



Project Name: \_\_\_\_\_

Submittal Date: \_\_\_\_\_

Application Type: \_\_\_\_\_

**MASTER APPLICATION**  
*APPLICATION & CHECKLIST*

**INSTRUCTIONS:**

- ✦ Fill out the following application prior to submission. Please include any plans for the project.
- ✦ Be sure to indicate which type of application at the top of the page.
- ✦ Use the most current application from the City’s website ([www.cityofjarrell.com](http://www.cityofjarrell.com)) or at City Hall.
- ✦ City ordinances can be obtained at City Hall or by emailing the City Planner at [planner@cityofjarrell.com](mailto:planner@cityofjarrell.com).
- ✦ If there are any questions reach out to the Planning Department at (512) 746-4593.

**PROJECT TYPE:**      Commercial      Residential

| <u>Permits:</u>                  | <u>Subdivision Related:</u> | <u>Development Related:</u>        |
|----------------------------------|-----------------------------|------------------------------------|
| New Construction                 | Construction Plan           | Site Development Plan              |
| Remodel                          | Administrative Exception    | Master Sign Plan                   |
| Temporary Use                    | Vacating Plan               | Certification of Design Compliance |
| Demolition                       |                             | Appeal of Administrative Decision  |
| Sign                             |                             |                                    |
| Irrigation                       |                             |                                    |
| (Backflow Test will be required) |                             |                                    |
| Pool (Above or In-ground)        |                             |                                    |
| Miscellaneous                    |                             |                                    |
| Solar Panel                      |                             |                                    |
| Plumbing                         |                             |                                    |
| Mechanical                       |                             |                                    |
| Electrical                       |                             |                                    |

**CONTACT INFORMATION:**

|                                       |        |      |        |        |
|---------------------------------------|--------|------|--------|--------|
| Contact Person:                       |        |      |        | Phone: |
| Address:                              |        |      |        | Cell:  |
| City:                                 | State: | Zip: | Email: |        |
| Property Owner(s) Name, if different: |        |      |        | Phone: |
| Address:                              |        |      |        | Cell:  |
| City:                                 | State: | Zip: | Email: |        |



# Master Application

## PROJECT INFORMATION:

|   |                           |   |
|---|---------------------------|---|
| ZONING:   | LOT:<br>BLOCK:<br>PARCEL: | SQ FT:<br>1 <sup>ST</sup> FLOOR:<br>2 <sup>ND</sup> FLOOR:<br>GARAGE:<br>OTHER: |
| <u>Contractor / Inspector / License Number</u> (please list all included in the project and indicate their profession i.e. Plumber, Electrician): |                           |   |
|   |                           |   |
| <u>Irrigation / Gas Service Provider:</u>   |                           |   |
|   |                           |   |

## SIGN APPLICATION:

|  |                        |                                     |               |
|--|------------------------|-------------------------------------|---------------|
| City Limits<br>ETJ   | Temporary<br>Permanent | On Premise Sign<br>Off Premise Sign |               |
| Sign Type:   | Free Standing          | Building                            | Miscellaneous |
| <u>Please include the following:</u>   |                        |                                     |               |
| <ul style="list-style-type: none"> <li>○ Attach a description of the sign (to include number of signs to be installed, dimensions for each: height, base, square footage of sign face, pole structure, total area square footage, lighting, etc.)</li> <li>○ Attach a plat showing where on the property the sign will be located</li> <li>○ Ensure that all signs meet or exceed the 2018 International Building Code for wind load (Chapter 16, Section 1609)</li> </ul> |                        |                                     |               |

|                          |        |        |        |
|--------------------------|--------|--------|--------|
| Company Installing Sign: |        |        |        |
| Contact Person:          |        | Phone: |        |
| Address:                 |        | Cell:  |        |
| City:                    | State: | Zip:   | Email: |



