

MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL REGULAR MEETING

The City of Johnson City City Council met for a Regular Meeting on Tuesday, November 10, 2020 at 6:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Street, Johnson City, Texas 78636. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Rhonda Stell, Mayor
Patricia Dildine, Mayor Pro Tem
Gayla Guthrie
Teresa Babb
Shelton Coleman
Clayton Young

Staff Present: Rick Schroder, CAO/City Secretary
Whitney Walston, Deputy City Secretary
Ross Allen, Police Chief
BJ Sultemeier, Interim Public Works Director
Elizabeth Elleson, City Attorney

1. Call to order.

Mayor Stell called the meeting to order at 6:00 pm and led the pledge to the US flag. Pastor Steve Sanchez led the invocation.

OPEN SESSION:

2. Citizens to be heard.

No one signed up to speak on this item.

REPORTS:

3. Proclamations, Presentations, and/or Reports.

- **Report – Chief Administrative Officer / City Secretary Rick Schroder. Provide progress update to City Council on work performed / objectives achieved since employment commencement on October 19, 2020. Topics include, but may not be limited to, municipal banking, financial accounting, auditing, process improvements, and a Texas Water Development Board Corrective Action Plan.**

CAO Rick Schroder requested an executive session during his report based on Government Code Sections: 551.071, Consultation with Attorney. The Council convened into executive session at 6:25 p.m. and adjourned at 6:35 p.m.

- **Report – Interim Public Works Director Brent Sultemeier.**
Provide progress update to City Council on work performed / objectives achieved since prior City Council meeting. Topics include, but may not be limited to, water and sewer infrastructure and usage, wastewater treatment plant operations, pending and completed work orders, and street paving.

Interim Public Works Director Brent Sultemeier spoke about the above information.

- **Report – Police Chief Ross Allen.**
Provide progress update to City Council on work performed / objectives achieved since prior City Council meeting. Topics include, but may not be limited to, Department statistics, personnel issues, and public safety.

Police Chief Allen spoke about the above information.

- **Report – Johnson City Chamber of Commerce.**
Provide progress update to City Council on work performed / objectives achieved since prior City Council meeting.

Chamber President Craig Ven Engelen gave an update about visitor center attendance and call volume.

CONSENT AGENDA (ITEM NOS. 4-16):

All Consent Agenda items listed below were voted on by one motion. The motion was made Mayor Pro Tem Dildine and seconded by Council Member Young, to approve items 4 through 16 on the consent agenda. The motion to approve was carried unanimously.

4. **Approval of the minutes of the Regular and Special Meetings of the City Council dated October 6, 2020 and October 8, 2020, respectively. (Staff)**
5. **Approval of an Ordinance of the City Council of the City of Johnson City, Texas establishing a records management program; designating a records management officer; adopting a records management plan; adopting local retention schedules, as amended, promulgated by the Texas State Library and Archives Commission; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Ordinance; incorporating recitals; providing for severability; repealing any other Code provisions, ordinances, or parts of ordinances, and other provisions in conflict herewith; and adopting an effective date. (Staff)**

6. **Approval of an Ordinance of the City Council of the City of Johnson City, Texas amending the Personnel Policy, Section 8.10, regarding allowance of handguns; and providing an effective date. (Staff / City Attorney)**
7. **Approval of a Resolution of the City Council of the City of Johnson City, Texas implementing GASB Statement 54 requirements; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**

CONSENT AGENDA Cont.:

8. **Approval of a Resolution of the City Council of the City of Johnson City, Texas designating the Johnson City Record Courier as the official newspaper for the City of Johnson City, Texas for fiscal year ending (FYE) 2021; providing that all official public notifications be published in said newspaper; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**
9. **Approval of a Resolution of the City Council of the City of Johnson City, Texas approving an investment policy and strategy for public investment purposes; repealing Resolution Nos. R20-037 and R20-038 and the Cash Management and Fixed Asset Policy; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**
10. **Approval of a Resolution of the City Council of the City of Johnson City, Texas designating investment officer(s) for public investment purposes; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**
11. **Approval of a Resolution of the City Council of the City of Johnson City, Texas approving a list of approved brokers / dealers for public investment purposes; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Staff)**
12. **Approval of a Resolution of the City Council of the City of Johnson City, Texas approving participation in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts, pursuant to §271.081 of the Local Government Code; establishing an Agent of Record and Secondary Contact; and adopting an effective date. (Staff)**
13. **Approval of a Resolution of the City Council of the City of Johnson City, Texas approving participation in The Local Government Purchasing Cooperative, pursuant**

to Chapter 791 of the Texas Government Code; establishing an Authorized Representative; and adopting an effective date. (Staff)

14. Approval of a Texas Municipal Retirement System (TMRS) City Portal Use Agreement establishing access to a web-based online portal for cities that are participating members of TMRS to access information and provide certain functionality to participating municipalities, as necessary for its official governmental functions; establishing a City Portal Administrator; and adopting an effective date. (Staff)

CONSENT AGENDA Cont.:

15. Approval of a Resolution of the City Council of the City of Johnson City, Texas approving Authorized Representatives and allowing said Representatives to transmit funds for investment in TexPool / TexPool Prime, withdraw funds, issue letters of instruction, and take all other actions deemed necessary or appropriate for the investment of local funds; and adopting an effective date. (Staff)
16. Approval of a Bank Depository Services and Pledge Agreement between the City of Johnson City, Texas and Lone Star Capital Bank, N.A. for a term of five (5) years from November 10, 2020 to November 10, 2025, pursuant to Chapter 105 of the Local Government Code. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

17. Discussion of and action on a preliminary plat, pursuant to Municipal Code of Ordinances Chapter 10 *Subdivision Regulations*, establishing the Legacy Oaks Ranch Subdivision, being 91.58 acres out of the Joseph Duel Survey No. 172, Abstract No. 147, and the Elijah Marshall Survey No. 175, Abstract No. 393, within the City of Johnson City, Blanco County, Texas, more particularly described as 217 281 Loop, Johnson City, Texas 78636 and Blanco County Appraisal District (BCAD) Prop. ID No. 8609. (Staff)

Motion was made by Council Member Guthrie and seconded by Mayor Pro Tem Dildine to act on the item as written.

Motion to approve was carried unanimously.

18. Discussion of and action on the approval of an Engagement Letter between the City of Johnson City, Texas and Neffendorf & Knopp, P.C. for audit services for Fiscal Year Ending (FYE) 2020, including, but not limited to, the issuance of a request for qualifications, pursuant to Chapter 2254 of the Government Code, for auditing services for FYE 2020 and/or future fiscal years. (Staff)

Motion was made by Mayor Pro Tem Dildine and seconded by Council Member Guthrie to act on the item as written.

Discussion included the option of inviting bids for the upcoming fiscal year audits and the process that that would entail. There was also discussion on the process that happened/happens when there is an increase in the prices outlined in the engagement letter.

Motion to approved carried: 4 Ayes – Council Member Guthrie, Council Member Babb, Council Member Young, & Mayor Pro Tem Dildine; 1 Nay - Council Member Coleman.

19. Discussion of and action on an Ordinance of the City Council of the City of Johnson City, Texas establishing and amending fees, costs, and fines charged by the City of Johnson City; adopting savings, repealer, and penalty clauses; and adopting an effective date. (Staff)

Motion was made by Council Member Guthrie and seconded by Council Member Young to act on the item as written with the addition of including the \$5 amendment to solid waste collection effective immediately.

Motion to approve was carried unanimously.

20. Discussion of and action on the approval of a revised Professional Services Agreement between the City of Johnson City, Texas and Bureau Veritas for commercial and residential construction code, fire, health, planning and mapping, ADA, and hygiene safety services. (Staff)

Motion was made by Council Member Coleman and seconded by Council Member Young to act on the item as written.

Motion to approve was carried unanimously.

Adjourn.

With no more business to come before Council, Mayor Stell adjourned the meeting at 8:23 p.m.

CITY OF JOHNSON CITY, TEXAS



Rhonda Stell, Mayor

ATTEST:

Whitney Walston, Deputy City Secretary