



THE CITY OF

JARRELL

**City of Jarrell
4A - Type A Economic
Development Corporation Board
Special Called Meeting
Jarrell City Hall Council Chambers
161 Town Center Blvd. Jarrell, Texas 76537
Tuesday, February 7, 2023, at 1:30 p.m.**

AGENDA

Wayne Cavalier, President
Hugh Taylor, Secretary
Dr. Toni Hicks, Member

Barry Cryer, Vice-President
Thomas Hertel, Treasurer

I. CALL MEETING TO ORDER

- Roll Call

II. PUBLIC COMMENTS

Those wishing to speak to the Jarrell Economic Development Corporation must complete the sign in sheet prior to the beginning of the meeting. Please wait to be invited to speak and observe the **three-minute** time limit.

Items not listed on the agenda

An individual may speak; however, the topics presented are considered informational only and may result in placement on a future agenda. No formal discussion or action will be conducted at this time.

Item listed on the agenda

An individual may speak once the regular agenda item is announced for consideration and/or when the speaker is invited to speak.

III. PRESENTATION

- 3.1 Presentation of gratitude to outgoing Board Member Tommy Sladeczek.

IV. CONSENT AGENDA ITEMS

- 4.1 Discussion and possible action on review and acceptance of the JEDCO Special called Board meeting minutes on January 10, 2023.





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- 4.2 Discussion and possible action regarding approval of the following financials:
 - 4.2.1 Unaudited JEDC FY 21-22 financials
 - 4.2.2 First quarter JEDC FY 22-23 financials

V. **REGULAR AGENDA ITEMS**

- 5.1 Update by Interim City Manager, Grace Matlock.
- 5.2 Discussion and possible action regarding a recommendation to City Council for the amendment of the JEDC By-laws.
- 5.3 Discussion and possible action regarding adopting the Robert's Rules of Order as the official JEDC Board of Directors parliamentary procedures.
- 5.4 Discussion and possible action regarding possible changes to the day and time of the JEDC meetings.
- 5.5 Discussion and possible action regarding payment process for check signing, to include approval of up to three signatories to sign checks for the JEDC.
- 5.6 Discussion and possible action regarding the approval of a contract between JEDC and Opportunity Strategies, LLC for an Understanding the Economic Development Process Workshop.
- 5.7 Discussion and possible action regarding a budget amendment to allocate funds for the Understanding the Economic Development Process Workshop in an amount not to exceed \$3500.
- 5.8 Discussion and possible action regarding a budget amendment for the JEDC Executive Director to attend the Dare to Lead program hosted by the Jarrell ISD in an amount not to exceed \$800.
- 5.9 Discussion and possible action regarding the approval of a 2023 Memorandum of Understanding for Administrative and Professional Services between the City of Jarrell and the Jarrell Economic Development Corporation.
- 5.10 Discussion and possible action regarding the approval of a 2023 Facility License Agreement between the City of Jarrell and the Jarrell Economic Development Corporation.
- 5.11 Discussion and possible action regarding the JEDC participating in live streaming meetings and paying a portion of the cost to purchase the platform along with the City of Jarrell.





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- 5.12 Discussion and possible action regarding approval of the JEDC Legislative Agenda for the Texas 88th Legislative Session.
- 5.13 Discussion and possible action regarding approval of an Engineering Scope of Services for Jarrell entry monument signage.

VI. UPDATES

- Activity update – spreadsheet will be disbursed
- Jarrell Chamber events
 - o Monthly Luncheon: February 15, 11:30 am – 1 pm, Speaker: Larry Gonzales regarding update on the 88th Legislature
- City of Jarrell events/news/upcoming meetings
 - o City Council meetings
 - February 28 – EDC will have an update, Presentation by The Retail Coach, TIRZ Board creation
 - o P&Z meetings
 - February 14 – Regularly Scheduled, check for posting
- Jarrell EDC Board
 - o **NEW DATE:** March 7, 2023

VII. FUTURE AGENDA ITEMS

- IEDC code of ethics
- Travel Policy
- Social Media Policy
- Mid-Year Budget Amendments
- Exec Director 6 month review
- The Retail Coach update/agreement – they will present an update at City Council

VIII. ADJOURNMENT

CERTIFICATION

I certify that the above Notice of a Meeting of the Jarrell 4A - Type A Economic Development Corporation was posted on the city's website at www.cityofjarrell.com and on the Bulletin Board located at Jarrell City Hall 161 Town Center Blvd., Jarrell, Texas 76537 pursuant to Chapter 551 of the Texas Government Code.





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Posted on February 3, 2023, at 4:00 p.m.

City of Jarrell, Texas

Dianna Peace

Posted by: City Secretary's Office

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Jarrell 4A - Type A Economic Development Corporation reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [deliberations about real property], 551.073 [deliberations about gifts and donations to city], 551.074 [deliberations on certain personnel matters] or 551.076 [deliberations about deployment/ implementation of security personnel or devices] and 551.087 [Economic Development]. The City of Jarrell is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

Please call the Municipal Clerk at 512-746-4593 for assistance.

I certify that the above Notice of a Meeting of the Jarrell 4A - Type A Economic Development Corporation was removed from the Bulletin Board located at Jarrell City Hall – 161 Town Center Blvd. Jarrell, Texas 76537 on:

Removed on _____, 2023 at _____ am/pm

City of Jarrell, Texas

Removed by: City Secretary's Office

