, which decision will become a recommendation to the City Council.
3. To affirm, reverse, or modify any written order, determination, interpretation, requirement, or decision of the Zoning Administrator, as may be deemed advisable or from which an appeal may be made, all in accordance with the provisions of the Ordinance.

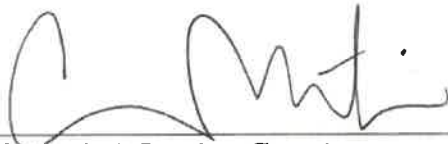
Please contact Chloe Dotson at 601-960-1993 with any questions or clarifications you may have.

Office of the City Attorney

OFFICE OF THE CITY ATTORNEY
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This **ORDER APPOINTING CHRIS MYERS TO THE PLANNING AND ZONING BOARD OF THE CITY OF JACKSON** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*



11/14/23
Date

CHRIS MYERS

165 MONTBROOK DRIVE
JACKSON MISSISSIPPI

3 9 2 0 6
CMYERS@CDFL.COM
6 0 1 . 8 3 2 . 6 4 2 4

PROFESSIONAL EXPERIENCE

CDFL Architects + Engineers, P.A.

Jackson, Mississippi [2001-2006] [2007-present]

Architect / Project Manager / Principal

Mississippi Museums, Puckett Machinery, Purdue Athletic Complex, Ft. Campbell (KY)
CSG and SFG Barracks Complex, Mississippi Valley State University Business School,
Trustmark Highland Colony, Trustmark Medical Mall, St. Catherine's Village - Siena,
Forest Hill High School - Bond Issue Renovations

Duvall Decker Architects

Jackson, Mississippi [2006-2007]

Intern Architect / Project Manager

The Village Apartments, Mississippi Department of ITS

City of Jackson Planning Board [2016-present]

Mississippi Heritage Trust - Board of Directors [2012-2018]

Find It In Fondren (Magazine) [2015-2018] - Writer / Contributor

Our Fondren Neighborhood Association - Board of Directors [2012-2015]

Crossroads Film Society/Crossroads Film Festival [2007-2012]

Festival Director / Art Director / Event Coordinator / Equipment Manager /
Hospitality Coordinator / Board of Directors

COMMUNITY EXPERIENCE

EDUCATION

Certificate of Completion, Business Advantage Program, Fall 2010

Millsaps College, Jackson, Mississippi [2010]

Bachelor of Architecture, 2001

Mississippi State University, Starkville, Mississippi [1996-2001]

The Pig & Pint BBQ - Design [2012-2013]

Fondren's First Thursdays - Planning and Coordination Crew

Collaboration with Chane [2014-2016]

PERSONAL PROJECTS

Look Up, Fondren, Phase 1 - Project Manager

Collaboration with Davaine Lighting and Entergy [November 22, 2013]

Backyard BBQ Invitational - Jackson, Mississippi [Annually since 2011]

"The Murphree Place" - A collection of personally framed photographic prints
One Blu Wall Gallery in Jackson, Mississippi [Spring 2009]

REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, MAY 28, 2019 6:00 P.M.

207

* WHEREAS, Eric McKie, resident of Ward 1, after evaluation of his qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of Eric McKie to the Planning Board be confirmed with said term to expire May 28, 2023.

President Priester moved adoption; Council Member Banks seconded.

President Priester recognized Dr. Mukesh Kumar, Director of Planning and Development, who provided a brief presentation of the qualifications of Eric McKie for consideration to the Planning Board.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.

Nays- None.

Absent- Stokes.

ORDER CONFIRMING THE MAYOR'S NOMINATION OF LADARION AMMONS TO THE PLANNING BOARD.

WHEREAS, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four years; and

WHEREAS, LaDarion Ammons will represent Ward 7 on the Planning Board; and

WHEREAS, LaDarion Ammons, resident of Ward 7, after evaluation of his qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of LaDarion Ammons to the Planning Board be confirmed with said term to expire May 28, 2023.

Vice President Lindsay moved adoption; Council Member Banks seconded.

President Priester recognized Mayor Chokwe Antar Lumumba, who introduced LaDarion Ammons for consideration to the Planning Board. Mr. LaDarion Ammons provided a brief presentation of his qualifications and answered questions posed to him by Council Members.

Thereafter, President Priester called for a vote on said item:

Yeas- Banks, Foote, Lindsay, Priester, Stamps and Tillman.

Nays- None.

Absent- Stokes.

ORDER CONFIRMING THE MAYOR'S NOMINATION OF ELIZABETH MARTIN BRISTER TO THE PLANNING BOARD.

WHEREAS, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four years; and

WHEREAS, John T. Scarbrough resigned on May 22, 2019, thereby creating a vacancy; and

WHEREAS, Elizabeth Martin Brister, resident of Ward 1, after evaluation of her qualifications, has been nominated by the Mayor to fill said vacancy.

IT IS, THEREFORE, ORDERED that the Mayor's nomination of Elizabeth Martin Brister to the Planning Board be confirmed with said term to expire December 18, 2022.

President Priester moved adoption; Council Member Tillman seconded.

SPECIAL MEETING OF THE CITY COUNCIL

TUESDAY, JULY 21, 2020 10:00 .M.

334

WHEREAS, the trucks will also be used to haul hydrant maintenance equipment to and from the fire stations; and

WHEREAS, the procurement of 1500 Ram Quad Trucks and related accessories was not included within the 2019 – 2020 fiscal year budget; and

WHEREAS, the public health, safety, and welfare of the citizens of Jackson mandates that there be adequate resources available to respond to emergencies; and

WHEREAS, the procurement of the vehicles serves the best interest of the public health, safety, and welfare; and

WHEREAS, there are monies available in the personal services budget category, which have not been utilized which may be used for the procurement if the 2019 – 2020 budget is revised; and

WHEREAS, the interest of public health, safety, and welfare would be best served by authorizing a budget transfer of \$69,000.00 from fund 001.441.20.6111 to be allocated as follows:

Amount to transfer	Fund receiving transferred sum
\$58,500.00	Fund 001.441.30.6868
\$10,500.00	Fund 001.441.60.6884

IT IS, THEREFORE, ORDERED that the Fiscal Year 2019 – 2020 budget of the Fire Department be revised to authorize a budget transfer of \$69,000.00 from fund 001.441.20.6111 to be allocated as follows for the procurement of the vehicles described which will be used by the Office of the Fire Marshal Division:

Amount of transfer	Fund receiving transferred sum
\$58,000.00	Fund 001.441.30.6868
\$10,500.00	Fund 001.441.60.6884

Council Member Tillman moved adoption; Council Member Lindsay seconded.

Yeas – Banks, Foote, Lindsay, Priester, Stamps and Tillman.

Nays – None.

Absent – Stokes.

There came on for consideration, Agenda Item No 35:

ORDER AUTHORIZING THE MAYOR TO EXECUTE AN MOU WITH TRUSTCARE HEALTH LLC TO PROVIDE RAPID SWAB AND RAPID ANTIBODY TESTING FOR FIRE DEPARTMENT PERSONNEL. Said item was pulled by Mayor Chokwe Antar Lumumba.

ORDER RE-APPOINTING CHRIS MEYERS TO THE PLANNING BOARD.

WHEREAS, the Planning Board consists of fifteen (15) members nominated by the Mayor for a term of four (4) years; and

WHEREAS, Chris Meyers term expired on July 1, 2020, thereby creating avacancy; and

WHEREAS, Chris Meyers, representative for Ward 7, after evaluation of his qualifications, has been re-nominated by the Mayor to fill said vacancy.

IT IS THEREFORE ORDERED that the Mayor's re-appointment of Chris Meyers to the Planning Board Committee be confirmed with said term to expire July 1, 2024.

SPECIAL MEETING OF THE CITY COUNCIL
TUESDAY, JULY 21, 2020 10:00 A.M.

346

During Closed Session, Council Member Lindsay moved, seconded by Council Member Tillman to go into Executive Session to discuss "Litigation". The motion prevailed by the following vote:

Yeas – Banks, Lindsay, Priester and Tillman.
Nays – None.
Absent – Foote, Stamps and Stokes.

Note: Council Member Foote returned to the meeting.

Council Member Tillman moved, seconded by Council Member Foote, to come out of Executive Session. The motion prevailed by the following vote:

Yeas – Banks, Foote, Lindsay, Priester and Tillman.
Nays – None.
Absent – Stamps and Stokes.

President Banks announced to the public that the Council voted to come out of Executive Session and no action was taken.

There being no further business to come before the City Council, it was unanimously voted to adjourn until the next Regular Council meeting at 6:00 p.m. on July 21, 2020. At 1:09 p.m., the Council stood adjourned.

PREPARED BY:

Shane's Moley
CLERK OF COUNCIL

APPROVED:

[Signature] 8/25/2020
MAYOR [Signature] DATE

ATTEST:

[Signature]
CITY CLERK

15

ORDER APPROVING THE PAYMENT OF THE SUM OF \$300.00 FOR JACKSON POLICE DEPARTMENT'S MEMBERSHIP IN THE REGIONAL ORGANIZED CRIME INFORMATION CENTER

WHEREAS, Section 21-17-5 of the Mississippi Code authorizes the governing authorities of a municipality to adopt any orders with respect to municipal affairs which is not inconsistent with the Mississippi Constitution of 1890; and

WHEREAS, protecting the health and safety of persons within the municipality is a function of the Jackson Police Department and constitutes a municipal affair; and

WHEREAS, a Regional Information Sharing Systems Center (RISS) was chartered in 1973 and has several member states as follows: *Alabama,, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia*; and

WHEREAS, access to the RISS Center is available to agencies who are active members of the Regional Organized Crime Information Center; and

WHEREAS, the Regional Organized Crime Information Center offers multiple services to its member agencies including but not limited to criminal intelligence, analysts and analytical products, audio/video forensics, and digital forensics; and

WHEREAS, membership in the ROCIC is available to any local, state, federal, or tribal organization with approved under federal or state law with law enforcement or criminal investigation authority and power of arrest and prosecution; and

WHEREAS, the City of Jackson Police Department is a local organization with law enforcement and criminal investigation authority and is eligible for membership in the ROCIC; and

WHEREAS, membership in the ROCIC for the 2023-2024 year is \$300.00; and

WHEREAS, the best interest of the City of Jackson would be served by authorizing the payment of the membership dues so that the Jackson Police Department will have access to the RISS;

IT IS THEREFORE ORDERED that the sum of \$300.00 may be paid for the Jackson Police Department's membership in the ROCIC for the 2023-2024 year;.



REGIONAL ORGANIZED CRIME INFORMATION CENTER

545 Marriott Drive • Suite 850 • Nashville, TN 37214

Phone: 615-871-0013 or 1-800-238-7985



November 1, 2023

Interim Chief Joseph Wade
Jackson Police Department
PO Box 17
Jackson, MS 39205

Interim Chief Joseph Wade,

ROCIC and the RISS Program recognize efficient and effective sharing of information is at the heart of efforts to protect public safety. Our member agencies benefit from secure information and intelligence sharing, investigative case support, and officer safety and deconfliction services, which directly support and positively impact our nation's public safety mission.

Service fee invoices are emailed to each ROCIC Member Agency and Associate Member Agency and are due on July 1 of each year. The 2023-2024 service fee for **Jackson Police Department** has not been received and is now 120 days past due.

The ROCIC Board of Directors has set a policy stating that any Member Agency with past due service fees as of December 31 of each year will be terminated from ROCIC Membership. Please remit your fees to ROCIC to keep your agency's membership active. Attached is a duplicate invoice for your convenience. If you have any questions, please contact Deputy Director Tom Wright at 1-800-238-7985, ext. 5471 or twright@rocic.riss.net

If your payment is in process, please provide the PO number or anticipated date of payment.

We appreciate your participation in ROCIC and hope your agency will continue to take advantage of our proven and trusted resources.

Sincerely,

~~Donna Williams~~
Executive Director

Chartered 1973 • A REGIONAL INFORMATION SHARING SYSTEMS (RISS) CENTER

Alabama • Arkansas • Florida • Georgia • Kentucky • Louisiana • Mississippi • North Carolina • Oklahoma • South Carolina • Tennessee • Texas • Virginia • West Virginia



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police

Date: December 1, 2023

Re: Order authorizing Mayor's signature for membership- Regional Organized Crime Information Center

This memo is a request for payment for membership for Joseph Wade, Chief of Police to the Regional Organized Crime Information Center. This notice was received November 29, 2023, in the Fiscal Affairs mailbox, but the invoice is dated May 31, 2023. The annual membership fee is \$300.00 which will cover July 2023-June 2024.

See attached documentation

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

December 1, 2023
DATE

POINTS		COMMENTS					
1.	Brief Description/Purpose	Membership to Regional Organized Crime Information Center					
2.	Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	Jackson Police Department					
3.	Who will be affected	JPD					
4.	Benefits	Directly support and positively impact our nation's public safety mission					
5.	Schedule (beginning date)	Upon Council approval					
6.	Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 	All Wards CITY WIDE					
7.	Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Jackson Police Department					
8.	COST	\$300.00					
9.	Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 	Fund 001.442.10.6443					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____

Revised 2-04

ROCIC
545 MARRIOTT DR
STE 850
NASHVILLE, TN 37214
FED ID # 62-1046640

Invoice



Jackson Police Department
PO Box 17
Jackson, MS 39205

Invoice Number: 0060123-IN

Invoice Date: 5/31/2023

Customer Number: 0000114

Billing Contact: jdavis@city.jackson.ms.us

Terms: DUE JULY 1, 2023

Item Code	Description	Amount
23-24 SF	JUL 2023-JUN 2024 Service Fee	30

Click the link to pay by credit card: <http://www.rocic.com/payment/order.aspx?v=300&i=114-60123>

Net Invoice: 30

Invoice Total: 30

Please return the portion below with your payment.

Remit to:
ROCIC
545 MARRIOTT DR
STE 850
NASHVILLE, TN 37214

Invoice Number: 0060123-IN

Customer Number: 0000114

Customer Name: Jackson Police Department

Check Number _____

Questions: invoicing@rocic.riss.net
800-238-7985 ext. 5445



Interim Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Investigative Services Bureau
Tyrone Buckley, Deputy Chief of Police

*June 27 rec'd
& returned [initials]*

Memorandum

To: Joseph Wade,
Interim Chief of Police

*6-27-23
[initials]*

Via: Tyrone Buckley,
Deputy Chief, Investigative Services Bureau

6/26/23

From: Abraham Thompson
Captain, Investigative Services Bureau

[initials] 6/26/23

Date: Monday, June 26, 2023

Re: Change of Administrative Head with the Regional Organized Crime Information Center

This memorandum is regarding the change of the administrative head with the Regional Organized Crime Information Center (ROCIC).

The Regional Organized Crime Information Center (ROCIC) was started back in 1973 right here in Mississippi. A small group of twenty-three (23) investigators from eighteen (18) different agencies (in which the Jackson Police Department was a founding participant) got together and determined law enforcement needed to do a better job of sharing information to target career criminals such as the Dixie Mafia.

Since that time, the program has grown into a nationwide federally funded program (Regional Information Sharing Systems - RISS) which is funded by Congress under the Department of Justice and represents over 10,000 agencies throughout all 50 states.

ROCIC collects, analyzes, and disseminates law enforcement intelligence from around the country. This information is collected and stored in a CFR Part 23 Criminal Intelligence Database known as RISSIntel which you can access from your desktop computer as a member-agency.

ROCIC also subscribes to Clear, Accurint, Lexis Nexis, etc. and provides requested data so that member-agencies are not strapped with the cost of accessing this information. As a member-agency, we can contact the Criminal Intelligence Unit at ROCIC 'S headquarters in Nashville, TN and request data we need (everything from known associates, address history, subscriber information, etc.).

The analysts will run a full report and email that data to us within 24 hours. We will have unlimited access to this resource.



Interim Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT

Investigative Services Bureau
Tyrone Buckley, Deputy Chief of Police

ROCIC also provides analytical assistance in the form of video enhancement, audio enhancement, computer forensics, cell phone forensics, charting, cell mapping, etc. These services are also provided at no cost to member agencies.

ROCIC also has surveillance equipment such as pole cameras, button cameras, auto trackers, night vision equipment, etc. that is available for use by our agency should we have the need. All we have to do is simply call and request the equipment and return it when we have completed the investigation.

The Jackson Police Department is currently a member agency and has been such since October of 1973. Any time there is a change in the administrative head of the agency, ROCIC complete a new Change Form and Memorandum of Agreement.

1. Capital Area Bar Association \$50.00 (the governing authorities must approve professional membership dues);
2. Landon's World Auto, towing services (please follow the procedure outlined in the City Attorney's Official Directive)
3. Petty Cash \$44,067.94 except for the \$300.00 claim for Ragland v. COJ. See attached Order authorizing payment. (For all other petty cash claims, expenses related to membership in professional organizations, travel related to membership in professional organizations, and dues must be approved by governing authorities)
4. RCOIC \$300.00 (the governing authorities must approve professional membership dues)
5. MS Supreme Court filing fees (if the Council did not approve the filing of the action, any costs or attorneys fees incurred in pursuit of that action would be unauthorized)
6. Sunbelt Fire Apparatus \$50,678.50 (The Fire Department must comply with 31-7-13 and provide a second quote for purchases over \$5,000, the Order authorizing a transfer of funds is not sufficient to pay this vendor);
7. The Can Man \$681.00 (please follow the procedure outlined in the City Attorney's Official Directive);
8. W. W. Grainger, Inc. \$11,303.77 (need proof department solicited a second quote);
9. Yates AC & Refrigeration \$425.00 ((please follow the procedure outlined in the City Attorney's Official Directive)

The legal department will be unable to give the claims docket legal sufficiency until these claims have been removed or resolved.

Finally, please see the Auditor's rules on petty cash funds. I recommend the that the Finance Department draft and Order establishing a petty cash fund . The Order should outline the department's process for handling petty cash for all departments. It should also incorporate the following as set forth the the Auditor's Office:

A petty cash fund may be authorized by the municipal governing authorities. The authorization must be spread upon the minutes and include: (1) Reasons for establishing the fund, (2) Purposes for which fund money may be spent (must be legal), (3) The dollar amount of the fund, (4) Custodian(s) and (5) Any special provisions, such as the use of a depository (bank) account(s). Please note, the governing authority must authorize the petty cash fund on an annual basis and the custodian of a petty cash fund must be bonded (as required by law to handle cash) and will be responsible at all times for the funds and purchases of the petty cash fund.

Feel free to contact me if you have any questions or concerns.

Respectfully,

OFFICE OF THE CITY ATTORNEY

Sandra O. Moncure

Deputy City Attorney

City of Jackson, Mississippi

P.O. Box 2779

Jackson, Mississippi 39207

(601) 960-1799

(601) 960-1756 (facsimile)

smoncure@city.jackson.ms.us

2. Landon's World Auto, towing services (please follow the procedure outlined in the City Attorney's Official Directive)
3. Petty Cash \$44,067.94 except for the \$300.00 claim for Ragland v. COJ. See attached Order authorizing payment. (For all other petty cash claims, expenses related to membership in professional organizations, travel related to membership in professional organizations, and dues must be approved by governing authorities)
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Gloria Jones,
Assistant Finance Manager
Department of Administration
200 S President St
Jackson, MS 39205
601.960.1559
601.960.1600 (Fax)
gloriaj@city.jackson.ms.us

From: Sondra Moncure <smoncure@city.jackson.ms.us>

Sent: Friday, September 8, 2023 1:51 PM

To: Cynthia Greenfield <cgreenfield@city.jackson.ms.us>; Sharon Thames <sthames@city.jackson.ms.us>; Catoria P. Martin <cmartin@city.jackson.ms.us>; Yolanda Manogin <ymanogin@city.jackson.ms.us>; Mable Coleman <mcoleman@city.jackson.ms.us>; Fidelis Malembeka <fmalembeka@city.jackson.ms.us>; Louis Wright <louisw@city.jackson.ms.us>; Safiya Omari <somari@city.jackson.ms.us>; Shanekia Jordan <shanekiaj@jacksonms.gov>

Cc: Jillian Caldwell <jillcaldwell@jacksonms.gov>; Gloria Jones <gloriaj@city.jackson.ms.us>; Pam Spann <pams@city.jackson.ms.us>; LaShunda Franklin <lfranklin@city.jackson.ms.us>

Subject: Re: Claims Docket 09-12-2023

Good afternoon,

I respectfully request the removal of the following claims from the docket unless the department can provide a statement of votes or the proper documentation as indicated below to authorize payment of the claim:

Office of the City Attorney
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

Catoria Martin
OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This Order APPROVING PAYMENT OF \$300.00 OF THE SUM OF \$300.00 FOR THE JACKSON POLICE DEPARTMENT'S MEMBERSHIP IN THE REGIONAL ORGANIZED CRIME INFORMATION CENTER

Catoria Martin

Catoria Martin, City Attorney

12/27/23

Date

Carrie Johnson

Carrie Johnson, Senior Deputy City Attorney

16

ORDER APPROVING THE PAYMENT OF MONIES TO THE MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE FOR JOSEPH WADE'S APPLICATION AND MEMBERSHIP IN THE AMOUNT OF \$100.00

MISSISSIPPI ATTORNEY GENERAL

WHEREAS, the Mississippi Association of Chiefs of Police is a non-profit organization whose mission is stated as “To be a leader in promoting professionalism among all law enforcement officers of the State of Mississippi by encouraging quality education through proactive training and educational programs; and

WHEREAS, pursuant to Article II Section 2 of the Constitution and Bylaws of the Mississippi Association of Chiefs of Police, *active membership* in the organization is reserved for (a) chiefs of police (b) city marshalls (c) chief of the Mississippi Highway Safety Patrol,(d) any head of a regular organized police force in Mississippi and (e) retired chiefs of police still active in law enforcement; and

WHEREAS, Joseph Wade is the current Chief of the Jackson Police Department and is eligible for membership in the Mississippi Association of Chiefs of Police according to its Constitution and Bylaws; and

WHEREAS, the cost of active membership is \$100.00; and

WHEREAS, the Mississippi Attorney General has previously opined that a municipality can pay professional association dues for an elected or appointed official if the following criteria are met: (1) the fee is reasonable and necessary to the performance of the duties and (2) the membership accrues to the benefit of the municipality and any benefit to the individual is merely incidental (*See AG Opinion 2003-0078 Myers* February 21, 2003); and

WHEREAS, Joseph Wade is the chief of a law enforcement agency located in Mississippi’s capitol city; and

WHEREAS, membership in an organization whose mission is the provision of a quality education and proactive training of existing officers and prospective officers would be beneficial for the Jackson Police Department; and

WHEREAS, the sum of \$100.00 is reasonable when compares that other professional organizations have membership fees and dues exceeding \$100.00; and

WHEREAS, any individual benefit which may arise as a result of Joseph Wade’s membership in the Mississippi Association of Chiefs of Police is merely incidental;

WHEREAS, the best interest of the City of Jackson would be served if Joseph Wade becomes an active member of the Mississippi Association of Chiefs of Police and develops a rapport with other police chiefs and shares ideas;

IT IS THEREFORE ORDERED that monies not exceeding \$100.00 may be remitted to the Mississippi Association of Chiefs of Police for Joseph Wade’s membership.

IT IS THEREFORE ORDERED that a sum not exceeding \$100.00 may be paid without further order for Joseph Wade's membership annually if he continues to serve as Chief of the Jackson Police Department.

IT IS THEREFORE ORDERED that the payment of dues or fees for Joseph Wade's membership in the Mississippi Association of Chiefs of Police shall cease at such time that his service as Chief of the Jackson Police Department terminates.

[Handwritten signature]
A. J. ORR
A. J. ORR



MEMBERSHIP APPLICATION
FOR THE
MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE

1723 University Ave. STE B #367
Oxford, Mississippi 38655
PHONE: 662-897-6227

WEBSITE: www.mschiefs.org
E-MAIL: kwinter@mschiefs.org
FEDERAL TAX ID #: 64-0694814
STATE ID #: C-0889

I AM APPLYING FOR THE FOLLOWING CLASS OF MEMBERSHIP:

ACTIVE \$100.00 ASSOCIATE \$100.00

ACTIVE MEMBERSHIP SHALL CONSIST OF THOSE PERSONS WHO ARE CHIEFS OF POLICE, CITY MARSHALL, CHIEF OF THE MISSISSIPPI HIGHWAY PATROL, ANY HEAD OF A REGULAR ORGANIZED POLICE FORCE IN ANY MUNICIPALITY IN THE STATE OF MISSISSIPPI. RETIRED MEMBERS OF THE MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE AFTER HAVING BEEN A PAST PRESIDENT OR PAST SECRETARY-TREASURER OF THE ASSOCIATION AND RETIRED CHIEFS OF POLICE WHO ARE STILL ACTIVE IN LAW ENFORCEMENT.

ASSOCIATE MEMBERSHIP SHALL BE ANY PERSON RECOMMENDED BY AN ACTIVE MEMBER FOR SUCH MEMBERSHIP AND APPROVED BY THE EXECUTIVE BOARD

NAME JOSEPH WADE

TITLE/RANK CHIEF OF POLICE

NAME OF AGENCY OR
BUSINESS AFFILIATION JACKSON POLICE DEPARTMENT

HAVE YOU PREVIOUSLY BEEN A MEMBER OF MACP? YES NO

I Joseph Wade hereby certify that I have read the requirements for Active Membership as printed. I understand that my acceptance will be contingent upon the results of a complete background investigation. I am aware that any omission, falsification, misstatement or misrepresentation will be the basis for my disqualification to be a member of the Mississippi Association of Chiefs of Police. I agree to the conditions and certify that all statements made by me on this application and during this process are true, correct and complete, to the best of my knowledge. I have read and I am familiar with constitution and by-laws Mississippi association of Chief of Police and I will comply with them.

I further fully understand and consent to this process.

Joseph Wade
Applicant's Signature

11.14.23
Date

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

December 1, 2023
DATE

P O I N T S		C O M E N T S					
1.	Brief Description/Purpose	The Chief of Police is requesting membership with Mississippi Association of Chiefs of Police .					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	CRIME PREVENTION					
3.	Who will be affected	JACKSON POLICE DEPARTMENT					
4.	Benefits	MS Association of Chiefs of Police partners help strengthen the industry, support and educate today's decision makers, and prepare the next generation for the future of law enforcement					
5.	Schedule (beginning date)	UPON COUNCIL APPROVAL					
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ ▪ Project limits if applicable	ALL WARDS CITYWIDE N/A					
7.	Action implemented by: ▪ City Department ▪ Consultant	Chief of Police CITY LEGAL					
8.	COST	\$100.00					
9.	Source of Funding ▪ General Fund X ▪ Grant ▪ Bond ▪ Other	Fund 001.442.35.6443					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police

Date: November 30, 2023

Re: Order Authorizing Mayor's Signature for MS Association of Chiefs of Police Membership

This memo is a request for payment for membership of MS Association of Chiefs of Police- Joseph Wade, Chief of Police. The cost is \$100.00 which will cover membership from receipt of payment until December 2024.
See attached documentation




Assistant Chief
Vincent Grizzell

JACKSON POLICE DEPARTMENT
Chief of Police Joseph Wade

Assistant Chief
Wendell Watts

Memorandum

To: Mayor Chokwe A. Lumumba

From: Chief of Police Joseph Wade 

Date: November 29, 2023

Re: **Order authorizing payment to MS Association of Chiefs of Police membership dues (\$100.00)**

Submitted for your approval is an order authorizing the City of Jackson to pay for my membership dues to the MS Association of Chiefs of Police. The total cost is \$100.00.

The benefits of joining will be quality education through proactive training and educational programs. We strive to endorse legislation which has positive effects on law enforcement's ability to reduce crime and the fear of crime. Engage in mutual sharing of resources and ideas among all law enforcement entities statewide by reinforcing open lines of communications

Enhance the relationship between law enforcement and citizens and improve the quality of life in every community.

:sb



Assistant Chief
Vincent Grizzell

JACKSON POLICE DEPARTMENT
Chief of Police Joseph Wade

Assistant Chief
Wendell Watts

Memorandum

To: Captain Micheal Outland *M.O 11-14-23*

CC: Mrs. Cleopatra Norris *CN 11/15/23*

From: Chief of Police Joseph Wade *[Signature]*

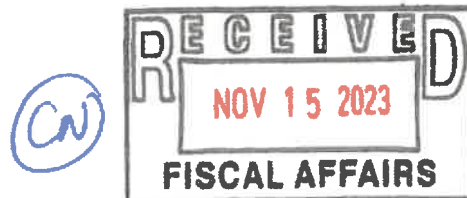
Date: November 14, 2023

Re: Purchase Order Number – **MS Association of Chiefs of Police**

Please provide a PO # for \$100.00 for membership with the MS Association of Chiefs of Police.

Thanks.

:sb



001.442.25.6443

ORDER APPROVING THE PAYMENT OF MONIES TO THE MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE FOR JOSEPH WADE'S APPLICATION AND MEMBERSHIP IN THE AMOUNT OF \$100.00

WHEREAS, the Mississippi Association of Chiefs of Police is a non-profit organization whose mission is stated as "To be a leader in promoting professionalism among all law enforcement officers of the State of Mississippi by encouraging quality education through proactive training and educational programs; and

WHEREAS, pursuant to Article II Section 2 of the Constitution and Bylaws of the Mississippi Association of Chiefs of Police, *active membership* in the organization is reserved for (a) chiefs of police (b) city marshalls (c) chief of the Mississippi Highway Safety Patrol,(d) any head of a regular organized police force in Mississippi and (e) retired chiefs of police still active in law enforcement; and

WHEREAS, Joseph Wade is the current Chief of the Jackson Police Department and is eligible for membership in the Mississippi Association of Chiefs of Police according to its Constitution and Bylaws; and

WHEREAS, the cost of active membership is \$100.00; and

WHEREAS, the Mississippi Attorney General has previously opined that a municipality can pay professional association dues for an elected or appointed official if the following criteria are met: (1) the fee is reasonable and necessary to the performance of the duties and (2) the membership accrues to the benefit of the municipality and any benefit to the individual is merely incidental (*See AG Opinion 2003-0078 Myers* February 21, 2003); and

WHEREAS, Joseph Wade is the chief of a law enforcement agency located in Mississippi's capitol city; and

WHEREAS, membership in an organization whose mission is the provision of a quality education and proactive training of existing officers and prospective officers would be beneficial for the Jackson Police Department; and

WHEREAS, the sum of \$100.00 is reasonable when compares that other professional organizations have membership fees and dues exceeding \$100.00; and

WHEREAS, any individual benefit which may arise as a result of Joseph Wade's membership in the Mississippi Association of Chiefs of Police is merely incidental;

WHEREAS, the best interest of the City of Jackson would be served if Joseph Wade becomes an active member of the Mississippi Association of Chiefs of Police and develops a rapport with other police chiefs and shares ideas;

IT IS THEREFORE ORDERED that monies not exceeding \$100.00 may be remitted to the Mississippi Association of Chiefs of Police for Joseph Wade's membership.

IT IS THEREFORE ORDERED that a sum not exceeding \$100.00 may be paid

without further order for Joseph Wade's membership annually if he continues to serve as Chief of the Jackson Police Department.

IT IS THEREFORE ORDERED that the payment of dues or fees for Joseph Wade's membership in the Mississippi Association of Chiefs of Police shall cease at such time that his service as Chief of the Jackson Police Department terminates.

ORDER APPROVING THE PAYMENT OF MONIES TO THE MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE FOR JOSEPH WADE'S APPLICATION AND MEMBERSHIP IN THE AMOUNT OF \$100.00

WHEREAS, the Mississippi Association of Chiefs of Police is a non-profit organization whose mission is stated as "To be a leader in promoting professionalism among all law enforcement officers of the State of Mississippi by encouraging quality education through proactive training and educational programs; and

WHEREAS, pursuant to Article II Section 2 of the Constitution and Bylaws of the Mississippi Association of Chiefs of Police, *active membership* in the organization is reserved for (a) chiefs of police (b) city marshalls (c) chief of the Mississippi Highway Safety Patrol, (d) any head of a regular organized police force in Mississippi and (e) retired chiefs of police still active in law enforcement; and

WHEREAS, Joseph Wade is the current Chief of the Jackson Police Department and is eligible for membership in the Mississippi Association of Chiefs of Police according to its Constitution and Bylaws; and

WHEREAS, the cost of active membership is \$100.00; and

WHEREAS, the Mississippi Attorney General has previously opined that a municipality can pay professional association dues for an elected or appointed official if the following criteria are met: (1) the fee is reasonable and necessary to the performance of the duties and (2) the membership accrues to the benefit of the municipality and any benefit to the individual is merely incidental (*See AG Opinion 2003-0078 Myers* February 21, 2003); and

WHEREAS, Joseph Wade is the chief of a law enforcement agency located in Mississippi's capitol city; and

WHEREAS, membership in an organization whose mission is the provision of a quality education and proactive training of existing officers and prospective officers would be beneficial for the Jackson Police Department; and

WHEREAS, the sum of \$100.00 is reasonable when compares that other professional organizations have membership fees and dues exceeding \$100.00; and

WHEREAS, any individual benefit which may arise as a result of Joseph Wade's membership in the Mississippi Association of Chiefs of Police is merely incidental;

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IT IS THEREFORE ORDERED that a sum not exceeding \$100.00 may be paid

without further order for Joseph Wade's membership annually if he continues to serve as Chief of the Jackson Police Department.

IT IS THEREFORE ORDERED that the payment of dues or fees for Joseph Wade's membership in the Mississippi Association of Chiefs of Police shall cease at such time that his service as Chief of the Jackson Police Department terminates.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING THE PAYMENT OF MONIES TO THE MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE FOR JOSEPH WADE'S APPLICATION AND MEMBERSHIP IN THE AMOUNT OF \$100.00** is legally sufficient for placement in NOVUS Agenda.

Catoria Martin

Carrie Johnson, Sr. Deputy City Attorney

Date

Carrie Johnson

17

ORDER APPROVING THE PAYMENT TO AD&S INC. FOR AN EXTENDED WARRANTY FOR THE FINGER PRO ID PALM SOFTWARE AND PROGRAMMING SERVICES OBTAINED BY THE JACKSON POLICE DEPARTMENT

Anna M...
CITY OF JACKSON

WHEREAS, Section 21-17-5 of the Mississippi Code Annotated (1972), as amended, states that the governing authorities of every municipality in the state shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

WHEREAS, the power granted to governing authorities of municipalities by Section 21-17-5 is complete without the existence of or reference to any specific authority granted in any other statute or law of the State of Mississippi; and

WHEREAS, the Jackson Police Department procured from Automated Design and Solutions Inc (AD&S Inc, an extended warranty for Finger Pro ID Palm Software and customer programming services; and

WHEREAS, the Jackson Police Department was not clear on the procedure for procuring goods and services which are not subject to the quoting and advertising requirements of Section 31-7-13 of the Mississippi Code; and

WHEREAS, Section 31-7-57(2) of the Mississippi Code states that a vendor who in good faith delivers commodities and services shall be entitled to recover the fair market value of the commodities or services if the vendor had no control of, participation in, or actual knowledge of the error or failure of the Jackson Police Department's failure to follow procedure related to the procurement of goods and services not subject to competitive procurement laws; and

WHEREAS, AD & S Inc., submitted Invoice Number 2023062622 dated June 26, 2023 to the City of Jackson for the extended warranty and programming services provided; and

WHEREAS, the amount of the referenced invoice is \$2,580.00 and remains unpaid; and

WHEREAS, the best interest of the City of Jackson would be served by payment of the invoice because the Finger Pro ID Palm Software will be covered by warranty and programming services will continue uninterrupted;

WHEREAS, the sum of \$2,580.00 is reasonable and fair for the warranty and the programming services;

IT IS THEREFORE ORDERED that Invoice # 2023062622 submitted by AD&S Inc, in the amount of \$2,580.00 may be paid from budgeted funds of the Jackson Police Department.

APPROVED FOR AGENDA:

Agenda Date January 16, 2024

Agenda Item # 17

By: **WADE, LUMUMBA**

POINTS		COMMENTS			
1.	Brief Description/Purpose	Jackson Police Departments jail uses the live fingerprint scan for arrestees for identification and criminal purposes			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	CRIME PREVENTION			
3.	Who will be affected	JPD Correctional Jail Department			
4.	Benefits	Identifying suspects as they are detained for breaking the law			
5.	Schedule (beginning date)	Upon Council approval			
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	All Wards CITY WIDE			
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Jackson Police Department			
8.	COST	\$2,580.00			
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Fund 001.442.30.6231			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____ WAIVER yes _____ no _____	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police

Date: November 29, 2023

Re: Order Authorizing to Ratify Payment for Automation Designs Solutions

This memo is a request to have payment ratified for ADS INC. The extended warranty was purchased for Finger Pro ID Palm Software. The Finger Pro is used for fingerprinting in the jail and in situations of evidence in identity retrieval. The cost of this extended warranty is \$2,580.00 which also includes Customer Programming Services. The warranty secures anything that could potentially go wrong while the device is in use, and secures longevity of the device.

See attached documentation

AUTOMATION DESIGNS & SOLUTIONS, INC.
1070 Lake Village Cir, Ste D
Brandon, MS 39047 US
cramirez@fingerpro.net,melanie@fingerpro.net
www.fingerpro.net



INVOICE

BILL TO

Jackson, MS Police Dept
finance Div/Accounts Payable
P.O. Box 17
Jackson, MS 39205-0017

SHIP TO

Jackson, MS Police Dept
Supply
327 E Pascagoula St.
Jackson, MS 39201

INVOICE # 2023062622

DATE 06/26/2023

DUE DATE 07/26/2023

TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Warranty FPID for Palm-Software Only	Extended Warranty for FingerPro ID Palm Software. Software Only ending 12.1.2023	1	2,085.00	2,085.00
	Programming Services	Customer Programming Services	1	495.00	495.00
	Sales Tax	Sales Tax calculated by AvaTax on Tue 27 Jun 15:24:10 UTC 2023	1	0.00	0.00
SUBTOTAL					2,580.00
TAX					0.00
TOTAL					2,580.00
BALANCE DUE					\$2,580.00

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
Carrie Johnson

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING THE PAYMENT TO AD&S INC. FOR AN EXTENDED WARRANTY FOR THE FINGER PRO ID PALM SOFTWARE AND PROGRAMMING SERVICES OBTAINED BY THE JACKSON POLICE DEPARTMENT** is legally sufficient for placement in NOVUS Agenda.

Carrie Johnson

Carrie Johnson

Carrie Johnson, Sr. Deputy City Attorney

12/13/23

Date

Carrie Johnson

18

ORDER APPROVING PAYMENT OF INVOICES FOR ACCIDENT RECONSTRUCTION TRAINING FURNISHED OFFICERS OF THE JACKSON POLICE DEPARTMENT BY THE DEPARTMENT OF PUBLIC SAFETY MISSISSIPPI LAW ENFORCEMENT OFFICER TRAINING ACADEMY

OFFICE OF THE CLERK OF COURTY
[Signature]

Whereas Section 21-17-5 of the Mississippi Code as amended states that the governing authorities of every municipality shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

Whereas, the Jackson Police Department sent police officers to be trained in accident reconstruction to the Department of Public Safety Mississippi Law Enforcement Officer Training Academy (MLEOTA) for instruction in accident reconstruction during the period September 25 through October 5, 2023 and October 23 through November 2, 2023; and

Whereas, the officers were sent without first obtaining approval of the governing authorities because the Jackson Police Department confused the public purchasing laws related to competitive bidding for purchases under \$5,000 with the law which requires that training, travel, and other expenditures of public funds be authorized and reflected in the minutes of the governing authorities; and

Whereas, the staffing of the Jackson Police Department with police officers skilled in accident reconstruction is a proper municipal purpose which is not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or other statute or laws of the state of Mississippi; and

Whereas, the Mississippi Law Enforcement Officer Training Academy was unaware of the error or failure of the Jackson Police Department to secure approval of the governing authorities prior to sending the officers to MLEOTA for the training; and

Whereas, Section 31-7-57(2) of the Mississippi Code states that a vendor who in good faith delivers commodities and services shall be entitled to recover the fair market value of the commodities or services if the vendor had no control of, participation in, or actual knowledge of the error or failure; and

Whereas, MLEOTA submitted Invoice Number 90137770 dated November 1, 2023 in the amount of \$1,000.00 to the Department for payment related to Accident Reconstruction Level II training during the period October 23, 2023 through November 2, 2023 to the Jackson Police Department for payment; and

Whereas, MLEOTA submitted Invoice Number 90139276 dated December 12, 2023 to the Department for the purpose of cancelling Invoice Number 90137770 because it was not correct; and

Whereas, MLEOTA submitted Invoice Number 90139279 dated December 12, 2023 to the Department in the amount of \$2,000.00 as a correct invoice for the Accident Reconstruction Level II training during the period October 23 through November 2, 2023; and

Agenda Item # 18
January 16, 2024
(Wade, Lumumba)

Whereas, MLEOTA submitted Invoice Number 90136499 dated September 28, 2023 to the Department in the amount of \$1,000.00 for Accident Reconstruction Level I training during the period of September 25 through October 5, 2023; and

Whereas, Invoice # 90136499 in the amount of \$1,000.00 and Invoice # 90139279 in the amount of \$2,000.00 remains unpaid; and

Whereas, the total amount of the outstanding invoices is \$3,000.00 and is reasonable when one considers that Northwestern Center for Public Safety in Evanston, Illinois has similar course offerings and the tuition is \$1,295.00; and

Whereas, the best interest of the City of Jackson would be served by payment of the invoices because payment would ensure that the Jackson Police Department can continue to send officers to MLEOTA for course instruction and certification in specialized areas; and

IT IS THEREFORE ORDERED that the sum of \$3,000.00 may be paid to the Department of Public Safety as fair market value for Invoice # 90136499 and Invoice # 90139279.


OFFICE OF THE CLERK OF THE COURT
CLERK OF THE COURT

POINTS		COMMENTS				
1.	Brief Description/Purpose	Order Approving Payment of Invoices for Accident Reconstruction Training Furnished Officers by Department of Public Safety Mississippi Law Enforcement Officer Training Academy				
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Crime Prevention				
3.	Who will be affected	MLEOTA, Jackson Police Department, City of Jackson, and Citizens				
4.	Benefits	Officers received instruction in accident reconstruction already. Payment of invoices will ensure that additional courses can be obtained				
5.	Schedule (beginning date)	Courses have been taken. Payment will be made upon council approval				
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ ▪ Project limits if applicable	ALL WARDS CITYWIDE N/A				
7.	Action implemented by: ▪ City Department ▪ Consultant	Jackson Police Department				
8.	COST	\$3,000.00				
9.	Source of Funding ▪ General Fund X ▪ Grant ▪ Bond ▪ Other	Fund 001.442.40.6473				
10.	EBO participation	ABE _____%	WAIVER	yes ___	no ___	N/A _____
		AABE _____%	WAIVER	yes ___	no ___	N/A _____
		WBE _____%	WAIVER	yes ___	no ___	N/A _____
		HBE _____%	WAIVER	yes ___	no ___	N/A _____
		NABE _____%	WAIVER	yes ___	no ___	N/A _____



Assistant Chief of Police
Vincent Grizzell

JACKSON POLICE DEPARTMENT
Chief of Police Joseph Wade

Assistant Chief of Police
Wendell Watts

Memorandum

To: Chokwe Antar Lumumba, Mayor

From: Joseph Wade, Chief of Police

Date: Monday, November 27, 2023

Re: Accident Reconstruction Training Agenda Item

I am submitting this agenda item to ratify payment to The Department of Public Safety for Accident Reconstruction training provided to the officers of the Jackson Police Department. The cost of the training for the agenda item was \$3,000.

If there are any questions, please do not hesitate to contact me.





Chief of Police
James E. Davis

JACKSON POLICE DEPARTMENT
Administrative Services Bureau
Deric Hearn, Deputy Chief of Police

EMailed 5/11/23

May 11 rec'd
May 12 sent to
Assistant Chief of Police
Joseph Wade
C/Davis

Memorandum

To: James E. Davis, Chief of Police *5/12/23*

Via: Joseph Wade, Assistant Chief of Police *5-12-23 (Approved)*
 Deric Hearn, Deputy Chief of Police, Administrative Services Bureau *5-11-23 APPROVED*

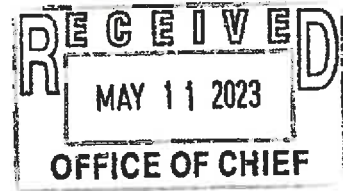
From: Michael X. Outland, Sr., Captain, Administrative Services Bureau *M.O 5-9-23*

Date: Tuesday, May 9, 2023

Re: Accident Reconstruction Math Evaluation Results

The results of the math evaluation exam are listed below:
(80% threshold to pass)

Kourtney Kelly – 85%
Marcellous Charleston – 70%
Keith Hunt – 60%



I recommend that Officer Kourtney Kelly be allowed to Attend the Accident Reconstruction Course – Level I scheduled at MLEOTA from September 25 – October 5, 2023.

I also recommend that Officer JaOhn Bennett be allowed to attend the Accident Reconstruction Course – Level II scheduled from October 23 – November 2, 2023. Officer Bennett has completed Level I.

Level II will take place in the next fiscal year.

Level I - \$1,000
Level II - \$1,000



ACCT# 001 442 40 6473

The On Scene Accident Homicide Investigation is Level I of Accident Reconstruction.

This course includes how to properly identify and record the physical evidence available to the accident scene by measuring, scale diagraming, and photography. The student will learn estimating vehicle speed from skid marks and determining the drag factor of surfaces is taught using basic principles of physics and math.

Students must have a blue blitz template (which we supply), rainwear pocket calculator with square root key.

NOTE: We supply the blitz template only.

The cost of the class is \$1,000 for two weeks of training.

Cost includes hotel room and meals at MLEOTA.

Class Limit: 16 students

Contact:

SGT Justin Wade

E-mail: JBWade@dps.ms.gov

Phone: 662-299-6316

Officer Training Academy Menu

About MLEOTA

Contact Information

Course Listings

Basic Law Enforcement Training Class

Physical Fitness Requirements

DPS - MLEOTA Invoice

SERVICE FOR MONTH OF : SEP 2023

INVOICE NO : 90136499
DATE : 09/28/23

CUSTOMER : 1000000225
JACKSON PD
DPS00488000
327 E. PASCAGOULA STREET
JACKSON MS 39201
USA

REMIT TO :
Dept. of Public Safety
PO Box 958
JACKSON MS 39205
USA
CONTACT :

SPECIAL INSTRUCTIONS :

Accident Reconstruction Level I
09/25/2023 # 10/5/2023
Kourtney D. Kelly

****FOR PROPER CREDIT RETURN 1 COPY WITH REMITTANCE****

ITEM	MATERIAL	DESCRIPTION	QTY	UoM	PRICE	AMOUNT
10	Z17111800001	MLEOTA - Tuition	1	EA	\$ 1,000.00	\$ 1,000.00
TOTAL AMOUNT DUE :						\$ 1,000.00

MAKE WARRANTS PAYABLE TO STATE TREASURER FUND: 3371400000 AGENCY: 1711

DPS - MLEOTA Invoice

SERVICE FOR MONTH OF : DEC 2023

INVOICE NO : 90139279
DATE : 12/12/23

CUSTOMER : 1000000225
JACKSON PD
DPS00488000
327 E. PASCAGOULA STREET
JACKSON MS 39201
USA

REMIT TO :
Dept. of Public Safety
PO Box 958
JACKSON MS 39205
USA
CONTACT :

SPECIAL INSTRUCTIONS :

Accident Reconstruction Level II
10/23/23-11/2/2023
JaOhn Bennett and Kourtney Kelly

****FOR PROPER CREDIT RETURN 1 COPY WITH REMITTANCE****

ITEM	MATERIAL	DESCRIPTION	QTY	UoM	PRICE	AMOUNT
10	Z17111800001	MLEOTA - Tuition	2	EA	\$ 1,000.00	\$ 2,000.00
TOTAL AMOUNT DUE :						\$ 2,000.00

MAKE WARRANTS PAYABLE TO STATE TREASURER FUND: 3371400000 AGENCY: 1711

Carrie Johnson

From: Alison Brown <ABrown@dps.ms.gov>
Sent: Tuesday, December 12, 2023 9:59 AM
To: Michael Outland
Subject: FW: I am sharing 'Jackson PD' with you
Attachments: Jackson PD.pdf; Jackson PD.pdf; Jackson PD - cancellation_1.pdf

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attached is invoice Cancellation 90139276 to credit 90137770 that was billed in error.
Invoice 90139279 is the correct invoice for the Accident Reconstruction Class for 2 Officers.
Sorry for the inconvenience.

Alison

From: Barbara Loyd <bloyd@dps.ms.gov>
Sent: Wednesday, November 29, 2023 6:35 AM
To: Alison Brown <ABrown@dps.ms.gov>
Subject: FW: I am sharing 'Jackson PD' with you

From: Michael Outland <moutland@city.jackson.ms.us>
Sent: Tuesday, November 28, 2023 6:59 PM
To: Barbara Loyd <bloyd@dps.ms.gov>; Kaitlyn Hankins <khankins@dps.ms.gov>
Subject: I am sharing 'Jackson PD' with you

Can you provide me an updated invoice with the correct charge and an explanation on the invoice explaining the correction.

Michael X. Outland, Sr. | Captain
Collision Reconstructionist #118
State of MS Instructor #1730
Public Safety Software Administrator
CAPSLock Administrator
Operations Division
Jackson Police Department
327 E. Pascagoula Street Jackson, MS 39205
Phone: [601-960-1960](tel:601-960-1960)
Cellular: [601-213-8396](tel:601-213-8396)
Email: moutland@city.jackson.ms.us

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

DPS - MLEOTA Invoice Cancellation

SERVICE FOR MONTH OF : DEC 2023

INVOICE NO : 90139276
DATE : 12/12/23

CUSTOMER : 1000000225
JACKSON PD
DPS00488000
327 E. PASCAGOULA STREET
JACKSON MS 39201
USA

REMIT TO :
Dept. of Public Safety
PO Box 958
JACKSON MS 39205
USA
CONTACT :

SPECIAL INSTRUCTIONS :

****FOR PROPER CREDIT RETURN 1 COPY WITH REMITTANCE****

ITEM	MATERIAL	DESCRIPTION	QTY	UoM	PRICE	AMOUNT
10	Z17111800001	MLEOTA - Tuition	2	EA	\$ -500.00	\$ -1,000.00
TOTAL AMOUNT DUE :						\$ -1,000.00

MAKE WARRANTS PAYABLE TO STATE TREASURER FUND: 3371400000 AGENCY: 1711

DPS - MLEOTA Invoice

SERVICE FOR MONTH OF : NOV 2023

INVOICE NO : 90137770
DATE : 11/01/23

CUSTOMER : 1000000225
JACKSON PD
DPS00488000
327 E. PASCAGOULA STREET
JACKSON MS 39201
USA

REMIT TO :
Dept. of Public Safety
PO Box 958
JACKSON MS 39205
USA
CONTACT :

SPECIAL INSTRUCTIONS :

Accident Reconstruction Level II
10/23/2023 # 11/02/2023
JaOhn Bennett and Kourtney Kelly

****FOR PROPER CREDIT RETURN 1 COPY WITH REMITTANCE****

ITEM	MATERIAL	DESCRIPTION	QTY	UoM	PRICE	AMOUNT
10	Z17111800001	MLEOTA - Tuition	2	EA	\$ 500.00	\$ 1,000.00
TOTAL AMOUNT DUE :						\$ 1,000.00

MAKE WARRANTS PAYABLE TO STATE TREASURER FUND: 3371400000 AGENCY: 1711

**DPS - MLEOTA
Invoice**

SERVICE FOR MONTH OF : NOV 2023

**INVOICE NO : 90137770
DATE : 11/01/23**

**CUSTOMER : 1000000225
JACKSON PD
DPS00488000
327 E. PASCAGOULA STREET
JACKSON MS 39201
USA**

**REMIT TO :
Dept. of Public Safety
PO Box 958
JACKSON MS 39205
USA
CONTACT :**

SPECIAL INSTRUCTIONS :

Accident Reconstruction Level II
10/23/2023 # 11/02/2023
JaOhn Bennett and Kourtney Kelly

****FOR PROPER CREDIT RETURN 1 COPY WITH REMITTANCE****

ITEM	MATERIAL	DESCRIPTION	QTY	UoM	PRICE	AMOUNT
10	Z17111800001	MLEOTA - Tuition	2	EA	\$ 500.00	\$ 1,000.00
TOTAL AMOUNT DUE :						\$ 1,000.00

MAKE WARRANTS PAYABLE TO STATE TREASURER FUND: 3371400000 AGENCY: 1711

Office of the City Attorney
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

[Handwritten signature]
OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING PAYMENT OF INVOICES FOR ACCIDENT RECONSTRUCTION TRAINING FURNISHED OFFICERS OF THE JACKSON POLICE DEPARTMENT BY THE DEPARTMENT OF PUBLIC SAFETY MISSISSIPPI LAW ENFORCEMENT OFFICER TRAINING ACADEMY** is legally sufficient for placement in NOVUS Agenda.

[Handwritten signature]

Caloria Martin, City Attorney

[Handwritten date]


Date

[Handwritten signature]

Carrie Johnson, Senior Deputy City Attorney

19

ORDER APPROVING PAYMENT OF INVOICES SUBMITTED BY ANIMAL MEDICAL CENTER FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT


 CLERK OF THE CITY COUNCIL

Whereas Section 21-17-5 of the Mississippi Code as amended states that the governing authorities of every municipality shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

Whereas, the Jackson Police Department obtained goods and services from Animal Medical Center located at 995 South Frontage Road, Jackson, Mississippi; and

Whereas, the Jackson Police Department was uncertain of the procedure for procuring goods that did not require competitive bidding; and

Whereas, the Jackson Police Department was also unaware that the procurement of services constituted a contract which required approval of the governing authorities; and

Whereas, the goods or services obtained from the vendor were lawful and for a proper municipal purpose; and

Whereas, the invoices of Animal Medical Center remain unpaid;

Whereas, the vendor was unaware of the error or failure of the Jackson Police Department concerning the procurements and furnished the goods and services in good faith; and

Whereas, Section 31-7-57(2) of the Mississippi Code states that a vendor who in good faith delivers commodities and services shall be entitled to recover the fair market value of the commodities or services if the vendor had no control of, participation in, or actual knowledge of the error or failure; and

Whereas, the invoices submitted by Animal Medical Center which remain unpaid are as follows:

Invoice Number	Invoice Date	Description of goods and services	Billed Charges
327836	Mar 13, 2023	Boarding of canine Angel, annual with HW antigen test, Proheart injection, Bravecto, Biohazard waste disposal	\$417.00 charged but credit with credit of \$38 applied for \$379.00
328661	Apr 24, 2023	Boarding of canine Loki, annual with HW antigen test, Proheart injection, Bravecto, Biohazard Waste Disposal, large bath	\$597.00
329409	May 30, 2023	Large bath of Angel	\$40.00
330726	July 31, 2023	Administered Bravecto to Anegel and Loki and boarding with clinic food	\$324.00
332457	Oct 30, 2023	Boarding of Angel and Loki with clinic food and one Proheart injection	\$307.00

Agenda Item # 19
 January 16, 2024
 (Wade, Lumumba)

Whereas, the total owed to Animal Medical Center based upon the billed charges above is \$1647.00;

Whereas, the sums invoiced are fair market value for the goods and services received; and

Whereas, the best interest of the City of Jackson would be served by payment of the invoices because payment would ensure that future goods and services can be procured;

IT IS THEREFORE ORDERED that the sum of \$1,647.00 may be paid to Animal Medical Center for the charges indicated in the invoices submitted above.

POINTS	COMMENTS																																																																																	
Brief Description/Purpose	ORDER RATIFYING THE ACCEPTANCE OF VETERINARY SERVICES PROVIDED TO THE CITY OF JACKSON'S POLICE DEPARTMENT AND AUTHORIZING PAYMENT FOR SAID SERVICES.																																																																																	
2. Public Policy Initiative <ol style="list-style-type: none"> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life 	CRIME PREVENTION																																																																																	
3. Who will be affected	JACKSON POLICE DEPARTMENT																																																																																	
4. Benefits	N/A																																																																																	
5. Schedule (beginning date)	UPON COUNCIL APPROVAL																																																																																	
6. Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) • ▪ Project limits if applicable 	ALL WARDS CITYWIDE N/A																																																																																	
7. Action implemented by: <ul style="list-style-type: none"> ▪ City Department ▪ Consultant 	JACKSON POLICE DEPARTMENT CITY LEGAL																																																																																	
8. COST	\$5,358.00																																																																																	
9. Source of Funding <ul style="list-style-type: none"> ▪ General Fund X ▪ Grant ▪ Bond ▪ Other 	Fund 001.442.23.6419																																																																																	
10. EBO participation	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">ABE</td> <td style="width: 10%; text-align: right;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">_____</td> <td style="width: 10%;">no</td> <td style="width: 10%;">_____</td> <td style="width: 10%;">N/A</td> <td style="width: 10%;">_____</td> </tr> <tr> <td>AABE</td> <td style="text-align: right;">_____</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td></td> <td></td> <td>N/A</td> <td>_____</td> </tr> <tr> <td>% WBE</td> <td style="text-align: right;">_____</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>% HBE</td> <td style="text-align: right;">_____</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td></td> <td></td> <td></td> <td>_____</td> </tr> <tr> <td>%</td> <td style="text-align: right;">_____</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>NABE</td> <td style="text-align: right;">_____ %</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>N/A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>no</td> <td>_____</td> <td></td> <td>N/A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>_____</td> <td></td> <td>_____ N/A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>no</td> <td>_____</td> <td></td> <td></td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	_____	N/A	_____	AABE	_____	WAIVER	yes	_____			N/A	_____	% WBE	_____	WAIVER	yes	_____	no	_____			% HBE	_____	WAIVER	yes	_____				_____	%	_____	WAIVER	yes	_____	no	_____			NABE	_____ %							N/A						no	_____		N/A							_____		_____ N/A						no	_____		
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Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police

Date: November 29, 2023

Re: Order Authorizing to Ratify Payment for Animal Medical Center

This memo is a request to have payment ratified for Animal Medical Center. The invoices were sent to the previous Fiscal Officers email, Trivia Jones. Once they were sent to Cleopatra Norris, the current Fiscal Officer, the payments were delinquent. The total amount due to the Animal Hospital is \$5,358.00. Account # 001.442.23.6419 will be used to pay this amount from the animal control budget.

See attached documentation

INVOICE

Animal Medical Center

995 S. Frontage Rd.
Jackson, MS 39204
(601) 354-3622

WE LOVE YOUR PET !

FOR: Jackson Police Dpt-Fiscal Affairs
-Suite 222
327 E. Pascagoula Street-
Jackson, MS 39201

Printed: 08-09-23 at 10:54a
Date: 03-13-23
Account: 13166
Invoice: 327836

Date	For	Qty	Description	Net Price
Services by Troy Majure, DVM				
03-13-23	Angel	4	Board w/Clinic Food, Lg	96.00
03-13-23		1	Complimentary Bath/Nails/Ears	0.00
03-13-23		1	Canine Annuals w/ HW Antigen Test	147.00
			Includes Rabies, Canine Distemper, Canine Parvovirus, Canine Parainfluenza, Canine Adenovirus, Canine Bordetella	
03-13-23		1	Bio-Hazard Waste Disposal	5.00
03-13-23		1	Proheart 6 Injection 6 months, Large	91.00
03-13-23		1	Bravecto 1000 mg 44-88 lbs	78.00
Old balance	Charges	Payments		New balance
-38.00	417.00	0.00		379.00

There will be a 1 1/2% per month interest charge on all accounts that are not paid before the 25th of the month.

Reminders for: Angel (Weight: 70.0 lbs - 6y)	Last done
03-12-24 Canine Annual w/ HW Antigen Te	03-13-23
09-11-23 Proheart 6 inj. 6 month - Larg	03-13-23

Next appointment for Angel	Qty
08-25-23 At: 8:30a With: Troy Majure, DVM	

INVOICE

Animal Medical Center

995 S. Frontage Rd.
Jackson, MS 39204
(601) 354-3622

WE LOVE YOUR PET !

FOR: Jackson Police Dpt-Fiscal Affairs
-Suite 222
327 E. Pascagoula Street-
Jackson, MS 39201

Printed: 08-09-23 at 10:55a

Date: 04-24-23

Account: 13166

Invoice: 328661

Date	For	Qty	Description	Net Price
Services by Troy Majure, DVM				
02-14-23	Loki	1	Bravecto 1000 mg 44-88 lbs	78.00
02-22-23		1	Bath, Large	40.00
03-06-23		3	Board w/Clinic Food, Lg	72.00
03-06-23		1	Complimentary Bath/Nails/Ears	0.00
04-24-23		1	Canine Annuals w/ HW Antigen Test	147.00
			Includes Rabies, Canine Distemper, Canine Parvovirus, Canine Parainfluenza, Canine Adenovirus, Canine Bordetella	
04-24-23		1	Bio-Hazard Waste Disposal	5.00
04-24-23		1	Proheart 12 Injection, Large	183.00
04-24-23		3	Board w/Clinic Food, Lg	72.00
Old balance				New balance
379.00				976.00
Charges		Payments		
597.00		0.00		

There will be a 1 1/2% per month interest charge on all accounts that are not paid before the 25th of the month.

Reminders for: Loki (Weight: 62.0 lbs - 5y)	Last done
04-23-24 Canine Annual w/ HW Antigen Te	04-24-23
04-23-24 Proheart 12 Injection, Large	04-24-23

INVOICE

Animal Medical Center

995 S. Frontage Rd.
Jackson, MS 39204
(601) 354-3622

WE LOVE YOUR PET !

FOR: Jackson Police Dpt-Fiscal Affairs
-Suite 222
327 E. Pascagoula Street-
Jackson, MS 39201

Printed: 08-09-23 at 10:57a
Date: 05-30-23
Account: 13166
Invoice: 329409

Date	For	Qty	Description	Net Price
05-08-23	Angel	1	Bath, Large	40.00

Old balance	Charges	Payments	New balance
976.00	40.00	0.00	1016.00

There will be a 1 1/2% per month interest charge on all accounts that are not paid before the 25th of the month.

Reminders for: Angel (Weight: 70.0 lbs - 6y)		Last done
03-12-24	Canine Annual w/ HW Antigen Te	03-13-23
09-11-23	Proheart 6 inj. 6 month - Larg	03-13-23

Next appointment for Angel		Qty
08-25-23	At: 8:30a With: Troy Majure, DVM	

INVOICE

Animal Medical Center

995 S. Frontage Rd.
Jackson, MS 39204
(601) 354-3622

WE LOVE YOUR PET !

FOR: Jackson Police Dpt-Fiscal Affairs
-Suite 222
327 E. Pascagoula Street-
Jackson, MS 39201

Printed: 08-09-23 at 10:56a
Date: 07-31-23
Account: 13166
Invoice: 330726

Date	For	Qty	Description	Net Price
Services by Troy Majure, DVM				
06-30-23	Angel	2	Bravecto 1000 mg 44-88 lbs	156.00
07-17-23	Loki	3	Board w/Clinic Food, Lg	72.00
07-17-23		1	Complimentary Bath/Nails/Ears	0.00
07-31-23	Angel	4	Board w/Clinic Food, Lg	96.00
07-31-23		1	Complimentary Bath/Nails/Ears	0.00
Old balance				New balance
1016.00				1340.00
Charges				
324.00				
Payments				
0.00				

There will be a 1 1/2% per month interest charge on all accounts that are not paid before the 25th of the month.

Reminders for: Loki (Weight: 62.0 lbs - 5y)		Last done
04-23-24	Canine Annual w/ HW Antigen Te	04-24-23
04-23-24	Proheart 12 Injection, Large	04-24-23
Reminders for: Angel (Weight: 70.0 lbs - 6y)		Last done
03-12-24	Canine Annual w/ HW Antigen Te	03-13-23
09-11-23	Proheart 6 inj. 6 month - Larg	03-13-23
Next appointment for Angel		Qty
08-25-23	At: 8:30a	With: Troy Majure, DVM

INVOICE

Animal Medical Center

995 S. Frontage Rd.
Jackson, MS 39204
(601) 354-3622

WE LOVE YOUR PET !

FOR: Jackson Police Dpt-Fiscal Affairs
-Suite 222
327 E. Pascagoula Street-
Jackson, MS 39201

Printed: 10-31-23 at 3:53p

Date: 10-30-23

Account: 13166

Invoice: 332457

Date	For	Qty	Description	Net Price
Services by Troy Majure, DVM				
08-28-23	Angel	3	Board w/Clinic Food, Lg	72.00
08-28-23		1	Complimentary Bath/Nails/Ears	0.00
08-29-23		1	Proheart 6 Injection 6 months, Large	91.00
09-22-23	Loki	3	Board w/Clinic Food, Lg	72.00
09-22-23		1	Complimentary Bath/Nails/Ears	0.00
10-30-23		3	Board w/Clinic Food, Lg	72.00
10-30-23		1	Complimentary Bath/Nails/Ears	0.00

Old balance	Charges	Payments	New balance
1340.00	307.00	0.00	1647.00

There will be a 1 1/2% per month interest charge on all accounts that are not paid before the 25th of the month.

Reminders for: Loki (Weight: 62.0 lbs - 5y)		Last done
04-23-24	Canine Annual w/ HW Antigen Te	04-24-23
04-23-24	Proheart 12 Injection, Large	04-24-23

Reminders for: Angel (Weight: 70.0 lbs - 6y)		Last done
03-12-24	Canine Annual w/ HW Antigen Te	03-13-23
02-27-24	Proheart 6 inj. 6 month - Larg	08-29-23

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

Tania
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OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT** from **Animal Medical Center** is legally sufficient for placement in NOVUS Agenda.

C. Martin

Catoria Martin

Carrie Johnson, Sr. Deputy City Attorney

12/73/23

Date

Carrie Johnson

20

ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT

[Handwritten Signature]
OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS
CITY OF JACKSON, MISSISSIPPI

Whereas Section 21-17-5 of the Mississippi Code as amended states that the governing authorities of every municipality shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

Whereas, the Jackson Police Department obtained goods and services from MS State University College of Veterinary Medicine; and

Whereas, the Jackson Police Department was uncertain of the procedure for procuring goods that did not require competitive bidding; and

Whereas, the Jackson Police Department was also unaware that the procurement of services constituted a contract which required approval of the governing authorities; and

Whereas, the goods or services obtained from the vendor were lawful and for a proper municipal purpose; and

Whereas, the invoices of MS State University College of Veterinary Medicine remain unpaid;

Whereas, the vendor was unaware of the error or failure of the Jackson Police Department concerning the procurements and furnished the goods and services in good faith; and

Whereas, Section 31-7-57(2) of the Mississippi Code states that a vendor who in good faith delivers commodities and services shall be entitled to recover the fair market value of the commodities or services if the vendor had no control of, participation in, or actual knowledge of the error or failure; and

Whereas, the invoices submitted by MS State University College of Veterinary Medicine which remain unpaid are as follows:

Invoice Dates- October 01, 2023; \$2,740.00

Whereas, the sums invoiced are fair market value for the goods and services received; and

Whereas, the best interest of the City of Jackson would be served by payment of the invoices because payment would ensure that future goods and services can be procured;

IT IS THEREFORE ORDERED that the following invoices of MS State University College of Veterinary Medicine are approved to be paid:

Invoice Date	Account #	Description	Invoice Amount
October 01, 2023	#10641	Services for dead caucus removal	\$2,740.00

Agenda Item # 20
January 16, 2024
(Wade, Lumumba)

POINTS		COMMENTS					
1.	Brief Description/Purpose	MS State University, College of Veterinary Medicine					
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Jackson Police Department- Animal Control					
3.	Who will be affected	JPD Animal Control Department- Dead Caucus Removal of animals					
4.	Benefits	Directly supports the safe disposal of animal caucuses for Animal Control for the City of Jackson					
5.	Schedule (beginning date)	Upon Council approval					
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	All Wards CITY WIDE					
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department					
8.	COST	\$2,740.00					
9.	Source of Funding ■ General Fund <input checked="" type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	Fund 001.442.23.6419					
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police 

Date: December 7, 2023

Re: Order Authorizing Payment to MS State University, College of Veterinary Medicine

This memo is a request to have payments ratified for vendor MS State University College of Veterinary Medicine. The invoice due are for Veterinary Research and Diagnostic Laboratory for the Dept. of Animal Control of the Jackson Police Department.

See attached documentation.



Mississippi State University
College of Veterinary Medicine
Mississippi Veterinary Research
and Diagnostic Laboratory

3137 Highway 468 West
 Pearl, MS 39208
 Phone: 601-420-4700
 Fax: 601-420-4719

Account #: 10641

Statement Date: October 01, 2023

CITY OF JACKSON
 SMALL ANIMAL SHELTER
 140 OUTER CR.
 Jackson, MS 39205

Remit All Payments to:

MVRDL
 ATTN: Accounting
 P.O. Box 97813
 Pearl, MS 39288

Previous Balance	Balance Due
\$3,140.00	\$2,740.00

 Return upper portion with payment. Make check payable to : MVRDL

Statement Date: October 01, 2023

Account #: 10641

CITY OF JACKSON

Balance History

Date	Transaction Type	Amount	Balance
06/01/2023	Invoice M528169	\$1,560.00	\$1,600.00
06/09/2023	Adjustment Comments: 25% bulk discount Reason: Administrative	-\$390.00	\$1,210.00
07/01/2023	Invoice M529251	\$90.00	\$1,300.00
08/01/2023	Invoice M530516	\$240.00	\$1,540.00
09/01/2023	Invoice M531682	\$1,600.00	\$3,140.00
Starting Balance			\$3,140.00

Date	Transaction Type	Amount	Balance
10/01/2023	Adjustment Comments: 25% large disposal discount for August disposals Reason: Administrative	-\$400.00	\$2,740.00
Ending Balance			\$2,740.00

Balance History:	>30 Days	>60 Days	>90 Days	>120 Days	>150 Days
	\$1,600.00	\$240.00	\$90.00	\$810.00	\$0.00

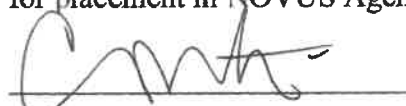
Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

Carrie Johnson
OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED** (Mississippi State University College of Veterinary Medicine) is legally sufficient for placement in NOVUS Agenda.



Catoria Martin
Carrie Johnson, Sr. Deputy City Attorney

12/13/23

Date


21

ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED BY THE JACKSON POLICE DEPARTMENT

OFFICE OF THE CITY ATTORNEY



Whereas Section 21-17-5 of the Mississippi Code as amended states that the governing authorities of every municipality shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

Whereas, the Jackson Police Department obtained goods and services from Global Industrial Company Inc., which provided personal protective equipment for Jackson Police Department; and

Whereas, the Jackson Police Department was uncertain of the procedure for procuring goods that did not require competitive bidding; and

Whereas, the Jackson Police Department was also unaware that the procurement of services constituted an agreement which required approval of the governing authorities; and

Whereas, the goods or services obtained from the vendor were lawful and for a proper municipal purpose; and

Whereas, the invoices of Global Industrial Company Inc., remain unpaid;

Whereas, the vendor was unaware of the error or failure of the Jackson Police Department concerning the procurements and furnished the goods and services in good faith; and

Whereas, Section 31-7-57(2) of the Mississippi Code states that a vendor who in good faith delivers commodities and services shall be entitled to recover the fair market value of the commodities or services if the vendor had no control of, participation in, or actual knowledge of the error or failure; and

Whereas, the invoices submitted by Global Industrial Company Inc., which remain unpaid are as follows: Invoice where personal protective equipment was provided: August 3, 2021= \$213.84

Whereas, the sums invoiced are fair market value for the goods and services received; and

Whereas, the best interest of the City of Jackson would be served by payment of the invoices because payment would ensure that future goods and services can be procured;

IT IS THEREFORE ORDERED that the following invoice of Global Industrial Company Inc., are approved to be paid:

Invoice Date	Invoice Number	Description	Invoice Amount
August 8, 2021	117994756	(1) Stock # 708199B Global Industrial #8482; Water Resistant Disposable Shoe Covers, Size 12-15,	\$213.84

Agenda Item # **21**
January 16, 2024
(Wade, Lumumba)

		<p>Blue 150 Pairs/ Case- Tracking # 1Z55A4X00306502658 Unit Price \$55.95</p> <p>(1) Stock # 708185XXXL Global Industrial #153; Disposable Polypropylene Coverall, Open Wrists/Ankles WHT, 3XL, 25/Case- Tracking # 1Z55A4X00306503577 Unit Price \$ 67.95</p> <p>(1) Global Industrial #153; Disposable Polypropylene Coverall, Open Wrists/Ankles, WHT, 2XL, 25/ Case Tracking # 1Z55A4X00306502694 Unit Price \$67.95</p>	
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POINTS		COMMENTS			
1.	Brief Description/Purpose	Global Industrial suppliers provided essential hazardous safety solutions for Jackson Police Department.			
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	Personal Protective Equipment for JPD SWAT and Bomb Squad			
3.	Who will be affected	Officers who implement SWAT and BOMB Squad duties			
4.	Benefits	Protection of officers while performing duties required by JPD			
5.	Schedule (beginning date)	Upon Council approval			
6.	Location: ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	All Wards CITY WIDE			
7.	Action implemented by: ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Jackson Police Department			
8.	COST	\$213.84			
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	Fund 001.442.23.6419			
10.	EBO participation	ABE _____ % AABE _____ % WBE _____ % HBE _____ % NABE _____ %	WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___ WAIVER yes ___ no ___	N/A _____ N/A _____ N/A _____ N/A _____ N/A _____	



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Office of the Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Chokwe Lumumba, Mayor of Jackson

From: Joseph Wade, Chief of Police

Date: December 7, 2023

Re: Order Authorizing Payment to Global Industrial Company Inc.

This memo is a request to have payments ratified for vendor Global Industrial Company Inc., The invoice due are for the purchase of personal protective equipment for SWAT and Bomb Squad for the Jackson Police Department.

See attached documentation.



Please Remit To:
 GLOBAL EQUIPMENT COMPANY
 INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298
 (770) 822-5600

Invoice No.	Invoice Date	Customer No.
117994756	08-03-2021	684889
Order No.	Order Date	Cust. Phone #
19459800	07-30-2021	(601) 960-1348

SOLD TO:
 PO 21002144
 CITY OF JACKSON
 CORPORAL TAYLOR
 P.O. BOX 17
 JACKSON,MS 39205
 UNITED STATES

Total Amount Due
\$213.84

RETURN THIS PAYMENT STUB WITH YOUR REMITTANCE TO INSURE PROPER CREDIT TO YOUR ACCOUNT



GLOBAL EQUIPMENT COMPANY INC.
 29833 NETWORK PLACE
 CHICAGO,IL 60673-1298
 (770) 822-5600
 FED-TAX-ID: 11-3584699

Invoice No.	Invoice Date
117994756	08-03-2021

PLEASE REFER TO ABOVE INVOICE NO. WHEN REMITTING AND WHEN YOU ARE MAKING ANY INQUIRIES REGARDING THIS ORDER

SOLD TO:
 PO 21002144
 CITY OF JACKSON
 CORPORAL TAYLOR
 P.O. BOX 17
 JACKSON, MS 39205
 UNITED STATES

SHIPPED TO:
 PO 21002144
 CITY OF JACKSON POLICE DEPT.
 CORPORAL TAYLOR
 327 E PASCAGOULA ST
 JACKSON,MS 39201
 UNITED STATES

PO Number: 21002144

Shipped Via	F.O.B. Shipping Point	Date Shipped	Terms
UPS	BUFORD,GA	08-03-2021	Open Credit

Quantity	Stock Number	Description	Unit Price	Amount	State/Zip To
1	708199B	Global Industrial™ Water Resistant Disposable Shoe Covers, Size 12-15, Blue, 150 Pairs/Case - Tracking#:1Z55A4X00306502658 *Please Note: This Item is Not Returnable.	55.95	55.95	MS/39201

Open Market

1	708185XXXL	Global Industrial™ Disposable Polypropylene Coverall, Open Wrists/ Ankles, WHT, 3XL, 25/Case - Tracking#:1Z55A4X00306503577 *Please Note: This Item is Not Returnable.	67.95	67.95	MS/39201
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Open Market

1	708185XXL	Global Industrial™ Disposable Polypropylene Coverall, Open Wrists/ Ankles, WHT, 2XL, 25/Case - Tracking#:1Z55A4X00306502694 *Please Note: This Item Is Not Returnable.	67.95	67.95	MS/39201
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Open Market

	Sub-Total:	191.85
	Shipping and Handling:	21.99
	Tax:	0.00
	Total Payment(s)/Credit(s):	(0.00)
	Total:	213.84

COMMENTS:
PO 21002144
THANK YOU FOR YOUR BUSINESS.
Please allow 5 - 10 days for delivery
****PLEASE NOTE THE NEW REMIT TO ADDRESS**** 29833 NETWORK PLACE, CHICAGO IL 60673-1298
Please visit www.globalindustrial.com for the latest selection of industrial products on the web at the best prices.
For extended Service Plans, please call 800-548-1926.
This purchase is subject to Global Industrial's Terms and Conditions of Sale. Global Industrial objects to any other additional or different terms in your purchase order or acceptance.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

Carrie Johnson
OFFICE OF THE CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

This **ORDER APPROVING PAYMENT OF INVOICES FOR GOODS AND SERVICES RECEIVED** (Global Industrial Company Inc) is legally sufficient for placement in NOVUS Agenda.

C. Martin

Catoria Martin

Carrie Johnson, Sr. Deputy City Attorney

12/13/23

Date

Carrie Johnson

22

ORDER AUTHORIZING THE PROCUREMENT OF SERVICES AND EXECUTION OF AN AGREEMENT FROM PROTOCOL 911, LLC TO PROVIDE IAED 40 HOUR BASIC INSTRUCTION COURSE TO EIGHT COMMUNICATIONS CLERKS

OFFICE OF THE CLERK OF COURTS
JACKSON, MISSISSIPPI
[Signature]

WHEREAS, Section 21-17-5 of the Mississippi Code authorizes the governing authorities of a municipality to adopt any orders with respect to municipal affairs which is not inconsistent with the Mississippi Constitution of 1890; and

WHEREAS, protecting the health and safety of persons within the municipality is a function of the Jackson Police Department and constitutes a municipal affair; and

WHEREAS, an essential component of public safety is the staffing of the Communications Center of the Jackson Police Department which receives 911 emergency calls; and

WHEREAS, individuals must be properly trained and certified to dispatch 911 emergency calls; and

WHEREAS, there are currently eight (8) individuals employed in the Communications Center as *clerks* who need to be trained and certified as 911 dispatchers in accordance with state law and regulations; and

WHEREAS, Protocol 911 LLC is a Mississippi limited liability company whose principal office is located at 530 Eugie Palmer Road, Mendenhall MS 39114 and whose principal officer is Angie Walker; and

WHEREAS, Angie Walker is certified to provide the IAED 40- hour basic certification course required for licensure as a 911 dispatcher; and

WHEREAS, the cost of the training of the communications clerks employed by the City of Jackson is \$395.00 per person; and

WHEREAS, the students will be trained on premises of the City of Jackson, and the fee includes all costs and materials; and

WHEREAS, the best interest of the City of Jackson would be served by contracting with Protocol 911 LLC to provide the IAED 40-hour basic certification course;

IT IS HEREBY ORDERED that a contract with Protocol 911 LLC may be entered into for the provision of IAED 40- hour basic instruction to eight (8) communications clerks.

IT IS HEREBY ORDERED that the sum of \$395.00 per student may be paid *after* the completion of the course instruction.

IT IS HEREBY ORDERED that the date and time of the instruction may be agreed upon by Protocol 911 LLC and the Jackson Police Department's Communications Center.

Agenda Item # 21
January 16, 2024
(Wade, Lumumba)

POINTS		COMMENTS	
1.	Brief Description/Purpose	Order Authorizing The Mayor to approve an agreement with Protocol 911, LLC training classes from for the Public Safety Communications Dispatchers to receive Certification Basic 40 hour's class.	
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	This continued education class is to provide ongoing training to help keep dispatchers sharp and informed on new changes as required by the state. This class will allow dispatchers to obtain essential information to remain calm while calming others and sending responders to the right location. This is considered continued education.	
3.	Who will be affected	Public Safety Communication Dispatchers – 911 Emergency 327 East Pascagoula Street Jackson, MS 39201	
4.	Benefits	This class will allow dispatchers to obtain essential information to remain calm while calming others and sending responders to the right location. This is considered continued education.	
5.	Schedule (beginning date)	Upon Council approval	
6.	Location: ■ WARD ■ CITYWIDE (yes or no) (area) ■ Project limits if applicable	All Wards CITY WIDE	
7.	Action implemented by: ■ City Department <input type="checkbox"/> ■ Consultant <input type="checkbox"/>	Jackson Police Department Public Safety Communication 911 Dispatchers	
8.	COST	\$3,160.00 @ \$395 per person for 8 people	
9.	Source of Funding ■ General Fund <input checked="" type="checkbox"/> ■ Grant <input type="checkbox"/> ■ Bond <input type="checkbox"/> ■ Other <input type="checkbox"/>	JPD Budget	
10.	EBO participation	ABE _____ % WAIVER yes _____ no _____ N/A _____ AABE _____ % WAIVER yes _____ no _____ N/A _____ WBE _____ % WAIVER yes _____ no _____ N/A _____ HBE _____ % WAIVER yes _____ no _____ N/A _____ NABE _____ % WAIVER yes _____ no _____ N/A _____	

Office of the City Attorney

Carrie Johnson
OFFICE OF THE CITY ATTORNEY
455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY

This Order Authorizing the Procurement of Services and Execution of An Agreement With Protocol 911, LLC TO PROVIDE IAED 40 HOUR BASIC INSTRUCTION COURSE TO EIGHT COMMUNICATIONS CLERKS is legally sufficient for placement in NOVUS Agenda


Caforia Martin, City Attorney


Carrie Johnson, Senior Deputy City Attorney

12/27/23
Date



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Administrative Services Bureau
Tyrone Buckley, Deputy Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Joseph Wade, Chief of Police *Joseph Wade 12/04/2023*

Via: Vincent Grizzell, Assistant Chief of Police *VG 11/29/23*

Via: Tyrone Buckley, Deputy Chief, Administrative Services Bureau *TB 11.29.23*

From: Abraham Thompson, Captain, Administrative Services Bureau *AT 11/29/23*

Date: Wednesday, November 29, 2023

Re: Certification for Public Safety Communication Clerks

This memorandum is regarding the needed certification for the Jackson Police Department Public Safety Communication Clerks. According to the Public Safety Manager, Shequita Townsend, the department has a total of (8) clerks that need to be certified. If approved, the certification course will be administrated by Protocol 911 LLC. The certification course will be a (40) hours basic course along with (16) hours of orientation. The certification course is a requirement by the Board of Standards and Training. It is paramount that all Jackson Police Department Public Safety Communication Clerks comply with the standards of the State of Mississippi. Therefore, I recommend the certification training.

(CW)

RECEIVED
NOV 29 2023
FISCAL AFFAIRS

Acct# 001. 44210. 6443



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Administrative Services Bureau
Tyrone Buckley Deputy Chief of Police

Assistant Chief of Police
Vincent Grizzell

Memorandum

To: Abaraham Thompson, Captain Administrative Services Bureau

From: Shequita Townsend, Manager Public Safety Communications

Date: Wednesday December 06, 2023

Re: Certification Basic 40 Hours

The Public Safety Communications Clerks are in highly dire need of certifications and. Continuous education to enhance their skills, keep in compliance with Standards and Training, and gain continuous credited hours are a required priority. The required ongoing training is a very important and helpful way to keep our clerk sharp, and informed on new changes as required by the state. These required certifications are components of a clerk career eligibility. As clerks are often the first trained point of contact in an emergency, they obtain essential information on, remaining calm, calming others, and sending the appropriate responders to the right location among many other things in these required certification classes.

For certification, employees are required to attend 40-hours basic, 16-hours orientation, on-line TCPR class from approved vendor, AHA (American Heart Association) or Virtual Academy. I am requesting that the listed employees be allowed to attend the State Certification Course 40-hours basic, in Jackson, MS., on the specific dates listed below. Also, I am requesting that the classes be held at the Jackson Police, Public Safety Communications Center Conference Room. The services will be prevised by Protocol 911, L.L.C.

Quote

Protocol 911, LLC

530 Eugie Palmer Road

Mendenhall, Ms.39114

Angie Walker

601-382-4840

To: Jackson Police Department / City of Jackson

Communications Training, IAED 40 hour Basic for Certification

Location: Jackson Police Department

8 Dispatchers cost \$ 395.00 per student

Total Cost: 3,160.00



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Administrative Services Bureau
Tyrone Buckley Deputy Chief of Police

Assistant Chief of Police
Vincent Grizzell

Employees who need Certification as soon as possible:

Due to the exceedingly important and restrictive time limit requirements placed on us by Public Safety Standards and Training I humbly request approval of these funds to get everyone properly certified. As a point of reference over half of our current staff is not in compliance since well before I took over the office of Communications Manager. One of which are well over their 1-year time limit to be fired or transferred as set by state law. As we are not in a tenable position to lose half of our staff to non-certification, it is imperative that we respond quickly to the issue at hand before our hand is forced by Standards and Training.

Certification is needed for:

Jada Butler
Dwright Cage
Shani Janae Trotter-Ollie
Beverly Mason
Jameeka Smith
Temashia Cooper
Daniya Wallace
Aerionah Brown

The total cost for each person to get certified is at:

- **\$395.00 per person**
- **8 people total \$3.160**



Chief of Police
Joseph Wade

JACKSON POLICE DEPARTMENT
Administrative Services Bureau
Tyrone Buckley Deputy Chief of Police

Assistant Chief of Police
Vincent Grizzell

Employees who need Certification as soon as possible:

Due to the exceedingly important and restrictive time limit requirements placed on us by Public Safety Standards and Training I humbly request approval of these funds to get everyone properly certified. As a point of reference over half of our current staff is not in compliance since well before I took over the office of Communications Manager. One of which are well over their 1-year time limit to be fired or transferred as set by state law. As we are not in a tenable position to lose half of our staff to non-certification, it is imperative that we respond quickly to the issue at hand before our hand is forced by Standards and Training.

Certification is needed for:

Jada Butler
Dwight Cage
Shani Janae Trotter-Ollie
Beverly Mason
Jameeka Smith
Temashia Cooper
Daniya Wallace
Aerionah Brown

The total cost for each person to get certified is at:

- **\$395.00 per person**
- **8 people total \$3.160**

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Jada Butler

(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours

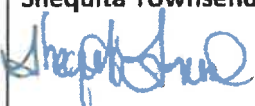



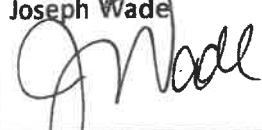
Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	
Immediate Supervisor: Shequita Townsend 	x		12/1/2023	Comments: For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson 	✓			Comments: needed Training
Division Chief: Tyrone Buckley 	✓		12/4/23	Reimbursement
Asst. Chief of Police: Vincent Grizzell 	✓		12/4/23	Comments: Training Approval
Chief of Police: Joseph Wade 	✓			Comments:

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Dwight Cage
(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours





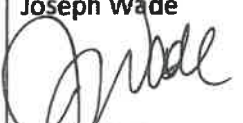
Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend 	<input checked="" type="checkbox"/>		12/1/2023	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson 	<input checked="" type="checkbox"/>			needed Training
Division Chief: Tyrone Buckley 	<input checked="" type="checkbox"/>		12/4/23	Reimbursement
Asst. Chief of Police: Vincent Grizzell 	<input checked="" type="checkbox"/>		12/4/23	Training approved
Chief of Police: Joseph Wade 	<input checked="" type="checkbox"/>			

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Shani Janae Trotter-Ollie

(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours

Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/1/2023</u>	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>11/30/23</u>	Needed Training
Division Chief: Tyrone Buckley <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Reimbursement
Asst. Chief of Police: Vincent Grizzell <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Training Approval
Chief of Police: Joseph Wade <i>[Signature]</i>	<input checked="" type="checkbox"/>			

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Beverly Mason
(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours


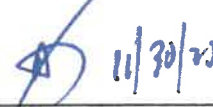





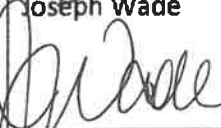
Dates of Training: Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend 	X		12/1/2023	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson  11/30/23	✓			Comments: 
Division Chief: Tyrone Buckley  11/30/23	✓		12/4/23	Comments: 
Asst. Chief of Police: Vincent Grizzell 	✓		12/4/23	Comments: 
Chief of Police: Joseph Wade 	✓			Comments:

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Jameeka Smith

(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours


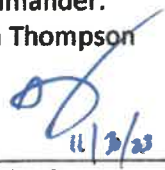
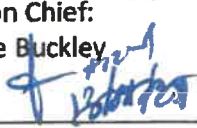


Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend 	<input checked="" type="checkbox"/>		<u>12/1/2023</u>	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson 	<input checked="" type="checkbox"/>			Comments: <i>Needed Training</i>
Division Chief: Tyrone Buckley 	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Comments: <i>Reimbursement</i>
Asst. Chief of Police: Vincent Grizzell 	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Comments: <i>Travis Approval</i>
Chief of Police: Joseph Wade 	<input checked="" type="checkbox"/>			Comments:

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Temashia Cooper
(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours





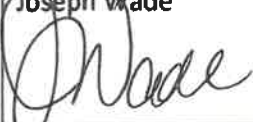
Dates of Training; Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend 	<input checked="" type="checkbox"/>		<u>12/1/2023</u>	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson 	<input checked="" type="checkbox"/>			needed Training
Division Chief: Tyrone Buckley 	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Reimbursement
Asst. Chief of Police: Vincent Grizzell 	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Training approved
Chief of Police: Joseph Wade 	<input checked="" type="checkbox"/>		<u>12/4/23</u>	

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Daniva Wallace
(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours

Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/1/2023</u>	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson <i>[Signature]</i>	<input checked="" type="checkbox"/>			needed Training
Division Chief: Tyrone Buckley <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Reimbursement
Asst. Chief of Police: Vincent Grizzell <i>[Signature]</i>	<input checked="" type="checkbox"/>		<u>12/4/23</u>	Training approval
Chief of Police: Joseph Wade <i>[Signature]</i>	<input checked="" type="checkbox"/>			Comments:

JACKSON POLICE DEPARTMENT TRAINING REQUEST FORM



Person to Attend Training: Aerionah Brown

(Attach a copy of training notice announcement, or brochure)

Social Security Number (for RCTA purpose only): _____

Title of Training: Certification Basic 40 Hours


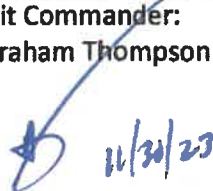
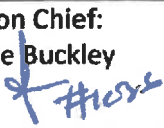

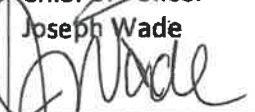
Dates of Training: _____ Location of Training: Public Safety Communications Jackson, MS

Cost of Training (Registration): \$0 Meals: \$0 Lodging: \$0

Other Expenses: \$0.00 Total Amount to be Approved: \$395.00

(Reimbursements will not be made for expenses not include in the total amount figure)

Person Requesting Training (if other than employee): _____

Supervisory Recommendation	Approve	Deny	Date	Comments:
Immediate Supervisor: Shequita Townsend 	X		12/1/2023	For certification in order to stay in compliance with The Department of Public Safety Standards and Training
Unit Commander: Abraham Thompson 	✓		11/30/23	Needed Training
Division Chief: Tyrone Buckley 	✓		12/4/23	Reimbursement
Asst. Chief of Police: Vincent Grizzell 	✓			Truly approved
Chief of Police: Joseph Wade 	✓			

23

CLERK OF THE CITY ATTORNEY
1/16/24

ORDER ACCEPTING GRANT FUNDS IN THE AMOUNT OF FIVE THOUSAND THREE HUNDRED AND FOUR DOLLARS (\$5,304.00) FROM THE FY22 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT PROGRAM - COMMUNITY PREPAREDNESS AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NEEDED TO EFFECTUATE THE RECEIPT AND USE OF THE ABOVE GRANT MONEY (OWENS, LUMUMBA)

WHEREAS, The City of Jackson Fire Department (JFD) applied for the Mississippi Office of Homeland Security Grant Program – Community Preparedness on October 23, 2023; and

WHEREAS, the Mississippi Office of Homeland Security approved JFD’s grant application on November 1, 2023, awarding the JFD FIVE THOUSAND THREE HUNDRED AND FOUR DOLLARS (\$5,304.00); and

WHEREAS, the grant program will provide JFD with trained citizens in the event of a large-scale disaster and/or terrorist attack and will better prepare our citizens to take care of themselves and their communities during a large-scale disaster; and

WHEREAS, the grant program will provide an instructor and other tools/items to teach our citizens how to be prepared in the event of a disaster and/or terrorist attack as well as teach them how to create disaster supply kits in the event of emergencies; and

WHEREAS, the tentative goal is to start the Community Preparedness program in November 2023 and finish by second quarter of 2024; and

WHEREAS, the grant funds will be used to make Jackson and Hinds County community members better prepared for all types of disaster through CERT (Community Emergency Response Team) training; and

WHEREAS, the grant funds will be used for food for the training sessions, binders, CERT bags, a CERT trainer, and hotel lodging for the trainer; and

WHEREAS, it is in the best interests of the City of Jackson that the grant award as outlined above be accepted and that the Mayor be authorized to execute any and all documents needed to effectuate the receipt and use of the grant money; thus

IT IS HEREBY ORDERED that the FY22 Mississippi Office of Homeland Security Grant Program – Community Preparedness grant money, in the amount of FIVE THOUSAND THREE HUNDRED AND FOUR DOLLARS (\$5,304.00), is accepted and shall be used by the Jackson Fire Department as outlined above in this Order and as outlined in the award packet; and

IT IS FURTHER ORDERED that the Mayor is authorized to execute any and all documents needed to effectuate the receipt and use of this grant money.

ITEM NO. 23
DATE: January 16, 2024
BY: (OWENS, LUMUMBA)

MEMORANDUM

TO: Mayor Chokwe A. Lumumba

FROM: Willie Owens, Fire Chief
Jackson Fire Department

DATE: December 22, 2023

RE: FY22 Mississippi Office of Homeland Security Grant Program- Community Preparedness

The attached agenda item is to ratify the execution of the FY22 Mississippi Office of Homeland Security Grant Program- Community Preparedness and execute the documents to accept all awarded grant funds in the amount of \$5,304.

Should you have any questions or need additional information, please let me know.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

POINTS	COMMENTS																																																												
1. Brief Description/Purpose	ORDER RATIFYING THE MAYOR'S EXECUTION OF THE FY22 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT PROGRAM- COMMUNITY PREPAREDNESS AND EXECUTE DOCUMENTS TO ACCEPT ALL AWARDED GRANT FUNDS IN THE AMOUNT OF \$5,304																																																												
2. Purpose	Community Preparedness																																																												
3. Who will be affected	City of Jackson																																																												
4. Benefits																																																													
5. Schedule (beginning date)	Upon approval by Council																																																												
6. Location: <ul style="list-style-type: none"> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable 																																																													
7. Action implemented by: <ul style="list-style-type: none"> ▪ City Department <input type="checkbox"/> ▪ Consultant <input type="checkbox"/> 	Jackson Fire Department																																																												
8. COST	\$5,304																																																												
9. Source of Funding <ul style="list-style-type: none"> ▪ General Fund <input type="checkbox"/> ▪ Grant <input checked="" type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/> 																																																													
10. EBO participation	<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">ABE</td> <td style="width: 30%; text-align: center;">_____ %</td> <td style="width: 20%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">___</td> <td style="width: 10%;">no</td> </tr> <tr> <td>___</td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>AABE</td> <td style="text-align: center;">_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td>___</td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>WBE</td> <td style="text-align: center;">_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td>___</td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>HBE</td> <td style="text-align: center;">_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td>___</td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>NABE</td> <td style="text-align: center;">_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td>___</td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A					AABE	_____ %	WAIVER	yes	___	no	___	N/A					WBE	_____ %	WAIVER	yes	___	no	___	N/A					HBE	_____ %	WAIVER	yes	___	no	___	N/A					NABE	_____ %	WAIVER	yes	___	no	___	N/A				
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MISSISSIPPI OFFICE OF HOMELAND SECURITY



FY20 HOMELAND SECURITY GRANT PROGRAM GRANT AGREEMENT AND AWARD PACKET

FY20 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT AGREEMENT

1. Sub-Recipient's Name:
Jackson Fire Department

2. Effective Date of Grant: November 1, 2023

Mailing Address:
PO Box
Jackson, MS 39201

3. Sub-Recipient Grant Number: 20HS221R

4. Grant Identifier (Funding Source & Year):
EMW-2020-SS-00033

Telephone Number:
601.960.0893

5. Period of Performance: Start and End Dates:
October 1, 2020-August 30, 2024

E-Mail: csanders@jacksonms.gov

6. Subgrant Payment Method:
 Cost Reimbursement Method

7. CFDA # - 97.607- Homeland Security
Grant Program

8. UEI # -

9. Congressional District: 3rd

10. FAIN #: 646000779

11. Initial Federal Award
Date: October 1, 2020

12. Federal Awarding Agency:
Homeland Security (800)368-6498

13. Research and Development Grant:
 Yes No

14. Indirect Cost Rate
Charged: \$0.00

15. The following grant funds are obligated:

A. COST CATEGORY	B. SOURCE OF FUNDS	C. MATCH	D. RATIO%
(1) Personal Services-Salary	(1) Federal \$4,804	\$0.00	100%
(2) Personal Services-Fringe	(2) State \$0.00	\$0.00	0%
(3) Contractual Services	\$1000 (3) Local \$0.00	\$0.00	0%
(4) Travel / Training	\$984 (4) Other \$0.00	\$0.00	0%
(5) Equipment	Total: \$4,804	\$0.00	100%
(6) Commodities/Supplies	\$3320	E. TOTAL OF ALL FEDERAL GRANTS THROUGH MOHS TO AGENCY:	
(7) Other	Number of Grants:	FY19	FY20
TOTAL	\$5304	TOTAL: \$0.00	\$0.00
			\$0.00

The Sub-Recipient agrees to operate the program outlined in this Grant Agreement in accordance with all provisions of this Agreement as included herein. The following sections are attached and incorporated into this Agreement: Final Approved Agreement which includes Sub-Recipient Signature Sheet; Project Description; Goals and Objectives; Implementation Schedule; Cost Summary Support Sheet; and Agreement of Understanding and Compliances.

All policies, terms, conditions, and provisions listed in funding guidelines, grant agreement, and agreement of understanding which has been provided to Sub-Recipient, are also incorporated into this agreement, and Sub-Recipient agrees to fully comply therewith.

14. Approval from Grantee:

15. Approval from Sub-Recipient:

Signature

Date

Signature

Date

Name: Baxter Kruger
Title: MOHS Executive Director/SAA

Name:
Title: Authorized Signatory Official

FY20 HOMELAND SECURITY GRANT PROJECT DESCRIPTION

The Mississippi Office of Homeland Security Grant Program (HSGP) is provided by Federal grant funds to assist local, state, and tribal efforts in obtaining the resources required to support the National Preparedness Goal, mission areas and core capabilities to build a culture of preparedness. All grant programs funded will help the State of Mississippi in the prevention, preparation, protection, and response to acts of terrorism.

These efforts will be coordinated through the grants and operation programs, along with training and exercises developed during the grant year. All programs will utilize risk assessments, data, and community knowledge to target and deploy resources that are community and state-wide threats and hazards.

FY20 HOMELAND SECURITY PROJECT GOALS AND OBJECTIVES

PROJECT:

Establish and enhance terrorism intelligence to include, but not limited to an early warning system, center, or task force.

GOAL:

Increase jurisdiction participation with multi-level intelligence components and agencies to prevent, protect against, respond to, and recover from Weapons of Mass Destruction (WMD) and/or Terrorism incidents and attacks.

OBJECTIVES:

Provide intelligence gathering and information sharing capabilities to 50% of local jurisdictions within three (3) years after approval of state strategy.

Develop a joint 24-hour emergency notification system for first responders and others who are in a critical, need-to-know position. This includes the Health Alert Network (HAN) and DPS information dissemination to local law enforcement within 3 years after approval of state strategy.

Establish/enhance statewide deterrence/prevention and response efforts.

GOAL:

Reduce Mississippi's vulnerability to terrorism through preparedness and protective efforts.

OBJECTIVES:

Create, implement, and maintain terrorism preparedness plans consistent with the National Response Plan (NRP) and provide advice, assistance, training, and oversight to local governments in the development of such plans within three (3) years after approval of state strategy.

Improve the number of emergency responders prepared to respond to WMD/CBRNE incidents, including hoaxes and suspicious packages within three (3) years of the approval of the state strategy.

FY20 PROGRAM MILESTONE SCHEDULE

The program milestone schedule is intended to provide the Sub-Recipient, a proposed list of planned activities, implementation dates, for the implementation of the grant. Program milestones will be provided in the Sub-Recipient's quarterly reporting, as when the milestone should be completed.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

- Completed Environmental Historic Preservation Form and submit to MOHS (If required). Please include form and photographs of outside of building, as well as places where equipment will be installed.
- Complete NIMS Training (100, 200, 700 and 800), if not completed.
- Complete Cyber-Security Assessment and return completion form to MOHS.
- Solicit quotes and/or bids for equipment. (If equipment is over \$5,000.00, two (2) quotes are required)
- Review proposals, quotes, bids and select vendors.
- Purchase approved equipment during 1st quarter for the grant year.
- Begin Preparation of 1st Quarter Report. (October 1-December 31). Due to MOHS January 15th.
- Send full Grant Agreement with signatures to MOHS.
- Assess and review program's threats, hazards, core capabilities and needs.
- Participate and attend any trainings, meetings, or conference calls with MOHS, as required and necessary.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

- Submit 1st Quarter Report to MOHS. Due January 15.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment received.
- Begin preparation of 2nd Quarter Report. (January 1-March). Due to MOHS April 15.
- Participate and attend any trainings, meetings, or conference calls with MOHS, as required and necessary.
- Assess and review program's threats, hazards, core capabilities and needs.

3rd QUARTER (APRIL, MAY & JUNE)

- Submit 2nd Quarter Report to MOHS. Due April 15th.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment received.
- Begin preparation of 3rd Quarter Report. (April 1-June). Due to MOHS July 15th.
- Participate and attend any trainings, meetings, or conference calls with MOHS, as required and necessary.
- Assess and review program's threats, hazards, core capabilities and needs.

FY20 PROGRAM MILESTONE SCHEDULE

4th QUARTER (July, August & SEPTEMBER)

- Submit 3rd Quarter Report to MOHS. Due July 15th.
- Receive approved equipment or grant funded items.
- Prepare Equipment/Inventory Sheet for MOHS. Take pictures of all Equipment. Submit to MOHS.
- Prepare Reimbursement paperwork if equipment received.
- Begin preparation of 4th Quarter Report. (July 1-September 30). Due to MOHS October 15th.
- Participate and attend any trainings, meetings, or conference calls with MOHS, as required and necessary.
- Assess and review program's threats, hazards, core capabilities and needs.

CLOSEOUT (October 1-November 1)

- Submit 4th Quarter Report. (July 1-September 30). Due to MOHS October 15th.
- Prepare Closeout Documents and submit to MOHS. Due November 15th.
- Assess and review program's threats, hazards, core capabilities and needs.

FY20 Mississippi Office of Homeland Security-Cost Summary Support Sheet

1. Sub-Recipient Agency: Jackson Fire Department				
2. Sub-Recipient Grant Number: 20HS211R	3. Grant ID: HSGP FY20	4. Beginning: November 1, 2023	5. Ending: August 31, 2024	
6. Activity: Homeland Security Grant Program				
7. Category & Line Item	8. Description of item and/or Basis for Valuation	9. Budget		Total
		Federal	All Other	
Personal Services-Salary			\$0.00	
Personal Services-Fringe			\$0.00	
Contractual Services	Instructor (1) @ \$500 for (2) Training Classes	\$1000	\$0.00	
Travel / Training	Meals for Training @ \$300 x 2 = \$600 Lodging for Trainer @ \$192 (2) nights x2 trainings "Not to Exceed" \$384 for Lodging	\$984	\$0.00	
Equipment			\$0.00	
Commodities/Supplies	Training Materials (40) @ \$3.00 = \$120 CERT Bags (40) @ \$80 = \$3200	\$3320	\$0.00	
Other:			\$0.00	
TOTALS			\$5,304	\$0.00



STATE OF MISSISSIPPI
TATE REEVES, GOVERNOR
DEPARTMENT OF PUBLIC SAFETY
SEAN J. TINDELL, COMMISSIONER

MISSISSIPPI OFFICE OF HOMELAND SECURITY HOMELAND SECURITY GRANT PROGRAM SUB-RECIPIENT GRANT AWARD

Sub-Recipient Name: Jackson Fire Department

Project Title: Homeland Security Grant Program

Grant Period: September 1, 2020- August 30, 2024

Date of Award: November 1, 2023

Total Amount of Award: \$5,304

Grant Number: 20HS221R

In accordance with the provisions of Federal Fiscal Year 2022 Homeland Security Grant Program, the Mississippi Office of Homeland Security (MOHS), State Administrative Agency (SAA), hereby awards to the foregoing Sub-Recipient a grant in the federal amount shown above. The CFDA number is 97.067 and MOHS federal grant number is **EMW-2020-SS00033**. Authorizing Authority for Program: Section 2002 of the *Homeland Security Act of 2002*, as amended (Pub. L. No. 107-296), (6 U.S.C.603).

Enclosed is a signed grant agreement obligating federal funds as outlined above. Please review the grant agreement in full, sign in the designated signature areas and return to the MOHS by **December 15, 2023**. Strict adherence to these provisions is essential to ensure compliance with applicable federal and state statutes, rules, regulations, and guidelines.

Grant funds will be disbursed to Sub-Recipients (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

I certify that I understand and agree that funds will only be expended for those projects outlined in the funding amounts as listed above. I also certify that I understand and agree to comply with the general and fiscal terms and conditions of the grant including special conditions and the Mississippi Department of Public Safety, Office of Homeland Security, Homeland Security Grant Program, Policies and Procedures Manual; to comply with provisions of the Act governing these funds and all other federal laws and regulations; that all information is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the Sub-Recipient; and that all agencies involved with this project understand that all federal funds are limited to a twelve-month period.

FY22 Mississippi Homeland Security Grant Program-Community Preparedness Application

I. Applicant Information	
Date of Application:	October 23, 2023
Name of Agency:	Jackson Fire Department
Mailing Address:	PO Box
Agency Contact Name:	Cleotha Sanders Jr.
Agency Contact Phone Number:	601-960-0893
Agency Contact Email Address:	csanders@jacksonms.gov
Unique Entity ID#:	GNNPTMPBPYM8

Cost Category		Source of Funds	
Commodities/Supplies	3920.00	Federal	5520.00
Contractual Services	1000.00	State	\$0.00
Training/Travel	600.00	Local	\$0.00
Total Amount Requested	5520.00	Total	5520.00

II. Community Preparedness Information:	
Are you applying for:	YES / NO
Single Local Community Preparedness Program/CERT	Yes
Regional Community Preparedness Program/CERT	
If Regional, list all communities involved:	
Teen Community Preparedness Program/CERT	
If Regional, list all communities involved:	

FY22 Mississippi Homeland Security Grant Program-Community Preparedness Application

III. Project Narrative

Describe the purpose of this Community Preparedness project and provide the overall goal of the project.

To make Jackson and Hinds County community members better prepared for all types of disaster through CERT training.

Please provide at least two (2) objectives that will be accomplished with this project.

To provide JFD with trained citizens in the event of a large scale disaster.
To better prepare our citizens to take care of themselves and their perspective communities during a large scale disaster.

Please provide a statement on how this project will impact the local community preparedness in your local area/region.

It will teach our citizens how to be prepared in the event of a disaster as well as teach them how to create disaster supply kits in the event of an emergency.

Provide a tentative timeline that ensures that the project will be initiated and completed within the period of performance.

The goal is to start in November of 2023 and finish by second quarter of 2024.

FY22 Mississippi Homeland Security Grant Program-Community Preparedness Application

IV. Grant Budget

Include a detailed assessment of Budget Items requested within the program area in which you will be applying. All expenses must be in accordance with current state and federal guidelines.

Commodities/Supplies	Type of Item Requested	Cost	Quantity	Total
Food	Meals	15.00	40	600.00
Binders	Binders	3.00	40	120.00
CERT Bags	Supplies	80.00	40	3200.00
Total Commodities				3920.00
Contractual Service	Type of Item Requested	Cost	Quantity	Total
Trainer	Instructor	500.00	2	1000.00
Total Contractual				1000.00
Training/Travel for Instructor	Type of Item Requested	Cost	Quantity	Total
Hotel	Lodging	300.00	2	600.00
Total Training/Travel				600.00

FY22 Mississippi Homeland Security Grant Program-Community Preparedness Application

V. NIMS Compliance Form

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all of the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at: <https://training.fema.gov/nims/>

Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance. This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.

VI. Submission Compliance


The application submitted to the Mississippi Office of Homeland Security is a request for funding. Funding based on available funds to the MOHS through federal and state funds. Application requests received are not guaranteed and will be subject to adjustment, as funding is available. Application requests will be funded based on national priorities, mission area, threats and hazards, agency needs and proposed projects that fit with the State's overall mission for homeland security.

Each application will be reviewed by MOHS staff, Peer Committee and an Executive Committee for application completeness, project description, budget requests and expenses requested to enhance the existing program. Grants will also be funded based on the review of past grant performance, expenditures and information from program documentation and assessments.

All sections of the application are required to be filled out. Sections on the budget should only be filled out, if applicable to the project. All required documentation should be provided at the time of the application. If sections are incomplete, documentation not provided or the application has missing signature, the application will be considered incomplete and will not be considered for review.

Applicant Authorization:

I certify that I am an employee of the agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on their behalf of this grant.

Applicant Name:	Cleotha Sanders Jr.
Applicant Title:	Deputy Fire Chief
Date:	10/23/2023
Applicant Signature:	

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
[Handwritten signature]
1/8/24

OFFICE OF THE CITY ATTORNEY

This ORDER ACCEPTING GRANT FUNDS IN THE AMOUNT OF FIVE THOUSAND THREE HUNDRED AND FOUR DOLLARS AND NO CENT (\$5,304.00) FROM THE FY22 MISSISSIPPI OFFICE OF HOMELAND SECURITY GRANT PROGRAM - COMMUNITY PREPAREDNESS AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NEEDED TO EFFECTUATE THE RECEIPT AND USE OF THE ABOVE GRANT MONEY (OWENS, LUMUMBA) is legally sufficient for placement in NOVUS Agenda.

[Handwritten signature of Catoria Martin]

Catoria Martin, *City Attorney*

Justin Powell, *Deputy City Attorney*

JP 1/8/24

1/8/24
Date

24

OFFICE OF THE CITY ATTORNEY
1/18/23
J.M.

ORDER RATIFYING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND RELATED DOCUMENTS WITH CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT AREA AGENCY ON AGING (“CMPDD”) TO ACCEPT GRANT FUNDS TO SUPPORT THE CONGREGATE MEALS, HOME-DELIVERED MEALS, TRANSPORTATION, AND OUTREACH PROGRAMS OF THE CITY OF JACKSON AND AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS.

WHEREAS, Section 21-17-5 of the Mississippi Code Annotated (1972), as amended, states that the governing authorities of every municipality in the state shall have the care, management, and control of municipal affairs and its property and finances and may adopt orders, resolutions, or ordinances with respect to same which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

WHEREAS, the power granted to governing authorities of municipalities by Section 21-17-5 is complete without the existence of or reference to any specific authority granted in any other statute or law of the State of Mississippi; and

WHEREAS, since 1972, the City of Jackson has offered congregate meals, home-delivered meals, transportation, and outreach services to elderly individuals and individuals with disabilities; and

WHEREAS, on August 29, 2023, the Jackson City Council authorized the submission of an application to CMPDD for funding to provide congregate meals, home-delivered meals, transportation, and outreach services to elderly individuals and individuals with disabilities for the 2023-2024 fiscal year; and

WHEREAS, the CMPDD, which serves the 60 years and older populations in Hinds county, offers grant funding to provide congregate meals, home-delivered meals, transportation, and outreach services to elderly individuals and individuals with disabilities; and

WHEREAS, the CMPDD awarded the City of Jackson federal funds in the amount of Four Hundred and Sixty-Nine Thousand and Five Hundred and Three Dollars and No Cents (469,503.00), program funds in the amount of Two Hundred Dollars and No Cents (\$200.00), and state funds in the amount of Five Thousand and Thirty-Two Dollars and No Cents (\$5,032.00) to carry out outreach, transportation, home-delivered meals, and congregate meals programs; and

WHEREAS, the City must provide a local cash match of Three Hundred and Twenty-One Thousand and Fifty-Three Dollars and No Cents (\$321,053.00), which will be provided from the general fund; and

WHEREAS, the City agrees to provide the required cash and or in-kind match for the project. The match must be identifiable and documented in the accounting records; and

Agenda Item # 24
January 16, 2024
(Scott, Lumumba)

WHEREAS, the Central Mississippi Planning and Development District proposes that the City of Jackson enter into a one-year agreement commencing on October 1, 2023, and expiring on September 30, 2024; and

WHEREAS, the City of Jackson must submit a request for funds by the 15th calendar day of each month to receive monthly reimbursement under the agreement; and

WHEREAS, prior to the disbursement of funds to the City, the City shall procure a comprehensive general liability insurance policy which covers premises, operation, products/completed operations, hazard, and independent contractors, bodily injury and property damage plus an appropriate medical expense coverage; and

WHEREAS, the CMPDD will reimburse the City no more than the federal and state amount as listed in the contract; and

WHEREAS, the City shall maintain Workers' Compensation insurance which shall inure to the benefit of all City personnel performing services under this Agreement. Prior to the disbursement of funds to the City, the City shall procure a fidelity bond (employee dishonesty bond) for an amount of not less than 25% of the total amount of the cost of the contract without regard to the amount of the deductible; and

WHEREAS, if this contract is terminated for cause or convenience by the CMPDD or the City, the City will be entitled to an amount of federal funds which is equitable to actual allowable, reasonable expenses, incurred by the City in the performance of this contract, upon proper documentation that the matching share, if any, has been provided by the Contractor or designated donor. Any one-time or pre-paid expenses incurred, which may be reasonably prorated or proportionately refunded by the vendor(s), may, at the option of the CMPDD, become the property of the CMPDD; and

WHEREAS, the contract is subject to the availability of state and federal funds to finance the same and to the successful operation of the program funded under the contract; and

WHEREAS, the Department of Human and Cultural Services recommends that the governing authorities for the City of Jackson ratify and authorize the Mayor to execute a contract and related documents with CMPDD to accept grant funds to support the congregate meals, home-delivered meals, transportation, and outreach programs and authorizing the contribution of matching funds.

IT IS HEREBY ORDERED that the Mayor is authorized to execute a contract and ~~related documents with CMPDD to accept grant funds to support the congregate meals, home-delivered meals, transportation, and outreach programs, and authorizing the contribution of matching funds is hereby ratified.~~

IT IS FURTHER ORDERED that the Department of Human and Cultural Services is authorized to provide \$321,053.00 from the general fund as the matching contribution.

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

11/16/23
DATE

POINTS		COMMENTS					
1.	Brief Description/Purpose	Contractual Agreement with Central Mississippi Planning and Development District to provide services to elderly citizens. Purpose is to provide congregate meals, home delivered meals, transportation, and outreach services to persons sixty years of age or older for the 2023-2024 fiscal year.					
2.	Mayoral Priority Addressed <ul style="list-style-type: none"> ○ Public Safety ○ Economic Development ○ Housing ○ Infrastructure ○ Education 	None					
3.	Public Policy Initiative <ul style="list-style-type: none"> ○ Youth & Education ○ Crime Prevention ○ Changes in City Government ○ Neighborhood Enhancement ○ Economic Development ○ Infrastructure and Transportation ○ Quality of Life 	Quality of Life					
4.	Who/What will be affected & Benefits	Programs improve the quality of life for elderly/disabled residents of the City of Jackson.					
5.	<ul style="list-style-type: none"> ○ Contract ○ Project (Beginning date) (Completion date)	October 1, 2023 -September 30, 2024					
6.	Location: Ward: CITYWIDE (yes or no) (area) Project limits if applicable	Citywide					
7.	Action implemented by: <ul style="list-style-type: none"> ○ Mayor's Office ○ City Department ○ Consultant 	Department of Human and Cultural Services Senior Services Division					
8.	COST	\$795,788					
9.	Source of Funding <ul style="list-style-type: none"> ○ General Fund ○ Enterprise ○ Grant ○ Bond Other	Federal	\$469,503				
		State	\$5,032				
		Local	\$321,053				
		Program Income	\$200				
).	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		AABE	_____ %	WAIVER	yes _____	no _____	N/A _____
		WBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		HBE	_____ %	WAIVER	yes _____	no _____	N/A _____
		NABE	_____ %	WAIVER	yes _____	no _____	N/A _____

MEMO

**TO: The Honorable Chokwe A. Lumumba
Mayor**

FROM: Pamela Scott, Director, Ph.D., LCSW 
Department of Human and Cultural Services

DATE: November 16, 2023

SUBJECT: ORDER AUTHORIZING CMPDD CONTRACTUAL AGREEMENT

This agenda item authorizes the execution of a contractual agreement with Central Mississippi Planning and Development District to provide Congregate Meals, Home Delivered Meals, Outreach Services, and Transportation Services to the elderly citizens in the City of Jackson. The term period is from October 1, 2023 through September 30, 2024. Funding to be applied to this program is as follows: federal funding of \$469,503; state funding of \$5,032; local cash match of \$321,053; and program income donations in the amount of \$200. The contract total is \$795,788.

Should you desire additional information, please do not hesitate to notify me.

Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY
12/18/23
S.M.

OFFICE OF THE CITY ATTORNEY

This **ORDER RATIFYING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND RELATED DOCUMENTS WITH CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT AREA AGENCY ON AGING ("CMPDD") TO ACCEPT GRANT FUNDS TO SUPPORT THE CONGREGATE MEALS, HOME-DELIVERED MEALS, TRANSPORTATION, AND OUTREACH PROGRAMS OF THE CITY OF JACKSON AND AUTHORIZING THE CONTRIBUTION OF MATCHING FUNDS** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

Sondra Moncure, Deputy City Attorney *S.M.*

12/27/23
Date

25

OFFICE OF THE CLERK
12/20/23
Lum

ORDER REVISING THE 2023-2024 FISCAL YEAR BUDGET FOR THE DEPARTMENT OF HUMAN AND CULTURAL SERVICES AND RATIFYING THE ACCEPTANCE OF IT EQUIPMENT AND AUTHORIZING PAYMENT TO SHI INTERNATIONAL CORPORATION IN THE AMOUNT OF EIGHT THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS AND SIXTY-SIX CENTS

WHEREAS, the Department of Human and Cultural Services requests a revision to its 2023-2024 fiscal budget due to certain unanticipated needs and allocations in the amount of \$8,361.66; and

WHEREAS, during the 2020 fiscal year, the Department of Human and Cultural Services solicited two quotes for three (3) MacBook Pros, three (3) AppleCare service agreements, three (3) Apple Magic Mouses, and three (3) notebook-carrying backpacks; and

WHEREAS, SHI International Corporation, located at 290 Davidson Ave. Somerset, NJ 08873, submitted the lowest quote for Eight Thousand Three Hundred and Sixty-One Dollars and Sixty-Six Cents (\$8,361.66); and

WHEREAS, the Department of Human and Cultural Services represents that the transfer of funds is needed to pay P.O. no. 00020746-004 dated February 13, 2020; and

WHEREAS, the Department of Human and Cultural Services recommends the governing authorities for the city revise its 2023-2024 Fiscal Year budget as follows:

FUNDS TRANSFER FROM:		FUNDS TRANSFER TO:	
Other Professional Services		Data Processing Equipment	
001 43300 6419	\$8,361.66	001-43300-6242	\$8,361.66

WHEREAS, Section 21-35-25 of the Mississippi Code Annotated, as amended, states that if it affirmatively appears at any time during the current fiscal year that there is in any fund or account any sum remaining unexpended and not needed or expected to be needed for the purpose or purposes for which appropriated in said budget, then the governing authorities may, in their discretion, transfer such sum or any part thereof to any other fund or funds or account or accounts where needed, by order to such effect entered upon their minutes. This shall not, however, authorize the expenditure of any funds for any purpose other than that for which the levy producing such funds was made; and

WHEREAS, this intradepartmental transfer of Eight Thousand Three Hundred Sixty-One Dollars and Sixty-Six cents (\$8,361.66) is in statutory compliance with Section 21-35-25 of the Mississippi Code Annotated, as amended, as there have been no other budget amendments or revisions to the Fiscal Year 2023-2024 Budget for the Department of Human and Cultural Services and this transfer does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Human and Cultural Services in the Fiscal Year 2023-2024 Budget.

IT IS, THEREFORE, ORDERED that the Department of Human and Cultural Services Fiscal Year 2023-2024 budget be revised as set forth above.

IT IS, FURTHER, ORDERED that the acceptance of IT equipment from SHI International Corporation to the city of Jackson is hereby ratified, and payment in the amount Eight Thousand Three Hundred and Sixty-One Dollars and Sixty-Six Cents (\$8,361.66) is authorized.

(SCOTT, LUMUMBA)

ITEM #: _____ DATE: _____

CITY COUNCIL AGENDA

ITEM 10 POINT DATA SHEET

DATE: 12/5/2023

P O I N T S		C O M M E N T S			
1.	Brief Description/Purpose	Order revising the 2023-2024 Fiscal Year Budget for the Department of Human and Cultural Services			
2.	Public Policy Initiative <ul style="list-style-type: none"> ○ Youth & Education ○ Crime Prevention ○ Changes in City Government ○ Neighborhood Enhancement ○ Economic Development ○ Infrastructure and Transportation ○ Quality of Life 	Quality of Life Economic Development Youth & Education			
3.	Who will be affected	Areas within the City of Jackson & Citizens			
4.	Benefits	Increased and improved services in the City of Jackson			
5.	Schedule (Beginning date) (Completion date)	Upon Council Approval			
6.	Location: Ward: CITYWIDE (yes or no) (area) Project limits if applicable	Citywide			
7.	Action implemented by: <ul style="list-style-type: none"> ○ Mayor's Office ○ City Department ○ Consultant 	Department of Human and Cultural Services			
8.	COST	FUNDS TRANSFER FROM:		FUNDS TRANSFER TO:	
		Other Professional Services 001 43300 6419	\$8,361.66	Data Processing Equipment 001-43300-6242	\$8,361.66
9.	Source of Funding <ul style="list-style-type: none"> ○ General Fund ○ Enterprise ○ Grant ○ Bond Other	General Funds Acct# 001 43300 6419			
10.	EBO participation	ABE _____ %	WAIVER	yes ___ no ___	N/A
		AABE _____ %	WAIVER	yes ___ no ___	N/A
		WBE _____ %	WAIVER	yes ___ no ___	N/A
		HBE _____ %	WAIVER	yes ___ no ___	N/A
		NABE _____ %	WAIVER	yes ___ no ___	N/A



DEPARTMENT OF HUMAN AND CULTURAL SERVICES

MEMO

To: Chokwe Antar Lumumba
Mayor

From: Dr. Pamela Scott
Director



Date: December 5, 2023

Subject: 2023/2024 FY Budget- Funds Category Transfer Request

This is an Order authorizing the Mayor to revise the 2023/2024 FY Budget for the City of Jackson, Department of Human and Cultural Services, to transfer funds from the Other Professional Services Category in the amount of \$8,361.66 to the category listed below.

FUNDS TRANSFER FROM:

FUNDS TRANSFER TO:

Other Professional Services 001 43300 6419	\$8,361.66	Data Processing Equipment 001-43300-6242	\$8,361.66
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I am requesting this item be placed on council agenda.

Should you have questions or concerns regarding this matter, please do not hesitate to notify me.


Office of the City Attorney

455 East Capitol Street
Post Office Box 2779
Jackson, Mississippi 39207-2779
Telephone: (601) 960-1799
Facsimile: (601) 960-1756

12/27/20
CITY ATTORNEY
SUM

OFFICE OF THE CITY ATTORNEY

This **ORDER REVISING THE 2023-2024 FISCAL YEAR BUDGET FOR THE DEPARTMENT OF HUMAN AND CULTURAL SERVICES AND RATIFYING THE ACCEPTANCE OF IT EQUIPMENT AND AUTHORIZING PAYMENT TO SHI INTERNATIONAL CORPORATION IN THE AMOUNT OF EIGHT THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS AND SIXTY-SIX CENTS** is legally sufficient for placement in NOVUS Agenda.



Cateria Martin, *City Attorney*
Sondra Moncure, *Deputy City Attorney* AM

12/27/20
Date

Requisition Transmittal Form

Contact Person Demetra Taylor Requisition Number R M-08010 Extension 0438 Fax 1572

Commodities and/or Services costing between \$500.00 and \$5,000.00 require only one written quote. Commodities and/or Services costing between \$5,000.01 and \$50,000.00 require two written quotes. Electronic Quotes are Acceptable. If addressed to the City of Jackson, include ALL Company information. (If not an electronic quote, a signature and date is required).

Instructions

Please include this form with ALL requisitions & quotes. Staple this form to the top of ALL documents. When submitting a requisition please have ALL pertinent information with requisition:

1. Signed/Approved Requisition with DETAILS of goods/services requested
2. All Quotes solicited (if any)
3. Fixed Asset Screening Form (Required for any line item asset costing \$1,000.00+)
4. Specifications (if applicable), if you must specify, two brand names recommended, please add the words "or comparable."

NO, I HAVE NOT SOLICITED QUOTES. Purchasing Staff will solicit written quotes if you furnish detailed information including specifications on what you need. (Include Make, Color, Size, Manufacturer, Quantity, Delivery Location, etc.)

YES, I HAVE SOLICITED QUOTES AND LISTED THEM BELOW.

If you have contacted vendors to secure quotes, please attach ALL Quotes. Remember to write the requisition number on the top right hand corner of each page (including the quotes) and forward to Purchasing by Interoffice Mail or hand deliver.

Acceptable Written Quotations:

- Must be on City of Jackson's quote form or Vendor Letterhead with Contact Person.
- Must be dated and signed (legibly) by the Vendor.
- Electronic quote must be addressed to the City with Contact Person.
- Must be comparable (if specific model/brand specified).
- Must state freight and/or delivery charges (if applicable).

All Quotes:

- Must have a date when the quote will expire.
- Remain CONFIDENTIAL until Purchase Order has been issued.
- Award Vendor must not be revealed until Purchasing has issued a Purchase Order to the Vendor.
- Include all pertinent information with requisition: Bid Award, EPL, Quote, State Contract, etc.

NOTE: USER DEPARTMENTS/DIVISION SEND TO THE VENDOR

TO TRACK YOUR ORDER ALONG WITH RECEIVING YOUR ORDER(S) PROMPTLY,

ALL USER DEPARTMENTS/DIVISIONS PLEASE SEND PURCHASE ORDER TO VENDORS.

NAME OF COMPANY QUOTING: NUMBER OF QUOTES ATTACHED: 2

1. Shi
2. Advanced Microsystems
3. _____

STATE CONTRACT/IBID (If State Contract/Term Bid include State Contract/Bid Number on the Requisition) Signature (Requestor Name) Demetra Taylor Extension 0438 Department/Division Health/Kellogg Date 2-6-2020

PLEASE INDICATE THE DATE MERCHANDISE IS NEEDED If this is Urgent, indicate the nature of Urgency via Memorandum addressed to the Purchasing Division. Emergency requests must have a copy of the Mayor's Declaration.

RECEIVED
PURCHASING DIVISION
CITY OF JACKSON
20 FEB 11 PM 2:36

4201189
PM 7:40

20746 SHI INTERNATIONAL CORP
2020 Carry Forward, PM00746

PO LINES AND LINE DETAILS INVOICES RECEIVING

Activity (9)	Approvals (0)	Note (0)	Line	Description	Received Date	Received By	Received Quantity	Amount Received	Returned Quantity
			1	QUOTEMACBOOK PRO 16 IN 2.8GHZ	06/25/2021	dtaylor	3	7,096.53	0
			2	APPLECABLE+	06/25/2021	dtaylor	3	864.12	0
			3	APPLE MAGIC MOUSE	06/25/2021	dtaylor	3	226.62	0
			4	TARGUS BACKPACK	06/25/2021	dtaylor	3	174.39	0

PO Number: 20746
 Order: 1938186
 Requisition: 0
 Departmental: CONVERSION



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire R# 121000248
 ACH R# 021200025
 Account# 2000037641964
 SWIFT Code: WFBUS6S
 For W-9 Form, www.shi.com/W9
 Send remittances to - remittance@shi.com

Invoice No. B12093090

Invoice date 8/5/2020
 Customer number 1056161
 Sales order S52158953

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

PAST DUE

Please contact psaccounting@shi.com to update to E-MAILED invoices or with any inquiries.

Bill To
 City of Jackson MS
 PO Box 17
 Jackson, MS 39205
 USA

Ship To
 Water Sewer Business Adm.
 1000 Metrocenter Dr. Suite 101
 Jackson, MS 39204
 USA
 PM 00746/Maxine Rayford

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
8/5/2020	MS - State Gov	PM 00746	FEDEX GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
31246512 MLA02LL/A Hardware Apple	Magic Mouse 2 - Wireless - Bluetooth Hardware Hardware Contract number: Open Market	3	3	75.54	226.62

Quote: 18422117

RECEIVED
 OCT 3 1 2023
 CITY OF JACKSON
 FINANCE DIVISION

Sales Balance	226.62
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	226.62
Currency	USD

SHI
 Federal tax ID: 22-3009648
 200 Madison Ave.
 Summit, NJ 08873
 Phone: 888-235-3871
 Fax: 732-605-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBIUS6S
 For W-9 Form, www.shi.com/W9
 Send remittances to - remittance@shi.com

Invoice No. B12097909

Invoice date 8/6/2020
 Customer number 1056161
 Sales order \$52158953

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

PAST DUE

Please contact psaccounting@shi.com to update to E-MAILED invoices or with any inquiries.

Bill To
 City of Jackson MS
 PO Box 17
 Jackson, MS 39205
 USA

Ship To
 Water Sewer Business Adm.
 1000 Metrocenter Dr. Suite 101
 Jackson, MS 39204
 USA
 PM 00746/Maxine Rayford

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
8/6/2020	MS - State Gov	PM 00746	FEDEX GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
39102008 MVVL2LL/A Hardware Apple Serial #: SC02D43TYMD6P Serial #: SC02D4424MD6P Serial #: SC02D44Q7MD6P	Macbook Pro 16In 2.6Ghz 6-Core i7 512Gb Silver Hardware Hardware Contract number: Open Market	3	3	2385.51	7086.53
33938444 4LL/A Hardware Wmty/Srvce Apple	Applecare For 15In Macbook Pro Autoenroll Hardware Wmty/Srvce Service Contract number: Open Market Maintenance From date: 7/31/2020 Maintenance To date: 7/31/2023	3	3	288.04	864.12

Quote: 18422117

RECEIVED
 OCT 31 2023
 CITY OF JACKSON
 FINANCE DIVISION

Sales Balance	7960.65
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	7960.65
Currency	USD

SHI
 Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rf# 121000248
 ACH Rf# 021200025
 Account#2000037641964
 SWIFT Code: WFBIUS6S
 For W-9 Form, www.shi.com/W9
 Send remittances to - remittance@shi.com

Invoice No. B12127804

Invoice date 8/13/2020
 Customer number 1056161
 Sales order S52158953

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

PAST DUE

Please contact psaccounting@shi.com to update to E-MAILED invoices or with any inquiries.

Bill To
 City of Jackson MS
 PO Box 17
 Jackson, MS 39205
 USA

Ship To
 Water Sewer Business Adm
 1000 Metrocenter Dr. Suite 101
 Jackson, MS 39204
 USA
 PM 00746/Maxine Rayford

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
8/13/2020	MS - State Gov	PM 00746	FEDEX GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
32653800 TSB892 Hardware Targus	Citysmart Grey Backpack 15.6In Hardware Hardware Contract number: Open Market	3	3	58.13	174.39

Quote: 18422117

RECEIVED
 OCT 31 2023
 CITY OF JACKSON
 FINANCE DIVISION!

Sales Balance	174.39
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	174.39
Currency	USD

PC702

PURCHASE REQUISITIONS EDIT LIST

Signature: *ADL...*

Signature: _____

PR # Subject

Auto PO Number

Required

PR Amount

Disc Bal Cmp

RM 00806 COMPUTERS FOR KELLORS

RD

PRAYLDR

02/06/20

8,361.66

X X

Requested by MR KEVIN ROBERT-KIND

Requested on 02/06/20

Line / Item / Vendor Description	Inv. / Commodity	Quantity	Units	Unit Price	Recorded Price	Gross Unit Price	Discount	Tax	Bal
1	MACBOOK PRO 16 IN. 2.5GHZ SHIP TO 0320 HUMAN AND CULTURAL SERVICES 1000 METROCENTER SUITE 101 JACKSON, MS 39209	3.000	EA	2,365.51	7,096.53	2,365.51			Y
2	APPLESCHEDS SHIP TO 0320 HUMAN AND CULTURAL SERVICES 1000 METROCENTER SUITE 101 JACKSON, MS 39209	3.000	EA	289.04	894.12	289.04			Y
3	APPLE MAGIC MOUSE SHIP TO 0320 HUMAN AND CULTURAL SERVICES 1000 METROCENTER SUITE 101 JACKSON, MS 39209	3.000	EA	75.54	226.62	75.54			Y
4	TARGUS BACKPACK SHIP TO 0320 HUMAN AND CULTURAL SERVICES 1000 METROCENTER SUITE 101 JACKSON, MS 39209	1.000	EA	58.23	174.39	58.23			Y

Line Account #	GL Description	Debits	Credits
1 76 433116847	OTHER OPERATING SUPPLIES	7,096.53	0.00
2 999 2139	Purchase Regulation Entry	0.00	7,096.53
2 76 433116847	OTHER OPERATING SUPPLIES	864.12	0.00
3 999 2139	Purchase Regulation Entry	0.00	864.12
3 76 433116847	OTHER OPERATING SUPPLIES	226.62	0.00
4 999 2139	Purchase Regulation Entry	0.00	226.62
4 76 433116847	OTHER OPERATING SUPPLIES	174.39	0.00
4 999 2139	Purchase Regulation Entry	0.00	174.39
		8,361.66	8,361.66



RECEIVED
PURCHASING DIVISION
CITY OF JACKSON
20 FEB 11 PM 2:36

20902 PURCHASE REQUISITIONS APPROVAL REGISTER

Signature: _____ Signature: _____ Signature: _____

RN 00806 COMPUTERS FOR KENTWOOD Requested by DR AUBREY DODSBER-KIND
 Requestor: DODSBER Kind
 Requested: 02/06/20 Required: 03/06/20 PR Amount: 8,361.66
 Discount:

Item / Description	Inv. Loc	Commodity	Quantity	Units	Unit Price	Extended Price	Gross Total Price	Discount	Tax
1		020400	3,000	EA	2,365.51	7,096.53	2,365.81		
WACBOOK PRO 16 IN, 2.6GHZ Ship to 0320 Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, MS 39209									
2		020400	3,000	EA	286.04	858.12	288.04		
APPLEFACE+ Ship to 0320 Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, MS 39209									
3		020400	3,000	EA	75.54	226.62	75.84		
APPLE MAGIC MOUSE Ship to 0320 Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, MS 39209									
4		020400	3,000	EA	58.12	174.39	58.13		
TARGUS BACKPACK Ship to 0320 Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, MS 39209									
71119 SHI INTERNATIONAL CORP									
Hide Account #									
1	76 43316847	GT Description			Debits			Credits	
	999 2199	OTHER OPERATION SUPPLIES			7,096.53			0.00	
	76 43316847	Purchase Requisition Entry			0.00			7,096.53	
	999 2199	OTHER OPERATING SUPPLIES			864.12			0.00	
	76 43316847	Purchase Requisition Entry			0.00			864.12	
	999 2199	OTHER OPERATING SUPPLIES			226.62			0.00	
	76 43316847	Purchase Requisition Entry			0.00			226.62	
	999 2199	OTHER OPERATION SUPPLIES			174.39			0.00	
	76 43316847	Purchase Requisition Entry			0.00			174.39	
					8,361.66			8,361.66	



Pricing Proposal
 Quotation #: 18422117
 Created On: 2/12/2020
 Valid Until: 2/28/2020

lowest quote

City of Jackson MS

Rick Blakeney
 PO Box 17
 Jackson, MS 39205
 United States
 Phone: (601) 980-2387
 Fax:
 Email: rblakeney@jacksonms.gov

Inside Account Manager

Zach Reichl
 290 Davidson Ave
 Somersat, NJ 08873
 Phone: 732-868-5210
 Fax: 1-888-394-5322
 Email: Zach_Reichl@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Year Price	Total
1 MacBook Pro 15in 2.6Ghz 6-Core I7 512Gb Silver Apple - Part#: MWL2LL/A Contract Name: Open Market Contract #: Open Market Note: MSRP 1722.6 6C 16 16GB 512GB US SLVR, 2.6Ghz 6-core 8th-generation Intel Core I7 processor, Turbo Boost up to 4.5Ghz, AMD Radeon Pro 5300M with 4GB of GDDR6 memory, 16GB 2666MHz DDR4 memory, 512GB SSD storage, 16-inch Retina display with True Tone, Touch Bar and Touch ID, Four Thunderbolt 3 ports	3	\$2,365.61	\$7,096.53
2 AppleCare+ - Extended service agreement - parts and labor - 3 years (from original purchase date of the equipment) - carry-in - must be purchased within 60 days of this product purchase - for MacBook Pro (15.4 in) Apple - Part#: S6064LL/A Contract Name: Open Market Contract #: Open Market	3	\$288.04	\$864.12
3 Apple Magic Mouse 2 - Mouse - multi-touch - wireless - Bluetooth - for iMac, Mac mini, Mac Pro (Mid 2012); MacBook; MacBook Air; MacBook Pro Apple - Part#: MLA02LL/A Contract Name: Open Market Contract #: Open Market	3	\$75.54	\$226.62
4 Targus 15.6" CitySmart Backpack - Notebook carrying backpack - 15.6" Targus - Part#: TSB692 Contract Name: Open Market Contract #: Open Market	3	\$58.13	\$174.39
Total			\$8,361.66

Additional Comments

Targus has a no returns policy.
 Apple has a no returns policy on all products
 Further Detail on Apple:

Apple Products eligible for return will be limited to:

- Products that are visibly damaged in transit;
- Shipments that do not materially conform to your order; and
- Dead on Arrival Apple Products ("DOA") (DOA is classified as the product does not turn on out of the box)

Damaged in Transit/Erroneous Shipments. Apple must be notified within forty-eight (48) hours of receipt of any products damaged in transit and/or that do not materially conform to your order. The notices must include a description of the damage or discrepancy.

DOA. An Apple Product is considered DOA if it is visibly physically unopened and inoperable upon first use out of the box or shows symptoms of hardware failure preventing basic operation prior to any network activation or initialization of installed software.

The following products will no longer be accepted for returns:

- Open box products, except products that are DOA;
- Closed box products, except products that are erroneously shipped or visibly damaged in transit; or
- iPhone accessories, unless the products are damaged in transit or erroneously shipped.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4094. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009846; DUNS# 61-429481; CCR# 61-2498576; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Apple Terms and Conditions](#).



City of Jackson, MS
200 South Presidents Street
Jackson, MS 39201

Purchase Order

Page 1 of 1

Fiscal Year 2020

Customer Order #

Purchase Order Number **00020746-004**

Purchase Order Date **02/13/2020**

Department **CONVERSION**

Bill To

Ship To
HUMAN AND CULTURAL SERVICES
1000 METROCENTER
SUITE 101
JACKSON, MS 39209

City reserves the right to cancel all or any part of the undelivered portion of this order if the seller does not make deliveries as agreed to, or if seller breaches any terms here of including the warranties of the seller.

Vendor
SHI INTERNATIONAL CORP
SHI INTERNATIONAL CORP
P O BOX 952121
DALLAS, TX 75395

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFERENCE
732-868-6279	JON_PINO@SHI.COM	71119		munk	Human And Cultural Services

NOTES
PM00746

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	QUOTE:MACBOOK PRO 16 IN. 2.6GHZ	3.0000	EA	\$2,365.5100	\$7,096.53
2	APPLECARE+	3.0000	EA	\$288.0400	\$864.12
3	APPLE MAGIC MOUSE	3.0000	EA	\$75.5400	\$226.62
4	TARGUS BACKPACK	3.0000	EA	\$58.1300	\$174.39

Note: Upon delivery of goods or services and receipt of your invoice, your claim for payment will be entered upon the claim document and payment allowed at the next regular meeting of the city council, as prescribed by state law.

Purchasing Manager

Purchase Order



635 Lake Harbor Drive Suite 200
 Ridgeland, Mississippi 39157
 www.advancedsystems.com
 6018145657



CITY OF JACKSON
 Finance Division/Accounts Payables P.O. Box 17
 Jackson, MS 39205

Estimate #
 Estimate Date
 Total

1819
 \$11,639.85
 \$11,639.85

Item	Description	Unit Cost	Quantity	Line Total
(none)	16-inch MacBook Pro with Touch Bar, 2.6GHz 8-core 8th-generation Intel Core i7 processor, 512GB - Silver • 2.6GHz 6-core Intel Core i7, Turbo Boost up to 4.5GHz • AMD Radeon Pro 5300M with 4GB of GDDR6 memory • 16GB 2666MHz DDR4 memory • 512GB SSD storage • Retina display with True Tone • Four Thunderbolt 3 ports • Touch Bar and Touch ID	\$2,899.99	3.0	\$8,699.97
(none)	AppleCare+ for 15-inch MacBook Pro / 16-inch MacBook Pro - Auto-Enroll	\$448.88	3.0	\$1,346.64
(none)	Magio Mouse 2 - Silver	999.89	3.0	\$2,999.67
(none)	Microsoft Office Home and Business 2019 (1 Mac)	\$348.99	3.0	\$1,046.97
(none)	Incase Compact Sleeve in Flight Nylon for 16" MacBook Pro and 15" MacBook Pro - Forest Green	\$79.88	3.0	\$239.64
	Tax Exempt	0%		\$0.00
	Subtotal			\$11,639.85
	Tax			\$0.00
	Estimate Total			\$11,639.85

quotes are comparable, deducted the cost of Microsoft Office from the subtotal just mouse total equaling \$11,399.88, still the highest quote

minus = \$11,399.88

THIS IS AN ESTIMATE

Disclaimer

****Labor is an Estimate, it could be more or less****

We worry about IT so you don't have to!

Signed: _____ Date: _____



CITY OF JACKSON

P. O. Box 17
Jackson, Mississippi 39205-0017

MAIL INVOICE TO: FINANCE DIVISION / ACCOUNTS PAYABLE - P O BOX 17 JACKSON, MS. 39205

Vendor: 71119 SHI INTERNATIONAL CORP 290 DAVIDSON AVENUE SOMERSET NJ 08873	Ship To: Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, Ms 39209	Purchase Order: PM 00746 Requisition No: RM 00806 Ordered By: DESTINEY Page: 1 of 2
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Payment Terms:	Date Required: 02/20/20	F. O. B.: DESTINATION	Date of Order: 02/13/20
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Line	Quantity	Unit	Description	Unit Price	Extension
			~~~~~ NOTICE TO VENDOR INVOICE INSTRUCTION~~~~~ FAILURE TO SUBMIT INVOICE TO THE ADDRESS AS INDICATED AT TOP OF PURCHASE ORDER - COULD RESULT IN YOUR NOT BEING PAID OR SEVERE DELAY IN PAYMENT ~~~~~ PLEASE READ INSTRUCTIONS ABOVE ~~~~~ PURCHASE ORDER TRANSMITTED BY FACSIMILE PER WRITTEN QUOTE OBTAINED BY USER DEPARTMENT QUOTED BY: QUOTE # 18422117 -FOR DETAILS CONTACT DEMETRA TAYLOR: 6019600438 USER DEPARTMENT TO PROCESS THIS ORDER WITH VENDOR -		
1	3	EA	QUOTE:MACBOOK PRO 16 IN. 2.6GHZ	2365.51	7096.53
2	3	EA	APPLECARE+	288.04	864.12
3	3	EA	APPLE MAGIC MOUSE	75.54	226.62
4	3	EA	TARGUS BACKPACK	58.13	174.39

City reserves the right to cancel all or any part of the undelivered portion of this order if the seller does not make deliveries as agreed to, or if seller breaches any terms here of including the warranties of the seller.

Note: upon delivery of goods or services and receipt of your invoice, your claim for payment will be entered upon the claim document and payment allowed at the next regular meeting of the city council, as prescribed by state law.

Authorized By: See Signature On Page 2	Authorization Date:
-------------------------------------------	---------------------




# CITY OF JACKSON

P. O. Box 17  
Jackson, Mississippi 39205-0017

MAIL INVOICE TO: FINANCE DIVISION / ACCOUNTS PAYABLE - P O BOX 17 JACKSON. MS. 39205


Vendor: 71119 SHI INTERNATIONAL CORP 290 DAVIDSON AVENUE SOMERSET NJ 08873	Ship To: Human And Cultural Services 1000 Metrocenter Suite 101 Jackson, Ms 39209	Purchase Order: PM 00746 Requisition No: RM 00806 Ordered By: DESTINEY Page: 2 of 2
-------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------

Payment Terms:	Date Required: 02/20/20	F. O. B.: DESTINATION	Date of Order: 02/13/20
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Line	Quantity	Unit	Description	Unit Price	Extension
					
			76 433116847	8361.66	
				Subtotal	8361.66
				Sales Tax	
				Total	8361.66

City reserves the right to cancel all or any part of the undelivered portion of this order if the seller does not make deliveries as agreed to, or if seller breaches any terms here of including the warranties of the seller.

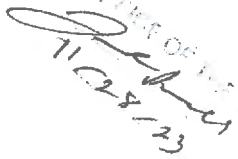
Note: upon delivery of goods or services and receipt of your invoice, your claim for payment will be entered upon the claim document and payment allowed at the next regular meeting of the city council, as prescribed by state law.

Authorized By: 	Authorization Date: 02/14/2020
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26





OFFICE OF THE CLERK  
 11-28-23  


**ORDER AUTHORIZING THE MAOR TO EXECUTE TWO (2) 48-MONTH RENTAL RENEWAL AGREEMENTS WITH ADVANTAGE BUSINESS SYSTEMS (ABS) FOR TWO (2) KONICA MINOLTA BIZHUB C650i DIGITAL COLOR SYSTEM TO BE USED BY THE PARKS AND RECREATION ADMINISTRATIVE OFFICE AND PARK MAINTENANCE DIVISION (HUTTON, LUMUMBA)**

**WHEREAS**, the City of Jackson Parks and Recreation Department desires to renew the rental agreement with Advantage Business Systems; and

**WHEREAS**, the current rental agreement is for two (2) Konica Minolta Bizhub C659 Digital Color Systems; and

**WHEREAS**, the State Contract provides for the rental of (2) Konica Minolta Bizhub C650i with auxiliary equipment from Advantage Business Systems (ABS), at the cost listed below;

<b>Location(s)</b>	<b>Cost Per Month</b>	<b>Black &amp; White Copy Charge Per Sheet</b>	<b>Color Copy Charge Per Sheet</b>	<b>Account(s)</b>
P/R Administrative Office 633 N. State Street 5 th Floor Jackson, MS 39202	\$305.00	\$.008	\$.005	005-501.10-6514
Park Maintenance Division 3880 Bullard Street Jackson, MS 39209	\$305.00	\$.008	\$.005	005-504.10-6514

**WHEREAS**, the Cost per Month for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Administrative Office is THREE HUNDRED FIVE DOLLARS (\$305.00); and

**WHEREAS**, the Black & White Copy Charge per Sheet for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Administrative Office is \$.008; and

**WHEREAS**, the Color Copy Charge per Sheet for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Administrative Office is \$.005; and

**WHEREAS**, the Cost per Month for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Park Maintenance Division is THREE HUNDRED FIVE DOLLARS (\$305.00); and

**WHEREAS**, the Black & White Copy Charge per Sheet for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Park Maintenance Division is \$.008; and

**WHEREAS**, the Color Copy Charge per Sheet for the rental of a Konica Minolta Bizhub C650i with auxiliary equipment for the Parks and Recreation Park Maintenance Division is \$.005; and

Agenda Item # **26**  
 January 16, 2024

**WHEREAS**, the above cost includes toner cartridges, all consumables (except paper), parts, drums, labor, and service calls for the Administrative Office and the Park Maintenance Division; and

**WHEREAS**, Advantage Business Systems, vendor number 60427, is an active vendor with the City of Jackson; and

**WHEREAS**, Advantage Business Systems is a for-profit corporation, currently in Good Standing with the Mississippi Secretary of the State, created pursuant to the Laws of the State of Mississippi on October 10, 2005; and

**WHEREAS**, it is in the best interests of the City of Jackson Parks and Recreation Department Administrative Office and Park Maintenance Division to have the digital color system to provide efficiency and productive modern technology within the working environment; thus

**IT IS HEREBY ORDERED** that the Mayor be authorized to execute necessary documents with Advantage Business Systems (ABS), including a Commercial Sales Agreement, as well as any and all documents related thereto, for the 48-month rental for two (2) Konica Minolta Bizhub C650i Digital Color System with auxiliary equipment, at the cost of THREE HUNDRED FIVE DOLLARS (\$305.00), totaling SIX HUNDRED TEN DOLLARS (\$610.00) for both digital color systems; and

**IT IS FURTHER ORDERED** that all future payments for said above-described rental agreement be made to Advantage Business Systems (ABS), vendor no. 60427, for the Parks and Recreation Administrative Office digital color system from account 005.501.10-6514; and

**IT IS FURTHER ORDERED** that all future payments for said above-described rental agreement be made to Advantage Business Systems (ABS) for the Parks and Recreation Park Maintenance Division digital color system from account 005.504.10-6514; and

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute any document(s) needed to effectuate the above-described digital color system rental agreements that are to be provided by Advantage Business Systems.

**BY: HUTTON, LUMUMBA**

<b>ITEM NO:</b>	
<b>DATE:</b>	

## CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

**DATE: November 21, 2023**

<b>POINTS</b>		<b>COMMENTS</b>																																													
1.	<b>Brief Description</b>	Order authorizing the Mayor to execute two (2) 48-month rental agreements with Advantage Business Systems (ABS) for two (2) Konica Minolta Bizhub C650i Digital Color Systems to be used by the Parks and Recreation Administrative Office and Park maintenance Division.																																													
2.	<b>Public Policy Initiative</b> <b>Youth &amp; Education</b> <b>Crime Prevention</b> <b>Changes in City Government</b> <b>Neighborhood Enhancement</b> <b>Economic Development</b> <b>Infrastructure and Transportation</b> <b>Quality of Life</b>	Quality of Life																																													
3.	<b>Who will be affected</b>	The City of Jackson employees, volunteers, and patrons of the Parks and Recreation Department and other city officials.																																													
4.	<b>Benefits</b>	Allows the department to meet the demands and goals of the City of Jackson, while providing entertainment to the City.																																													
5.	<b>Schedule (beginning date)</b>	Upon Council Approval																																													
6.	<b>Location:</b> <b>WARD</b>  <b>CITYWIDE (yes or no) (area)</b>  <b>Project limits if applicable</b>	Citywide																																													
7.	<b>Action implemented by:</b> <b>City Department</b> <input type="checkbox"/>  <b>Consultant</b> <input type="checkbox"/>	Department of Parks & Recreation																																													
8.	<b>COST</b>	Six Hundred Ten Dollars (\$610.00)																																													
9.	<b>Source of Funding</b> <b>General Fund</b> <input type="checkbox"/> <b>Grant</b> <input type="checkbox"/> <b>Bond</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Three Hundred Five Dollars (\$305.00) Account no. <b>005-501.10-6514</b> "Rental of Equipment" Category  Three Hundred Five Dollars (\$305.00) Account no. <b>005-504.10-6514</b> "Rental of Equipment" Category  to <b>Advantage Business Systems</b>																																													
10.	<b>EBO participation</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">ABE</td> <td style="width: 10%;">_____ %</td> <td style="width: 10%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">_____</td> <td style="width: 10%;">no</td> <td style="width: 10%;">✓</td> <td style="width: 10%;">N/A</td> <td style="width: 10%;">✓</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>✓</td> <td>N/A</td> <td>✓</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>✓</td> <td>N/A</td> <td>✓</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>✓</td> <td>N/A</td> <td>✓</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>_____</td> <td>no</td> <td>✓</td> <td>N/A</td> <td>✓</td> </tr> </table>	ABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓	AABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓	WBE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓	HBE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓	NABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓
ABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓																																							
AABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓																																							
WBE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓																																							
HBE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓																																							
NABE	_____ %	WAIVER	yes	_____	no	✓	N/A	✓																																							

Parks & Recreation Department  
633 North State Street 5th Floor  
Jackson, MS 39202  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**To:** Mayor Chokwe Antar Lumumba  
**From:** Stephen Hutton, Interim Director  
**CC:** Abram Muhammad, Deputy Director  
**Department of Parks & Recreation**  
**Date:** November 21, 2023  
**Re:** **ADVANTAGE BUSINESS SYSTEMS- CONTRACT RENEWAL**

---

Order authorizing the Mayor to execute two (2) 48-month rental agreements with Advantage Business Systems (ABS) for two (2) Konica Minolta Bizhub C650i Digital Color Systems to be used by the Parks and Recreation Administrative Office and Park maintenance Division.

The Department of Parks and Recreation Department recommends that this Order be submitted for the Council's consideration.

Thank you.

SH/sa



# Michael Watson

SECRETARY OF STATE

This is not an official certificate of good standing.

## Name History

Name	Name Type
Advantage Business Systems, Inc.	Legal

## Business Information

<b>Business Type:</b>	Profit Corporation
<b>Business ID:</b>	879560
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	10/10/2005
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	5442 Executive Place Jackson, MS 39206

## Registered Agent

**Name**  
Day, J Scott  
5442 Executive Place  
Jackson, MS 39206

## Officers & Directors

Name	Title
J. Scott Day 5442 Executive Place Jackson, MS 39206	Incorporator
J. Scott Day 5442 Executive Place Jackson, MS 39206	Director, President

# Proposal for: City of Jackson Parks & Recreation



*Stock picture* (Not actual proposed model)

## **Advantage Business Systems**

**5442 Executive Place  
Jackson, MS 39206**

**Donna May (601)362-9192  
Cell (601)317-4298**



November 13, 2023

City of Jackson Parks & Recreation  
3880 Bullard St.  
Jackson, MS 39209

Enclosed please find the information on the Konica Minolta Bizhub C650i color copier. I have put into the proposal pricing from Konica Minolta's **MS State Contract #8200067921**. I hope that we can meet your needs with this pricing.

We look forward to offering you the finest service available. We believe Konica Minolta quality products, blended with our excellent service, are the foundation for a successful partnership.

Thanks again for the opportunity,

Sincerely,

A handwritten signature in blue ink that reads "Donna May". The signature is written in a cursive style with a large, looping "D" and "M".

Donna May  
Senior Account Executive  
Advantage Business Systems

# Konica Minolta Overview

Konica Minolta Business Solutions U.S.A., Inc. (KMBS) is a wholly owned subsidiary of Konica Minolta Holdings, Inc., formed through the merger of Konica, Inc. and Minolta Co., Ltd. With more than 200 years of combined experience, Konica Minolta is building on a long and rich history of developing innovative imaging technologies and bringing new products to market. It is a company that continues to create fresh new impressions in the field of imaging by mobilizing its core competencies in optics, printing and copying, scanning and software to create these products and services.

Headquartered in Ramsey, New Jersey, KMBS provides its customers with complete solutions to efficiently create, reproduce, share and manage document-based information. The company provides the essentials of imaging to companies and organizations ranging from small office/home office to workgroups and departments and to large production operations. Its technologically advanced line of products and services include:

- A complete line of high-speed, high-volume document systems, up to 170 ppm and 1.25 million impressions per month.
- A full line of superior quality color imaging systems for corporate, graphics arts and production environments.
- A wide range of multifunctional workgroup and departmental document systems and facsimile machines with advanced functionality such as network scanning and Internet faxing.
- Software solutions designed to bridge the gap between computers and document systems, offering capabilities from easy scan-to-file to automated document manipulation to total workflow process solutions.
- Desktop monochrome and color laser printing systems.
- Professional services for infrastructure management and document process streamlining.
- Advanced scanning and micrographics systems for document imaging.
- World-class sales, service and support through an extensive network of direct sales offices, authorized dealers, resellers and distributors in the United States, Canada, Mexico, Central America and South America.

## Advantage Business Systems Overview

**Advantage Business Systems was founded in 1976. Since its inception, Advantage Business Systems has grown rapidly to become one of the premier office equipment suppliers in Central Mississippi. The fast growth is attributed to all of our people being dedicated to providing the finest customer service and representing the innovative digital technologies that Minolta offers.**

**Our dedication to service is exemplified by our multiple Pro-Tech service awards we have earned and the loyalty of thousands of customers in the metro area.**

**The service we provide is backed by our Performance Uptime Guarantee, which insures that your equipment is as productive as possible.**

**We are excited to have the opportunity to serve your company's document management needs now and into the future.**



# PROPOSED CONFIGURATION

The following Konica Minolta Bizhub C650i Digital Color System provides these features:

- 65 ppm black/white and color
- Dual head scanning @240 pages per minute (handles 300 pages) black/white and color
- First copy output in 3.6 seconds or less
- Warm Up time of less than 22 seconds
- 600 x 600dpi scanning or enhanced @ 600 X 1800dpi
- 2 X 500 sheet drawers, 1 X 1000 sheet drawer, 1 X 1500 sheet drawer and 150 sheet intelligent bypass
- Polymerized toner system
- 250 GB Hard Drive
- Staple Finisher with 2/3 hole punch
- Super 3G Fax
- Standard and custom paper size support up to 12" x 18"
- 10.1" Color Display
- Monthly duty Cycle of 220,000 copies
- Network Printing and Scanning
- Box Functionality (Stores up to 10,000 pages)
- User Authentication, Account Track, IOS 15408 Certification
- Scan to me and Scan to home
- **Print to USB and from USB**
- **Print from iPad, iPhone or Android devices**
- **Banner Printing**



**48 Month Rental  
\$305.00**

## Maintenance Program:

- ❖ All toner cartridges
- ❖ All other consumables except paper
- ❖ All parts, drums, labor and service calls
- ❖ Preventative maintenance procedures
- ❖ Unlimited on-site customer training
- ❖ Can be billed monthly, quarterly or annually

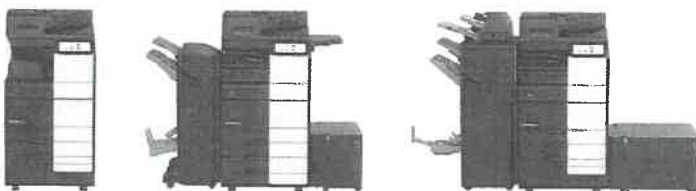
**Billed monthly @ \$.008 for all b/w copies and all color copies billed @ \$.05 and  
(based on single sided, letter sized image)**



KONICA MINOLTA

**bizhub** C650i  
Color A3 multifunctional

**bizhub  
i-SERIES IS  
SMARTER  
WORKING**  
RETHINK IT



Giving Shape to Ideas

## DESCRIPTION

### ENHANCED FEATURES

LK-102v3 PDF enhancements	PDF/A(1b), PDF encryption, digital signature
LK-105v4 OCR text recognition	Searchable PDF and PPTX
LK-106 Barcode fonts	Supports native barcode printing
LK-107 Unicode fonts	Supports native Unicode printing
LK-108 OCR A and B fonts	Supports native OCR A and B font printing
LK-110v2 Document file conversion	Generates various file formats including DOCX, XLSX and PDF/A
LK-111 ThinPrint client	Print data compression for reduced network impact
LK-116 Antivirus	Bitdefender® antivirus provides real time scanning of all incoming and outgoing data
LK-117 IP fax (T.38 fax)	Fax over IP networks (T.38), requires fax kit

### CONNECTIVITY

FK-514 Fax board	Super G3 fax, digital fax functionality
UK-221 Wireless LAN	Wireless LAN and wireless LAN Access Point Mode
EK-608 USB I/F kit	USB keyboard connection
EK-609 USB I/F kit	USB keyboard connection, Bluetooth
IC-420 Fiery controller	Professional color print controller
VI-516 Interface kit for IC-420	Fiery controller interface card
AU-102 Biometric authentication	Finger vein scanner
AU-205H ID card reader	Supports various ID card technologies
MK-735 Mount kit	Installation kit for ID card reader

### OTHERS

WT-506 Working table	Authentication device placement
KP-102 10-Key pad	For numeric entry instead of touchscreen
SC-509 Security kit	Copy guard function
EM-908 SSD	1 TB SSD to increase storage space
KH-102 Keyboard holder	To place USB keyboard
External keyboard	Keyboard for alpha numeric date entry

### MEDIA INPUT

PC-116 1x Universal tray	500 sheets / 5.5" x 8.5" - 11" x 17" / 52-256 g/m ²
PC-216 2x Universal tray	2x 500 sheets / 5.5" x 8.5" - 11" x 17" / 52-256 g/m ²
PC-416 Large capacity tray	2,500 sheets / 8.5" x 11" / 52-256 g/m ²
PC-417 Large capacity tray	1,500 + 1,000 sheets / 5.5" x 8.5" or 8.5" x 11" / 52-256 g/m ²
LU-302 Large capacity tray	3,000 sheets / 8.5" x 11" / 52-256 g/m ²
LU-207 Large capacity tray	2,500 sheets / 8.5" x 11" - 12" x 18" / 52-256 g/m ²
MK-730 Banner tray	Multipage banner feeding
DK-516 Copier desk	Provides storage space for print media and other materials

### MEDIA OUTPUT

OT-513 Output tray	Output tray used instead of finisher
FS-539 Staple finisher	50-sheet stapling / 3,200 sheets max. output
FS-539SD Booklet finisher	50-sheet stapling / 20-sheet booklet finisher / 2,200 sheets max. output
PK-524 Punch kit for FS-539/SD	2/3 hole punching / auto switching
FS-540 Staple finisher	100-sheet stapling / 3,200 sheets max. output
FS-540SD Booklet finisher	100-sheet stapling / 20-sheets booklet finisher / 2,700 sheets max. output
PK-526 Punch kit for FS-540/SD	2/3 hole punching, auto switching
RU-513 Relay unit	For FS-539/SD or FS-540/SD installation
JS-602 Job separator for FS-540/SD	Separation of fax output, etc.
PI-507 Post inserter for FS-540/SD	Cover insertion, post finishing
ZU-609 Z-fold unit for FS-540/SD	Z-fold for 11" x 17" prints

## TECHNICAL SPECIFICATIONS

### SYSTEM SPECIFICATIONS

System speed 8.5" x 11"	Up to 65/65 ppm (mono/color)
System speed 11" x 17"	Up to 32/32 ppm (mono/color)
Auto duplex speed 8.5" x 11"	Up to 65/65 ppm (mono/color)
1st page out time 8.5" x 11"	2.8/3.8 sec. (mono/color)
Warm-up time	Approx. 15/17 sec. (mono/color) ¹
Imaging technology	Laser
Toner technology	Simitri® HD polymerized toner
Panel size/resolution	10.1" / 1,024 x 600
System memory	8 GB (standard/max.)
System hard drive	256 GB SSD (standard) / 1 TB SSD (optional)
Interface	10/100/1,000-Base-T Ethernet, USB 2.0, Wi-Fi 802.11 b/g/n/ac (optional)
Network protocols	TCP/IP (IPv4 / IPv6) / SMB / LPD / IPP / SNMP / HTTP(S) / Bonjour
Automatic document feeder	Up to 300 originals / 5.5" x 8.5" - 11" x 17" / 35-210 g/m ² / Dualscan ADF
ADF double feed detection	Standard
Printable paper size	3.5" x 5.5" - 12" x 18" / customized paper sizes / banner paper max. 47.2" x 11.7"
Printable paper weight	52-300 g/m ²
Paper input capacity	1,150 sheets / 6,650 sheets (standard/max.)
Paper tray input (standard)	1 x 500 / 3.5" x 5.5" - 11" x 17" / custom sizes / 52-256 g/m ² 1 x 500 / 5.5" x 8.5" - 12" x 18" / custom sizes / 52-256 g/m ²
Paper tray input (optional)	1 x 500 / 5.5" x 8.5" - 11" x 17" / 52-256 g/m ² 2 x 500 / 5.5" x 8.5" - 11" x 17" / 52-256 g/m ² 1 x 2,500 / 8.5" x 11" / 52-256 g/m ² 1 x 1,500 + 1 x 1,000 sheets / 5.5" x 8.5" or 8.5" x 11" / 52-256 g/m ²

Large capacity tray (optional)	1 x 3,000 / 8.5" x 11" / 52-256 g/m ² 1 x 2,500 / 8.5" x 11" - 12" x 18" / custom sizes / 52-256 g/m ²
Manual bypass	150 sheets / 3.5" x 5.5" - 12" x 18" / custom sizes / banner / 60-300 g/m ²
Finishing modes (optional)	Offset, Group, Sort, Staple, Staple (offline), Punch, Half-fold, Letter-fold, Booklet, Post insertion, Z-fold
Automatic duplexing	4.1" x 5.5" - 12" x 18" / 52-256 g/m ²
Output capacity	Up to 250 sheets / up to 3,300 sheets (standard/max.)
Stapling	Max. 100 sheets or 98 sheets + 2 cover sheets (up to 300 g/m ² )
Stapling output capacity	Max. 200 sets
Letter fold	Max. 3 sheets
Letter fold capacity	Max. 50 sets, unlimited (without tray)
Booklet	Max. 20 sheets or 19 sheets + 1 cover sheet (up to 300 g/m ² )
Booklet output capacity	Max. 35 booklets, unlimited (without tray)
Duty cycle (monthly)	Max. ² 250,000 pages
Toner lifetime	Black up to 28,000 pages CMY up to 28,000 pages
Imaging unit lifetime	Black up to 240,000/1,000,000 pages (drum/developer) CMY up to 165,000/1,000,000 pages (drum/developer) ³
Power consumption	110-120 V / 60 Hz, Less than 1.6 kW
System dimension (W x D x H)	24.2" x 27.1" x 37.8" (without options)
System weight	Approx. 220 lb (without options)

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO EXECUTE TWO (2) 48-MONTH RENTAL AGREEMENTS WITH ADVANTAGE BUSINESS SYSTEMS (ABS) FOR TWO (2) KONICA MINOLTA BIZHUB C650i DIGITAL COLOR SYSTEM TO BE USED BY THE PARKS AND RECREATION ADMINISTRATIVE OFFICE AND PARKS MAINTENANCE DIVISION is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

Justin Powell, Deputy City Attorney JP 11/28/23

11/29/23  
Date



27





OFFICE OF THE CITY ATTORNEY  
12/12/23

**ORDER AMENDING THE FISCAL YEAR 2023-2024 BUDGET FOR THE DEPARTMENT OF PARKS AND RECREATION TO TRANSFER ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25) OF DFA-SB2971 – PETE BROWN GOLF COURSE FUNDS FROM THE “OTHER PROFESSIONAL SERVICES” AND “PARKS + RECREATION EQUIPMENT” CATEGORIES TO THE “BUILDING + STRUCTURES” CATEGORY, “LAWN + GARDEN EQUIPMENT” CATEGORY, AND “NON-CAPITALIZED EQUIPMENT” CATEGORY TO PURCHASE EQUIPMENT AND IMPROVE THE IRRIGATION SYSTEM AT THE PETE BROWN GOLF FACILITY**

**WHEREAS**, Section 21-17-5(1) of the Mississippi Code Annotated, as amended, states that the governing authorities of every municipality of the state shall have the care, management, and control of its municipal affairs, property, and finances; and

**WHEREAS**, it is the sincere desire of the Department of Parks and Recreation to provide consistent and outstanding service to our youth and citizens of the City of Jackson, as well as our visiting guests; and

**WHEREAS**, Section 21-35-25 of the Mississippi Code Annotated, as amended, states that if it affirmatively appears at any time during the current fiscal year that there is in any fund or account any sum remaining unexpended and not needed or expected to be needed for the purpose or purposes for which appropriated in said budget, then the governing authorities may, in their discretion, transfer such sum or any part thereof to any other fund or funds or account or accounts where needed, by order to such effect entered upon their minutes. This shall not, however, authorize the expenditure of any funds for any purpose other than that for which the levy producing such funds was made; and

**WHEREAS**, the Department of Parks and Recreation – Golf Division represents that the ONE HUNDRED SIX THOUSAND FIVE HUNDRED TWENTY DOLLARS AND TWENTY-FIVE CENTS (\$106,520.25) currently located in the DFA – SB2971 – Pete Brown Golf Fund, that it presently seeks to transfer from the “Other Professional Services” Category, is not needed or expected to be needed for the purpose(s) for which it was originally appropriated in the Fiscal Year 2023-2024 Budget, said funds to be transferred are comprised of unspent funds for professional services; and

**WHEREAS**, the Department of Parks and Recreation – Golf Division represents that the ONE HUNDRED SEVENTY-FIVE DOLLARS (\$175.00) currently located in the DFA – SB2971 – Pete Brown Golf Fund, that it presently seeks to transfer from the “Parks + Recreation Equipment” Category, is not

Agenda Item # 27  
January 16, 2024  
(Muhammad, Lumumba)

needed or expected to be needed for the purpose(s) for which it was originally appropriated in the Fiscal Year 2023-2024 Budget, said funds to be transferred are comprised of unspent funds for park equipment; and

**WHEREAS**, the Department of Parks and Recreation needs this requested Budget amendment so that the Parks and Recreations Department – Golf Division may get the necessary equipment and make improvements to the irrigation system at the Pete Brown Golf Course; and

**WHEREAS**, the funds are requested to be transferred in accordance with the table listed directly below; and

<b>FUNDS TRANSFER FROM:</b>		<b>FUNDS TRANSFER TO:</b>	
Other Professional Services Category Account no.: 404-501.33-6419	<b>\$106,520.25</b>	Building + Structures Category Account no.: 404-501.33-6812	<b>\$60,247.02</b>
		Lawn + Garden Equipment Category Account no.: 404-501.33-6876	<b>\$43,396.00</b>
		Non-Capitalized Equipment Category Account no.: 404-501.33-6240	<b>\$2,877.23</b>
Parks + Recreation Equipment Category Account no.: 404-501.33-6831	<b>\$175.00</b>	Non-Capitalized Equipment Category Account no.: 404-501.33-6240	<b>\$175.00</b>
		<b>Total Funds Transfer Request</b>	<b>\$106,695.25</b>

**WHEREAS**, this intradepartmental transfer of ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25) is in statutory compliance with Section 21-35-25 of the Mississippi Code Annotated, as amended, because the transfer requested in this Order, added to any previous Fiscal Year 2023-2024 Department of Parks and Recreation Budget intradepartmental transfers, does not exceed ten percent (10%) of the total budget amount appropriated to the Fiscal Year 2023-2024 Department of Parks and Recreation Budget; and

**WHEREAS**, it is in the best interests of the City of Jackson that this Parks and Recreation Budget amendment be approved and that funds be transferred as described in the table above so that much needed equipment can be purchased for and irrigation work be performed at the Pete Brown Golf Facility; thus

**IT IS THEREFORE ORDERED** that the Fiscal Year 2023-2024 Budget for the Department of Parks and Recreation be amended to authorize a Budget transfer as described in the table below:

<b>FUNDS TRANSFER FROM:</b>		<b>FUNDS TRANSFER TO:</b>	
Other Professional Services Category Account no.: <b>404-501.33-6419</b>	<b>\$106,520.25</b>	Building + Structures Category Account no.: <b>404-501.33-6812</b>	<b>\$60,247.02</b>
		Lawn + Garden Equipment Category Account no.: <b>404-501.33-6876</b>	<b>\$43,396.00</b>
		Non-Capitalized Equipment Category Account no.: <b>404-501.33-6240</b>	<b>\$2,877.23</b>
Parks + Recreation Equipment Category Account no.: <b>404-501.33-6831</b>	<b>\$175.00</b>	Non-Capitalized Equipment Category Account no.: <b>404-501.33-6240</b>	<b>\$175.00</b>
		<b>Total Funds Transfer Request</b>	<b>\$106,695.25</b>

Item No.: _____ Date: _____  
**(HUTTON, LUMUMBA)**

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**DATE: December 07, 2023**

<b>POINTS</b>	<b>COMMENTS</b>																																													
1. <b>Brief Description</b>	Order amending the fiscal year 2023/2024 for the Department of Parks and Recreation, to transfer <b>ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25)</b> of DFA – SB2971 – Pete Brown Golf Fund, that it presently seeks to transfer from the “Other Professional Services” and “Parks + Recreation Equipment” Category to the “Building + Structures” Category, “Lawn + Garden Equipment” Category, and “Non-Capitalized Equipment” to purchase equipment and improve the irrigation system at the Pete Brown Golf Facility.																																													
2. <b>Public Policy Initiative</b> Youth & Education Crime Prevention Changes in City Government Neighborhood Enhancement Economic Development Infrastructure and Transportation Quality of Life	Neighborhood Enhancement Quality of Life																																													
3. <b>Who will be affected</b>	The City of Jackson and patrons of the Pete Brown Golf Facility.																																													
4. <b>Benefits</b>	Allows the department to meet the demands and goals of the City of Jackson.																																													
5. <b>Schedule (beginning date)</b>	Upon Council Approval																																													
6. <b>Location:</b> WARD  CITYWIDE (yes or no) (area)  Project limits if applicable	Ward 4																																													
7. <b>Action implemented by:</b> City Department <input type="checkbox"/>  Consultant <input type="checkbox"/>	Department of Parks & Recreation – Interim Director Steve Hutton																																													
8. <b>COST</b>	<b>ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25)</b>																																													
9. <b>Source of Funding</b> General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Bond <input type="checkbox"/> Other <input type="checkbox"/>	SIXTY THOUSAND TWO HUNDRED FORTY-SEVEN DOLLARS AND TWO CENTS (\$60,247.02) to Account no.: 404-501.33-6812 (Building + Structures)  FORTY-THREE THOUSAND THREE HUNDRED NINETY-SIX DOLLARS (\$43,396.00) to Account no. 404-501.33-6876 (Lawn + Garden Equipment)  TWO THOUSAND EIGHT HUNDRED SEVENTY-SEVEN DOLLARS AND TWENTY-THREE CENTS (\$2,877.23) To Account no.: 404-501.33-6240 (Non-Capitalized Equipment)																																													
10. <b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>√</td> <td>N/A</td> <td>√</td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>√</td> <td>N/A</td> <td>√</td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>√</td> <td>N/A</td> <td>√</td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>√</td> <td>N/A</td> <td>√</td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>√</td> <td>N/A</td> <td>√</td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	√	N/A	√	AABE	_____ %	WAIVER	yes	___	no	√	N/A	√	WBE	_____ %	WAIVER	yes	___	no	√	N/A	√	HBE	_____ %	WAIVER	yes	___	no	√	N/A	√	NABE	_____ %	WAIVER	yes	___	no	√	N/A	√
ABE	_____ %	WAIVER	yes	___	no	√	N/A	√																																						
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HBE	_____ %	WAIVER	yes	___	no	√	N/A	√																																						
NABE	_____ %	WAIVER	yes	___	no	√	N/A	√																																						

Parks & Recreation Department  
633 North State Street 5th Floor  
Jackson, MS 39202  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**To:** Mayor Chokwe Lumumba  
**From:** Stephen Hutton, Interim Director  
**CC:** Abram Muhammad, Deputy Director  
**Department of Parks & Recreation**  
**Date:** December 07, 2023  
**Re:** **23/24 BUDGET REVISION – ADMIN DFA- SB2971 (GOLF)**

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Order amending the fiscal year 2023/2024 for the Department of Parks and Recreation, to transfer **ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS** (\$106,695.25) of DFA – SB2971 – Pete Brown Golf Fund, that it presently seeks to transfer from the “Other Professional Services” and “Parks + Recreation Equipment” Category to the “Building + Structures” Category, “Lawn + Garden Equipment” Category, and “Non-Capitalized Equipment” to purchase equipment and improve the irrigation system at the Pete Brown Golf Facility.

The Department of Parks and Recreation & the Golf Division recommends that this Order be submitted for the Council’s consideration.

Thank you.

SH/sa



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/13/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AMENDING THE FISCAL YEAR 2023-2024 BUDGET FOR THE DEPARTMENT OF PARKS AND RECREATION TO TRANSFER ONE HUNDRED SIX THOUSAND SIX HUNDRED NINETY-FIVE DOLLARS AND TWENTY-FIVE CENTS (\$106,695.25) OF DFA-SB2971 - PETE BROWN GOLF COURSE FUNDS FROM THE "OTHER PROFESSIONAL SERVICES" AND "PARKS + RECREATION EQUIPMENT" CATEGORIES TO THE "BUILDING + STRUCTURES" CATEGORY, "LAWN + GARDEN EQUIPMENT" CATEGORY, AND "NON-CAPITALIZED EQUIPMENT" CATEGORY TO PURCHASE EQUIPMENT AND IMPROVE THE IRRIGATION SYSTEM AT THE PETE BROWN GOLF FACILITY** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Justin Powell**, *Deputy City Attorney*

JP

12/13/23

Date





28



OFFICE OF THE CITY ATTORNEY  
12/12/23

**ORDER REQUESTING RATIFICATION OF PAST SERVICES PERFORMED BY AND APPROVING PAYMENT TO ROBERT EARL SMITH D/B/A SMITH TREE SERVICE IN THE AMOUNT OF ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) FOR TREE REMOVAL SERVICES PREVIOUSLY PERFORMED AT CITY HALL, GROVE PARK MUNICIPAL GOLF COURSE, PETE BROWN GOLF FACILITY, AND THE JACKSON ZOO DURING THE MONTHS OF JUNE, AUGUST, AND SEPTEMBER, 2023, WHICH FALLS UNDER FISCAL YEAR 2022-2023 (HUTTON, LUMUMBA)**

**WHEREAS**, Section 21-17-5 of the Mississippi Code authorizes municipalities to adopt orders concerning municipal affairs, finances, and property which is not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

**WHEREAS**, the authority granted to governing authorities of municipalities pursuant to Section 21-17-5 of the Mississippi Code is complete without reference to any specific authority granted in any other statute or law of the State of Mississippi; and

**WHEREAS**, Robert Earl Smith is an active *vendor* #72157 with the City of Jackson; and

**WHEREAS**, Robert Earl Smith is D/B/A Smith Tree Service; and

**WHEREAS**, Robert Earl Smith operates as a Sole Proprietor and there is no legal distinction between the owner and the business entity; and

**WHEREAS**, Robert Earl Smith, has a Certificate of Liability on file and has done work for the City of Jackson Parks and Recreation Department in the past; and

**WHEREAS**, Smith Tree Service provided Invoice no. 2023-11 to Interim Director Steve Hutton for some tree removal work that was completed in FY2023 during the months of June, August, and September of 2023; and

**WHEREAS**, Smith Tree Service's invoice states that two (2) Magnolia Tree(s) were removed from City Hall in June 2023 and the tree debris removed and hauled away, with the cost invoiced for TWO THOUSAND FIVE HUNDRED DOOLLARS (\$2,500.00); and

**WHEREAS**, Smith Tree Service's invoice states that two (2) Large Oak Tree(s) were removed from Grove Park Municipal Golf Course in August 2023 and the tree debris removed and hauled away, with the cost invoiced for TWO THOUSAND FIVE HUNDRED DOOLLARS (\$2,500.00); and

**WHEREAS**, Smith Tree Service's invoice states that four (4) Oak, Cedar, and Gum Tree(s) were removed from Pete Brown Golf Facility in September 2023 and the tree debris removed and

hauled away, with the cost invoiced for TWO THOUSAND NINE HUNDRED DOLLARS (\$2,900.00); and

**WHEREAS, Smith Tree Service's** invoice states that two (2) Oak Tree(s) were removed from the Jackson Zoo in September 2023 and the tree debris removed and hauled away, with the cost invoiced for TWO THOUSAND FIVE HUNDRED DOOLLARS (\$2,500.00); and

**WHEREAS, Smith Tree Service's** invoice states that one (1) tree was removed from the crosswalk at the Jackson Convention Complex in June 2023 and the tree debris removed and hauled away, with the cost invoiced for EIGHT HUNDRED DOLLARS (\$800.00); and

**WHEREAS, Smith Tree Service's** invoice no. 2023-11 was submitted to Interim Director Steve Hutton of the City of Jackson Parks and Recreation Department in the total amount of ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00); and

**WHEREAS,** it is in the best interests of the City of Jackson that the above-described tree removal services performed by **Smith Tree Service** be ratified and that payment in the total amount of ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) by approved and made to **Robert Earl Smith d/b/a Smith Tree Service**; thus

**IT IS ORDERED** that the past tree removal services as described above in this Order performed by **Robert Earl Smith d/b/a Smith Tree Service** is ratified and payment in the total amount of ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) is approved and shall be made to **Robert Earl Smith d/b/a Smith Tree Service** in the manner described below:

1. payment in the amount THREE THOUSAND THREE HUNDRED DOLLARS (\$3,300.00) for the removal of two (2) Magnolia Tree(s) from the City Hall and one (1) tree from the Jackson Convention Complex in June 2023 from **account no. 005-501.10-6419**; and
2. payment in the amount TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) for the removal of two (2) Large Oak Tree(s) from Grove Park Municipal Golf Course in August 2023 from **account no. 005-504.30-6419**; and
- ~~3. payment in the amount TWO THOUSAND NINE HUNDRED DOLLARS~~ (\$2,900.00) for the removal of four (4) Oak, Cedar, and Gum Tree(s) from Pete Brown Golf Facility in September 2023 from **account no. 404-501.33-6419**; and

4. payment in the amount TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) for the removal of two (2) Oak Tree(s) from the Jackson Zoo in September 2023 from **account no. 390-498.00-6419.**

**Item No.** _____ **Date:** _____  
**(Hutton, Lumumba)**

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

DATE: 12/08/2023

<b>POINTS</b>		<b>COMMENTS</b>									
1.	<b>Brief Description/Purpose</b>	Order requesting approval to ratify past services from and payments in the amount of ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) to Robert Earl Smith d/b/a Smith Tree Service for tree removal services previously performed at the City Hall, Grove Park Municipal Golf Course, Pete Brown Golf Facility, and the Jackson Zoo during FY2023 months of June, August, and September									
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development 7. Quality of Life									
3.	<b>Who will be affected</b>	Parks and Recreation Department									
4.	<b>Benefits</b>	Providing debris removal services to various locations in the City of Jackson, under the scope of work for the Parks and Recreation Department.									
5.	<b>Schedule (beginning date)</b>	Upon City Council Approval									
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>	Citywide  No									
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Interim Director Steve Hutton of The Parks and Recreation Department									
8.	<b>COST</b>	IN THE AMOUNT OF ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00)									
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	FY2024 Account No. 005-501.10-6419 \$3,300.00 FY2024 Account No. 005-504.30-6419 \$2,500.00 FY2024 Account No. 404-501.33-6419 \$2,900.00 FY2024 Account No. 390-498.00-6419 \$2,500.00									
10.	<b>EBO participation</b>	ABE _____ %      WAIVER ___ Yes ___ No ___      N/A ___ X AABE _____ %      WAIVER ___ Yes ___ No ___      N/A ___ X WBE _____ %      WAIVER ___ Yes ___ No ___      N/A ___ X HBE _____ %      WAIVER ___ Yes ___ No ___      N/A ___ X NABE _____ %      WAIVER ___ Yes ___ No ___      N/A ___ X									

Parks & Recreation Department  
633 North State Street 5th Floor  
Jackson, MS 39202  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**To:** Mayor Chokwe Lumumba  
**From:** Stephen Hutton, Interim Director  
**CC:** Abram Muhammad, Deputy Director  
**Department of Parks & Recreation**  
**Date:** December 08, 2023  
**Re:** Robert Earl Smith – Payment Ratification

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Order requesting approval to ratify past services from and payments in the amount of ELEVEN THOUSAND TWO HUNDRED DOLLARS (\$11,200.00) to Robert Earl Smith d/b/a Smith Tree Service for tree removal services previously performed at the City Hall, Grove Park Municipal Golf Course, Pete Brown Golf Facility, and the Jackson Zoo during FY2023 months of June, August, and September.

The Department of Parks and Recreation recommends that this Order be submitted for the Council's consideration.

Thank you.

SH/sa

Smith Tree Service  
2909 Marydale Street  
Jackson, MS 39212

Invoice Date: 11.29.23

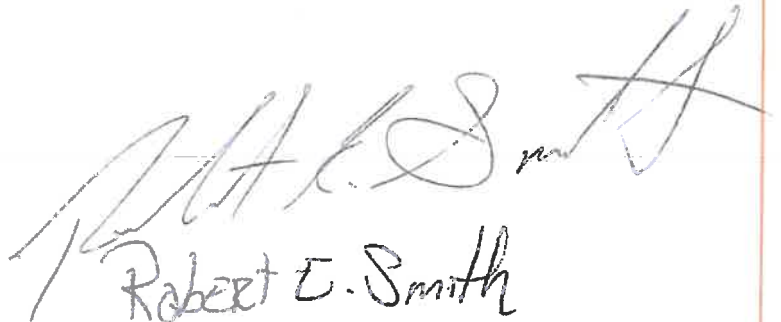
Invoice #: 2023-11

**Customer Information**

City of Jackson  
Parks and Recreation Department  
Attn: Steve Hutton  
633 North State St #516  
Jackson, MS 39209

QTY	Description	Amount
1	Two Magnolia Trees / City Hall (June 2023)	\$2,500.00
1	Two Large Oak Trees / Grove Park (August 2023)	\$2,500.00
1	Four total trees (Oak, Cedar, Gum) / Pete Brown (Sept 2023)	\$2,900.00
1	Two Oak Trees / Zoo (Sept 2023)	\$2,500.00
1	One Tree Convention Center (June 2023)	\$800.00
	Total	\$11,200.00

Remit Payment To:  
Smith Tree Service  
2909 Marydale Street  
Jackson, MS 39212



Robert E. Smith





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES OWNED BY THE CERTIFICATE HOLDER. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hill Insurance Agency 5255 Keele St Ste B  Jackson MS 39206-4381		<b>CONTACT NAME:</b> Jerry Hill <b>PHONE (A/C, No, Ext):</b> 601-981-7083 <b>E-MAIL ADDRESS:</b> htapa@aol.com	<b>FAX (A/C No):</b> 601-981-5508
<b>INSURED</b>  Robert Smith 1070 Combs St  Jackson MS 39204-5304		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Western World Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		<b>NAIC #</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: <b>VEHICLE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$  <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			TWSFT-M	04/01/2023	04/01/2024	EACH OCCURRENCE \$ 300,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 300,000 GENERAL AGGREGATE \$ 600,000 PRODUCTS - COMP/OP AGG \$ Included  COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$  EACH OCCURRENCE \$ AGGREGATE \$  PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Tree Planting, Dusting Remove Trees

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Jerry Hill



Office of the City Attorney

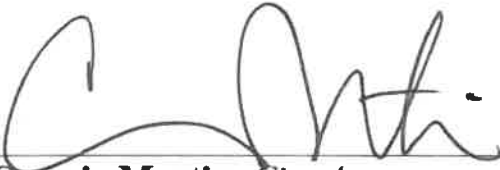

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/13/23

## OFFICE OF THE CITY ATTORNEY

---

This ORDER REQUESTING RATIFICATION OF PAST SERVICES PERFORMED BY AND APPROVING PAYMENT TO ROBERT EARL SMITH D/B/A SMITH TREE SERVICE IN THE AMOUNT OF EVELEN THOUSAND TWO HUNDRED DOLLARS AND NO CENT (\$11,200.00) FOR TREE REMOVAL SERVICES PREVIOUSLY PERFORMED AT CITY HALL, GROVE PARK MUNICIPAL GOLF COURSE, PETE BROWN GOLF FACILITY, AND THE JACKSON ZOO DURING THE MONTHS OF JUNE, AUGUST, SEPTEMBER, 2023, WHICH FALLS UNDER FISCAL YEAR 2022-2023 (HUTTON, LUMUMBA) is legally sufficient for placement in NOVUS Agenda.

  
_____  
Catoria Martin, *City Attorney*  
Justin Powell, *Deputy City Attorney* 

12/13/23  
_____  
Date



29



OFFICE OF THE CITY ATTORNEY  
L. M. J. W. J.

**ORDER REQUESTING APPROVAL OF FUTURE PROFESSIONAL HEATING, PLUMBING, AND AIR CONDITIONING MAINTENANCE AND REPAIR SERVICES AND APPROVING PAYMENTS TO UNITED PLUMBING & HEATING COMPANY FOR THE CITY OF JACKSON DEPARTMENT OF PARKS AND RECREATION – JACKSON ZOO (MUHAMMAD, LUMUMBA)**

**WHEREAS**, the Jackson Zoo has a water leak that needs repairs/servicing; and

**WHEREAS**, the Jackson Zoo requested and received a quote for water leak findings and recommendations, with no repair costs from United Plumbing Heating and Air Conditioning (Unlimited Plumbing); and

**WHEREAS**, United Plumbing (vendor no. 69412) is an active vendor with the City of Jackson; and

**WHEREAS**, United Plumbing is a for-profit Corporation, currently in Good Standing with the Mississippi Secretary of State, created pursuant to the Laws of the State of Mississippi on October 19, 1973; and

**WHEREAS**, the quote submitted by United Plumbing includes a servicing fee to locate the water leak for FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00); and

**WHEREAS**, there are no repair costs included in the quote to locate the water leak at the Jackson Zoo; and

**WHEREAS**, United Plumbing’s above quote for the water leak findings and recommendations, with no repair costs included, totals FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00); and

**WHEREAS**, it is in the best interests of the City of Jackson and the Jackson Zoo to have the water leak findings and recommendations, described above, performed by United Plumbing to provide efficiency and safety for animals, employees, and patrons, it is also in the best interests of the City of Jackson and the Jackson Zoo to approve future heating, air conditioning, and plumbing servicing, maintenance, and repair work, as needed; thus

**IT IS HEREBY ORDERED** that the above-described quote from United Plumbing for the water leak findings and recommendations, with no repair costs, to be performed at the Jackson

Agenda Item # 29  
January 16, 2024  
(Muhammad, Lumumba)

Zoo, is approved and that payment in the amount of FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500.00) be made to United Plumbing from account no. 390-498.00-6419; and

**IT IS FURTHER ORDERED** that all future plumbing and air conditioning services performed by United Plumbing for the Parks & Recreation Department is approved and that payments for said plumbing and air conditioning work be made to United Plumbing from “Other Professional Services” Category of the Parks and Recreation Department’s Budget; and

**IT IS FURTHER ORDERED** that the Mayor is authorized to execute any document(s) needed to effectuate the above plumbing and air conditioning services that are to be performed by United Plumbing.

**Item No:** _____ **Date:** _____  
**(MUHAMMAD, LUMUMBA)**



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**DATE: January 3, 2024**

<b>POINTS</b>		<b>COMMENTS</b>																																			
1.	<b>Brief Description</b>	Order requesting approval to ratification of future professional services and payments related to receiving professional heating, air conditioning, and plumbing services by United Plumbing & Heating Company for findings, recommendations, maintenance and repairs for the City of Jackson Department of Parks and Recreation – Jackson Zoo and other facilities.																																			
2.	<b>Public Policy Initiative</b> <b>Youth &amp; Education</b> <b>Crime Prevention</b> <b>Changes in City Government</b> <b>Neighborhood Enhancement</b> <b>Economic Development</b> <b>Infrastructure and Transportation</b> <b>Quality of Life</b>	Quality of Life																																			
3.	<b>Who will be affected</b>	The City of Jackson animals, employees and patrons of the Jackson Zoo.																																			
4.	<b>Benefits</b>	Allows the department to meet the demands and goals of the City of Jackson, while providing entertainment to the City.																																			
5.	<b>Schedule (beginning date)</b>	Upon Council Approval																																			
6.	<b>Location:</b> <b>WARD</b>  <b>CITYWIDE (yes or no) (area)</b>  <b>Project limits if applicable</b>	Ward 5																																			
7.	<b>Action implemented by:</b> <b>City Department</b> <input type="checkbox"/>  <b>Consultant</b> <input type="checkbox"/>	Department of Parks & Recreation – Jackson Zoo (David Wetzel / Angela White)																																			
8.	<b>COST</b>	Four Thousand Five Hundred Dollars (\$4,500.00)																																			
9.	<b>Source of Funding</b> <b>General Fund</b> <input type="checkbox"/> <b>Grant</b> <input type="checkbox"/> <b>Bond</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Four Thousand Five Hundred Dollars (\$4,500.00) to <b>United Plumbing &amp; Heating Co.</b> Account no. <b>390-498.00-6419</b> “Other Professional Services” Category																																			
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no <input checked="" type="checkbox"/></td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no <input checked="" type="checkbox"/></td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no <input checked="" type="checkbox"/></td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no <input checked="" type="checkbox"/></td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes _____</td> <td>no <input checked="" type="checkbox"/></td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	ABE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	AABE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	WBE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	HBE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>	NABE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
ABE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>																															
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WBE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>																															
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NABE	_____ %	WAIVER	yes _____	no <input checked="" type="checkbox"/>	N/A	<input checked="" type="checkbox"/>																															

Parks & Recreation Department  
633 North State Street 5th Floor  
Jackson, MS 39202  
601-960-0716 (Office)  
601-960-1576 (Fax)  
Website: [www.jacksonms.gov](http://www.jacksonms.gov)



*"One City, One Aim, One Destiny"*

# Memo

**To:** Mayor Chokwe Antar Lumumba  
**From:** Dr. Abram Muhammad, Director  
Department of Parks & Recreation  
**Date:** January 3, 2024  
**Re:** **FUTURE SERVICES RATIFICATION – UNITED PLUMBING**

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Order requesting approval to ratification of future professional services and payments related to receiving professional heating, air conditioning, and plumbing services by United Plumbing & Heating Company for findings, recommendations, maintenance and repairs for the City of Jackson Department of Parks and Recreation – Jackson Zoo and other facilities.

The Department of Parks and Recreation Department recommends that this Order be submitted for the Council's consideration.

Thank you.

AM/sa



# Michael Watson

## SECRETARY OF STATE

This is not an official certificate of good standing.

### Name History

Name	Name Type
UNITED PLUMBING & HEATING COMPANY	Legal

### Business Information

<b>Business Type:</b>	Profit Corporation
<b>Business ID:</b>	400348
<b>Status:</b>	Good Standing
<b>Effective Date:</b>	10/19/1973
<b>State of Incorporation:</b>	Mississippi
<b>Principal Office Address:</b>	1929 MIDWAY ST JACKSON, MS 39204

### Registered Agent

Name
Homer L. Thomas 1929 MIDWAY ST JACKSON, MS 39204

### Officers & Directors

Name	Title
Grace B Thomas 4524 Larchmont St Jackson, MS	Incorporator
John J Thomas 205 Raymond Road Jackson, MS 39204	Incorporator
Maurice C Thomas 4524 Larchmont St Jackson, MS	Incorporator
John J Thomas 1929 Midway St. Jackson, MS 39204	Director, President
Homer L Thomas 1929 Midway St Jackson, MS 39204	Director, Secretary, Treasurer, Vice President



**UNITED**  
 PLUMBING HEATING &  
 AIR CONDITIONING CO. INC.  
 Since 1962

# Estimate

**United Plumbing Heating And Air Conditioning**

1929 Midway St.  
 Jackson, MS 39204  
 Phone:  
 Email:  
 136_Integration@smartserv.io

**Billing Address**  
 City of Jackson  
 P.O. Box 17 Finance  
 Division/Accts. Payable  
 Jackson, MS 39205  
 Phone: (601) 960-1740  
 Email: smarshall@jacksonms.gov

**Service Address**  
 City of Jackson, Finance Division/  
 Accts Payable  
 101 Livingston Parkway  
 Jackson, MS 39209  
 Phone: (601) 960-1740  
 Email: cbridges@jacksonms.gov

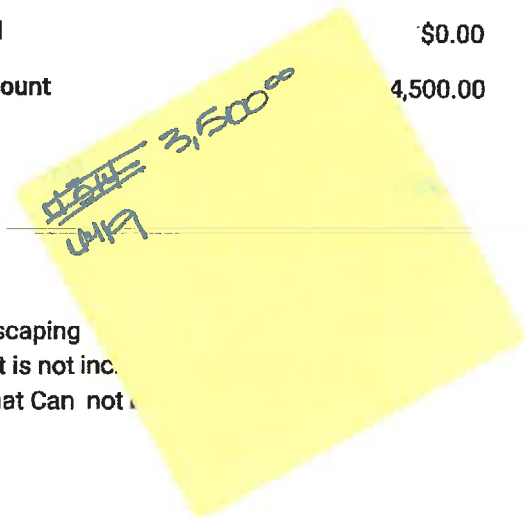
**Date:** 12/14/2023 03:11 PM  
**Estimate #** E014454-1  
**Technician:** Chuck Schwartz

Line Item	Status	Rate	Qty	Total
Estimate	Approved	\$4,500.00	1	\$4,500.00
Trip charge	-	-	-	\$0.00

<b>Additional Discount</b>	(\$0.00)
<b>Additional Fee</b>	(\$0.00)
<b>Customer Discount</b>	(\$0.00)
<b>Subtotal</b>	\$4,500.00
<b>Total Tax</b>	\$0.00
<b>Total</b>	\$4,500.00
<b>Prepaid</b>	\$0.00
<b>Net Amount</b>	4,500.00

## Service Summary

A starting estimate to find and repair water leak under sidewalk  
 Estimate includes time and materials  
 United plumbing is not responsible for any damage to sidewalk or landscaping  
 United plumbing will have the sidewalk replaced at a additional cost that is not inc.  
 United plumbing will not be responsible for any under ground Utilities, that Can not  
**THIS IS A STARING ESTIMATE ONLY**  
 Estimate is good for 14 days only



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This ORDER REQUESTING APPROVAL OF FUTURE PROFESSIONAL HEATING, PLUMBING, AIR CONDITIONING MAINTENANCE AND REPAIR SERVICES AND APPROVING PAYMENTS TO UNITED PLUMBING & HEATING COMPANY FOR THE CITY OF JACKSON DEPARTMENT OF PARKS AND RECREATION - JACKSON ZOO is legally sufficient for placement in NOVUS Agenda.

  
_____  
Catoria Martin, City Attorney

Justin Powell, Deputy City Attorney JP 1/9-24

1/10/24  
_____  
Date

OFFICE OF THE CITY ATTORNEY  
1/9/24



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**ORDER AMENDING THE ORDER AUTHORIZING THE MAYOR TO EXECUTE A LEASE AND MANAGEMENT AGREEMENT WITH KUSCHE SPORTS GROUP D/B/A OVERTIME SPORTS OF THE SMITH WILLS STADIUM**

**WHEREAS**, on April 30, 2019, the Jackson City Council authorized the Mayor to execute an agreement with KSG, Kusche Sports Group D/B/A Overtime Sports to lease and manage baseball fields located at Smith Wills Stadium; and

**WHEREAS**, the City of Jackson had previously issued a Request for Professional Management Services (RFP) of Smith Wills Stadium and KSG was the only submission; and

**WHEREAS**, the City entered into a Stadium Lease and Management Agreement with a term of ten (10) years, with an option for two (2) additional terms of ten (10) years and a base rent of \$125,000 per year or 20% of all gross marketing revenue generated at Smith Wills Stadium, not to exceed \$250,000, commencing October 1, 2020; and

**WHEREAS**, the City of Jackson entered into an agreement with KSG on May 20, 2019, however on March 11, 2020, the worldwide global COVID-19 pandemic began, causing sporting events across the globe to be canceled to comply with federal, state and local requirements and Centers for Disease Control advisories to “shelter-in-place”; and

**WHEREAS**, the City of Jackson acknowledges that this caused an undue hardship on KSG, resulting in the inability to submit the required annual payments, however, in lieu of submitting annual payments, KSG continued to invest in the property by renovating bathrooms, installing new equipment, maintaining baseball fields and allowing local high school and college teams to utilize the field as needed without payment; and

**WHEREAS**, the Department of Parks and Recreation believes it is in the best interest of the City of Jackson to accept these “in-kind” donations as partial rental payments and modify the lease accordingly; and

**WHEREAS**, based on the “in-kind” donations, the City of Jackson has reduced the arrearage to \$100,000 to be paid in quarterly installments annually, with the first payment due upon execution and each payment thereafter being due on October 1st, through October 1, 2026; and

**WHEREAS**, as a result of this amendment to the lease, ongoing payments shall be reduced to reflect a payment due upon execution in the amount of \$12,500, which shall cover debt services fees for the baseball turf field and a second payment in the amount of \$12,500 shall be due October 1, 2024, representing the final debt service payment for the baseball turf field, thereafter, annually, on September 1st of each year, commencing September 1, 2024, the City of Jackson shall submit an invoice to KSG for the annual utility costs for operating Smith Wills Stadium and all adjoining fields utilized by KSG for either the exact amount paid by the City of Jackson for a twelve (12) month period for utilities, or an estimate based on at least six (6) months of prior utility bills; and

**WHEREAS**, the “Capital Improvements” section of the lease shall be modified to reflect that annually, the City shall, in conjunction with KSG, prepare an ongoing Capital Maintenance Plan, and KSG shall be permitted to conduct reasonable discretionary improvements; and

**WHEREAS**, the Department of Parks and Recreation recommends that the City of Jackson enter into the referenced Amended Stadium Lease and Management Agreement with KSG.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to executed an Amended Stadium Lease and Management Agreement, and any and all documents related thereto, with KSG for professional management services of Smith Wills Stadium, located at 1200 Cool Papa Bell Drive, Jackson, MS in accordance with this Amended Order authorizing execution.

By: Muhummad, Lumumba

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AMENDING THE ORDER AUTHORIZING THE MAYOR TO EXECUTE A LEASE AND MANAGEMENT AGREEMENT WITH KUSCHE SPORTS GROUP D/B/A OVERTIME SPORTS OF THE SMITH WILLS STADIUM** is legally sufficient for placement in NOVUS Agenda.

  
_____  
**Catoria Martin, City Attorney**

  
_____  
**DATE**



**STADIUM LEASE AND MANAGEMENT AGREEMENT  
CITY OF JACKSON AND KUSCHE SPORTS GROUP**

**THIS AMENDED STADIUM LEASE AND MANAGEMENT AGREEMENT**, made and entered this ____ day of January, 2024, by and between the City of Jackson, Mississippi, a municipal corporation, hereinafter referred to as "City", and Kusche Sports Group d/b/a Overtime Sports, hereinafter referred to as "KSG", terms and conditions, to wit:

**WITNESSETH:**

**WHEREAS**, City and KSG previously entered into an agreement on May 20, 2019, and both parties have mutually agreed to amend the prior Lease and Management Agreement for KSG's use of the Stadium in accordance with the following modifications between the parties;

**NOW THEREFORE**, for and in consideration of the mutual covenants and benefits to the parties herein contained, the parties mutually agree that City will lease the Stadium to KSG for the purpose of conducting baseball events, and managing the facility for all uses, upon and subject to the following terms and conditions:

**1. Leased Premises:**

The City shall lease to KSG the Stadium located at *****1200 Cool Papa Bell Drive***¹**, Jackson, Mississippi, which property may be referred to hereinafter as the "Leased Premises". As used herein, the term "the Stadium" shall include the baseball field adjacent to Smith Wills Stadium hereinafter referred to as "Michael D. Johnson Field" along with adjacent parking areas, batting cages, player facilities, fan amenities, bathrooms, outfield fences, video boards and any other adjacent support facilities or infrastructure deemed by KSG, with reasonable approval by the City of Jackson, as necessary for the operation of Michael D. Johnson Field, but not named in this description of Leased Premises. The Leased Premises does not include any City owned properties adjacent to the Stadium as defined herein. The Leased Premises does include the establishment referred to as the "Smoke Shoppe".

**2. Term:**

The initial term for the Agreement was ten (10) years, beginning May 20, 2019 and ending May 20, 2029. This amendment shall not modify the initial term, and shall not modify any extensions contained in the original lease agreement.

**3. Payment:**

The initial payment terms required rental payments in the amount of either \$125,000 or 20% of "gross marketing revenue", whichever was greater annually, beginning October 1, 2020.

Due to the March 11, 2020 worldwide global COVID-19 pandemic, sporting events across the globe were canceled to comply with federal, state and local requirements and Centers for Disease Control advisories to "shelter-in-place." This caused an undue hardship on KSG, resulting in the inability to

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¹ Previously described as 1326 Lakeland Drive

in the property by renovating bathrooms, installing new equipment, maintaining baseball fields and allowing local high school and college teams to utilize the field as needed without payment. As a result, the City of Jackson has agreed to accept these “in-kind” donations as partial payments.

**ARREARS:** As a result, there remains a balance of \$100,000 due to be paid to the City of Jackson. The City has agreement to payment schedule of \$25,000 paid upon execution of this Amendment, \$25,000 due October 1, 2024, \$25,000 due October 1, 2025, and \$25,000 due October 1, 2026.

**ONGOING ANNUAL PAYMENTS:** The Parties mutually agree to modify the annual payment terms to reflect a payment due upon execution in the amount of \$12,500, which shall cover debt services fees for the baseball turf field. A second payment in the amount of \$12,500 shall be due October 1, 2024, representing the final debt service payment for the baseball turf field. Annually, on September 1st of each year, commencing September 1, 2024, the City of Jackson shall submit an invoice to KSG for the annual utility costs for operating Smith Wills Stadium and all adjoining fields utilized by KSG pursuant to this agreement. The annual invoice shall be either the exact amount paid by the City of Jackson for a twelve (12) month period, or an estimate based on at least six (6) months of prior utility bills.

**REVENUE PAID TO CITY OF JACKSON:** KSG shall pay to the City thirty percent (30%) of all revenue on ticketed and non-ticketed gate sales events, including both sporting and non-sporting events. Said ticketed and non-ticketed gate sales events revenue shall be tendered to the City within seven (7) days of the conclusion of such event. KSG shall submit to the City of Jackson on a bi-monthly basis, a schedule of all events to be held at Smith Will Stadium. KSG shall retain and make available upon request of the City of Jackson all financial records pertaining to tickets sold for any events at Smith Wills Stadium.

Any profits derived by KSG from concessions, gate receipts, or otherwise, over and above operational expenses which, shall be presented to the City via audit, shall be divided with the City receiving thirty percent (30%) and KSG seventy percent (70%). Said percentage of profits shall be tendered to the City on the first day of every month.

KSG shall retain all financial records, agreements, and any and all other documentation related to the operation and/or use of the Stadium for the duration of the Agreement. All financial records, agreements, and any other documentation related to the operation and/or use of the Stadium shall be made accessible at all times for audit or other City related purposes. The same shall not be withheld from the City for any reason. A detailed, itemized report of the marketing revenue, ticketed and non-ticketed gate sales, and concession sales and operational expenses, gate receipts or otherwise shall accompany said payments, and shall be certified by the legally responsible party of KSG as being true and accurate.

KSG shall have the right and authority to negotiate subleases with any individual or entity currently holding over and occupying space at the premises pursuant to a sublease with the previous stadium management group or with consent of the City. KSG shall also have the right and authority to enter into subleases upon the vacation of current subletting tenants from the premises. Any profits derived from subletting shall inure to KSG.

#### **4. Times of Occupancy:**

KSG's occupancy shall be continuous during the term of this Agreement and/or any extension hereof. Such occupancy shall extend to and include, but not be limited to, all concession rights,

KSG expressly agrees that it will use its best efforts to make the Stadium available to other users for appropriate purposes at times and on dates not interfering with KSG's scheduled games and/or events, scheduled maintenance program and/or other uses. KSG shall have right to negotiate for and receive compensation for uses made of the Stadium by other users, such compensation to be determined by KSG and each such user on an individual basis.

Notwithstanding provisions of the preceding paragraph, KSG acknowledges that its occupancy is not exclusive to the City, in that the City shall be able to schedule with KSG for use of the Stadium for activities. No charge will be assessed to or collected from the City or its user. An event as utilized in this section shall refer to an occurrence from 12:00 am to 11:59 p.m. on any day of the same. City events will be limited to five (5) per calendar year. The City shall have the exclusive right to sell concessions at these events, but said vendors will not be allowed to utilize the concession area at the Stadium. City's vendors shall be placed outside of the Stadium concession area. The City will provide thirty (30) days' notice to KSG of its use. KSG will be exclusive in booking and managing all sporting events.

City may continue throughout the term of this Agreement to have complete access to the Stadium for the purpose of inspection at any time deemed necessary by City, insofar as such access does not conflict with KSG's use thereof.

#### **5. Rights of KSG:**

During the term of this Agreement KSG shall have, subject to other provisions contained within this agreement, the right to:

- a) Manage the operations of the Stadium.
- b) Operate a professional baseball franchise, including but not limited to the hosting of amateur baseball games and tournaments, baseball camps and clinics, concerts and other civic events normally hosted or conducted within the Stadium.
- c) Sell, dispense, vend, market or otherwise distribute to the public food, drink and beer concession items for events at the Stadium..
- d) Prohibit the bringing of any food or beverage into the Stadium or on to the grounds by any person other than KSG employees or its contractors. This prohibition shall not apply to City-sponsored events at the Stadium.
- e) Sell, dispense, vend, market or otherwise distribute all KSG (including but not limited to individual teams within the Central League) souvenirs, programs, clothing, printed matter, photographs sales and revenue during the term of KSG's occupancy hereunder.
- f) Sell advertising signage to be affixed to the Stadium outfield fences, tops of dugouts, on-deck circles, Stadium concourse areas, press box, light poles, and foul poles. Further, KSG has the exclusive right to sell all print advertising in its programs, game-day scorecards, along with all radio advertising and advertising incident to promotional events sponsored by KSG at the Stadium under the terms of this Agreement.
- g) KSG will have to right to sell and retain ninety-seven percent (97%) of revenue

(3%) of revenue generated from the sale of naming rights to the stadium.

In connection with the advertising rights granted herein to KSG, the City will have rights to approve all signage affixed or displayed in the Stadium concourse area, pursuant to enforcement of its Sign Ordinance. Further, KSG agrees not to sell or display advertising which is illegal, fraudulent or of a nature which a person of ordinary sensibilities would find distasteful.

## **6. Capital and Discretionary Improvements:**

Annually, the City shall, in conjunction with KSG, prepare an ongoing Capital Maintenance Plan. "Capital Maintenance and Repair" shall be defined as provision of all labor and materials which are required to repair, restore and/or replace, when necessary, all structural components, systems components or integral components or parts of the Stadium. Structural components include but are not limited to all foundations, footings, structural members, piers, columns, walls, roofs, ramps and steps. Systems components include but are not limited to, heating, ventilating, air conditioning, plumbing, electrical, gas and water systems, and integral components and parts include, but are not limited to, parking lots and access road surface and curb repairs, parking lot and access road lighting installations, (such as towers, poles, lamps wires and conduits), and light towers. Examples of Capital Maintenance and Repair include, without limitation, the following:

(a) Replace and/or refurbish and/or overhaul of HV AC, plumbing, electrical, water and sewerage, fire systems (including, without limitation, fire pumps and motors, wet and dry sprinkler distribution piping and sprinkler heads).

(b) Repair and/or replace cracked and/or disintegrated concrete spalling, broken pipes floor drains, traps and associated piping and/or leaking roofs and/or ceilings and/or sections thereof, unless they consist of routine repairs which may be reasonably performed by KSG; provided, however, that in no case will KSG be obligated to make repairs which are important to the structural integrity of the Stadium.

(c) Repair, restore and/or replace, when necessary, parking lots and access road surface and curb repairs, parking lot and access road lighting installations, (such as towers, poles, lamps wires and conduits), and Stadium field light towers within the Stadium.

(d) Maintain, if necessary, any asphalt, gravel and other automobile and footpath surfaces on the Site by supplementing with gravel for satisfactory coverage on a periodic basis, but in any event no less than once a year.

(e) Repairs due to electrical failures including lightning strikes, utility surges or short circuits in risers, panels, disconnects, transformers, circuit boards, main switches and overload protection and control hardware.

(f) A periodic structural review of the Stadium every five (5) years to ensure that the Stadium maintains its structural integrity in compliance with all Applicable Laws.

KSG shall have the right, from time to time, at its own expense, to make alterations and improvements to the Stadium, as shall be reasonably necessary or appropriate (but which shall not constitute Capital Maintenance and Repair), in KSG's judgment, for KSG's conduct of its business, provided that prior to the commencement of any alteration of any improvement, KSG shall have provided



improvement is in excess of \$20,000, the City shall have the right to approve such alteration or improvement, such approval not to be unreasonably withheld or delayed. Unless such alterations and improvements are fixed and not capable of being removed or would damage the remaining structure or, would cause damage to or adversely affect the functionality of the Stadium, all such alterations and improvements paid for by KSG, and capable of removal by KSG, shall remain the property of KSG, and shall be removed at KSG's sole expense, during or after the expiration or termination of this Agreement.

**7. Utilities:**

This section is modified and replaced by the terms stated in Section 3, regarding annual payments for utilities.

**8. Responsibilities of KSG to City:**

KSG shall provide, at its sole costs, adequate qualified personnel for security during all KSG-sponsored events, along with adequate qualified personnel for traffic control and Stadium operations, including but not limited to: concessions, souvenir sales, press box, scoreboard and public address systems. KSG shall provide custodial services for the Stadium and facilities, including cleaning of facilities following each KSG-sponsored event.

In addition, KSG shall provide the following:

a) Maintenance of the Stadium grounds, including maintenance and care of the playing field in a condition suitable for playing professional baseball.

b) Custodial services and cleaning of the Stadium and all Stadium facilities, dressing rooms, offices, rest rooms and concession areas, including cleaning the Stadium and grounds after each baseball game or KSG-sponsored public event conducted at the Stadium.

c) Field preparation and provide custodial services during recreational events sponsored by the City, per agreement between the parties for each such City sponsored event.

**9. Insurance:**

KSG shall procure and maintain public liability insurance having limits not less than \$1,000,000.00 per person nor less than \$1,000,000.00 for any accident and \$500,000.00 property damage coverage. A certificate of insurance showing such coverage and naming City as an additional insured shall be delivered to City prior to commencement of this Agreement and shall be maintained during each year in which this Agreement is in effect.

KSG shall provide workers' compensation insurance for its employees, in amounts and with limits as prescribed by the State of Mississippi, and shall provide certification of such insurance coverage to City prior to commencement of this Agreement and during each year in which this Agreement is in effect.

KSG shall ensure all independent contractors provide a Certificate of Liability Insurance, listing the City of Jackson as an additional insured. Said Certificate of Liability Insurance shall be retained by KSG, and shall be provided upon request to the City.

**10. Bond:**

KSG shall obtain and maintain, at its sole cost and expense, and file with the City Clerk, a performance and payment bond with a surety company authorized to do business in the State of Mississippi.

(\$5,000,000.00) to guarantee and secure KSG's performance of its obligations and faithful adherence to all requirements of this Agreement. KSG shall provide this performance and payment bond at the time of its execution of this Agreement.

**11. Indemnification:**

KSG shall protect, defend, indemnify and save harmless City, its officers, directors and employees, from and against any and all claims, demands, losses, suits, liabilities, or expenses, including court costs and attorney's fees, if any, for property damage, or for injury to or death of persons, occurring on the premises described herein in connection with the use or occupancy of the premises by KSG, or occasioned by any activities engaged in by KSG on these premises or activity conducted by KSG in connection with these premises, however caused, whether by the negligence of KSG or its subcontractors, their agents or employees, or their invitees, licensees or trespassers, or whether the defects or unfitness of the premises or any equipment, building or structure thereon, where so ever occurring, even though the said negligence, defects or unfitness may have been caused, occasioned or contributed to, actually or allegedly, by the sole, concurrent, or comparative negligence of City or its officers, directors, or employees. KSG agrees that such indemnity will be supported by, but not limited to, available liability insurance, under which the insurer has no right of subrogation against the indemnitee-lessor. Further, KSG will be responsible for securing evidence of insurance coverage from all persons or entities using the Stadium with consent of KSG, and both KSG and the City shall be named as additional insured in each such case.

**12. Destruction/Damage:**

If the leased premises should be damaged by fire, windstorm or other casualty, City shall, to the extent possible and at its own expense, forthwith proceed to repair such damage and restore the leased premises to substantially the same condition as before the damage. In the event such restoration cannot be completed within a reasonable period of time for KSG's use, other mutually acceptable arrangements may be made for use of another facility, or KSG may, at its option, cancel this Agreement upon thirty (30) days written notice to City.

In the event the leased premises should be totally damaged or destroyed by fire, windstorm or other casualty, and after the City has taken reasonable efforts, at its own expense, to repair such damages/destruction to restore premises to substantially the same condition as before the damage, this Agreement shall, at the option of City or KSG, be terminated by the giving of written notice to the other of its intention to exercise such option to terminate and in such event KSG shall be obligated for lease payments only to the date of such destruction.

"Total damage or destruction", as used herein, shall mean loss of a functional use as cannot be expected to be repaired or restored within one (1) year from commencement of such work and which results in a loss of more than fifty percent (50%) of the value of the premises.

In the event of condemnation of the leased premises, or of a substantial part thereof, to the end that the remaining portion of the leased premises is inadequate for operations by KSG, KSG shall have the option to (a) terminate this Lease on thirty (30) days written notice to City, or (b) receive from City a proportionate reduction in lease payments due hereunder during the remainder of the lease term.

**13. Termination:**

following events:

- a) Making by KSG of an assignment for the benefit of its creditors, or any other assignment not contemplated by Paragraph 17 herein.
- b) Levying on or against the property of KSG of a writ of execution or attachment which is not released or discharged within thirty (30) days thereafter.
- c) In the event proceedings are instituted in a court of competent jurisdiction for the reorganization, liquidation or involuntary dissolution as a bankrupt or insolvent, for the appointment of a receiver of the property of KSG, and such proceedings are not dismissed and any receiver discharged within thirty (30) days after the institution of such proceeding.
- d) Doing or permitting to be done by KSG of any act which creates a mechanic 's lien or claim against the leased premises or any part thereof, which is not released or otherwise provided for by indemnification satisfactory to City within thirty (30) days thereafter.
- e) Failure of KSG to pay any installment of rent, or other charge or money obligation herein required to be paid by KSG within thirty (30) days after such performance is required by the terms hereof
- f) Violation by KSG of any term or condition of this Agreement.

In the event of any breach hereunder by KSG which is not cured within thirty (30) days of written notice from City, City may cure such breach at the expense of KSG. Any moneys paid by City for the benefit of KSG shall be deemed as additional rent and shall be immediately due and payable by KSG after written notice from City. In the event the City is required to sue for breach of this Agreement and prevails, KSG shall be responsible for costs and attorneys' fees.

All rights and remedies of City shall be cumulative and none shall exclude any other right or remedy allowed by law or by this Agreement.

In the event of breach of this Agreement by City, KSG shall give written notice of such breach, and if the same is not cured within thirty (30) days of such notice, KSG may, at its option, terminate this Agreement.

#### **14. Non-Discrimination:**

KSG shall exclude no person on the grounds of race, creed, color, sex, national origin or disability from participation in or use of the leased premises. In the construction of any improvements on, over or under the Stadium and in the furnishing of services therein and in employment practices conducted thereon, no person on the grounds of race, creed, color, sex, national origin or disability shall be excluded from participation in, denied the benefits of or otherwise subjected to discrimination. KSG shall use the premises in compliance with all applicable requirements of Federal, State and local law related to non-discrimination on the basis of race, creed, color, sex, national origin or disability.

#### **15. Special Termination:**

If the City enters into a contract with a major league affiliated professional baseball organization for the purpose of placing an affiliated minor league team in Jackson, Mississippi, using

of six (6) months written notice. The City shall provide KSG evidence of such executed contract in writing.

**16. Assignment:**

This Agreement may not be assigned without the prior written consent of City, which consent shall not be unreasonably withheld. In no event shall this Agreement and the Stadium be subject of a sub-lease by KSG. The parties expressly agree that rental of the Stadium by KSG to third parties on a "per event basis" shall not constitute a sub-lease of this Agreement.

**17. Notices:**

All notices required or permitted herein shall be in writing and delivered either in person or sent electronically or by express or certified mail, return receipt requested. Notices shall be deemed to have been given when sent as follows:

Abram Muhummad,  
City of Jackson, Mississippi  
Department of Parks & Recreation Post  
Office Box 17  
Jackson, Mississippi 39205-0017  
(601) 960-0716  
amuhammad@city.jackson.ms.us

Tim Bennett, CEO  
Kusche Sports d/b/a Overtime Sports 1  
Mac and Bones Boulevard.  
Pearl, Mississippi 39208  
(601) 212-7267  
overtimesports@grmail.com

Copy to:

Office of the City Attorney  
City of Jackson, Mississippi  
P. O. Box 17  
Jackson, Mississippi 39205

**18. Compliance with Law**

KSG shall observe and comply at all times with Federal, State and local laws/regulations which, In any manner, affect the operations of the Stadium. KSG shall not allow anything to be done on the leased premises in violation of said laws/regulations. This agreement shall not be construed in favor of any party on the grounds that it was drafted by another. This agreement shall be construed according to the laws of the State of Mississippi in a reasonable manner, as well as construed as being drafted by both parties.

**19. Venue:**

litigation related to this Agreement shall be in Hinds County, Mississippi.

**20. Entireties Clause:**

This Agreement contains and incorporates the entire agreement of the parties respecting the matters set forth herein. No amendment or modification is permitted unless the same be in writing, dated, signed by all parties and attached hereto as an Addendum to this Lease Agreement.

**21. Non-Compliance:**

Should any obligation herein due City by KSG, including without limitation payment of lease payments or signage rights, not be made as specified in this Agreement and not cured by KSG within thirty (30) days after written notice, City reserves the right at its sole option to declare this Agreement immediately canceled as of the date of non-performance or to continue said Agreement in effect and accelerate all payments due under the term or renewal thereof. Should there be non-performance and should City choose to accelerate its rights of payment under this Agreement, City may also at its option accelerate any right of KSG to further renewal, if any, of said Agreement for the additional period and require payment in full of any amounts due under said renewal if exercised at that time. KSG agrees that should the City take any action to enforce the obligations, rights or conditions contained in said Agreement, that KSG agrees to pay all attorney's fees and costs associated with the City's enforcement of its rights under the Agreement, including all attorney's fees and costs involved even should City be successful only as to a portion of the claims advanced. The remedies set forth in this provision are not exclusive, but cumulative of other remedies which may be available at law or in equity.

IN WITNESS WHEREOF, this Agreement is executed on the day and year first above written.

The City of Jackson, Mississippi

KSG Sports Group

By:

By:

_____  
Mayor Chokwe Antar Lumumba

_____  
Tim Bennett



31





ICE DEPT. OF TRANSPORTATION  
12/19/23

**ORDER RATIFYING PURCHASE ORDER NUMBER 24000183 TO VEHICLE TECHNICAL CONSULTANTS INC. IN THE AMOUNT OF \$7,410.00 AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER ADJUSTMENT AND RELATED DOCUMENTS WITH VEHICLE TECHNICAL CONSULTANTS INC. TO PROVIDE TRANSIT FLEET TURNOVER POST INSPECTION**

**WHEREAS**, the City of Jackson (“City”) has determined that it is in the City’s best interest to seek a professional company for the transit fleet turnover inspection of the City’s public transit system; and

**WHEREAS**, on November 7, 2023, the governing authorities authorized the Mayor to execute a purchase order with Vehicle Technical Consultants Inc. to provide a transit fleet turnover inspection; and

**WHEREAS**, the Transit Division is recommending that the governing authorities authorize the Mayor to execute a purchase order adjustment with Vehicle Technical Consultants to provide a transit fleet turnover post inspection to verify any repairs made to the original defects reported; and

**WHEREAS**, the quote of Vehicle Technical Consultants Inc. in the amount of seven thousand four hundred and ten dollars (\$7,410.00) was the lowest and most responsive and responsible; and

**WHEREAS**, the Transit Division is recommending that the governing authorities authorize the Mayor to execute a purchase order adjustment and related documents with Vehicle Technical Consultants Inc. to supply all labor and materials necessary to provide transit fleet turnover post inspection of the City’s public transportation system at a cost not to exceed seven thousand four hundred and ten dollars (\$7,410.00); and

**WHEREAS**, the Federal Transit Administration will pay eighty percent (80%) of the cost or five thousand nine hundred and twenty-eight dollars (\$5,928.00), and the remaining twenty percent (20%) of the cost or one thousand four hundred and eight-two dollars (\$1,482.00) will be paid from the Transit Division’s FY2024 budget.

**IT IS, THEREFORE, ORDERED** that the Mayor be authorized to execute a purchase order adjustment and related documents with Vehicle Technical Consultants Inc. to supply all labor and materials necessary to provide fleet turnover post inspection of the City’s public transportation system at a cost not to exceed five thousand nine hundred and twenty-eight dollars (\$5,928.00), and the remaining twenty percent (20%) of the cost or one thousand four hundred and eight-two dollars (\$1,482.00) will be paid from the Transit Division’s FY2024 budget.


Item No.: 31  
Agenda Date: December 19, 2023  
By: (Dotson, Lumumba)


**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: 12/19/2023**

POINTS		COMMENTS																																								
1.	<b>Brief Description/Purpose</b>	ORDER RATIFYING PURCHASE ORDER NUMBER 24000183 TO VEHICLE TECHNICAL CONSULTANTS INC. IN THE AMOUNT OF \$7,410.00 AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER ADJUSTMENT AND RELATED DOCUMENTS WITH VEHICLE TECHNICAL CONSULTANTS INC. TO PROVIDE TRANSIT FLEET TURNOVER POST INSPECTION																																								
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	6. Infrastructure & Transportation.																																								
3.	<b>Who will be affected</b>	All citizens and visitors of the City of Jackson																																								
4.	<b>Benefits</b>	All citizens and visitors of the City of Jackson																																								
5.	<b>Schedule (beginning date)</b>	Upon receipt of purchase order adjustment																																								
6.	<b>Location:</b>	Department of Planning & Development/Office of Transportation/All Wards																																								
7.	<b>Action implemented by: City Department</b>	Department of Planning & Development Office of Transportation																																								
8.	<b>COST</b>	\$7,410.00																																								
9.	<b>Source of Funding</b> General Fund <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Bond <input type="checkbox"/> Other <input type="checkbox"/>	187.565.20.6419: \$7,410.00 Grant (80%): \$5,928.00 General Fund (20%): \$1,482.00																																								
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>DBE 0.00%</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td><input checked="" type="checkbox"/></td> <td>N/A</td> <td>___</td> </tr> <tr> <td>AABE ___%</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>WBE ___%</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>HBE ___%</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>NABE ___%</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	DBE 0.00%	WAIVER	yes	___	no	<input checked="" type="checkbox"/>	N/A	___	AABE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>	WBE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>	HBE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>	NABE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>
DBE 0.00%	WAIVER	yes	___	no	<input checked="" type="checkbox"/>	N/A	___																																			
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HBE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>																																			
NABE ___%	WAIVER	yes	___	no	___	N/A	<input checked="" type="checkbox"/>																																			

# MEMORANDUM

**TO:** Choke A. Lumumba, Mayor

**THRU:** Chloe Dotson, Director  
Department of Planning & Development 

**FROM:** Christine F. Welch, Deputy Director  
Office of Transportation 

**DATE:** December 1, 2023

**RE:** Agenda Item for December 19, 2023 City Council Meeting

The attached agenda item is an order authorizing a purchase order adjustment with Vehicle Technical Consultants, Inc. to provide a Transit Fleet Turnover Post Inspection of the City of Jackson's Public Transportation System (JTRAN).

The Transit Fleet Turnover Post Inspection will verify any repairs completed that were identified in the original fleet turnover inspection report. This inspection will provide necessary information to validate any cost owed during the close out of the previous contractor.

It is the recommendation of the Office of Transportation that this quote be accepted. If you have any questions, please call Christine Welch, Deputy Director (601) 960-1909 or e-mail [cwelch@jacksonms.gov](mailto:cwelch@jacksonms.gov).

Office of the City Attorney

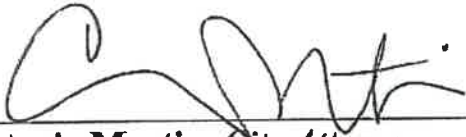
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/13/23

## OFFICE OF THE CITY ATTORNEY

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This ORDER RATIFYING PURCHASE ORDER NUMBER 24000183 TO VEHICLE TECHNICAL CONSULTANTS INC., IN THE AMOUNT OF SEVEN THOUSAND FOUR HUNDRED AND TEN DOLLARS AND ZERO CENT (\$7,410.00) AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE ORDER ADJUSTMENT AND RELATED DOCUMENTS WITH VEHICLE TECHNICAL CONSULTANTS INC., TO PROVIDE TRANSIT FLEET TURNOVER POST INSPECTION is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

Kristie Metcalfe, *Deputy City Attorney*



12/13/23

Date

32



**ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM CDBG PROGRAM YEARS (PY) 2020/2021/2022 AND CDBG-CV PROGRAM YEAR 2020 GRANT FUNDS.**

OFFICE OF THE CITY CLERK  
K. J. [Signature]  
JAN 11 2024

**WHEREAS**, the City of Jackson signed funding approvals and grant agreements B-20-MC-28-0003 on August 20, 2021, B-21-MC-28-0003 on January 20, 2022, B-22-MC-28-0003 on February 9, 2023; and B-20-MW-28-0003 on August 20, 2020, for the CDBG and CDBG-CV programs; and

**WHEREAS**, there are account line items in the Office of Housing and Community Development CDBG and CDBG-CV budgets requiring Council approval for funds to be revised across categories for the Fire Department and Economic Development projects; and

**WHEREAS**, the following funds would be revised and reallocated as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
<b>From:</b> CDBG 085-92110-6419 (Oth. Prof. Svc.)	\$357,634	<b>To:</b> 085-92110-6857 (Safety Equip.) \$357,634
<b>From:</b> CDBG 085-92110-6240 (Capital Outlay)	\$507	<b>To:</b> 085-92110-6857 (Safety Equip.) \$507
<b>From:</b> CDBG 085-85510-6736 (Contingency)	\$413,370	<b>To:</b> 085-92110-6857 (Safety Equip.) \$261,734
<b>From:</b> CDBG 085-85510-6736	\$413,370.00 (Contingency)	<b>To:</b> 085-92110-6233 (Safety Supls.) \$111,375
		<b>Total: \$731,250</b>
<b>From:</b> CDBG-CV 382-71532-6742 (CTOA.)	\$6,000	<b>To:</b> 382-71532-6419 (Oth. Prof Svc.) \$6,000
<b>From:</b> CDBG-CV 382-71532-6742 (CTOA.)	\$24,207	<b>To:</b> 382-71532-6419 (Oth. Prof Svc.) \$24,207
		<b>Total: \$30,207</b>
<b>Grand Total: \$761,457</b>		

**WHEREAS**, this transfer of \$761,457 is in statutory compliance with Section 21-35-25 of the Mississippi Code as this amendment does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Planning and Development's 2024 Fiscal Year Budget or to the CDBG and CDBG-CV Program Year 2020-2022 Budget(s); and

**IT IS, THEREFORE, ORDERED** that the Department of Planning and Development's Fiscal Year 2024 Budget be revised for the CDBG and CDBG-CV grants Program Year 2020 through Program Year 2022 authorizing the Fire Department and Economic Development projects in the amount of \$761,457 as follows:

<u>From/To</u>	<u>Fund/Account Number</u>	<u>Amount</u>
<b>From:</b> CDBG 085-92110-6419 (Oth. Prof. Svc.)	\$357,634	<b>To:</b> 085-92110-6857 (Safety Equip.) \$357,634
<b>From:</b> CDBG 085-92110-6240 (Capital Outlay)	\$507	<b>To:</b> 085-92110-6857 (Safety Equip.) \$507
<b>From:</b> CDBG 085-85510-6736 (Contingency)	\$413,370	<b>To:</b> 085-92110-6857 (Safety Equip.) \$261,734
<b>From:</b> CDBG 085-85510-6736	\$413,370.00 (Contingency)	<b>To:</b> 085-92110-6233 (Safety Supls.) \$111,375
		<b>Total: \$731,250</b>
<b>From:</b> CDBG-CV 382-71532-6742 (CTOA.)	\$6,000	<b>To:</b> 382-71532-6419 (Oth. Prof Svc.) \$6,000
<b>From:</b> CDBG-CV 382-71532-6742 (CTOA.)	\$24,207	<b>To:</b> 382-71532-6419 (Oth. Prof Svc.) \$24,207
		<b>Total: \$30,207</b>
<b>Grand Total: \$761,457</b>		

Item No: 32  
 Date: January 3, 2024  
 By: (Dotson, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

DATE: 1/3/2024

	POINTS	COMMENTS
1.	Brief Description	<b>ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM CDBG PROGRAM YEARS (PY) 2020/2021/2022 AND CDBG-CV PROGRAM YEAR 2020 GRANT FUNDS.</b>
2.	Purpose	There are account line items in the Office of Housing and Community Development budget requiring Council approval to be moved across categories.
3.	Who will be affected	Citizens Fire Department and Economic Development divisions.
4.	Benefits	
5.	Schedule (beginning date)	Upon Council approval
6.	Location: WARD CITYWIDE (yes/no) Project limits if applicable	City of Jackson
7.	Action implemented by: City Department <u>  X  </u> Consultant <u>          </u>	Department of Planning & Development Office of Housing & Community Development
8.	COST	\$761,457
9.	Source of Funding General fund <u>      </u> Grant fund <u>  X  </u> Bond <u>          </u> Other <u>          </u>	CDBG Program Year 2020 Grant B-20-MC-28-0003 CDBG Program Year 2021 Grant B-21-MC-28-0003 CDBG Program Year 2022 Grant B-22-MC-28-0003 CDBG-CV Program Year 2020 Grant B-20-MW-28-0003
10.	E. B.O. Participation	ABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> AABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> WBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> HBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> NABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u>



**OFFICE OF HOUSING AND  
COMMUNITY DEVELOPMENT**

**MEMORANDUM**

**TO:** Mayor Chokwe Lumumba

**FROM:** Chloe' Dotson, Director  
Department of Planning and Development

**Copy To:** Fire Station project file  
Economic Development project file

**DATE:** December 20, 2023

**RE:** Agenda Item for January 3, 2024

This agenda item is to revise funds across categories in the Department of Planning and Development's Fiscal Year 2024 budgets. There are account line items in the Office of Housing and Community Development CDBG and CDBG-CV budgets, requiring Council approval for funds to be revised across categories for the Fire Department and Economic Development projects.

Should you have any questions or need additional information, please let me know.

/sr

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/26/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM CDBG PROGRAM YEARS (PY) 2020/2021/2022 AND CDBG-CV PROGRAM YEAR 2020 GRANT FUNDS** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

12/26/23


DATE

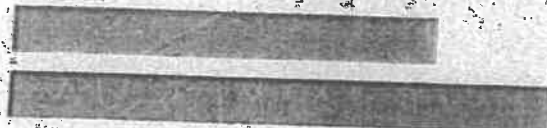
Kristie Metcalfe, Deputy City Attorney



S.R.



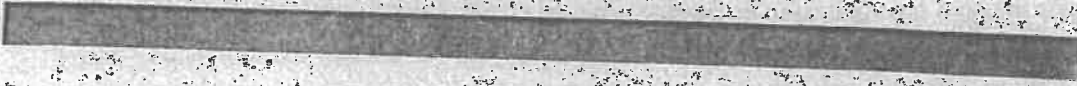
THE CITY OF   
**JACKSON**  
MISSISSIPPI



**FINAL**  
**FY 2020 ANNUAL ACTION PLAN**



**PREPARED BY:**  
THE CITY OF JACKSON  
OFFICE OF HOUSING & COMMUNITY DEVELOPMENT



Annual Action Plan  
2020

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The projects outlined for this Program Year are designed to meet the goals and priority needs identified in the Consolidated Plan. There will be activities assigned for each project that will meet expected outcomes.

#### Projects

#	Project Name
1	ESG, ESG - CV and ESG-CV2
2	Public Services
3	Neighborhood Services Division
4	Housing Rehabilitation
5	Fire Department
6	Economic Development
7	Admin - OHCD
8	Admin - DAD
9	ADA Compliance Improvements
10	HOME funded affordable housing
11	HOME CHDO Projects
12	HOME Administration
13	HOPWA
14	HOPWA Admin

196,677

**Table 3 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Jackson's basis for allocation investments geographically reflects longstanding patterns of investment to maintain services to neighborhoods that are underserved. The City's allocation process is intended to address obstacles to meeting underserved needs. Agencies which receive grant funds from the City include: Non-profits; Faith-based; Community Housing Development Organizations (CHDOs); and Community Based Development Organizations (CBDOs). In general, proposals are accepted from these agencies through the annual public hearing process. CDBG funded public service projects, HOPWA, and ESG projects are reviewed by a Proposal Review Committee comprised of city staff and community leaders. The Committee makes recommendations regarding funding to the Mayor and City Council. Funds distributed to non-profit organizations through the grant proposal process include CDBG,

<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Preserve affordable Housing Supply
<b>Needs Addressed</b>	Affordable Housing
<b>Funding</b>	CDBG: \$300,000
<b>Description</b>	Rehabilitation of owner-occupied single family low- and moderate-income families, including the elderly and disabled.
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 15 low- and moderate-income families will be assisted.
<b>Location Description</b>	Specific addresses have not been identified at this time.
<b>Planned Activities</b>	Housing rehabilitation
<b>Project Name</b>	Fire Department
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Improve Infrastructure Improve Fire Stations
<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvement
<b>Funding</b>	CDBG: \$196,677 ✓
<b>Description</b>	This project is for the rehabilitation of Fire Station #23.
<b>Target Date</b>	9/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 9,000 low to moderate income persons will benefit from the proposed activity.
<b>Location Description</b>	The Firestation is located 2640 Raymond Road, Jackson, MS, which is located in Census Tracts 10808, 11001, and 11002.

5

[REDACTED]

THE CITY OF   
**JACKSON**  
MISSISSIPPI

[REDACTED]  
[REDACTED]



**FINAL:**  
FY 2021 ANNUAL ACTION PLAN

[REDACTED]  
[REDACTED]

**PREPARED BY:**  
THE CITY OF JACKSON  
OFFICE OF HOUSING & COMMUNITY DEVELOPMENT

[REDACTED]

2021 ANNUAL ACTION PLAN

Annual Action Plan  
2021

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

All projects were designed to ensure that the City meets the goals and objectives established in the 2020 - 2024 Consolidated Plan.

### Projects

#	Project Name
1	2021 Public Services
2	Emergency Solutions Grant (ESG)
3	Neighborhood Services Division
4	LEAD Grant Match
5	Fire Station Repair
6	Economic Development
7	Admin - OHCD
8	Admin - DAD
9	Healthy Neighborhood Initiative
10	Demolition
11	HOME funded affordable Housing
12	HOME CHDO Projects
13	HOME Admin
17	2021-2024 GRACE HOUSE MSH21F0001 (GH)
18	2021-2024 CITY OF JACKSON MSH21F0001 (COJ)

✓ 176,657

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Jackson's basis for allocation investments geographically reflects longstanding patterns of investment to maintain services to neighborhoods that are underserved. The City's allocation process is intended to address obstacles to meeting underserved needs. Agencies which receive grant funds from the City include: Non-profits; Faith-based; Community Housing Development Organizations (CHDOs); and Community Based Development Organizations (CBDOs). In general, proposals are accepted from these agencies through the annual public hearing process. CDBG funded public service projects, HOPWA, and ESG projects are reviewed by a Proposal Review Committee comprised of city staff and community leaders. The Committee makes recommendations regarding funding to the Mayor and City Council. Funds distributed to non-profit organizations through the grant proposal process include CDBG,

	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	To provide matching funds for the 2019 Lead Hazard Control Reduction Grant received from the City of Jackson.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 24 families will receive rehabilitation services, specifically to abate lead hazards in homes where children under the age of 6 reside.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Lead inspection and testing, and lead abatement
5	<b>Project Name</b>	Fire Station Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve Fire Stations
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvement
	<b>Funding</b>	CDBG: \$176,657 ✓
	<b>Description</b>	This project is for the rehabilitation of Fire Station #7.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1500 residences receive fire safety and extinguishing services from this fire stations
	<b>Location Description</b>	This fire station is located at [4265 North State Street, Jackson, MS 39206.
	<b>Planned Activities</b>	To rehabilitate fire station 7 which serves low- and moderate-income areas and improve the quality of life for the firefighters residing at the station. The rehabilitation will consist of renovating bathrooms and kitchen, replacing fixtures, removing, and replacing existing fire suppression system, replacing existing floors, painting exterior and interior of building, and bringing building up to ADA compliance.
6	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Economic Opportunity
	<b>Needs Addressed</b>	Expanded Economic Opportunities





THE CITY OF   
**JACKSON**  
 MISSISSIPPI



**FINAL**  
 FY 2022 ANNUAL ACTION PLAN



**PREPARED BY:**  
 THE CITY OF JACKSON  
 OFFICE OF HOUSING & COMMUNITY DEVELOPMENT



2022 ANNUAL ACTION PLAN

Annual Action Plan  
 2022

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

All projects were designed to ensure that the City meets the goals and objectives established in the 2020 - 2024 Consolidated Plan.

#### Projects

#	Project Name
1	2022 Public Services
2	OHCD Admin
3	DAD Admin
4	Fire Station #6 Rehab <span style="float: right;">213,370</span>
5	Fair Housing Outreach and Education
6	Neighborhood Services Division
7	HOME Admin
8	HOME CHDO Projects
9	HOME funded affordable Housing
10	Emergency Solutions Grant (ESG)
11	HOPWA
12	HOPWA Admin
13	Parks and Recreation
14	Fire Station Rehab and Purchase of Essential Equipment <span style="float: right;">280,000</span>
15	Economic Development Facade Grants
16	CDBG Funded Affordable Housing Project

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Jackson's basis for allocation investments geographically reflects longstanding patterns of investment to maintain services to neighborhoods that are underserved. The City's allocation process is intended to address obstacles to meeting underserved needs. Agencies which receive grant funds from the City include: Non-profits; Faith-based; Community Housing Development Organizations (CHDOs); and Community Based Development Organizations (CBDOs). In general, proposals are accepted from these agencies through the annual public hearing process. CDBG funded public service projects, HOPWA, and ESG projects are reviewed by a Proposal Review Committee comprised of city staff and community leaders. The Committee makes recommendations regarding funding to the Mayor and City

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration activities will both directly and indirectly benefit low- and moderate income families associated with all the projects identified in this section.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Overall management and administration of grant programs.
<b>3</b>	<b>Project Name</b>	DAD Admin
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Planning and administration
	<b>Needs Addressed</b>	Livable Neighborhoods Public Facilities and Infrastructure Improvement Expanded Economic Opportunities Affordable Housing Efforts to Prevent Homelessness
	<b>Funding</b>	CDBG: \$172,806
	<b>Description</b>	Funds provided for the direct administration and management of CDBG, ESG, HOME and HOPWA funds.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration activities will both directly and indirectly benefit low- and moderate income families associated with all the projects identified in this section.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Overall management and administration of grant programs.
<b>4</b>	<b>Project Name</b>	Fire Station #6 Rehab
	<b>Target Area</b>	Zoo Area 4
	<b>Goals Supported</b>	Improve Fire Stations
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvement
	<b>Funding</b>	CDBG: \$200,000 ✓
	<b>Description</b>	This project is for the rehabilitation of Fire Station #6.
	<b>Target Date</b>	9/30/2023

	<b>Planned Activities</b>	Installation of impact absorbing materials and playground equipment
14	<b>Project Name</b>	Fire Station Rehab and Purchase of Essential Equipment
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve Fire Stations
	<b>Needs Addressed</b>	Livable Neighborhoods Public Facilities and Infrastructure Improvement
	<b>Funding</b>	CDBG: \$213,370 ✓
	<b>Description</b>	Provide funding to provide assistance to the Fire Department to ensure they have the tools needed to appropriately serve low- and moderate-income neighborhoods.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 3000 low- and moderate-income families will be impacted by the assistance provided with CDBG funding.
	<b>Location Description</b>	Projects will be located in the city limits of Jackson, MS
	<b>Planned Activities</b>	Rehabilitation activities of Fire stations and the purchase of essential equipment for fire safety.
15	<b>Project Name</b>	Economic Development Facade Grants
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Economic Opportunity
	<b>Needs Addressed</b>	Expanded Economic Opportunities
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	To provide grants to small businesses to make facade improvements.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 10 businesses will be assisted.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide grants to small businesses.
16	<b>Project Name</b>	CDBG Funded Affordable Housing Project
	<b>Target Area</b>	Washington Addition

**From:** Tangayika Hoover  
**Sent:** Tuesday, December 12, 2023 12:24 PM  
**To:** Reginald Jefferson <rjefferson@jacksonms.gov>  
**Subject:** CDBG-CV Account

Reggie,

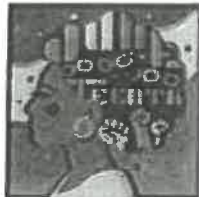
The two agenda items are as follows:

- ✓ • ORDER AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICE PURCHASE ORDER REQUEST WITH DOWNSOUTH GLOBAL FOR CREATION OF JINGLES THAT WILL COVER LYRICS, WRITING, MUSIC PRODUCTION, SINGING, TALK OVER TALENT EDITING, SPOT MANAGER FOR ALL STATIONS AND AIRTIME FOR RADIO SPOTS ON Y101, AND 90.1 FOR THE I AM JACKSON MICROENTERPRISE GRANT
- ✓ • ORDER AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICE PURCHASE ORDER REQUEST WITH DOWNSOUTH GLOBAL FOR THE CREATION OF JINGLES, VIDEO FOR SOCIAL MEDIA, SPOT MANAGER FOR ALL STATIONS AND AIRTIME FOR RADIO SPOTS ON 107.5, AND 99.7 FOR THE I AM JACKSON MICROENTERPRISE GRANT

Per David Kinsey in Finance, “These items are for Professional services, so these charges cannot be charged to account ending in 6742. Those type or services has to be charged to account ending in 6419.”

They are \$3,000 each and being paid from the CDBG-CV account.

Thanks,



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201  
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## Sylvia Rowsey

---

**From:** Tangayika Hoover  
**Sent:** Thursday, November 30, 2023 2:35 PM  
**To:** David Kinsey; Sylvia Rowsey  
**Cc:** Reginald Jefferson  
**Subject:** RE: Account for Staffers invoices

Great, thanks!



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201  
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**From:** David Kinsey  
**Sent:** Thursday, November 30, 2023 2:25 PM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>; Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** Re: Account for Staffers invoices

Yes it's there.

Thanks,

---

**From:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Sent:** Thursday, November 30, 2023 2:12 PM  
**To:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>; David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

I believe the \$10k is available now, David please confirm.  
Updated balance to date spreadsheet.

**From:** Sylvia Rowsey  
**Sent:** Thursday, November 30, 2023 2:05 PM  
**To:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>; David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

I believe the \$10k is available now, David please confirm.

**From:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Sent:** Thursday, November 30, 2023 1:46 PM  
**To:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>; Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

Hello,

Please send a copy of the transactions expended thus far.

In the interim, please advise when the funds (\$10,658.86) will be available in the account.

Thanks,



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
100 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201  
Follow JXN Planning: [Facebook](#) | [Twitter](#) | [Instagram](#) | [www.jacksonms.gov](http://www.jacksonms.gov)

**From:** David Kinsey  
**Sent:** Thursday, November 30, 2023 11:54 AM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Subject:** Re: Account for Staffers invoices

Sounds good, thank you.

---

**From:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Sent:** Thursday, November 30, 2023 11:36 AM  
**To:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Subject:** RE: Account for Staffers invoices

You are correct David, I will let you know of our next move once I speak with Yika.

**From:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Sent:** Thursday, November 30, 2023 11:32 AM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Subject:** Re: Account for Staffers invoices

Good Morning,

I looked over the transactions for that project, you have expended \$60,901.14. Some of the transactions are for staffing and the other transactions are miscellaneous. In Munis, there is only \$10,658.86 remaining on this project/project string.

Thanks,

---

**From:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Sent:** Thursday, November 30, 2023 10:59 AM  
**To:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Subject:** FW: Account for Staffers invoices

2nd request

Economic Development is waiting for this to be completed;  
they have pending invoices.  
The account balance to date if \$15,366.86.

Questions let me know.

Thanks

**From:** Sylvia Rowsey  
**Sent:** Thursday, November 9, 2023 2:44 PM  
**To:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Subject:** FW: Account for Staffers invoices

Good afternoon David,

I forgot to add you name earlier today with re: CDBG-CV.

Please see the email threads below.

Please advise when the funds are available, they need to enter invoices.

**From:** Sylvia Rowsey  
**Sent:** Thursday, November 9, 2023 8:15 AM  
**To:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

Good morning,

The report is attached. The new balance is on the report. I had included 2 purchases made with this account that shouldn't be.

As far as the account funds, Budget will need to carry forward the balance.

David please make sure the balance of \$15,366.86 FY 2024 is carried forward for this account.

Questions let me know.

Thanks



**From:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Sent:** Wednesday, November 8, 2023 5:12 PM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

Sylvia,

Please provide a report of these expenditures.

According to my records, the case manager's salary totaled 5 months, 1 intern's pay totaled from Feb - June 2023 (5 months), and the second intern's salary is accumulation from Jan 30 to September 30, 2023.

In other words, neither of the 3 staff you listed has yet to work a full year.

Also, the account number that we have been paying from for the entire period ranging from July 2022 - September 2023 shows that there are no monies available in the account.

Thanks,



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201  
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**From:** Sylvia Rowsey  
**Sent:** Wednesday, November 8, 2023 4:53 PM  
**To:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

Good evening Yika,  
The original funding for this project was for 3 staff; 1 yr case management and 1 yr paid interns (2) with a budget of 62,400. Actuals year to date total \$60,901.14.  
Balance is \$1,498.86.  
Account: 382-71531-6419  
Project String: CBCD20SIG-SIG-6419

The ED project budget has since been revised by the Director.

**From:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Sent:** Wednesday, November 8, 2023 2:37 PM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** RE: Account for Staffers invoices

Placing this back at the top of your inbox. Thanks



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201  
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**From:** Tangayika Hoover  
**Sent:** Monday, November 6, 2023 11:12 AM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>  
**Subject:** FW: Account for Staffers invoices

Hello Sylvia,

Please advise on the account and project string information to pay the temporary staffer in Economic Development.

Thank you,



**Yika Hoover** | Deputy Director  
Office of Economic Development | Department of Planning & Development  
Office: 601-960-1611 | Mobile: 601-502-6906 | Fax: 601-960-2192  
~~200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201~~  
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**From:** Mya Lee  
**Sent:** Monday, November 6, 2023 11:07 AM  
**To:** Tangayika Hoover <[thoover@city.jackson.ms.us](mailto:thoover@city.jackson.ms.us)>  
**Subject:** Account for Staffers invoices

Hey Yika,

- Has the account to pay Staffers changed? The project string CBCD20SIG is empty.

Mya



**Mya Lee | Minority Business Development Manager |**

**Office of Economic Development | Department of Planning & Development**

**Office: 601-960-1856 | Mobile: 601-691-1351 | Fax: 601-960-2192**

**200 South President Street | 2nd Floor, Suite 223 | Jackson, MS 39201**

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33



**ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM PROGRAM YEARS (PY) 2019 AND 2020 HOME INVESTMENT PARTNERSHIP (HOME) GRANT FUNDS.**

*per M-19-28-0200*

**WHEREAS**, the City of Jackson signed funding approvals and grant agreements Grant Number M-19-MC-28-0200 on December 4, 2019 and Grant Number M-20-MC-28-0200 on August 20, 2021, for the HOME Investment Partnership Program; and

**WHEREAS**, on October 12, 2021, the City Council authorized the award of \$1,165,438.00 for seven (7) HOME funded units to the Gulf Coast Housing Partnership, Inc. and

**WHEREAS**, there are account line items in the Office of Housing and Community Development HOME budget requiring Council approval for funds to be revised across categories; and-

**WHEREAS**, the following funds would be revised and reallocated as follows:

To/From	Fund/Account Number	Amount
From:	HOME Program Grant M-19-MC-28-0200 120-90117- 6824	\$1,165,438.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117- 6742 (Contribution to Other Agencies)	\$1,165,438.00

**WHEREAS**, this transfer of \$1,165,438.00 is in statutory compliance with Section 21-35-25 of the Mississippi Code, as this amendment does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Planning and Development's 2024 Fiscal Year Budget or to the HOME Program Year 2019-2022 Budget; and

**IT IS, THEREFORE, ORDERED** that the Department of Planning and Development's Fiscal Year 2024 Budget be revised for the HOME Investment Partnership grant Program Year 2019 and Program Year 2021 authorizing the Pearl Senior Living Community in the amount of \$1,165.438.00 as follows:

To/From	Fund/Account Number	Amount
From:	HOME Program Grant M-19-MC-28-0200 120-90117- 6824	\$1,165,438.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117- 6742 (Contribution to Other Agencies)	\$1,165,438.00

Item No: 33  
 Date: January 16, 2024  
 By: (Dotson, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

DATE: 12/19/2023


	POINTS	COMMENTS
1.	Brief Description	ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM PROGRAM YEAR (PY) 2019 AND PY 2020 HOME INVESTMENT PARTNERSHIP GRANT (HOME) FUNDS
2.	Purpose	There are account line items in the Office of Housing and Community Development budget requiring Council approval to be moved across categories. The Pearl Senior Living Community project has such funds to be revised.
3.	Who will be affected	The Pearl Senior Living Community project
4.	Benefits	
5.	Schedule (beginning date)	Upon Council approval
6.	Location: WARD CITYWIDE (yes/no) Project limits if applicable	City of Jackson
7.	Action implemented by: City Department <u>  X  </u> Consultant <u>          </u>	Department of Planning & Development Office of Housing & Community Development
8.	COST	\$1,165,438.00
9.	Source of Funding General fund <u>      </u> Grant fund <u>  X  </u> Bond <u>          </u> Other <u>          </u>	HOME Program 2019 Grant M-19-MC-28-0200 \$543,507 HOME Program 2020 Grant M-20-MC-28-0200 \$621,931
10.	E. B.O. Participation	ABE <u>      </u> WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> AABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> WBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> HBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> NABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u>



**OFFICE OF HOUSING AND  
COMMUNITY DEVELOPMENT**

**MEMORANDUM**

**TO:** Mayor Chokwe Lumumba

**FROM:** Chloe' Dotson, Director  
Department of Planning and Development 

**Copy To:** The Pearl Senior Living Community project file

**DATE:** December 8, 2023

**RE:** Agenda Item for December 19, 2023

This agenda item is to revise funds across categories in the Department of Planning and Development's Fiscal Year 2024 budgets. The funds are from the 2019 and 2020 program years HOME Investment Partnership (HOME) grant program for the Pearl Senior Living Community project.

Should you have any questions or need additional information, please let me know.

/cc

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/26/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE FUNDS ACROSS CATEGORIES FROM PROGRAM YEARS (PY) 2019 AND 2020 HOME INVESTMENT PARTNERSHIP (HOME) GRANT FUNDS** is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, *City Attorney*

12/26/23  
DATE

Kristie Metcalfe, *Deputy City Attorney*



## Sylvia Rowsey

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**From:** Carmen R. Jones  
**Sent:** Tuesday, December 5, 2023 1:15 PM  
**To:** Sylvia Rowsey; Jillian Caldwell  
**Cc:** Reginald Jefferson; David Kinsey  
**Subject:** RE: contract 2024130

Sylvia,

I do understand your frustration. The fire department is a city building, an improvement to the city as an asset. The COJ Hud division chose the fire department as a project for its own grant. There was not a contract between HUD and the Fire Department. Sub-recipients apply for a portion of the grant and COJ HUD awards them a sub-grant. That did not happen for the fire department. Just trying to help with the difference moving forward.

*Carmen R. Jones*

*Assistant Controller*

*601.960.1982*

[carmenj@jacksonms.gov](mailto:carmenj@jacksonms.gov)



**From:** Sylvia Rowsey <srowsey@city.jackson.ms.us>  
**Sent:** Tuesday, December 5, 2023 12:56 PM  
**To:** Carmen R. Jones <carmenj@city.jackson.ms.us>; Jillian Caldwell <jillcaldwell@jacksonms.gov>  
**Cc:** Reginald Jefferson <rjefferson@jacksonms.gov>; David Kinsey <dkinsey@city.jackson.ms.us>  
**Subject:** RE: contract 2024130

I just need to say this about this matter and I am done.

Carmen, that is why I contacted you to specify which object code was needed. This office has always used object code 6742 for our subrecipients in the past, however, recently for certain projects such as Fire Department, we were instructed by Finance to use capital outlay (6824) for the last couple of years. They were still a subrecipient in our eyes. We used to use object code 6485 contract construction for projects such as this.

I understand the \$5000 capital outlay threshold; however it is problematic and unfortunate for our subrecipients to wait again on COJ to correct things such as this when it should have been caught before now. We just went to council on this project less than a month ago for the same issue, different object code.

Please advise.

**From:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Sent:** Tuesday, December 5, 2023 10:50 AM  
**To:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Subject:** Re: contract 2024130

Good Morning,

The mentioned accounts are in 2 different categories, so you will have to complete an agenda item to move the funds.

Thanks,

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**From:** Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Sent:** Tuesday, December 5, 2023 10:31 AM  
**To:** David Kinsey <[dkinsey@city.jackson.ms.us](mailto:dkinsey@city.jackson.ms.us)>  
**Subject:** FW: contract 2024130

Good morning,  
Please move funds back to 6742 for project string:  
PLHME19PSL-PEARLSRLC-6742 in the amount of \$1,165,438 (I)  
PLHME19PSL-PEARLSRLC-6824 (D)

I apologize for the redo!  
Please advise when done, we are working on the contract approval.

Thanks

**From:** Sylvia Rowsey  
**Sent:** Tuesday, December 5, 2023 10:25 AM  
**To:** Carmen R. Jones <[carmenrj@city.jackson.ms.us](mailto:carmenrj@city.jackson.ms.us)>; Cynthia Cavett <[ccavett@jacksonms.gov](mailto:ccavett@jacksonms.gov)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Chloe Dotson <[cdotson@city.jackson.ms.us](mailto:cdotson@city.jackson.ms.us)>  
**Subject:** RE: contract 2024130

It would have been nice to know this before I set up the project string and had the funds placed in 6824, but thanks!

**From:** Carmen R. Jones <[carmenrj@city.jackson.ms.us](mailto:carmenrj@city.jackson.ms.us)>  
**Sent:** Tuesday, December 5, 2023 10:19 AM  
**To:** Cynthia Cavett <[ccavett@jacksonms.gov](mailto:ccavett@jacksonms.gov)>; Sylvia Rowsey <[srowsey@city.jackson.ms.us](mailto:srowsey@city.jackson.ms.us)>  
**Cc:** Reginald Jefferson <[rjefferson@jacksonms.gov](mailto:rjefferson@jacksonms.gov)>; Chloe Dotson <[cdotson@city.jackson.ms.us](mailto:cdotson@city.jackson.ms.us)>  
**Subject:** contract 2024130

Good morning,

The following contract object code should be 6742 not 6824. Pearl Street Southwest is a sub-recipient to the City not a construction project.

**ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE AND REALLOCATE FUNDS ACROSS CATEGORIES FROM PROGRAM YEARS (PY) 2019 AND 2020 HOME INVESTMENT PARTNERSHIP (HOME) GRANT FUNDS.**

**WHEREAS**, the City of Jackson signed funding approvals and grant agreements for Grant Number M-19-MC-28-0200 on December 4, 2019 and Grant Number M-20-MC-28-0200 on August 20, 2021, for the HOME Investment Partnership Program; and

**WHEREAS**, on October 12, 2021, the City Council authorized the award of \$1,165,438.00 for seven (7) HOME funded units to the Gulf Coast Housing Partnership, Inc. and

**WHEREAS**, there are account line items in the Office of Housing and Community Development HOME budget requiring Council approval for funds to be revised and reallocated across categories; and

**WHEREAS**, the following funds would be revised and reallocated as follows:

<u>To/From</u>	<u>Fund/AccountNumber</u>	<u>Amount</u>
From:	HOME Program Grant M-19-MC-28-0200 120-90117-6742 (Contribution to Other Agencies)	\$543,507.00
	HOME Program Grant M-20-MC-28-0200 120-90110-6736 (Contingency)	\$621,931.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117-6824 (Capital Outlay)	\$1,165,438.00

**WHEREAS**, this transfer of \$1,165,438.00 is in statutory compliance with section 21-35-25 of the Mississippi code Annotated, as amended, as this amendment does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Planning and Development's 2024 Fiscal Year Budget or to the HOME Program Year 2019-2022 Budget; and

**IT IS, THEREFORE, ORDERED** that the Department of Planning and Development's Fiscal Year 2024 Budget be revised for the HOME Investment Partnership grant Program Year 2019 and Program Year 2020, authorizing the Pearl Senior Living Community in the amount of \$1,165,438.00 as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
From:	HOME Program Grant M-19-MC-28-0200 120-90117-6742 (Contribution to Other Agencies)	\$543,507.00
	HOME Program Grant M-20-MC-28-0200 120-90110-6736 (Contingency)	\$621,931.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117-6824 (Capital Outlay)	\$1,165,438.00

**Council Member Grizzell** moved adoption; **Council Member Lindsay** seconded.

Yeas – Banks, Foote, Grizzell, Hartley, Lee, Lindsay and Stokes.

Nays – None.

Absent – None.

#### **STATEMENT OF VOTES**

**The foregoing is a true and exact copy of an Order stating the action taken by the City Council at its Regular Council Meeting on November 21, 2023. However, upon the completion of the minutes, signed by the Mayor and attested by the City Clerk, a certified attested copy can be provided upon request.**

**ORDER AMENDING JUNE 22, 2021 ORDER AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND RELATED DOCUMENTS WITH GULF COAST HOUSING PARTNERSHIP, INC. TO INCREASE FUNDING FOR THE HOME FUNDED RENTAL REHABILITATION/CONSTRUCTION PROJECT FOR THE PEARL SENIOR LIVING COMMUNITY FROM \$543,507.00 TO \$1,165,438.00.**

**WHEREAS**, the City of Jackson receives an annual allocation from the U. S. Department of Housing and Urban Development (HUD) of HOME Investment Partnership Grant (HOME) Funds to provide decent, safe and affordable housing to low- and moderate-income residents; and

**WHEREAS**, the Office of Housing and Community Development has a mission, in part, to assist in ensuring that all neighborhoods are free of blight, are quality livable places, and have access to resources and services; and

**WHEREAS**, the City of Jackson signed funding approval and grant agreements for Grant Number M-19-MC-28-0200 on December 4, 2019, and M-20-MC-28-0200 on August 20, 2021 for the HOME Investment Partnership Program; and

**WHEREAS**, On June 22, 2021, as recorded in Minute Book 6T, pages 211 – 212, the City Council authorized the award of \$543,507.00 for five (5) HOME funded units to the Gulf Coast Housing Partnership, Inc; and

**WHEREAS**, due to coronavirus construction costs increases, the Gulf Coast Housing Partnership, Inc. was required to increase the budget for the development of the Pearl Senior Living Community, and

**WHEREAS**, HOME regulations require the City of Jackson to review and approve proposals for HOME funding according to all the regulations found at 24 CFR 92; and

**WHEREAS**, the Office of Housing and Community Development has reviewed the proposal submitted by Gulf Coast Housing for the Pearl Senior Living Community and determined that it is eligible for funding for the construction/rehabilitation of seven (7), instead of five (5) of the total 76 units that will be available for low-income senior citizens; and

**WHEREAS**, Gulf Coast Housing Partnership provided documentation that demonstrated the increased construction costs per unit and the need to fund additional units, thereby, increasing the cost of HOME Investment Partnership Program funds that are needed from \$543,507.00 to \$1,165,438.00.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute the contract and related documents with Gulf Coast Housing Partnership, Inc. increasing the cost of the HOME funded rental rehabilitation/construction project from \$543,507.00 to \$1,165,438.00.

**Council Member Stokes moved adoption; President Lindsay seconded.**

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**President Lindsay recognized Jordan Hillman, Director of Planning, and Mary Elizabeth Evans, Gulf Coast Housing Partnership, who provided a brief overview of said item.**

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After a thorough discussion President Lindsay called for a vote on said item.

**ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2024 BUDGET TO REVISE AND REALLOCATE FUNDS ACROSS CATEGORIES FROM PROGRAM YEARS (PY) 2019 AND 2020 HOME INVESTMENT PARTNERSHIP (HOME) GRANT FUNDS.**

**WHEREAS**, the City of Jackson signed funding approvals and grant agreements for Grant Number M-19-MC-28-0200 on December 4, 2019 and Grant Number M-20-MC-28-0200 on August 20, 2021, for the HOME Investment Partnership Program; and

**WHEREAS**, on October 12, 2021, the City Council authorized the award of \$1,165,438.00 for seven (7) HOME funded units to the Gulf Coast Housing Partnership, Inc. and

**WHEREAS**, there are account line items in the Office of Housing and Community Development HOME budget requiring Council approval for funds to be revised and reallocated across categories; and

**WHEREAS**, the following funds would be revised and reallocated as follows:

<u>To/From</u>	<u>Fund/AccountNumber</u>	<u>Amount</u>
From:	HOME Program Grant M-19-MC-28-0200 120-90117-6742 (Contribution to Other Agencies)	\$543,507.00
	HOME Program Grant M-20-MC-28-0200 120-90110-6736 (Contingency)	\$621,931.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117-6824 (Capital Outlay)	\$1,165,438.00

**WHEREAS**, this transfer of \$1,165,438.00 is in statutory compliance with section 21-35-25 of the Mississippi code Annotated, as amended, as this amendment does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Planning and Development's 2024 Fiscal Year Budget or to the HOME Program Year 2019-2022 Budget; and

**IT IS, THEREFORE, ORDERED** that the Department of Planning and Development's Fiscal Year 2024 Budget be revised for the HOME Investment Partnership grant Program Year 2019 and Program Year 2020, authorizing the Pearl Senior Living Community in the amount of \$1,165.438.00 as follows:

<u>To/From</u>	<u>Fund/Account Number</u>	<u>Amount</u>
From:	HOME Program Grant M-19-MC-28-0200 120-90117-6742 (Contribution to Other Agencies)	\$543,507.00
	HOME Program Grant M-20-MC-28-0200 120-90110-6736 (Contingency)	\$621,931.00
To:	HOME Program Grant M-20-MC-28-0200 120-90117-6824 (Capital Outlay)	\$1,165,438.00



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
 Community Development Systems  
 Integrated Disbursement & Information System (IDIS)

v11.28.1_rev21_03897/0403000 (DB PROD412995)



User: B59085  
 Role: Grantee  
 Organization:  
 JACKSON

- Switch Profile
- Logout

- Grant**
- Search
  - HESG Review

- Subfund**
- Add
  - Search

- Subgrant**
- Add
  - Search

- Subfund Program Income**
- Add
  - Search

- Subgrant Program Income**
- Add
  - Search

- CDBG Cash on Hand**
- View/Submit

- Utilities**
- Home
  - Data Downloads
  - Print Page
  - Help

- Links**
- Contact Support

Plans/Projects/Activities

Funding/Drawdown

Grant ³

Grantee/PJ

Reports

You have 7 CDBG and 7 HOME activities that have been flagged. Click on the number to go to the review page.

**Grant**

**Search Grants**

**Search Criteria**

Program:  
 HOME ▾

State/Territory:  
 MS ▾

Grant Year: (tip)  
 Select ▾

Grant #: (tip)

Search | Reset

**Results Page 1 of 4**

Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
HOME	2022	M-22-MC-28-0200	\$944,901.00	Active	\$0.00	\$944,901.00	View
HOME	2021	M-21-MC-28-0200	\$881,748.00	Active	\$0.00	\$881,748.00	View
HOME	2021	M-21-MP-28-0200	\$3,195,726.00	Active	\$0.00	\$3,195,726.00	View
HOME	2020	M-20-MC-28-0200	\$940,906.00	Active	\$51,840.88	\$889,065.12	View
HOME	2019	M-19-MC-28-0200	\$910,781.00	Active	\$91,078.10	\$819,702.90	View
HOME	2018	M-18-MC-28-0200	\$967,752.00	Active	\$782,356.20	\$185,395.80	View
HOME	2017	M-17-MC-28-0200	\$659,902.00	Active	\$560,916.70	\$98,985.30	View
HOME	2016	M-16-MC-28-0200	\$668,719.00	Active	\$628,743.01	\$39,975.99	View
HOME	2015	M-15-MC-28-0200	\$257,101.00	Active	\$257,101.00	\$0.00	View
HOME	2014	M-14-MC-28-0200	\$336,379.94	Active	\$336,379.94	\$0.00	View



34



24  
12/12/23

**ORDER AUTHORIZING THE MAYOR AMEND THE EXECUTED  
MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF  
JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE  
SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE**

**WHEREAS**, the City of Jackson's Office of Economic Development (OED) requires information, management, and technical assistance to help design and implement local economic inclusion strategies that close racial and economic equity gaps for residents and businesses of color; and

**WHEREAS**, the City of Jackson seeks to increase its levels of Minority Business Enterprise (MBE) participation in the procurement of goods and services; and

**WHEREAS**, the OED has a variety of resources available to assist minority business owners in increasing their capacity through the provision of management, information, and technical assistance; and

**WHEREAS**, the National League of Cities Institute (NLCI) Southern Cities Economic Inclusion Initiative (SCEI) is available to assist the City of Jackson in deepening local capacity, building leadership skills to support strategy development and implementation based on economic inclusion, and assessing strategies and policies to create greater economic opportunity and resilience for communities of color; and

**WHEREAS**, the City will be required to share data with NLCI-SCEI to support its initiative goals, which includes completing an Economic Inclusion Agreement, planning a proposed budget, attending monthly cohort calls, securing the local grant match, submitting an Interim Grant Report, submitting a Final Report, attending the NLCI-SCEI all-city Summit, and convening a group of partners interested in growing Jackson's economy, creating job growth, and creating economic revitalization throughout Jackson's neighborhoods; and

**WHEREAS**, on July 19, 2022, the Jackson City Council authorized the execution of a Memorandum of Understanding with NLCI-SCEI accepting Thirty Thousand Dollars (\$30,000.00) for project planning, implementation, and inventory for the program beginning March 3, 2022 through October 31, 2022; and

**WHEREAS**, the National League of Cities, in partnership with the W. K. Kellogg Foundation and Annie E. Casey Foundation, continually awards the SCEI cohort with additional funding; and

**WHEREAS**, on January 17, 2023, the Jackson City Council authorized the execution of an amendment to the Memorandum of Understanding with NLCI-SCEI applying and accepting an additional Five Thousand Dollars (\$5,000.00) for conducting a baseline assessment of local economic inclusion needs and assets, totaling a grant award amount of Thirty-Five Thousand Dollars (\$35,000.00) for the program beginning March 3, 2022 through October 31, 2022; and

**WHEREAS**, on December 5, 2023, NLCI-SCEI notified the Deputy Director of OED that the grant period would be extended to March 1, 2024 and that the grant award has increased Ten Thousand Dollars (\$10,000.00), totaling a grant award amount of Forty-Five Thousand Dollars (\$45,000.00) for planning, implementation, and assessment; and

**NOW, THEREFORE, IT IS HEREBY ORDERED** that the Mayor is authorized to execute an amended Memorandum of Understanding (MOU) with NLCI-SCEI to accept grant awards not to exceed Forty-five Thousand Dollars (\$45,000.00) for participation in the NLCI-SCEI program for the term ending March 1, 2024.

Item# _____  
Agenda Date: _____  
By: (Dotson, Lumumba)

# MEMORANDUM



**TO:** Mayor Chokwe Lumumba

**FROM:** Chloe Dotson, Director  
Department of Planning and Development

A handwritten signature in black ink, appearing to read "CD", is written over the text of the "FROM" field.

**DATE:** December 4, 2023

**RE: ORDER AUTHORIZING THE MAYOR TO AMEND THE EXECUTED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE**

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In an effort to increase the levels of minority business participation in the City of Jackson and to increase the resources available to provide management and technical assistance to assist minority businesses in increasing their capacity, the Office of Economic Development (OED) recommends an amendment to the executed Memorandum of Understanding with NLCI-SCEI extending the period to March 1, 2024 and increasing the grant award to \$45,000.00.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: Dec. 6, 2023**

1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO AMEND THE EXECUTED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE</b>							
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development							
3.	<b>Who will be affected</b>	City of Jackson							
4.	<b>Benefits</b>	Increase Minority Business Enterprise participation in the procurement of goods and services							
5.	<b>Schedule (beginning date)</b>	Upon Approval							
6.	<b>Location:</b> <input type="checkbox"/> <b>WARD</b>  <input type="checkbox"/> <b>CITYWIDE (yes or no)</b> (area)  <input type="checkbox"/> <b>Project limits if applicable</b>	Citywide							
7.	<input type="checkbox"/> <b>Action implemented by:</b> <input type="checkbox"/> <b>City Department</b> <input type="checkbox"/> <b>Consultant</b>	CAO							
8.	<b>COST</b>								
9.	<input type="checkbox"/> <b>Source of Funding</b> <input type="checkbox"/> <b>General Fund</b> <input type="checkbox"/> <b>Grant</b> <input type="checkbox"/> <b>Bond</b> <input type="checkbox"/> <b>Other</b>								
10.	<b>EBO participation</b>	ABE	_____ %	WAIVER	yes _____	no _____	N/A	X _____	
		AABE	_____ %	WAIVER	yes _____	no _____	N/A	X _____	
		WBE	_____ %	WAIVER	yes _____	no _____	N/A	X _____	
		HBE	_____ %	WAIVER	yes _____	no _____	N/A	X _____	
		NABE	_____ %	WAIVER	yes _____	no _____	N/A	X _____	



Office of the City Attorney

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OFFICE OF THE CITY ATTORNEY  
ML  
12/12/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR AMEND THE EXECUTED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Kristie Metcalfe**, *Deputy City Attorney*



12/13/23  
Date

**2022 OFFICERS**

President  
**Vince Williams**  
Mayor  
Union City, Georgia

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Immediate Past President  
**Kathy Maness**  
Councilmember  
Lexington, South Carolina

Chief Executive Officer/  
Executive Director  
**Clarence E. Anthony**

December 5, 2023

Dear Yika,

This letter serves as the approval to extend grant funding from the National League of Cities' Southern Cities Economic Initiative from the original completion date of October 31, 2023 to March 1, 2024. This funding includes a Planning grant (\$10,000), an Implementation grant (\$30,000) grants and an assessment grant (\$5,000) for a total of award of 45,000.

This extension provides the City of Jackson with an invaluable opportunity to advance their initiatives aligned with the executive order, particularly focusing on the small business program. The overarching goal is to actively foster inclusivity and spur growth within the community. By leveraging this extension, the city can strategically propel its efforts to create a more inclusive economic environment, ensuring that the small business sector becomes a driving force for equitable and sustainable development.

If you have any questions or comments, please contact Rosanna Mulcahy, Project Manager for the NLC SCEI Initiative at [Mulcahy@nlc.org](mailto:Mulcahy@nlc.org).

Sincerely,



## **SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE**

*Memorandum of Understanding*

*Between*

*National League of Cities Institute*

*and*

*City of Jackson, Mississippi*

### **PURPOSE**

This Memorandum of Understanding (MOU) sets forth the terms of participation and understanding between the National League of Cities Institute (NLCI) and the *City of Jackson* (City) as part of NLCI's *Southern Cities Economic Inclusion Initiative (SCEI)* beginning March 3, 2022, through October 31, 2023 (the project term).

### **BACKGROUND**

With support from and in collaboration with the W.K. Kellogg Foundation, the Annie E. Casey Foundation, and the Federal Reserve Bank of Atlanta, NLCI's SCEI initiative helps cities deepen local capacity and build leadership skills to support strategy development and implementation focused on economic inclusion. Through technical assistance and grant funding, the SCEI initiative will enable cities to assess their strategies and policies to create greater economic opportunity and resilience for communities of color.

The SCEI Initiative will provide two opportunities for participating cities to apply for grant funds – a planning grant in March 2022 and an implementation grant in June 2022. This MOU defines the terms for the full project term.

### **EFFECTIVE DATE AND TERMINATION RIGHTS**

This MOU will take effect upon the last party's signature and shall remain in effect until October 31, 2023. Either party may terminate this MOU upon delivery of written notice to the other party. Upon termination, the City must promptly refund any unused grant funds to NLCI within 30 days of termination.

### **PROJECT OVERVIEW**

The 20-month "Deepening the Bench" cohort of city staff and community stakeholders will build the capacity to implement a range of economic inclusion strategies resulting in greater economic opportunity and resilience for communities of color. Working both inside city government, with

elected leaders, and with key outside stakeholders, the City will utilize various tools to identify assets and equity gaps through data and community engagement and implement targeted strategies.

**The 10-month “Building Leadership” cohort of elected officials and civic leaders will work to lead economic inclusion policy change both at the city and state levels. Pairs of city and community leaders will engage in peer learning and support from NLC and leadership development in economic inclusion with time for deep reflection. In addition, mayors and city executives will be expected to participate in at least three convenings to align the city's strategic direction with economic inclusion goals and offer the chance for significant peer discussion and leadership development.**

### **GRANT AWARD AND USE OF FUNDS**

Upon receipt and approval of the City’s SCEI project budget and signing of this MOU, NLCI will provide the City a grant in the amount of \$10,000 to support costs associated with the initial planning phase of the work as outlined in the City’s SCEI application as accepted by NLCI. Later in 2022, NLCI will implement an application process for project cities to secure a second implementation grant of up to \$20,000. Funds shall be used solely for the purpose and goals stated herein and in accordance with the budget submitted by the City and approved by NLCI for activities for the term of this MOU. Allowable uses of funds include but are not limited to expenses associated with core personnel costs; support for data collection and analysis from an external partner (to be decided in partnership with NLCI); stakeholder engagement with community organizations, residents, and other partners; consultants for planning; incentives for resident engagement such as gift cards or food; costs associated with early implementation of action plan; and other uses as approved by NLCI.

### **DISTRIBUTION OF AWARD**

NLCI shall distribute the total planning grant award to the City upon the receipt of a completed W-9 form, completed ACH form, a signed copy of this MOU, and successful approval of your proposed budget. Distribution of a second implementation grant will take place in summer 2022.

### **DATA SHARING**

By participating in the SCEI initiative, City agrees to share relevant project and city data with NLCI in support of the initiative's goals. City will work with NLCI and the Federal Reserve Bank of Atlanta to:

- Conduct a baseline assessment of local economic inclusion needs and assets;
- Develop a data collection plan to measure progress on economic inclusion benchmarks and strategies; and
- Share relevant data in aggregate form with NLCI through grant reports and at other key times during the project grant period.

## **SUMMARY OF ROLES AND RESPONSIBILITIES**

By accepting participation in the SCEI initiative, the City agrees to participate in the following activities of the LEADERSHIP cohort and the DEEPENING THE BENCH cohort.

### Leadership cohort

- Commit one city elected official and one external stakeholder to participate in the ten-month cohort;
- Participation by mayor or other city executive in at least three convenings (anticipated to be in person depending on public health conditions); and
- Participation by a senior city staff member designated by the mayor or city executive (approved in advance by NLC) to attend additional cohort meetings (virtual or in-person) in which the mayor or city executive is unable to attend.

### Deepening the Bench cohort

- Participate fully in the technical assistance opportunities provided, including monthly conference calls or webinars, convenings, and a possible site visit from NLCI and national partner staff;
- Commit a high-level city team lead to attend four all-city convenings (anticipated to be in-person, depending upon public health conditions);
- Work with local leaders participating in the Leadership Cohort to conduct an economic inclusion assessment as a first step to identify strategies and capacity building goals;
- Develop a set of economic inclusion strategies based on the assessment and commit to implementing 1-2 strategies during the initiative;
- Work with national and local partners to secure local match funding totaling 100% of the grant (either funds or in-kind services) related to the project by April 30, 2022;
- In collaboration with NLCI staff, create materials that highlight the city's SCEI efforts for public dissemination;
- Note the National League of Cities involvement and support in public communications and media materials about the project or the City's efforts;
- Keep NLCI staff apprised of progress and notify NLCI within three business days of any setbacks, unexpected challenges, staff transitions, or proposed budget changes exceeding 10 percent throughout the grant period;
- Submit an interim grant report to NLCI on May 30, 2022, which includes a summary of the planning work conducted, as well as a financial report that shows how the awarded planning funds have been used; and
- Submit a final grant report to NLCI by October 31, 2023, which includes a narrative description of all work conducted under the grant, outcomes achieved, lessons learned, qualitative and quantitative data associated with the project goals and activities, a sustainability plan as well as a financial report that shows how the cumulative awarded funds were used.

**Southern Cities Economic Inclusion Initiative**

By signing this document, I acknowledge that I have read and agreed to provisions set forth in this MOU agreement for the National League of Cities Institute's *Southern Cities Economic Inclusion Initiative*.

***City of Jackson, Mississippi***



CPM 8/11/2022

Signature

Date

Chokwe A. Lumumba

Name – Authorized Signature

Mayor

Title

Jackson, MS

City

***National League of Cities Institute***

_____  
Signature Date

Clarence E. Anthony  
Executive Director  
National League of Cities Institute

Please email this completed page to Rosanna Mulcahy at [mulcahy@nlc.org](mailto:mulcahy@nlc.org)

**ORDER AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE.**

**WHEREAS**, the City of Jackson's Office of Economic Development (OED) requires information, management, and technical assistance to help design and implement local economic inclusion strategies that close racial and economic equity gaps for residents and businesses of color; and

**WHEREAS**, the City of Jackson seeks to increase its levels of Minority Business Enterprise (MBE) participation in the procurement of goods and services; and

**WHEREAS**, the OED has a variety of resources available to assist minority business owners in increasing their capacity through the provision of management, information, and technical assistance; and

**WHEREAS**, the National League of Cities Institute (NLCI) Southern Cities Economic Inclusion Initiative (SCEI) is available to assist the City of Jackson in deepening local capacity, building leadership skills to support strategy development and implementation based on economic inclusion, and assessing strategies and policies to create greater economic opportunity and resilience for communities of color; and

**WHEREAS**, the City of the Jackson will receive ten thousand dollars (\$10,000.00) for project planning from NLCI-SCEI upon execution of the Memorandum of Understanding; and

**WHEREAS**, the City is eligible for an additional amount up to twenty thousand dollars (\$20,000.00) for implementation and inventory; and

**WHEREAS**, the City will be required to share data with NLCI-SCEI to support its initiative goals, which includes completing an Economic Inclusion Agreement, planning a proposed budget, attending monthly cohort calls, securing the local grant match, submitting an Interim Grant Report, submitting a Final Report, attending the NLCI-SCEI all-city Summit, and convening a group of partners interested in growing Jackson's economy, creating job growth, and creating economic revitalization throughout Jackson's neighborhoods; and

**WHEREAS**, OED is currently participating in the NLCI-SCEI program that began March 3, 2022 through October 31, 2022; and

**WHEREAS**, the City of Jackson finds it reasonable to partner with NLCI-SCEI to share and exchange resources thus enhancing the effectiveness of the OED.

**NOW, THEREFORE, IT IS HEREBY ORDERED** that the City of Jackson is authorized to enter into a Memorandum of Understanding (MOU) with NLCI-SCEI.

**Council Members Stokes moved adoption; Council Member Grizzell seconded.**

Yeas – Banks, Foote, Grizzell, Hartley, Lee, Lindsay, and Stokes.

Nays – None.

Absent – None.

#### **STATEMENT OF VOTES**

**The foregoing is a true and exact copy of an Order stating the action taken by the City Council at its Special Council Meeting on July 19, 2022. However, upon the completion of the minutes, signed by the Mayor and attested by the City Clerk, a certified attested copy can be provided upon request.**



**ORDER AMENDING THE JULY 19, 2022 ORDER WHICH AUTHORIZED THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JACKSON AND THE NATIONAL LEAGUE OF CITIES INSTITUTE (NLCI) FOR PARTICIPATION IN NLCI'S SOUTHERN CITIES ECONOMIC INCLUSION INITIATIVE (SCEI).**

**WHEREAS**, by Order entered on July 19, 2022 the City Council authorized the execution of a Memorandum of Understanding (MOU) between the City of Jackson and the National League of Cities Institute (NLCI) to participate in NLCI's Southern Cities Economic Inclusion Initiative (SCEI) in exchange for up to \$30,000.00 in grant funds; and

**WHEREAS**, under the MOU, the City agreed to share data with NLCI-SCEI to support its initiative goals, which include completing an Economic Inclusion Agreement, planning a proposed budget, attending monthly cohort calls, securing the local grant match, submitting an Interim Grant Report, submitting a Final Report, attending the NLCI-SCEI all-city Summit, and convening a group of partners interested in growing Jackson's economy, creating job growth, and creating economic revitalization throughout Jackson's neighborhoods; and

**WHEREAS**, the City of Jackson seeks to increase its levels of Minority Business Enterprise (MBE) participation in the procurement of goods and services; and

**WHEREAS**, the Department of Planning and Development, through its Office of Economic Development, has a variety of resources available to assist minority business owners in increasing their capacity through the provision of management, information, and technical assistance; and

**WHEREAS**, the National League of Cities, in partnership with the W. K. Kellogg Foundation and Annie E. Casey Foundations, continually awards the SCEI cohort with additional funding; and

**WHEREAS**, the City is eligible to receive an additional five thousand dollars (\$5,000.00) for conducting a baseline assessment of local economic inclusion needs and assets.

**NOW THEREFORE, IT IS HEREBY ORDERED** that the Mayor is authorized to execute an amended Memorandum of Understanding (MOU) with NLCI-SCEI to apply for and accept grant funds in an amount not to exceed \$35,000 for participation in the NLCI-SCEI program for the term beginning March 3, 2022 and ending October 31, 2023.

**Council Member Banks** moved adoption; **Council Member Grizzell** seconded.

Yeas – Banks, Foote, Hartley, Grizzell, Lee and Lindsay.

Nays – None.

Absent – Stokes.

## **STATEMENT OF VOTES**

**The foregoing is a true and exact copy of an Order stating the action taken by the City Council at its Regular Council Meeting on January 17, 2023. However, upon the completion of the minutes, signed by the Mayor and attested by the City Clerk, a certified attested copy can be provided upon request.**

35



**ORDER AUTHORIZING THE MAYOR TO EXECUTE GRANT AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ESG, HOME, HOPWA, AND CDBG FUNDS FOR THE FISCAL YEAR 2023**

OFFICE OF THE  
CITY CLERK  
4/4/24

**WHEREAS**, in October of 2023 the Department of Planning and Development submitted a draft Action Plan for the use of awarded funds from the U.S. Department of Housing and Urban Development for the Fiscal Year 2023; and

**WHEREAS**, in December of 2023 the City of Jackson's Department of Planning and Development received approval of the 2023 Action Plan; and

**WHEREAS**, the grant agreements are between the U.S. Department of Housing and Urban Development and the City of Jackson for the 2023 Fiscal Year; and

**WHEREAS**, the grant agreements will be for the following amounts: Community Development Block Grant Program (CDBG) \$1,745,968.00; Emergency Solutions Grant (ESG) \$153,954.00; Home Investment Partnership Program (HOME) \$958,017.00; Housing Opportunity for Persons with AIDS (HOPWA) \$1,602,538.00.

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute grant agreements for ESG, HOME, HOPWA, and CDBG between the U.S. Department of Housing and Urban Development and the City of Jackson for the 2023 Fiscal Year.

Item# 35

Agenda Date: January 16, 2024

By: (Dotson, Lumumba)



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE 1/2/2024**

POINTS		COMMENTS
1.	Brief Description/Purpose	ORDER AUTHORIZING THE MAYOR TO EXECUTE GRANT AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ESG, HOME, HOPWA, AND CDBG FUNDS FOR THE FISCAL YEAR 2023
2.	Public Policy Initiative 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	7. Quality of Life
3.	Who will be affected	City wide
4.	Benefits	Low and moderate income families
5.	Schedule (beginning date)	Upon Approval by Council
6.	Location:	Department of Planning & Development Office of Housing and Community Development
7.	Action implemented by: City Department	Department of Planning & Development Office of Housing and Community Development
8.	COST	N/A
9.	Source of Funding General Fund Grant x Bond Other	N/A
10.	EBO participation	ABE ___%      WAIVER    yes ___    no ___      N/A <u>X</u> AABE ___%    WAIVER    yes ___    no ___      N/A <u>X</u> WBE ___%      WAIVER    yes ___    no ___      N/A <u>X</u> HBE ___%      WAIVER    yes ___    no ___      N/A <u>X</u> NABE ___%     WAIVER    yes ___    no ___      N/A <u>X</u>





# MEMORANDUM

**TO:** Chokwe A. Lumumba, Mayor

**FROM:** Chloe Dotson, Director  
Department of Planning & Development

**DATE:** January 2, 2023

**RE:** Agenda Item for January 16, ~~2023~~²⁰²⁴ City Council Meeting

The attached agenda item authorizes the Mayor to execute grant agreements with HUD for 2023 HOME, ESG, HOPWA and CDBG funds,

Please see attached 2023 Action Plan.

If you have any questions or concerns – please call me 601.960.1172



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO EXECUTE GRANT AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ESG, HOME, HOPWA, AND CDBG FUNDS FOR THE FISCAL YEAR 2023** is legally sufficient for placement in NOVUS Agenda.

  
_____  
**Catoria Martin, City Attorney**

**Kristie Metcalfe, Deputy City Attorney**

  
_____

1/8/24  
_____  
Date

NOTICED BY THE CITY ATTORNEY  
1/4/24





**U. S. Department of Housing and Urban Development**

Jackson Field Office, Southeast / Caribbean  
Dr. A. H. McCoy Federal Building, Room 910  
100 West Capitol Street  
Jackson, Mississippi 39269-1096

December 28, 2023

Chloe' Dotson BUPD. MURP. |Department of Planning  
Director of Planning and Development  
200 South President Street  
Jackson, MS 39201

**SUBJECT: Fiscal Year 2023 Grant Agreement Transmittal**

Dear Ms. Dotson:

The Jackson Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low- and moderate-income persons through HUD programs. On Thursday, June 10, 2021, the Department published an interim final rule with a request for comments, titled: *Requesting Affirmatively Furthering Fair Housing Definitions and Certifications* (86 Fed Reg 30779). The effective date for the interim rule is July 31, 2021, and you are encouraged to review the interim rule in developing your programs.

One Grant Agreement is attached for each program awarded as follows:

Home Investment Partnership Program (HOME)	\$ <u>958,017.00</u>
Housing Opportunity for Persons With Aids (HOPWA)	\$ <u>1,602,538.00</u>
<b>Total FY 2023 Award</b>	<b>\$ <u>2,560,555.00</u></b>

**Plan Approval**

Transmittal of a grant agreement does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and your agency.

In accordance with the HOME regulations at 24 CFR 92.254(a)(5), a Participating Jurisdiction (PJ) must establish resale and/or recapture requirements that comply with the standards of the regulation. Furthermore, the resale and/or recapture requirements must be set forth in the PJ's Consolidated Plan. HUD must determine if the PJ's provisions comply with the requirements of the regulations and notify the PJ in writing of its determination. HUD has reviewed your resale and/or recapture provisions and has determined that the provisions included in the Plan comply with the requirements at 24 CFR 92.254(a)(5).

***HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all.***



**Environmental Review Requirements**

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

**Build America, Buy America (BABA)**

On November 15, 2021, the Build America, Buy America Act (the Act) was enacted as part of the Infrastructure Investment and Jobs Act (IIJA). Pub. L. 117-58. The Act establishes a domestic content procurement preference, the Buy American Preference (BAP), for Federal programs that permit Federal financial assistance to be used for infrastructure projects. In Section 70912, the Act further defines a project to include “the construction, alteration, maintenance, or repair of infrastructure in the United States” and includes within the definition of infrastructure those items traditionally included along with buildings and real property. Starting May 14, 2022, new awards of Federal financial assistance (FFA) from a program for infrastructure, and any of those funds obligated by the grantee, are covered under the Build America, Buy America (BABA) provisions of the Act, 41 U.S.C. 8301 note. The [waiver, published March 15, 2023](#), establishes a phased implementation schedule for application of the BAP to covered materials and HUD programs.

The BAP is applicable **now** to iron and steel used in covered CDBG projects, i.e. for projects using funds obligated on or after November 15, 2022. For CPD, the BAP will apply next to iron and steel used in covered Recovery Housing Program (RHP) projects for funding obligated on or after August 23, 2023. The Phased Implementation waiver established the following implementation schedule for HUD programs:

<b>BAP will apply to...</b>	<b>Iron and Steel</b>	<b>Specifically Listed Construction Materials</b>	<b>All Other Construction Materials</b>	<b>Manufactured Products</b>
<b>CDBG Formula Grants</b>	All funds obligated on or after November 15, 2022	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
<b>Choice Neighborhood, Lead Hazard Reduction, and Healthy Homes Production Grants</b>	New FFA obligated by HUD on or after February 22, 2023	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024
<b>Recovery Housing Program (RHP) Grants</b>	New FFA obligated by HUD on or after August 23, 2023	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
<b>All HUD FFA except HOME, Housing Trust Fund, and Public Housing FFA used for maintenance projects</b>	New FFA obligated by HUD on or after February 22, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024





<b>All HUD FFA</b>	<b>New FFA obligated by HUD on or after August 23, 2024</b>	<b>New FFA obligated by HUD on or after August 23, 2024</b>	<b>New FFA obligated by HUD on or after August 23, 2024</b>	<b>New FFA obligated by HUD on or after August 23, 2024</b>
--------------------	-------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------

Additional details on fulfilling the BABA requirements can be found at [https://www.hud.gov/program_offices/general_counsel/BABA](https://www.hud.gov/program_offices/general_counsel/BABA).

**Executing the Grant Agreement**

Please execute each Grant Agreement with electronic signature and date and return to this office to the attention of Lori Serino, Director, Community Planning and Development.

For additional information and guidance on grant-based accounting, please refer to the HUD Exchange at: <https://www.hudexchange.info/manage-a-program/grant-based-accounting/>.

To establish a Line of Credit for Fiscal Year 2023 grant funds, it will be necessary for your agency to sign, execute and return one (1) copy of each Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055), notarize, and return to this office. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

HUD congratulates Housing and Urban Development on its grant awards, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information or assistance, please contact Claudine Ervin, CPD Representative via email at [claudine.ervin@hud.gov](mailto:claudine.ervin@hud.gov), or by phone at 601-608-1793

Sincerely,

**LORI  
SERINO**

Lori Serino  
Director  
Community Planning and  
Development

Digitally signed by: LORI SERINO  
DN: CN = LORI SERINO C = US O = U.  
S. Government OU = Department of  
Housing and Urban Development, Office  
of Administration  
Date: 2023.12.28 12:09:29 -0500

Enclosures



<b>Grant Agreement</b> <b>Housing Opportunities for Persons With AIDS (HOPWA) Program</b> <b>Assistance Listing Number 14.241</b>	<b>U.S. Department of Housing and Urban Development</b> <b>Office of Community Planning and Development</b>
<b>1. Grantee Name (and Administering Agency or Department, if applicable), and Address:</b> Jackson (City of Jackson Mississippi) 200 S President Street Suite 600 Jackson, MS 39201-4307	<b>2. Grant Number/Federal Award Identification Number (FAIN):</b> MSH23-F001 <b>3. Tax Identification Number:</b> 646000503 <b>4. Unique Entity Identifier:</b> GNNPTMPBPYM8
<b>5. Fiscal Year:</b> 2023	<b>6. Grant Amount:</b> \$1,602,538
<b>7. Period of Performance/Budget Period Start Date (date listed in box 16) (mm/dd/yyyy) / /</b>	<b>8. Period of Performance/Budget Period End Date (36 months after the date in box 16) (mm/dd/yyyy) / /</b>
<b>9. Special Conditions (check applicable box)</b> <input type="checkbox"/> Not applicable <input type="checkbox"/> Attached	<b>10. Date HUD Received Grantee's Consolidated Plan Submission (mm/dd/yyyy) / /</b>

- I. This Grant Agreement is made and entered into by and between the U.S. Department of Housing and Urban Development (“HUD”) and the Grantee identified in Box 1 of this Grant Agreement, pursuant to the AIDS Housing Opportunity Act, as amended (42 U.S.C. §§ 12901-12912) and the applicable appropriations act for the Fiscal Year specified above.
- II. The Grantee’s submissions for assistance under the Housing Opportunities for Persons With AIDS Program (“HOPWA”), the HOPWA regulations at 24 CFR part 574 as now in effect and as may be amended from time to time (“HOPWA regulations”), and this Grant Agreement, including any special conditions, constitute part of the Grant Agreement.
- III. The Grantee must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 574, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments.
- IV. Subject to the provisions of this Grant Agreement, HUD will make the formula funds for the Fiscal Year as specified above (“Grant Funds”) available to the Grantee upon execution of this Grant Agreement by the Grantee and HUD. The funds may be used for costs incurred before the Period of Performance/Budget Period under the conditions specified in HUD Notice CPD-23-01 or another prior written approval by HUD; or if the Grantee is not covered by Notice CPD-23-01, under the condition that the costs are otherwise allowable and were incurred on or after the date listed in box 10, the Grantee’s program year start date, or 90 calendar days before the date in box 7 (whichever is latest).
- V. The Grantee and each Project Sponsor that receives Grant Funds must (1) comply with the HOPWA regulations, other applicable HUD regulations, and such other terms and conditions as HUD may establish for purposes of carrying out HOPWA activities in an effective and efficient manner; (2) conduct an ongoing assessment of the housing assistance and supportive services required by the participants in HOPWA activities; (3) assure the adequate provision of supportive services to the participants in HOPWA activities; (4) cooperate and coordinate in providing assistance under HOPWA with the relevant state- and local-government agencies responsible for services for eligible persons in the area served by the Grantee



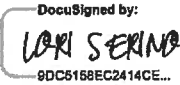
and with other public and private organizations and agencies providing services for eligible persons; (5) prohibit any fee, except rent, from being charged of any eligible person for any housing or services provided with Grant Funds; (6) ensure the confidentiality of the name of any individual assisted through HOPWA activities and any other information regarding individuals receiving assistance with Grant Funds; and (7) maintain and make available to HUD for inspection financial records sufficient, in HUD's determination, to ensure proper accounting and disbursing of Grant Funds.

- VI. The Grantee must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Grant Agreement. The Grantee must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Grantee will be incorporated into and made part of this Grant Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200, including appendices.
- VII. The Grantee may only provide Grant Funds to Project Sponsors pursuant to legally binding agreements that contain the provisions required by 2 CFR 200.332(a) and state each commitment to which the Project Sponsor must agree under 24 CFR 574.500(b)(1) through 574.500(b)(4).
- VIII. Not less than once every 90 calendar days, starting from the Period of Performance start date, the grantee must draw down Grant funds for allowable costs in accordance with 2 CFR 200.305 and 200.403 and reconcile its accounting records with the financial data reported to HUD through the Integrated Disbursement and Information System ("IDIS") in accordance with 2 CFR 200.302 and 200.303. A request by the Grantee to draw down Grant Funds under any payment system constitutes a representation by the Grantee that it and all participating parties are in compliance with this Grant Agreement.
- IX. The Grantee must comply with HUD instructions regarding use of and reporting in IDIS or its successor.
- X. If the Grantee uses homelessness or chronic homelessness as primary client eligibility criteria, the Grantee is encouraged to use a Homeless Management Information System ("HMIS") to track services for homeless clientele, provided that medical information and HIV status are not shared with providers that do not have direct involvement in the eligible person's case management, treatment, and care in line with their signed release of information.
- XI. The Grantee must comply with the Award Term in Appendix A to 2 CFR Part 25, "System for Award Management and Universal Identifier Requirements," and the Award Term in Appendix A to 2 CFR Part 170, "Reporting Subaward and Executive Compensation Information." If the amount in box 6 above exceeds \$500,000, the Grantee must also comply with the award term and condition for reporting of matters related to recipient integrity and performance at Appendix XII to 2 CFR part 200.
- XII. The Grantee must submit a Consolidated Annual Performance and Evaluation Report (CAPER) in accordance with 24 CFR 574.520(a) and provide the HOPWA information using form HUD-4155.
- XIII. The Grantee must use program income in accordance with the addition method provided in 2 CFR 200.307(e)(2).
- XIV. If Grantee is a State or Unit of General Local Government and is the responsible entity pursuant to 24 CFR part 58, the Grantee agrees to assume the responsibility for environmental review, decision-making, and action that would otherwise apply to HUD in accordance with 24 CFR 58.4 and 24 CFR 574.510. If Grantee is a State and distributes funds to a responsible entity, the Grantee agrees to provide for



appropriate procedures by which the responsible entity will evidence its assumption of environmental responsibilities.

- XV. The Grantee and each Project Sponsor that receives Grant Funds are encouraged to obtain certificates of completion of the Getting to Work, HOPWA Oversight, and CPD Financial Management training curriculums by at least one of its employees every three years.
- XVI. The Grantee must update client eligibility records no less than annually.
- XVII. This Grant is not for research and development (R&D), as defined at 2 CFR 200.1.
- XVIII. A default shall occur when the Grantee fails to comply with the provisions of this Grant Agreement. In the event of a default, HUD may take one or more of the actions provided in 2 CFR 200.339 after providing the Grantee with an opportunity for informal consultation in accordance with 24 CFR 574.500(c). Nothing in this Grant Agreement shall limit any remedies otherwise available to HUD in the case of a default by the Grantee. No delay or omissions by HUD in exercising any right or remedy available to it under this Grant Agreement shall impair any such right or remedy or constitute a waiver or acquiescence in any Grantee default.
- XIX. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.
- XX. The Period of Performance and Budget Period begins on the date when the Grant Agreement is executed by both parties and ends three years after that date.

11. For HUD (Name and Title of Authorized Official)  Lori Serino, CPD Director	12. Signature  	13. Date (mm/dd/yyyy) ("Federal Award Date")  12/28/2023
14. For the Grantee (Name and Title of Authorized Official)	15. Signature	16. Date (mm/dd/yyyy) (use this date in Box 7 for Period of Performance/Budget Period Start Date)  <input style="width: 100%; height: 20px;" type="text"/>

**Indirect Cost Rate Schedule  
(To be added as attachment to HOPWA Grant Agreement)**

The Grantee shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Grant Agreement that is returned to HUD. The Grantee shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Grantee





shall be incorporated into and made a part of the Grant Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

**INDIRECT COST RATE SCHEDULE**

<b>Grantee agency/department</b>	<b>Indirect cost rate (%)</b>	<b>Type of Direct Cost Base</b>
	%	
	%	
	%	

**Instructions:** The Grantee must identify each agency or department of the Grantee that will carry out activities under the Grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR 200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for Project Sponsors.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E, and Appendices IV and VII to Part 200.



**Funding Approval and HOME Investment Partnerships Agreement**  
 Title II of the National Affordable Housing Act  
 Assistance Listings #14.239 - HOME Investment Partnerships Program

**U.S. Department of Housing and Urban Development**  
 Office of Community Planning and Development

1. Grantee Name (must match the name associated with 3b.) and Address <b>City of Jackson Mississippi</b> <b>200 S President Street</b> <b>Suite 600</b> <b>Jackson, MS 39201-4307</b>		2. Grant Number (Federal Award Identification Number (FAIN)) <b>M23MC280200</b>																
		3a. Tax Identification Number <b>646000503</b>	3b. Unique Entity Identifier (formerly DUNS): <b>GNNPTMPBPYM8</b>															
		4. Appropriation Number <b>86 3/6 0205</b>	5. Budget Period Start and End Date <b>FY 2023 through FY 2031</b>															
6. Previous Obligation (Enter "0" for initial FY allocation)			<b>\$0</b>															
a. Formula Funds		\$																
b. Community Housing Development Org. (CHDO) Competitive		\$																
7. Budget Approved by the Federal Awarding Agency/Current Transaction (+ or -)			<b>\$958,017.00</b>															
a. Formula Funds		\$958,017.00																
1. CHDO (For deobligations only)		\$																
2. Non- CHDO (For deobligations only)		\$																
b. CHDO Competitive Reallocation or Deobligation		\$																
8. Revised Obligation			\$															
a. Formula Funds		\$																
b. CHDO Competitive Reallocation		\$																
9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached		10. Federal Award Date (HUD Official's Signature Date) (mm/dd/yyyy) <b>12/28/2023</b>																
11. Indirect Cost Rate* <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Administering Agency/Dept.</th> <th style="text-align: center; border-bottom: 1px solid black;">Indirect Cost Rate</th> <th style="text-align: center; border-bottom: 1px solid black;">Direct Cost Base</th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;">---</td> <td style="text-align: center; border-bottom: 1px solid black;">---</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">---</td> <td style="text-align: center; border-bottom: 1px solid black;">---</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">---</td> <td style="text-align: center; border-bottom: 1px solid black;">---</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">---</td> <td style="text-align: center; border-bottom: 1px solid black;">---</td> <td style="border-bottom: 1px solid black;"></td> </tr> </tbody> </table>			Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base	---	---		---	---		---	---		---	---		12. Period of Performance Start and End Date Date in Box #10 - <b>09/30/2032</b>
Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base																
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* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (2 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 U.S.C. 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) <b>Lori Serino, CPD Director</b>	14. Signature 	15. Date <b>12/28/2023</b>
16. For the Grantee (Name and Title of Authorized Official)	17. Signature	18. Date / /

19. Check one:     Initial Agreement     Amendment #

20. Funding Information:

Source Year of Funds	Appropriation Code	PAS Code	Amount
2023	86 3/6 0205	HMF (M)	\$958,015.00
2016	86X0205-16	HMF (D)	\$ 2.00
<b>Total</b>			<b>\$958,017.00</b>





**U. S. Department of Housing and Urban Development**

Jackson Field Office, Southeast / Caribbean  
Dr. A. H. McCoy Federal Building, Room 910  
100 West Capitol Street  
Jackson, Mississippi 39269-1096

December 22, 2023

Chloe' Dotson BUPD. MURP. |Department of Planning  
Director of Planning and Development  
200 South President Street  
Jackson, MS 39201

**SUBJECT: Fiscal Year 2023 Grant Agreement Transmittal**

Dear Ms. Dotson:

The Jackson Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low- and moderate-income persons through HUD programs. On Thursday, June 10, 2021, the Department published an interim final rule with a request for comments, titled: *Requesting Affirmatively Furthering Fair Housing Definitions and Certifications* (86 Fed Reg 30779). The effective date for the interim rule is July 31, 2021, and you are encouraged to review the interim rule in developing your programs.

One Grant Agreement is attached for each program awarded as follows:

Community Development Block Grant Program (CDBG)	<u>\$ 1,745,968.00</u>
Emergency Solutions Grant	<u>\$ 153,954.00</u>
<b>Total FY 2023 Award</b>	<b>\$ 1,888,992.00</b>

**Plan Approval**

Transmittal of a grant agreement does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and your agency.

Please note the special conditions attached to each Funding Approval/Agreement, including CDBG.

**Environmental Review Requirements**

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until

***HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all.***



HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

**Build America, Buy America (BABA)**

On November 15, 2021, the Build America, Buy America Act (the Act) was enacted as part of the Infrastructure Investment and Jobs Act (IIJA). Pub. L. 117-58. The Act establishes a domestic content procurement preference, the Buy American Preference (BAP), for Federal programs that permit Federal financial assistance to be used for infrastructure projects. In Section 70912, the Act further defines a project to include “the construction, alteration, maintenance, or repair of infrastructure in the United States” and includes within the definition of infrastructure those items traditionally included along with buildings and real property. Starting May 14, 2022, new awards of Federal financial assistance (FFA) from a program for infrastructure, and any of those funds obligated by the grantee, are covered under the Build America, Buy America (BABA) provisions of the Act, 41 U.S.C. 8301 note. The [waiver, published March 15, 2023](#), establishes a phased implementation schedule for application of the BAP to covered materials and HUD programs.

The BAP is applicable **now** to iron and steel used in covered CDBG projects, i.e. for projects using funds obligated on or after November 15, 2022. For CPD, the BAP will apply next to iron and steel used in covered Recovery Housing Program (RHP) projects for funding obligated on or after August 23, 2023. The Phased Implementation waiver established the following implementation schedule for HUD programs:

<b>BAP will apply to...</b>	<b>Iron and Steel</b>	<b>Specifically Listed Construction Materials</b>	<b>All Other Construction Materials</b>	<b>Manufactured Products</b>
<b>CDBG Formula Grants</b>	All funds obligated on or after November 15, 2022	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
<b>Choice Neighborhood, Lead Hazard Reduction, and Healthy Homes Production Grants</b>	New FFA obligated by HUD on or after February 22, 2023	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024
<b>Recovery Housing Program (RHP) Grants</b>	New FFA obligated by HUD on or after August 23, 2023	As of the date HUD obligates new FFA from FY24 appropriations	As of the date HUD obligates new FFA from FY25 appropriations	As of the date HUD obligates new FFA from FY25 appropriations
<b>All HUD FFA except HOME, Housing Trust Fund, and Public Housing FFA used for maintenance projects</b>	New FFA obligated by HUD on or after February 22, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024
<b>All HUD FFA</b>	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024	New FFA obligated by HUD on or after August 23, 2024

Additional details on fulfilling the BABA requirements can be found at [https://www.hud.gov/program_offices/general_counsel/BABA](https://www.hud.gov/program_offices/general_counsel/BABA).





### Executing the Grant Agreement

Please execute each Grant Agreement with electronic signature and date and return to this office to the attention of Lori Serino, Director, Community Planning and Development. Please ensure the Chief Elected Official and/or authorized designee electronically signs the CDBG grant agreement in the box directly across from the HUD CPD Director's signature. The CDBG Grant Agreement should **not** be electronically signed in box 12c. Maintain a copy of each agreement with your original signature on-site in your program files.

For additional information and guidance on grant-based accounting, please refer to the HUD Exchange at: <https://www.hudexchange.info/manage-a-program/grant-based-accounting/>.

To establish a Line of Credit for Fiscal Year 2023 grant funds, it will be necessary for your agency to sign, execute and return one (1) copy of each Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055), notarize, and return to this office. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

HUD congratulates Housing and Urban Development on its grant awards, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information or assistance, please contact Claudine Ervin, CPD Representative via email at [claudine.ervin@hud.gov](mailto:claudine.ervin@hud.gov), or by phone at 601-608-1793

Sincerely,



Lori Serino, Director  
Office of Community Planning and  
Development

Enclosures



# Funding Approval/Agreement

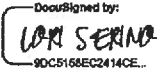
Title I of the Housing and Community Development Act (Public Law 930383)  
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Community Development Block Grant Program

OMB Approval No. 2506-0193  
 exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Jackson	3a. Grantee's 9-digit Tax ID Number 646000503	3b. Grantee's 9-digit DUNS Number GNNPTMPBPYM8 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 200 S President Street Suite 600 Jackson, MS 39201-4307	4. Date use of funds may begin 10/01/2023	
	5a. Project/Grant No. 1 B-23-MC-28-0003	6a. Amount Approved \$1,745,968.00 (by this action)
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Lori Serino	Grantee Name (Contractual Organization) City of Jackson Mississippi
Title CPD Director	Title
Signature 	Date (mm/dd/yyyy) 12/22/2023
	Signature
	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy)	10. check one <input checked="" type="checkbox"/> a. Orig. Funding X Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy)	
		9c. Date of Start of Program Year 10/01/2023	

11. Amount of Community Development Block Grant		FY 2023	
a. Funds Reserved for this Grantee			
b. Funds now being Approved	\$1,745,968.00		
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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8. Special Conditions.

- (a) The period of performance and single budget period for the funding assistance specified in the Funding Approval (“Funding Assistance”) shall each begin on the date specified in item 4 and shall each end on September 1, 2030. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2030.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

**Instructions:** The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures



designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).
- (h) The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.





**Funding Approval/Agreement**

Emergency Solutions Grants Program

Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act,


42 U.S.C. 11371 et seq.

Assistance Listing Number 14.231

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

1. Recipient Name and Address City of Jackson Mississippi 200 S President Street Suite 600 Jackson, MS 39201-4307		2. Unique Federal Award Identification Number: E-23-MC-28-0003	
		3. Tax Identification Number: 646000503	
		4. Unique Entity Identifier: GNNPTMPBPYMG	
5. Fiscal Year (yyyy): 2023			
6. Previous Obligation (Enter "0" for initial Fiscal Year allocation)		\$ 0	
7. Amount of Funds Obligated or Deobligated by This Action (+ or -)		\$153,954	
8. Total Amount of Federal Funds Obligated		\$153,954	
9. Total Required Match			
10. Total Amount of Federal Award Including Match			
11. Start Date of Recipient's Program Year (mm/dd/yyyy) 10/01/2023		12. Date HUD Received Recipient's Consolidated Plan Submission (mm/dd/yyyy) 8/15/2023	13. Period of Performance and Budget Period Start Date/ Federal Award Date (the date listed in Box 19 for initial Fiscal Year allocation) (mm/dd/yyyy) 12/22/2023
14. Type of Agreement (check applicable box) <input checked="" type="checkbox"/> Initial Agreement (Purpose #1 – Initial Fiscal Year allocation) <input type="checkbox"/> Amendment (Purpose #2 – Deobligation of funds) <input type="checkbox"/> Amendment (Purpose #3 – Obligation of additional funds)		15. Special Conditions and Requirements <input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> Attached	
		16. Period of Performance and Budget Period End Date (24 months after the date listed in Box 13) (mm/dd/yyyy) 12/21/2025	

**General Terms and Conditions:** This Agreement between the U.S. Department of Housing and Urban Development (HUD) and the Recipient made pursuant to the authority of Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.) and is subject to the applicable appropriations act for the specified Fiscal Year. The Recipient's Consolidated Plan submissions (including the Recipient's approved annual Action Plan and any amendments completed in accordance with 24 CFR Part 91), the Emergency Solutions Grants Program regulations at 24 CFR Part 576 (as now in effect and as may be amended from time to time), and this Agreement, including any special conditions attached to this Agreement, constitute part of this Agreement. Subject to the terms and conditions of this Agreement, HUD will make the funds for the specified Fiscal Year available to the Recipient upon execution of this Agreement by the Recipient and HUD. The funds may be used for costs incurred before the Budget Period under the conditions specified in HUD Notice CPD-23-01 or another prior written approval by HUD, or if the Recipient is not covered by Notice CPD-23-01, under the condition that the costs are otherwise allowable and were incurred on or after the date listed in box 11, the date listed in box 12, or 90 calendar days before the date in box 13 (whichever is later). The Recipient agrees to assume responsibility for environmental review, decision making, and action under 24 CFR Part 58; except that if the Recipient is a state and distributes funds to a unit of general local government, the Recipient must require the unit of general local government to assume that responsibility and must comply with the state's responsibilities under 24 CFR 58.4. To the extent authorized by applicable law, HUD may, by its execution of an amendment, deobligate funds under this Agreement without the Recipient's execution of the amendment or other consent. The Recipient must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 576, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments. The Recipient must comply with the Award Term in Appendix A to 2 CFR Part 25, "System for Award Management and Universal Identifier Requirements," and the Award Term in Appendix A to 2 CFR Part 170, "Reporting Subaward and Executive Compensation Information." If the amount in Box 8 exceeds \$500,000, the Recipient must comply with Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters. The Recipient must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Recipient's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver. Nothing in this Agreement shall be construed as creating or justifying any claim against the federal government or the Recipient by any third party.

17. For the U.S. Department of HUD (Name, Title, and Contact Information of Authorized Official) Lori Serino, CPD Director		18. Signature 	19. Date (mm/dd/yyyy) 12/22/2023
20. For the Recipient (Name and Title of Authorized Official)		21. Signature	22. Date (mm/dd/yyyy) / /

Funding Information (HUD Accounting Use Only):

PAS Code: SOE

Appropriation Number: 1192

FYI: M

Program Code: SOE

Appropriation Symbol: 86 3/50192

Region: 04

Office: Jackson



## Special Conditions and Requirements for FY 2023 ESG Program

### Indirect Cost Rate

The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

*Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.*

<u>Recipient Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____



## **Special Conditions and Requirements for FY 2023 ESG Program**

### **Serving Youth Who Lack 3rd Party Documentation or Live in Unsafe Situations**

Notwithstanding any contrary requirements under the McKinney-Vento Homeless Assistance Act or 24 CFR part 576, youth aged 24 and under who seek assistance (including shelter, services or rental assistance) shall not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 576.2 as a condition for receiving assistance; and unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence shall be considered homeless for purposes of assistance provided by any private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.





## 2023 ANNUAL ACTION PLAN



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Jackson's 2023 One-Year Action Plan serves as a strategic outline which describes the proposed projects for the City during PY 2023-2024. The grants that will be covered in this plan are the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Home Investment Partnership Program (HOME), and Housing Opportunities for Persons with Aids (HOPWA). This plan represents the implementation of housing and non-housing strategies identified in the City's 2020-2024 Five Year Consolidated Plan. The City anticipates receiving \$1,745,968 in Community Development Block Grant (CDBG) funds; \$958,017 in Home Investment Partnerships (HOME) funds; \$153,954 in Emergency Solutions Grant (ESG) funds; and \$1,602,538 in Housing Opportunities for Persons with AIDS (HOPWA) funds for a total of \$4,460,477. Upon award of these funds, the City proposes to undertake numerous activities to address the housing and non-housing needs of the community.

This is the City's third year of the 2020-2024 Five Year Consolidated Plan. This year's Annual Action Plan outlines the activities to be undertaken and the Federal resources to be received by the City during the program year beginning October 1, 2023 through September 30, 2024. CDBG, ESG, HOME and HOPWA funds will be used for the benefit of citizens living within the city limits of Jackson. The HOPWA funds will be used to provide housing and supportive services for persons who live within the five county Jackson Metropolitan Statistical Area (MSA) (Copiah, Hinds, Madison, Rankin, Holmes and Simpson Counties) and have been medically diagnosed with HIV or AIDS.

The City of Jackson's Office of Housing and Community Development is the lead entity and administrator for the CDBG, ESG, HOME, and HOPWA funds.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.



The City's 2023-2024 Action Plan discusses community revitalization, homeless services, and community partnerships that will be carried out with the goal of reducing homelessness, providing adequate housing and education, promoting safe and livable communities, and creating self-sustaining opportunities for low and moderate-income households. The City of Jackson, along with its many community partners, intends on implementing the following strategies in order to achieve its objectives:

### **Affordable Housing**

The City will administer programs that will foster decent affordable housing city-wide. The following outlines the goals for each program:

- Comprehensive Homeowner Housing Rehabilitation - 5 Household housing units
- Direct Financial Assistance to Homebuyers - 12 Households assisted
- Limited and Emergency Housing Repair Programs - 16 Household housing units
- HOME-ARP Activities – there are four eligible activities including the production or preservation of affordable housing; tenant-based rental assistance; supportive services, including homeless prevention services and housing counseling; and the purchase or development of non-congregate shelter for individuals and families experiencing homelessness. The City will coordinate with the Central Mississippi Continuum of Care (CoC) to determine which activities are most needed for Jackson.

### **Improve Public Facilities and Infrastructure**

The City has several projects intended to improve public facilities and infrastructure. Those projects will include activities that promote ADA accessibility in public facilities and ensure public safety for residents utilizing streets, bridges and roads. We anticipate that this year's activities will assist a minimum of 400 persons.

### **Provide Public Services**

The City provides grants to non-profit organizations that provide a wide array of services to low- and moderate-income people. These non-profit organizations are invaluable to the quality of life for the residents. It is anticipated that a minimum of 700 persons will be assisted this Program Year.

### **Demolition**

The Community Improvement Division is responsible for overseeing the demolition of vacant dilapidated properties that are not suitable for rehabilitation. The City provides funding from its General Fund in addition to CDBG funds to assist with demolition efforts. In addition, the City is interested in developing a blight elimination program to address dilapidated properties across the city.

### **Housing and Services for Persons who are Homeless**

Emergency Solutions Grant funds are utilized to provide grants to non-profit homeless service providers who provide services including, but not limited to, shelters, food, clothing, medical clinics, and transportation. On average, ESG funding provides services to around 300 homeless persons per year, and it is anticipated that this trend will continue for PY23.

### **Housing Opportunities for Persons with HIV-AIDS**

The City's HOPWA program provides housing related services for persons with HIV -AIDS and their families in the Jackson MSA. It is estimated that about 500 households will be assisted this program year.

### **Fire Stations**

The City is planning to provide rehabilitation activities for fire stations that service low - and moderate-income areas.

### **Healthy Neighborhood Initiative**

The Office of Housing and Community Development will be working closely with the newly created Neighborhood Services Division to help build healthier neighborhoods within our low to moderate income communities. Grants will be available for neighborhood organizations to apply for to conduct cdbg eligible activities.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

One of the methods the City uses to identify its community's most pressing needs is through communication via Public Hearings and data collection from its community partners and citizens.

The City partnered with nine (9) agencies to carry out its CDBG Public Services programs for low -income, seniors, disabled persons, and the homeless. As of September 30 2022, they assisted a total of 1,928 extremely low, very low, and moderate -income households. The types of households included senior citizens, female heads of household, and disabled persons. This also includes partnering agencies making referrals to housing, employment, education, application assistance, medical, mental health, basic needs, transportation, and other services.

The City partnered with four (4) local homeless shelters to provide personal protective equipment (PPE) with ESG-CV funding in order to prevent, prepare, and respond to COVID-19. In addition, the City partnered with Stewpot Community Services who secured an MOU with a local Motel utilizing CDBG -CV funds to operate a temporary shelter to house homeless clients up to 60 days as case managers work to

secure permanent housing jobs, mental health, substance abuse, and etc. A total of 149 citizens were assisted; 42 housed; 27 found employment; and 1 citizen completed job training.

Agencies utilizing ESG-CV funds supported the City in reaching its goals include: (1) Homelessness Prevention- Five (5) people completed Job training; four (4) people received jobs; and 257 remained housed. (2) Rapid Re-Housing- 236 people were housed; 16 completed job training; and 69 received jobs.

The City has continued to use its HOPWA and HOPWA-CV dollars to partner with two (2) HOPWA agencies to carry out programs within the HIV/AIDS community. As of September 30, 2022, 6 homeless households placed in permanent housing; 34 households gained income after program entry; 26 persons w/o health insurance were connected to insurance while in the project; 84% of all persons who exited the project remained permanently housed; 62 households were served with HOPWA assistance that included monitoring of their viral load to ensure health was connected to housing; 30% of HOPWA clients were engaged through outreach of MUTEH's community partners; 70% of clients gained, maintained or increased their income; and 60% of those individuals were undetectable with the HIV virus at exit.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The planning process for the preparation of the 2023 One Year Action Plan included citizen input, requests for proposals (RFP's) for funding from organizations, meetings with other City staff and departments, and other consultations with stakeholders.

Currently, the City of Jackson announces these meetings through a mail-out to citizens, nonprofit organizations, other governmental entities, and community organizations: and advertises in five major printed press companies, which includes the La Noticia for the City's Spanish speaking constituents.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments received. Please see attached Citizen Participation Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments or views that were not accepted.

## **7. Summary**

The City's 2023 Annual Action Plan describes the projects, programs and services that will be provided during the year. The subsequent projects, programs and services will address the following community needs: safe, suitable and affordable housing, safe and livable communities, community and individual enrichment and growth opportunities, and opportunities for low and moderate-income households. The program goals in the FY 2023-2024 Action Plan target community needs and focus on the City's priorities for addressing homelessness.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	JACKSON	Office of Housing and Community Development
HOPWA Administrator	JACKSON	Office of Housing and Community Development
HOME Administrator	JACKSON	Office of Housing and Community Development
ESG Administrator	JACKSON	Office of Housing and Community Development

Table 1 – Responsible Agencies

**Narrative (optional)**

The City of Jackson Office of Housing and Community Development (OHCD) is the administrating division for the CDBG, ESG, HOME, HOME-ARP and HOPWA programs. OHCD prepares the Five Year Consolidated Plans, Annual Action Plans, Environmental Review Records, and the Consolidated Annual Performance and Evaluation Reports (CAPER).

**Consolidated Plan Public Contact Information**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

To ensure that priority needs are carried out in the most resourceful and effective manner, the City of Jackson's Office of Housing and Community Development regularly consults with the Central MS500 Continuum of Care to discuss their allocation of funds for eligible activities, performance standards, written standards, and HMIS policies and procedures, reporting, monitoring centralized/coordinated assessment. The COJ also, discussed the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness, and upcoming programs to assist them.

The City consulted via Zoom with the Central MS500 CoC board of directors (See AP-10 Consultations attachment in the Grantee Unique Appendices section).

During the meeting the City discussed their ESG HUD allocation process for 2023, and that outside of the City's 7.5% Admin Cost, and required Emergency Shelter and Street Outreach costs (not to exceed 60% of allocation), the City's main priority is Rapid Re-Housing. The CoC made several suggestions such as: the City developing a homeless plan. The City and the CoC agreed that the CoC will be responsible for management of the HMIS including data entry training and data entry collection and reporting of outcomes for their ESG subrecipients. The COC provided the City with a copy of their revised/updated Strategic Plan, and the City has provided the CoC with a copy of their ESG Policies and Procedures Manual, and both agreed to review and discuss later. The City of Jackson will continue to collaborate with CoC on allocation of ESG funding for eligible activities, performance standards, written standards, HMIS policies and procedures, reporting, monitoring, and centralized/coordinated assessment.

Broadband Internet service providers with offices in Jackson and those known to be working to narrow the local digital divide were convened to discuss opportunities to expand broadband internet in the City.

Broadband Internet services are available now available on all City of Jackson Public Transit fixed route and paratransit buses. We will continue to work together to improve broad band access City wide.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

In the process of developing the Annual Action Plan, the City consulted with community members and representatives from a number of local and neighborhood organizations, private entities, and government agencies providing housing and services to low- and moderate-income households.

The City provide funding to nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, affordable housing developers, and organizations that serve veterans and homeless and formerly homeless individuals.

The City's non-profit organizations are instrumental in coordinating services of housing, health, and social service agencies to provide basic social service needs and affordable housing options for Jackson's residents. The working relationships established between the City and nonprofit agencies ensure the continuation of valuable housing and social services to low- and moderate-income residents. The City continues to work to enhance and increase this coordination. On an annual basis, the City provides financial support through CDBG, HOME, and ESG funds, including technical assistance to over 20 public service agencies, homeless agencies and housing development agencies. In addition to funding non-profit agencies and other organizations, the City's Annual Action Plan works within the broader environment of the full City government, a metropolitan planning organization, and various local, state, and federal agencies. These organizations operate under multiple overlapping jurisdictions with a variety of responsibilities that contribute to the goals of the City's Consolidated Plan.

The City of Jackson developed an outreach effort to maximize input from a large cross-section of stakeholders, including health care agencies and business/civic leaders. We work closely with the Mississippi Department of Health and several health care clinics in the implementation of our Lead Safe Jackson Housing Program. There is also City representation on the Continuum of Care (CoC) Steering Committee that designates the priorities for the Continuum of Care funding application for homeless housing and services. Through support and engagement in the CoC process and other supportive housing collaborations, the City maintains relationships with mental health providers, homeless shelter and service providers, and other governmental agencies with specific responsibilities to assist homeless individuals and families. The City also has a close working relationship with the Jackson Housing Authority (JHA).

The City of Jackson has become more proactive in our outreach activities and have hired a homeless coordinator who is pivotal in the coordination between public and assisted housing providers and private and governmental health, mental health and service agencies to address issues related to homelessness prevention and housing individuals experiencing chronic homelessness.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City's Office of Housing and Community Development's Manager is a member on the Continuum of Care (CoC) Engagement Committee that designates the priorities for the Continuum of Care funding application for homeless housing and services. The City of Jackson's Homeless Coordinator is also a

board member with the CoC and is tasked with providing strategic direction to the community regarding issues that impact persons experiencing homelessness.

The City participates in the CoC's Coordinated Entry System by attending all trainings provided by the HMIS Lead Agency. In addition, the City's funded outreach workers in collaboration with the CoC outreach workers has conducted joint outreach events in the City in an effort to reach as many homeless people as possible. The outreach events focused on housing, and providing immediate support services on the spot.

In collaboration with the CoC, the City allocated funding to Salvation Army and Stewpot Community Services to address the needs of homeless persons and persons at risk of homelessness.

During development of the Annual Action Plan, and throughout the year, the Manager, and Deputy Director engage with the board and members of CoC to gather information that informs decisions on ESG allocations, performance standards, and evaluation outcomes.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Jackson along with the Central MS500 Continuum of Care work together to evaluate outcomes and more closely align CoC and ESG programs. All ESG funded programs are required to enter data into the Homeless Management Information System (HMIS) and accept referrals for rapid rehousing through the Coordinated Entry system administered by the Lead Agency. HMIS staff analyze data and report progress on ending homelessness to CoC and other community entities. In addition, the City's ESG subrecipients are required to submit to the City Monthly Status Reports (MSR) detailing performance measures, and number of clients assisted. Monitoring of the system by the City's Development Assistant Representative ensure that all rapid rehousing programs and shelter programs are entering data into HMIS in a manner that allows system-wide and City outcomes to be measured and evaluated.

In addition, to discussing ESG funding and allocations during CoC member meetings, the City and CoC discuss initiatives such as: data expectations, outcome measures, policies and procedures for the operation and HMIS administration, and written standards, and program interventions related to people experiencing homelessness.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

<p><b>1</b></p> <p><b>Agency/Group/Organization</b></p>	<p>GRACE HOUSE, INC.</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing                  Services-Persons with HIV/AIDS                  Services-homeless                  Services-Health</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment                  Homeless Needs - Chronically homeless                  Homeless Needs - Families with children                  Non-Homeless Special Needs                  HOPWA Strategy</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation via email and virtual. Or intention is to better align collective goals and pursuits for higher level productivity and net change within our communities.</p>
<p><b>2</b></p> <p><b>Agency/Group/Organization</b></p>	<p>STEWOPOT COMMUNITY SERVICES</p>
<p><b>Agency/Group/Organization Type</b></p>	<p>Housing                  Services - Housing                  Services-Children                  Services-Elderly Persons                  Services-Persons with Disabilities                  Services-homeless</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment                  Homeless Needs - Chronically homeless                  Homeless Needs - Families with children</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation via email and virtual. Or intention is to better align collective goals and pursuits for higher level productivity and net change within our communities.</p>

3	<b>Agency/Group/Organization</b>	<b>CATHOLIC CHARITIES</b>
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation via email and virtual. Or intention is to better align collective goals and pursuits for higher level productivity and net change within our communities.
4	<b>Agency/Group/Organization</b>	<b>CENTRAL MS COC</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Consultation via email and virtual. Or intention is to better align collective goals and pursuits for higher level productivity and net change within our communities.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Central MS500 CoC	The data and reports from the organization were used to better understand the homeless needs and services in Jackson.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Action Plan was developed in accordance with the City's Citizen Participation Plan. The plan was developed through public hearings on housing and community development needs, during which citizens were given the opportunity to review the draft plan and make commentary. Additional outreach was accomplished via mailings to interested parties on the Development Assistance Division outreach mailing lists, which include interested individuals, neighborhood organizations, public service and housing agencies, and agencies serving the homeless.

Stakeholders were invited via letter and email to make comments and suggestions on the City's 2023 Annual Action Plan. Unfortunately, many requests were unanswered, but comments made during council meetings from constituents highlighted the need for improvements to the infrastructure, crime prevention, and housing rehabilitation.

Public Needs Hearings- the City conducted two public hearings for residents. All public hearings were publicized in several local newspapers of general circulation. In order to reach non-English speaking persons, the City announced public hearings in the LaNoticia, which is the only newspaper published and distributed in the Metro Area for Spanish speaking persons.

Comments from the public hearing mentioned a need for community landscaping in Washington Addition.

A draft of the Action Plan for PY 2023 was placed on public display for 30 days beginning June 8, 2023.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	The meeting was held at Tabernacle Ministries on May 15, 2023, at 6:00 p.m., with 22 attendees	The community needs more educational & entrepreneurship opportunities, incentives for women owned businesses, fair housing ordinance, and more businesses in South Jackson	N/A	
2	Public Meeting	Non-targeted/broad community	The meeting was held at Charity Activity and Event Center (Washington Addition) at 6:00 p.m., with 26 attendees.	The City needs a comprehensive rehab program, social enterprise development.	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Anticipated resources identified in the table below assume that future annual funding levels will remain basically consistent for the 2020-2024 planning period.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,745,968	0	1,745,968	0	CDBG funds will be used for an array of housing and non-housing community development activities and services based on the PY 2023 CDBG allocations. These activities include: infrastructure, housing rehabilitation, public services, demolition, and repairs to public facilities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	958,017	0	0	958,017	HOME funds will be used for housing rehabilitation activities, a homebuyer program, CHDO activities, rental rehabilitation activities, and TBRA based on the 2023 HOME allocation.
							Expected Amount Available Remainder of ConPlan \$ 0

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,602,538	0	0	1,602,538	HOPWA funds will be used for HOPWA eligible activities of emergency short-term rent, utility and mortgage assistance (STRMU), Tenant-Based Rental Assistance (TBRA), housing related case management, permanent housing placement, and resource identification based on the 2023 HOPWA allocation.
							Expected Amount Available Remainder of ConPlan \$ 0



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Narrative Description		
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		Total: \$	Expected Amount Available Remainder of ConPlan \$
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	153,954	0	0	153,954	0	ESG funds will be used for eligible activities to include street outreach, emergency shelter, rapid re-housing assistance, Homeless Management Information System (HMIS), and administration.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Jackson will continue to partner with public agencies and nonprofit organizations, when feasible, to leverage resources and maximize outcomes in housing and community development to meet the HOME and ESG match requirements. At this time, the City's HOME match liability requirement is 0%. CDBG funds for infrastructure improvements leverage funds the City's Public Works Dept. received. CDBG provides funding for reconstruction for eligible streets while the ineligible streets are repaired utilizing the City's 1% Sales Tax funds.

Homeless service providers use ESG funds in conjunction with additional local (United Way) and Federal (CoC) funding to provide a wide array of

homeless services.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The demolition activity will be the only activity that involves publically owned land. The City's Community Improvement Division notifies property owners of their responsibility to maintain their property. But in the event compliance is not achieved, the City will move forward with the proper legal remedies for insuring the public's health and safety.

### **Discussion**

The City is investing its resources to benefit the maximum number of low- to moderate-income residents possible by improving their quality of life and living environments.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Affordable Housing Supply	2020	2024	Affordable Housing	Citywide	Livable Neighborhoods Public Facilities and Infrastructure Improvement Affordable Housing	HOME: \$958,017	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Direct Financial Assistance to Homebuyers: 15 Households Assisted
2	Provide Public Services	2020	2024	Non-Housing Community Development	Citywide	Livable Neighborhoods Expanded Economic Opportunities Efforts to Prevent Homelessness	CDBG: \$261,895	Public service activities other than Low/Moderate Income Housing Benefit: 1800 Persons Assisted
3	Eliminate Blight	2020	2024	Affordable Housing Non-Housing Community Development	Citywide	Livable Neighborhoods	CDBG: \$59,960	Buildings Demolished: 3 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide Support to Homeless Populations	2020	2024	Homeless	Citywide	Efforts to Prevent Homelessness	ESG: \$142,408	Homeless Person Overnight Shelter: 600 Persons Assisted Homelessness Prevention: 15 Persons Assisted
5	Housing opportunities for persons with HIV-AIDs	2020	2024	Affordable Housing Non-Homeless Special Needs	Citywide	Affordable Housing Efforts to Prevent Homelessness	HOPWA: \$1,554,462	Housing for People with HIV/AIDS added: 300 Household Housing Unit HIV/AIDS Housing Operations: 100 Household Housing Unit
6	Provide Planning and administration	2020	2024	Planning and administration	Citywide	Livable Neighborhoods Public Facilities and Infrastructure Improvement Expanded Economic Opportunities Affordable Housing Efforts to Prevent Homelessness	CDBG: \$261,895 HOPWA: \$48,076 HOME: \$95,801 ESG: \$11,546	Other: 1 Other
7	Improve Fire Stations	2020	2024	Non-Housing Community Development	Citywide	Public Facilities and Infrastructure Improvement	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
8	Provide Economic Opportunity	2020	2024	Non-Housing Community Development	Citywide	Expanded Economic Opportunities	CDBG: \$100,000	Businesses assisted: 5 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Preserve affordable Housing Supply	2020	2024	Affordable Housing	Citywide	Affordable Housing	CDBG: \$286,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
10	Support to Increase Neighborhood Quality of Life	2020	2024	Non-Housing Community Development	Citywide	Livable Neighborhoods	CDBG: \$110,000	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Increase Affordable Housing Supply
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Provide Public Services
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Eliminate Blight
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Provide Support to Homeless Populations
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Housing opportunities for persons with HIV-AIDs
	<b>Goal Description</b>	

<b>6</b>	<b>Goal Name</b>	Provide Planning and administration
	<b>Goal Description</b>	
<b>7</b>	<b>Goal Name</b>	Improve Fire Stations
	<b>Goal Description</b>	
<b>8</b>	<b>Goal Name</b>	Provide Economic Opportunity
	<b>Goal Description</b>	
<b>9</b>	<b>Goal Name</b>	Preserve affordable Housing Supply
	<b>Goal Description</b>	
<b>10</b>	<b>Goal Name</b>	Support to Increase Neighborhood Quality of Life
	<b>Goal Description</b>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

All projects were designed to ensure that the City meets the goals and objectives established in the 2020 - 2024 Consolidated Plan.

#### Projects

#	Project Name
1	CDBG 2023 Public Services
2	OHCD Admin
3	DAD Admin
4	CDBG Fire Station Rehab
5	CDBG Neighborhood Services Division
6	HOME Admin
7	HOME Funded Affordable Housing
8	HESG Emergency Solutions Grant (ESG)
9	HOPWA
10	HOPWA Admin
11	CDBG Livable Neighborhoods
12	CDBG Home Repair
13	CDBG Demo
14	CDBG Economic Development
15	Fair Housing Outreach and Education

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Jackson's basis for allocation investments geographically reflects longstanding patterns of investment to maintain services to neighborhoods that are underserved. The City's allocation process is intended to address obstacles to meeting underserved needs. Agencies which receive grant funds from the City include: Non-profits; Faith-based; Community Housing Development Organizations (CHDOs); and Community Based Development Organizations (CBDOs).



**AP-38 Project Summary**

**Project Summary Information**

1	<b>Project Name</b>	CDBG 2023 Public Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Public Services
	<b>Needs Addressed</b>	Livable Neighborhoods
	<b>Funding</b>	CDBG: \$261,895
	<b>Description</b>	
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 500 low/moderate income family households will benefit from the proposed activities.
	<b>Location Description</b>	Public Service Projects will be undertaken in low and moderate income neighborhoods.
	<b>Planned Activities</b>	
2	<b>Project Name</b>	OHCD Admin
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Planning and administration
	<b>Needs Addressed</b>	Livable Neighborhoods Public Facilities and Infrastructure Improvement Expanded Economic Opportunities Affordable Housing Efforts to Prevent Homelessness
	<b>Funding</b>	CDBG: \$174,596
	<b>Description</b>	Funds for the overall administration, management, and development of the City's housing and community development initiatives and programs including CDBG, ESG, HOME, and HOPWA.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	City-wide.
	<b>Planned Activities</b>	Overall management and administration of grant programs.

3	<b>Project Name</b>	DAD Admin
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Planning and administration
	<b>Needs Addressed</b>	Livable Neighborhoods Public Facilities and Infrastructure Improvement Expanded Economic Opportunities Affordable Housing Efforts to Prevent Homelessness
	<b>Funding</b>	CDBG: \$174,596
	<b>Description</b>	Funds provided for the direct administration and management of CDBG, ESG, HOME and HOPWA funds.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration activities will both directly and indirectly benefit low- and moderate income families associated with all the projects identified in this section.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Overall management and administration of grant programs.
4	<b>Project Name</b>	CDBG Fire Station Rehab
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve Fire Stations
	<b>Needs Addressed</b>	Livable Neighborhoods Public Facilities and Infrastructure Improvement
	<b>Funding</b>	CDBG: \$180,000
	<b>Description</b>	This project is for the rehabilitation of Fire Stations and or for the purchase of fire equipment to operate emergency services.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1500 residences receive fire safety and extinguishing services from fire station.
	<b>Location Description</b>	

	<b>Planned Activities</b>	To purchase fire equipment to operate emergency services at fire stations serving low to moderate income families and households and or for fire station improvements.
5	<b>Project Name</b>	CDBG Neighborhood Services Division
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Eliminate Blight Support to Increase Neighborhood Quality of Life
	<b>Needs Addressed</b>	Livable Neighborhoods Affordable Housing
	<b>Funding</b>	CDBG: \$154,145
	<b>Description</b>	Funds provided to the Neighborhood Services Division is for service delivery of quality of life projects within low to moderate income neighborhoods
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 20 quality of life projects will be funded.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
6	<b>Project Name</b>	HOME Admin
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Planning and administration
	<b>Needs Addressed</b>	Livable Neighborhoods Affordable Housing
	<b>Funding</b>	HOME: \$95,801
	<b>Description</b>	Provide Planning and administration.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Planning and administration activities will both directly and indirectly benefit low- and moderate income families associated with all the projects identified in this section.
	<b>Location Description</b>	City-wide

	<b>Planned Activities</b>	Overall management and administration of HOME Program projects.
<b>7</b>	<b>Project Name</b>	HOME Funded Affordable Housing
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase Affordable Housing Supply
	<b>Needs Addressed</b>	Livable Neighborhoods Affordable Housing
	<b>Funding</b>	HOME: \$862,216
	<b>Description</b>	Funds for HOME eligible activities specifically down payment assistance.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Activities under this project will directly benefit approximately 20 low to moderate income families.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	HESG Emergency Solutions Grant (ESG)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Support to Homeless Populations Provide Planning and administration
	<b>Needs Addressed</b>	Livable Neighborhoods Efforts to Prevent Homelessness
	<b>Funding</b>	ESG: \$153,954
	<b>Description</b>	This project is to provide services to homeless individuals and families as a part of the regular 2023 PY ESG allocation.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	HOPWA
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Provide Support to Homeless Populations Housing opportunities for persons with HIV-AIDs
	<b>Needs Addressed</b>	Affordable Housing Efforts to Prevent Homelessness
	<b>Funding</b>	HOPWA: \$1,554,462
	<b>Description</b>	Funds allocated to strengthen public-private partnerships to provide housing and related services for persons with HIV-AIDS and their families in Hinds, Rankin, Madison, Copiah, and Simpson counties through a Request for Proposal (RFP) process.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 500 households consisting of persons who has been diagnosed with HIV/AIDS.
	<b>Location Description</b>	All HOPWA Activities/Projects will be undertaken at the location identified on the project sponsor's application/proposal which was submitted and approved for funding by the City.
	<b>Planned Activities</b>	The activities will benefit HIV-AIDS clients and their families in Hinds, Rankin, Madison, Copiah, Simpson, and Holmes counties. The activities will include: Case Management; Supportive Services; Facility-based/Master Leasing; Tenant-based rental assistance (TBRA); Short-term rent, mortgage, and utility assistance (STRMU); Short-term Supported Housing (STSH); Permanent Housing; Housing Information Services; and Resource Identification.
10	<b>Project Name</b>	HOPWA Admin
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Provide Planning and administration
	<b>Needs Addressed</b>	Efforts to Prevent Homelessness
	<b>Funding</b>	HOPWA: \$48,076
	<b>Description</b>	For the overall administration and management of HOPWA activities.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 500 households consisting of persons who has been diagnosed with HIV/AIDS.

	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	
11	<b>Project Name</b>	CDBG Livable Neighborhoods
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support to Increase Neighborhood Quality of Life
	<b>Needs Addressed</b>	Livable Neighborhoods
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Provide funding to provide assistance to organizations to implement cdbg eligible activities to increase over all quality of live for neighbors residing in low and moderate income communities.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 500 low-and moderate-income families will be impacted by the programming provided with CDBG funding.
	<b>Location Description</b>	City wide.
	<b>Planned Activities</b>	Funds will be allocated to non-point organizations to undertake project projects and activities such as - education, employment trainings, services for disadvantage youth, senior services, child care services and mental health services.
12	<b>Project Name</b>	CDBG Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase Affordable Housing Supply Preserve affordable Housing Supply Eliminate Blight Support to Increase Neighborhood Quality of Life
	<b>Needs Addressed</b>	Livable Neighborhoods Affordable Housing Efforts to Prevent Homelessness
	<b>Funding</b>	CDBG: \$400,775
	<b>Description</b>	To provide funds for the cdbg limited repair program.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 20 households will benefit low to moderate income families.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Funds will be allocated to renovate approximately 20 households with housing repairs.
13	<b>Project Name</b>	CDBG Demo
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Eliminate Blight
	<b>Needs Addressed</b>	Livable Neighborhoods
	<b>Funding</b>	CDBG: \$59,960
	<b>Description</b>	Funds will be used to eliminate blight in low to moderate income neighborhoods
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Blight elimination directly and indirectly benefits low to moderate income neighborhood throughout the city of Jackson.
	<b>Location Description</b>	City-wide
<b>Planned Activities</b>	Funds allocated will be used to demolish buildings in an effort to eliminate blight - a minimum of five buildings.	
14	<b>Project Name</b>	CDBG Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Eliminate Blight Provide Economic Opportunity
	<b>Needs Addressed</b>	Expanded Economic Opportunities
	<b>Funding</b>	CDBG: \$120,001
	<b>Description</b>	CDBG funds will be used to leverage and support economic development activities for businesses located in low to moderate income neighborhoods.
	<b>Target Date</b>	9/30/2023



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funds will be allocated to support 10 business in low to moderate income neighborhoods
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Provide funds to support facade improvements to businesses located in low to moderate income communities.
<b>15</b>	<b>Project Name</b>	Fair Housing Outreach and Education
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support to Increase Neighborhood Quality of Life
	<b>Needs Addressed</b>	Livable Neighborhoods
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	To provide information to the public regarding Fair Housing rights, protections and what the city is doing to prevent fair housing discrimination in the City.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We anticipate reaching 500 residents to provide knowledge and understanding on Fair Housing Rights.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Activities that address the issues and concerns identified in the 2019 Analysis of Impediments of Fair Housing (AFH).

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Georgetown target area will be bounded by West Fortification Street, Pleasant Ave and Woodrow Wilson. This area has a wide variety of commercial business including a grocery store and medical facility. The area needs both housing and economic development activities to revitalize the area.

The Midtown area, for the purposes of this Consolidated Plan, are bound by Mill Street to the west, High Street to the south, West Street to the east and Woodrow Wilson to the north. Mill Street runs parallel with a railroad system on the west and various commercial structures on the east. The Midtown housing stock is a mix of homeownership and rental, but there are still blighted properties and properties that require rehabilitation upgrades.

The Virden Addition boundaries are Hawkins field airport to the west, Medgar Evers Blvd., and Northside Drive to the north, West street to the east, Sunset Blvd., and Woodrow Wilson to the south. A major characteristic of this neighborhood is the presence of Hawkins Field, an airport of the Jackson Municipal Airport Authority. This airport could be a major conduit for Economic Development Activities. In addition, there are many small businesses on Medgar Evers Blvd. that need facade improvements. In addition, blight structures and housing that requires rehabilitation are characteristics of this target area.

Washington Addition is bound by John R. Lynch Street on the north, Ellis Ave on the west, University Blvd on the west, and Highway 80 on the south. The JATRAM bus facility and Jackson State University are huge commercial institutions in this target area. Inside the target area, there are many small businesses that have been staples in the community for many years. The housing inventory has issues with blight and the need for housing rehabilitation.

The West Target area is bounded by Robinson Road to the north, Ellis Avenue to the west, J. R. Lynch/Dr. Robert Smith Sr. Parkway to the south, and Gallatin Street to the east. This target area is in close proximity to the Jackson Downtown area. The area has seen some commercial investment, but not enough to spur other development. The area has blighted structures and the need for housing rehabilitation. The area also has many homeless service providers that create a large homeless population.

The area surrounding the Jackson Zoo is large and has been divided into four manageable sections. Zoo Area 1 is bounded by Bullard, Sewanee Drive, Mt. Vernon Avenue, Officer Thomas Catching's Drive to the south, O'Ferrell Ave to the south, Bullard Street to the north and Parkside to the east. Zoo Area 2 is bounded by Officer Thomas Catching's Drive to the south, Nimitz Street to the west, McCain/St. Charles and Ellis Avenue to the east and Capital St., Mt. Vernon to the north. Zoo Area 3 is bounded by Bradley Street, Capital Street, Royal Manor, and Fortification St./the Railroad. Zoo Area 4 is bounded by Ellis

Avenue to the west, Robinson Street on the south, and Prentiss Street on the east and Capital Street on the north. Capital Street is a major thoroughfare from I-220 to Downtown Jackson. In the target area, there are both commercial and residential structures that run along Capital Street. The Jackson Zoo is also on Capital Street, along with a major City park, Livingston Park. The housing stock in the zoo area is a mix of homeownership and rental. There is a great need for both demolition and housing rehabilitation activities.

The Farish Street area is bounded on the north by East Fortification Street, east boundary is north Lamar Street, west boundary is North Mill Street and the southern boundary is East Amite Street. This is historic neighborhood that is home to historical homes, shops and other commercial buildings, many of which were built by former slaves whose descendants still live and work in the area.

**Geographic Distribution**

Target Area	Percentage of Funds
Citywide	100
Zoo Area 1	
Zoo Area 2	
Zoo Area 3	
Zoo Area 4	
Midtown	
Washington Addition	
Virden Addition	
Georgetown	
West	
Farish Street	

Table 8 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

At this time, specific locations of the projects have not been identified. We want to make sure that all low to moderate income neighborhoods are exposed to opportunities provided by the Division of Housing and Community Development. With the limited amount of funding, we want to ensure we provide opportunities to all areas in the city that qualify for resources. Our main goal is to focus on low to moderate areas of the city that have experienced compounded generational neglect, isolation and disinvestment.

**Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	300
Non-Homeless	0
Special-Needs	200
Total	500

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	200
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	200

Table 10 - One Year Goals for Affordable Housing by Support Type

## **Discussion**

All HOME funds are distributed through a Request for Proposal process for eligible non-profit organizations with IRS 501c3 status. The RFP process is publicized in all major newspapers and on our website. Non-profit organizations that are on our mailing list receive an email notification of the published notice. Request for Proposal packets can be obtained on the City websites or via email request. Proposals are reviewed by City of Jackson staff to ensure that each RFP response requests funding for an eligible HOME project that meets all the regulatory requirements before funding decisions are made. Once a project is eligible for funding based on the regulatory review, decisions are made based on the amount of funding available, the funding amount requested, and the funds needed to ensure the project remains affordable.

Rental housing owners may limit tenants or give preferences for tenants, such as housing specific for the elderly or disabled. The preference should be clearly expressed in the project's proposal and will be included in the written agreement.

Affordable housing providers are not allowed to discriminate against tenants based on race, color, ethnicity, sexual orientation, age, or gender. These nondiscrimination requirements are regulatory in relation to the HOME Investment Partnership Program.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Jackson works closely with the Jackson Housing Authority to ensure that public housing residents' needs are met.

### **Actions planned during the next year to address the needs to public housing**

There is a need for assistance with Financial Management Education for residents and voucher holders to assist in getting increased participation in homeownership. There is also a lack of decent and safe rental housing available for voucher holders.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Jackson Housing Authority works with residents to prepare them to move towards homeownership: however, the lack of proper financial education and serious credit issues prevent many residents from achieving homeownership. The City of Jackson has formed a partnership with Cadance Bank and Trustmark Bank to provide financial literacy to public housing resident in pursuit of homeownership. The Jackson Housing Authority houses vouchers can be used to pay mortgage.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Jackson addresses the needs of its most vulnerable citizens by working with local partners to fund and/or implement CDBG, ESG, HOPWA, and other activities to prevent homelessness, and provide shelter and supportive services. Homelessness funding is also used to support the Coordinated Entry System (CES) and the Homeless Management Information System (HMIS). The CES system is the Central MS500 CoC implementation of coordinated entry system used to assess those experiencing homelessness and match them to resources. HMIS is the database which allows the CoC lead agency to track program and system performance.

The CoC has established a community-wide list of all known homeless persons who are seeking or may need CoC housing and supportive services to resolve their housing crisis. The prioritization list will be organized according to participant need, vulnerability, and risk. In the event two participants have the same VI-SPDAT score, participants will be prioritized based on factors included, but not limited to, safety of current location, medical or chronic health needs and family composition. The prioritization list provides an effective way to manage an accountable and transparent prioritization process.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Jackson, in collaboration with Central MS 500 CoC, has adopted a “no wrong door” approach, which allows all participants to access coordinated entry through any Central MS CoC and ESG funded agency. This policy ensures that all participants will have equal access to all processes relative to the coordinated entry system. Street outreach teams will function as access points to the coordinated entry process and will seek to engage persons who may be served through coordinated entry. Street outreach teams are trained on coordinated entry and the assessment process, and will have the ability to offer CE access and assessment services to participants they contact through their street outreach efforts. Street outreach teams will be considered an access point for CE.

All persons served by coordinated entry will be assessed using the VI-SPDAT 2.0 tool. All access points must use this tool to ensure that all persons served are assessed in a consistent manner, using the same process. The VI-SPDAT documents a set of participant conditions, attributes, need level, and vulnerability, allowing the access point and/or assessment staff to identify a service strategy to the coordinated entry staff who manages the Central MS CoC’s prioritization list.

The City will also provide support to homeless populations, and provide planning and administration.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Jackson addresses emergency and transitional housing by offering and funding services such as:

- **Emergency Shelters** – There are approximately eight (8) different emergency shelter providers in the Central MS 500 CoC. Some of the shelters are specifically targeted to youth, veterans, and/or victims of domestic violence.
- **Warming Centers** – Stewpot’s Opportunity Center opens during extreme weather conditions to provide emergency shelter. During regular operational hours, the homeless population can visit the center to wash laundry, search for jobs on computers, and etc.
- **Rapid Re-housing Program**- To facilitate the rapid transition from homelessness back into housing, City of Jackson allocates HUD ESG funding to local non-profits which include short to medium term rental assistance and services to quickly move individuals and families from homelessness to housing.
- **Homelessness Prevention** – The City of Jackson allocates HUD ESG funding to provide prevention assistance for persons at risk of homelessness. Prevention funds are available to pay rental or utility arrearages, security deposits and/or limited rental assistance for persons to remain in their rental home and not become homeless.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

For homelessness assistance services, engagement and retention in housing are critical priorities. New research from UC San Francisco suggests that an intervention of permanent supportive housing with voluntary supportive services can successfully house and retain chronically homeless individuals who are high users of public services.

The City's goals for reducing and ending homelessness include the following: 1) Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs; 2) Addressing the emergency shelter and transitional housing needs of homeless persons; 3) Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families and unaccompanied youth) make the transition to permanent housing and independent living; and 4) Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly



funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Central Mississippi 500 Continuum of Care (CoC) is made up of service organizations that provide direct, indirect or supportive services to homeless individuals and those at risk of becoming homeless, persons who advocate on behalf of the homeless and other individuals, groups, and organizations concerned with the welfare and needs of the homeless and those at risk of becoming homeless. The CoC's funding encompasses services/programs such as: Outreach & Coordinated Entry, Permanent Supportive Housing, Prevention & Diversion, Rapid Re-Housing, and Emergency Shelter.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Recognizing and Understanding that, in order to reduce homelessness, we must first prevent it from occurring in the first place. The City of Jackson, in collaboration with the Central MS CoC and other City and State agencies, provides funding and logistical support to help residents avoid becoming homeless upon discharge from public institutions or public assistance programs. This is accomplished through a variety of efforts, including the following:

The Homelessness Prevention and Rapid Re-Housing Program will provide financial assistance and services to prevent individuals and families from becoming homeless and help those who are experiencing homelessness to be quickly re-housed and stabilized. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. The funds will provide for a variety of assistance, including: short-term or medium-term rental assistance and housing relocation and stabilization services, including such activities as mediation, credit counseling, security or utility deposits, utility payments, moving cost assistance, and case management

The Mississippi Department of Health's discharge policy states that hospitals must have an effective discharge planning process that provides assistance with securing housing. Health care facilities have a policy which states patients are not released to HUD/McKinney Vento funded beds unless it is the expressed desire of the person, and unless the person refuses other discharged options offered to them. State psychiatric hospitals have policies to ensure individuals are not discharged into homelessness, including the streets, shelters or other HUD McKinney-Vento funded beds. Social workers and the attending physician, along with an interdisciplinary team, determine when a discharge is appropriate for individuals. Staff develops a plan for living situation, medications, and educational

and vocational opportunities to prevent homelessness. Mississippi Department of Corrections (MDOC) has the power to manage, control, supervise, enforce and implement all laws and matters pertaining to the probation and parole of State inmates. The MDOC has policies in place to ensure that an inmate is not released to homelessness, including the streets, shelters or other HUD McKinney-Vento funded beds.

## **Discussion**

Livable Neighborhoods, Public Facilities and Infrastructure Improvement, Expanded Economic Opportunities, and Affordable Housing are all a part of the City's one-year goals and actions for reducing and ending homelessness. The goals and actions are all resources which include: improving the quality of life in neighborhoods through strategies to improve safety; reducing violence; increasing design quality improve food access; fighting blight; accessing broadband; calming traffic; increasing opportunity, including those strategies developed as part of the ConnectJXN Comprehensive Plan; improving infrastructure such as streets, water and sewer and public facilities such as fire stations and parks; improving the economic opportunity of people and neighborhoods; assisting in creating and preserving affordable housing; increasing accessibility; and increasing the quality of affordable housing.

### AP-70 HOPWA Goals– 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	200
Tenant-based rental assistance	500
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	30
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	730

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Jackson is committed to creating, preserving, and investing in affordable housing that will meet the needs of all its residents. Jackson's current housing environment is notably lacking in adequate affordable housing, as well as being home to a large percentage of older housing stock and a proliferation of vacant, abandoned, and blighted properties throughout the city. Fundamental obstacles do exist, many of which are rooted in historical and systemic policies and practices designed to exclude designated segments of the population, all of which have made Jackson's efforts to produce adequate affordable housing a continual work in progress. There are, however, three basic obstacles which are obvious barriers to producing affordable housing; laws, financial resources, and available space and/or structures. In an effort to remove any outdated zoning laws, the City reviews areas that may need changes in zoning rules to accommodate more innovative construction development such as multi-use development. Other ordinances limit not only the number of residents allowed in designated communities, but also set rigid specifications (i.e., minimum footage/acreage) for the dimensions of the properties on which dwellings can be built and the type of families who can occupy them. Resources for development, home rehabilitation/preservation, and other goods and services and subsidies that support affordable housing are steadily dwindling. By far, the most cumbersome of these is the lack of resources and funding that would allow access to formerly unattainable housing options.

The City's 2019 Analysis of Impediments (AI)/Assessment of Fair Housing (AFH) identified barriers that contributed to the lack of affordable housing. These included:

- Discriminatory patterns in lending
- Failure to make reasonable accommodations
- Lack of access to housing for homeless and those released from incarceration
- Lack of access to independence for persons with disabilities
- Lack of opportunities for persons to obtain housing opportunity areas
- Moderate to high levels of segregation
- Moderate to high concentrations of poverty
- Lack of resources and funding
- Insufficient affordable housing in a range of unit sizes
- Insufficient accessible affordable housing
- Lack of fair housing structure (i.e., policy and procedure)
- Insufficient fair housing education
- Insufficient understanding of credit

Jackson's goal for affordable housing is to increase access to opportunities by addressing those barriers that are the result of insufficient funding opportunities or inadequate policies and procedures that serve as barriers.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Jackson has already begun to initiate policies designed to promote affordable housing, which include:

- 1) Reasonable Accommodations Policy – the City has drafted and implemented a policy to provide goods and services that meet the housing needs of disabled persons and individuals/groups having special needs. The policy allows any person with a disability to request a reasonable accommodation “when a zoning law or land use regulation, policy or practice acts as a barrier to fair housing opportunities” (choice). It has redefined the meaning of family to incorporate previously disenfranchised dwellings based on historical zoning laws.
- 2) Increased Access to Capital - the City can now refer homeowners to community lending partners that offer rehabilitation loans. Future efforts will be concentrated on locating additional funding resources that offer less restrictive and low interest loans.
- 3) Blight Elimination Project – the City has formed new partnerships with local organizations and nonprofit agencies to demolish abandoned and blighted properties throughout the city to render older homes and neighborhoods more habitable and desirable, while also increasing the supply of affordable housing.
- 4) Promoting Fair Housing – the City has appointed a Fair Housing Compliance Officer to ensure the rights of all citizens as set forth in the Fair Housing Act and Americans with Disabilities Act. The officer will also provide education on the rights of tenants and responsibilities of landlords.
- 5) Expedited Building Permit Process - The City's Planning & Development department has created a team of its employees who, when called, are able to assist vendors and potential investors with the startup process.

The City's near future plans to remove or ameliorate negative policies practices that serve as barriers to affordable housing include:

- 1) Increase access to Capital – the City will continue to form partnerships with investors and lending institutions that will help in securing funding to purchase or rehabilitate homes, or preserve existing housing stock

2) **Blight Elimination** – the City will continue its collaboration with entities who are interested and willing to assist in efforts to demolish vacant and abandoned properties and make them livable. This effort will also assist in creating neighborhoods that are aesthetically pleasing as well as affordable to those of meager means.

3) **Fair Housing** – the City will continue to appeal to elected and appointed officials to support the adoption of a Fair Housing Ordinance that will assist disenfranchised citizens in accessing the goods and services they need to enjoy the places in which they live, work, and play. The Fair Housing Compliance Officer will continue to provide information and education on the rights of all citizens to have access to safe, affordable and quality housing.

4) **Zoning Policy** – the City will review outdated policies and practices that limit the use of innovative design to increase the number of living spaces available within a region, as well as making changes to lot size and density maximums to allow more diversity in dwellings.

**Discussion:**

The City of Jackson has set goals to affirmatively further fair and affordable quality housing for all its citizens in communities that provide equal access to housing choice and opportunity.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following are other actions to be undertaken by the City of Jackson to carry-out the goals and objectives of the Consolidated Plan and Annual Action Plan.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Jackson's basis for allocation investments geographically reflects longstanding patterns of investment to maintain services to neighborhoods that are underserved. The geographic areas prioritized in the Consolidated plan reflect areas that have under-met needs as compared to other areas. Jackson's allocation process is intended to address obstacles to meeting underserved needs.

### **Actions planned to foster and maintain affordable housing**

A lack of affordable housing is a primary obstacle to addressing unmet needs. To foster the development of affordable housing, the City will utilize HOME resources to expand housing opportunities. Both rehabilitation and new construction activities will be completed to assist low- and moderate-income families with affordable rental and homeownership housing needs.

### **Actions planned to reduce lead-based paint hazards**

The City's Lead Safe Housing Program is a program funded with the Office of Lead Hazard Control and Healthy Homes' Lead Hazard Reduction Grant. The program will provide lead-based paint remediation in 78 properties built prior to 1978 with children under the age of six (6) present.

### **Actions planned to reduce the number of poverty-level families**

CDBG, HOME, ESG, and HOPWA funding is integrated into the programs that address poverty and homelessness by participating agencies that are served by the Continuum of Care and other area agencies. These agencies, and others, provide much needed services to assist residents that are living in poverty. Further programs such as job training, child care, and transportation assistance will be provided to reduce the impact of poverty and provide for income growth for families living in poverty.

### **Actions planned to develop institutional structure**

The City of Jackson's institutional structure for carrying out the 2023 Annual Action Plan includes functions that range from policy-setting through planning and administration to the level of program and project administration. Decision making regarding the broad vision for the future of the community and directions to be taken by the local government ultimately vests in the Mayor and City Council. The Mayor presents the Annual Action Plan to the City Council for consideration and approval. Overall policy

setting occurs with the Mayor and flows to the Director of the Department of Planning and Development and, finally, to the Office of Housing and Community Development (OHCD) and the Development Assistance Division (DAD). All policy setting, at all levels, is subject to the federal legislation associated with the CDBG, HOME, ESG, and HOPWA funding and the HUD regulations and guidelines, as well as codes of the City of Jackson. Administratively, the Department of Planning and Development's Office of Housing and Community Development is responsible for the implementation of the plan. DAD has the primary responsibility for immediate oversight and develops the plan in consultation with other departments and City personnel, and provides opportunities for public participation and input. DAD is responsible for project coordination with outside organizations, contract administration, reporting, monitoring, and related functions. In implementing the Consolidated Plan and Annual Action Plans, the federal rules governing CDBG, HOME, ESG and HOPWA funds provide the latitude for localities to conduct Consolidated Plan activities with their own personnel and/or through other public or private entities. Both approaches are currently in use in the City of Jackson. Listed below are the City departments, divisions, offices that are involved in the programs and projects assisted with HUD funds made available to the City.

- Department of Planning and Development
- Office of Housing and Community Development
- Development Assistance Division
- Neighborhood Services Division
- Public Works Department, Engineering Division
- Parks and Recreation Department
- Department of Human and Cultural Services
- Department of Administration
- Finance Division
- Chief Administrative Officer

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The jurisdiction will carry out its Consolidated Plan through a network of partnerships with governmental and non-profit agencies. It reinforces these relationships through participation in regional efforts such as the Partners to End Homelessness, the HOPWA program, and the regional public housing efforts through the Jackson Housing Authority (JHA) and the Mississippi Region 6 Housing Authority. The City also works with the MS Center for Justice and Housing Education and Economic Development (HEED) on ways to ensure that the City is Affirmatively Furthering Fair Housing.

### **Discussion:**



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The following are the program specific requirements for the CDBG, HOME, and ESG programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

There will be no other commitment forms of investment being used during this program year.

However the City of Jackson will be submitting an application for the PRO HOUSING Pathways to Removing Obstacles Grant Program that could possibly be leveraged with HOME program funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME Investment Partnerships Program (HOME) permits the use of funds to assist the City and housing developers to acquire property and rehabilitate/build homes for income-eligible homebuyers. HOME funds may be provided in a combination of three forms of assistance: 1) a development subsidy to the housing developer, 2) a sales price reduction below appraised value, and 3) down payment and closing costs. The HOME program requires that all assisted properties remain affordable for a specified period of time. To accomplish this, homebuyer programs and projects must comply with resale or recapture provisions, per 24 CFR 92.254. The City of Jackson uses a combination of resale and recapture provision for all homebuyer programs. All Subrecipients and Community Housing Development Organizations (CHDO) awarded HOME funds through the City of Jackson must comply with these guidelines.

**Definitions:**

Development Subsidy HOME funds used to support the costs of acquisition and rehabilitation/ construction in excess of the appraised or market value (sales price) is known as the development subsidy. (Example: If a unit costs \$100,000 to develop and the appraised value/sales price is \$80,000, the development subsidy is \$20,000. Under normal circumstances, a development subsidy is not subject to HOME recapture requirements. Therefore, resale guidelines will apply to HOME assisted developments that do not include a direct subsidy to a homebuyer.

Sales Price Reduction HOME funds used to assist homebuyers by reducing the sales price below the appraised or market value is known as the sales price reduction. (Example: The appraised value/sales price is \$80,000, but the homebuyer can only afford to purchase the home at \$70,000, the sales price reduction is \$10,000.) A sales price reduction is subject to HOME recapture requirements and is considered a direct subsidy to the home buyer.

Down Payment Assistance HOME funds used to provide part or the entire required down payment and eligible closing costs on behalf of the homebuyer. (Example: The down payment and closing costs total \$3,500, and the homebuyer meets the eligibility requirements. HOME funds are used to pay those costs. Homebuyer assistance for down payment and closing costs is subject to HOME recapture requirements. A minimum of \$1,000 in HOME funds must remain in the property, after the development subsidy, if any, is extinguished).

Fair return on investment Total amount of funds the home buyer originally invested in the property plus any funding expended on capital improvements by the home buyer, times the average change

in the Consumer Price Index for housing over the original homebuyer's period of ownership.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

#### **Recapture Provisions**

The City of Jackson mainly uses the recapture provision to ensure the affordability of single-family units acquired with HOME funds; however, instances may arise in which the resale provision may be necessary to ensure the HOME investment is secured during an affordability period. Rental properties assisted with HOME funds are not subject to recapture requirements.

Long-term affordability requirements are addressed through a written agreement and a deed restriction enforced on the property. In the event a homebuyer sells a HOME-assisted property during the period of affordability, the net proceeds of the sale are calculated to determine the amount due to the City. Net proceeds of the sale are the amount remaining after the payoff of the purchase mortgage and closing costs, after the homebuyer retains his or her contribution to the down payment (if any) and any capital investment in the property after acquisition (if any). The amount required for recapture will be determined on a pro rata reduction of the HOME funds awarded as a direct subsidy. For example: If a homeowner receives a \$10,000 direct subsidy and has a 5-year affordability and sales the property in 2 years, the recapture amount will equal the direct subsidy, divided by 5 and multiplied by 2 ( $\$10,000/5 = 2,000$  and  $\$2,000 \times 2 = \$4,000$ ). If the net proceeds of sale are less than the amount owed to the City, the homebuyer is required to pay the amount of net proceeds to the City, with such payment considered payment in full.

The guidelines for recapture of units as described in Section 92.254(a)(4) of the HOME regulations will be followed in all applicable cases. These guidelines are as follows:

#### **Resale Provisions**

In instances where the City of Jackson provides HOME funds for the acquisition and/or rehabilitation/reconstruction of affordable housing for homeownership purposes and the home buyer does not receive a direct subsidy, the City must use the resale provision during the affordability period when the house is sold voluntarily or involuntarily. The sales price of the property must provide a Fair Return on Investment (as defined above) for the seller. The City will set the affordability period based only on the amount of HOME investment provided to the developer/subrecipient/CHDO in order to ensure that the project remains affordable. The resale provisions imposed in the deed restriction must stipulate that the property must be sold to a low-income buyer. Appropriate income verification documents must be reviewed and approved by the City before the sale of the property occurs.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that

will be used under 24 CFR 92.206(b), are as follows:

The City does not plan to implement any refinance activities.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

The city does not plan to engage in any HOME TBRA activities.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

The city does not plan to engage in any HOME TBRA activities.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Due to the lack of affordable housing in the City - there is no preference or limitation for rental housing projects.

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Jackson, with assistance from HUD Technical Assistance, has recently updated their written standards for providing ESG services which was upload in 2022 Action Plan.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Coordinated entry is a consistent, streamlined process for accessing the resources available in the homeless crisis response system. The purpose of establishing a coordinated entry system is to increase the efficacy and productivity of local crisis response systems and to improve fairness and ease of access to resources, including mainstream resources. Through coordinated entry, a CoC ensures that the highest need, most vulnerable households in the community are prioritized for services and that the housing and supportive services in the system are used as efficiently and

effectively as possible. Ideally, coordinated entry can be the framework that transforms a CoC, from a network of projects making individual decisions about whom to serve, into a fully integrated crisis response system. By gathering information through a standardized assessment process, coordinated entry provides a CoC with data that it can use for system and project planning and resource allocation.

The CoC is committed to aligning and coordinating the CE policies and procedures' assessment, eligibility determinations, and prioritization with its written standards for administering CoC and ESG Program funds. The CoC will include at least one representative from the local ESG recipient in its membership of the CE Governing Committee. Additionally, at least annually, representatives from the CoC and the ESG recipient agencies will identify any changes to their written standards and share those with the CoC's CE Governing Committee so that the changes may be reflected in the CE Policies and Procedures document.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Jackson will follow the process outlined below in regards to awarding grant funds to public service organizations/non-profits; however, the Mayor reserves the right to designate subrecipients/project sponsors of the City's HUD allocated funding in lieu of an official Request for Proposal (RFP) process.

#### Public Service Allocation Process:

CDBG (public service funds), ESG, and HOPWA funds may be provided to non-profit organizations (including community and faith-based organizations) who provide public services to meet the needs of low- and moderate-income persons. Such services may include human services to meet the needs of the elderly, disadvantaged youth and children, the handicapped and physically disabled, the mentally ill, alcohol and/or substance abusers, victims of sexual assault or domestic violence, HIV/AIDS afflicted persons, the homeless, and others with special needs.

The process begins with the public hearings for the Consolidated Plan where the purpose and eligible uses of the CDBG, HOME, ESG, and HOPWA funds are described; and information packets are distributed and discussed. Further, the City of Jackson conducts an Application/Proposal Workshop for organizations interested in applying for the CDBG, HOME, ESG, and HOPWA funds. Organizations can obtain Application/Proposal packets via the City's website. All applications/proposals must be typed (no hand-written proposals accepted).

CDBG, ESG, and HOPWA applications/proposals are reviewed by a rating and review committee comprised of City of Jackson's community leaders, a formerly homeless person, and other City staff. HOME proposals are reviewed/underwritten by the Office of Housing and Community Development (OHCD) staff. The Rating and Review Committee will rate and score applications/proposals, which

will determine the organization's allocation.

ESG applicants are required to provide proof of any required match at the time of grant award. Matching sources may include cash contributions expended for allowable costs, and non-cash contributions including, but not limited to, the value of any real property, equipment, goods, or services provided that the costs would have been allowable.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Jackson has a formerly homeless individual on its Rating and Review Committee who is responsible for reviewing grant applications/proposals to assist in the allocation process for subrecipients, and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

5. Describe performance standards for evaluating ESG.

ESG performance is evaluated from both a programmatic and financial perspective. Organizations are assessed for risk prior to grant award, and financial and programmatic monitoring is integrated into the work of the contract managers. We ensure the performance of organizations both through the utilization of HMIS data and the qualitative information obtained through file review. The City of Jackson has finalized its ESG Policies and Procedures Manual, as well as written standards, which further details performance expectations to increase accountability.





36



**ORDER AMENDING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2023-2024 BUDGET**

OFFICE OF THE CITY ATTORNEY  
1/15/24

**WHEREAS**, the Department of Planning and Development's Fiscal Year 2023-2024 budget needs to be amended for category changes necessary for salary adjustments and staff capacity building for the Department of Planning and Development; and

**WHEREAS**, there are monies available in the "Contract Construction," "Computer Software," and "Contract Labor" categories which have not been expended which may be used for the funding of salary adjustments and staff capacity building if the Department of Planning and Development's Fiscal Year 2023-2024 Budget is amended; and

**WHEREAS**, the Department of Planning and Development is seeking City Council approval for an intradepartmental transfer of \$158,408.61 from the "Contract Construction," "Computer Software," and "Contract Labor" categories to the "Salaries - 6111" category, both categories being contained within the Department of Planning and Development's Fiscal Year 2023-2024 Budget; and

**WHEREAS**, Section 21-35-25 of the Mississippi Code Annotated, as amended, states that if it affirmatively appears at any time during the current fiscal year that there is in any fund or account any sum remaining unexpended and not needed or expected to be needed for the purpose or purposes for which appropriated in said budget, then the governing authorities may, in their discretion, transfer such sum or any part thereof to any other fund or funds or account or accounts where needed, by order to such effect entered upon their minutes. This shall not, however, authorize the expenditure of any funds for any purpose other than that for which the levy producing such funds was made; and

**WHEREAS**, the Department of Planning and Development represents that \$158,408.61 currently located in the "Contract Construction," "Computer Software," and "Contract Labor" categories is not needed or expected to be needed for the purpose(s) for which it was originally appropriated in the Department of Planning and Development's Fiscal Year 2023-2024 Budget; and

**WHEREAS**, this intradepartmental transfer of \$158,408.61 is in statutory compliance with Section 21-35-25 of the Mississippi Code Annotated, as amended, as there have been no other budget amendments/revisions to the Department of Planning and Development's Fiscal Year 2023-2024 Budget and this amendment/revision does not exceed ten percent (10%) of the total budget amount appropriated to the Department of Planning and Development's Fiscal Year 2023-2024 Budget; and

**WHEREAS**, the Department of Planning and Development desires the Department of Planning and Development's Fiscal Year 2023-2024 Budget be amended by the following entries:

Agenda Item # 36  
January 16, 2024  
(Dotson, Lumumba)

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
001.420.10.6485	Contract Construction	\$138,478.86	
001.404.10.6231	Computer Software	\$10,000.00	
001.444.20.6489	Contract Labor	\$10,000.00	
001.403.00.6111	Salaries		\$1,064.88
001.403.10.6111	Salaries		\$6,008.88
001.403.20.6111	Salaries		\$2,936.80
001.404.40.6111	Salaries		\$1,423.70
001.444.40.6111	Salaries		\$4,058.12
001.444.50.6111	Salaries		\$1,569.82
001.444.70.6111	Salaries		\$67,153.34
001.404.10.6111	Salaries		\$69,950.40
001.403.10.6111	Salaries		\$4,312.92
		<b>\$ 158,478.86</b>	<b>\$ 158,478.86</b>

**IT IS THEREFORE ORDERED**, that the Department of Planning and Development's Fiscal Year 2023-2024 Budget be amended by the following entries:

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
001.420.10.6485	Contract Construction	\$138,478.86	
001.404.10.6231	Computer Software	\$10,000.00	
001.444.20.6489	Contract Labor	\$10,000.00	
001.403.00.6111	Salaries		\$1,064.88
001.403.10.6111	Salaries		\$6,008.88
001.403.20.6111	Salaries		\$2,936.80
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001.444.70.6111	Salaries		\$67,153.34
001.404.10.6111	Salaries		\$69,950.40
001.403.10.6111	Salaries		\$4,312.92
		<b>\$ 158,478.86</b>	<b>\$ 158,478.86</b>

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**     January 2, 2024  
**DATE**

POINTS		COMMENTS
1.	<b>Brief Description</b>	ORDER AUTHORIZING REVISING THE DEPARTMENT OF PLANNING AND DEVELOPMENT FISCAL YEAR 2024 BUDGET
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	
3.	<b>Who will be affected</b>	
4.	<b>Benefits</b>	Salary adjustments and capacity building
5.	<b>Schedule (beginning date)</b>	Upon Council approval
6.	<b>Location:</b> ▪ WARD ▪ CITYWIDE (yes or no) (area) ▪ Project limits if applicable	All Wards  Yes
7.	<b>Action implemented by:</b> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Department of Planning and Development
8.	<b>COST</b>	
9.	<b>Source of Funding</b> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>	From : 001.420.10.6485    \$134,165.94 001.404.10.6231    \$10,000.00 001.444.20.6489    \$10,000.00  To: 001.403.00.6111        \$1,064.88 001.403.10.6111        \$6,008.88 001.403.20.6111        \$2,936.80 001.404.40.6111        \$1,423.70 001.444.40.6111        \$4,058.12 001.444.50.6111        \$1,569.82 001.444.70.6111        \$67,153.34 001.404.10.6111        \$69,950.40 001.403.10.6111        \$4,312.92



**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba  
**From:** Chloe Dotson  
Department of Planning and Development  
**Date:** January 2, 2023  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda transferring budget funds from portions of the FY24 budget to accounts for salary adjustments and to build staff capacity within the Department of Planning. Below are more details for each adjustment.

1. Increasing salary for code enforcement officers and research technicians to \$15.26 per hour which is \$31,746.64 per year
2. Increasing Mechanical and Electrical Inspector salary to \$16.72 an hour, which is \$34,777.02 a year
3. Increasing Senior Mechanical Inspector salary to \$18.33 an hour, which is \$38,116.58 a year
4. Creation of a secondary Community Improvement Manager to provide additional support for a growing Code Services Division and provide an opportunity for a Code Enforcement Officer promotion to a Supervisory role
5. Funding of a Deputy Director of Planning and Development to provide additional support to a growing Department
6. Reclassification of the Assistant Planner to Code Enforcement Officer to build capacity to continue to enforce code violations throughout the city
7. Reclassification of a Research Tech to a Code Enforcement Officer to allow for inspections associated with the new and improve business licenses process

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AMENDING THE DEPARTMENT OF PLANNING AND DEVELOPMENT'S FISCAL YEAR 2023-2024 BUDGET** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Kristie Metcalfe**, *Deputy City Attorney*



1/8/24

Date

OFFICE OF THE CITY ATTORNEY  
1/15/24

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FROM</b>	<b>TO</b>
<b>001.420.10.6485</b>	<b>Contract Construction</b>	<b>\$134,165.94</b>	
<b>001.404.10.6231</b>	<b>Computer Software</b>	<b>\$10,000.00</b>	
<b>001.444.20.6489</b>	<b>Contract Labor</b>	<b>\$10,000.00</b>	
<b>001.403.00.6111</b>	<b>Salaries</b>		<b>\$1,064.88</b>
<b>001.403.10.6111</b>	<b>Salaries</b>		<b>\$6,008.88</b>
<b>001.403.20.6111</b>	<b>Salaries</b>		<b>\$2,936.80</b>
<b>001.404.40.6111</b>	<b>Salaries</b>		<b>\$1,423.70</b>
<b>001.444.40.6111</b>	<b>Salaries</b>		<b>\$4,058.12</b>
<b>001.444.50.6111</b>	<b>Salaries</b>		<b>\$1,569.82</b>
<b>001.444.70.6111</b>	<b>Salaries</b>		<b>\$67,153.34</b>
<b>001.404.10.6111</b>	<b>Salaries</b>		<b>\$69,950.40</b>
<b>001.403.10.6111</b>	<b>Salaries</b>		<b>\$4,312.92</b>
		<b>\$</b>	<b>\$ 158,408.61</b>

Please feel free to contact Chloe Dotson at 601-960-1993 with any questions you may have.



**CURRENT POSITIONS**

EMPLOYEE NAME	JOB TITLE	ANNUAL SALARY	FICA	PENSION	MEDICARE	TOTAL
Martin	Fiscal Officer	44,792.52	2,777.14	7,793.90	649.49	56,013.05
Sandy	Projects Planning Officer	41,797.84	2,581.45	7,272.79	606.07	52,267.95
Wright	Research Tech	30,322.94	1,880.02	5,276.19	439.88	37,918.94
Warnsley	Senior Planner	43,764.88	2,712.80	7,813.35	634.45	54,715.48
VACANT	Deputy Director of Planning and Development	-	-	-	-	-
Jerrold	Gis Technician	35,551.32	2,204.18	6,185.93	515.49	44,456.93
Sam	Community Improvement Manager	52,624.00	3,282.69	9,156.68	763.05	65,806.31
Jennifer	Senior Planner	41,751.84	2,588.61	7,264.82	605.40	52,210.66
Carl	Mechanical Inspector	32,450.04	2,011.90	5,646.31	470.53	40,578.78
Detrick	Electrical Inspector	33,207.20	2,068.85	5,778.05	481.60	41,525.69
Rodney	Senior Mechanical Inspector	36,385.44	2,255.90	6,331.07	527.59	45,499.99
VACANT	ASSISTANT PLANNER - reclassify to Code Enforcement Officer	32,413.72	2,009.65	5,639.99	470.00	40,533.36
Chardone	RESEARCH TECHNICIAN	30,322.24	1,879.98	5,276.07	439.87	37,917.96
Daniela	RESEARCH TECHNICIAN	30,322.24	1,879.98	5,276.07	439.87	37,917.96
Brunson	CODE ENFORCEMENT SUPERVISOR	38,116.52	2,363.22	6,632.27	552.69	47,664.71
Marcus	CODE ENFORCEMENT OFFICER	30,322.72	1,880.01	5,276.15	439.68	37,918.56
Linda	CODE ENFORCEMENT OFFICER	30,322.72	1,880.01	5,276.15	439.68	37,918.56
Robert	CODE ENFORCEMENT OFFICER	30,322.72	1,880.01	5,276.15	439.68	37,918.56
Christopher	CODE ENFORCEMENT OFFICER	30,322.72	1,880.01	5,276.15	439.68	37,918.56
Ruby	RESEARCH TECHNICIAN	30,322.24	1,879.98	5,276.07	439.87	37,917.96
VACANT	Research Tech (reclassify to Code Enforcement Officer)	30,321.72	1,879.95	5,275.98	439.86	37,917.31
Robbie Smith	Neighborhood Services Manager	57,855.20	3,587.02	10,066.80	838.90	72,347.93
<b>TOTAL</b>		<b>763,802.58</b>	<b>24,343.54</b>	<b>68,316.88</b>	<b>5,893.25</b>	<b>490,993.59</b>

**PROPOSED SALARIES**

EMPLOYEE NAME	JOB TITLE	ANNUAL SALARY	FICA	PENSION	MEDICARE	TOTAL
Martin	Fiscal Officer	45,857.40	2,843.15	7,979.19	664.93	57,344.68
Sandy	Project Planning Officer	45,805.28	2,839.93	7,970.12	664.18	57,279.48
Wright	Research Tech	31,746.84	1,968.29	5,523.92	460.33	39,699.17
Warnsley	Senior Planner	45,857.40	2,843.16	7,979.19	664.93	57,344.68
VACANT	Deputy Director of Planning and Development	69,956.40	4,336.92	12,171.37	1,014.28	87,472.98
Jerrold	Gis Technician	36,385.60	2,255.91	6,331.09	527.59	45,500.19
Sam	Community Improvement Manager	57,805.54	3,587.04	10,066.86	838.91	72,346.35
Jennifer West	Senior Planner	43,753.10	2,712.90	7,813.04	634.42	54,713.25
Carl	Mechanical Inspector	34,777.02	2,156.18	6,051.20	604.27	43,488.66
Detrick	Electrical Inspector	34,777.02	2,156.18	6,051.20	604.27	43,488.66
Rodney	Senior Mechanical Inspector	38,116.58	2,363.23	6,632.28	552.69	47,664.78
VACANT	ASSISTANT PLANNER (reclassify to Code Enforcement Officer)	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Chardone	RESEARCH TECHNICIAN	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Daniela	RESEARCH TECHNICIAN	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Brunson	CODE ENFORCEMENT SUPERVISOR	38,116.52	2,363.22	6,632.27	552.69	47,664.71
Marcus	CODE ENFORCEMENT OFFICER	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Linda	CODE ENFORCEMENT OFFICER	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Robert	CODE ENFORCEMENT OFFICER	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Christopher	CODE ENFORCEMENT OFFICER	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Ruby	RESEARCH TECHNICIAN	31,746.64	1,968.29	5,523.92	460.33	39,699.17
VACANT	Community Improvement Manager	52,620.00	3,262.44	9,155.88	762.99	65,801.31
VACANT	Research Tech (reclassify to Code Enforcement Officer)	31,746.64	1,968.29	5,523.92	460.33	39,699.17
Robbie Smith	Neighborhood Services Manager	60,872.95	3,761.72	10,557.09	879.78	76,071.52
<b>TOTAL</b>		<b>922,911.18</b>	<b>32,830.87</b>	<b>89,893.36</b>	<b>7,491.11</b>	<b>648,044.86</b>

**DEFUNDED POSITIONS**

EMPLOYEE NAME	JOB TITLE	ANNUAL SALARY	FICA	PENSION	MEDICARE	TOTAL
<b>TOTAL</b>						

**DIFFERENCE**

TITLE	ANNUAL SALARY	FICA	INSURANCE	MEDICARE	TOTAL
CURRENT SALARIES	763,802.58	24,343.54	68,316.88	5,893.25	490,993.59
PROPOSED SALARIES	922,911.18	32,830.87	89,893.36	7,491.11	648,044.86
<b>DIFFERENCE (MONEY NEEDED)</b>	<b>(168,408.61)</b>	<b>(7,687.43)</b>	<b>(21,574.40)</b>	<b>(1,797.87)</b>	<b>(155,050.47)</b>
DEFUNDED POSITIONS	-	-	-	-	-
<b>DIFFERENCE (MONEY NEEDED)</b>	<b>158,408.61</b>	<b>7,687.43</b>	<b>21,574.40</b>	<b>1,797.87</b>	<b>165,050.47</b>
<b>MONEY REMAINING</b>	<b>(158,408.61)</b>	<b>(7,687.43)</b>	<b>(21,574.40)</b>	<b>(1,797.87)</b>	<b>(165,050.47)</b>

Account # 00144420 6489 Contract Labor	\$10,000.00
Account # 00142018 6485 Contract Construction	\$138,408.61
Account # 00140410 6321 Computer Software	\$10,000.00
<b>TOTAL</b>	<b>\$158,408.61</b>



37



**ORDER AUTHORIZING THE EXECUTION OF AN AGREEMENT  
BETWEEN THE CITY OF JACKSON AND KIVA MICROFUNDS TO  
OPERATE A KIVA HUB**

OFFICE OF THE CITY CLERK  
10/19/23

**WHEREAS**, the City of Jackson's Office of Economic Development (OED) requires information, management, and technical assistance to help design and implement local economic inclusion strategies that close racial and economic equity gaps for residents and businesses of color; and

**WHEREAS**, the OED has a variety of resources available to assist minority business owners in increasing their capacity through the provision of management, information, and technical assistance; and

**WHEREAS**, the Office of Economic Development is seeking to operate a Kiva Hub Program to provide crowdfunded funding to low capitalized businesses; and

**WHEREAS**, the City of Jackson received \$15,000 to fund year 1 and will use CDBG funds to fund year 2; and

**WHEREAS**, the City will be required to share data with NLC Entrepreneurship Inclusion and NLC KIVA Microlending to support its initiative goals, which include completing an Economic Inclusion Agreement, planning a proposed budget, attending monthly cohort calls, securing the local grant match, submitting an Interim Grant Report, submitting a Final Report, attending the National League of Cities all-city Summit, and convening a group of partners interested in growing Jackson's economy, creating job growth, and creating economic revitalization throughout Jackson's neighborhoods; and

**WHEREAS**, the City of Jackson finds it reasonable to partner with KIVA Microfund to share and exchange resources, thus enhancing the effectiveness of the OED and how we provide resources to our business community.

**NOW, THEREFORE, IT IS HEREBY ORDERED** that the Mayor is authorized to execute an agreement with the Kiva Microfund to operate a Kiva Hub in Jackson, MS at a cost not to exceed thirty-one thousand dollars (\$31,000.00) over two years.

Agenda Item # 37  
January 16, 2024  
(Dotson, Lumumba)

Department of Planning and Development



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

**TO:** Chokwe Antar Lumumba, Mayor  
City of Jackson

**FROM:** Chloe Dotson BUPD. MURP, Director  
Department of Planning and Development

**DATE:** October 10, 2023

**RE: ORDER AUTHORIZING THE EXECUTION OF AN AGREEMENT  
BETWEEN THE CITY OF JACKSON AND KIVA MICROFUNDS TO  
OPERATE A KIVA HUB**

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In an effort to increase the levels of minority business participation in the City of Jackson and to increase the resources available to provide management and technical assistance to assist minority businesses in increasing their capacity, the Office of Economic Development (OED) recommends that the City enters into an agreement with Kiva Microfund to operate a Kiva Hub in Jackson, MS. KIVA Microlending to build a platform for microlending in our community to serve entrepreneurs without access to traditional finance, which allows the City to share and exchange resources with NLC, thus enhancing the effectiveness of the City's Office of Economic Development.

Department of Planning and Development



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

## MEMORANDUM

**To:** Kristie Metcalf, Deputy City Attorney

**From:** Michael A. Davis, Manager

**Date:** August 2, 2023

**Subject:** Need Mayor's Signature on KIVA MICROLENDING Agreement

The attached document is a Kiva Microlending Hub agreement with Kiva Microfund to provide use of its online microlending platform. The platform is part of NLC Kiva Microlending initiative over a two-year period in an amount not to thirty-one thousand dollars (\$31,000). This program will allow us to enhance minority business lending in our business community.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: 9/12/2023**

<b>P O I N T S</b>		<b>C O M M E N T S</b>							
1.	<b>Brief Description</b>	<b>ORDER AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF JACKSON AND KIVA MICROFUNDS TO OPERATE A KIVA HUB</b>							
2.	<b>Purpose</b>	Technical Assistance and Funding for minority businesses in the City of Jackson							
3.	<b>Who will be affected</b>	Existing and potential small businesses in the City of Jackson							
4.	<b>Benefits</b>	Provide technical assistance to existing businesses and entrepreneurs in the City of Jackson							
5.	<b>Schedule (beginning date)</b>	Upon approval							
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	citywide							
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b></li> <li>▪ <b>Consultant</b></li> </ul>	Department of Planning & Development							
8.	<b>COST</b>	\$31,000							
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>	NLCI-KIVA Micro Lending \$15,000 CDBG 16,000							
1	<b>EBO participation</b>  <b>See attached sheets from Vendors</b>	ABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		AABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		WBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		HBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		NABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	



Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
10/19/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF JACKSON AND KIVA MICROFUNDS TO OPERATE A KIVA HUB** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Kristie Metcalfe**, *Deputy City Attorney*



10/31/23  
Date



## KIVA HUB AGREEMENT

This Kiva Hub Agreement (“Agreement”) is made as of July 15, 2023(the “Effective Date”) by and between Kiva Microfunds (“Kiva”) and City of Jackson (“Organization”). Organization desires to become a Kiva Hub and Kiva desires to provide its microlending platform services to Organization all as described below. Each of Kiva and Organization may be referred to herein as a “Party” and collectively as the “Parties” to this Agreement.

**1. Kiva Hub Program and Capital Access Manager.** Kiva shall make its online microlending platform available to Organization to enable Organization to support entrepreneurs with access to crowdfunded capital. As a Kiva Hub, Organization shall pay the fees described herein and shall make available at no cost to Kiva the services of its employee or independent contractor who will coordinate the Kiva Hub program for Organization (“Capital Access Manager” or “CAM”), as further described below.

a. Throughout the term of this Agreement, Organization’s CAM shall carry out the following responsibilities (the “Services”), all according to the guidelines outlined in Exhibit A, and for entrepreneurs described in Exhibit B:

- i. Sign a Kiva CAM Agreement
- ii. Conduct partnership and community development activities including but not limited to:
  1. Cultivate a local community of economic development and small business lending, connecting with individuals as well as local philanthropic and corporate lenders and technical assistance providers
  2. Manage relationships with new and existing Kiva Trustees
  3. Plan/support local workshops and engagement events for borrowers and prospective borrowers
  4. Respond to informational inquiries about Kiva from prospective partners within the market
- iii. Manage the local Kiva borrower experience including but not limited to:
  1. Review and assist with new borrower applications
  2. Connect borrowers to local Trustees and technical assistance providers
  3. Respond to borrower support requests and inquiries
  4. Help borrowers throughout the fundraising process using Kiva’s fundraising templates/strategies

5. Spread the word about currently funding Kiva profiles through the Hub's networks as appropriate
6. Implement Kiva's repayment strategy throughout the pipeline
7. Make sure borrowers understand and are making their repayments on time
8. Manage outreach to default-eligible borrowers
9. Maintain frequent communication with Kiva staff

b. Throughout the term of this Agreement, Kiva shall provide the following benefits and services to Organization:

- i. Access to resources such as a local.kiva.org email address, borrower tracking tools for borrowers' terms and repayments, administrator access, marketing material library, and the Kiva Hub playbook
- ii. Training for and communication with the CAM
- iii. Metrics and reporting on market-level and aggregated borrower-level data
- iv. High-level results from due diligence on borrowers
- v. Repayment data and guidelines on how to manage delinquent borrowers
- vi. Clear guidelines on Kiva's policies and products

**2. Fees.** Organization shall pay Kiva fees of \$15,500 per year (2-years @ \$31,000). If Organization retains an additional CAM to assist with performing the Services, Kiva will train the new CAM and the fee for the additional training and support will be \$5,000. All fees shall be due and payable annually within ten (10) business days of Organization's receipt of an invoice from Kiva.

**3. Performance of the Services.** The Parties agree that during the term of this Agreement, Kiva shall have discretion to monitor and evaluate the CAM's performance and to set policies and procedures governing such performance, including but not limited to those outlined in Exhibit A. The CAM shall participate in training offered by Kiva staff on topics including but not limited to keeping data secure, appropriate interactions with Kiva Trustees and borrowers, and use of Kiva's trademarks and branding. Organization and Kiva agree that if repayment figures fall below 70% for a given year, ~~Kiva may initiate a joint assessment of the operations with Organization.~~

**4. Compensation of CAM.** During the term of this Agreement, Organization shall compensate the CAM for the Services as may be required, subject to all applicable laws, without Kiva's involvement. Kiva shall not be deemed a joint employer of the CAM or otherwise be obligated to contribute any compensation, insurance, or other benefits to the CAM. For avoidance of doubt, Organization understands and agrees that Kiva shall not be responsible for any accident

or medical expenses or other costs that the CAM may incur in the course of performing the Services.

**5. Staffing Changes.** Organization shall notify Kiva if the CAM ceases to be employed or contracted by Organization, or if Organization otherwise wishes to replace the CAM with another employee or independent contractor to perform the services described herein. Kiva shall have the right to approve or deny such change in staffing prior to the change. In the event of an approved staffing change, the new CAM shall sign a new Kiva CAM Agreement and shall be deemed the “CAM” under this Agreement.

**6. Term of Agreement.** This Agreement shall remain in effect from the Effective Date until July 14, 2025.

**7. Termination for Cause.** In the event that either Party materially breaches its obligations hereunder, the nonbreaching Party shall give written notice of the breach to the other Party. The breaching Party shall then have fifteen (15) days to cure the breach. If the breaching Party does not cure the breach within such cure period, the nonbreaching Party may terminate this Agreement for cause immediately upon written notice to the breaching Party. If Kiva terminates the Agreement pursuant to this Section 7, Organization shall not be entitled to a refund of any fees previously paid hereunder. If Organization terminates the Agreement pursuant to this Section 7, Kiva shall refund a pro-rata amount of any previously-paid fees in proportion to the remaining length of the period for which such fees were paid.

**8. Confidentiality.** Organization and Kiva acknowledge that during the course of this Agreement, each Party is likely to obtain and have access to certain Confidential Information of the other Party. Each Party agrees to the following provisions with respect to Confidential Information and Organization shall ensure that the CAM abides by the following provisions:

a. “Confidential Information” means written (in any media), verbal or observed non-public information that is designated as confidential, or any other information which, under the given circumstances, would reasonably be deemed to be confidential. Confidential Information includes, but is not limited to, network and computer passwords, security information and procedures, financial and business information, and personal information of others, including Kiva borrowers and prospective borrowers. Information shall not be deemed Confidential Information if it (i) was rightfully known to the receiving Party without any confidentiality obligation prior to its receipt of the Confidential Information from the disclosing Party; (ii) is or has become public knowledge through no fault of the receiving Party; or (iii) is rightfully obtained by the receiving Party on a non-confidential basis from a third Party. Notwithstanding the foregoing, nonpublic personal information of Kiva borrowers and prospective borrowers shall be kept confidential regardless of whether such information was received by one Party from the other, or whether it was collected directly from the individual in connection with provision of the Services under this Agreement.

b. Each Party will use reasonable efforts to maintain the confidentiality of the Confidential Information in its possession or control, but in no event less than the efforts that such Party ordinarily uses with respect to its own confidential information of similar nature and

importance. The foregoing obligations will not restrict either Party from disclosing Confidential Information pursuant to the order or requirement of a court, administrative agency or other governmental body, provided that the Party required to make such a disclosure gives reasonable written notice to the other Party to contest such order or requirement. The parties agree that (i) they will not disclose, directly or indirectly, any Confidential Information of the other Party or of a Kiva borrower or prospective borrower to any third Party (or to employees that do not have a need to know such Confidential Information), unless expressly authorized by the disclosing party, (ii) they will not use, copy or otherwise exploit Confidential Information, except for authorized purposes in the scope of performing the Services, and (iii) they will promptly inform the other Party in writing of any misappropriation or misuse of the Confidential Information of which they become aware.

c. Upon termination of this Agreement, and upon request by the disclosing Party, all Confidential Information (including copies thereof) will be returned to the disclosing Party or destroyed, and the receiving Party will provide the disclosing Party with written certification that all Confidential Information has been either returned or destroyed.

**9. Relationship of the Parties.** Kiva and Organization shall remain independent contractors, and shall not be deemed to be entering into a partnership or joint venture by reason of this Agreement. Neither Party will have authority to bind the other, to act as agent of the other, or to contract in the name of or create liability against the other. Organization and Kiva agree that at all times the CAM will remain an independent contractor or employee of Organization. Organization acknowledges and agrees that it is not entitled to, and has no expectation of, receiving any compensation from Kiva for the Services.

**10. Indemnity.** Organization agrees to indemnify and hold harmless Kiva, Kiva affiliates and Kiva's officers, directors and employees from and against any and all claims (including claims by third parties), costs, liabilities and damages resulting from Organization's or the CAM's gross negligence or willful misconduct.

**11. Intellectual Property.** Kiva owns and retains all proprietary rights in the name "Kiva" and the "Kiva" logo, as well as other trademarks, service marks, logos, trade names and brands of Kiva (collectively, the "Marks"). Kiva's website contains the Marks, copyrighted material, trademarks, and other proprietary information of Kiva and its licensors (collectively, the "Proprietary Information"). Organization may not copy, modify, publish, transmit, distribute, perform, display, or sell any of the Proprietary Information without Kiva's prior written consent. If Organization produces any Kiva-related materials, the materials shall be prepared in accordance with Kiva's branding policies, and shall contain a prominent disclaimer that they were prepared by Organization and not by Kiva. Organization grants Kiva a worldwide, nonexclusive, perpetual license to use, reproduce, distribute, create derivative works from, publicly perform and publicly display such materials or any portion thereof for Kiva's own informational or promotional purposes. Kiva shall at all times retain sole ownership of Kiva's Proprietary Information, and shall retain the right to revoke any permission or licenses it has granted for use of such Proprietary Information.

**12. Governing Law.** This Agreement shall be governed by the laws of the State of California without regard to its choice of law rules.

**13. Entire Agreement; Amendment.** This Agreement sets forth the entire agreement and understanding between the parties and supersedes any prior representations or agreements, whether written or oral. This Agreement may not be amended or modified, except by an agreement in writing, signed by both parties.

[Signature page follows]

**Hub Name**

Signature: _____

Name: Chokwe Antar Lumumba, Esq

Title: Mayor, City of Jackson, Mississippi

Date: _____

**Kiva Microfunds**

Signature: _____

Name: Kathy Guis

Title: Chief Investment Officer

Date: _____



## Exhibit A

In carrying out its responsibilities under this Agreement, Organization and the CAM shall adhere to the following policies and practices:

1. Organization shall equitably serve a designated market and shall not discriminate based on race, gender, or any other legally protected class.
2. In leveraging this program, Organization shall clearly represent its work as a program that is administered by Organization, not by Kiva.
3. In all communication with borrowers and prospective borrowers, including addressing delinquencies and defaults, Organization must follow the borrower communications guidelines provided by Kiva, including but not limited to non-harassment of borrowers.
4. Organization shall not edit lenders' information or borrowers' information without consent from the applicable lender or borrower.
5. Organization shall not disclose any nonpublic personal information of borrowers or prospective borrowers to third parties.
6. Organization will coordinate with Kiva and will provide information that Kiva reasonably requests relating to delinquent borrowers.
7. Organization shall ensure that each CAM completes a CAM Agreement before that CAM starts work on the Organization's Kiva program

Exhibit B

In carrying out its responsibilities under this Agreement, Organization shall oversee [the following counties and/or zip codes]

Zip codes for Hinds, Warren, Copiah, Rankin and Madison County

39041
39042
39043
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39046
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39059
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39078
39083

39086

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38





**ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MISSISSIPPI URBAN RESEARCH CENTER (MURC) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON TO CONDUCT EVALUATION ASSESSMENTS FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)**

**WHEREAS**, the W.K. Kellogg Foundation awarded Economic Pathways to Human Dignity: Building Occupational Opportunities & Economic Growth funds to the City of Jackson to support its goals to increase employment, economic development, city and regional competitiveness, job creation, and employer engagement allowing the citizenry access to tools that will help them traverse pathways to self-sufficiency; and

**WHEREAS**, on April 30, 2019, the City Council authorized the Mayor to accept a \$1,895,000.00 grant from W. K. Kellogg Foundation to be allocated over three years for the development of the proposal entitled Employment Pathways to Human Dignity (EPHD); and

**WHEREAS**, on August 16, 2022, the City Council approved an Order ratifying the submission of a request for an eighteen-month grant extension to the W.K. Kellogg Foundation that extended the grant period to September 30, 2023 for the development of the proposal entitled Employment Pathways to Human Dignity (EPHD); and

**WHEREAS**, on August 15, 2023, the Jackson City Council approved an Order authorizing the Mayor to enter into an agreement with the Mississippi Urban Research Center to provide evaluation services on the EPHD grant from execution through September 30, 2023; and

**WHEREAS**, on September 30, 2023, the City of Jackson submitted a request for a 12-month extension for the implementation of the EPHD grant to increase employment opportunities for low-income families through a stratified framework of the workforce and economic development, job creation, and employer engagement to achieve family economic security and regional prosperity; and

**WHEREAS**, on October 27, 2023, the W.K. Kellogg Foundation notified the Deputy Director of Economic Development that the grant period would be extended to September 30, 2024; however, the amendment does not increase the Foundation's commitment; and

**WHEREAS**, in light of the grant extension, the Chief Administrative Officer recommends that the City Council authorize the Mayor to enter into an independent contractor relationship with Jackson State University's Mississippi Urban Research Center (MURC) to serve as a Consultant upon execution to September 30, 2024; and

**WHEREAS**, the scope of work includes (1) conducting background research and logic model and evaluation plan refinement; (2) data collection and analysis with surveys and focus groups; (3) synthesizing and triangulating the data and findings from surveys, focus groups, observations, and monitoring tools; and (4) developing an evaluation report; and

**WHEREAS**, either party may terminate the agreement at any time upon delivery of written notice to the other party no less than 14 days prior to the intended termination date, provided, however, that in such event, the terminating party agrees to act in good faith to assist the other party with the orderly wind-down of such party's work on any active and on-going assignment; and

**WHEREAS**, the parties agree that the legal relationship between Mississippi Urban Research Center and the City of Jackson is strictly an independent contractor relationship. Nothing contained in the agreement shall be deemed or construed to create a joint venture, agency, partnership, or employer-contractor relationship between the Parties. Neither party shall have the power to bind the other Party in any manner. Additionally, the City of Jackson shall have no obligation to MURC with respect to the provision of any benefits (insurance, retirement, or the like), nor shall the City of Jackson have any responsibility for the payment of any taxes, fees, dues, or memberships, workers' compensation premiums, or the like, which are the sole responsibility of Mississippi Urban Research Center; and

**WHEREAS**, the City of Jackson will compensate MURC for its services as a consultant in an amount not to exceed \$7,000.00 per month, totaling an amount not to exceed \$70,000.00.

**IT IS THEREFORE ORDERED** that the Mayor be authorized to enter into an agreement with Mississippi Urban Research Center to provide evaluation services on the W.K. Kellogg Foundation-funded project Employment Pathways to Human Dignity (EPHD) from upon execution through September 30, 2024.

**IT IS FURTHER ORDERED** that upon the submission of invoices monthly to the City of Jackson, Mississippi Urban Research Center shall be paid an amount not to exceed \$7,000.00 per month from grant funds for conducting EPHD evaluation services.

Item# _____  
Agenda Date: _____  
By: (Dotson, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE: Dec. 4, 2023**

1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MISSISSIPPI URBAN RESEARCH CENTER (MURC) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON TO CONDUCT EVALUATION ASSESSMENTS FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES &amp; ECONOMIC GROWTH (EPHD)</b>																																													
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development																																													
3.	<b>Who will be affected</b>	City of Jackson																																													
4.	<b>Benefits</b>	Data informed decision-making for City leadership																																													
5.	<b>Schedule (beginning date)</b>	Upon Approval																																													
6.	<b>Location:</b> <input type="checkbox"/> WARD  <input type="checkbox"/> CITYWIDE (yes or no) (area)  <input type="checkbox"/> Project limits if applicable	Citywide																																													
7.	<input type="checkbox"/> <b>Action implemented by:</b> <input type="checkbox"/> City Department <input type="checkbox"/> Consultant	CAO																																													
8.	<b>COST</b>	\$70,000.00																																													
9.	<input type="checkbox"/> <b>Source of Funding</b> <input type="checkbox"/> General Fund <input type="checkbox"/> Grant <input type="checkbox"/> Bond <input type="checkbox"/> Other	W.K.Kellogg Foundation Grant <i>Economic Pathways to Human Dignity</i>  07640145-6419																																													
10.	<b>EBO participation</b>	<table border="0"> <tr> <td>ABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> <td>___</td> <td>N/A</td> <td><u>X</u></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>	NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>																																							
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# MEMORANDUM



**TO:** Mayor Chokwe Lumumba  
**FROM:** Louis Wright, City Administrative Officer  
**DATE:** December 4, 2023

*CUM Director of Planning*

**RE: ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MISSISSIPPI URBAN RESEARCH CENTER (MURC) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON TO CONDUCT EVALUATION ASSESSMENTS FOR THE W. K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)**

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The agenda item which accompanies this memo requests that the City Council authorize the agreement with Mississippi Urban Research Center (MURC) to serve as a Contractor to conduct background research and logic model and evaluation plan refinement; data collection and analysis with surveys and focus groups, synthesize and triangulate the data/findings from surveys, focus groups, observations, and monitoring tools; conduct a virtual sensemaking session; and develop an evaluation report. The City of Jackson will compensate MURC \$70,000.00 upon execution to September 30, 2024 for its services as a consultant. Funds will still be paid by the W. K. Kellogg Foundation-funded Project, *Economic Pathways to Human Dignity: Building Occupational Opportunities & Economic Growth*.


Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MISSISSIPPI URBAN RESEARCH CENTER (MURC) TO SERVE AS CONSULTANT FOR THE CITY OF JACKSON TO CONDUCT EVALUATION ASSESSMENTS FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD) is legally sufficient for placement in NOVUS Agenda.

  
_____  
Catoria Martin, City Attorney

Kristie Metcalfe, Deputy City Attorney 

1/8/24  
_____  
Date

OFFICE OF THE CITY ATTORNEY  
1/5/24



**Mississippi Urban Research Center, Consultant Engagement,  
Non-Solicitation and Confidentiality Agreement  
with the City of Jackson**

This Engagement, Non-Solicitation and Confidentiality Agreement (the "Agreement"), is made between the City of Jackson ("COJ") and **Mississippi Urban Research Center, 101 W. Capitol Street, 5th floor Jackson, Mississippi 39201** (the "Consultant").

**WHEREAS**, COJ and the Consultant herewith agree to enter into an independent contractor relationship whereby the Consultant will provide services as the subcontractor for the W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity and Inclusion* that was recently awarded to COJ, in accordance with the terms, conditions and compensation mutually agreed upon by both parties.

**Scope of Work.** The Consultant will conduct background research and logic model and evaluation plan refinement; data collection and analysis with surveys and focus groups, synthesize and triangulate the data/findings from surveys, focus groups, observations, and monitoring tools; and develop an evaluation report. W.K. Kellogg has designated Mississippi Urban Research Center as the Consultant to fulfil this scope of work.

**Term/Termination.** This Agreement commenced upon execution and shall continue uninterrupted until September 30, 2024. Either party may terminate this Agreement at any time upon the delivery of written notice to the other party no less than 14 days prior to the intended termination date, provided however that in such event, the terminating Party agrees to act in good faith to assist the other party with the orderly wind-down of such party's work on any active and on-going assignment.

**Compensation.** For the duties and obligations to be performed by Consultant pursuant to this Agreement, COJ agrees to compensate the Consultant at the rate set forth by the W.K. Kellogg for the position the Consultant has agreed to for the grant period of December 1, 2023, and September 30, 2024. The COJ agrees to compensate Consultant in an amount not to exceed Seven Thousand Dollars and Zero Cents (\$7,000.00) a month for ten (10) months totaling an amount not to exceed Seventy Thousand Dollars and Zero Cents (\$70,000.00). Consultant shall not perform any additional services for the COJ that is not authorized by W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity*. Consultant will not receive any funds from the W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity* for services outside the Scope of Work.

**Independent Contractor.** The parties agree that the legal relationship of Consultant and COJ is strictly an independent contractor relationship. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, agency, partnership or Employer-Contractor relationship between the Parties. Neither Party shall have the power to bind the

other Party in any manner. Additionally, the COJ shall have no obligation to Consultant with respect to the provision of any benefits (insurance, retirement or the like) nor shall the COJ have any responsibility for the payment of any taxes, fees, dues or memberships, workers' compensation premiums, or the like, which are the sole responsibility of the Consultant.

***Confidentiality and Treatment of Information.*** Consultant agrees that it will not improperly use or disclose any confidential information obtained in connection with activities in which it has been engaged under this Agreement. Consultant understands that it has both a professional and moral obligation to keep such Information confidential and at all times to maintain such Information in a safe and secure manner. Contractor agrees to hold such Information in the strictest confidence and use such Information only as and to the extent necessary and appropriate in connection with duties performed hereunder.

***Governing Law.*** This Agreement shall be controlled, construed and enforced under the laws of the State of Mississippi without regard to principles governing conflicts of laws.

***Language.*** The section headings contained herein are inserted only as a matter of convenience and reference and in no way define, limit or describe the scope of this Agreement or the intent of any provision hereof. The parties agree that each party has reviewed this Agreement and has had the opportunity to have legal counsel review it.

This Engagement, Non-Solicitation, and Confidentiality Agreement will be fully executed by the signatures of the parties herewith on this _____ day of _____, 20____.

---

Mississippi Urban Research Center

---

Mayor Chokwe Antar Lumumba





*A Partner With Communities Where Children Come First*

One Michigan Avenue East  
Battle Creek, MI 49017-4012

MAIN 269.968.1611  
FAX 269.968.0413

[wkkf.org](http://wkkf.org)

June 28, 2022

Jhai Keeton  
Deputy Director of Economic Development  
City of Jackson  
200 S. President St.  
Jackson, Mississippi 39205

RE: P-P0131760-2019 (Please refer to this number when writing to the W.K. Kellogg Foundation about this project.)

Dear Jhai Keeton:

The agreement dated April 29, 2019 ("Agreement"), between the W.K. Kellogg Foundation ("Foundation") and City of Jackson ("Grantee") is hereby amended as stated below. The purpose of the grant is to increase employment opportunities for low-income families of color through a stratified framework of workforce and economic development, job creation and employer engagement to achieve family economic security and regional prosperity. This letter of amendment ("Amendment") is based on the amendment request reference number P-P0131760-2019 ("Amendment Request"), submitted to the Foundation via its grantee portal.

This Amendment provides an extension of the Grant Period through September 30, 2023. This amendment does not in any way increase the Foundation's commitment. As a reminder, reports for the period ending March 31, 2022, are due now. The budget for the remaining Reporting Period of April 1, 2022, through September 30, 2023, will be established after financial reporting has been submitted and approved by the Foundation program officer.

This Amendment may be executed in counterparts, and each counterpart will be deemed an original and all of which taken together will constitute one signed agreement between the parties. Such counterparts may be delivered in electronic format, including by facsimile, email or other transmission method, and such electronic delivery of an executed counterpart signature page to this Amendment shall be as effective as physical delivery of a manually executed counterpart. To the fullest extent permitted by law, any electronic signature to this Amendment shall have the same legal validity and enforceability as a manual signature, and the parties hereby waive any objection thereto. Minor variations in the form of the signature page, including footers from earlier versions of this Amendment, shall be disregarded in determining a party's intent or the effectiveness of such signature.

This Amendment will be governed by and construed in accordance with the governing laws set forth in the Agreement. All other terms and conditions contained in the Agreement continue to apply for the life of the grant. All capitalized terms used but not defined in this Amendment shall have the meaning given in the Agreement.

If you have any questions about the terms or conditions of this Amendment, please contact Grant Services at (269) 969-2330 or [grantservices@wkkf.org](mailto:grantservices@wkkf.org). On behalf of the Foundation, I extend every good wish for the continued success of this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Sheffieck". The signature is written in a cursive style with some loops and flourishes.

Emily Sheffieck  
Grant Analyst



A Partner With Communities Where Children Come First

One Michigan Avenue East  
Battle Creek, MI 49017-4012

MAIN 269.968.1611  
FAX 269.968.0413

[wkkf.org](http://wkkf.org)

October 27, 2023

Tangayika Hoover  
Deputy Director  
City of Jackson  
200 S President St.  
Jackson, Mississippi 39205

RE: P-P0131760-2019 (Please refer to this number when writing to the W.K. Kellogg Foundation about this project.)

Dear Tangayika Hoover:

The agreement dated April 29, 2019 ("Agreement"), between the W.K. Kellogg Foundation ("Foundation") and City of Jackson ("Grantee") is hereby amended as stated below. The purpose of the grant is to increase employment opportunities for low-income families of color through a stratified framework of workforce and economic development, job creation and employer engagement to achieve family economic security and regional prosperity. This letter of amendment ("Amendment") is based on the amendment request reference number P-P0131760-2019 ("Amendment Request"), submitted to the Foundation via its grantee portal.

This Amendment provides an extension of the Grant Period through September 30, 2024. This amendment does not in any way increase the Foundation's commitment. As a reminder, report(s) for this grant for the period ending September 30, 2023, are due shortly. The report(s), as described in the "Reporting" section of the Foundation's Grant Agreement, should be sent directly to the Foundation program officer. The budget for the remaining Reporting Period of October 1, 2023, through September 30, 2024, will be established after financial reporting has been submitted and approved by the Foundation program officer.

This Amendment may be executed in counterparts, and each counterpart will be deemed an original and all of which taken together will constitute one signed agreement between the parties. Such counterparts may be delivered in electronic format, including by facsimile, email or other transmission method, and such electronic delivery of an executed counterpart signature page to this Amendment shall be as effective as physical delivery of a manually executed counterpart. To the fullest extent permitted by law, any electronic signature to this Amendment shall have the same legal validity and enforceability as a manual signature, and the parties hereby waive any objection thereto. Minor variations in the form of the signature page, including footers from earlier versions of this Amendment, shall be disregarded in determining a party's intent or the effectiveness of such signature.

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If you have any questions about the terms or conditions of this Amendment, please contact Grant Services at [grantservices@wkkf.org](mailto:grantservices@wkkf.org). On behalf of the Foundation, I extend every good wish for the continued success of this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Sheffieck". The signature is written in a cursive, flowing style.

Emily Sheffieck  
Grant Analyst

39



**ORDER AUTHORIZING THE MAYOR TO ENTER INTO THE AGREEMENT WITH JEFCOAT FENCE AND ACCESS CONTROL TO PROVIDE ROUTINE GATE MAINTENANCE AT THE JTRAN ADMINISTRATIVE/MAINTENANCE FACILITY, 1785 HIGHWAY 80 WEST, JACKSON, MISSISSIPPI**

REC  
1/15/24

**WHEREAS**, the Department of Planning and Development, through its Transit Division, is in need of gate maintenance services at its administrative and maintenance facility located at 1785 Highway 80 W, Jackson, MS 39204; and

**WHEREAS**, Jefcoat Fence and Access Control agreed to provide the services for one (1) year commencing January 1, 2024 through December 31, 2024, at an annual cost not to exceed one thousand eight hundred and sixty dollars (\$1,860.00) and service call rate (normal hours) not to exceed one hundred and sixteen dollars and twenty-five cents (\$116.25) and service call rate (after hours) not to exceed one hundred and seventy-five dollars (\$175.00); and

**WHEREAS**, Jefcoat Fence and Access Control has experience with gate maintenance and has been responsive and responsible in providing gate maintenance at the location; and

**WHEREAS**, the Transit Division is recommending that the governing authorities authorize the Mayor to execute the agreement and related documents with Jefcoat Fence and Access Control to provide the services; and

**WHEREAS**, the annual cost for the maintenance is covered by Federal Transit Administration funds and the City's local match from Transit Services FY2024 budget; and

**IT IS THEREFORE, ORDERED** that the Mayor is authorized to execute the agreement and related documents with Jefcoat Fence and Access Control to provide gate maintenance at the JTRAN Administrative and Maintenance Facility (JAMF) commencing January 1, 2024 through December 31, 2024, at an annual cost not to exceed one thousand eight hundred and sixty dollars (\$1,860.00) and service call rate (normal hours) not to exceed one hundred and sixteen dollars and twenty-five cents (\$116.25) and service call rate (after hours) not to exceed one hundred and seventy-five dollars (\$175.00).

**IT IS FURTHER ORDERED** that the annual services shall be paid for using Federal Transit Administration (FTA) grant funds at eighty percent (80%) and local match from General Fund at twenty percent (20%) of the Transit Services' FY2024 budget.

Item# 39  
Agenda Date: January 16, 2024  
By: (Dotson, Lumumba)

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET DATE 1/16/2024**

POINTS		COMMENTS
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO ENTER INTO THE AGREEMENT WITH JEFCOAT FENCE AND ACCESS CONTROL TO PROVIDE ROUTINE GATE MAINTENANCE AT THE JTRAN ADMINISTRATIVE/MAINTENANCE FACILITY, 1785 HIGHWAY 80 WEST, JACKSON, MISSISSIPPI</b>
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure & Transportation 7. Quality of Life	6. Infrastructure & Transportation.
3.	<b>Who will be affected</b>	Residents and visitors of JAMF
4.	<b>Benefits</b>	Residents and visitors of JAMF
5.	<b>Schedule (beginning date)</b>	January 1, 2024
6.	<b>Location:</b>	Department of Planning & Development/Office of Transportation/All wards
7.	<b>Action implemented by: City Department</b>	Department of Planning & Development/Office of Transportation
8.	<b>COST</b>	\$1,860.00 annually \$116.25 Service call (normal hours) \$175.00 Service call (after hours)
9.	<b>Source of Funding</b> General Fund <input checked="" type="checkbox"/> x Grant <input type="checkbox"/> x Bond Other	Grant#: (80%) General Fund: (20%) Acct#: 187.565.20.6419
10.	<b>EBO participation</b>	ABE ___%    WAIVER    yes ___    no ___    N/A ___ <u>X</u> AABE ___%    WAIVER    yes ___    no ___    N/A ___ <u>X</u> WBE ___%    WAIVER    yes ___    no ___    N/A ___ <u>X</u> HBE ___%    WAIVER    yes ___    no ___    N/A ___ <u>X</u> NABE ___%    WAIVER    yes ___    no ___    N/A ___ <u>X</u>



# MEMORANDUM

**TO:** Chokwe A. Lumumba, Mayor

**THRU:** Chloe Dotson, Director  
Department of Planning & Development

**FROM:** Christine Welch, Deputy Director *CW*  
Office of Transportation

**DATE:** January 3, 2023

**RE:** Agenda Item for January 16, 2024 City Council Meeting

The attached agenda item authorizes the Mayor to enter into an Agreement with Jefcoat Fence and Access Control to maintain the gates at the City of Jackson's JTRAN Administration and Maintenance Facility (JAMF) for safety and security for one (1) year commencing January 1, 2024 through December 31, 2024, at an annual cost not to exceed one thousand eight hundred and sixty dollars (\$1,860.00) and service call rate (normal hours) not to exceed one hundred and sixteen dollars and twenty-five cents (\$116.25) and service call rate (after hours) not to exceed one hundred and seventy-five dollars (\$175.00).

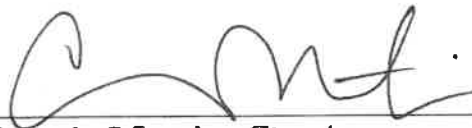
It is the recommendation of this department that this application submittal be approved. If you have any questions, please call Christine Welch, Deputy Director, Department of Planning and Development/Office of Transportation at (601) 960-1909 or e-mail [cwelch@jacksonms.gov](mailto:cwelch@jacksonms.gov).

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

This ORDER AUTHORIZING THE MAYOR TO ENTER INTO THE AGREEMENT WITH JEFCOAT FENCE AND ACCESS CONTROL TO PROVIDE ROUTINE GATE MAINTENANCE AT THE JTRAN ADMINISTRATIVE/ MAINTENANCE FACILITY, 1785 HIGHWAY 80 WEST, JACKSON, MISSISSIPPI is legally sufficient for placement in NOVUS Agenda.



Catoria Martin, City Attorney

Kristie Metcalfe, Deputy City Attorney



1/8/24

Date

Handwritten initials and date: 1/15/24



P.O. BOX 6197  
PEARL, MS 39288-6197  
PHONE: 601-939-2230 FAX: 601-936-0635

**MAINTENANCE AGREEMENT**

Customer: JTRAN

Job Location: Hwy 80 Jackson, MS.

Contract Coverage Dates: 01/01/2024 through 12/31/2024

Gate System Covered: (3) Gate operators  
(6) Loops and loop detectors

**Jefcoat agrees to provide the following maintenance services quarterly:**

- |                               |                                |
|-------------------------------|--------------------------------|
| adjust & oil drive chain      | adjust brake                   |
| check for wear of sprockets   | adjust & oil all chains        |
| check & adjust belts          | check & tighten chain bolts    |
| check & operate total unit    | check for wear /damage of gate |
| check & grease rollers/hinges | check & reseal loops as needed |
| check electrical connections  | check & tighten set screws     |

With this maintenance contract, all service calls between maintenance visits will be charged labor at a 25% discount (\$116.25+tax) during normal business hours and parts at normal price. After hours or holiday service requests will be \$175.00+tax per hour and parts at normal price. If during one of the 4 maintenance visits, any repair issues found and brought to the manager's attention must be resolved or there will be no discount allowed on labor to correct the issue at a later date. The following are not covered under the maintenance contract or discounted labor rates: Vandalism, acts of God, including but not limited to lightning, tornados, and other damages, which are out of our control. Transmitters are not covered under this agreement.

Payment Options: All totals below include Tax

(1) Annual payment of \$1860.00 (must be paid prior to beginning coverage date)

(4) Quarterly payments of \$465.00 (must be paid prior to beginning coverage date)

**QUARTERS ARE AS FOLLOWS (Payments are due 10 days prior to start of the quarter):**

- Q1: 01/01/2024 to 03/31/2024
- Q2: 04/01/2024 to 06/30/2024
- Q3: 07/01/2024 to 09/30/2024
- Q4: 10/01/2024 to 12/31/2024

Customer: JTRAN

Accepted By: _____

Date _____

Jefcoat Fence Co., Inc  
Mark Grubbs  
Access Control Division

Accepted By: _____

Date _____

This contract can be cancelled at the end of the covered period by not paying the renewal fee. There are no refunds in whole or part.



40



**ORDER AUTHORIZING THE CITY OF JACKSON TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARMSTRONG COMPANY FOR THE PURPOSE OF RELOCATING AND STORING PERSONAL PROPERTY**

OFFICE OF THE CLERK  
JAN 16 2024  
12/19/23

**WHEREAS**, the Department of Planning and Development through the Office of Housing and Community Development is preparing to begin repair activities to Lena Tyler’s home located at 109 Calhoun Street in Jackson, MS 39211;

**WHEREAS**, such repairs are to satisfy the City’s Voluntary Compliance Agreement related to the Bon Air Subdivision; and

**WHEREAS**, the Department of Planning and Development requested quotes from The Armstrong Company to provide professional moving and storage services during the renovation of Lena Tyler’s home pursuant to the Bon Air Subdivision Voluntary Compliance Agreement; and

**WHEREAS**, The Armstrong Company submitted a quote to provide trucks, equipment, materials, personnel, and other professional moving services and storage services necessary to perform the relocation of Lena Tyler’s personal property from 109 Calhoun Street in Jackson, MS 39211 to 1223 Highway 51 North in Madison, MS, and back to 109 Calhoun Street after the completion of the renovation; and

**WHEREAS**, the Armstrong Company’s anticipated timeline to perform this relocation is two (2) continuous working days; and

**WHEREAS**, the Department of Planning and Development recommends that the governing authorities accept the quote in the amount of \$5,004.18 submitted by The Armstrong Company to move, store, and return Lena Tyler’s personal property.

**IT IS THEREFORE, ORDERED** that the Mayor is authorized to enter into a professional service agreement with The Armstrong Company to provide trucks, equipment, materials, personnel, and other professional services necessary to move the personal property of Lena Tyler from 109 Calhoun Street in Jackson MS, to store the property at 1223 Hwy 51 North in Madison, MS, and to return the property back to 109 Calhoun Street after the completion of the renovation pursuant to the Bon Air Subdivision Voluntary Compliance Agreement.

**IT IS FURTHER ORDERED** that an amount not to exceed \$5,004.18 shall be paid to The Armstrong Company for the completion of the moving and storage services.

ITEM NO. 40  
DATE: January 16, 2024  
BY: (DOTSON, LUMUMBA)

CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

DATE: 12/07/2023


	POINTS	COMMENTS
1.	Brief Description	<b>ORDER AUTHORIZING THE CITY OF MAYOR OF JACKSON TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARMSTRONG COMPANY FOR THE PURPOSE OF RELOCATING AND STORING PERSONAL PROPERTY</b>
2.	Purpose	There are multiple account line items in the Office of Housing and Community Development budget requiring Council approval to be moved to across categories
3.	Who will be affected	Lena Tyler – Bon Air
4.	Benefits	
5.	Schedule (beginning date)	Upon Council approval
6.	Location: WARD CITYWIDE (yes/no) Project limits if applicable	3
7.	Action implemented by: City Department <u>  X  </u> Consultant <u>          </u>	Department of Planning & Development Office of Housing & Community Development
8.	COST	\$5,004.18
9.	Source of Funding General fund <u>      </u> Grant fund <u>  X  </u> Bond <u>          </u> Other <u>          </u>	General Funding (001-42010-6419)
10.	E. B.O. Participation	ABE <u>      </u> WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> AABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> WBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> HBE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u> NABE <u>      </u> % WAIVER <u>      </u> yes <u>      </u> no <u>      </u> N/A <u>      </u>



**OFFICE OF HOUSING AND  
COMMUNITY DEVELOPMENT**

**MEMORANDUM**

**TO:** Mayor Chokwe Lumumba

**FROM:** Chloe' Dotson, Director  
Department of Planning and Development 

**Copy To:** CDBG Grant file

**DATE:** December 7, 2023

**RE:** Agenda Item

---

Due to the dilapidated conditions of the Lena Tyler and in the best interest, it is necessary to utilize Armstrong Company professional services to relocate & store personal properties belonging to Lena Tyler from 109 Calhoun St Jackson MS, 39211 to 1223 Hwy 51 N Madison MS, 39110.

Office of the City Attorney

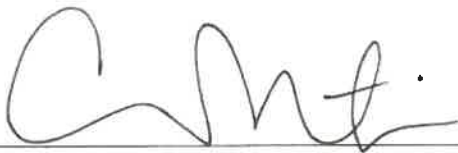
OFFICE OF THE CITY ATTORNEY  
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

*DM* 12/12/23

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE CITY OF JACKSON TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARMSTRONG COMPANY FOR THE PURPOSE OF RELOCATING AND STORING PERSONAL PROPERTY** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

**Kristie Metcalfe**, *Deputy City Attorney*



12/13/23  
Date

**Household Goods Quote**

*Customer*

**Lena Tyler**  
 109 Calhoun St  
 Jackson, MS 39211  
 (601) 540-5256

*Origin*

109 Calhoun St  
 Jackson, MS 39211  
 (601) 540-5256

*Destination*

1223 Hwy 51 N  
 Madison, MS 39110  
 (601) 540-5256  
 rjefferson@jacksonms.gov

**Prepared On**

11/21/2023

**Total Weight**

7,837 lbs.

**Pack Date**

**Load Dates**

**Early:**  
 11/30/2023

**Late:**  
 11/30/2023

**Preferred:**  
 11/30/2023

**Delivery Dates**

**Early:**  
 Miles: 10

**Late:**

**Preferred:**

**Transportation Charges**

Description	Charge
Fuel Surcharge (1 Truck 2 Days @\$75.00/truck/day)	\$150.00
<b>Transportation: \$150.00</b>	

**Packing**

Description	Quantity	Per Each	Charge
Corr Mirror Carton	10		
TV Flat Panel	3		
Double Mattress Carton	2		
			<b>Packing: \$0.00</b>

**Unpacking**

Description	Quantity	Per Each	Charge
Double Mattress Carton	2		
			<b>Unpacking: \$0.00</b>

**Carton Charges**

Description	Quantity	Per Each	Charge
Corr Mirror Carton	10	\$13.75	\$137.50
TV Flat Panel	3	\$125.00	\$375.00
Double Mattress Carton	2	\$11.00	\$22.00
			<b>Carton: \$534.50</b>

**Valuation**

Type	Deductible	Customer Declared Valuation
Declared Value	\$0.00	\$45,000.00
		<b>Valuation: \$250.00</b>

**Storage (11/03/2023 - 12/03/2023)**

Description	Charge
Storage (7,837 lbs. @ \$5.25 Per CWT * 1 30 day Increments)	\$411.44
Warehouse Handling (7,837 lbs. @ \$5.25 Per CWT)	\$411.44
Pickup (7,837 lbs. @ \$25.00 Per CWT)	\$1,959.25
Delivery (7,837 lbs. @ \$15.00 Per CWT)	\$1,175.55
Declared Value (Deductible: \$0.00 Requested Amount: \$45,000.00)	\$112.00
<b>Storage: \$4,069.68</b>	

**Estimate: \$5,004.18**

**Household Goods Quote**

*Listed below are the valuation options that are offered and the total price of the move with each option  
Declared Valuation Protection @ \$45,000.00*

Valuation Options	Charge	Total Price	Selected (**)
Declared Value Protection \$0.00 Deductible	\$250.00	\$5,004.18	***
Release Valuation Protection \$0.60 Per Pound Per Article	\$0.00	\$4,754.18	

41



**ORDER AUTHORIZING THE MAYOR TO EXECUTE THE NOTICE OF SATISFACTION OF REVERTER CLAUSE IN QUITCLAIM DEED FOR PARCEL NO. 65-63 TO MIDTOWN PARTNERS, INC.**

**WHEREAS**, Midtown Partners, Inc. submitted an application to the City of Jackson's Surplus Property Division requesting that Parcel 65-63, 0 Noel Street, be declared surplus and conveyed to Midtown Partners, Inc., to develop a multi-unit affordable housing facility; and

**WHEREAS**, on September 13, 2021, the City of Jackson's Surplus Property Committee voted to declare the above-referenced parcels surplus property and to dispose of it pursuant to Section 21-17-1(2)(a) of the Mississippi Code, as amended; and

**WHEREAS**, no City department expressed a municipal need for the property; and

**WHEREAS**, on October 26, 2021, the Jackson City Council declared the above-referenced parcel surplus and authorized its disposal to Midtown Partners, Inc., pursuant to Section 21-17-1(2)(a) of the Mississippi Code, as amended; and

**WHEREAS**, on February 14, 2022, the Mayor executed a quitclaim deed, with a right of reverter, deeding the property to Midtown Partners, Inc. to develop a multi-unit affordable housing facility within two years, and it was recorded on February 24, 2022, in Book 7274 at Page 8318; and

**WHEREAS**, Midtown Partners has developed Parcel 65-63 into a multi-unit affordable housing facility; and

**WHEREAS**, Midtown Partners has satisfied the Possibility of Reverter's requirement that the Property be developed within two years for a multi-unit affordable housing facility; and

**IT IS, THEREFORE, ORDERED** that the Mayor is authorized to execute the Notice of Satisfaction of Reverter Clause in Quitclaim Deed, deeding the property to Midtown Partners, Inc.

Item No.: 41  
Date: January 16, 2024  
By: (Dotson, Lumumba)

Department of Planning and Development



200 South President Street  
Post Office Box 17  
Jackson, Mississippi 39205-0017

**TO:** Mayor Chokwe Lumumba

**FROM:** Chloe Dotson BUPD. MURP., Director  
Department of Planning and Development *CWM*

**DATE:** November 20, 2023

**RE: ORDER AUTHORIZING THE MAYOR TO EXECUTE THE NOTICE OF SATISFACTION OF REVERTER CLAUSE IN QUITCLAIM DEED FOR PARCELS NO. 59-119-5 AND 65-63 TO MIDTOWN PARTNERS, INC.**

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The agenda item accompanying this memo requests the Mayor be authorized to execute the Notice of Satisfaction of Reverter Clause in Quitclaim Deed for Parcels 58-119-5 and 65-63.



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**DATE: 11/20/2023**

<b>P O I N T S</b>		<b>C O M M E N T S</b>							
1.	<b>Brief Description</b>	<b>ORDER AUTHORIZING THE MAYOR TO EXECUTE THE NOTICE OF SATISFACTION OF REVERTER CLAUSE IN QUITCLAIM DEED FOR PARCELS NO. 59-119-5 AND 65-63 TO MIDTOWN PARTNERS, INC.</b>							
2.	<b>Purpose</b>	To execute the Notice of Satisfaction of Reverter Clause in Quitclaim Deed							
3.	<b>Who will be affected</b>	City of Jackson							
4.	<b>Benefits</b>	Economic Development							
5.	<b>Schedule (beginning date)</b>	Upon approval							
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ <b>WARD</b></li> <li>▪ <b>CITYWIDE (yes or no) (area)</b></li> <li>▪ <b>Project limits if applicable</b></li> </ul>	Citywide							
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ <b>City Department</b></li> <li>▪ <b>Consultant</b></li> </ul>	Department of Planning & Development							
8.	<b>COST</b>	\$0							
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ <b>General Fund</b> <input type="checkbox"/></li> <li>▪ <b>Grant</b> <input type="checkbox"/></li> <li>▪ <b>Bond</b> <input type="checkbox"/></li> <li>▪ <b>Other</b> <input type="checkbox"/></li> </ul>								
1	<b>EBO participation</b>  <b>See attached sheets from Vendors</b>	ABE	_____ %	WAIVER	yes ___	no ___	N/A	___X___	
		AABE	_____ %	WAIVER	yes ___	no ___	N/A	___X___	
		WBE	_____ %	WAIVER	yes ___	no ___	N/A	___X___	
		HBE	_____ %	WAIVER	yes ___	no ___	N/A	___X___	
		NABE	_____ %	WAIVER	yes ___	no ___	N/A	___X___	

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING THE MAYOR TO EXECUTE THE NOTICE OF SATISFACTION OF REVERTER CLAUSE IN QUITCLAIM DEED FOR PARCEL NO. 65-63 TO MIDTOWN PARTNERS, INC.** is legally sufficient for placement in NOVUS Agenda.

  
_____  
**Catoria Martin**, *City Attorney*

**Kristie Metcalfe**, *Deputy City Attorney*



1/8/17  
Date

OFFICE OF THE CITY ATTORNEY  
1/4/17

42



**ORDER AUTHORIZING THE MAYOR TO APPROVE THE REIMBURSEMENT OF \$2,750.00 TO VISIT JACKSON FOR FENCE REPAIRS AND DEBRIS REMOVAL FROM CITY OWNED LOTS ADJACENT TO THE JACKSON CONVENTION COMPLEX**

*Handwritten notes:*  
11:00 AM  
1/16/24  
Visit Jackson

**WHEREAS**, on August 15, 2023, the Council approved an order authorizing the Mayor to enter into a Memorandum of Understanding between Visit Jackson and the City of Jackson to fund a beautification project by installing way finding signage from the King Edward Hotel down to Farish St. and from Farish St. to the Jackson Convention Complex; and

**WHEREAS**, the City agreed to be responsible for removing the broken chain link fencing in the city owned lots across the street from the Jackson Convention Complex; and

**WHEREAS**, Visit Jackson agreed to:

- Install signage on chain link fences on Farish Street (between Pascagoula Street and Pearl Street)
- Paint parking meters on Farish Street (between Capital Street and Pascagoula Street)
- Install cafe lights on Farish (between Pascagoula Street and Pearl Street)
- Paint sidewalks and curbs on Farish Street (between Capital Street and Pascagoula Street)
- Install way-finding signage in planter beds on Capital Street, from Hilton Garden Inn/King Edward to the Farish Street intersection.

**IT IS THEREFORE, ORDERED** that the Mayor is authorized to reimburse Visit Jackson in the amount of \$2,750.00.

ITEM NO. 42  
DATE: January 16, 2024  
BY: (DOTSON, LUMUMBA)

## CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

POINTS	COMMENTS																																																												
<b>1. Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO APPROVE THE REIMBURSEMENT OF \$2,750.00 TO VISIT JACKSON FOR FENCE REPAIRS AND DEBRIS REMOVAL FROM CITY OWNED LOTS ADJACENT TO THE JACKSON CONVENTION COMPLEX</b>																																																												
<b>2. Purpose</b>	Beautification Project with Visit Jackson																																																												
<b>3. Who will be affected</b>	City of Jackson																																																												
<b>4. Benefits</b>																																																													
<b>5. Schedule (beginning date)</b>	Upon approval by Council																																																												
<b>6. Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>																																																													
<b>7. Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/>  ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Planning and Development																																																												
<b>8. COST</b>	\$2750																																																												
<b>9. Source of Funding</b> ▪ <b>General Fund</b> <input checked="" type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	001.444.70.6447																																																												
<b>10 EBO participation</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">ABE</td> <td style="width: 25%;">_____ %</td> <td style="width: 15%;">WAIVER</td> <td style="width: 10%;">yes</td> <td style="width: 10%;">___</td> <td style="width: 25%;">no</td> </tr> <tr> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>AABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>WBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>HBE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>NABE</td> <td>_____ %</td> <td>WAIVER</td> <td>yes</td> <td>___</td> <td>no</td> </tr> <tr> <td></td> <td style="text-align: center;">N/A</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	ABE	_____ %	WAIVER	yes	___	no		N/A					AABE	_____ %	WAIVER	yes	___	no		N/A					WBE	_____ %	WAIVER	yes	___	no		N/A					HBE	_____ %	WAIVER	yes	___	no		N/A					NABE	_____ %	WAIVER	yes	___	no		N/A				
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# Memo

**TO:** Mayor Chokwe A. Lumumba

**FROM:** Chloe Dotson, Director  
Department of Planning and Development

**DATE:** September 25, 2023

**RE:** Agenda Item for October 10, 2023

*CLD*

The attached agenda item is to authorize the reimbursement of \$2,750.00 to Visit Jackson for Fence Repairs and Debris Removal from city owned property located in the open lots adjacent to the Jackson Convention Complex.

Should you have any questions or need additional information, please let me know.

**Office of the City Attorney**

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

OFFICE OF THE CITY ATTORNEY  
12/26/23

## **OFFICE OF THE CITY ATTORNEY**

---

This **ORDER AUTHORIZING THE MAYOR TO APPROVE THE REIMBURSEMENT OF \$2,750.00 TO VISIT JACKSON FOR FENCE REPAIRS AND DEBRIS REMOVAL FROM CITY OWNED LOTS ADJACENT TO THE JACKSON CONVENTION COMPLEX** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin**, *City Attorney*

12/26/23  
DATE

**Kristie Metcalfe**, *Deputy City Attorney*





**IT IS FURTHER ORDERED** that the total amount expended to GIBCO Environmental, LLC shall be paid for from funds budgeted to the Department of Planning and Development once the purchase order is approved.

**Council Member Grizzell** moved adoption; **Council Member Lindsay** seconded.

**President Banks** recognized **Chloe Dotson, Director of Planning and Development**, who provided a brief overview of said item.

Thereafter, **President Banks** called for a vote of said item:

Yeas – Banks, Foote, Grizzell, Lee and Lindsay  
Nays – None.  
Abstention– Hartley.  
Absent – Stokes.

*****

**ORDER AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN VISIT JACKSON ("VJ") AND THE CITY OF JACKSON ("COJ") TO FUND A BEAUTIFICATION PROJECT BY INSTALLING WAY FINDING SIGNAGE FROM THE KING EDWARD HOTEL DOWN TO FARISH ST. AND FROM FARISH ST. TO THE CONVENTION CENTER AS WELLAS FROM THE WESTIN HOTEL TO THE CONVENTION CENTER.**

**WHEREAS**, Visit Jackson is an institutional partner with the City of Jackson and serves as the official destination marketing organization for the city; and

**WHEREAS**, the parties desire to enter into a document titled "Memorandum of Understanding between Visit Jackson and the City of Jackson, Mississippi herein after referred to as ("MOU"), and

**WHEREAS**, both Visit Jackson and the City are of the opinion that a comprehensive plan to beautify and brand unique pathways from two major downtown hotels (The Westin & The Hilton Garden Inn/King Edward) to the Jackson Convention Complex is needed; and

**WHEREAS**, the branded pathway will provide directional signage and a safe walking pathway for convention attendees and youth sporting events held at the Jackson Convention Complex.

Visit Jackson will cover the following expenses:· Install signage on chain link fences on Farish Street (between Pascagoula Street and Pearl Street)  
· Paint parking meters on Farish Street (between Capital Street and Pascagoula Street)  
· Install cafe lights on Farish (between Pascagoula Street and Pearl Street)  
· Paint sidewalks and curbs on Farish Street (between Capital Street and Pascagoula Street)  
· Install way-finding signage in planter beds on Capital Street, from Hilton Garden Inn/King Edward to the Farish Street intersection.

**WHEREAS**, the City will be responsible for:

- Removing broken chain link fences across from the Jackson Convention Complex
- Cleaning up flower beds next to the Arts Center of Mississippi

**WHEREAS**, it is understood that this Agreement in no way financially obligates either party beyond resources agreed upon in this Agreement.

**IT IS, FURTHER ORDERED** that the Mayor of the City of Jackson and/or his Designee, be authorized to execute any and all documents necessary to facilitate the terms of the herein-described Memorandum of Understanding.

Council Member Grizzell moved adoption; Council Member Lindsay seconded.

Yeas – Banks, Foote, Grizzell, Hartley, Lee and Lindsay.  
Nays – None.  
Absent – Stokes.

*****

**ORDER AUTHORIZING PAYMENT OF FULL AND FINAL SETTLEMENT OF ALL CLAIMS AGAINST THE CITY OF JACKSON IN THE MATTER OF “TARRY FUNCHESS AND JOSEPHINE FUNCHESS V. CITY OF JACKSON, MISSISSIPPI” IN THE COUNTYCOURT OF HINDS COUNTY, MISSISSIPPI, FIRST JUDICIALDISTRICT; CIVILACTION NO.: 17-cv-02954.**

WHEREAS, on June 27, 2017, Tarry Funchess and Josephine Funchess filed a Complaint in the County Court of Hinds County, Mississippi, First Judicial District against the City of Jackson, Mississippi and Demond Cooper, Individually, alleging negligence; and

WHEREAS, on August 8, 2023, the parties, through counsel, reached a proposed agreement to settle the aforementioned lawsuit; and

WHEREAS, the Office of the City Attorney is recommending the City of Jackson fully and finally resolve the aforementioned lawsuit in return for a complete release of the City of Jackson, Mississippi from the lawsuit; and

WHEREAS, such settlement shall not constitute an admission of liability on the part of the City of Jackson, Mississippi; and

WHEREAS, based on the economic value to the City of Jackson and without admitting any liability, it is in the best interest of the citizenry that the City of Jackson resolves this matter through settlement.

NOW THEREFORE IT IS HEREBY ORDERED by the City Council of the City of Jackson, Mississippi, that the City should and is hereby authorized to settle all claims in the lawsuit styled Tarry Funchess and Josephine Funchess v. City of Jackson, Mississippi; Civil Action No.: 17-cv-02954; execute all documents necessary to settle and dismiss said claim; and pay the settlement amount, to the Plaintiffs and their Counsel, as full and final settlement of this matter.

Council Member Grizzell moved adoption; Council Member Lindsay seconded.

Yeas – Banks, Foote, Grizzell, Hartley, Lee and Lindsay.  
Nays – None.  
Absent – Stokes.

*****

President Banks recognized Council Member Hartley who moved, seconded by Council Member Grizzell to reconsider Agenda Item No. 20. The motion prevailed by the following vote:

Yeas – Banks, Foote, Grizzell, Hartley, Lee and Lindsay.  
Nays – None.  
Absent – Stokes.

*****

Thereafter, President Banks requested that the Clerk read the Order:

**ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE 311 MOBILE APPLICATION SUBSCRIPTION WITH CITYSOURCED, INC.**

WHEREAS, the City of Jackson (“City”) purchased a subscription from CitySourced, Inc. in 2015 for the City’s 311 iPhone and Android application; and







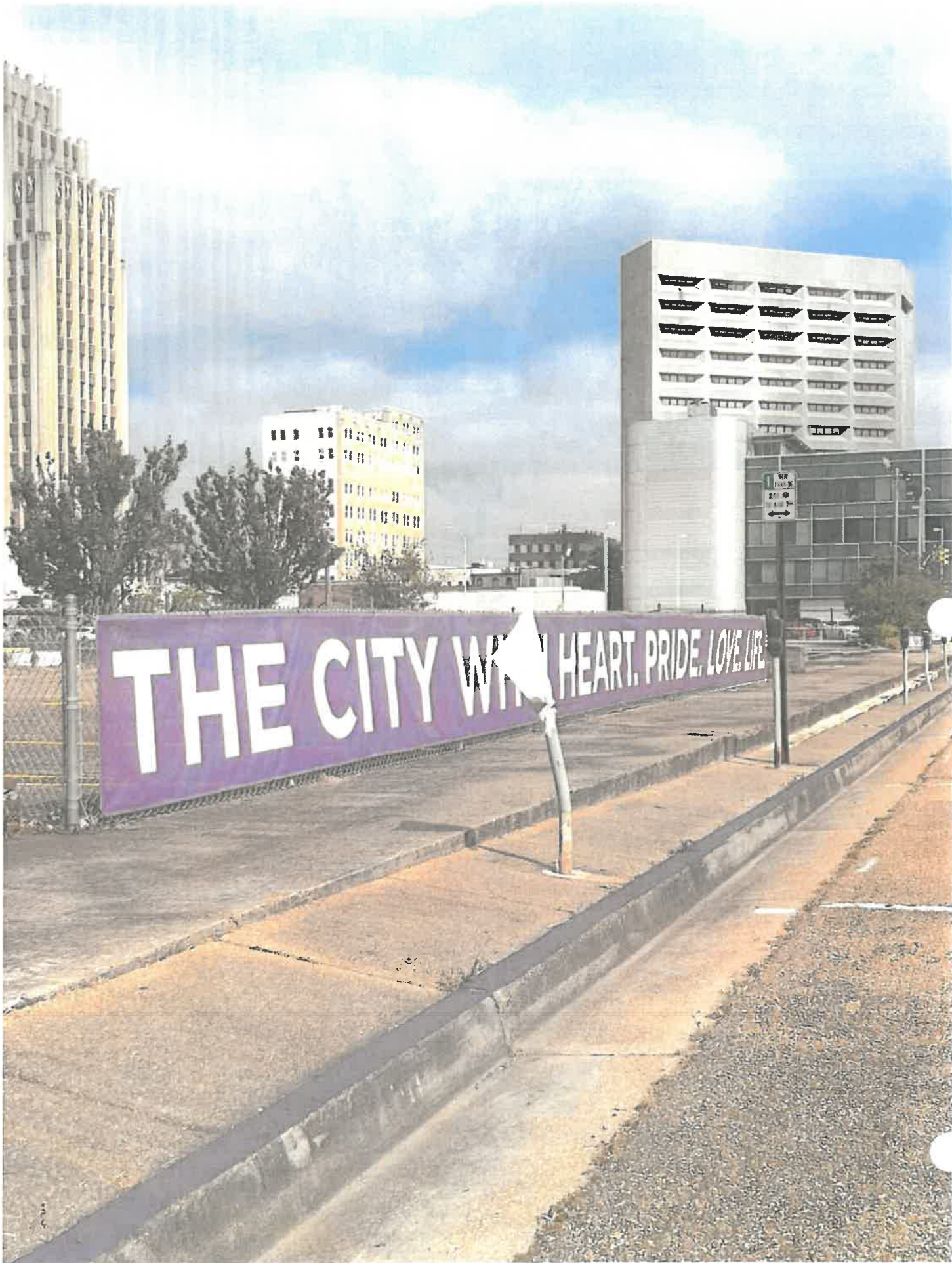












HISTORY. COMMUNITY. ICONS. TRIUMPHS THE CITY WITH *Soul* JXN, MS





43



*Handwritten: 10/16/2024*

**ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER (JRC) TO PROVIDE WORKFORCE DEVELOPMENT EVENT PLANNING SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)**

**WHEREAS**, the W.K. Kellogg Foundation awarded Economic Pathways to Human Dignity: Building Occupational Opportunities & Economic Growth funds to the City of Jackson to support its goals to increase employment, economic development, city and regional competitiveness, job creation, and employer engagement allowing the citizenry access to tools that will help them traverse pathways to self-sufficiency; and

**WHEREAS**, on April 30, 2019, the City Council authorized the Mayor to accept a \$1,895,000.00 grant from W. K. Kellogg Foundation to be allocated over three years for the development of the proposal entitled Employment Pathways to Human Dignity (EPHD); and

**WHEREAS**, on August 16, 2022, the City Council approved an Order ratifying the submission of a request for an eighteen-month grant extension to the W.K. Kellogg Foundation that extended the grant period to September 30, 2023 for the development of the proposal entitled Employment Pathways to Human Dignity (EPHD); and

**WHEREAS**, on January 17, 2023, the Jackson City Council approved an Order authorizing the Mayor to enter into an agreement with the Jackson Resource Center to provide recruiting, monitoring, and transportation services for the workforce development program on the EPHD grant from execution through September 30, 2023; and

**WHEREAS**, on September 30, 2023, the City of Jackson submitted a request for a 12-month extension for the implementation of the EPHD grant to increase employment opportunities for low-income families through a stratified framework of the workforce and economic development, job creation, and employer engagement to achieve family economic security and regional prosperity; and

**WHEREAS**, on October 27, 2023, the W.K. Kellogg Foundation notified the Deputy Director of Economic Development that the grant period would be extended to September 30, 2024; however, the amendment does not increase the Foundation's commitment; and

**WHEREAS**, in light of the grant extension, the Chief Administrative Officer recommends that the City Council authorize the Mayor to enter into an independent contractor relationship with the Jackson Resource Center to provide workforce development event planning services upon execution to September 30, 2024; and

**WHEREAS**, either party may terminate the agreement at any time upon delivery of written notice to the other party no less than 14 days prior to the intended termination date, provided, however, that in such event, the terminating party agrees to act in good faith to assist the other

party with the orderly wind-down of such party's work on any active and on-going assignment; and

**WHEREAS**, the parties agree that the legal relationship between Jackson Resource Center and the City of Jackson is strictly an independent contractor relationship. Nothing contained in the agreement shall be deemed or construed to create a joint venture, agency, partnership, or employer-contractor relationship between the Parties. Neither party shall have the power to bind the other Party in any manner. Additionally, the City of Jackson shall have no obligation to JRC with respect to the provision of any benefits (insurance, retirement, or the like), nor shall the City of Jackson have any responsibility for the payment of any taxes, fees, dues, or memberships, workers' compensation premiums, or the like, which are the sole responsibility of Jackson Resource Center; and

**WHEREAS**, the City of Jackson will compensate JRC for its services as a consultant in a total amount not to exceed \$1,500.00.

**IT IS THEREFORE ORDERED** that the Mayor be authorized to enter into an agreement with Jackson Resource Center to provide workforce development event planning services on the W.K. Kellogg Foundation-funded project Employment Pathways to Human Dignity (EPHD) from upon execution through September 30, 2024.

**IT IS FURTHER ORDERED** that upon the submission of an invoice to the City of Jackson, Jackson Resource Center shall be paid a total amount not to exceed \$1,500.00 from grant funds for conducting EPHD workforce development event planning services.

Item# _____  
Agenda Date: _____  
By: (Dotson, Lumumba)



# MEMORANDUM



**TO:** Mayor Chokwe Lumumba

**FROM:** Louis Wright, City Administrative Officer

*Allen* Director of  
Manning

**DATE:** December 5, 2023

**RE: ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER (JRC) TO PROVIDE WORKFORCE DEVELOPMENT EVENT PLANNING SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)**

---

The agenda item which accompanies this memo requests that the City Council authorize the agreement with Jackson Resource Center (JRC) to provide workforce development event planning services. The City of Jackson will compensate JRC \$1,500.00 upon execution to September 30, 2024 for its services. Funds will still be paid by the W. K. Kellogg Foundation-funded Project, *Economic Pathways to Human Dignity: Building Occupational Opportunities & Economic Growth*.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**    **DATE: Dec. 5, 2023**

1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER (JRC) TO PROVIDE WORKFORCE DEVELOPMENT EVENT PLANNING SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES &amp; ECONOMIC GROWTH (EPHD)</b>					
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	5. Economic Development					
3.	<b>Who will be affected</b>	City of Jackson					
4.	<b>Benefits</b>	Increase employment opportunities for low-income families					
5.	<b>Schedule (beginning date)</b>	Upon Approval					
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no)</b> (area)  ▪ <b>Project limits if applicable</b>	Citywide					
7.	<input type="checkbox"/> <b>Action implemented by:</b> <input type="checkbox"/> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b>	CAO					
8.	<b>COST</b>	\$1,500.00					
9.	<input type="checkbox"/> <b>Source of Funding</b> <input type="checkbox"/> ▪ <b>General Fund</b> <input type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b>	W.K. Kellogg Foundation Grant <i>Economic Pathways to Human Dignity</i>  07640145-6419					
10.	<b>EBO participation</b>	ABE _____ %	WAIVER	yes _____	no _____	N/A _____	X _____
		AABE _____ %	WAIVER	yes _____	no _____	N/A _____	X _____
		WBE _____ %	WAIVER	yes _____	no _____	N/A _____	X _____
		HBE _____ %	WAIVER	yes _____	no _____	N/A _____	X _____
		NABE _____ %	WAIVER	yes _____	no _____	N/A _____	X _____

**Office of the City Attorney**


455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

*File 12/26/23*

## **OFFICE OF THE CITY ATTORNEY**

---

This **ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER (JRC) TO PROVIDE WORKFORCE DEVELOPMENT EVENT PLANNING SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH (EPHD)** is legally sufficient for placement in NOVUS Agenda.

  
Catoria Martin, City Attorney

12/26/23  
DATE

Kristie Metcalfe, Deputy City Attorney 



**Jackson Resource Center, Consultant Engagement,  
Non-Solicitation and Confidentiality Agreement  
with the City of Jackson**

This Engagement, Non-Solicitation and Confidentiality Agreement (the "Agreement"), is made between the City of Jackson ("COJ") and **Jackson Resource Center, 5261 Greenway Drive Exd Jackson, Mississippi 39204** (the "Consultant").

**WHEREAS**, COJ and the Consultant herewith agree to enter into an independent contractor relationship whereby the Consultant will provide services as the contractor for the W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity and Inclusion* that was recently awarded to COJ, in accordance with the terms, conditions and compensation mutually agreed upon by both parties.

**Scope of Work.** The Consultant will provide workforce development event planning services. W.K. Kellogg has designated Jackson Resource Center as the Consultant to fulfil this scope of work.

**Term/Termination.** This Agreement commenced upon execution and shall continue uninterrupted until September 30, 2024. Either party may terminate this Agreement at any time upon the delivery of written notice to the other party no less than 14 days prior to the intended termination date, provided however that in such event, the terminating Party agrees to act in good faith to assist the other party with the orderly wind-down of such party's work on any active and on-going assignment.

**Compensation.** For the duties and obligations to be performed by Consultant pursuant to this Agreement, COJ agrees to compensate the Consultant at the rate set forth by the W.K. Kellogg for the position the Consultant has agreed to for the grant period of December 1, 2023, and September 30, 2024. The COJ agrees to compensate Consultant in a total amount not to exceed One Thousand Five Hundred Dollars and Zero Cents (\$1,500.00). Consultant shall not perform any additional services for the COJ that is not authorized by W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity*. Consultant will not receive any funds from the W.K. Kellogg project *Economic Pathways to Human Dignity, Building Occupational Opportunities and Economic Growth through a Framework of Equity* for services outside the Scope of Work.

**Independent Contractor.** The parties agree that the legal relationship of Consultant and COJ is strictly an independent contractor relationship. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, agency, partnership or Employer-Contractor relationship between the Parties. Neither Party shall have the power to bind the other Party in anymanner. Additionally, the COJ shall have no obligation to Consultant with respect to the provision of any benefits (insurance, retirement or the like) nor shall the COJ have any responsibility for the payment of any taxes, fees, dues or memberships, workers' compensation premiums, or the like, which are the sole responsibility of the Consultant.

**Confidentiality and Treatment of Information.** Consultant agrees that it will not improperly use or disclose any confidential information obtained in connection with activities in which it has been engaged under this Agreement. Consultant understands that it has both a professional and moral obligation to keep such Information confidential and at all times to maintain such Information in a safe and secure manner. Contractor agrees to hold such Information in the strictest confidence and use such Information only as and to the extent necessary and appropriate in connection with duties performed hereunder.

**Governing Law.** This Agreement shall be controlled, construed and enforced under the laws of the State of Mississippi without regard to principles governing conflicts of laws.

**Language.** The section headings contained herein are inserted only as a matter of convenience and reference and in no way define, limit or describe the scope of this Agreement or the intent of any provision hereof. The parties agree that each party has reviewed this Agreement and has had the opportunity to have legal counsel review it.

This Engagement, Non-Solicitation, and Confidentiality Agreement will be fully executed by the signatures of the parties herewith on this _____ day of _____, 20____.

---

Mississippi Urban Research Center

---

Mayor Chokwe Antar Lumumba



A Partner With Communities Where Children Come First

One Michigan Avenue East  
Battle Creek, MI 49017-4012

MAIN 269.968.1611  
FAX 269.968.0413

[wkkf.org](http://wkkf.org)

June 28, 2022

Jhai Keeton  
Deputy Director of Economic Development  
City of Jackson  
200 S. President St.  
Jackson, Mississippi 39205

RE: P-P0131760-2019 (Please refer to this number when writing to the W.K. Kellogg Foundation about this project.)

Dear Jhai Keeton:

The agreement dated April 29, 2019 ("Agreement"), between the W.K. Kellogg Foundation ("Foundation") and City of Jackson ("Grantee") is hereby amended as stated below. The purpose of the grant is to increase employment opportunities for low-income families of color through a stratified framework of workforce and economic development, job creation and employer engagement to achieve family economic security and regional prosperity. This letter of amendment ("Amendment") is based on the amendment request reference number P-P0131760-2019 ("Amendment Request"), submitted to the Foundation via its grantee portal.

This Amendment provides an extension of the Grant Period through September 30, 2023. This amendment does not in any way increase the Foundation's commitment. As a reminder, reports for the period ending March 31, 2022, are due now. The budget for the remaining Reporting Period of April 1, 2022, through September 30, 2023, will be established after financial reporting has been submitted and approved by the Foundation program officer.

This Amendment may be executed in counterparts, and each counterpart will be deemed an original and all of which taken together will constitute one signed agreement between the parties. Such counterparts may be delivered in electronic format, including by facsimile, email or other transmission method, and such electronic delivery of an executed counterpart signature page to this Amendment shall be as effective as physical delivery of a manually executed counterpart. To the fullest extent permitted by law, any electronic signature to this Amendment shall have the same legal validity and enforceability as a manual signature, and the parties hereby waive any objection thereto. Minor variations in the form of the signature page, including footers from earlier versions of this Amendment, shall be disregarded in determining a party's intent or the effectiveness of such signature.

This Amendment will be governed by and construed in accordance with the governing laws set forth in the Agreement. All other terms and conditions contained in the Agreement continue to apply for the life of the grant. All capitalized terms used but not defined in this Amendment shall have the meaning given in the Agreement.

If you have any questions about the terms or conditions of this Amendment, please contact Grant Services at (269) 969-2330 or [grantservices@wkkf.org](mailto:grantservices@wkkf.org). On behalf of the Foundation, I extend every good wish for the continued success of this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Sheffieck". The signature is written in a cursive, flowing style.

**Emily Sheffieck**  
Grant Analyst





A Partner With Communities Where Children Come First

One Michigan Avenue East  
Battle Creek, MI 49017-4012

MAIN 269.968.1611  
FAX 269.968.0413

[wkkf.org](http://wkkf.org)

October 27, 2023

Tangayika Hoover  
Deputy Director  
City of Jackson  
200 S President St.  
Jackson, Mississippi 39205

RE: P-P0131760-2019 (Please refer to this number when writing to the W.K. Kellogg Foundation about this project.)

Dear Tangayika Hoover:

The agreement dated April 29, 2019 ("Agreement"), between the W.K. Kellogg Foundation ("Foundation") and City of Jackson ("Grantee") is hereby amended as stated below. The purpose of the grant is to increase employment opportunities for low-income families of color through a stratified framework of workforce and economic development, job creation and employer engagement to achieve family economic security and regional prosperity. This letter of amendment ("Amendment") is based on the amendment request reference number P-P0131760-2019 ("Amendment Request"), submitted to the Foundation via its grantee portal.

This Amendment provides an extension of the Grant Period through September 30, 2024. This amendment does not in any way increase the Foundation's commitment. As a reminder, report(s) for this grant for the period ending September 30, 2023, are due shortly. The report(s), as described in the "Reporting" section of the Foundation's Grant Agreement, should be sent directly to the Foundation program officer. The budget for the remaining Reporting Period of October 1, 2023, through September 30, 2024, will be established after financial reporting has been submitted and approved by the Foundation program officer.

This Amendment may be executed in counterparts, and each counterpart will be deemed an original and all of which taken together will constitute one signed agreement between the parties. Such counterparts may be delivered in electronic format, including by facsimile, email or other transmission method, and such electronic delivery of an executed counterpart signature page to this Amendment shall be as effective as physical delivery of a manually executed counterpart. To the fullest extent permitted by law, any electronic signature to this Amendment shall have the same legal validity and enforceability as a manual signature, and the parties hereby waive any objection thereto. Minor variations in the form of the signature page, including footers from earlier versions of this Amendment, shall be disregarded in determining a party's intent or the effectiveness of such signature.

This Amendment will be governed by and construed in accordance with the governing laws set forth in the Agreement. All other terms and conditions contained in the Agreement continue to apply for the life of the grant. All capitalized terms used but not defined in this Amendment shall have the meaning given in the Agreement.

If you have any questions about the terms or conditions of this Amendment, please contact Grant Services at [grantservices@wkkf.org](mailto:grantservices@wkkf.org). On behalf of the Foundation, I extend every good wish for the continued success of this effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily Sheffieck". The signature is written in a cursive, flowing style.

Emily Sheffieck  
Grant Analyst

**ORDER RATIFYING THE SUBMISSION OF A REQUEST FOR AN EIGHTEEN-MONTH GRANT EXTENSION TO THE W. K. KELLOGG FOUNDATION FOR THE DEVELOPMENT OF THE PROPOSAL ENTITLED EMPLOYMENT PATHWAYS TO HUMAN DIGNITY (EPHD).**

**WHEREAS**, on April 30, 2019, the Jackson City Council authorized the Mayor to accept a \$1,895,000.00 grant from W. K. Kellogg Foundation to be allocated over three years for the development of the proposal entitled EPDH; and

**WHEREAS**, the City of Jackson is building a comprehensive strategy to heal communities in trauma that encompasses four domains: Community Safety, Conflict Resolution, Occupational Opportunity, and Collective Healing and Community Building; and

**WHEREAS**, the *Employment to Human Dignity* (EPHD) proposal represents the foundational element to the third domain of the comprehensive plan – Occupational Opportunity, and focuses on delivering training and job connection to City of Jackson residents who are below the poverty line; and

**WHEREAS**, the City seeks to create a targeted stratified framework to increase employment, job creation, employer engagement, and economic growth, allowing citizens to access tools to help them traverse pathways to self-sufficiency; and

**WHEREAS**, on March 31, 2022, the City of Jackson submitted a request for an 18-month extension for the implementation of the EPHD grant to increase employment opportunities for low-income families of color through a stratified framework of the workforce and economic development, job creation, and employer engagement to achieve family economic security and regional prosperity; and

**WHEREAS**, on June 28, 2022, W.K. Kellogg Foundation notified the Deputy Director of Economic Development that the grant period would be extended to September 30, 2023; however, the amendment does not increase the Foundation’s commitment; and

**WHEREAS**, the remaining budget of \$1,117,293.00 will be utilized to uplift underemployed and under-skilled workforce to meaningful employment, to create a bridge for low to mid-skilled workers to move into mid to high-skilled employment, and to build pathways for the retention of low Pell grant recipient, college-educated workers produced through Jackson’s institutions of higher learning.

**IT IS, THEREFORE, ORDERED** that the Mayor be authorized to accept the grant extension from the W. K. Kellogg Foundation for the development of the *Employment Pathways to Human Dignity* project and execute any and all documents related to the acceptance of said grant extension.

**Vice President Lee** moved adoption; **Council Member Banks** seconded.

Yeas – Banks, Foote, Grizzell, Hartley, Lee, and Lindsay.

Nays – None.

Abstention – Stokes.

Absent – None.

**STATEMENT OF VOTES**

**The foregoing is a true and exact copy of an Order stating the action taken by the City Council at its Special Council Meeting on August 16, 2022. However, upon the completion of the minutes, signed by the Mayor and attested by the City Clerk, a certified attested copy can be provided upon request.**

**ORDER AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE JACKSON RESOURCE CENTER TO PROVIDE RECRUITING, MONITORING, AND TRANSPORTATION SERVICES FOR THE W.K. KELLOGG FOUNDATION-FUNDED PROJECT, ECONOMIC PATHWAYS TO HUMAN DIGNITY: BUILDING OCCUPATIONAL OPPORTUNITIES & ECONOMIC GROWTH(EPHD).**

**WHEREAS**, on April 30, 2019, the Jackson City Council authorized the Mayor to accept a \$1,895,000.00 grant from W. K. Kellogg Foundation to be allocated over three years for the development of the proposal entitled EPDH; and

**WHEREAS**, on August 16, 2022, the Jackson City Council approved an Order ratifying the submission of a request for an eighteen-month grant extension to the W.K. Kellogg Foundation that extended the grant period to September 30, 2023 for the development of the proposal entitled Employment Pathways to Human Dignity (EPHD); and

**WHEREAS**, the Chief Administrative Office desires a consultant to provide recruiting, monitoring, and transportation services for the EPHD workforce development program; and

**WHEREAS**, Jackson Resource Center, located at 5261 Greenway Drive Exd. Jackson, Mississippi, 39204, submitted a proposal to provide recruiting, monitoring, and transportation services under the EPHD project; and

**WHEREAS**, the Chief Administrative Office recommends that grant funds be used to compensate the Jackson Resource Center as an independent contractor in an amount not to exceed \$9,375.00 a month for eight (8) months, totaling an amount not to exceed \$75,000.00 during the grant period of February 1, 2023 through September 30, 2023; and

**WHEREAS**, in light of the grant extension, the Chief Administrative Office recommends that the Jackson City Council authorize the Mayor to enter into an agreement with the Jackson Resource Center to provide recruiting, monitoring, and transportation services from February 1, 2023 through September 30, 2023; and

**WHEREAS**, the scope of work includes providing three services: (1) recruiting participants for the workforce development program, establishing a partnership with Hinds Community College, and advertising via both print and digital marketing; (2) monitoring the program and its data via the bi-weekly meetings with participants and coaches; and (3) transporting participants to places of employment and academic institutions; and

**WHEREAS**, either party may terminate the agreement at any time upon the delivery of written notice to the other party no less than 14 days prior to the intended termination date. provided, however that in such event, the terminating party agrees to act in good faith to assist the other party with the orderly wind-down of such party's work on any active and on-going assignment; and

**WHEREAS**. the parties agree that the legal relationship between the Jackson Resource Center and the Cit.) of Jackson is strict 11%. an independent contractor relationship. Nothing contained in the agreement shall be deemed or construed to create a joint venture. Agency, partnership, or employer-contractor relationship between the parties. Neither party shall have the power to bind the other party in any manner. Additionally, the City of Jackson shall have

no obligation to the Jackson Resource Center with respect to the provision of any benefits (insurance, retirement, or the like), nor shall the City of Jackson have any responsibility for the payment of any taxes, fees, dues, or memberships, workers' compensation premiums, or the like, which are the sole responsibility of the Jackson Resource Center.

**IT IS THEREFORE ORDERED** that the Mayor is authorized to enter into an agreement with the Jackson Resource Center to provide recruiting, monitoring, and transportation services for the workforce development program beginning February 1, 2023 and ending September 30, 2023.

**IT IS FURTHER ORDERED** that under the agreement, the Mayor is authorized to approve the expenditure of grant funds to compensate Jackson Resource Center in an amount not to exceed \$9,375.00 per month or \$75,000.00 for the term of the agreement.

**Council Member Grizzell** moved adoption; **Council Member Banks** seconded.

Yeas – Banks, Foote, Grizzell, Hartley, Lee, and Lindsay.

Nays – None.

Absent – Stokes.

#### **STATEMENT OF VOTES**

**The foregoing is a true and exact copy of an Order stating the action taken by the City Council at its Regular Council Meeting on January 17, 2023. However, upon the completion of the minutes, signed by the Mayor and attested by the City Clerk, a certified attested copy can be provided upon request.**

44





**ORDER AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH SCHWINDAMAN LAW FIRM, PLLC TO OBTAIN A H-1B, TEMPORARY WORK VISA FROM THE DEPARTMENT OF LABOR FOR SANDRA MISIGO**

**WHEREAS**, the Department of Planning and Development requested a quote from Schwindaman Law Firm PLLC, to provide legal services for the acquisition of a H-1B, temporary work visa for its employee, Sandra Misigo, that will be valid for three (3) years with an option to renew for an additional three (3) years; and

**WHEREAS**, Schwindaman Law Firm PLLC submitted a quote in the amount of \$1,000 for the initial application to participate in the lottery (the federal government issues a maximum of 85,000 temporary work visas each year) for a temporary work visa and a quote in the amount of \$2,900 for the final application once selected; and

**WHEREAS**, Schwindaman Law Firm PLLC believes it will be necessary for the City of Jackson to participate in the lottery more than once in order to be successfully selected; and

**WHEREAS**, the H-1B will result in a temporary work visa which will allow Ms. Misigo continued employment as a City of Jackson employee in the Department of Planning and Development for a period of three (3) years; and

**WHEREAS**, the Department of Planning and Development recommends that the governing authorities accept the quote submitted by Schwindaman Law Firm PLLC, to acquire an H-1B temporary work visa; and

**IT IS, THEREFORE, ORDERED**, that the Mayor is authorized to enter into a professional service agreement with Schwindaman Law Firm PLLC to provide legal services in the acquisition of an H-1B temporary work visa for the benefit of Sandra Misigo.

**IT IS FURTHER ORDERED**, that the amount to be paid under the contract shall not exceed five thousand dollars (\$5,000) and shall be for a period of at least five (5) years.

Item No: 44  
Date: January 16, 2024  
(Dotson, Lumumba)



# Memo

**To: Chokwe Lumumba, Mayor**

**From: Chloe Dotson, Director  
Department of Planning and Development**

**Date: December 12, 2023**

**Re: Agenda Item**

Attached is an item for the agenda order authorizing the Mayor to enter into agreement with Schwindaman Law firm, PLLC in the acquisition of H-1B temporary work visa for Sandra Misigo.

The office of Planning has accepted a quote of \$5,000 based on the needs of Ms. Misigo for professional services from Schwindaman Law Firm PLLC. With completion of this process Ms. Misigo will receive her temporary work visa and will be able to work for a period of three (3) years with an option to renew for an additional three (3) years.

Please contact Chloe Dotson at 601-960-1993 with any questions or clarifications you may have.

**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**12/12/23**  
DATE

<b>P O I N T S</b>		<b>C O M M E N T S</b>			
1.	<b>Brief Description/Purpose</b>	<b>ORDER AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH SCHWINDAMAN LAW FIRM, PLLC TO OBTAIN H-1B, TEMPORARY WORK VISA FROM DEPARTMENT OF LABOR</b>			
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life				
3.	<b>Who will be affected</b>				
4.	<b>Benefits</b>	Employee will receive H-1B temporary work visa and be able to work with the City of Jackson for a period of three years.			
5.	<b>Schedule (beginning date)</b>				
6.	<b>Location:</b> ▪ <b>WARD</b>  ▪ <b>CITYWIDE (yes or no) (area)</b>  ▪ <b>Project limits if applicable</b>				
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	OFFICE OF CITY PLANNING DEPARTMENT OF PLANNING AND DEVELOPMENT			
8.	<b>COST</b>	\$5,000			
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	001.40440.6419 (Professional Services)			
10.	<b>EBO participation</b>	ABE _____ %	WAIVER	yes ___ no ___	N/A
		AABE _____ %	WAIVER	yes ___ no ___	N/A
		WBE _____ %	WAIVER	yes ___ no ___	N/A
		HBE _____ %	WAIVER	yes ___ no ___	N/A
		NABE _____ %	WAIVER	yes ___ no ___	N/A

Office of the City Attorney

455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

**OFFICE OF THE CITY ATTORNEY**

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**This ORDER AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH SCHWINDAMAN LAW FIRM, PLLC TO OBTAIN A H-1B, TEMPORARY WORK VISA FROM THE DEPARTMENT OF LABOR FOR SANDRA MISIGO is legally sufficient for placement in NOVUS Agenda.**



**Catoria Martin, City Attorney**

1/10/24

**Date**

45



OFFICE OF THE CITY ATTORNEY  
2/16/24

**ORDER RATIFYING PROCUREMENT OF PEST CONTROL SERVICES FROM BRYANT PEST CONTROL FOR THE TRAFFIC MAINTENANCE DIVISION OFFICE AND AUTHORIZING PAYMENT TO SAID VENDOR**

**WHEREAS**, the Traffic Maintenance Division of the Department of Public Works had need for pest control services at the Traffic Maintenance office at Hawkins Field; and

**WHEREAS**, pest control service previously had been procured as a purchase order; and

**WHEREAS**, due to exigent circumstances, the procurement of necessary pest control services was done without prior approval by the City Purchasing Manager or the City Council of the City of Jackson; and

**WHEREAS**, the pest control services set forth in the invoice attached hereto have been provided; and

**WHEREAS**, in order to ensure the continued and proper operation and maintenance of the Traffic Maintenance Division office, it is necessary to pay this outstanding invoice.

**IT IS, THEREFORE, ORDERED** that payment to the following vendor in the amount set forth be made, consistent with the attached invoice:

Bryant Pest Control	\$125.00
---------------------	----------

Item # 45  
Date January 16, 2024  
By: Wright, Lumumba



**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba

**From:** Louis Wright  
Chief Administrative Officer

**Date:** January 5, 2024

**Subject:** Agenda Item for City Council Meeting

Attached, you will find an agenda item requesting ratification of pest control services from Bryant Pest Services in the amount of \$125.00. The pest control services were for the Traffic Maintenance Division office. A copy of the invoice is attached.

It is the recommendation of this office that this item be approved. If you have any questions, please call me.



**CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET**

**January 5, 2024**

<b>P O I N T S</b>		<b>C O M M E N T S</b>				
1.	<b>Brief Description/Purpose</b>	<b>ORDER RATIFYING PROCUREMENT OF PEST CONTROL SERVICES FROM BRYANT PEST CONTROL FOR THE TRAFFIC MAINTENANCE DIVISION OFFICE AND AUTHORIZING PAYMENT TO SAID VENDOR</b>				
2.	<b>Public Policy Initiative</b> 1. Youth & Education 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	6. Infrastructure and Transportation				
3.	<b>Who will be affected</b>	City of Jackson				
4.	<b>Benefits</b>	Ratify procurement of pest control services and authorize payment.				
5.	<b>Schedule (beginning date)</b>	Upon Council approval				
6.	<b>Location:</b> ▪ <b>WARD</b> ▪ <b>CITYWIDE (yes or no) (area)</b> ▪ <b>Project limits if applicable</b>	Traffic Maintenance Division office at Hawkins Field (Ward 3)				
7.	<b>Action implemented by:</b> ▪ <b>City Department</b> <input checked="" type="checkbox"/> ▪ <b>Consultant</b> <input type="checkbox"/>	Department of Public Works				
8.	<b>COST</b>	\$125.00				
9.	<b>Source of Funding</b> ▪ <b>General Fund</b> <input checked="" type="checkbox"/> ▪ <b>Grant</b> <input type="checkbox"/> ▪ <b>Bond</b> <input type="checkbox"/> ▪ <b>Other</b> <input type="checkbox"/>	001 44850 6419				
10.	<b>EBO participation</b>	ABE _____%	WAIVER	yes ___	no ___	N/A ___
		AABE _____%	WAIVER	yes ___	no ___	N/A ___
		WBE _____%	WAIVER	yes ___	no ___	N/A ___
		HBE _____%	WAIVER	yes ___	no ___	N/A ___
		NABE _____%	WAIVER	yes ___	no ___	N/A ___

Office of the City Attorney

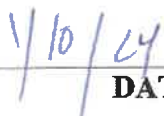
OFFICE OF THE CITY ATTORNEY  
455 East Capitol Street  
Post Office Box 2779  
Jackson, Mississippi 39207-2779  
Telephone: (601) 960-1799  
Facsimile: (601) 960-1756

## OFFICE OF THE CITY ATTORNEY

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This **ORDER RATIFYING PROCUREMENT OF PEST CONTROL SERVICES FROM BRYANT PEST CONTROL FOR THE TRAFFIC MAINTENANCE DIVISION OFFICE AND AUTHORIZING PAYMENT TO SAID VENDOR** is legally sufficient for placement in NOVUS Agenda.

  
_____  
CAFORIA P. MARTIN, CITY ATTORNEY  
Terry Williamson, Legal Counsel 

  
_____  
DATE

# BRYANT PEST CONTROL

P.O. Box 7073 • Jackson, MS 39282

BUSINESS PHONE: 601-372-8800 • BUSINESS CELL: 601-317-3901



16950

Date 9-25, 2023

Customer City of Jackson (Public Engineering - Naval Operations)  
 Address P.O. Box 77  
 City Jackson State MS

REG PEST       INIT. PEST       PEST JOB       OTHER

PESTICIDES USED	RATE	%	EPA #	PEST TREATED	AMOUNT USED
Evergreen		6	10212560	All Entrances	
Cyper TC			53885-02		
Temprid SC			432-1483		
Talstar SC			279-3206		
Transport EC		18	8033-109279	Roaches Spiders	
Fast Cap			10212574	Ants, Fleas, Wasps	
Demize			2724-46957076	Silverfish	1.89 gal
Nylar Surge			1021-162057076	Spray tank	
Alpine WSG			499561		
Tengard SFR			705066		
Onslaught Micro-Enc			1025-1815		
<b>IGR's</b>					
Archer		9	1001111	Eggs	
<b>BAITS / GELS / DUST / TRAPS</b>					
Optigard Ant Gel			100-1260		
Max Force Roach Gel			432-1259		
Seige Roach Gel					
Advion Roach Gel			3-52-652		
Delta Dust					
Drifone Dust					
Glue Boards / Traps (Roaches, Spiders, Snakes, Mice, etc.)				many Roaches 2 us	
Final Blox (Rats and Mice)			12-45589		
Selontra Rodent Bait			7969382		
<b>PYRETHRUM AND PERMETHRIUM AEROSOLS</b>					
585 Flushers			499-290		
ECO ARX			87425-15-655	Milipede Gels	6 gal
Alpine Flea Insecticide with IGR			499-540		
P.I. Flushers					
Temprid Bed Bug Insecticide with IGR			432-1527		
ECO Wasp Treatment			2724-786		
Wasp Freeze					
CB 80 Insecticide			2783393		4 gal
<b>OTHER ADDITIONAL TREATMENTS OR CHEMICALS USED ARE LISTED BELOW.</b>					
Talstar PL Granular			5905-GA01		
Niban Granular					

- Cash
- Check
- Cash App
- Charge (Commercial Accounts Only)

Customer Signature [Signature]  
 License ID #30338

Service Amount	125	00
Tax	0	00
Total Amount	125	00

Late Fee After 30 Days

THANK YOU



46



**ORDER RATIFYING THE PROCUREMENT OF SURVEYING AND RELATED SERVICES FROM BAIRD ENGINEERING, INC. RELATED TO THE SEWER MAIN COLLAPSE AT LAUREL STREET AND ST. ANN STREET, AND EMERGENCY REPAIR CONTRACT**

OFFICE OF THE CITY ATTORNEY  
82034

**WHEREAS**, a sanitary sewer main line that runs through multiple backyards and under garages on Laurel Street and Saint Ann Street was found to have failed causing at least one and possibly two rear yard garages to suffer structural damage that will require demolition of the structure; and

**WHEREAS**, the damage to the two rear yard garages caused by the collapsed sewer line requires the City to provide the owners of those structures with just compensation for the damage to their property and also requires the acquiring of an easement for the sewer main; and

**WHEREAS**, because of the public safety and environmental dangers, the Mayor invoked the emergency procurement process, pursuant to Section 31-7-13 (k), a copy of which is attached to this Order and made a part of these minutes; and

**WHEREAS**, pursuant to the emergency procurement process, Public Works asked Baird Engineering, Inc. to provide a boundary survey for the each of the affected parcels of property and to provide the necessary sanitary sewer easement descriptions and plats; and

**WHEREAS**, Mr. Cloud agreed to provide the services for \$5,000.00; and

**WHEREAS**, the boundary survey, easement descriptions, and plats have been completed; and

**WHEREAS**, Baird Engineering has submitted its invoice in the amount of \$5,000, a copy of which is attached to this Order and made a part of these minutes.

**IT IS, THEREFORE, ORDERED** that the procurement of a boundary survey, easement descriptions, plats by Baird Engineering, Inc. related to the sewer main collapse at Laurel Street and St. Ann Street, and emergency repair contract for an amount of \$5,000 total is hereby ratified.

**IT IS FURTHER ORDERED** that payment to Baird Engineering, Inc. in the amount of \$5,000.00 consistent with the attached invoice is authorized.

Agenda Item # 46  
January 16, 2024  
(Wright, Lumumba)



**DEPARTMENT OF PUBLIC WORKS**

**MEMORANDUM**

**To:** Mayor Chokwe Antar Lumumba  
**From:** Louis Wright, Jr., Chief Administrative Officer  
**Date:** January 8, 2024  
**Subject:** Agenda Item for City Council Meeting

Attached you will find an item for the agenda ratifying the procurement of surveying services from Baird Engineering, Inc. related to the sanitary sewer main line replacement at Laurel Street and St Ann Street. At this location, the City's main sewer line runs through yards and under one garage and close to a second. It has been discovered that the line has failed causing structural issues to one garage that will have to be demolished.

Baird Engineering, Inc. performed the work in an expeditious manner and provided their invoice in the amount of \$5,000.00.

It is the recommendation of Public Works that this agenda item be approved. If you have any questions or comments, please do not hesitate to call me at (601) 960-1651.



POINTS		COMMENTS
1.	<b>Brief Description/Purpose</b>	ORDER RATIFYING THE PROCUREMENT OF SURVEYING AND RELATED SERVICES FROM BAIRD ENGINEERING, INC. RELATED TO THE SEWER MAIN COLLAPSE AT LAUREL STREET AND ST. ANN STREET, AND EMERGENCY REPAIR CONTRACT
2.	<b>Public Policy Initiative</b> <ol style="list-style-type: none"> <li>1. Youth &amp; Education</li> <li>2. Crime Prevention</li> <li>3. Changes in City Government</li> <li>4. Neighborhood Enhancement</li> <li>5. Economic Development</li> <li>6. Infrastructure and Transportation</li> <li>7. Quality of Life</li> </ol>	6. Infrastructure and Transportation 7. Quality of Life
3.	<b>Who will be affected</b>	Residents at Laurel St and St Ann St.
4.	<b>Benefits</b>	Allows for the replacement of a failed sewer main line, demolition of one or two damaged garages, to move forward.
5.	<b>Schedule (beginning date)</b>	Ratification upon Council approval
6.	<b>Location:</b> <ul style="list-style-type: none"> <li>▪ WARD</li> <li>▪ CITYWIDE (yes or no) (area)</li> <li>▪ Project limits if applicable</li> </ul>	Laurel St and St Ann St (Ward 7)
7.	<b>Action implemented by:</b> <ul style="list-style-type: none"> <li>▪ City Department <input checked="" type="checkbox"/></li> <li>▪ Consultant <input type="checkbox"/></li> <li>▪ <input type="checkbox"/></li> </ul>	City of Jackson, Department of Public Works, Engineering Division
8.	<b>COST</b>	\$5,000
9.	<b>Source of Funding</b> <ul style="list-style-type: none"> <li>▪ General Fund <input type="checkbox"/></li> <li>▪ Grant <input type="checkbox"/></li> <li>▪ Bond <input type="checkbox"/></li> <li>▪ Other <input checked="" type="checkbox"/></li> </ul>	Modernization Tax Fund 372  372 52290 6826
10.	<b>EBO participation</b>	ABE _____ % WAIVER yes ___ no ___ N/A _____ AABE _____ % WAIVER yes ___ no ___ N/A _____ WBE _____ % WAIVER yes ___ no ___ N/A _____ HBE _____ % WAIVER yes ___ no ___ N/A _____ NABE _____ % WAIVER yes ___ no ___ N/A _____

Office of the City Attorney

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## OFFICE OF THE CITY ATTORNEY

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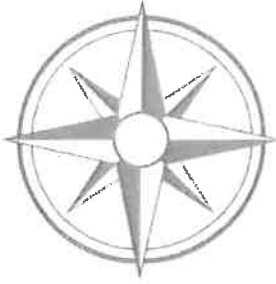
This **ORDER RATIFYING THE PROCUREMENT OF SURVEYING AND RELATED SERVICES FROM BAIRD ENGINEERING, INC. RELATED TO THE SEWER MAIN COLLAPSE AT LAUREL STREET AND ST. ANN STREET, AND EMERGENCY REPAIR CONTRACT** is legally sufficient for placement in NOVUS Agenda.



CATORIA P. MARTIN, CITY ATTORNEY  
Terry Williamson, *Legal Counsel*

1/10/24

DATE



# BAIRD ENGINEERING, INC.

Civil|Surveying|Mapping

506 Jefferson Street • Clinton, MS 39056 • 601.925.5015

### Bill To

City of Jackson, MS  
200 South President St.  
Jackson, MS 39201

### Site Address

P.O. 23001536  
Vendor #:401988  
St. Ann Street  
Jackson, MS

Invoice Date	Invoice #	Project #	Terms	Due Date	Ordered By	Project Mgr.	Tax ID #
7/21/2023	4787-1	4787	Due Upon Rece...	7/21/2023	K. Tran	CLB	20-2024640

Description	Hours	Rate	Amount
Boundary Survey		3,200.00	3,200.00
Sanitary Sewer Easements and Plat		1,800.00	1,800.00

Make checks payable to: Baird Engineering, Inc.  
Please refer to Project # on check.  
Thank you for prompt payment.

Collection fees are the responsibility of the client.

**Total** \$5,000.00

**Payments/Credits** \$0.00

**Balance Due** \$5,000.00



47



**ORDER AUTHORIZING PAYMENT OF \$37,954.89 TO PAMELA AND JIMMY KELLY AS FULL AND COMPLETE SETTLEMENT OF PROPERTY DAMAGE CLAIM AND NO ADMISSION OF LIABILITY**

**WHEREAS**, on April 2, 2023, sewage flowed into the house located at 2961 Smith Robinson Road, Jackson, Mississippi, owned by Pamela and Jimmy Kelly and caused damage; and

**WHEREAS**, pursuant to the terms of the Consent Decree entered in the United States District Court for the Southern district of Mississippi Cause # 3:12-CV-790 TSL-MTP, the City paid the Kelly family the sum of \$16,024.94 for hazard mitigation and cleaning; and

**WHEREAS**, Mr. and Mrs. Kelly submitted a demand for payment of the cost of temporary lodging, interior restoration, and personal property damage; and

**WHEREAS**, upon the initial review, the Office of the City Attorney denied the claim due to the absence of evidence showing the cause of the April 2, 2023 incident, however after reevaluating the circumstances surrounding the incident and reviewing video footage from upstream and the current state of the law regarding the availability of immunity pursuant to the Mississippi Tort Claims Act, the Office of the City Attorney recommended that the claim be compromised; and

**WHEREAS**, it is recommended that the claim of Pamela and Jimmy Kelly be compromised for the sum of \$39,954.89 *without any admission of liability*; and

**WHEREAS**, Pamela and Jimmy Kelly have agreed to the compromise of the claim and will release the City of Jackson;

**IT IS HEREBY ORDERED** that the claim of Pamela and Jimmy Kelly for property damage may be compromised for the sum of \$37,954.89 with the understanding that the City of Jackson is not admitting liability and subject to Pamela and Jimmy Kelly releasing the City of Jackson for any known or unknown damage arising out of the April 2, 2023 incident.

Agenda Item # 47  
January 16, 2024  
(C.Martin, Lumumba)

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

04/19/2023  
DATE

POINTS		COMMENTS								
1.	1. Brief Description/Purpose	ORDER AUTHORIZING PAYMENT OF \$37,954.89 TO PAMELA AND JIMMY KELLY AS FULL AND COMPLETE SETTLEMENT OF PROPERTY CLAIM.								
2.	<b>Public Policy Initiative</b> 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A								
3.	Who will be affected	City of Jackson								
4.	Benefits	N/A								
5.	Schedule (beginning date)	N/A								
6.	<b>Location:</b> ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	N/A								
7.	<b>Action implemented by:</b> ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Office of the City Attorney								
8.	COST	\$37,954.89								
9.	<b>Source of Funding</b> ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>									
10.	EBO participation	ABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		AABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		WBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		HBE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>
		NABE	_____ %	WAIVER	yes	___	no	___	N/A	<u>X</u>



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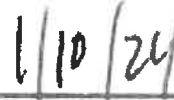
## OFFICE OF THE CITY ATTORNEY

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This **ORDER AUTHORIZING PAYMENT OF \$37,954.89 TO PAMELA AND JIMMY KELLY AS FULL AND COMPLETE SETTLEMENT OF PROPERTY CLAIM AND NO ADMISSION OF LIABILITY** is legally sufficient for placement in NOVUS Agenda.



**Catoria Martin, City Attorney**



**DATE**

48



**ORDER AUTHORIZING PAYMENT OF \$73,223.00 TO JERMAL CLARK AS FULL AND COMPLETE SETTLEMENT OF PROPERTY DAMAGE CLAIM AND NO ADMISSION OF LIABILITY**

**WHEREAS**, on May 30, 2023, sewage flowed into the house located at 2939 Oakmont Drive, Jackson, Mississippi, owned by the Jermal Clark and caused damage; and

**WHEREAS**, pursuant to the terms of the Consent Decree entered in the United States District Court for the Southern district of Mississippi Cause # 3:12-CV-790 TSL-MTP, the City paid Mr. Clark the sum of 11,947.44 for hazard mitigation and cleaning; and

**WHEREAS**, Mr. Clark submitted a demand for payment of the cost of temporary lodging, interior restoration, and personal property damage; and

**WHEREAS**, after reviewing the circumstances surrounding the incident and the current state of the law regarding the availability of immunity pursuant to the Mississippi Tort Claims Act, the Office of the City Attorney recommended that the claim be compromised; and

**WHEREAS**, it is recommended that the claim of Jermal Clark be compromised for the sum of \$73,223.00 *without any admission of liability*; and

**WHEREAS**, Jermal Clark has agreed to the compromise of the claim and will release the City of Jackson;

**IT IS HEREBY ORDERED** that the claim of Jermal Clark for property damage may be compromised for the sum of \$73,223.00 with the understanding that the City of Jackson is not admitting liability and subject to Jermal Clark releasing the City of Jackson for any known or unknown damage arising out of the May 30, 2023 incident.

Agenda Item # 48  
January 16, 2024  
(C. Martin, Lumumba)

# CITY COUNCIL AGENDA ITEM 10 POINT DATA SHEET

04/19/2023  
DATE

POINTS		COMMENTS							
1.	1. Brief Description/Purpose	ORDER AUTHORIZING PAYMENT OF \$73,223.00 TO JERMAL CLARK AS FULL AND COMPLETE SETTLEMENT OF PROPERTY CLAIM.							
2.	<b>Public Policy Initiative</b> 2. Crime Prevention 3. Changes in City Government 4. Neighborhood Enhancement 5. Economic Development 6. Infrastructure and Transportation 7. Quality of Life	N/A							
3.	Who will be affected	City of Jackson							
4.	Benefits	N/A							
5.	Schedule (beginning date)	N/A							
6.	Location: ▪ WARD  ▪ CITYWIDE (yes or no) (area)  ▪ Project limits if applicable	N/A							
7.	Action implemented by: ▪ City Department <input checked="" type="checkbox"/> ▪ Consultant <input type="checkbox"/>	Office of the City Attorney							
8.	COST	\$73,223.00							
9.	Source of Funding ▪ General Fund <input checked="" type="checkbox"/> ▪ Grant <input type="checkbox"/> ▪ Bond <input type="checkbox"/> ▪ Other <input type="checkbox"/>								
10.	EBO participation	ABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		AABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		WBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		HBE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	
		NABE	_____ %	WAIVER	yes _____	no _____	N/A	<u>  X  </u>	

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**OFFICE OF THE CITY ATTORNEY**

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**This ORDER AUTHORIZING PAYMENT OF \$73,223.00 TO JERMAL CLARK AS FULL AND COMPLETE SETTLEMENT OF PROPERTY DAMAGE CLAIM AND NO ADMISSION OF LIABILITY is legally sufficient for placement in NOVUS Agenda.**



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**Catoria Martin, *City Attorney***

1/10/24

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**Date**

OFFICE OF THE CITY ATTORNEY