



THE CITY OF

# JARRELL

**City of Jarrell  
4A - Type A Economic  
Development Corporation Board  
Regular Called Meeting  
Jarrell City Hall Council Chambers  
161 Town Center Blvd. Jarrell, Texas 76537  
Tuesday, May 9, 2023, at 1:30 p.m.**

## MINUTES

Wayne Cavalier, President - **Present**  
Hugh Taylor, Secretary - **Present**  
Dr. Toni Hicks, Member - **Present**

Barry Cryer, Vice-President - **Present**  
Thomas Hertel, Treasurer - **Present**  
Traci Anderson, Executive Director - **Present**

1. **CALLED MEETING TO ORDER at 1:31 PM.**

- Roll Call - **Quorum Present**

2. **PUBLIC COMMENTS** - None

3. **CONSENT AGENDA ITEMS**

- 3.1. Possible action on review and acceptance of the JEDCO Regular called Board meeting minutes on April 11, 2023.
- 3.2. Possible action regarding JEDCO second quarter FY 22-23 financials.

**Dr. Toni Hicks made a motion to approve the consent agenda item as presented. Second by Thomas Hertel. The motion was approved by a unanimous vote.**

4. **REGULAR AGENDA ITEMS**

- 4.1. Discussion and update by Interim City Manager, Grace Matlock.

**Update provided by Grace Matlock. No formal action taken.**

- 4.2. Discussion and possible action regarding the approval of a 2023 Memorandum of Understanding for Administrative and Professional Services between the City of Jarrell and the Jarrell Economic Development Corporation.





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Executive Director Anderson explained this was being brought back to the Board for further consideration. The City Council had some concerns regarding taking out any costs associated with meetings held with the EDC and city engineer due to them being a third party consultant.

**Barry Cryer made a motion to have Executive Director Anderson negotiate with the City for up to 10 hours per month for the city engineer's time. Second by Dr. Toni Hicks. The motion was approved by a unanimous vote.**

#### 4.3. Discussion and possible action regarding a JEDCO Travel Policy.

**Barry Cryer made a motion to approve the JEDCO Travel Policy as presented. Second by Thomas Hertel. The motion was approved by a unanimous vote.**

#### 4.4. Discussion regarding FY 23-24 Budget and projects.

Executive Director Anderson opened the floor for the Board to talk about projects to focus on for the next fiscal year. There was discussion on the following:

- EDC Office Space – could the EDC utilize the building at the corner that the City is leasing; maybe partner with the Chamber and some co-working space
- Downtown – suggestion on forming a committee with key leaders to discuss further
- Can the EDC help with sidewalks
- ISD working on light at 487 and Bud Stockton with the JISD
- Platz potentially having commercial on the bottom floor
- Code Enforcement and Beautification of the community; having a Beautification Program
- Making sure we know about County Bonds in advance to weigh in on the conversation

No Action Taken.

#### 5. UPDATES - Executive Director Anderson gave updates on the following. No formal action was taken.

- Activity update
- ICSC: May 21-23, 2023
- Jarrell Chamber events
  - o Monthly Luncheon: May 17, 11:30 am – 1 pm, Speaker: Commissioner Russ Boles
- City of Jarrell events/news/upcoming meetings
  - o City Council meetings
    - May 23
  - o P&Z meetings
    - May 9 and June 13 – Regularly Scheduled, check for posting
- Jarrell EDC Board
  - o June 13, 2023





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6. **ADJOURNED INTO EXECUTIVE SESSION AT 2:29 PM.**

The Jarrell EDC will recess its open meeting and adjourn into Executive Session, pursuant to the Texas Government Code, Chapter 551, to deliberate the following:

- 6.1. **Section 551.087** to deliberate on Economic Development negotiations. (1) Project Travel, (2) Project Lunch Lady, and (3) Project Dry Pump.
- 6.2. **Section 551.074** to deliberate on personnel matters including the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or City of Jarrell employee, to wit: (1) 180-day review of Executive Director.

7. **RECONVENED INTO OPEN SESSION AT 3:07 PM.**

The Jarrell EDC Board of Directors reconvenes into open session to discuss, consider, and/or take any action necessary related to any of the items noticed for discussion during executive session including by not limited to the following:

- 7.1. Discussion and possible action regarding the Jarrell EDC Executive Director 180-day evaluation, salary, and future goals.

**Dr. Toni Hicks made a motion to approve Executive Director Anderson evaluation as rendered. Second by Thomas Hertel. The motion was approved by a unanimous vote.**

No action taken on items 6.1.

8. **FUTURE AGENDA ITEMS** - No formal action taken.

9. **ADJOURNED AT 3:13 PM.**

Passed and approved on this 13th day of June 2023.

CITY OF JARRELL, TEXAS

Attest:

  
Wayne Cavalier, President



  
Dianne Peace, Municipal Clerk

