



**AGENDA ITEM REQUEST FORM  
CITY OF JOHNSON CITY, TEXAS  
CITY COUNCIL**

**ITEM NO. 11**

**MEETING DATE:** September 7, 2021

**AGENDA PLACEMENT:**

- Ceremonial
- Consent
- Individual
- Closed Session

**CAPTION:**

Discussion of and action on appointing a City representative to the Capital Area Council of Governments (CAPCOG) General Assembly. (Staff)

**STRATEGIC WORK PLAN:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Not Applicable               | <input type="checkbox"/> Goal 5: Improve Fire Safety                             |
| <input type="checkbox"/> Goal 1: Increase Housing Diversity      | <input type="checkbox"/> Goal 6: Improve Streets                                 |
| <input type="checkbox"/> Goal 2: Expand Quality Lodging          | <input type="checkbox"/> Goal 7: Increase Publicity & Promotion of the Community |
| <input type="checkbox"/> Goal 3: Improve Code Enforcement        | <input type="checkbox"/> Goal 8: Increase Economic Development Activities        |
| <input type="checkbox"/> Goal 4: Improve Streetscaping & Signage |  |

**EXECUTIVE SUMMARY:**

City Staff received the attached Appointment Form from the Capital Area Council of Governments (CAPCOG) for the City’s General Assembly representative. The City Council must appoint its representative to serve on CAPCOG’s General Assembly.

From CAPCOG website:

The CAPCOG General Assembly is composed of the official representatives of all member organizations which include cities and counties as well as school districts, chambers of commerce, nonprofit agencies, and any other organization that has an interest in COG programs and regionalism. The population of the cities and counties determine how many General Assembly representatives and at-large seats they may fill. The General Assembly meets at least twice per year.

Those serving on the CAPCOG General Assembly, CAPCOG's Executive Committee, and its staff have the mission to continue to strengthen the Capital of Texas ten-county region by supporting urban and rural local governments through coordination, collaboration, and sharing of ideas and resources.

Members of the CAPCOG General Assembly do the following:

- establish the overall policies and specific objectives of the Council;
- adopt an annual budget for the Council;
- create, appoint members to, fill vacancies in, and specify the duties of permanent committees of the General Assembly; and
- review, on its own motion or at the request of the Executive Committee or any permanent committee of the General Assembly, any action of the Executive Committee or permanent committee.

The General Assembly also selects a Nominating Committee during its September meeting. The Nominating Committee is charged with soliciting and recommending members for the upcoming year's Executive Committee at the December General Assembly meeting.

**FINANCIAL:** N/a

**ATTACHMENTS:**

- Appointment Form

**SUGGESTED ACTION:** No motion provided.

**PREPARED BY:** City Staff

**DATE SUBMITTED:** 9/1/21



# APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

- Counties: Official appointments are made at Commissioners Court.
- Cities, Towns, Villages: Official appointments are made at City Council meetings.
- Organizations: Official appointments are made by the Board or other governing body.

### PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

\_\_\_\_\_ County Commissioners Court (e.g., Travis County Commissioners Court)

-OR-

\_\_\_\_\_ City Council (e.g., Austin City Council)

-OR-

\_\_\_\_\_ Other (Board or other governing body)

\_\_\_\_\_  
City, County, or Organization being represented

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email address (*General Assembly Reps. will be subscribed to CAPCOG Connections, Training Alerts, & other e-newsletters.*)

Check One:

\_\_\_\_\_ Reappointment

\_\_\_\_\_ Filling Vacancy

\_\_\_\_\_ Changing Representative

\_\_\_\_\_  
Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on \_\_\_\_\_.

Date of Meeting

\_\_\_\_\_  
Signature of Chief Elected Official/Chair of Governing Board

\_\_\_\_\_  
Date

Please fax this form to 512-916-6001 or email it to [dbrea@capcog.org](mailto:dbrea@capcog.org). For questions about completing this form, call Deborah Brea at 512-916-6018.