

**VOLUNTARY ANNEXATION PETITION  
APPLICATION AND CHECKLIST**  
City of Jarrell, Texas

*(Please print clearly)*

Name of Applicant: \_\_\_\_\_ Date of Submittal: \_\_\_\_\_

Amount of proposed acreage to be annexed (more or less) \_\_\_\_\_

**INSTRUCTIONS**

- Fill out the following application and checklist completely prior to submission.
- Place a check mark on each line when you have complied with the requirements of that item.

**Required Items for Application**

- Completed annexation petition with each owner's original signature notarized. Much include signatures of all the owners if there are multiple owners of record.
- Copy of deed showing current ownership
- A clear and legible copy of certified field notes (metes and bounds) describing the boundary of the property that is being petitioned for annexation with a map or plat clearly showing the property.

If the property is a subdivided lot, submit a copy of the recorded subdivision plat.

- Number of property owners to be notified: \_\_\_\_\_

A computer printout from the appraisal district listing property owners located within 200' of the boundaries of the subject property

- Map, with a legend, listing the notification boundary, the names and mailing address of property owners to be notified.

## Property Information

Property Address	County	State	Zip	Total number of Acres (more or less)	Lot number	Block number

Subdivision name: \_\_\_\_\_ Plat subdivision plat on file? Yes No

Survey Name and Abstract No: \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Proposed Land Use and/or Purpose of Annexation: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

List all qualified voters living on each tract of land. *Per state law, in order for an area to be eligible for annexation by petition of land owners, the area must be vacant or inhabited by fewer than three (3) qualified voters.*

<u>Tract #</u>	<u>Name of Voter</u>	<u>Mailing Address</u>

## Owner's Information

*Fill out a separate sheet for each owner of record*

(Please print clearly)

Owner's Name: \_\_\_\_\_  
If property ownership is in the name of a partnership, corporation, joint venture, trust or other entity,  
list the official name of the entity and the name of the managing partner

\_\_\_\_\_  
Owner's Mailing Address City State Zip

( ) - ( ) - ( ) - @  
Owner's Phone Cell Fax Email

## Agent Authorization

Please check one of the following:

\_\_\_\_\_ I will represent my petition before the Jarrell City Staff and the Jarrell City Council

\_\_\_\_\_ I hereby authorize the person named below to act as my agent in representing this application before the Jarrell City Staff and the Jarrell City Council

\_\_\_\_\_  
Agent's Name (Printed) Company Name (if applicable)

**If an agent is representing the owner of the property, complete the following information:**

I hereby authorize the person named above to act as my agent in processing this application before the Jarrell City Staff and the Jarrell City Council

\_\_\_\_\_  
Owner's Signature Owner's Printed Name Date