



THE CITY OF

# JARRELL

**City of Jarrell**  
**Regular Called City Council Meeting**  
Jarrell City Council Chambers  
161 Town Center Blvd. Jarrell, Texas 76537  
**Tuesday, April 25, 2023, at 7:00 p.m.**

## MINUTES

Mayor Patrick Sherek- **Present**  
Alderman Place 1, Daniel Klepac - **Present**  
Alderman Place 2, Jeff Seidel - **Present**

Alderman Place 3, Tanya Clawson - **Present**  
Mayor Pro-Tem Place 4, Rusty Bryson - **Present**  
Alderman Place 5, Daniel Islas - **Present**

### 1. CALLED MEETING TO ORDER AT 7:00 P.M.

- Roll Call
- Invocation **BY ALDERMAN JEFF SEIDEL**
- Pledge of Allegiance

### 2. PUBLIC COMMENTS

Those wishing to speak to the City Council must complete the appropriate color card listed below and present the card to the Municipal Clerk prior to the beginning of the meeting. Please wait to be invited to approach the podium and observe a **three-minute** time limit when speaking.

#### Orange Sign in Card – Items not listed on the agenda

An individual may speak; however, the topics presented are considered informational only and may result in placement on a future agenda. No formal discussion or action will be conducted at this time.

#### 1. **Thomas Hertel spoke regarding the circulating Section 174 Petition.**

#### Yellow Sign in Card – Item listed on the agenda - NONE

An individual may speak once the regular agenda item is announced for consideration and/or when the speaker is invited to approach the podium.

### 3. CONSENT AGENDA ITEMS

The Consent Agenda items listed below are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a





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Councilmember, in which event, the item will be removed from the Consent Agenda and considered as a Regular Agenda item.

- 3.1 Consideration and possible action regarding the approval of the minutes of the Regular City Council Meeting on March 28, 2023.
- 3.2 Consideration and possible action regarding the approval of the minutes of the Special Called City Council Meeting on April 6, 2023.
- 3.3 Consideration and possible action regarding the approval of the minutes of the Special Called City Council Meeting on April 13, 2023.
- 3.4 Consideration and possible action regarding the approval of the minutes of the Special Called City Council Meeting on April 19, 2023.
- 3.5 Consideration and possible action regarding the March 2023 Financials.

**Rusty Bryson made a motion to approve the consent agenda items as presented. Second by Jeff Seidel. The motion was approved by a unanimous vote. The Council Condemnation Workshop minutes from March 28, 2023 will be presented at the May meeting.**

#### 4. REGULAR AGENDA ITEMS

- 4.1 Proclamation for April 2023 as Fair Housing Month.

**Rusty Bryson made a motion to accept April 2023 as Fair Housing Month. Second by Tanya Clawson. Rusty Bryson, Tanya Clawson, Daniel Klepac and Daniel Islas voted for the motion. Jeff Seidel voted against the motion. The motion was approved by a majority vote.**

- 4.2 Proclamation for April 2023 as Motorcycle Awareness Month.

**The Proclamation was read by Rusty Bryson and presented by Mayor Patrick Sherek to Jake Blair. No formal action was taken.**

- 4.3 Consideration and possible action regarding Ordinance No. 2023-0425-01, An Ordinance Authorizing The Issuance Of The City Of Jarrell, Texas Combination Tax And Revenue Certificates Of Obligation, Series 2023; Levying An Ad Valorem Tax And Pledging Certain Surplus Revenues





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In Support Of The Certificates; Approving An Official Statement, A Paying Agent/Registrar Agreement And Other Agreements Relating To The Sale And Issuance Of The Certificates; And Ordaining Other Matters Relating To The Issuance Of The Certificates.

**Rusty Bryson made a motion to award our Combination Tax and Revenue Certificates of Obligation, Series 2023 to Hilltop Securities in the total amount of \$10,790.00. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.4 Consideration and possible action regarding Ordinance No. 2023-0425-02, An Ordinance Authorizing Restricted Prior Service Credit to Employees Who Are Members Of The Texas Municipal Retirement System.

**Jeff Seidel made a motion to approve Ordinance No. 2023-0425-02. Second by Daniel Klepac. The motion was approved by a unanimous vote.**

- 4.5 Consideration and possible action regarding the intersection at Slowbe Way and Bud Stockton Loop.

**Daniel Klepac made a motion to obtain clarification from the City Attorney and possibly have a Cease and Desist Letter sent in the event of safety issues. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.6 Consideration and possible action regarding an appointment of a new member to the Planning and Zoning Commission.

**Jeff Seidel made a motion to appoint J. B. Stockton. Second by Tanya Clawson. Jeff Seidel, Tanya Clawson, Daniel Klepac and Daniel Islas voted for the motion. Rusty Bryson voted against the motion. The motion was approved by a majority vote.**

- 4.7 Consideration and possible action regarding the City of Jarrell audit for the fiscal year ending September 30, 2022.

**Mr. Don Allman was delayed. Jeff Seidel voted to table the item until he arrives. Second by Rusty Bryson. The motion was approved by a unanimous vote.**

**Mr. Don Allman arrived and presented the audit. Rusty Bryson made a motion to accept the audit for the fiscal year ending September 30, 2022. Second by Tanya Clawson. The motion was approved by a unanimous vote.**





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- 4.8 Discussion and possible action regarding the approval of a 2023 Memorandum of Understanding for Administrative and Professional Services between the City of Jarrell and the Jarrell Economic Development Corporation.

**Rusty Bryson made a motion to table the item for the City Attorney to review the agreement and to come to an agreement regarding the payment of the City Engineers' services. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.9 Discussion and possible action regarding the approval of a 2023 Facility License Agreement between the City of Jarrell and the Jarrell Economic Development Corporation.

**Daniel Klepac made a motion to table the item for the City Attorney's review of the contract. Second by Rusty Bryson. The motion was approved by a unanimous vote.**

- 4.10 Discussion and possible action regarding Discussion and possible action regarding an agreement of Professional Services with Jarrell EDC and The Retail Coach, LLC

**Jeff Seidel made a motion to approve the recommendation to disengage the agreement with The Retail Coach. Second by Tanya Clawson. The motion was approved by a unanimous vote.**

- 4.11 Discussion and possible action regarding a Waterfield Agreement between Jarrell Water Supply Corporation and the City of Jarrell to begin the test wells.

**Rusty Bryson made a motion to allow the City Manager and the City Attorney to work together with Jarrell Schwertner's manager and attorney to draft an agreement to bring back to the Council at the next Council meeting. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.12 Consideration and possible action regarding approval of the Water and Wastewater Service Request for Proposal.

**Jeff Seidel made a motion to approve. Second by Rusty Bryson. Rusty Bryson withdrew her second.**

**Tanya Clawson made a motion to table the document to be brought back at the June meeting. The motion died for lack of a second.**





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**Tanya Clawson made a motion to table the item to May. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.13** Consideration and possible action regarding a Second Amendment for an Extension to the Professional Services Agreement between Inframark LLC and the City of Jarrell for Water and Wastewater Operations.

**Jeff Seidel made a motion to approve. Second by Rusty Bryson. The motion was approved by a unanimous vote.**

- 4.14** Consideration and possible action regarding Resolution No. 2023-0425-03, A Resolution of The City Council of The City of Jarrell, Texas, Supporting the Addition of Three Road Projects to The Williamson County Road Bond Election; And Providing an Effective Date.

**Tanya Clawson made a motion to approve Resolution No. 2023-0425-03, A Resolution of the City of Jarrell Supporting the Addition of Three Road Projects, to The Williamson County Road Bond Election identified as County Road 307 from Avenue A to County Road 305; County Road 305 from Bud Stockton extension to Interstate Highway 35; and Bud Stockton from Interstate Highway 35 to Farm to Market Road 487; not to exceed the city support of 10%. Second by Jeff Seidel. The motion was approved by a unanimous vote.**

- 4.15** Jarrell ISD Updates by Dr. Toni Hicks. No formal action taken.

- 4.16** 4A Jarrell Economic Development Corporation Updates by Executive Director, Traci Anderson. No formal action taken.

- 4.17** Interim Police Chief Updates by Interim Police Chief, Pacer Korn. No formal action taken.

- 4.18** Mayor Updates by Mayor Patrick Sherek. No formal action taken.

- 4.19** Interim City Manager Updates by Interim City Manager Grace Matlock. No formal action taken.





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5. EXECUTIVE SESSION:

ADJOURNED INTO CLOSED SESSION/EXECUTIVE SESSION AT 9:09 P.M.:

- 5.1 Closed Executive Session pursuant to 551.087 of the Texas Government Code to deliberate Economic Development Negotiations.
  - a. Project Travel
  - b. Project Lunch Lady
- 5.2 Closed Executive Session pursuant to Texas Government Code Section 551.071 for a consultation with the City Attorney on a matter regarding the appointment, employment evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: Police Officer.
- 5.3 Closed Executive Session pursuant to 551.074 of the Texas Government Code to deliberate the appointment, employment evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.

6. RECONVENED INTO OPEN SESSION AT 10:36 P.M.:

- 6.1 Discussion and possible action regarding the Economic Development Negotiations regarding Project Travel.  
**No formal action was taken.**
- 6.2 Discussion and possible action regarding the Economic Development Negotiations regarding Project Lunch Lady.  
**No formal action was taken.**
- 6.3 Discussion and possible action regarding a matter regarding the appointment, employment evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: Police Officer.  
**No formal action was taken.**





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6.4 Discussion and possible action regarding the appointment, employment evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, to wit: City Manager.

**Rusty Bryson made a motion to hire Danielle Singh as the next City Manager of the City of Jarrell. Second by Daniel Klepac. The motion was approved by a unanimous vote.**

7. **ADJOURNMENT AT 10:38 P.M.**

**PASSED AND APPROVED on 23RD DAY of MAY 2023.**

**CITY OF JARRELL, TEXAS**

**Patrick Sherek, Mayor**



**Attest:**

**Dianne Peace, Municipal Clerk**

