

APPLICATION DATE: \_\_\_\_\_



P.O. Box 369 (Mail)  
303 E. Pecan Dr. (Physical)  
Johnson City, TX 78636  
830.868.7111 (Phone)  
830.868.7718 (Fax)

## DISCONTINUE UTILITY SERVICE APPLICATION

I, \_\_\_\_\_, of Account No.: \_\_\_\_\_, do hereby authorize the City of Johnson City, Texas to discontinue utility service and refund the deposit (if applicable).

Service Address: \_\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Email: \_\_\_\_\_

Date of Disconnection (No weekends or holidays): \_\_\_\_/\_\_\_\_/\_\_\_\_

Mailing Address for Final Bill / Deposit Refund:  
\_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

**Deposit Information: If you have paid a deposit to the City of Johnson City, it will be returned to you after first applying it to your final bill. Any remaining deposit amount will be mailed to you at the address above.**

### (OFFICE USE ONLY)

Final Reading Date: \_\_\_\_\_

Meter No.: \_\_\_\_\_

Is this a Transfer:  Yes  No

Deposit: \_\_\_\_\_

To Account No.: \_\_\_\_\_

Certificate No.: \_\_\_\_\_

Prorate: \_\_\_\_\_ days

Prorated Water Amount: \$ \_\_\_\_\_

Prorated Sewer Amount: \$ \_\_\_\_\_

Prorated Trash Amount: \$ \_\_\_\_\_

Prorated VERP Fee: \$ \_\_\_\_\_

Prorated Tax Amount: \$ \_\_\_\_\_

Previous Charges: \$< \_\_\_\_\_ >

Total Balance: \$ \_\_\_\_\_

Amount Due to City: \$ \_\_\_\_\_

Check No.: \_\_\_\_\_

Customer Refund Amount: \$ \_\_\_\_\_

Check No.: \_\_\_\_\_

Transfer Refund to Acct.: No. \_\_\_\_\_