



161 Town Center Blvd.
Jarrell, TX 76537
Office: (512) 746-4593
www.cityofjarrell.com

REQUEST TO TRANSFER UTILITY SERVICES

(PLEASE PRINT CLEARLY and with blue or black ink)

OLD ACCOUNT (FROM)
Account #: _____
Date Service to End: _____
Customer Name: _____
Spouse Name: _____
Service Address: _____
Mailing Address (if different than above): _____ _____
Home/Cell Phone: _____
Email Address: _____
<input type="checkbox"/> OWN <input type="checkbox"/> RENT (if renting, please include owner info.)
Property Owner: _____
Cell Phone: _____
Email Address: _____

NEW ACCOUNT (TO)
Account #: _____
Date Service to Begin: _____
Customer Name: _____
Spouse Name: _____
Service Address: _____
Mailing Address (if different than above): _____ _____
Home/Cell Phone: _____
Email Address: _____
<input type="checkbox"/> OWN <input type="checkbox"/> RENT (if renting, please include owner info.)
Property Owner: _____
Cell Phone: _____
Email Address: _____

Please read the following carefully. I hereby acknowledge and understand that any deposit paid on my previous service address shall be transferred to my new account. I understand that I am responsible for paying any unpaid balance, delinquent amounts and/or any late fees that may have accrued under my name for my previous account and that all remaining balances shall be billed monthly until paid in full. I further understand that if my previous account is set up on ACH Draft, my final bill will not be drafted from my bank account. I acknowledge that such ACH Draft services will not transfer to my new account and that it is my responsibility to ensure that the required paperwork is submitted to the City, should I wish to continue such services. Applicant acknowledges that meters are the property of the City and that they may be turned on or off only as authorized by the City. It is unlawful for any person or property owner to reconnect or attempt to reconnect service and is punishable by fine up to \$1,000 and/or jail. Applicant acknowledges that the City has right of access to meters whenever necessary. Failure to provide such access may result in disconnection of service. Applicant agrees to abide by and consider as part of this agreement any ordinance, rules, and regulations the City adopts concerning utility service. All bills are due on or before the 15th day of each month, at which time a late fee shall be assessed for all unpaid balances. In the event service is disconnected due to nonpayment, the City shall require full payment of any delinquency, in addition to any reconnection fees prior to reinstatement and reconnection of utility services. Applicant agrees to accept full responsibility for the payment of all charges incurred until such time that they notify the City in writing of their intent to cancel service. By signing below, I hereby certify that the above information is correct to the best of my knowledge and do agree to abide by all terms as required by the City of Jarrell.

Applicant Signature

I request that any personal and/or identifying information contained within my utility account be kept confidential unless disclosure is required or mandated by law.

Processed by (initials): _____ Date Submitted: _____

Revised 03/2022