

MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL

The City of Johnson City City Council met for a Special Meeting on Friday, January 5, 2024 at 2:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Drive, Johnson City, Texas 78636. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Stephanie Fisher, Mayor
Shelton Coleman, Mayor Pro Temp
Kari Thomas
Gayla Guthrie
Patricia Dildine
Teresa Babb

Staff Present: Rick Schroder, CAO
Whitney Walston, City Secretary
Brent Sultemeier, Public Works Director
Ross Allen, Police Chief
Travis Kratz, Edge

1. **Call to order.**

Mayor Fisher called the meeting to order at 2:01 pm.

OPEN SESSION:

2. **Public Comments.**

There were no public comments.

ITEMS FOR INDIVIDUAL CONSIDERATION:

3. **Discussion of and action on a Resolution of the City Council of the City of Johnson City, Texas approving the submittal of a Fiscal Year 2023 Flood Mitigation Assistance (FMA) grant application for floodplain mapping and drainage plans to the Texas Water Development Board (TWDB) and, ultimately, the Federal Emergency Management Agency (FEMA). (Floodplain Administrator)**

Councilmember Dildine motioned to adopt the Resolution of the City Council of the City of Johnson City, Texas approving the submittal of a Fiscal Year 2023 Flood Mitigation Assistance (FMA) grant application for floodplain mapping and drainage plans to the Texas Water Development Board (TWDB). Councilmember Babb seconded the motion. All were in favor and the Resolution was approved.

Adjourn into Closed Session

Council adjourned into closed session at 2:21 pm.

CLOSED SESSION:

4. **The City Council will convene into Closed Session in accordance with Government Code:**

§551.071 Consultation with Attorney and §551.072 Deliberation Regarding Real Property to receive legal advice and deliberate the purchase, exchange, lease, or value, including the financing thereof, of the prior 290 Vinery location, 300/303 W. Main St., and the current Municipal Complex, 303 E. Pecan Dr., both properties located in Johnson City, Texas 78636. (Staff)

Adjourn into Open Session

Council adjourned into open session at 2:54 pm.

5. **Discussion of and action on matters discussed in Closed Session, including, but not limited to, Statements of Qualifications received from Reliance Architecture and the Office of Architecture for the completion of a needs analysis, space planning / preliminary design, and the determination of an opinion of probable cost for the same. (City Council)**

The council took no action on the item.

Stephanie Fisher, Mayor

ATTEST:

Whitney Walston, City Secretary

MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL

The City of Johnson City City Council met for a Regular Meeting on Tuesday, January 9, 2024 at 6:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Drive, Johnson City, Texas 78636. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Stephanie Fisher, Mayor
Shelton Coleman, Mayor Pro Temp
Kari Thomas
Gayla Guthrie
Patricia Dildine
Teresa Babb

Staff Present: Rick Schroder, CAO
Whitney Walston, City Secretary
Brent Sultemeier, Public Works Director
Ross Allen, Police Chief
Lee Simmons, City Attorney

1. **Call to order.**

Mayor Fisher called the meeting to order at 6:00 pm. Councilmember Babb led the invocation.

OPEN SESSION:

2. **Public Comments.**

Bob Corrigan made a public comment about the James Polk Johnson Cemetery.

REPORTS:

3. Proclamations, Presentations, and/or Reports.

a) **Proclamations – Mayor Stephanie Fisher.**

Mayor Fisher Presented a Proclamation proclaiming January 2024 as National Human Trafficking Prevention Month.

b) **Report – Chief Administrative Officer Rick Schroder.**

CAO Schroder presented and spoke on the topics included in his report. The report was provided in the council packet.

c) **Report – Public Works Director Brent Sultemeier.**

Public Works Director Brent Sultemeier presented and spoke on the topics included in his report. The report was provided in the council packet.

d) **Report – Police Chief Ross Allen.**

Police Chief Ross Allen presented the racial profiling report and spoke on the topics included in his report. The report was provided in the council packet.

- e) **Report – Code Enforcement Officer Jessica Oestreich.**
The report was provided in the council packet.
- f) **Report – Municipal Court Judge Tom Walston and Court Clerk Patricia Mikla.**
The report was provided in the council packet.
- g) **Building Permit Report.**
The report was provided in the council packet.
- h) **Work Order Report.**
The report was provided in the council packet.
- i) **Report –Visitor’s Center.**
A short update was provided by CAO Schroder.
- j) **Report – Blanco County Cat Coalition, Inc.**
The report was provided in the council packet.

CONSENT AGENDA (ITEM NOS. 4 - 9):

- 4. **Approval of the minutes of the Regular and Special Meetings of the Johnson City City Council dated December 5, 2023, December 13, 2023, and January 5, 2024. (Staff)**
- 5. **Approval of the Fiscal Year Ending (FYE) 2024 Revenue and Expense, Check Register, and Balance Sheet Reports dated December 31, 2023. (Staff)**
- 6. **Approval of the City of Johnson City Quarterly Investment Report for quarter ending December 31, 2023. (Staff)**
- 7. **Approval of a request by Mr. Andrew Creel, P.E., on behalf of Hill Country Wireless & Technology, for a variance to Municipal Code of Ordinances Chapter 10 *Subdivision Regulation*, Appendix B *Design Standards and Specifications Manual*, Section 1.6 *Utilities to be Underground* requiring that all utilities within a residential development be placed underground and related to the placement of seven (7) new communication poles along and within E. Ash Dr., N. Ave. F, N. Ave. E, and N. Ave. C right-of-way for the purposes of installing new fiber optic cable. (Applicant)**

Item seven was removed from the consent agenda.

Councilmember Coleman motioned to approve the variance request. Councilmember Dildine seconded the motion. All were in favor, and the variance was approved.

- 8. **Approval of Contract Documents and Specifications between the City of Johnson City, Texas and SKE Construction, LLC for the City of Johnson City Wastewater Line Rehabilitation Improvements Project Number 167-TX8005 (Tx1747) in the amount of Four Hundred Forty-Eight Thousand Seventy-Five Dollars and No Cents (\$448,075.00), funded through the State and Local Fiscal Recovery Funds (SLFRF)**

2021 allocation, and authorizing the Mayor to execute said documents on behalf of the City of Johnson City, Texas. (Staff)

9. **Approval of an Ordinance of the City Council of the City of Johnson City, Texas authorizing certain budget amendments pertaining to the adopted Fiscal Year Ending (FYE) 2024 Hotel Occupancy Tax Fund Budget; incorporating recitals; authorizing the Chief Administrative Officer to take all necessary steps to implement the provisions of this Ordinance; providing for severability; repealing all ordinances in conflict herewith; and setting an effective date. (Staff)**

Councilmember Coleman motioned to approve the consent agenda (items 4-6 and 8 &9). Councilmember Dildine seconded the motion. All were in favor and the consent agenda was approved.

ITEMS FOR INDIVIDUAL CONSIDERATION:

10. **Discussion of and action on an Outside Agency Funding Application from the Blanco County Veterans Memorial Committee for Fifty Thousand Dollars and No Cents (\$50,000.00) for the Blanco County Veterans Memorial to be located near the intersection of N. Nugent Ave. and E. Bluebonnet Dr. (Applicant)**

Councilmember Dildine made the motion to approve the disbursement of \$5000 from outside agency funds and general fund sources and pledge \$10,000 for for FYE 2024 budget year. Councilmember Guthrie seconded the motion. All were in favor and the funding was approved.

11. **Discussion of and action on a Hotel Occupancy Tax (HOT) Grant Application from the Science Mill for Two Thousand Five Hundred Dollars and No Cents (\$2,500.00) for a Snow Day event on January 20, 2024 at the Science Mill. (Applicant)**

Councilmember Tomas motioned to approve the HOT funding request for \$2,500. Councilmember Dildine seconded the motion. All were in favor and the request was approved.

12. **Discussion of and action on a Professional Services Agreement between the City of Johnson City, Texas and John Almarez, dba 360 Zone, for Google Business Photography services, and authorizing the Chief Administrative Officer to execute said documents on behalf of the City of Johnson City, Texas. (Staff)**

Councilmember Dildine made the motion to approve the Professional Services Agreement between the City of Johnson City, Texas and John Almarez, dba 360 Zone, for Google Business Photography services in the amount of \$10,000.00. Councilmember Babb seconded the motion. All were in favor and the agreement was approved.

13. **Discussion of and action on a Lease Agreement between the City of Johnson City, Texas and the Johnson City Chamber of Commerce for Visitor Center operations within portions of the Withers & Spauldings Building located at 100 E. Main St., Johnson City, Texas 78636, and authorizing the Mayor to execute said documents on behalf of the City of Johnson City, Texas. (Staff)**

Councilmember Thomas recused herself due to a professional relationship with the Chamber of Commerce.

Councilmember Coleman motioned to allow the Mayor and Staff to negotiate the sublease prior to the execution of the base lease. Councilmember Guthrie seconded the motion. All were in favor and the motion passed.

14. **Discussion of and action on Atlas Technical Consultants' (Project Manager) award recommendation related to the 2023-2024 Street Improvement Projects; selecting the apparent winning bidder based on the lowest responsible bid and/or the bid that can provide the best service and value to the City of Johnson City, Texas; and authorizing the Project Manager, Chief Administrative Officer, and City Attorney to negotiate a contract for related construction services with the selected bidder for approval by the City Council at a future date. (Project Manager / Staff)**

Councilmember Guthrie made the motion to award the 2023-2024 Street Improvement Projects to Lone Star Paving. Councilmember Dildine seconded the motion. All were in favor and the motion was approved.

15. **Discussion of and action on a Resolution of the City Council of the City of Johnson City, Texas providing for the approval and acceptance by the City of a new twenty-five foot (25') public utility easement from TX-290-1031, LLC, consisting of approximately 0.66 acres of land in the City's Extraterritorial Jurisdiction and located on the South side of U.S. Hwy. 290 W. approximately 0.70 miles West of N. Nugent Ave.; and providing for an effective date. (Staff)**

Councilmember Babb motioned to approve the Resolution of the City Council of the City of Johnson City, Texas providing for the approval and acceptance by the City of a new twenty-five foot (25') public utility easement from TX-290-1031, LLC. Councilmember Coleman seconded the motion. All were in favor and the resolution passed unanimously.

16. **Discussion of and action on FYE 2024 City-sponsored community events. (Staff)**

Councilmember Coleman motioned to approve the FYE 2024 City-sponsored community events. Councilmember Guthrie seconded the motion. All were in favor and the motion passed unanimously.

With no further business before the council, the meeting was adjourned at 7:25 pm.

Stephanie Fisher, Mayor

ATTEST:

Whitney Walston, City Secretary