



Office of the Mayor

January 2019

The City of Jarrell, Texas has an opening for City Manager. Jarrell is in the beginning phases of rapid growth supported by the attraction of population and jobs in the Central Texas Corridor. For the individual that wants to make their professional advancement in a growing dynamic environment, we are the place.

History:

Jarrell, Texas was incorporated in 2001 as a Type A, General Law City. Sonterra M.U.D. is within the ETJ and has a close working relationship with the City. The City provides wholesale Wastewater Treatment to the M.U.D. and expands it as necessary to support its growth. The City built a new City Hall in 2013 to support Administration, EDC and Police services. It was expanded again in the spring of 2018 to support expanded services.



The City has added the positions of Emergency Management Coordinator and Community Police Liaison in the last 2 years. The Police Department is headed by recently hired Police Chief Marc Owens. Chief Owens was hired in June from the Grand Prairie, Texas Police Department. The Police department has been expanded to include Police Chief, Police Sergeant and 6 full-time Patrol Officers. The City also uses the Public Private Partnership model to run its Utilities Department. The City has both Water and Wastewater services.

The Community:

Jarrell is in the north part of Williamson County along the I-35 corridor. Jarrell was founded in 1909 as a ranching and farming community. Population growth in the Jarrell Independent School District boundaries have grown from 9,300 in 2010 to 12,500 in 2018. A new Elementary School will be completed by June, 2019. The Middle School expansion will be completed in the summer of 2019, and the High School expansion will be completed in 2020. The new bridges supporting the extension of Ronald Reagan Boulevard in Jarrell will be started in 2019. This will bring a new level of commercial activity to the City. Sales Tax revenues have grown 81% over the last 3 years.

What We Need From You:

- Ability to lead a rapidly growing City from General Law to Home Rule.
- Manages multiple departments with ability to focus areas of growth.
- Strategic thinker who can support continued rapid growth and alternative municipal government philosophies (PPP in its various forms).
- Strong Budgeting background with strong skills in Governmental Fund Balance Accounting.
- Strong Skills in Economic Development plans.
- Strong Skills in Residential, Commercial and Industrial Development plans.

Candidate Evaluation Criteria:

- Bachelor's degree in Public Administration, Political Science, Business Administration or other related fields highly desired. Equivalent progressively responsible experience maybe considered in lieu of educational attainment.
- At least 5 years of progressive responsible experience in Municipal Administration.
- Direct experience setting Municipal Government Budgets.
- Contract Administration in support of Public-Private-Partnership functions.
- Experience in Zoning, Use and Lot Design standards

What We Offer:

- **Job Title:** City Manager
- **Reports To:** Jarrell City Council
- **Salary Range:** Up to \$115,000 based on experience/qualification
- **Benefits:** 401K Retirement, Medical Care, Automobile allowance, insurance and relocation assistance.

If Interested:

Please submit a Letter of Interest and Resume to Dianne Peace at municlerk@cityofjarrell.com .
For any questions, please call 512-746-4593, ext. 121.

www.cityofjarrell.com