

Department of Administration



200 South President Street
Post Office Box 17
Jackson, Mississippi 39205-0017

October 15, 2020

NOTICE TO DEALERS IN SOFTWARE MAINTENANCE & SUPPORT SERVICES:

DUE DATE & WHERE

Sealed, signed bids are invited and will be received by the City of Jackson, Mississippi, physically in the office of the Municipal Clerk or electronically until **10:00 A.M. Tuesday, November 3, 2020**, at which time all bids received will be publicly opened at the City Hall located at 219 S. President Street, Jackson, MS 39201 for the following:

Oracle Support Renewal for Software Update License and Support

See attached Specifications/Descriptions

SPECIFICATION QUESTIONS

For additional information regarding specifications contact: Mishi Ulmer, Database Manager, Information System Technology Division, Department of Administration at (601) 960-2387.

EBO REQUIRED

The City of Jackson is committed to the principle of non-discrimination in Public Purchasing. It is the policy of the City of Jackson to promote full and equal business opportunities for all persons doing business with the City. As a pre-condition to selection, each contractor, bidder or offer shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application, with each bid submission in accordance with the provisions set forth by the authority of the City of Jackson's EBO Ordinance. Failure to comply with the City's EBO Ordinance shall disqualify a contractor, bidder or offer, from being awarded an eligible contract. For more information on the City EBO Program, please contact the Office of Economic Development at (601) 960-1638. Copies of the EBO Ordinance, EBO Plan Application and a copy of the EBO Program are available with the Office of Economic Development at 200 South President Street, Second Floor, Jackson, Mississippi.

BID PACKAGE REQUEST

Bid Packet with specifications and proposal form may be secured from the City of Jackson website at www.jacksonms.gov, Carla Dazet, Water-Sewer Business Administration, 1000 Metrocenter, Suite 100, Jackson, Mississippi 39209, or through Central Bidding at their website, www.centralbidding.com. For assistance with receiving the bid packet and submitting the bid electronically through Central Bidding call 225-810-4814. A copy of the bid specifications is also available for review through the Office of the Municipal Clerk. for assist

SUBMITTING A BID AND NOTES

1. If you are submitting a bid physically, you are required to submit three (3) copies: one (1) original and two (2) copies to include: **(proposal form)**, **(completed EBO application)** and any additional information you submit: e.g. **(warranty, research data sheets, booklets, pamphlets, etc)**. or your bid may be considered non-responsive.

2. **Your completed and signed proposal pricing section must be returned along with all required/mandatory documents:** e.g. (bids with multiple sections, parts, pages and/or a check list).
3. Your bid price(s) must be submitted on the proposal form provided by the City unless otherwise instructed.
4. Do not return the instruction and specification section with your proposal forms. Retain these documents for your files. (Only return required warranty, detail check-off list, and equipment documents.)
5. Proposal Forms must be legibly handwritten or typed; if not, they will be considered non-responsive. All errors or corrections must be crossed out and changes must be printed in ink or typewritten. All changes must be initialed in ink by the representative signing the bid.
6. The unit price will always govern in determining the extended price or the total. **Please, review your price(s) carefully before submitting your bid.** No bid shall be altered or amended after the specified time for bid opening or once delivered.
7. **The (manufacturer's name) and (model number) must be stated when required for each item.** Any item without this information may not be considered.

ALTERNATIVE BIDS AND NOTES

8. Alternate bids are not acceptable, unless submitted in a separate sealed envelope. Do not submit prices for more than one product or the same product per item. Only one product, size and price per bid item as specified in the bid package.
9. Alternate bids may be submitted, but not necessarily accepted by the City. The City reserves the right to determine whether an alternative bid offered is equivalent to and meets the standards and/or specifications stated. **Alternative bids must be submitted on the bid proposal form furnished by the City of Jackson, (include any additional required copies).** Otherwise, the bids will not be considered.
10. **Any bid received with limiting or conditional requirements will automatically be deemed non-responsive.**

Example:
 1. All or none
 2. All items must be ordered at the same time.
 3. Specified amount to be ordered.
 4. No notation or other packaging pricing below the submitted price.
11. Bid openings will be conducted and open to the public. However, they will serve only for the opening and reading of the bid price and in no way considered as an award.

WHERE TO SEND BID AND NOTES

12. **Only One (1) complete bid submission allowed per delivery envelope, if more than one bid proposal is submitted per a delivery envelope, it will not be accepted as an official bid.**
13. **As required, write on the outside of the delivery envelope the (entire bid number) and (return address).**
14. **Facsimile transmitted bids or other documents are not acceptable.**

EMPLOYEE BIDDING

15. It is illegal for any City official, employee and/or immediate family member to serve as a vendor for the City of Jackson. Bidding by city employees is prohibited. It is hereby declared unlawful for any city official to: bid on, sell, or offer for sale any merchandise, services, equipment, material, or similar commodity, during the tenure of his or her employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the City of Jackson. (§ 25-4-105) (Miss Code 1972 as amended)

SUBMITTING A NO BID

16. Submit only one (1) proposal form indicate: "**No Bid**", (**Company's Name/Address**) and (**Sign**).
17. As required, on the outside of the deliver envelope indicate: (**No Bid**) and (**Entire Bid Number**). All "**No Bids**" should be submitted on the same scheduled opening date and time to be recorded with all other bids.

CITY OF JACKSON RIGHTS

18. The City reserves the right to waive any general, special conditions and/or minor specification deviation when considered to be in the best interest of the City of Jackson, providing such waiver is not given so as to deliberately favor any single vendor and would have the same effect on all vendors. The City reserves the right to reject any and all bids. The City reserves the right to waive any and all informalities in respect to any bid submitted. Bid awards will be made to the lowest and best bidder quoting the lowest net price in accordance with specifications. The award could be according to the lowest cost per item or to the lowest total cost for all items; or to accept all or part of any proposal. Where it is known prior to advertising that the City's intention is to award according to the lowest total cost for all items, or in some variation thereof, this statement will be included on the proposal form. Absence of such statements means the City will make that determination during the bid tabulation. Delivery time may be considered when evaluating the bid proposal.

VENDOR BID AGREEMENT

19. **One-time bid awards**: must be valid for a minimum of 60 days from the bid opening date.
20. **Term bid awards**: must be valid for the duration of the terms defined in the proposal for each bid. Vendors may not withdraw a bid prior to the end of 60 days or the stated terms of said bid. Vendors who do not comply with this requirement shall be considered non-responsive.
21. By signing this bid proposal, the vendor agrees to hold the submitted bid price firm for the term of the bid stated. Only if it applies, the vendor understands the estimated quantity stated and amount to be ordered may be over or below the estimated usage stated in the bid. This is not in any way a guaranteed amount to be ordered. A purchase order will be issued by the Purchasing Division for the requested quantity to be ordered from the using department.
22. **The vendor should understand their failure to stand behind the agreement could cause a statement of failure to perform to be placed in the company's file and/or the company to be placed on hold with the City of Jackson or the agreement of award to be cancelled.** By signing the bid, you understand and agree to all the terms of the bid.

DELIVERY & OTHER COST

This order is to be delivered F.O.B., prepaid and allowed, Jackson, Mississippi, within the number of days stated after the receipt of our purchase order. "Note, all cost must be included in the bid price." No additional cost can be attached to a bid order.

TAXES

SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ANY BID PRICE. THE CITY OF JACKSON ASSUMES NO TAX LIABILITY.

§ 27-65-105. Exemptions; governmental.

(a) Sales of property, labor, services or products taxable under [Sections 27-65-17, 27-65-19, 27-65-23](#) and [27-19-26](#), when sold to and billed directly to and payment, therefore is made directly by the United States government, the State of Mississippi and its departments, institutions, counties and municipalities or departments or school districts of said counties and municipalities. COJ does qualify for sales tax exempt status pursuant to Section 27-65-105(a), Mississippi Code of 1972.

SPECIFICATION CHANGES

The specifications in this bid are not to be altered or modified in any way. If it is found that the specifications have been altered or modified, then your bid will not be considered and your company will be prohibited from bidding with the City of Jackson for the next two (2) years.

CITY OF JACKSON, MISSISSIPPI



Carla Dazet, Deputy Director
Department of Public Works

CITY OF JACKSON, MISSISSIPPI
PROPOSAL FORM

PLEASE RETURN THIS SECTION IN ITS ENTIRETY

NOTICE TO BIDDERS:

FOR DELIVERY OR MAILING INSTRUCTIONS FOR PHYSICAL BIDS (ELECTRONICALLY SUBMITTED BIDS MUST BE SUBMITTED IN ACCORDANCE WITH THE DIRECTIONS PROVIDED BY CENTRAL BIDDING):

1. Submit one (1) original and two (2) copies of your Bid Package.
2. MAILING ADDRESS: Office of the Municipal Clerk
Post Office Box 17
Jackson, MS 39205
3. DELIVERY ADDRESS: Office of the Municipal Clerk
219 South President Street
Jackson, MS 39201
4. Note the following on the outside of your bid envelope:
Oracle Support Renewal; to be opened November 3, 2020.

Oracle Support Renewal for Software Update License and Support

See attached Specifications/Descriptions

COMPANY NAME: _____
See per attached Oracle Support Renewal Bid on the following Proposal Pages
PLEASE SUBMIT YOUR PRICING SHEET ALONG WITH THIS PROPOSAL FORM (S).

In accordance with your Notice of October 15 and 22, 2020, I bid as follows:

ORACLE SUPPORT RENEWAL SOFTWARE UPDATE LICENSE & SUPPORT

VENDOR/COMPANY NAME: _____

ORACLE SUPPORT RENEWAL

Software Update License & Support

Line Item	Oracle Product Description	Term	License Type	Number of Licenses	License Level	Extended Price
1	19213848 Micro Focus Net Express for CC&B (Mfr is Micro Focus International, Third Party Program)	Dec. 1, 2020 Nov. 30, 2021	Named Developer Perpetual	1	Full Use	
2	19213848 Micro Focus Server Express for CC&B (Mfr is Micro Focus International, Third Party Program)	Dec. 1, 2020 Nov. 30, 2021	Named Developer Perpetual	1	Full Use	
3	19213848 Oracle Application Management Pack for Oracle Utilities	Dec. 1, 2020 Nov. 30, 2021	Processor Perpetual	24	Full Use	
4	19213848 Oracle Database Enterprise Edition	Dec. 1, 2020 Nov. 30, 2021	Named User Plus Perpetual	100	Full Use	
5	19213848 Oracle Database Enterprise Edition	Dec. 1, 2020 Nov. 30, 2021	Processor Perpetual	12	Full Use	
6	19213848 Oracle User Productivity Kit Professional	Dec. 1, 2020 Nov. 30, 2021	Application User Perpetual	100	Full Use	
7	19213848 Oracle User Productivity Kit Professional	Dec. 1, 2020 Nov. 30, 2021	UPK Developer Perpetual	2	Full Use	
8	19213848 Oracle Utilities Customer Care and Billing Archiving for Commercial & Industrial Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	70	Full Use	
9	19213848 Oracle Utilities Customer Care and Billing Archiving for Residential Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	630	Full Use	
10	19213848 Oracle Utilities Customer Care and Billing Base for Commercial & Industrial Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	70	Full Use	
11	19213848 Oracle Utilities Customer Care and Billing Base for Residential Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	630	Full Use	
12	19213848 Oracle Utilities Customer Care and Billing Cashiering for Commercial & Industrial Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	70	Full Use	
13	19213848 Oracle Utilities Customer Care and Billing Cashiering for Residential Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	630	Full Use	
14	19213848 Oracle Utilities Customer Care and Billing Credit and Collections for Commercial & Industrial Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	70	Full Use	
15	19213848 Oracle Utilities Customer Care and Billing Credit and Collections for Residential Customers	Dec. 1, 2020 Nov. 30, 2021	100 in Customer Count Perpetual	630	Full Use	
16	19213848 Oracle Utilities Customer Care and Billing Integration to Oracle E-Business Suite Financials for General Ledger and Accounts Payable	Dec. 1, 2020 Nov. 30, 2021	Processor Perpetual	6	Full Use	

ORACLE SUPPORT RENEWAL SOFTWARE UPDATE LICENSE & SUPPORT VENDOR/COMPANY NAME:

VENDOR/COMPANY NAME: _____

17	19213848	Oracle Utilities Customer Care and Billing Rating and Billing for Commercial & Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
18	19213848	Oracle Utilities Customer Care and Billing Rating and Billing for Interval Data for Commercial & Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
19	19213848	Oracle Utilities Customer Care and Billing Rating and Billing for Interval Data for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
20	19213848	Oracle Utilities Customer Care and Billing Rating and Billing for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
21	19213848	Oracle Utilities Customer Care and Billing Task Optimization Tools for Commercial & Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
22	19213848	Oracle Utilities Customer Care and Billing Task Optimization Tools for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
23	19213848	Oracle Utilities Customer Self Service Base for Commercial and Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
24	19213848	Oracle Utilities Customer Self Service Base for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
25	19213848	Oracle Utilities Customer Self Service Billing and Payment Management for Commercial and Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
26	19213848	Oracle Utilities Customer Self Service Billing and Payment Management for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
27	19213848	Oracle Utilities Customer Self Service Customer Service Management for Commercial and Industrial Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	70	Full Use	
28	19213848	Oracle Utilities Customer Self Service Customer Service Management for Residential Customers	Dec. 1, 2020 - Nov 30, 2021	100 in Customer Count Perpetual	630	Full Use	
29	19213848	Oracle Utilities UPK for Customer Care and Billing, Administrative Setup (up to 4K employees and up to \$1 billion in revenue)	Dec. 1, 2020 - Nov 30, 2021	UPK Module Perpetual	1	Full Use	
30	19213848	Oracle Utilities UPK for Customer Care and Billing, Credit and Collections (up to 4K employees and up to \$1 billion in revenue)	Dec. 1, 2020 - Nov 30, 2021	UPK Module Perpetual	1	Full Use	
31	19213848	Oracle Utilities UPK for Customer Care and Billing, Rating and Billing (up to 4K employees and up to \$1 billion in revenue)	Dec. 1, 2020 - Aug 31, 2021	UPK Module Perpetual	1	Full Use	
32	19213848	Oracle Utilities UPK for Customer Care and Billing, Rating and Billing for Interval Data (up to 4K employees and up to \$1 billion in revenue)	Dec. 1, 2020 - Nov 30, 2021	UPK Module Perpetual	1	Full Use	
33	19213848	Oracle Utilities UPK for Customer Care and Billing, User Tasks (up to 4K employees and up to \$1 billion in revenue)	Dec. 1, 2020 - Nov 30, 2021	UPK Module Perpetual	1	Full Use	
34	19213848	Oracle WebCenter Portal for Oracle Applications	Dec. 1, 2020 - Nov 30, 2021	Named User Plus Perpetual	20	Full Use	
35	19213848	Oracle WebCenter Portal for Oracle Applications	Dec. 1, 2020 - Nov 30, 2021	Processor Perpetual	8	Full Use	
36	19213848	Oracle WebLogic Suite for Oracle Applications	Dec. 1, 2020 - Nov 30, 2021	Named User Plus Perpetual	100	Full Use	
37	19213848	Oracle WebLogic Suite	Dec. 1, 2020 - Nov 30, 2021	Named User Plus Perpetual	20	Full Use	
38	19213848	Oracle WebLogic Suite	Dec. 1, 2020 - Nov 30, 2021	Processor Perpetual	4	Full Use	
39	21456992	Update Rights and Technical Support for BI Publisher	Dec. 1, 2020 - Nov 30, 2021	1 year - Named User Plus	100	Full Use	

TOTAL \$ _____

The bid amount will be determined by the total amount on the bid proposal form.

The above shall comply with the specifications included in the Notice to Dealers, with any and all exceptions noted in a separate document.

Do not submit prices for more than one product, or the same product per item. Alternate bids are not acceptable, unless submitted in a separate sealed envelope.

This bid must be valid for 60 days after bid opening.

The above will be delivered F.O.B., prepaid and allowed, Jackson, Mississippi, within _____ days after receipt of your purchase order.

**SALES TAX AND FEDERAL EXCISE TAX ARE NOT TO BE INCLUDED IN ABOVE PRICE.
THE CITY OF JACKSON ASSUMES NO TAX LIABILITY**

BID SUBMITTED BY:

PLEASE TYPE OR PRINT

Complete Name of Bidder: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Physical Address, Principal Place of Business: _____

City: _____ **State:** _____ **Zip Code:** _____

Name of Person Submitting Proposal: _____

Signature of Person Submitting Proposal: _____
(Required)

Date: _____, 2019 **E-Mail Address:** _____

Telephone No.: _____ / _____ **Fax No.:** _____ / _____

***To ensure connection and good communication with you and your company, please make sure you are using a registered e-mail address and it works.**

****The (EBO) Application form must be completed by all vendors and returned with ALL bids. The EBO staff is available at, (601) 960-1856 to assist you with any questions you may have in preparing the EBO Application.**