



City of Johnson City
P.O. Box 369
Johnson City, TX 78636
Phone (830) 868-7111 Fax (830) 868-7718
www.johnsoncitytx.org

PARK BUILDING RENTAL FORM

Name: _____ Mailing Address: _____

Date: _____ Dates of Rental: _____

Phone: _____ Cell: _____

REQUIREMENTS

DEPOSITS: \$100.00 (\$15.00 for key lost & \$85.00 for cleaning of building) *Cash or check Only*

FEES: \$35.00 per hour (2 Hr. Min) or \$150.00 for whole day.

PAVILLION: No Deposit Required - \$50.00 Fee (due upon reserving)

If facilities meet the following requirements, your deposit will be returned to you.

- Turn off all lights
- Turn off heat or AC
- Take all trash to the dumpster
- Sweep & mop entire building
- Wipe down all tables and counters
- NO tacks, staples, nail or tapes are to be used on the walls

PLEASE NOTE: If facilities are NOT left in good condition or if the building key is NOT returned by the next business day, you will forfeit your deposit plus be charged the rental fee.

ALCOHOL IS NOT PERMITTED ON THE PREMISES!!

OFFICE USE ONLY:

Deposit Paid: Yes No Method of Payment: Check Cash

Rental Date: _____ Deposit Return Date: _____ Deposit Return Ck # _____

NOTES: _____

Email to: beckenrode@johnsoncitytx.org