

www.cityofjarrell.com

Submittal Date:		

Project Name:

Application Type:

# MASTER APPLICATION FORM APPLICATION & CHECKLIST

### **INSTRUCTIONS:**

- Fill out the following application prior to submission. Please include any plans for the project.
- Be sure to indicate which type of application at the top of the page.
- Use the most current application from the City's website (<u>www.cityofjarrell.com</u>) or at City Hall.
- City ordinances can be obtained at City Hall or by emailing the City Planner at <u>i.moyer@cityofjarrell.com</u>.
- If there are any questions reach out to the Planning Department at (512)-746-4593.

## TYPE:

#### **Permits: Subdivision Related: Development Related:** o Administrative Exception o Master Sign Plan Plumbing 0 Mechanical Construction Plan Site Development Plans 0 Electrical Vacating Plat Certification of Design Compliance Irrigation (Backflow Test will o Construction Plan Appeal of Administrative Decision be required) 0 Pool (Above or In-Ground) Sign 0 Demolition 0 Temporary Use 0 Irrigation **New Construction** 0 Remodel 0 Miscellaneous

## **CONTACT INFORMATION:**

CONTACT PERSON:			PHONE:
ADDRESS:			CELL:
CITY:	STATE:	ZIP:	EMAIL:
PROPERTY OWNER(S), IF DIFFERE	NT:		PHONE:
ADDRESS:			CELL:
CITY:	STATE:	ZIP:	EMAIL:

PROJECT INFORMATION:		
LOT, BLOCK, OR PARCEL:	ZONING:	SQ. FT.:  1 <sup>ST</sup> FLOOR:  2 <sup>ND</sup> FLOOR:  GARAGE:  OTHER:
CONTRACTOR/INSPECTOR/LICENSE NUMBE	IR (please list all included in the project and indi	cate their profession i.e. Plumbing, Electrical,):
IRRIGATION/GAS SERVICE PROVIDER:		
SIGN APPLICATION:		
CITY LIMITS OR ETJ?	TEMPORARY OR PERMENANT?	ON OR OFF PREMISE SIGN?
SIGN TYPE: FREESTANDING BUILDIN	IG MICELLANEOUS	
square footage, lighting, etc.).  Attach a plat showing where sign will  Ensure the sign meets or exceeds the 20	be located. 000 International Building Codes for wind load, (	equare footage of sign face, pole structure, total area
COMPANY INSTALLING THE SIGN:	CONTACT INFORMATION:	

## **APPROVAL PROCESS:**

Once the application has been determined complete, the City Planner or designee will review the application for technical compliance with the code. Please allow SEVEN business days for processing. The application is approved upon notification from City Hall. The permit process will not be finalized and, if needed, the Certificate of Occupancy forms will not be issued until all permit fees, reinspection fees, and utility billing amounts are paid in full. Any permits become null and void if work or construction authorized is not commenced within 180 days.

FEE CALCU	LATION:			
Filing Fee:			\$	65.00
Fees Based on App	plication Type:*		\$	
*Please be advised that	a break down of fees wi	ll be provided on a separate document.		
Staff Use Only:	Check No	Additional Check No		
TOTAL FE	E:		\$	
	Due at the	e Time of Application Submission		
I hereby certify that	: I have read and exa	nined this application and know the same to be true and correct. All pr	rovisions of	laws and

ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume

Signature	Name (printed)	Date
	Do not write below - Staff Use Only	
viewed by:		Date:
pplication Approved: Yes 1	Jo	
no, reason for disapproval:		
(6)		
aff Notes:		