

Submittal Requirements for Vacating a Plat

- ___1. Completed Master application form.
- ___2. Executed and notarized vacation document (See Exhibit A). It is recommended that the vacation document be prepared by an attorney.
- ___3. Current tax certificate(s) for lot(s) or plat to be vacated.
- ___4. Copy of Owner's deed(s) showing ownership of lot(s) or plat vacated.
- ___5. Six folded copies of plat (to be vacated (or plat containing lot(s) to be vacated)
- ___6. Submittal fee