

**MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL**

The City of Johnson City City Council will meet for a Regular Meeting on Tuesday, October 3, 2023 at 6:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Drive, Johnson City, Texas 78636. This is an open meeting, subject to the open meeting laws of the State of Texas.

Present: Stephanie Fisher, Mayor
Shelton Coleman, Mayor Pro Temp
Patricia Dildine
Teresa Babb

Staff Present: Rick Schroder, CAO
Whitney Walston, City Secretary
Brent Sultemeier, Public Works Director
Ross Allen, Police Chief
Elizabeth Elleson, City Attorney

1. Call to order.

Mayor Fisher called the meeting to order at 6:00 p.m. Councilmember Babb led the invocation.

OPEN SESSION:

2. Citizens to be heard.

There were no citizen comments.

REPORTS:

3. Proclamations, Presentations, and/or Reports.

- a) Report – Chief Administrative Officer Rick Schroder.**
CAO Schroder presented and spoke on the topics included in his report. The report was provided in the council packet.
- b) Report – Public Works Director Brent Sultemeier.**
Public Works Director Brent Sultemeier presented and spoke on the topics included in his report. The report was provided in the council packet.
- c) Report – Police Chief Ross Allen.**
Police Chief Ross Allen presented the racial profiling report and spoke on the topics included in his report. The report was provided in the council packet.
- d) Report – Code Enforcement Officer Jessica Oestreich.**
The report was provided in the council packet.

- e) **Report – Municipal Court Judge Tom Walston and Court Clerk Patricia Mikla.**
The report was provided in the council packet.
- f) **Building Permit Report.**
The report was provided in the council packet.
- g) **Work Order Report.**
The report was provided in the council packet.
- h) **Report – Johnson City Chamber of Commerce and Visitor’s Center.**
There were 224 visitors at the center this month and Market Days had 30 vendors.
- i) **Report – Blanco County Cat Coalition, Inc.**
The report was provided in the council packet.

CONSENT AGENDA (ITEM NOS. 4 - 6):

- 4. **Approval of the minutes of the Regular Meetings of the Johnson City City Council dated September 5, 2023 and September 19, 2023. (Staff)**
- 5. **Approval of the Fiscal Year Ending (FYE) 2023 Revenue and Expense, Check Register, and Balance Sheet Reports dated September 30, 2023. (Staff)**
- 6. **Approval of the City of Johnson City Quarterly Investment Report for quarter ending September 30, 2023. (Staff)**

Councilmember Coleman made the motion to approve the consent agenda as presented. Councilmember Dildine seconded the motion. All were in favor and the motion passed.

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 7. **Discussion of and action on a Memorandum of Understanding between the City of Johnson City, Texas (the “City”) and the Johnson City, Texas Chamber of Commerce (the “Chamber”) related to a transition plan whereby the City and the Chamber mutually agree to transfer management and operation of the Johnson City Visitor Center from the Chamber to the City. (Mayor Fisher)**

Councilmember Coleman motioned to approve the Memorandum of Understanding between the City of Johnson City, Texas and the Johnson City, Texas Chamber of Commerce. Councilmember Babb seconded the motion. Coleman and Babb were in favor of the motion with Dildine opposing. The motion passed.

- 8. **Discussion of and action on the following FYE 2024 Outside Agency Funding Applications:**
 - **Capital Area Rural Transportation System (CARTS);**
 - **Hill Country 100 Club;**
 - **North Blanco County Emergency Services District No. 1;**
 - **Girl Scouts Troop No. 636; and**

- **Johnson City Young Life. (Applicants)**

Councilmember Dildine made the motion for fund the agencies as follows:

- Capital Area Rural Transportation System (CARTS) - \$2,000.00;
- Hill Country 100 Club - \$5,000.00;
- Girl Scouts Troop No. 636- \$900.00; and
- Johnson City Young Life - \$10,000.00.

Councilmember Coleman seconded the motion. All were in favor and the motion passed.

9. **Discussion of and action on the submission of an Application to Amend a Water and Sewer Certificate of Convenience and Necessity (CCN) to the Public Utility Commission of Texas in order to expand the geographic area of the City of Johnson City's current CCN to its corporate City limits, and authorizing the Chief Administrative Officer to execute said Application on behalf of the City. (City Engineer / Staff)**

Councilmember Coleman made the motion to submit the application to amend the Water and Sewer Certificate of Convenience and Necessity (CCN) to the Public Utility Commission of Texas. Councilmember Babb seconded the motion. All were in favor and the motion was approved.

10. **Discussion of and action on Ordinance adopting rules of the City of Johnson City, Texas for on-site sewage facilities. (Staff)**

Councilmember Babb made the motion to accept the Ordinance termination of the previous agreement. Councilmember Coleman seconded the motion. All were in favor and the motion passed.

11. **Discussion of and action on a Resolution of the City Council of the City of Johnson City, Texas requesting that the Texas Department of Transportation (TxDOT) conduct, if required, a speed zoning study on U.S. Highways 290 and 281 and Ranch Road 2766 and lower the speed limit of each highway and ranch road entering and exiting the City to fifty-five (55) miles per hour at the City's extraterritorial jurisdiction line and thirty-five (35) miles per hour within the corporate City limits; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Resolution; incorporating recitals; providing for severability; and adopting an effective date. (Mayor Fisher)**

Councilmember Dildine made the motion to issue a Resolution of the City Council of the City of Johnson City, Texas requesting that the Texas Department of Transportation conduct a speed zoning study on U.S. Highways 290 and 281 and Ranch Road 2766 and lower the speed limit of each highway and ranch road entering and exiting the City to fifty-five (55) miles per hour at the City's extraterritorial jurisdiction line and thirty-five (35)

miles per hour within the corporate City limits. Councilmember Babb seconded the motion. All were in favor and the Resolution was approved.

12. **Discussion of and action on setting a date and time for a City Council workshop on the City of Johnson City Strategic Work Plan. (Mayor Fisher)**

Councilmember Dildine made a motion to review the City of Johnson City Strategic Work Plan on November 2, 2023. Councilmember Babb seconded the motion. All were in favor and the motion was approved.

With no further business before the council, the meeting was adjourned at 7:06 p.m.

Stephanie Fisher, Mayor

ATTEST:

Whitney Walston, City Secretary

**MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL**

The City of Johnson City City Council met for a Regular Meeting on Tuesday, October 17, 2023 at 6:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Drive, Johnson City, Texas 78636. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Stephanie Fisher, Mayor
Shelton Coleman, Mayor Pro Temp
Patricia Dildine
Gayla Guthrie
Kari Thomas

Staff Present: Rick Schroder, CAO
Whitney Walston, City Secretary
Brent Sultemeier, Public Works Director
Ross Allen, Police Chief

1. **Call to order.**

Mayor Fisher called the meeting to order at 6:00 p.m. Brent Sultemeier led the invocation.

OPEN SESSION:

2. **Citizens to be heard.**

There were no citizen comments.

ITEMS FOR INDIVIDUAL CONSIDERATION:

3. **Discussion of and action on a request by the Pedernales Electric Cooperative for a fee-in-lieu of detention, pursuant to Municipal Code of Ordinances Chapter 10 *Subdivision Regulation*, Article 10.03 *Stormwater Detention and Drainage*, Section 10.03.007 *Fee-in-lieu of Detention*, in the amount of \$6,363.58 and related to the construction of a storage building at 303/305 S. Ave. F, Johnson City, Texas 78636, properties more particularly described as BCAD Property ID Nos. 8057 and 8058. (Applicant)**

Councilmember Dildine made the motion to approve the fee-in-lieu of detention request. Councilmember Coleman seconded the motion. All were in favor and the request was approved.

4. **Discussion of and direction on the selection of a Project Manager for the 2023-2024 Street Improvement Projects, including, but not limited to, the following:**

- **Project Manager Duties:**
 - **Bid review, reference checks, and award recommendation(s);**
 - **Contract negotiations with apparent low bidder;**
 - **Project oversight and management, including any required testing;**
 - **Review and approval of contract invoicing prior to City release of funds to contractor; and**
 - **Project close out.**
- **Client Master Services Agreement and/or Professional Services Agreement and Schedule of Fees between the City of Johnson City, Texas and Atlas Technical Consultants, LLC.**
- **Professional Services Agreement and Schedule of Fees between the City of Johnson City, Texas and Mr. Devin Roschetzky. (Staff)**

Council directed staff to table the motion and allow more time for the applicant to submit requested paperwork.

5. **Discussion of and action on the purchase of seven (7) Peacemaker Technologies E300 Series Rugged Convertible Laptops for the Johnson City Police Department through the Hardware-as-a-Subscription program in the amount of \$17,500 per year for four (4) years. (Staff)**

Councilmember Coleman made the motion to approve the purchase of seven Peacemaker Technologies E300 Series Rugged Convertible Laptops. Councilmember Thomas seconded the motion. All were in favor and the motion passed.

6. **Discussion of and direction on Statements of Qualifications received from the issuance of a Request for Qualifications for City Attorney / Legal Services, including, but not limited to, selecting finalists and/or scheduling interviews for the same. (Staff)**

Council directed staff to schedule interviews with Hyde & Kelley, Denton, Navarro, Rocha, Bernal & Zech, and Sheets & Crosfield.

With no further business before the council, the meeting was adjourned at 6:50 p.m.

Stephanie Fisher, Mayor

ATTEST:

Whitney Walston, City Secretary