

Site Plan Submittal Requirements

- ___ 1. A copy of the recorded plat
- ___ 2. Copies of letters for utility providers stating that utility service is available at the place of the site.
- ___ 3. Copy of approved TxDOT driveway permit, if applicable.
- ___ 4. Five copies of a site plan (1 digital copy), which includes the following:
 1. Property boundary dimensions
 2. All setbacks and easements
 3. Location of any existing physical improvements, including buildings, parking lots, driveways, landscaping, accessory structures, and septic facilities as applicable.
 4. Location of any proposed physical improvements, including buildings, parking lots, driveways, landscaping, accessory structures, and septic facilities as applicable.
 5. Location of any adjacent utilities in the ROW, including culverts, headwalls, fire hydrants, valves, sanitary clean-outs, manholes, etc.
- ___ 5. A summary letter describing the proposed improvements including a statement by a registered professional engineer that the proposed improvements will not result in any adverse drainage impact to properties upstream or downstream.
- ___ 6. A statement from a registered professional engineer or licensed sanitarian that the septic system (if applicable) is in safe operating condition for the proposed use.