



Development Services  
 P.O. Box 369 (Mailing)  
 303 E. Pecan St. (Physical)  
 Johnson City, Texas 78636  
 (830) 868-7111, Ext. 4  
 (830) 868-7718 (Fax)

Application Date: \_\_\_\_\_

## SIGN PERMIT APPLICATION CHAPTER 3

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Sign Location Address: \_\_\_\_\_

Legal Description: Lot #: \_\_\_\_\_ Block #: \_\_\_\_\_ CB/NCB #: \_\_\_\_\_

Use of Building: \_\_\_\_\_ No. of Businesses: \_\_\_\_\_ Zoning: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Name of Sign Contractor: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_ Phone #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Contractor's Business Address: \_\_\_\_\_

Type of Sign:  Monument, Multi-Tenant     Wall Mount     Window     Residential Entry  
 Monument, Single Business     Hanging     Public/ Non-Profit Signage  
 Traffic Control     Projecting     Miscellaneous Signage  
 Other \_\_\_\_\_

Linear Feet of Building or Lease Space Frontage: \_\_\_\_\_

Sign Dimensions: \_\_\_\_\_ Square Footage: \_\_\_\_\_ Height: \_\_\_\_\_ Sign Colors: \_\_\_\_\_

Sign Text: \_\_\_\_\_

Non-Illuminated Sign:  Illuminated Sign:  Type of Lighting: \_\_\_\_\_

**Applicant must attach the following documents:**

- Thirteen (13) sets of plans indicating sign size, color, type of material, and its parts; message size and style of lettering; type of lighting; method of attachment; associated landscaping.
- Thirteen (13) sets of color sketches, color photographs, or similar scaled presentation of the sign and building that shows how each would appear in relation to the other.
- Site plan showing location of proposed sign and copy of plat, if available, to determine easement locations.
- Written consent from the property owner.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

**Note: All exterior signage requires City approval prior to permitting and installation.**

Office Use Only: