



CITY COUNCIL QUARTERLY REPORT
2nd QTR 2022

To: Mayor Stell
City Council Members
Rick Schroder, Chief Administrative Officer

From: Gandolf Burrus, GDS

Date: June 28, 2022

RE: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
Non-entitlement Units of Local Government
CITY COUNCIL QUARTERLY REPORT

CURRENT STATUS:

The City of Johnson City has received 50% of its allocation under the ARA program

FUNDS RECEIVED: 1st year funding: \$ 264,015.93 received 08.18.2021

Supplemental funding: \$ 521.78 received 03.07.2022

2nd year funding: \$ 264,015.93 to be received September 2022

TDEM has notified the City of the final allocation.

It is in process to be delivered to the City's bank account.

Expenditures allowed for costs dating back to March 3, 2021

Deadline to obligate ARA funds through contract: December 31, 2024

Deadline to expend funds: December 31, 2026

FUNDS EXPENDED: -0-

Agency providing Funding: US Treasury

State Agency liaison to US Treasury: TDEM

Administrator: not provided by US Treasury or TDEM

ROLE: GDS is providing both monitoring and administrative services. Basically serving in both roles as Agency (monitoring) and Program Administrator.

ACTIVITIES DURING REPORTING PERIOD:

RFP ENGINEERING: Engineering Contract Agreement executed COMPLETE

CIVIL RIGHTS/ FEDERAL REQUIREMENTS: Resolutions adopted Jan 2022 COMPLETE

PROJECT SELECTION: 4 projects selected: Replacement of wastewater pipelines COMPLETE

ENGINEERING: Preliminary Engineering Report May 2022 COMPLETE

ADMINISTRATION: 1st Annual Report filed with US Treasury April 2022 COMPLETE



ADMINISTRATION: GDS provided bid contract document forms to Engineer . Davis Bacon Wage Rates were provided to Engineer for use in the bid letting documents. Arranged conference call between City staff and Engineer to discuss and make arrangements for TXDOT ROW and CCTV. Continued Environmental assessment. June 2022

ADDITIONAL ADMINISTRATIVE MILESTONS

- Review all proposed expenditures already incurred (dated back to March 2021) to determine eligibility.
- Plan for new project expenditures to ensure eligibility.
Note Eligible Costs: Items such as a Rainy Day fund or interest expense are not eligible
All water/sewer projects must meet the requirements of the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).
- Reporting US Treasury requires the following reports
 - Deadline: April 30, 2022 1ST Report to US Treasury
 - Deadline: October 31, 2022 Annual Report to US Treasury
 - Deadline: October 31, 2023 Annual Report to US Treasury
 - Deadline: October 31, 2024 Annual Report to US Treasury
 - Deadline: October 31, 2025 Annual Report to US Treasury
 - Deadline: October 31, 2026 Annual Report to US Treasury
- Bid Management:
- Contractor Management
- Financial Management
- Environmental: Publish all required notices. Ensure contractor meets environmental requirements during construction
- Civil Rights Compliance ensure all vendors and entities meet civil rights compliance complete with documentation.
- Audit: Act as City liaison to manage entire US Treasury audit process in 2026. Ensure all questions are addressed. Provide additional documentation as required. Reach out to other agencies such as TDEM, TCEQ, TWDB, or US Dept of Labor as needed. Secure audit approval from US Treasury.

SUMMARY: Project is moving forward in a timely manner.

NEXT STEP: Engineer has received approval from City staff to run CCTV video of the sewer project sites to further define the necessary construction repairs/upgrade. Mr Schroder is in contact with TXDOT regarding securing approval for sewer work across US281.

NEXT COUNCIL REPORT: October 5, 2023

Please reach out to Grant Development Services with any questions or issues. 24/7

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