



CITY COUNCIL QUARTERLY REPORT

3rd QTR 2022

**To: Mayor Stell
 City Council Members
 Rick Schroder, Chief Administrative Officer**
From: Gandolf Burrus, GDS
Date: December 27, 2022

**RE: Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
 Non-entitlement Units of Local Government
 CITY COUNCIL QUARTERLY REPORT**

CURRENT FINANCIAL STATUS:

The City of Johnson City has received 100% of its allocation under the ARA program

FUNDS RECEIVED: 1st year funding: \$ 264,015.93 received 08.18.2021

Supplemental funding: \$ 521.78 received 03.07.2022

2nd year funding: \$ 264,537.71 received 09.26.2022

GDS has notified the City of the final allocation.

Expenditures allowed for costs dating back to March 3, 2021

Deadline to obligate ARA funds through contract: December 31, 2024

Deadline to expend funds: December 31, 2026

FUNDS EXPENDED: -0-

Agency providing Funding: US Treasury

State Agency liaison to US Treasury: TDEM

Administrator: not provided by US Treasury or TDEM

ROLE: GDS is providing both monitoring and administrative services. Basically serving in both roles as Agency (monitoring) and Program Administrator.

COMPLETED LAST PERIOD

RFP ENGINEERING: Engineering Contract Agreement executed	COMPLETE
CIVIL RIGHTS/ FEDERAL REQUIREMENTS: Resolutions adopted	COMPLETE
PROJECT SELECTION: 4 projects selected: Sewer pipe upgrade	COMPLETE
ADMINISTRATION: 1st Annual Report filed with US Treasury	COMPLETE
PRELIM ENGINEERING REPORT: Oct 2021	COMPLETE



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TESTING:	CCTV Testing Sept 2022	COMPLETE
ENGINEERING:	Updated Engineering Report Oct 2022	COMPLETE

ACTIVITIES DURING REPORTING PERIOD:

ADMINISTRATION: Site visit in November 2022.
 Conference call to discuss new Engineering recommendations /easement acquisition Oct 2022.
 Environmental report is on hold until surveys are completed. Environmental assessment and publication will be completed once engineer has determined easements and final route.
 Land Acquisition: Specific acquisition requirements to be discussed with Chief Administrative Officer in 1st Quarter 2023.

ENGINEERING PLANS/SPECS: Current Cost Estimate \$ 500,100
 Land Survey: Engineer is waiting to receive the Land Survey in order to review and determine easement requirements.
 Land Acquisition: Easement activities to begin.
 Updated project schedule will be provided once easements are obtained.

ADDITIONAL ADMINISTRATIVE CONTRACT MILESTONES

- Review all proposed expenditures already incurred (dated back to March 2021) to determine eligibility.
- Plan for new project expenditures to ensure eligibility.
 Note Eligible Costs: Items such as a Rainy Day fund or interest expense are not eligible
 All water/sewer projects must meet the requirements of the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).
- Reporting US Treasury requires the following reports

Deadline: April 30, 2022	1 ST Report to US Treasury
Deadline: April 30, 2023	Annual Report to US Treasury
Deadline: April 30, 2024	Annual Report to US Treasury
Deadline: April 30, 2025	Annual Report to US Treasury
Deadline: April 30, 2026	Annual Report to US Treasury
- Bid Management
- Contractor Management
- Financial Management
- Environmental: Publish all required notices. Ensure contractor meets environmental requirements during construction
- Civil Rights Compliance ensure all vendors and entities meet civil rights compliance complete with documentation.
- Audit: Act as City liaison to manage entire US Treasury audit process in 2026. Ensure all questions are addressed. Provide additional documentation as required. Reach out to



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other agencies such as TDEM, TCEQ, TWDB, or US Dept of Labor as needed. Secure audit approval from US Treasury.

SUMMARY: Project has been delayed due to delayed surveying. Given the issues of inflation, supply side and contractor unavailability, delay will not have negative result. The CCTV testing provided data for a more informed engineering analysis and resulting design. This will result in fewer change orders and cost increases. Reminder: SLFRF deadline to expend funds December 2026.

NEXT STEP: Easement acquisition to begin Jan 2023.
Engineer will update project schedule, plans and specs for review by project team.
Environmental report will be completed in the first quarter 2023.
Mr Schroder has contacted TXDOT to secure approval for sewer work across US281.

NEXT COUNCIL REPORT: April 4, 2023

Please reach out to Grant Development Services with any questions or issues. 24/7

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