



THE CITY OF

JARRELL

VERY MERRY JARRELL CHRISTMAS FESTIVAL

Saturday, December 14, 2024 – 3:00pm – 7:00 pm

Vendor Contract

WHERE: Downtown Jarrell

The contract is between the City of Jarrell and Vendor, whose name appears below.

VENDOR NAME: _____

VENDOR ADDRESS: _____

VENDOR PHONE: _____

VENDOR EMAIL: _____

VENDOR SIGNATURE: _____

By signing above, you agree to the terms and conditions set forth below. The general rules of the Jarrell Christmas Festival are incorporated into and made part of this contract and shall be binding on the parties hereto.

- Vendors agree to display merchandise in an attractive manner. All display equipment, tables, tents, etc. are to be furnished by vendor.
- All booths must always have a representative present during the festival hours of operation.
- Vendor agrees to assume all liability for damages or loss caused to the premises on their exhibit area by reason of their exhibit and agree to indemnify and hold harmless Jarrell City Hall, its directors, officers and members for all liability which might ensue by reason of his/her exhibit or presence at the event.
- Vendors shall indemnify the City of Jarrell against all liability resulting from negligence of the vendor, their agents or employees and shall reimburse the Jarrell City Hall for any loss





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or expense incurred by reason of negligence. THE CITY OF JARRELL is not responsible and does not guarantee against loss or damage due to theft, fire, wind, hail, rain, accident, sunlight, cold or injury or any other acts of God.

- Vendors may NOT assign this contract or their space or sublet all or any part of their space.
- Vendors are solely responsible for all sales, taxes, permits, etc. THE CITY OF JARRELL, VERY MERRY JARRELL will not provide change or credit card transfer.

VENDOR GUIDELINES • Each booth space is 10X10.

- Must be food vendor to sell beverages, soft drinks and/or water.
- Electricity is not provided.
- All vendors are permitted to bring quiet generators.

VENDOR SETUP AND EVENT DAY OPERATIONS

- Setup times will be sent a week prior to the festival.
- Tear-down will begin after 7:00 pm
- No early tear-down

- FOOD VENDOR GUIDELINES
- Electricity will not be provided. You may bring generators.
- All supplies will be provided by the vendor.

• Food service can include beverage sales, soft drinks and water. FOOD SERVICE REQUIREMENTS

- All groups using a generator and/or cooking on-site must have a new or inspected 5lb dry chemical fire extinguisher. Your booth will be inspected by the Fire Marshal before the event. If you fail inspection, you will not be able to operate until your booth is in compliance.

Food truck





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You need a temporary food establishment permit, or mobile food establishment permit from Williamson County.

<https://www.mgoconnect.org/auth/login>

WCCHD requires food vendors that are participating in temporary events to obtain a temporary food establishment (TFE) permit.

A temporary food establishment is a food establishment that operates for a period of no more than 14 consecutive days in conjunction with a single event or celebration. The single event permit is valid for one individual food booth or unit at one specific event and is valid for up to 14 consecutive days from the initial effective date. Nonprofit/501(c) organizations are exempt from TFE permit fees.

Concession stand

You need a temporary permit from the Williamson County Department, plus proof of insurance and a health permit.

Cottage food

You can sell non-perishable foods made at home without a permit from the Williamson County and Cities Health District (WCCHD). However, you must comply with the Texas Cottage Food Law.

<https://www.dshs.texas.gov/retail-food-establishments/texas-cottage-food-production>

Anyone serving food or drink must have a food handlers license and permit.

<https://www.360training.com/learn2serve/food-handler/Texas> or other programs at Accredited Food Handler Internet (Online) Training Programs | Texas DSHS

- Mobile food establishments: Gas containers shall be located and secured on the exterior of the mobile food establishment, open to the atmosphere or if containers are kept in a compartment, the compartment must be separate from the interior preparation area.





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Access must be from the exterior of the unit and compartment floor and the exterior door must be vented to the atmosphere.

- All food vendors must have current registration, certificates, and permits for the county. For vendors with questions about completing the application, they can contact below.

Mail: 161 Town Center Blvd, Jarrell, TX 76537 Phone: 512-746-4593, ext. 130

Email: Utilitybilling@cityofjarrell.gov

2024 VERY MERRY JARRELL

Vendor Application Form

Saturday, December 14, 2024 – 3:00pm – 7:00 pm

Applicant/Business Name: _____

Contact Person: _____

Cell Phone: _____

Email: _____

Mailing Address: _____

City, State, Zip _____

Items to be sold and prices (Please provide pictures of your items if available):

Vendor Applications due Before December 6th, 2024

Set up Time: 1:00 pm. All approved vendors that have completed application process will receive an email by 5pm on December 9th outlining pertinent details regarding set-up and takedown.





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The undersigned hereby understands and agrees to provide vending services according to the vending guidelines and that failure to comply will result in removal and disqualification for future event vending opportunities.

Applicant Signature: _____ Date: _____

For Office Use Only:

Proof of Registration: _____ Date: _____

Proof of Certification: _____ Date: _____

Assigned to Booth # _____

