



1720 Riverview Drive  
Kalamazoo, Michigan 49004  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**Board of Trustees Regular Meeting Agenda  
For April 8, 2024 7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, April 8, 2024, at the **Kalamazoo Township Hall** to discuss and act on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86025457296?pwd=ZjNWbkZkZUJkYjRIRRaDU5SWJtUENOQT09>

**Meeting ID:** 860 2545 7296

**Passcode:** 718656

**Find your local number:**

<https://us02web.zoom.us/j/86025457296?pwd=ZjNWbkZkZUJkYjRIRRaDU5SWJtUENOQT09>

**Meeting ID:** 860 2545 7296

**Passcode:** 718656

**1 – Call to Order**

**2 – Pledge of Allegiance**

**3 – Roll Call of Board Members**

**4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

**5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minutes, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

**6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

**Approval of:**

- A. Minutes of March 11, 2024 Work Session
- B. Minutes of March 11, 2024, Board of Trustees Regular Meeting
- B. Payment of bills in the amount of \$ 218,130.54 -March
- C. Payment of Bills in the amount of \$ 30,970.17-April

**Receipt of:**

- A. Check Disbursement Report – March 2024
- B. Check EFT Register – March 2024
- C. Treasure Report – February 2024
- D. KABA Reports – March 2024

**7 – Public Hearing/Presentation**

None for this meeting.

**8 – Old Business**

**9 – New Business**

- A. Request to Approve Patrol Vehicle Purchase
- B. Request to Approve Demolition 3701 East Main Street, Kalamazoo, MI 49048

**10 – Items Removed from the Consent Agenda**

**11 – Board Member Reports**

Trustee Glass  
Trustee Leuty  
Trustee Moaiery  
Trustee Robinson  
Clerk Miller  
Treasurer Miller  
Supervisor Martin

**12 – Attorney Report**

**13 – Manager Report**

**14 – Public Comments**

**15 – Adjournment**

Posted: April 05, 2024

*Donald Martin*  
Kalamazoo Township Supervisor

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES - WORK SESSION**  
**Monday, March 11, 2024**

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Session on **Monday, March 11, 2024**, at **5:30 p.m.** to discuss Work Session Agenda items and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo County. The meeting was in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

**PRESENT:** Supervisor Donald Martin, Treasurer Sherine Miller, Clerk Lisa Mackie, Trustee Mark Miller, Trustee Clara Robinson, Trustee Ashley Glass, and Trustee Steven Leuty

**ABSENT:** None

**ALSO**

**PRESENT:** Attorney Roxanne Seeber and Fire Marshal Todd Kowalski

Supervisor Martin called the meeting to order at 5:30 p.m.

**Item A DISCUSSION MSDA GRANT**

Trustee Leuty said the Township's planner from McKenna applied for the MISHDA Grant with the Michigan State Housing Development Authority and received it. The Board is required to accept it formally. He said the grant will be used to adopt land use policies, zoning text amendments, and other actions to increase housing supply and affordability in the Township.

Supervisor Martin said the grant is for use in planning, zoning, and possibly housing.

Trustee Miller said this was a great opportunity and asked for details regarding how this came to be.

Trustee Leuty said the MTA publication had announced the grant. Danielle said the application process was relatively easy. According to the recent MTA publication, they are still seeking applications.

Trustee Miller added that there is a climate aspect to this grant. Driving distances are reduced when additional housing is developed in an already developed area.

Fire Marshal Kowalski said another benefit of the grant is that the Township will get a sight-impaired zoning map.

**Item B DISCUSSION OF PROPOSED SUPERINTENDENT EXPEDITED TIMELINE**

Trustee Robinson said the Policy and Administration Committee, PAC, was tasked with creating a job description. She proposed an expedited timeline because the Township was without a manager for a long time, which caused struggles in the day-to-day workings. Consider the employees and expedite.

Trustee Glass thanked the PAC for adding a timeline and appreciated the staff for keeping things going. She talked about the superintendent proposal versus the manager and board government style. She had met with critical staff, who wanted the board to take their time and do it right.

Trustee Miller agreed with Trustee Glass that a superintendent/manager type of governance is needed. He also agreed with Trustee Robinson about the need to move expeditiously. He asked Trustee Robinson if this would be voted on during the 7:30 meeting.

Trustee Robinson replied that it would be voted on. She said posting the position for less than thirty days should not be an issue because candidates anticipate the posting and wait for this action to occur.

Supervisor Martin said that with today's audits and day-to-day operations, there is not enough time to complete everything without filling the manager and finance positions.

Trustee Glass agreed, but the Township needs to allow time for public and Board involvement. She stated that the suggested salary is exorbitant compared to other municipalities. She compared duties and salaries from the county and other municipalities to this position. She asked the Board to take time to do their due diligence and suggested appointing an interim manager to address immediate needs.

Trustee Miller knew the salary range would be high and could be discussed. If the salary range is not approved, the posting could be changed to "salary based on experience." Trustee Miller said he looked at if they hired for three individual positions, the total amount would be higher. He stated that the Board instructed PAC to develop a job description and salary range.

Treasurer Miller compared the descriptions of previous managers, finance positions, and salaries to the proposed salary. She said they are discussing three critical positions, and looking internally; she would consider the police chief for the position. Treasurer Miller noted that moving on this after eleven months is crucial. She is pleased with the PAC's work, and the position should be posted internally and externally. Treasurer Miller is comfortable giving the interview process to PAC, and she prefers the superintendent position over the manager position. She wants to see items from Trustee Glass's proposal combined with the PAC's description.

Trustee Glass compared previous issues with the manager's authority and centralized power and authority of three positions to one person. She spoke about her concerns with the process.

Trustee Robinson explained that the PAC was tasked to create a job description and salary range for review and approval to bring to the Board. She described the differences between manager and superintendent positions and the Board's statutory responsibilities.

Trustee Glass repeated that her concern about human resources, finance, and management being managed by one person is decreasing capacity without checks and balances with this role. She was concerned that not all PAC members were in attendance.

Supervisor Martin said one chief was unavailable, and the other chief said he was not needed for the meeting. Per Trustee Glass's motion, the PAC created a job description and salary range for the position.

Trustee Leuty reminded the Board that they had signed the ethics pledge. He said the documents are well formed, and the Board can proceed. He said that concerning the current item, the public will not appreciate it if they do not move forward.

Clerk Mackie said she would like the position posted for two weeks, at least ten business days. She has some concerns about the salary range, but there would be benefits savings if the superintendent were qualified for all three positions.

Trustee Leuty asked the PAC if they foresee including the chiefs in the interview process.

Trustee Robinson said Chief Ergang told her that he would not be comfortable interviewing his direct supervisor but would submit questions.

Trustee Glass asked for a more precise definition of the interview hiring process, who will meet with the candidates, and public input.

Trustee Miller talked about the motion from the last meeting and the substitute motion which passed. He said the PAC followed the instructions. He said there are items from Trustee Glass's proposal that would improve the job description that the Board could review during the Item C discussion.

**Item C DISCUSSION OF PROPOSED SUPERINTENDENT JOB DESCRIPTION**

Trustee Miller said the PAC members split the tasks of this collaboration. He said he would like to add items from Trustee Glass's submission to the PAC's job description.

From Permanent Superintendent Position Overview – Major Duties:

Seventh bullet point - Facilitate regular, thoughtful reviews of township staff following best practices in human resources.

Tenth bullet point - Ensure township website and communication channels are effective, updated, and consistent.

Trustee Miller said the job description asks a candidate to lead as a superintendent, personnel director, and finance director. He will propose the changes during the Board meeting.

Treasurer Miller said there were items from Trustee Glass's submission that she would like to add to the PAC's job description under the superintendent.

From Permanent Superintendent Position Overview – Major Duties:

Tenth bullet point - Ensure township website and communication channels are effective, updated, and consistent.

Eleventh bullet point – Maintain timely review, revision, and implementation of township laws, contracts, ordinances, and policies.

Clerk Mackie felt the bullet points Treasurer Miller wanted to add would fit better on page three regarding communication. She would also like to add.

Trustee Miller clarified the additions and location.

Clerk Mackie said that she would like to add another item from Trustee Glass's submission to the PAC's job description.

From Permanent Superintendent Position Overview – Major Duties:

Sixth bullet point - Provide leadership for Township operations, creating an inclusive and supportive organizational culture for employees.

Trustee Glass asked if the Board was open to adding her introduction and overview to the PAC version. She said submission requirements should be added to the description.

Clerk Mackie said she liked Trustee Glass’s position overview and addressing the website in the job description.

Trustee Miller said the position overview does not fit in the job description format but could be added to the posting.

Treasurer Miller said she liked the position overview.

Trustee Robinson agreed that the position overview and required application materials could be included in the posting.

Treasurer Miller said she would like work samples and portfolio added.

Trustee Robinson said it could be added to the required section for the application materials.

Trustee Glass thanked the Board for their consideration.

**Item D DISCUSSION ON AMEND CODE OF MISDEMEANOR ORDINANCES, RETURN LITTER ORDINANCE TO MUNICIPAL CIVIL INFRACTION**

Attorney Seeber said that when the code of misdemeanor ordinances was adopted, the litter ordinance was changed to a misdemeanor. She removed the misdemeanor litter provisions from the state statutes and put those into the misdemeanors, and she reinstated the existing litter ordinance as a municipal civil infraction. This evening will be the first reading so that it can be adopted at the next board meeting. Attorney Seeber said Trustee Leuty identified section 350.03 section C2 wording regarding ‘monthly public litter collection...’ needed to be changed to ‘weekly garbage collection...’ She said the modifications were made.

**Item E DISCUSSION ON REINSTATING THE NEWSLETTER**

Trustee Glass proposed that she could draft a monthly newsletter until someone is assigned.

Trustee Miller said it was a generous offer and an excellent idea and said he could write an environmental paragraph relatable to township residents.

Clerk Mackie likes the idea and would like to see that, too, but a printed newsletter could be costly. The newsletter could be posted on the website, and residents who are not tech-savvy could sign up to receive the newsletter by mail.

Supervisor Martin said Molly and Jalen had prepared the newsletter in the past. Lisa offered to do it and send it in the tax bill or assessing notice, but no one wanted an extra mailing to go out. He said the task belongs to the administrative assistant, and the newsletter should be posted on the website and mailed out where necessary.

Trustee Leuty said he prepared the newsletter twenty years ago and received the information from the department heads. Molly Cole mailed two newsletters each year, and electronic newsletters were posted for the rest of the year. During the transition from Jalen to Lisa, the email list disappeared. He said the administrative assistant should continue with the task and that the website has many areas that need improvement.

Trustee Robinson agreed that the website is not user-friendly and could be improved. She said the back of the tax bill and assessment notice is dead space that could share information with residents, reducing mailing costs. She agreed that a monthly newsletter could be a collaborative effort. Trustee Robinson added that Nixle could be used to send alerts to residents.

Supervisor Martin asked Trustee Robinson if Comstock Township jobs out their website.

Trustee Robinson responded that they jobbed out some items, but the employees maintained some items.

Trustee Glass said that there was an ad-hoc communications committee that she advocated reinstating. The office staff were supposed to be delegated to maintain the site. She has a meeting scheduled with Kevin Herman from Proud City to discuss issues on the website on Wednesday at 11:30 a.m. If anyone has items that they would like modified on the site, let her know. She added that it would be helpful if the minutes were searchable.

Trustee Leuty said a staff person is in charge of the web page, and Trustee Glass should include that person. Trustee Leuty noted that time had run out and that the Board should allow time for public comment before the 7:30 meeting.

**Item F DISCUSSION OF PAC COMMITTEE TO SEEK AN INTERIM MANAGER WHILE SEARCHING FOR A PERMANENT SUPERINTENDENT**

The item was not discussed.

**Item G DISCUSSION OF APPROVING A PERMANENT SUPERINTENDENT JOB DESCRIPTION, PUBLIC POSTING, RUBRIC, AND INTERVIEW PROCESS AS RECOMMENDED**

The item was not discussed.

**Item H PUBLIC COMMENT**

Lionel Ford, Sr., 2918 Grace Road, thanked the Board, especially Trustee Glass, for her work. He said the Board has more work to do with the wage scale and job description before filling the position. The public has a right to know, and the position should be posted.

Connie Butler, 3508 Mulhearn, commented about Trustee Glass's behavior and treating people with respect.

Raelyn Joyce, 1920 Hillsdale, spoke about liking Trustee Glass's proposal and wants the Board to follow through with transparency during the hiring process. She liked that the Board agreed that the newsletter is essential.

**Adjourned at 7:28 until 7:30 p.m.**

**MINUTES PREPARED BY:**

Barbara Blankenship  
Elections Coordinator & Document Manager

Respectfully submitted,

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Lisa S. Mackie, Clerk  
Charter Township of Kalamazoo

Attested to by,

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Donald D. Martin, Supervisor  
Charter Township of Kalamazoo



**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
March 11, 2024**

The Regular Meeting of the Board of Trustees of the *Charter Township of Kalamazoo* was held on **Monday, March 11, 2024, at 7:32 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

**Item 1            CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 p.m.

**Item 2            PLEDGE OF ALLEGIANCE**

Trustee Miller led the Pledge of Allegiance.

**Item 3            ROLL CALL OF BOARD MEMBERS**

All present.

**Item 4            ADDITIONS AND DELETIONS TO AGENDA**

Trustee Leuty asked to move the Treasurer's Report from the Consent Agenda for discussion.

Supervisor Martin said it would be moved to Item 10A.

**Item 5            PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Hannah Joseph, 2316 Brook Drive, spoke about the need for a newsletter and transparency. She commented on inappropriate comments and behaviors from the Board during the work session.

Andrew Chaponda, 3522 Devonshire, thanked Trustee Glass for process transparency. He spoke about concerns about the previous board meeting and the board's hiring and firing processes.

Ed St. Peter, 909 Campbell Avenue, said he attended the earlier Zoom meeting and spoke of his impression of transparency of the meeting and uncertainty around manager versus superintendent. He suggested considering current website issues, starting with a quarterly newsletter instead of monthly.

David Combs, 2316 Brook Drive, asked about PMN's absence during previous meetings. He said the meeting agenda should be released earlier than Friday afternoon. Mr. Combs spoke about the improper order of the agenda items for this meeting and read an excerpt from *Robert's Rules of Order*. He talked about the PAC's job description, and the PAC members listed on the website include the Fire Chief and Police Chief.

Toni Kennedy, 1114 Arthur Avenue, said she found last week's Township meeting on PMN with assistance. She talked about morale in the township office and moving forward with the PAC's recommendations with the additions from Trustee Glass's proposal. She suggested an intern assist the person responsible for the newsletter.

**Item 6            CONSENT AGENDA**

**Clerk Mackie moved, supported by Trustee Miller, to approve the Consent Agenda, which included action on the following items:**

**Approval of:**

- A. Minutes of January 8, 2024, Board of Trustees Work Session Meeting
- B. Minutes of January 8, 2024 Board of Trustees Meeting
- C. Minutes of January 22, 2024 Board of Trustees Meeting
- D. Payment of bills in the amount of \$63,720.96

**Receipt of:**

- A. ~~Treasurer Report — January 2024~~ (moved to Item 10A)
- B. KABA Report — February 2024
- C. Check Distribution — February 2024
- D. Check EFT Register — February 2024

**Voice vote, motion carried.**

**Item 7            PUBLIC HEARING / PRESENTATION**

None.

**Item 8            OLD BUSINESS**

None.

**Item 9            NEW BUSINESS**

**Item 9A            REQUEST TO APPROVE NEXGEN CONSTRUCTION TO CONSTRUCT NON-MOTORIZED IMPROVEMENTS 2024**

Trustee Leuty discussed the RFP, letter, bidding results, and engineer's specifications.

**Trustee Leuty moved to approve Nexgen Construction to construct \$307,982.50 of non-motorized improvements in 2024; Trustee Robinson supported the motion.**

Trustee Glass asked if ARPA had already approved this.

Trustee Leuty responded that \$300,000 is ARPA, and the remainder is from the budget.

Clerk Mackie said she is happy this is getting done.

Supervisor Martin thanked Trustee Leuty and said all the information, including which sidewalks will be repaired, is posted on the website.

**Roll call vote (7 AYE - 0 NAY), motion carried.**

**Item 9B            REQUEST TO APPROVE PROPOSED SUPERINTENDENT JOB DESCRIPTION**

**Trustee Miller motioned to adopt the township superintendent job description; Treasurer Miller supported the motion.**

**Trustee Miller moved to amend the job description by adding the following items:**

**"Provide leadership for Township operations, creating an inclusive and supportive organizational culture for employees." goes immediately under the heading bullet point Personnel Director.**

**"Facilitate regular, thoughtful reviews of township staff following best practices in human resources." goes under the Personnel Director heading.**

**"Ensure township website and communication channels are effective, updated, and consistent." would be added as a second sentence to the second bullet point on the third page of the draft job description.**

**Supervisor Martin seconded on the amendments.**

Clerk Mackie added that the Board discussed adding Trustee Glass's permanent superintendent position overview to be used as part of the hiring materials.

Trustee Miller said this addition would not be part of the job description.

Trustee Glass said the Board should not post a job description that intends to include three positions. She feels the description is unclear, and the Board has not agreed on the salary. She is concerned that the chiefs did not attend the PAC meeting.

Clerk Mackie said she had similar concerns about the chiefs not being included but has had conversations with them about organizational needs. She said that she is comfortable voting.

Trustee Miller said the Board should vote on the proposed amendments before further discussion.

**Roll call vote (7 AYE - 0 NAY), amendment motion carried.**

Trustee Glass said she had discussions with the chiefs and is comfortable with the proposals she recommended.

Clerk Mackie said the chiefs did not take a stance, and she did not ask them to.

Trustee Leuty thanked the PAC for their hard work in completing the tasks assigned to them during the previous board meeting and presenting the job description and salary range.

Treasurer Miller appreciated the PAC's hard work and the Board's collaboration to include information from Trustee Glass's proposal.

**Roll call vote (6 AYE - 1 NAY, Glass), motion carried.**

**Item 9C**      **REQUEST TO APPROVE POSTING OF SUPERINTENDENT JOB & PROPOSED TIMELINE**

Trustee Robinson presented the timeline for posting for the position on the recommended platforms.

**Trustee Robinson motioned to amend the posting for ten business days; Trustee Leuty seconded the motion.**

**Trustee Robinson motioned internally and externally to post and expedite the process for a potential hire; Trustee Leuty seconded the motion.**

Treasurer Miller asked for the specific ten business days of the posting.

Trustee Robinson said it would be March 25, 2024.

Trustee Leuty thanked the PAC and said everyone had the opportunity to make amendments. He added that the Board can move forward when legal requirements do not hamper them.

Trustee Glass asked for details about the timeline, the stakeholders involved, and the review process.

Trustee Robinson said she would share that information and that there is a possibility for a special meeting. The focus was to post the position to get resumes and other materials from potential candidates for review. The PAC would present qualified candidates to the Board. The Board would make the final decisions.

Trustee Glass wants to remove line three "with potential to set a special meeting with qualified recommendation and contract." She asked what the Board proposes for the interview process and if there will be public involvement.

Clerk Mackie said she is comfortable with the PAC interviewing but wants the chiefs to be involved in the process to the extent they are comfortable because the township can benefit from their knowledge.

Supervisor Martin said he would talk with the chiefs.

Treasurer Miller described the 2016 interview process and said she was a resident in the audience. She appreciated being involved as a citizen and suggested including the public when the selection was reduced to a couple of candidates.

Supervisor Martin asked legal counsel about public involvement.

Attorney Seeber is unsure if the intent is to let the public ask questions or attend the process in an open meeting like this evening. She said she would check the 2016 process. She asked Trustee Robinson if she intended to include Trustee Glass's initial verbiage the permanent superintendent position.

Trustee Robinson said the intent was to post what was discussed in the work session, the position overview, and the application materials required.

Attorney Seeber said the second would need to agree.

Trustee Leuty said yes.

Trustee Robinson added that Trustee Glass wanted "the potential special meeting with the selected recommendation and contract" removed.

Trustee Leuty said to remove only the last two words, "and contract."

Trustee Glass shared her strategy for the interview process. The PAC would interview, and the final candidates would meet with township staff, two board members not in the PAC, and two residents. Finally, they would attend a public meeting.

Trustee Robinson asked how she would define the two community members fairly. Trustee Robinson said a meet and greet would be like an open or special meeting. The process would be transparent because anyone could attend the open meeting.

Supervisor Martin agreed with Trustee Robinson that picking two residents would be problematic.

Trustee Glass asked to specify the strategy: interview with the PAC, interview with township staff, and hold an Open Meeting with the finalists.

Trustee Miller clarified that the meeting with the township staff would only be with the finalists. Trustee Glass said she was okay with that.

Trustee Leuty recalled that during the 2016 interviews, the Board used numbers instead of candidates' names to maintain confidentiality. When it was down to the three finalists, they had to agree to have their names used during the public interview. Trustee Leuty understands that the PAC will post the position and evaluate the applicants, and, depending on the candidates, the PAC will decide the outcome or recommendation.

Trustee Glass said she is good with the timeline and that there is clarity in the process. There will be public facing before they are selected because part of the job is to be a public servant.

Trustee Miller said this is not formally in the motion, but he favors doing what was described.

Trustee Robinson said the proposal could be amended.

Trustee Glass agreed that it could be amended.

Trustee Robinson said the decision is for the whole Board, not just one person.

Clerk Mackie said that even though the Supervisor appointed the committee members, the Board approved the committees.

**Trustee Glass motioned to amend the agenda item to state that the interview process will include the path-narrowing candidates, staff meeting with finalists, and an open house with the finalist candidates before they are given a contract; Trustee Miller seconded the motion.**

**Roll call vote (7 AYE - 0 NAY), amendment motion carried.**

**Supervisor Martin called a vote to request to post the superintendent's job for the proposed timeline from March 12, 2024, to March 25, 2024.**

**Roll call vote (6 AYE - 1 NAY, Glass), motion carried.**

**Item 9D      REQUEST TO APPROVE THE QUOTE FOR ASPHALT REPAIR**

Supervisor Martin stated that this request is for a \$7,824 bid for asphalt repair, two coats of sealant, and repaint stripes in the parking lot.

**Supervisor Martin moved to approve the quote; Trustee Leuty supported the motion with a question.**

Trustee Leuty asked for clarification regarding the quote total.

Supervisor Martin clarified that the bid is \$7,824 plus an additional \$3,164 for the second coat of sealant totaling \$10,988.

**Supervisor Martin motioned to add the second coat, totaling \$10,988; Trustee Leuty supported the motion.**

**Roll call vote (7 AYE - 0 NAY), motion carried.**

**Item 9E      REQUEST TO APPROVE MSDA - HOUSING READINESS GRANT**

Trustee Leuty described the grant Danielle Bouchard, a contractor from McKenna, applied for the Township. The grant includes a Corridor Improvement Authority (CIA) evaluation, affordable housing, rezoning study, township recertification, and tactile maps.

**Trustee Leuty motioned to request approval from the township board to authorize the grant funding secured from the MSDA to assist with the adoption of land use policies, zoning text amendments, and similar actions to encourage increasing housing supply and affordability; Treasurer Miller supported the motion.**

Clerk Mackie commented that making things more accessible for the residents is essential.

**Roll call vote (7 AYE - 0 NAY), motion carried.**

**Item 9F      REQUEST TO AMEND CODE OF MISDEMEANOR ORDINANCES, RETURN LITTER ORDINANCE TO MUNICIPAL CIVIL INFRACTION**

Attorney Seeber stated that the litter ordinance was inadvertently modified to a misdemeanor. She copied the state statute for littering, which is a misdemeanor, into the Criminal Code of Ordinances. She reinstated the litter ordinance as a municipal civil infraction. Attorney Seeber said Trustee Leuty noted a change was needed in section 350.03 section C2, and she will change the wording that says "monthly public litter collection, "which no longer occurs, to "weekly garbage collection by the charter township horse licensed agent." The proposed ordinance would be renumbered to 640 by adding a section three and renumbering it, so your last section would be six. Attorney Seeber said this would be the first of two readings.

Clerk Mackie moved to accept the proposed ordinance number 640, amending the Code of Criminal Ordinance, ordinances letter section, and reinstating ordinance number 350 Litter as a municipal civil infraction with the red-lined edit; Treasurer Miller supported the motion.

Voice vote, motion carried.

**Item 9G**            **REQUEST TO REINSTATE TOWNSHIP NEWSLETTER**

Trustee Glass said different communities have requested that the newsletter be reinstated. She also agreed with the gentleman's public comment that quarterly publication might be better than monthly.

**Trustee Glass moved to reinstate the township newsletter on a quarterly basis, posting it in collaboration with department heads and board members and posting it on the township website until there is a delegated staff member to do so; Trustee Robinson supported the motion.**

Trustee Leuty said there was another public comment regarding keeping this responsibility in-house instead of with a board member. He said everyone agrees that the newsletter needs to be reinstated. This administrative function is already in the employee's job description, which should go further when the superintendent is hired because managing it is part of the job description.

Supervisor Martin said there were good ideas, and board members or staff could send them to Lisa, and we would proof them. Then, everyone stays in their lane.

Trustee Glass amended the item to reinstate the newsletter, and she is happy to help instigate collecting materials from people to make it happen and forward them to Lisa if the Supervisor would like to delegate that task.

Trustee Robinson did not think it was necessary to amend the wording, and she still supports it.

Trustee Leuty clarified if the motion was to approve the newsletter reinstatement and remove that a single board member was reinstating the newsletter.

Supervisor Martin said the newsletter could be reinstated with board members' input.

Clerk Mackie clarified that the quarterly basis frequency was added.

Supervisor Martin stated that the Board is voting to approve the quarterly reinstatement of the newsletter.

**Roll call vote (7 AYE - 0 NAY), motion carried.**

**Item 9H**            **REQUEST TO APPROVE PAC COMMITTEE TO IMMEDIATELY SEEK A QUALIFIED AND COMPETENT INTERIM TOWNSHIP MANAGER WHILE SEARCHING FOR A PERMANENT TOWNSHIP SUPERINTENDENT OR MANAGER**

Trustee Glass recognized that Item 9H and I were no longer viable, given previous action, and declined to pursue them.

**Item 9I**            **REQUEST TO APPROVE A PERMANENT SUPERINTENDENT JOB DESCRIPTION, PUBLIC POSTING, RUBRIC, AND INTERVIEW PROCESS AS RECOMMENDED**

Trustee Glass recognized that Item 9H and I were no longer viable, given previous action, and declined to pursue them.

**Item 10**            **ITEMS REMOVED FROM THE CONSENT AGENDA**

**Item 10A**           **Treasurer Report — January 2024**

Trustee Leuty asked Treasurer Miller if she rolled over the matured and expired CDs.

Treasurer Miller said they were rolled over and reinvested.

**Trustee Leuty moved to accept the Treasurer Report – January 2024; Treasure Miller supported the motion.**

**Roll call vote (7 AYE - 0 NAY), motion carried.**

**Item 11**            **BOARD MEMBER REPORTS**

Trustee Glass gave an update from the Parks Committee, and she announced there will be an open house for the residents on April 13, 2024. The location and time are to be determined. The committee plans to have their recommendations ready for the May 13, 2024, work session. She thanked David Combs, Treasurer, and especially Rosemary Knox for her work moving the committee forward. The Kalamazoo County Road Commission will attend the April 15, 2024, Board meeting; community members can send their concerns to board members. Trustee Glass shared that it is Women's History Month, and Kalamazoo Township has the first majority-female board. She wished everyone a Happy belated Women's Day on March 8, 2024, and she said her hero is Mary Parker Fuller, the management mother. Mary Parker Fuller advocated "power with" instead of "power over" collaboration and integration.

Trustee Leuty reported there were two public forums last Tuesday at 6 p.m. One forum was at the Cornerstore Church on Drake about the roundabout for G Avenue and Squires. The other forum was at the Hillside Middle School about the water main projects, the water leads that branch off, and the lead pipe replacements. The project affects portions of Arlington, Berkley, Clarendon, Dartmouth, Commonwealth, Pinehurst Kent, Belle, Wilmette, Wade, and Waverly. Trustee Leuty shared that it was a difficult meeting because a lot of 80-year-old trees were cut down to access the water main. Prien and Newhoff are posting project updates on their website daily. The first stage is on West Main, westbound toward Drake Road. He recognized Rosemary Knox for the playground improvements at Lakewood Park and Wilson Recreation Area. The Planning Commission met last Thursday, and the committee worked together for the Azon USA property at 2130 Ravine Road. The committee held a special use hearing and approved a special use permit with contingencies and a site plan with contingencies. In the future, Azon USA will be hiring an additional ten employees. Trustee Leuty added that a section of the Kalamazoo River Valley non-motorized master plan would be completed by adding a 6-foot wide asphalt path to fill some gaps toward city property.

Supervisor Martin added that road closures are on H Avenue, Drake Road, and Barney Road. He said the county road commission worked with the water department to save the trees on Pinehurst. They also worked to save a healthy three-hundred-year-old tree in a right of way.

Trustee Miller asked if it was on Commonwealth. Supervisor Martin said yes on the north side of the road. Trustee Miller praised Trustee Glass's work ethic, and he appreciates her work ethic. The township Climate committee has been on hiatus. He is looking for a project for the committee, and he learned of a book during a Kalamazoo Climate Crisis Coalition presentation titled *Climate Action Planning: A Guide to Creating Low-Carbon Resilient Communities*. He purchased the book for the committee members for guidance.

Trustee Robinson thanked the Board for their efforts and being passionate. She thanked the staff; they are the heartbeat of the township. She thanked residents for their involvement and those working on the parks projects.

Clerk Mackie thanked everyone who helped make this election happen. She gave special consideration to Barb Blankenship, Monica Kalupa, John VandeGiessen, and Larry Haynor. She thanked the election inspectors, including the Board members who helped. Clerk Mackie announced that anyone interested in election work should contact [clerk@ktwp.org](mailto:clerk@ktwp.org) or call 269-381-8082. The board meeting date for the Road Commission's attendance is incorrect. She read that on March 11, 2024, tree removal will begin on Squires Drive. The Squires Drive road project is scheduled from March 1, 2024, through August 9, 2024, and through traffic will be closed and detoured from Ravine Road to Drake Road. She announced that the time change was a good time to change batteries in smoke detectors and carbon monoxide detectors. Clerk Mackie thanked the firefighters, especially Fire Marshal Kowalski, for their hard work responding to a call at her neighbor's house.

Treasurer Miller thanked the residents for attending the meetings and the Board and PAC for putting together the superintendent job description. She is pleased that the position will be posted for ten days; She sees good things ahead for Kalamazoo Township.

Supervisor Martin thanked Fire Marshal Kowalski for his help moving boxes with his personal truck and trailer. He thanked PMN for recording the Board meetings; they record the regular meeting but not the work sessions. Supervisor Martin thanked the residents for attending the meetings. He said the staff does the work, not the Board, and the Board sets the direction. He said the assessing department recently hired an assistant. He thanked Monica for taking on the additional finance duties, and he thanked the treasurer.

**Item 12**      **ATTORNEY REPORT**

Attorney Seeber announced that she received new floodplain maps from FEMA for the entire county. The first reading of a new floodplain ordinance will be held at the next board meeting; it will be ordinance number 639. There's also an agreement with KABA that will have to be filled out, and she has sent it to them. She said it is a resolution; the township has to have this agreement with KABA because it is a separate governmental entity. Attorney Seth Koches sent her a notice regarding a proposed agreement with the Department of Justice, resolving an ADA complaint. Attorney Seeber believed he met with Clerk Mackie and Trustee Leuty regarding that. Attorney Seeber said Attorney Koches is going to present the proposal to the Board, and hopefully, everybody can buy into that, and hopefully, we will be able to resolve that. This will require the Board to appoint an ADA Coordinator for the Township.

Trustee Leuty stated that the KABA Board meets on March 19, 2024.

Attorney Seeber said she sent it to Mike Alwine and the KABA attorney, and this does not have to be completed until July 31, 2024.

**Item 13**      **PUBLIC COMMENTS**

Mike Seals, 3743 Gull Road, asked what KABA is and what they do.

Trustee Leuty said KABA is Kalamazoo Area Building Authority on Nazareth Road. They act as the Township's building authority and are the authority for several municipalities.

Toni Kennedy, 1114 Arthur Avenue, PMN has live streaming on Facebook. She was pleased with the work session. Would the Board consider a work session before the second monthly meeting. She said the Arthur Avenue project is this year, and she asked about the bug problem coming this summer. Where are the speed limit signs on East Main. Supervisor Martin asked for locations. She replied Arthur and East Main. She appreciated the work the Board completed.



David Combs, 2316 Brook Drive, thanked the staff and everyone who worked during the election, especially Barb Blankenship, for making democracy work. He discussed transparency and the change to the staffing structure. Mr. Combs also discussed specificity in the documentation, and the agenda significantly designed outcomes by order of items.

**Item 14**      **ADJOURNMENT**

**Supervisor Martin adjourned at 9:32 p.m.**

**BOARD MEMBERS PRESENT:**

Supervisor Donald D. Martin  
Treasurer Sherine M. Miller  
Clerk Lisa S. Mackie  
Trustee Clara Robinson  
Trustee Mark E. Miller  
Trustee Ashley Glass  
Trustee Steven C. Leuty

Respectfully submitted,

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Lisa S. Mackie, Clerk

Attested to by,

**ABSENT:**

None

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Donald D. Martin, Supervisor

**ALSO PRESENT:**

Attorney Roxanne Seeber  
Fire Marshal Todd Kowalski

**MINUTES PREPARED BY:**

Barbara Blankenship  
Elections Coordinator & Document Manager

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EXP CHECK RUN DATES 03/28/2024 - 03/28/2024

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BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
70 42054	THE ROSSOW GROUP, LLC INITIAL ACCREDITATION PROCESS 207-301-801.00	03/23/2024 MONICAK	03/23/2024	3,750.00 3,750.00	3,750.00	Open	N 03/23/2024
01256 42055	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-752.00	03/23/2024 MONICAK	03/23/2024	62.62 62.62	62.62	Open	N 03/23/2024
2563271-0 42056	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	03/23/2024 MONICAK	03/23/2024	209.97 209.97	209.97	Open	N 03/23/2024
792 42057	IMAGETREND, INC. ANNUAL SUPPORT 206-336-933.00	03/23/2024 MONICAK	03/23/2024	1,391.13 1,391.13	1,391.13	Open	N 03/23/2024
05301 42058	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-754.00	03/23/2024 MONICAK	03/23/2024	53.78 53.78	53.78	Open	N 03/23/2024
360199 42059	ROE-COMM, INC. ANTENNA INSTALL 206-336-801.00	03/23/2024 MONICAK	03/23/2024	3,170.00 3,170.00	3,170.00	Open	N 03/23/2024
24063 42060	MOSES FIRE EQUIPMENT, INC. AIR SHIFTER 206-336-932.00	03/23/2024 MONICAK	03/23/2024	238.25 238.25	238.25	Open	N 03/23/2024
70956 42061	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-930.00	03/23/2024 MONICAK	03/23/2024	69.01 69.01	69.01	Open	N 03/23/2024
5676 42062	MICHIGAN STATE FIREMEN'S ASSOC INSTRUCTOR BOOKS 206-336-910.00	03/23/2024 MONICAK	03/23/2024	221.32 221.32	221.32	Open	N 03/23/2024

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01055 42063	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-752.00	03/23/2024 MONICAK SMALL TOOLS & EQUIPMENT	03/23/2024	88.39 88.39	88.39	Open	N 03/23/2024
70094 42064	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-930.00	03/23/2024 MONICAK REPAIRS & MAINT - BLDG/GROUNDS	03/23/2024	62.72 62.72	62.72	Open	N 03/23/2024
77552 42065	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-752.00	03/23/2024 MONICAK SMALL TOOLS & EQUIPMENT	03/23/2024	118.84 118.84	118.84	Open	N 03/23/2024
05601 42066	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-752.00	03/23/2024 MONICAK SMALL TOOLS & EQUIPMENT	03/23/2024	9.34 9.34	9.34	Open	N 03/23/2024
030124 42067	BOUND TREE MEDICAL, LLC FREIGHT 206-336-754.00	03/23/2024 MONICAK OPERATING SUPPLIES	03/23/2024	5.85 5.85	5.85	Open	N 03/23/2024
031324 42068	MICHIGAN FIRE INSPECTORS SOCIETY REGISTRATION - BAIRD 206-336-910.00	03/23/2024 MONICAK TRAINING FEES/EQUIPMENT	03/23/2024	410.00 410.00	410.00	Open	N 03/23/2024
352534 42069	NAPA AUTO PARTS MISC SUPPLIES 206-336-932.00	03/23/2024 MONICAK VEHICLE REPAIRS & MAINT	03/23/2024	24.30 24.30	24.30	Open	N 03/23/2024
21-028-34 42070	MCKENNA ASSOCIATES, INC. PLANNING/ZONING ADMIN 101-701-801.00	03/23/2024 MONICAK PLANNING CONSULTANT	03/23/2024	6,679.50 6,679.50	6,679.50	Open	N 03/23/2024
21-028-34A 42071	MCKENNA ASSOCIATES, INC. 2017 N BURDICK 701-000-283.00	03/23/2024 MONICAK ZONING/DEVELOPMENT ESCROW	03/23/2024	115.00 115.00	115.00	Open	N 03/23/2024

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
21-028-34B							
42072	MCKENNA ASSOCIATES, INC. 2130 RAVINE_AZON_SPR #1 701-000-283.00	03/23/2024 MONICAK	03/23/2024	1,100.00	1,100.00	Open	N 03/23/2024
	ZONING/DEVELOPMENT ESCROW			1,100.00			
21-028-34C							
42073	MCKENNA ASSOCIATES, INC. 2130 RAVINE_AZON_SLU #1 701-000-283.00	03/23/2024 MONICAK	03/23/2024	899.00	899.00	Open	N 03/23/2024
	ZONING/DEVELOPMENT ESCROW			899.00			
21-028-34D							
42074	MCKENNA ASSOCIATES, INC. 1100 FOSTER 701-000-283.00	03/23/2024 MONICAK	03/23/2024	20.50	20.50	Open	N 03/23/2024
	ZONING/DEVELOPMENT ESCROW			20.50			
020812137							
42075	XEROX CORPORATION CUSTOMER #724921614 101-261-801.00	03/23/2024 MONICAK	03/23/2024	417.54	417.54	Open	N 03/23/2024
	AUDIT SERVICES			417.54			
100335-43158							
42076	OKUN BROTHERS SHOES, INC. WORK BOOTS 101-265-767.00	03/23/2024 MONICAK	03/23/2024	195.00	195.00	Open	N 03/23/2024
	PERSONAL EQUIPMENT ALLOWANCE			195.00			
1001276462							
42077	ACCIDENT FUND INS CO OF AMERICA PREMIUM DUE - POST AUDIT 101-261-938.00	03/23/2024 MONICAK	03/23/2024	3,721.00	3,721.00	Open	N 03/23/2024
	INSURANCE - WORKERS COMP			1,860.50			
	INSURANCE - WORKERS COMP			1,860.50			
4291							
42078	ROBERT LAMSON, LLC SCREENING - KAMMERS 207-301-801.00	03/23/2024 MONICAK	03/23/2024	150.00	150.00	Open	N 03/23/2024
	PURCHASED SERVICE - CONSOL DISPATCH			150.00			
1451							
42079	NERDY NONPROFIT, INC. DIGITAL ADVERTISING 207-301-801.00	03/23/2024 MONICAK	03/23/2024	1,000.00	1,000.00	Open	N 03/23/2024
	PURCHASED SERVICE - CONSOL DISPATCH			1,000.00			
0010823552							
42080	MLIVE MEDIA GROUP NOTICES 101-101-903.00	03/23/2024 MONICAK	03/23/2024	358.25	358.25	Open	N 03/23/2024
	PUBLIC NOTICES			358.25			

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BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
032024 42081	KEVIN SAMPSON BOARD OF REVIEW 101-257-707.00	03/23/2024 MONICAK	03/23/2024	390.00 390.00	390.00	Open	N 03/23/2024
	WAGES - ELECTED/APPOINTED						
032024 42082	DENISE HARTSOUGH BOARD OF REVIEW 101-257-707.00	03/23/2024 MONICAK	03/23/2024	390.00 390.00	390.00	Open	N 03/23/2024
	WAGES - ELECTED/APPOINTED						
032024 42083	WARREN COOK BOARD OF REVIEW 101-257-707.00	03/23/2024 MONICAK	03/23/2024	390.00 390.00	390.00	Open	N 03/23/2024
	WAGES - ELECTED/APPOINTED						
032024A 42084	WARREN COOK BOARD OF REVIEW CLASS 101-257-909.00	03/23/2024 MONICAK	03/23/2024	164.50 164.50	164.50	Open	N 03/23/2024
	PROFESSIONAL DEVELOPMENT						
1001155901 42085	ACCIDENT FUND INS CO OF AMERICA PAYMENT #2 101-261-938.00 206-336-938.00 207-301-938.00 267-301-938.00	03/23/2024 MONICAK	03/23/2024	49,501.25 1,980.05 17,820.45 29,650.75 50.00	49,501.25	Open	N 03/23/2024
	INSURANCE - WORKERS COMP						
	INSURANCE - WORKERS COMP						
	INSURANCE - WORKERS COMP						
	INSURANCE - WORKERS COMP						
77475 42086	AUTOMATIC EQUIPMENT SALES REPAIR ENTRANCE DOOR 101-265-930.00	03/23/2024 MONICAK	03/23/2024	222.00 222.00	222.00	Open	N 03/23/2024
	LAND REPAIRS & MAINT						
IN0256330 42087	KALAMAZOO LANDSCAPE SUPPLIES SOIL 101-567-930.00	03/23/2024 MONICAK	03/23/2024	33.50 33.50	33.50	Open	N 03/23/2024
	LAND REPAIRS & MAINT						
IN0255690 42088	KALAMAZOO LANDSCAPE SUPPLIES SOIL 101-567-930.00	03/23/2024 MONICAK	03/23/2024	33.50 33.50	33.50	Open	N 03/23/2024
	LAND REPAIRS & MAINT						
141679 42089	FADER EQUIPMENT, INC. EXCAVATOR	03/23/2024 MONICAK	03/23/2024	330.00	330.00	Open	N 03/23/2024

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-567-940.00	RENTALS - EQUIPMENT		330.00			
PJI-0230399							
42090	GAME TIME	03/23/2024	03/23/2024	1,250.00	1,250.00	Open	N
	INSTALLATION - LAKEWOOD PARK	MONICAK					03/23/2024
	101-751-970.00	CAPITAL OUTLAY		1,250.00			
PJI-0230398							
42091	GAME TIME	03/23/2024	03/23/2024	650.00	650.00	Open	N
	INSTALLATION - WILSON PARK	MONICAK					03/23/2024
	101-751-970.00	CAPITAL OUTLAY		650.00			
1411736							
42092	CLARK HILL PC	03/23/2024	03/23/2024	1,767.00	1,767.00	Open	N
	LEGAL SUPPORT	MONICAK					03/23/2024
	101-261-802.00	LEGAL SERVICES - LABOR		1,767.00			
020812136							
42093	XEROX CORPORATION	03/23/2024	03/23/2024	344.67	344.67	Open	N
	CUSTOMER #724921614	MONICAK					03/23/2024
	207-301-801.00	PURCHASED SERVICE - CONSOL DISPATCH		344.67			
# of Invoices:	40	# Due:	40	Totals:	80,007.73	80,007.73	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					80,007.73	80,007.73	

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL			17,321.31	17,321.31		
	206 - FIRE			23,746.00	23,746.00		
	207 - POLICE			36,755.92	36,755.92		
	267 - SWET			50.00	50.00		
	701 - TRUST & AGENCY			2,134.50	2,134.50		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - REVENUES			2,134.50	2,134.50		
	101 - BOARD OF TRUSTEES			358.25	358.25		
	257 - ASSESSOR			1,334.50	1,334.50		
	261 - GENERAL SERVICES_ADMIN			6,235.06	6,235.06		
	265 - MAINTENANCE			417.00	417.00		
	301 - POLICE			36,805.92	36,805.92		
	336 - FIRE			23,746.00	23,746.00		
	567 - CEMETERY			397.00	397.00		
	701 - PLANNING/ZONING			6,679.50	6,679.50		
	751 - RECREATION			1,900.00	1,900.00		

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
85297201 42114	BOUND TREE MEDICAL, LLC PULSE OXIMETER 206-336-754.00	04/04/2024 MONICAK	04/04/2024	53.83 53.83	53.83	Open	N 04/04/2024
360382 42115	ROE-COMM, INC. BELT CLIPS 206-336-752.00	04/04/2024 MONICAK	04/04/2024	312.50 312.50	312.50	Open	N 04/04/2024
205012979906 42116	CONSUMERS ENERGY ACCT #1000 2210 4622 206-336-920.12 206-336-921.12	04/04/2024 MONICAK	04/04/2024	177.36 75.71 101.65	177.36	Open	N 04/04/2024
205012979905 42117	CONSUMERS ENERGY ACCT #1000 2210 4390 206-336-921.12	04/04/2024 MONICAK	04/04/2024	465.61 465.61	465.61	Open	N 04/04/2024
205012979907 42118	CONSUMERS ENERGY ACCT #1000 2210 5132 206-336-920.12	04/04/2024 MONICAK	04/04/2024	481.76 481.76	481.76	Open	N 04/04/2024
INVOHD000185372 42119	OVERHEAD DOOR CO OF KALAMAZOO, INC. REPAIR - WW 206-336-930.00	04/04/2024 MONICAK	04/04/2024	867.00 867.00	867.00	Open	N 04/04/2024
032824 42120	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-918.14	04/04/2024 MONICAK	04/04/2024	91.15 91.15	91.15	Open	N 04/04/2024
032824A 42121	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-918.12	04/04/2024 MONICAK	04/04/2024	107.73 107.73	107.73	Open	N 04/04/2024
24-06-03 42122	KALAMAZOO AREA BUILDING AUTHORITY COURT APPEARANCES 101-372-801.00	04/04/2024 MONICAK	04/04/2024	250.00 250.00	250.00	Open	N 04/04/2024
CMS0025731 42123	ICC CDS, LLC LASERFICHE SUPPORT RENEWAL 101-261-801.00	04/04/2024 MONICAK	04/04/2024	5,033.00 5,033.00	5,033.00	Open	N 04/04/2024



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INV-04161-Y2R3S4							
42124	ECF DATA, LLC OFFICE 365 101-261-933.00 207-301-933.00	04/04/2024 MONICAK	04/04/2024	1,024.00	1,024.00	Open	N 04/04/2024
	SOFTWARE MAINT AGREEMENTS			512.00			
	LEIN BILLING			512.00			
005550401032124							
42125	CHARTER COMMUNICATIONS ACCT #005550401 101-261-850.00	04/04/2024 MONICAK	04/04/2024	325.18	325.18	Open	N 04/04/2024
	COMMUNICATIONS (TELEPHONE)			325.18			
005550301032124							
42126	CHARTER COMMUNICATIONS ACCT #005550301 101-261-924.00	04/04/2024 MONICAK	04/04/2024	314.24	314.24	Open	N 04/04/2024
	UTILITIES - CABLE/INTERNET			314.24			
0082415-1							
42127	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-754.00	04/04/2024 MONICAK	04/04/2024	524.34	524.34	Open	N 04/04/2024
	OPERATING SUPPLIES			524.34			
1106716							
42128	STEENSMA LAWN & POWER EQUIPMENT EQUIPMENT MAINTENANCE 101-265-931.00	04/04/2024 MONICAK	04/04/2024	519.61	519.61	Open	N 04/04/2024
	EQUIPMENT REPAIRS & MAINT			519.61			
0010846880							
42129	MLIVE MEDIA GROUP NOTICES 101-101-903.00	04/04/2024 MONICAK	04/04/2024	403.80	403.80	Open	N 04/04/2024
	PUBLIC NOTICES			403.80			
032824B							
42130	KALAMAZOO CITY TREASURER WATER/SEWER 101-261-918.00	04/04/2024 MONICAK	04/04/2024	157.55	157.55	Open	N 04/04/2024
	UTILITIES - WATER			157.55			
0249-008166193							
42131	REPUBLIC SERVICES #249 ACCT #3-0249-0100499 101-261-919.00	04/04/2024 MONICAK	04/04/2024	141.85	141.85	Open	N 04/04/2024
	UTILITIES - WASTE/RECYCLE			141.85			
0010844182							
42132	MLIVE MEDIA GROUP NOTICE - 3025 RAVINE 701-000-283.00	04/04/2024 MONICAK	04/04/2024	327.04	327.04	Open	N 04/04/2024
	ZONING/DEVELOPMENT ESCROW			327.04			
203411185818							
42133	CONSUMERS ENERGY ACCT #1000 2155 4991 101-751-920.00	04/04/2024 MONICAK	04/04/2024	30.82	30.82	Open	N 04/04/2024
	UTILITIES - ELECTRIC			30.82			

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 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
96109768 42134	WEX BANK ACCT #0462-00-405802-0 206-336-759.00 GAS & OIL	04/04/2024 MONICAK	04/04/2024	243.03 243.03	243.03	Open	N 04/04/2024
S3-4233 42135	CUMMINS SALES AND SERVICE ENGINE REPAIR - 811 206-336-932.00 VEHICLE REPAIRS & MAINT	04/04/2024 MONICAK	04/04/2024	8,899.01 8,899.01	8,899.01	Open	N 04/04/2024
585490 42136	DEERFIELD COMMUNICATIONS, INC. ANNUAL MAINTENANCE 101-261-801.00 AUDIT SERVICES	04/04/2024 MONICAK	04/04/2024	1,195.00 1,195.00	1,195.00	Open	N 04/04/2024
QH01470 42137	CDW GOVERNMENT, INC. CUSTOMER #2250825 101-253-754.00 OPERATING SUPPLIES	04/04/2024 MONICAK	04/04/2024	31.36 31.36	31.36	Open	N 04/04/2024
140859 42138	WEST MICHIGAN DOCUMENT SECURE SHREDDING 101-261-801.00 207-301-801.00 AUDIT SERVICES PURCHASED SERVICE - CONSOL DISPATCH	04/04/2024 MONICAK	04/04/2024	104.29 52.14 52.15	104.29	Open	N 04/04/2024
11256 42139	ABRAXAS ADMIN VAULT/PD RECORDS 101-261-801.00 AUDIT SERVICES	04/04/2024 MONICAK	04/04/2024	189.45 189.45	189.45	Open	N 04/04/2024
11257 42140	ABRAXAS BLUEPRINT SCANNING 101-261-801.00 AUDIT SERVICES	04/04/2024 MONICAK	04/04/2024	119.70 119.70	119.70	Open	N 04/04/2024
2102828 42141	HI-TECH ELECTRIC COMPANY REPAIR HEATERS/SIGN 101-265-930.00 LAND REPAIRS & MAINT	04/04/2024 MONICAK	04/04/2024	858.26 858.26	858.26	Open	N 04/04/2024
0010841608 42142	MLIVE MEDIA GROUP NOTICE - 3006 DOUGLAS 701-000-283.00 ZONING/DEVELOPMENT ESCROW	04/04/2024 MONICAK	04/04/2024	291.88 291.88	291.88	Open	N 04/04/2024
0010841608A 42143	MLIVE MEDIA GROUP NOTICE - HIGHLAND HILLS 701-000-283.00 ZONING/DEVELOPMENT ESCROW	04/04/2024 MONICAK	04/04/2024	291.87 291.87	291.87	Open	N 04/04/2024

04/04/2024 09:09 AM  
 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 04/09/2024 - 04/09/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN  
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5615 42144	WMCJTC DEWOLF FTO BASIC 207-301-910.00	04/04/2024 MONICAK	04/04/2024	400.00 400.00	400.00	Open	N 04/04/2024
2567235-0 42145	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-751.00	04/04/2024 MONICAK	04/04/2024	143.10 143.10	143.10	Open	N 04/04/2024
4312 42146	ROBERT LAMSON, LLC SCREENING 207-301-801.00	04/04/2024 MONICAK	04/04/2024	150.00 150.00	150.00	Open	N 04/04/2024
4294 42147	ROBERT LAMSON, LLC SCREENINGS 207-301-801.00	04/04/2024 MONICAK	04/04/2024	450.00 450.00	450.00	Open	N 04/04/2024
26069531 42148	DORRANCE FORD OIL CHANGE 207-301-932.00	04/04/2024 MONICAK	04/04/2024	58.45 58.45	58.45	Open	N 04/04/2024
11008 42149	MIDWAY CHEVROLET, INC. OIL CHANGE 207-301-932.00	04/04/2024 MONICAK	04/04/2024	81.00 81.00	81.00	Open	N 04/04/2024
X103117526:01 42150	WEST MICHIGAN INTERNATIONAL MISC SUPPLIES 206-336-932.00	04/04/2024 MONICAK	04/04/2024	189.04 189.04	189.04	Open	N 04/04/2024
INV438882 42151	WITMER PUBLIC SAFETY MISC SUPPLIES 206-336-752.00	04/04/2024 MONICAK	04/04/2024	142.55 142.55	142.55	Open	N 04/04/2024
70017 42152	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-930.00	04/04/2024 MONICAK	04/04/2024	96.84 96.84	96.84	Open	N 04/04/2024
06802 42153	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-752.00	04/04/2024 MONICAK	04/04/2024	17.97 17.97	17.97	Open	N 04/04/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2568074-0 42154	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	04/04/2024 MONICAK	04/04/2024	62.91 62.91	62.91	Open	N 04/04/2024
0010839080 42155	MLIVE MEDIA GROUP NOTICES 101-101-903.00	04/04/2024 MONICAK	04/04/2024	374.61 374.61	374.61	Open	N 04/04/2024
0010841051 42156	MLIVE MEDIA GROUP NOTICES 101-101-903.00	04/04/2024 MONICAK	04/04/2024	413.80 413.80	413.80	Open	N 04/04/2024
0082415 42157	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-754.00	04/04/2024 MONICAK	04/04/2024	1,399.56 1,399.56	1,399.56	Open	N 04/04/2024
10737826423 42158	DELL MARKETING, L.P. CUSTOMER #530025579746 101-261-985.00	04/04/2024 MONICAK	04/04/2024	1,022.04 1,022.04	1,022.04	Open	N 04/04/2024
88577 42159	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-752.00	04/04/2024 MONICAK	04/04/2024	82.99 82.99	82.99	Open	N 04/04/2024
3505-1154158 42160	ALL-PHASE ELECTRIC MISC SUPPLIES 206-336-930.00	04/04/2024 MONICAK	04/04/2024	144.76 144.76	144.76	Open	N 04/04/2024
3397229 42161	EDWARDS INDUSTRIAL SALES, INC. MISC SUPPLIES 206-336-932.00	04/04/2024 MONICAK	04/04/2024	32.88 32.88	32.88	Open	N 04/04/2024
57328 42162	R.W. LAPINE, INC. BOILER REPAIR 206-336-930.00	04/04/2024 MONICAK	04/04/2024	499.25 499.25	499.25	Open	N 04/04/2024
57348 42163	R.W. LAPINE, INC. BAY HEATER REPAIR 206-336-930.00	04/04/2024 MONICAK	04/04/2024	1,101.50 1,101.50	1,101.50	Open	N 04/04/2024

User: MONICAK

EXP CHECK RUN DATES 04/09/2024 - 04/09/2024

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
29278 42164	FIRESERVICE MANAGEMENT, LLC GEAR REPAIR 206-336-931.00	04/04/2024 MONICAK	04/04/2024	194.27	194.27	Open	N 04/04/2024
	EQUIPMENT REPAIRS & MAINT			194.27			
06213 42165	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-752.00	04/04/2024 MONICAK	04/04/2024	35.43	35.43	Open	N 04/04/2024
	SMALL TOOLS & EQUIPMENT			35.43			
INVOHD000185403 42166	OVERHEAD DOOR CO OF KALAMAZOO, INC. TRANSMITTER 206-336-931.00	04/04/2024 MONICAK	04/04/2024	45.00	45.00	Open	N 04/04/2024
	EQUIPMENT REPAIRS & MAINT			45.00			
# of Invoices:	53	# Due:	53	Totals:	30,970.17	30,970.17	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					30,970.17	30,970.17	

--- TOTALS BY FUND ---

101 - GENERAL	13,931.22	13,931.22
206 - FIRE	14,281.46	14,281.46
207 - POLICE	1,846.70	1,846.70
701 - TRUST & AGENCY	910.79	910.79

--- TOTALS BY DEPT/ACTIVITY ---

000 - REVENUES	910.79	910.79
101 - BOARD OF TRUSTEES	1,192.21	1,192.21
253 - TREASURER	31.36	31.36
261 - GENERAL SERVICES_ADMIN	9,125.06	9,125.06
265 - MAINTENANCE	3,301.77	3,301.77
301 - POLICE	1,846.70	1,846.70
336 - FIRE	14,281.46	14,281.46
372 - CODE ENFORCEMENT (ORD, BLDG, RE	250.00	250.00
751 - RECREATION	30.82	30.82

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/01/2024	ERAD	10976	022724	ALLEGAN COUNTY	HIDTA MONEY	719-000-245.17	470.39
		10976	022724A		HIDTA MONEY	719-000-245.17	221.36
		10976	022724B		HIDTA MONEY	719-000-245.17	304.37
							996.12
03/01/2024	ERAD	10977	022824	CALHOUN COUNTY SHERIFF DEPART	HIDTA MONEY	719-000-245.17	633.64
03/01/2024	ERAD	10978	269962174702D	AT&T	FORFEITURE - OPR	719-000-245.04	87.86
03/01/2024	ERAD	10979	120641419	ROSE PEST SOLUTIONS	FORFEITURE - OPR	719-000-245.04	93.00
03/01/2024	ERAD	10980	022724	PORTAGE POLICE DEPARTMENT	HIDTA MONEY	719-000-245.17	1,574.64
03/01/2024	POOL	52887	030124	TWP. OF KALAMAZOO/SHERINE MIL	MISC DEPOSITS	701-000-255.00	5,821.64
03/04/2024	POOL	52888	030424	KALAMAZOO COUNTY ANIMAL SERV	MISC FEES DUE TO COUNTY	701-000-222.25	335.00
03/05/2024	POOL	52889	030424	VICKSBURG AUTO BODY LLC	VEHICLE REPAIRS & MAINT	207-301-932.00	5,710.17
		52889	022924		VEHICLE REPAIRS & MAINT	207-301-932.00	2,432.48
							8,142.65
03/08/2024	POOL	52951	022924	61ST DISTRICT COURT	BOND FEES	207-000-675.03	100.00
03/08/2024	POOL	52952	205368870496	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-261-921.00	2,001.22
		52952	202966136618		UTILITIES - ELECTRIC	807-535-920.00	29.80
							2,031.02
03/08/2024	POOL	52953	2227270	GORDON WATER	OPERATING SUPPLIES	101-261-754.00	83.30
		52953	2227270		OPERATING SUPPLIES	207-301-754.00	217.04
							300.34
03/08/2024	POOL	52954	4538	KAL. COUNTY HEALTH & COMM SER	PROFESSIONAL & CONTRACTUAL SVC	226-528-801.00	891.45
		52954	4657		PROFESSIONAL & CONTRACTUAL SVC	226-528-801.00	671.45
							1,562.90
03/08/2024	POOL	52955	022924	J & H OIL COMPANY	GAS & OIL	101-265-759.00	218.56
		52955	022924A		GAS & OIL	207-301-759.00	3,123.18
							3,341.74
03/08/2024	POOL	52956	0249-008140464	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-261-919.00	690.16
		52956	0249-008140535		UTILITIES - WASTE/RECYCLE	101-261-919.00	141.85
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	101-567-919.00	36.47
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	101-751-919.00	72.94
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	206-336-919.11	174.82
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	206-336-919.12	174.82
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	206-336-919.13	36.47

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		52956	0249-008140464		UTILITIES - WASTE/RECYCLE	206-336-919.14	449.82
							<u>1,777.35</u>
03/08/2024	POOL	52957	030124	TRANSUNION RISK AND ALTERNATI	BACKGROUND INVESTIGATION	207-301-801.01	150.00
03/11/2024	ERAD	10981	030524	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	719-000-245.04	287.17
		10981	030524A		FORFEITURE - OPR	719-000-245.04	87.14
		10981	030424		FORFEITURE - OPR	719-000-245.04	124.55
		10981	030124		FORFEITURE - OPR	719-000-245.04	120.79
		10981	030124A		FORFEITURE - OPR	719-000-245.04	225.60
							<u>845.25</u>
03/11/2024	ERAD	10982	030624	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	719-000-245.04	1,259.60
03/11/2024	ERAD	10983	207147460891	CONSUMERS ENERGY	FORFEITURE - OPR	719-000-245.04	35.66
		10983	207147460890		FORFEITURE - OPR	719-000-245.04	484.47
							<u>520.13</u>
03/11/2024	ERAD	10984	0010833132	MLIVE MEDIA GROUP	FORFEITURE - OPR	719-000-245.04	86.86
03/11/2024	ERAD	10985	030224	SAM'S CLUB	FORFEITURE - OPR	719-000-245.04	18.49
03/11/2024	ERAD	10986	2400003615	CITY OF SPRINGFIELD	FORFEITURE - OPR	719-000-245.04	606.00
03/11/2024	ERAD	10987	022924	WEX BANK	FORFEITURE - OPR	719-000-245.04	2,117.84
03/11/2024	ERAD	10988	9040304161	THE HERTZ CORPORATION	HIDTA MONEY	719-000-245.17	4,660.54
03/14/2024	POOL	52958	0424816	PREMIER SAFETY	EQUIPMENT REPAIRS & MAINT	206-336-931.00	224.46
03/14/2024	POOL	52959	022824	BAUCKHAM, THALL, SEEBER,	LEGAL SERVICES	101-101-802.00	1,300.00
		52959	022824		LEGAL SERVICES	101-261-802.00	10,842.67
		52959	022824		LEGAL SERVICES	101-372-802.00	1,704.00
		52959	022824		LEGAL SERVICES - GEN TWP	101-701-802.00	2,698.20
		52959	022824		LEGAL SERVICES	206-336-802.00	550.00
		52959	022824		LEGAL SERVICES - GEN TWP	207-301-802.00	2,105.00
							<u>19,199.87</u>
03/14/2024	POOL	52960	5367	BILL'S LOCK SHOP, INC.	OPERATING SUPPLIES	207-301-754.00	4.00
03/14/2024	POOL	52961	030124	METRO FIBERNET LLC	UTILITIES - CABLE/INTERNET	101-261-924.00	249.95
		52961	030124		COMMUNICATIONS (TELEPHONE)	206-336-850.00	825.44
		52961	030124		UTILITIES - CABLE/INTERNET	206-336-924.11	450.00
		52961	030124		UTILITIES - CABLE/INTERNET	206-336-924.12	748.00
		52961	030124		UTILITIES - CABLE/INTERNET	206-336-924.13	450.00
		52961	030124		UTILITIES - CABLE/INTERNET	206-336-924.14	450.00
		52961	030124		UTILITIES - CABLE/INTERNET	207-301-924.00	550.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							3,723.39
03/14/2024	POOL	52962	207058934459	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-261-920.00	2,814.37
		52962	205012937578		UTILITIES - ELECTRIC	101-751-920.00	30.87
		52962	207058915416		UTILITIES - ELECTRIC	206-336-920.11	29.24
		52962	207058915415		UTILITIES - ELECTRIC	206-336-920.11	497.52
		52962	204834956933		UTILITIES - ELECTRIC	206-336-920.12	96.39
		52962	204834956934		UTILITIES - ELECTRIC	206-336-920.12	459.94
		52962	207058925174		UTILITIES - ELECTRIC	206-336-920.13	138.25
		52962	207058915415		UTILITIES - NATURAL GAS	206-336-921.11	648.85
		52962	204834956932		UTILITIES - NATURAL GAS	206-336-921.12	504.90
		52962	204834956933		UTILITIES - NATURAL GAS	206-336-921.12	218.15
		52962	207058925096		UTILITIES - NATURAL GAS	206-336-921.13	319.63
							5,758.11
03/14/2024	POOL	52963	201542311261	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-920.00	6,973.44
		52963	206436472261		UTILITIES - ELECTRIC	219-448-920.00	13,661.05
							20,634.49
03/14/2024	POOL	52964	10727762500	DELL MARKETING, L.P.	COMPUTER SERVICE	207-301-948.00	1,184.61
03/14/2024	POOL	52965	005550401022124	CHARTER COMMUNICATIONS	COMMUNICATIONS (TELEPHONE)	101-261-850.00	325.18
		52965	005550301022124		UTILITIES - CABLE/INTERNET	101-261-924.00	314.24
		52965	005577101030124		UTILITIES - CABLE/INTERNET	206-336-924.12	154.49
		52965	005577301030124		UTILITIES - CABLE/INTERNET	206-336-924.12	109.99
		52965	005578101030124		UTILITIES - CABLE/INTERNET	206-336-924.13	111.18
		52965	005551901030124		UTILITIES - CABLE/INTERNET	206-336-924.14	162.31
		52965	005552001030124		UTILITIES - CABLE/INTERNET	206-336-924.14	109.99
							1,287.38
03/14/2024	POOL	52966	030424	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	206-336-751.00	31.97
		52966	030424		KNOX COMPANY	206-336-752.00	44.00
		52966	030424		BADGEANDWALLET.COM	206-336-767.00	2,192.94
		52966	030424		MAFC	206-336-791.00	125.00
		52966	030424		TEQUIPMENT	206-336-931.00	48.84
		52966	030424		BOB & KAYS AUTO WASH	206-336-932.00	87.96
		52966	030424		HARBOR FREIGHT TOOLS	206-336-932.00	889.98
							3,420.69
03/14/2024	POOL	52967	2233047	GORDON WATER	REPAIRS & MAINT - BLDG/GROUNDS	206-336-930.00	366.77
03/14/2024	POOL	52968	46903062024	GRAND VALLEY STATE UNIVERSITY	TUITION/TRAINING	207-301-910.00	180.00
03/14/2024	POOL	52969	2557543-0	INTEGRITY BUSINESS SOLUTIONS,	CRIME PREVENTION	207-301-751.00	26.79



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		52969	2557858-0		CRIME PREVENTION	207-301-751.00	49.86
		52969	2555526-0		CRIME PREVENTION	207-301-751.00	218.38
		52969	2560152-0		CRIME PREVENTION	207-301-751.00	139.98
							<u>435.01</u>
03/14/2024	POOL	52970	56877	JB PRINTING COMPANY	OFFICE SUPPLIES	101-257-751.00	399.47
		52970	56877		PROFESSIONAL & CONTRACTUAL SVC	101-257-801.00	1,883.26
		52970	56877		POSTAGE	101-257-851.00	15.50
							<u>2,298.23</u>
03/14/2024	POOL	52971	24-06-02	KALAMAZOO AREA BUILDING AUTHO	PROFESSIONAL & CONTRACTUAL SVC	101-372-801.00	100.00
03/14/2024	POOL	52972	022924	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-261-918.00	182.46
		52972	022924B		UTILITIES - WATER	206-336-918.12	82.82
		52972	022924C		UTILITIES - WATER	206-336-918.13	53.79
		52972	022924A		UTILITIES - WATER	206-336-918.14	111.09
							<u>430.16</u>
03/14/2024	POOL	52973	0010829535	MLIVE MEDIA GROUP	ZONING/DEVELOPMENT ESCROW	701-000-283.00	538.65
03/14/2024	POOL	52974	022924B	J & H OIL COMPANY	GAS & OIL	206-336-759.00	1,798.73
03/14/2024	POOL	52975	11245069	LANGUAGE LINE SERVICES	BACKGROUND INVESTIGATION	207-301-801.01	93.50
		52975	11228470		BACKGROUND INVESTIGATION	207-301-801.01	20.01
							<u>113.51</u>
03/14/2024	POOL	52976	56942	R.W. LAPINE, INC.	LAND REPAIRS & MAINT	101-265-930.00	805.00
03/14/2024	POOL	52977	3645	MICHIGAN MUNICIPAL POLICE	VEHICLE REPAIRS & MAINT	207-301-932.00	649.28
		52977	3649		VEHICLE REPAIRS & MAINT	207-301-932.00	817.01
							<u>1,466.29</u>
03/14/2024	POOL	52978	4279	ROBERT LAMSON, LLC	PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	150.00
		52978	4262		PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	150.00
							<u>300.00</u>
03/14/2024	POOL	52979	131164	MIDWAY CHEVROLET, INC.	VEHICLE REPAIRS & MAINT	206-336-932.00	119.62
		52979	10485		VEHICLE REPAIRS & MAINT	207-301-932.00	69.90
							<u>189.52</u>
03/14/2024	POOL	52980	875518	NYE UNIFORM CO.	PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	279.38
		52980	875519		PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	269.00
		52980	873595		PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	162.50
		52980	875517		PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	277.31
		52980	873595B		PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	69.50

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		52980	877250		PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	254.35
							1,312.04
03/14/2024	POOL	52981	INV-04082-T7B1V5	ECF DATA, LLC	SOFTWARE MAINT AGREEMENTS	101-261-933.00	473.73
		52981	INV-04082-T7B1V5		LEIN BILLING	207-301-933.00	473.73
							947.46
03/14/2024	POOL	52982	CORMN0001510	CORE TECHNOLOGY CORPORATION	LEIN BILLING	207-301-933.00	1,335.00
03/14/2024	POOL	52983	551-632740	STATE OF MICHIGAN	PROFESSIONAL & CONTRACTUAL SVC	217-301-801.00	90.00
03/14/2024	POOL	52984	551-633208	STATE OF MICHIGAN	PROFESSIONAL & CONTRACTUAL SVC	217-301-801.00	259.50
03/14/2024	POOL	52985	9958086214	VERIZON WIRELESS	COMMUNICATIONS (TELEPHONE)	101-171-850.00	41.07
		52985	9958086214		COMMUNICATIONS (TELEPHONE)	101-215-850.00	82.14
		52985	9958086214		COMMUNICATIONS (TELEPHONE)	101-228-850.00	92.14
		52985	9958086214		COMMUNICATIONS (TELEPHONE)	206-336-850.00	483.75
		52985	9958086214		RADIO TOWER T1 LINE	207-301-850.00	968.80
							1,667.90
03/14/2024	POOL	52986	95586923	WEX BANK	GAS & OIL	206-336-759.00	357.54
03/14/2024	POOL	52987	80166	PREIN & NEWHOF, INC.	ENGINEERING SERVICES	101-261-946.00	268.00
		52987	80126		SIDEWALK MAINTENANCE	101-446-986.00	4,608.50
		52987	80128		ZONING/DEVELOPMENT ESCROW	701-000-283.00	143.00
		52987	80130		ZONING/DEVELOPMENT ESCROW	701-000-283.00	572.00
		52987	80204		CONSTRUCTION COSTS	807-535-972.00	2,901.75
		52987	80120		CONSTRUCTION COSTS	807-535-972.00	67.10
							8,560.35
03/14/2024	POOL	52988	S0018544	EMERGENCY VEHICLE PRODUCTS	CAPITAL OUTLAY - VEHICLES	825-441-981.00	290.00
		52988	S0018481		CAPITAL OUTLAY - VEHICLES	825-441-981.00	580.00
							870.00
03/14/2024	POOL	52989	2024-007	MATTHEW A BRUCE	TRAINING FEES/EQUIPMENT	206-336-910.00	275.00
03/14/2024	POOL	52990	26069166	DORRANCE FORD	VEHICLE REPAIRS & MAINT	207-301-932.00	62.94
		52990	26069254		VEHICLE REPAIRS & MAINT	207-301-932.00	62.94
							125.88
03/14/2024	POOL	52991	120641720	ROSE PEST SOLUTIONS	PROFESSIONAL & CONTRACTUAL SVC	101-265-801.00	85.00
03/14/2024	POOL	52992	32793	ON DUTY GEAR, LLC	PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	955.00
03/14/2024	POOL	52993	0249-008146256	REPUBLIC SERVICES #249	PROFESSIONAL & CONTRACTUAL SVC	226-528-801.00	46,254.46
03/14/2024	POOL	52994	022924	KATHLEEN FOLDENAUER	PERSONAL EQUIPMENT ALLOWANCE	207-301-767.00	35.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/14/2024	POOL	52995	139812	WEST MICHIGAN DOCUMENT	AUDIT SERVICES	101-261-801.00	52.14
		52995	139812		PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	52.15
							104.29
03/14/2024	POOL	52996	031124	WLG PROPERTIES	MISC DEPOSITS	701-000-255.00	72.01
03/14/2024	POOL	52997	854077	MCDONALD'S TOWING	VEHICLE REPAIRS & MAINT	207-301-932.00	25.00
		52997	853112		VEHICLE REPAIRS & MAINT	207-301-932.00	25.00
		52997	852702		VEHICLE REPAIRS & MAINT	207-301-932.00	67.00
		52997	852680		VEHICLE REPAIRS & MAINT	207-301-932.00	123.05
							240.05
03/15/2024	ERAD	10989	111323A	KALAMAZOO COUNTY TREASURER	FORFEITURE - OPR	719-000-245.04	11.75
03/15/2024	ERAD	10990	031424	SUSAN A MCCARTHY	FORFEITURE - OPR	719-000-245.04	40.00
03/15/2024	ERAD	10991	9040204152A	THE HERTZ CORPORATION	HIDTA MONEY	719-000-245.17	14,113.80
03/15/2024	TAX	2566	030124A	TWP. OF KALAMAZOO/SHERINE MILTOWNSHIP		703-000-214.00	92,079.61
		2566	030124J		COMMUNITY POLICING	703-000-214.19	8,988.58
		2566	030124L		FIRE OPERATING	703-000-214.20	8,988.58
		2566	030124D		ADMINISTRATIVE FEE	703-000-226.01	3,976.79
		2566	030124C		FEES/PENALTY	703-000-226.03	13,279.71
		2566	030124E		TWP SERVICES/MOWING/DEMO/FALSE ALAR	703-000-226.05	250.00
		2566	030124F		STREET LIGHTING	703-000-226.10	3,595.00
		2566	030124G		RECYCLING	703-000-226.11	10,753.64
		2566	030124H		POLICE OPERATING	703-000-226.16	15,280.96
		2566	030124I		POLICE CAPITAL IMPROVEMENT	703-000-226.17	2,696.04
		2566	030124K		FIRE CAPITAL IMPROVEMENT	703-000-226.18	8,988.58
		2566	030124B		BOND - TOWNSHIP ROADS	703-000-226.19	23,280.48
03/15/2024	TAX	2567	030124	KALAMAZOO COUNTY	KCTA - COUNTY TRANSPORTATION	703-000-222.08	3,252.26
03/15/2024	TAX	2568	030124	KALAMAZOO CITY TREASURER	CITY SWR/WTR USAGE - DELINQ	703-000-221.01	5,707.55
03/15/2024	TAX	2569	030124	KAL. PUBLIC LIBRARY	KALAMAZOO PUBLIC LIBRARY	703-000-223.00	36,589.32
03/15/2024	TAX	2570	030124	KAL. VALLEY COMM. COLLEGE	KVCC	703-000-235.00	28,318.61
03/15/2024	TAX	2571	030124	KRESA	KRESA ISD	703-000-236.00	50,160.04
		2571	030124A		INT - KRESA	703-000-236.02	81.09
							50,241.13
03/15/2024	TAX	2572	030124	PARCHMENT COMM. LIBRARY	PARCHMENT LIBRARY	703-000-223.05	2,327.19

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/15/2024	TAX	2573	030124	SCHOOL DISTRICT #1	KALAMAZOO PS #010 - OPERATING	703-000-228.01	44,945.20
		2573	030124A		KALAMAZOO PS #010 - DEBT	703-000-237.00	57,694.79
							102,639.99
03/15/2024	TAX	2574	030124	SCHOOL DISTRICT #32	COMSTOCK PS #030 - OPERATING	703-000-238.00	976.24
		2574	030124C		INT COMSTOCK PS #130 - OPER.	703-000-238.01	58.58
		2574	030124A		COMSTOCK PS #130 - DEBT	703-000-238.02	641.80
		2574	030124D		INT - COMSTOCK PS #030 - DEBT	703-000-238.03	38.51
		2574	030124B		COMSTOCK PS #030 - SINKING FUND	703-000-238.06	116.19
		2574	030124E		INT COMSTOCK PS#030 - SINKING FUND	703-000-238.07	6.97
							1,838.29
03/15/2024	TAX	2575	030124	CENTRAL COUNTY TRANSPORTATIONCCTA - COUNTY TRANSPORTATION		703-000-222.04	9,514.36
03/23/2024	TAX	2576	030124	KALAMAZOO COUNTY TREASURER	COUNTY OPERATING	703-000-222.00	3,658.18
		2576	030124A		COUNTY OPERATING	703-000-222.00	277.08
		2576	030124B		COUNTY INTEREST	703-000-222.03	223.37
		2576	030124E		COUNTY JUVENILE HOME	703-000-222.05	1,751.92
		2576	030124F		COUNTY JUVENILE HOME	703-000-222.05	9.97
		2576	030124G		COUNTY HOUSING FUND	703-000-222.06	7,450.47
		2576	030124H		COUNTY HOUSING FUND	703-000-222.06	44.57
		2576	030124C		COUNTY PUBLIC SAFETY	703-000-222.07	15,130.20
		2576	030124D		COUNTY PUBLIC SAFETY	703-000-222.07	86.01
		2576	030124I		COUNTY SENIOR	703-000-222.09	3,641.86
		2576	030124J		COUNTY SENIOR	703-000-222.09	20.69
		2576	030124K		COUNTY 911/DISPATCH	703-000-222.11	6,795.50
		2576	030124L		COUNTY 911/DISPATCH	703-000-222.11	38.63
		2576	030124M		COUNTY VETERANS	703-000-222.13	1,043.83
2576	030124N	COUNTY VETERANS	703-000-222.13	5.96			
							40,178.24
03/23/2024	TAX	2577	030124O	KALAMAZOO COUNTY TREASURER	COUNTY DRAIN	703-000-222.02	246.31
		2577	030124P		COUNTY DRAIN	703-000-222.02	60.19
		2577	030124Q		COUNTY DRAIN	703-000-222.02	42.79
		2577	030124R		KALAMAZOO PS #010 - S.E.T	703-000-226.20	3,157.47
		2577	030124S		INT - KALAMAZOO PS #010 - S.E.T.	703-000-228.03	219.77
		2577	030124T		COMSTOCK PS #030 - S.E.T.	703-000-228.04	700.14
		2577	030124U		INT - COMSTOCK PS #030 - S.E.T.	703-000-228.05	42.00
		2577	030124V		PARCHMENT PS #130 - S.E.T.	703-000-228.07	480.31
		2577	030124W		INT - PARCHMENT PS #130 - S.E.T.	703-000-228.09	27.55
							4,976.53
03/23/2024	POOL	53000	030424A	FIRST NATIONAL BANK OF OMAHA	PROFESSIONAL & CONTRACTUAL SVC	101-101-801.00	15.99

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
03/23/2024	POOL	53001	030424B	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	101-215-754.00	840.34
		53001	030424B		LOWES	101-215-754.00	20.98
		53001	030424B		BANGKOK FLAVOR	101-215-754.00	63.55
		53001	030424B		JERSEYGIANTSUBS	101-215-754.00	58.66
		53001	030424B		GENOS PIZZA	101-215-754.00	191.85
		53001	030424B		AMAZON CREDIT	101-215-754.00	(251.76)
		53001	030424B		USPS	101-215-851.00	1.55
		53001	030424B		MICHIGAN CLERKS.ORG	101-215-911.01	700.00
		53001	030424B		TRACTOR SUPPLY	207-301-754.00	209.99
							1,835.16
03/23/2024	POOL	53002	030424C	FIRST NATIONAL BANK OF OMAHA	WASABI TECHNOLOGIES	101-228-933.00	307.06
		53002	030424C		AMAZON MKTPLC	101-265-754.00	99.00
		53002	030424C		AMAZON MKTPLC	207-301-751.00	28.44
		53002	030424C		WALGREENS	207-301-751.00	19.60
		53002	030424C		AMAZON MKTPLC	207-301-752.00	64.99
		53002	030424C		CHEWY.COM	207-301-754.00	177.96
		53002	030424C		AMAZON MKTPLC	207-301-754.00	1,008.52
		53002	030424C		ABLES SPORTING INC	207-301-754.00	209.60
		53002	030424C		AMAZON MKTPLC	207-301-767.00	14.98
		53002	030424C		GALLS	207-301-767.00	262.19
		53002	030424C		LERMA INC	207-301-791.00	75.00
		53002	030424C		INDEED	207-301-801.00	300.00
		53002	030424C		ZOOM	207-301-801.00	15.99
		53002	030424C		AMAZON MKTPLC	207-301-850.00	9.99
		53002	030424C		AMWAY GRAND PLAZA HOTEL	207-301-911.00	617.55
		53002	030424C		EBAY	207-301-932.00	50.04
53002	030424C		ALIEN CAR CARE	207-301-932.00	540.48		
53002	030424C		AXON	266-301-910.00	348.80		
							4,150.19
03/23/2024	POOL	53003	2855	FURNITURE CITY BROADCASTING	RENTALS - EQUIPMENT	207-301-940.00	1,754.79
		53003	2866		RENTALS - EQUIPMENT	207-301-940.00	1,754.79
							3,509.58
03/23/2024	POOL	53004	031924	STEVEN GILMAN	CUSTOMER DEPOSITS - FIRE ESCROW	701-000-283.01	13,835.00
03/23/2024	POOL	53005	032024	KELLY MCGINNIS	TWP CLEAN-UP/MOWING/DEMO SRVC	101-000-657.00	30.00
03/23/2024	POOL	53006	082823	ADVANCED RADIOLOGY SERVICES	PHEALTH SERVICES	207-301-835.00	35.00
03/29/2024	POOL	53015	032524	7TH DISTRICT COURT EAST	BOND FEES	207-000-675.03	350.00
03/29/2024	POOL	53016	1001276462	ACCIDENT FUND INS CO OF AMERI	INSURANCE - WORKERS COMP	101-261-938.00	1,860.50

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 03/01/2024 - 03/31/2024

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		53016	1001155901		INSURANCE - WORKERS COMP	101-261-938.00	1,980.05
		53016	1001155901		INSURANCE - WORKERS COMP	206-336-938.00	17,820.45
		53016	1001276462		INSURANCE - WORKERS COMP	207-301-938.00	1,860.50
		53016	1001155901		INSURANCE - WORKERS COMP	207-301-938.00	29,650.75
		53016	1001155901		INSURANCE - WORKERS COMP	267-301-938.00	50.00
							53,222.25
03/29/2024	POOL	53017	30595041	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-754.00	7.00
		53017	89192290		OPERATING SUPPLIES	206-336-754.00	27.85
		53017	89174473		OPERATING SUPPLIES	206-336-754.00	27.80
		53017	30595040		OPERATING SUPPLIES	206-336-754.00	14.00
		53017	891665577		OPERATING SUPPLIES	206-336-754.00	139.00
							215.65
03/29/2024	POOL	53018	1411736	CLARK HILL PC	LEGAL SERVICES - LABOR	101-261-802.00	1,767.00
		53018	1394181		LEGAL SERVICES - LABOR	101-261-802.00	1,653.00
		53018	1394181		LEGAL SERVICES	207-301-802.00	570.00
							3,990.00
03/29/2024	POOL	53019	204568018674	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-920.14	456.11
		53019	207058943319		UTILITIES - NATURAL GAS	206-336-921.14	605.13
							1,061.24
03/29/2024	POOL	53020	792	IMAGETREND, INC.	SOFTWARE MAINT AGREEMENTS	206-336-933.00	1,391.13
03/29/2024	POOL	53021	141679	FADER EQUIPMENT, INC.	RENTALS - EQUIPMENT	101-567-940.00	330.00
03/29/2024	POOL	53022	030124	BOUND TREE MEDICAL, LLC	OPERATING SUPPLIES	206-336-754.00	5.85
03/29/2024	POOL	53023	2563271-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-261-751.00	209.97
03/29/2024	POOL	53024	INV-OH78-806	BREATHING AIR SYSTEMS	EQUIPMENT REPAIRS & MAINT	206-336-931.00	1,374.96
03/29/2024	POOL	53025	0010823552	MLIVE MEDIA GROUP	PUBLIC NOTICES	101-101-903.00	358.25
03/29/2024	POOL	53026	IN0256330	KALAMAZOO LANDSCAPE SUPPLIES	LAND REPAIRS & MAINT	101-567-930.00	33.50
		53026	IN0255690		LAND REPAIRS & MAINT	101-567-930.00	33.50
							67.00
03/29/2024	POOL	53027	031524	J & H OIL COMPANY	GAS & OIL	207-301-759.00	3,633.29
03/29/2024	POOL	53028	77475	AUTOMATIC EQUIPMENT SALES	LAND REPAIRS & MAINT	101-265-930.00	222.00
03/29/2024	POOL	53029	05601	MENARDS - KALAMAZOO EAST	SMALL TOOLS & EQUIPMENT	206-336-752.00	9.34
		53029	05301		OPERATING SUPPLIES	206-336-754.00	53.78
							63.12

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03/29/2024	POOL	53030	03192024	AT&T MOBILITY	COMMUNICATIONS (TELEPHONE)	206-336-850.00	99.22
03/29/2024	POOL	53031	031324	MICHIGAN FIRE INSPECTORS	SOCI TRAINING FEES/EQUIPMENT	206-336-910.00	450.00
03/29/2024	POOL	53032	5676	MICHIGAN STATE FIREMEN'S ASSO	TRAINING FEES/EQUIPMENT	206-336-910.00	221.32
03/29/2024	POOL	53033	4291	ROBERT LAMSON, LLC	PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	150.00
		53033	4252		PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	150.00
							300.00
03/29/2024	POOL	53034	21-028-34	MCKENNA ASSOCIATES, INC.	PLANNING CONSULTANT	101-701-801.00	6,679.50
		53034	21-028-34A		ZONING/DEVELOPMENT ESCROW	701-000-283.00	115.00
		53034	21-028-34B		ZONING/DEVELOPMENT ESCROW	701-000-283.00	1,100.00
		53034	21-028-34C		ZONING/DEVELOPMENT ESCROW	701-000-283.00	899.00
		53034	21-028-34D		ZONING/DEVELOPMENT ESCROW	701-000-283.00	20.50
							8,814.00
03/29/2024	POOL	53035	70	THE ROSSOW GROUP, LLC	PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	3,750.00
03/29/2024	POOL	53036	352534	NAPA AUTO PARTS	VEHICLE REPAIRS & MAINT	206-336-932.00	24.30
		53036	353293		VEHICLE REPAIRS & MAINT	206-336-932.00	47.58
		53036	348771		VEHICLE REPAIRS & MAINT	206-336-932.00	75.01
							146.89
03/29/2024	POOL	53037	1451	NERDY NONPROFIT, INC.	PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	1,000.00
03/29/2024	POOL	53038	100335-43158	OKUN BROTHERS SHOES, INC.	PERSONAL EQUIPMENT ALLOWANCE	101-265-767.00	195.00
03/29/2024	POOL	53039	360199	ROE-COMM, INC.	PROFESSIONAL & CONTRACTUAL SVC	206-336-801.00	3,170.00
03/29/2024	POOL	53040	032024	KEVIN SAMPSON	WAGES - ELECTED/APPOINTED	101-257-707.00	390.00
03/29/2024	POOL	53041	032024	WARREN COOK	WAGES - ELECTED/APPOINTED	101-257-707.00	390.00
		53041	032024A		PROFESSIONAL DEVELOPMENT	101-257-909.00	164.50
							554.50
03/29/2024	POOL	53042	032024	DENISE HARTSOUGH	WAGES - ELECTED/APPOINTED	101-257-707.00	390.00
03/29/2024	POOL	53043	PJI-0230399	GAME TIME	CAPITAL OUTLAY	101-751-970.00	1,250.00
		53043	PJI-0230398		CAPITAL OUTLAY	101-751-970.00	650.00
							1,900.00
03/29/2024	POOL	53044	01256	LOWE'S COMPANIES, INC.	SMALL TOOLS & EQUIPMENT	206-336-752.00	62.62
		53044	01055		SMALL TOOLS & EQUIPMENT	206-336-752.00	88.39
		53044	77552		SMALL TOOLS & EQUIPMENT	206-336-752.00	118.84
		53044	70956		REPAIRS & MAINT - BLDG/GROUNDS	206-336-930.00	69.01
		53044	70094		REPAIRS & MAINT - BLDG/GROUNDS	206-336-930.00	62.72

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CHECK DATE FROM 03/01/2024 - 03/31/2024

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							401.58
03/29/2024	POOL	53045	24063	MOSES FIRE EQUIPMENT, INC.	VEHICLE REPAIRS & MAINT	206-336-932.00	238.25
03/29/2024	POOL	53046	020812137	XEROX CORPORATION	AUDIT SERVICES	101-261-801.00	417.54
		53046	020812136		PURCHASED SERVICE - CONSOL DISPATCH	207-301-801.00	344.67
							762.21
				TOTAL - ALL FUNDS	TOTAL OF 117 CHECKS		769,663.55

--- GL TOTALS ---

101-000-657.00	TWP CLEAN-UP/MOWING/DEMO SRVC	30.00
101-101-801.00	PROFESSIONAL & CONTRACTUAL SVC	15.99
101-101-802.00	LEGAL SERVICES	1,300.00
101-101-903.00	PUBLIC NOTICES	358.25
101-171-850.00	COMMUNICATIONS (TELEPHONE)	41.07
101-215-754.00	OPERATING SUPPLIES	923.62
101-215-850.00	COMMUNICATIONS (TELEPHONE)	82.14
101-215-851.00	POSTAGE	1.55
101-215-911.01	CONFERENCES - STAFF	700.00
101-228-850.00	COMMUNICATIONS (TELEPHONE)	92.14
101-228-933.00	SOFTWARE MAINT AGREEMENTS	307.06
101-257-707.00	WAGES - ELECTED/APPOINTED	1,170.00
101-257-751.00	OFFICE SUPPLIES	399.47
101-257-801.00	PROFESSIONAL & CONTRACTUAL SVC	1,883.26
101-257-851.00	POSTAGE	15.50
101-257-909.00	PROFESSIONAL DEVELOPMENT	164.50
101-261-751.00	OFFICE SUPPLIES	209.97
101-261-754.00	OPERATING SUPPLIES	83.30
101-261-801.00	AUDIT SERVICES	469.68
101-261-802.00	LEGAL SERVICES - LABOR	14,262.67
101-261-850.00	COMMUNICATIONS (TELEPHONE)	325.18
101-261-918.00	UTILITIES - WATER	182.46
101-261-919.00	UTILITIES - WASTE/RECYCLE	832.01
101-261-920.00	UTILITIES - ELECTRIC	2,814.37
101-261-921.00	UTILITIES - NATURAL GAS	2,001.22
101-261-924.00	UTILITIES - CABLE/INTERNET	564.19
101-261-933.00	SOFTWARE MAINT AGREEMENTS	473.73
101-261-938.00	INSURANCE - WORKERS COMP	3,840.55
101-261-946.00	ENGINEERING SERVICES	268.00
101-265-754.00	OPERATING SUPPLIES	99.00
101-265-759.00	GAS & OIL	218.56
101-265-767.00	PERSONAL EQUIPMENT ALLOWANCE	195.00
101-265-801.00	PROFESSIONAL & CONTRACTUAL SVC	85.00
101-265-930.00	LAND REPAIRS & MAINT	1,027.00
101-372-801.00	PROFESSIONAL & CONTRACTUAL SVC	100.00
101-372-802.00	LEGAL SERVICES	1,704.00
101-446-986.00	SIDEWALK MAINTENANCE	4,608.50
101-567-919.00	UTILITIES - WASTE/RECYCLE	36.47
101-567-930.00	LAND REPAIRS & MAINT	67.00



User: MONICAK

CHECK DATE FROM 03/01/2024 - 03/31/2024

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-567-940.00					RENTALS - EQUIPMENT		330.00
101-701-801.00					PLANNING CONSULTANT		6,679.50
101-701-802.00					LEGAL SERVICES		2,698.20
101-751-919.00					UTILITIES - WASTE/RECYCLE		72.94
101-751-920.00					UTILITIES - ELECTRIC		30.87
101-751-970.00					CAPITAL OUTLAY		1,900.00
206-336-751.00					OFFICE SUPPLIES		31.97
206-336-752.00					SMALL TOOLS & EQUIPMENT		323.19
206-336-754.00					OPERATING SUPPLIES		275.28
206-336-759.00					GAS & OIL		2,156.27
206-336-767.00					PERSONAL EQUIPMENT ALLOWANCE		2,192.94
206-336-791.00					DUES/SUBS/PUBL		125.00
206-336-801.00					PROFESSIONAL & CONTRACTUAL SVC		3,170.00
206-336-802.00					LEGAL SERVICES		550.00
206-336-850.00					COMMUNICATIONS (TELEPHONE)		1,408.41
206-336-910.00					TRAINING FEES/EQUIPMENT		946.32
206-336-918.12					UTILITIES - WATER		82.82
206-336-918.13					UTILITIES - WATER		53.79
206-336-918.14					UTILITIES - WATER		111.09
206-336-919.11					UTILITIES - WASTE/RECYCLE		174.82
206-336-919.12					UTILITIES - WASTE/RECYCLE		174.82
206-336-919.13					UTILITIES - WASTE/RECYCLE		36.47
206-336-919.14					UTILITIES - WASTE/RECYCLE		449.82
206-336-920.11					UTILITIES - ELECTRIC		526.76
206-336-920.12					UTILITIES - ELECTRIC		556.33
206-336-920.13					UTILITIES - ELECTRIC		138.25
206-336-920.14					UTILITIES - ELECTRIC		456.11
206-336-921.11					UTILITIES - NATURAL GAS		648.85
206-336-921.12					UTILITIES - NATURAL GAS		723.05
206-336-921.13					UTILITIES - NATURAL GAS		319.63
206-336-921.14					UTILITIES - NATURAL GAS		605.13
206-336-924.11					UTILITIES - CABLE/INTERNET		450.00
206-336-924.12					UTILITIES - CABLE/INTERNET		1,012.48
206-336-924.13					UTILITIES - CABLE/INTERNET		561.18
206-336-924.14					UTILITIES - CABLE/INTERNET		722.30
206-336-930.00					REPAIRS & MAINT - BLDG/GROUNDS		498.50
206-336-931.00					EQUIPMENT REPAIRS & MAINT		1,648.26
206-336-932.00					VEHICLE REPAIRS & MAINT		1,482.70
206-336-933.00					SOFTWARE MAINT AGREEMENTS		1,391.13
206-336-938.00					INSURANCE - WORKERS COMP		17,820.45
207-000-675.03					BOND FEES		450.00
207-301-751.00					CRIME PREVENTION		483.05
207-301-752.00					SMALL TOOLS & EQUIPMENT		64.99
207-301-754.00					OPERATING SUPPLIES		1,827.11
207-301-759.00					GAS & OIL		6,756.47
207-301-767.00					PERSONAL EQUIPMENT ALLOWANCE		2,579.21
207-301-791.00					DUES/SUBS/PUBL		75.00
207-301-801.00					PURCHASED SERVICE - CONSOL DISPATCH		6,062.81
207-301-801.01					BACKGROUND INVESTIGATION		263.51
207-301-802.00					LEGAL SERVICES		2,675.00
207-301-835.00					HEALTH SERVICES		35.00

User: MONICAK

CHECK DATE FROM 03/01/2024 - 03/31/2024

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
207-301-850.00					RADIO TOWER T1 LINE		978.79
207-301-910.00					TUITION/TRAINING		180.00
207-301-911.00					CONFERENCES		617.55
207-301-924.00					UTILITIES - CABLE/INTERNET		550.00
207-301-932.00					VEHICLE REPAIRS & MAINT	10,635.29	
207-301-933.00					LEIN BILLING	1,808.73	
207-301-938.00					INSURANCE - WORKERS COMP	31,511.25	
207-301-940.00					RENTALS - EQUIPMENT	3,509.58	
207-301-948.00					COMPUTER SERVICE	1,184.61	
217-301-801.00					PROFESSIONAL & CONTRACTUAL SVC	349.50	
219-448-920.00					UTILITIES - ELECTRIC	20,634.49	
226-528-801.00					PROFESSIONAL & CONTRACTUAL SVC	47,817.36	
266-301-910.00					TUITION/TRAINING	348.80	
267-301-938.00					INSURANCE - WORKERS COMP	50.00	
701-000-222.25					MISC FEES DUE TO COUNTY	335.00	
701-000-255.00					MISC DEPOSITS	5,893.65	
701-000-283.00					ZONING/DEVELOPMENT ESCROW	3,388.15	
701-000-283.01					CUSTOMER DEPOSITS - FIRE ESCROW	13,835.00	
703-000-214.00					TOWNSHIP	92,079.61	
703-000-214.19					COMMUNITY POLICING	8,988.58	
703-000-214.20					FIRE OPERATING	8,988.58	
703-000-221.01					CITY SWR/WTR USAGE - DELINQ	5,707.55	
703-000-222.00					COUNTY OPERATING	3,935.26	
703-000-222.02					COUNTY DRAIN	349.29	
703-000-222.03					COUNTY INTEREST	223.37	
703-000-222.04					CCTA - COUNTY TRANSPORTATION	9,514.36	
703-000-222.05					COUNTY JUVENILE HOME	1,761.89	
703-000-222.06					COUNTY HOUSING FUND	7,495.04	
703-000-222.07					COUNTY PUBLIC SAFETY	15,216.21	
703-000-222.08					KCTA - COUNTY TRANSPORTATION	3,252.26	
703-000-222.09					COUNTY SENIOR	3,662.55	
703-000-222.11					COUNTY 911/DISPATCH	6,834.13	
703-000-222.13					COUNTY VETERANS	1,049.79	
703-000-223.00					KALAMAZOO PUBLIC LIBRARY	36,589.32	
703-000-223.05					PARCHMENT LIBRARY	2,327.19	
703-000-226.01					ADMINISTRATIVE FEE	3,976.79	
703-000-226.03					FEES/PENALTY	13,279.71	
703-000-226.05					TWP SERVICES/MOWING/DEMO/FALSE ALARMS	250.00	
703-000-226.10					STREET LIGHTING	3,595.00	
703-000-226.11					RECYCLING	10,753.64	
703-000-226.16					POLICE OPERATING	15,280.96	
703-000-226.17					POLICE CAPITAL IMPROVEMENT	2,696.04	
703-000-226.18					FIRE CAPITAL IMPROVEMENT	8,988.58	
703-000-226.19					BOND - TOWNSHIP ROADS	23,280.48	
703-000-226.20					KALAMAZOO PS #010 - S.E.T	3,157.47	
703-000-228.01					KALAMAZOO PS #010 - OPERATING	44,945.20	
703-000-228.03					INT - KALAMAZOO PS #010 - S.E.T.	219.77	
703-000-228.04					COMSTOCK PS #030 - S.E.T.	700.14	
703-000-228.05					INT - COMSTOCK PS #030 - S.E.T.	42.00	
703-000-228.07					PARCHMENT PS #130 - S.E.T.	480.31	
703-000-228.09					INT - PARCHMENT PS #130 - S.E.T.	27.55	

User: MONICAK

CHECK DATE FROM 03/01/2024 - 03/31/2024

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
703-000-235.00				KVCC			28,318.61
703-000-236.00				KRESA ISD			50,160.04
703-000-236.02				INT - KRESA			81.09
703-000-237.00				KALAMAZOO PS #010 - DEBT			57,694.79
703-000-238.00				COMSTOCK PS #030 - OPERATING			976.24
703-000-238.01				INT COMSTOCK PS #130 - OPER.			58.58
703-000-238.02				COMSTOCK PS #130 - DEBT			641.80
703-000-238.03				INT - COMSTOCK PS #030 - DEBT			38.51
703-000-238.06				COMSTOCK PS #030 - SINKING FUND			116.19
703-000-238.07				INT COMSTOCK PS#030 - SINKING FUND			6.97
719-000-245.04				FORFEITURE - OPR			5,686.78
719-000-245.17				HIDTA MONEY			21,978.74
807-535-920.00				UTILITIES - ELECTRIC			29.80
807-535-972.00				CONSTRUCTION COSTS			2,968.85
825-441-981.00				CAPITAL OUTLAY - VEHICLES			870.00
				TOTAL			769,663.55

04/04/2024

Check Register Report For  
For Check Dates 03/01/2024 to 03/31/2024

Check Date	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
<b>03/31/2024</b>	<b>52890 - 52999</b>	<b>ELECTION WORKER PAYROLL</b>	<b>\$16,172.50</b>	<b>\$16,172.50</b>	<b>\$0.00</b>
<b>03/31/2024</b>		<b>EMPLOYEE DIRECT DEPOSITS</b>	<b>\$472,426.11</b>	<b>\$0.00</b>	<b>\$332,224.24</b>
03/12/2024	EFT2443	BURNHAM & FLOWER GROUP	\$776.65	\$776.65	\$0.00
03/12/2024	EFT2444	MISDU	\$308.97	\$308.97	\$0.00
03/12/2024	EFT2445	IRS	\$56,699.02	\$56,699.02	\$0.00
03/12/2024	EFT2446	KTPOA	\$340.00	\$340.00	\$0.00
03/12/2024	EFT2447	MERS	\$71,107.40	\$71,107.40	\$0.00
03/12/2024	EFT2448	ALERUS FINANCIAL, N.A.	\$8,063.90	\$8,063.90	\$0.00
03/12/2024	EFT2449	ALERUS FINANCIAL, N.A.	\$9,244.95	\$9,244.95	\$0.00
03/12/2024	EFT2450	STATE OF MICHIGAN	\$18,824.14	\$18,824.14	\$0.00
03/27/2024	EFT2451	BURNHAM & FLOWER GROUP	\$776.65	\$776.65	\$0.00
03/27/2024	EFT2452	EW FIRE DUES	\$170.00	\$170.00	\$0.00
03/27/2024	EFT2453	MISDU	\$633.26	\$633.26	\$0.00
03/27/2024	EFT2454	IRS	\$54,427.25	\$54,427.25	\$0.00
03/27/2024	EFT2455	KTPOA	\$340.00	\$340.00	\$0.00
03/27/2024	EFT2456	ALERUS FINANCIAL, N.A.	\$8,123.35	\$8,123.35	\$0.00
03/27/2024	EFT2457	ALERUS FINANCIAL, N.A.	\$11,768.37	\$11,768.37	\$0.00
03/27/2024	EFT2458	NW FIRE DUES	\$320.00	\$320.00	\$0.00
03/27/2024	EFT2459	WW FIRE DUES	\$640.00	\$640.00	\$0.00
03/27/2024	53007	FRATERNAL ORDER OF POLICE #98	\$2,059.96	\$2,059.96	\$0.00
03/28/2024	53008	AMERICAN FAMILY LIFE ASSURANCE CO	\$532.06	\$532.06	\$0.00
03/28/2024	53009	BLUE CROSS BLUE SHIELD OF MICH	\$44,784.19	\$44,784.19	\$0.00
03/28/2024	53010	BLUE CROSS BLUE SHIELD OF MICHIGAN	\$2,176.62	\$2,176.62	\$0.00
03/28/2024	53011	BLUE CROSS BLUE SHIELD OF MICHIGAN	\$589.37	\$589.37	\$0.00
03/28/2024	53012	BLUE CARE NETWORK	\$34,288.85	\$34,288.85	\$0.00
03/28/2024	53013	COLONIAL LIFE	\$424.01	\$424.01	\$0.00
03/28/2024	53014	STANDARD INSURANCE COMPANY PC	\$6,812.09	\$6,812.09	\$0.00
<b>03/31/2024</b>		<b>VENDOR DISBURSEMENTS</b>	<b>\$334,231.06</b>	<b>\$334,231.06</b>	<b>\$0.00</b>
<b>03/31/2024</b>		<b>TOTAL DISBURSEMENTS</b>	<b>\$822,829.67</b>	<b>\$350,403.56</b>	<b>\$332,224.24</b>





KALAMAZOO TOWNSHIP  
TREASURER'S REPORT  
FEBRUARY 2024

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	856,547.81
TOTAL POOLED INVESTMENTS**	POOL	25,222,041.37
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	250,089.40
MERCANTILE BANK	MRA	24,996.53
MERS OPEB TRUST	MERS	447,254.66
<b>TOTAL CASH SUMMARY BY CLASSIFICATION</b>		<b><u>\$ 26,800,924.77</u></b>

\*\*POOLED INVESTMENT DETAIL\*\*

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	Ultimate Savings	3.500%	NA	258,519.68
COMERICA FINANCIAL ADVISORS	MM	3.720%	NA	144,014.75
COMERICA FINANCIAL ADVISORS	Govt Sec.	2.500%	12/25/2042	85,454.44
COMERICA FINANCIAL ADVISORS	Govt Sec.	0.550%	9/30/2024	486,655.00
CONSUMERS CU	MM	4.000%	NA	1,066,430.84
CONSUMERS CU	CD	5.700%	3/13/2025	523,846.13
FIRST NATIONAL BANK	CD #1	5.000%	9/29/2024	112,668.57
FIRST NATIONAL BANK	CD #2	5.000%	9/29/2024	332,429.61
FIRST NATIONAL BANK	CD #3	4.700%	10/23/2024	554,916.23
FIRST NATIONAL BANK	CD #4	5.400%	3/23/2024	528,557.21
FIRST NATIONAL BANK	CD #5	5.400%	3/24/2024	539,219.46
FIRST NATIONAL BANK	MM	0.050%	NA	30.00
FLAGSTAR BANK	CD	5.150%	1/12/2025	541,804.72
FLAGSTAR BANK	CD	5.210%	7/15/2024	274,641.36
HUNTINGTON SECURITIES	MM	2.430%	NA	5,044.71
HUNTINGTON SECURITIES	Govt Sec.	4.840%	3/31/2025	257,007.66
HUNTINGTON NATIONAL BANK	MM	2.529%	NA	535,055.29
HUNTINGTON NATIONAL BANK - ARPA	MM	4.451%	NA	1,269,599.18
HUNTINGTON NATIONAL BANK - KTFD-fire station	MM	4.451%	NA	2,163,690.34
LAKE MICHIGAN CREDIT UNION	CD	4.650%	4/29/2024	564,894.31
MACATAWA BANK	Max Savings	0.000%	NA	887.81
MERCANTILE BANK OF MI	MM	5.540%	1/12/2025	255,084.41
MERCANTILE BANK OF MI	CD	5.000%	8/14/2025	5,523,711.22
MERCANTILE BANK OF MI	CD	5.021%	NA	2,000,000.00
MERCANTILE BANK OF MI	INV POOL	5.021%	NA	3,358,502.31
MERCANTILE BANK OF MI	INV POOL	5.021%	NA	806,445.32
MERCANTILE BANK OF MI	INV POOL	5.021%	NA	461,107.79
MERCANTILE BANK OF MI	INV POOL	5.021%	NA	515,840.23
MERCANTILE BANK OF MI	INV POOL	5.021%	NA	5,001.36
MERCANTILE BANK OF MI	CD	4.100%	11/19/2024	\$ 262,497.32
MERCANTILE BANK OF MI	CD	4.650%	2/7/2026	531,735.58
MERCANTILE BANK OF MI	CD	4.650%	8/7/2025	520,641.84
MERCANTILE BANK OF MI	CD	4.250%	9/16/2024	265,501.83
MERCANTILE BANK OF MI	CD	5.000%	7/16/2024	250,000.00
MERCANTILE BANK OF MI	CD	5.200%	6/26/2024	111,955.64
MERCANTILE BANK OF MI	CD	4.350%	2/26/2025	108,649.22
<b>TOTAL FOR POOL INVESTMENT DETAIL</b>				<b><u>\$ 25,222,041.37</u></b>

# Property Maintenance Inspections

Kalamazoo

04/01/2024

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS23-06-030	2704 CUMBERLAND ST	06-07-130-380	CLARK, KIMBERLY		06/05/2023	<u>150.00</u>
<b>Work Description:</b> Property Maintenance request from KTPD Property Maintenance Inspectio Completed: 06/06/2023						Court Appear 3/22
PS23-06-054	114 N KENDALL	06-17-305-330	KALAMAZOO PROPER		08/18/2023	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: 08/22/2023						Court Appear 3/25

**Total Permits: 2**

**Total Fees Due: \$250.00**

Population: All Records  
Permit.PermittType = Special  
Permit AND  
GovernmentUnitList.UnitCode = 6  
AND  
Permit.Status = HOLD (FEE)  
AND  
Permit.Category = Jurisdiction  
Request



**2024 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF MARCH 2024**

<u>JURISDICTION</u>	<u>PERMIT CATEGORY</u>	<u># PERMITS</u>	<u>PERMIT REVENUE</u>
COMSTOCK	BUILDING	18	3392.00
COMSTOCK	ELECTRICAL	19	5106.00
COMSTOCK	MECHANICAL	40	8725.00
COMSTOCK	PLUMBING	44	9461.00
COMSTOCK	SPECIAL - JURISDICTION	1	100.00
COMSTOCK	SPECIAL - HOMEOWNER	-	0.00
<b>TOTAL COMSTOCK</b>		<b>122</b>	<b>\$ 26,784.00</b>
KALAMAZOO	BUILDING	14	2297.00
KALAMAZOO	ELECTRICAL	11	4904.00
KALAMAZOO	MECHANICAL	19	6690.80
KALAMAZOO	PLUMBING	11	1460.00
KALAMAZOO	SPECIAL - JURISDICTION	2	250.00
KALAMAZOO	SPECIAL - HOMEOWNER	10	605.00
<b>TOTAL KALAMAZOO</b>		<b>67</b>	<b>\$ 16,206.80</b>
PARCHMENT	BUILDING	2	251.00
PARCHMENT	ELECTRICAL	2	230.00
PARCHMENT	MECHANICAL	-	0.00
PARCHMENT	PLUMBING	1	105.00
PARCHMENT	SPECIAL - JURISDICTION	-	0.00
PARCHMENT	SPECIAL - HOMEOWNER	-	0.00
<b>TOTAL PARCHMENT</b>		<b>5</b>	<b>\$ 586.00</b>
PINE GROVE	BUILDING	6	3883.00
PINE GROVE	ELECTRICAL	3	501.00
PINE GROVE	MECHANICAL	4	690.00
PINE GROVE	PLUMBING	3	668.00
PINE GROVE	SPECIAL - JURISDICTION	-	0.00
PINE GROVE	SPECIAL - HOMEOWNER	-	0.00
<b>TOTAL PINE GROVE</b>		<b>16</b>	<b>\$ 5,742.00</b>
RICHLAND	BUILDING	15	12597.00
RICHLAND	ELECTRICAL	13	2897.00
RICHLAND	MECHANICAL	14	2911.00
RICHLAND	PLUMBING	6	1050.00
RICHLAND	SPECIAL - JURISDICTION	-	0.00
RICHLAND	SPECIAL - HOMEOWNER	-	0.00
<b>TOTAL RICHLAND</b>		<b>48</b>	<b>\$ 19,455.00</b>
RICHLAND VILLAGE	BUILDING	-	0.00
RICHLAND VILLAGE	ELECTRICAL	-	0.00
RICHLAND VILLAGE	MECHANICAL	-	0.00
RICHLAND VILLAGE	PLUMBING	-	0.00
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	0.00
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	0.00
<b>TOTAL RICHLAND VILLAGE</b>		<b>-</b>	<b>\$ -</b>
<b>TOTAL</b>		<b>258</b>	<b>\$ 68,773.80</b>

REVENUE	REVENUE
MARCH 2023	% PREV YEAR MONTH
<b>\$ 144,116</b>	<b>47.7%</b>

PERMITS	PERMITS
MARCH 2023	% 2023 - YTD
<b>276</b>	<b>93.5%</b>





**2024 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: MARCH**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	39	13168.00
COMSTOCK	ELECTRICAL	47	9165.00
COMSTOCK	MECHANICAL	115	28835.50
COMSTOCK	PLUMBING	61	12405.00
COMSTOCK	SPECIAL - JURISDICTION	2	200.00
COMSTOCK	SPECIAL - HOMEOWNER	1	55.00
<b>TOTAL COMSTOCK</b>		<b>265</b>	<b>\$63,828.50</b>
KALAMAZOO	BUILDING	32	5439.00
KALAMAZOO	ELECTRICAL	36	8537.00
KALAMAZOO	MECHANICAL	93	17916.80
KALAMAZOO	PLUMBING	30	4621.00
KALAMAZOO	SPECIAL - JURISDICTION	9	950.00
KALAMAZOO	SPECIAL - HOMEOWNER	14	825.00
<b>TOTAL KALAMAZOO</b>		<b>214</b>	<b>\$38,288.80</b>
PARCHMENT	BUILDING	5	563.00
PARCHMENT	ELECTRICAL	5	576.00
PARCHMENT	MECHANICAL	4	453.00
PARCHMENT	PLUMBING	1	105.00
PARCHMENT	SPECIAL - JURISDICTION	1	100.00
PARCHMENT	SPECIAL - HOMEOWNER	0	0.00
<b>TOTAL PARCHMENT</b>		<b>16</b>	<b>\$1,797.00</b>
PINE GROVE	BUILDING	6	3883.00
PINE GROVE	ELECTRICAL	12	1892.00
PINE GROVE	MECHANICAL	12	1977.00
PINE GROVE	PLUMBING	5	1152.00
PINE GROVE	SPECIAL - JURISDICTION	0	0.00
PINE GROVE	SPECIAL - HOMEOWNER	1	55.00
<b>TOTAL PINE GROVE</b>		<b>36</b>	<b>\$8,959.00</b>
RICHLAND	BUILDING	44	26139.00
RICHLAND	ELECTRICAL	47	11173.00
RICHLAND	MECHANICAL	42	8705.00
RICHLAND	PLUMBING	26	5171.00
RICHLAND	SPECIAL - JURISDICTION	0	0.00
RICHLAND	SPECIAL - HOMEOWNER	1	50.00
<b>TOTAL RICHLAND</b>		<b>160</b>	<b>\$51,238.00</b>
RICHLAND VILLAGE	BUILDING	1	104.00
RICHLAND VILLAGE	ELECTRICAL	1	116.00
RICHLAND VILLAGE	MECHANICAL	0	0.00
RICHLAND VILLAGE	PLUMBING	1	105.00
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	0.00
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	0.00
<b>TOTAL RICHLAND VILLAGE</b>		<b>3</b>	<b>\$325.00</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>694</b>	<b>\$164,436.30</b>

REVENUE	REVENUE
YTD - MARCH 2023	% 2023 - YTD
<b>227,525.00</b>	<b>72.3%</b>

REVENUE
% 2024 YTD BUDGET
<b>86.0%</b>

PERMITS	PERMITS
YTD - MARCH 2023	% 2023 - YTD
<b>568</b>	<b>122.2%</b>

2024 MONTHLY CUMULATIVE TOTALS		
# PERMITS	REVENUE	
204	\$ 38,815.00	JAN
232	\$ 56,847.50	FEB
258	\$ 68,773.80	MAR
-	\$ -	APR
-	\$ -	MAY
-	\$ -	JUN
-	\$ -	JUL
-	\$ -	AUG
-	\$ -	SEP
-	\$ -	OCT
-	\$ -	NOV
-	\$ -	DEC
694	\$ 164,436.30	

**Building**

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB24-06-097	318 N SAGE	06-18-330-090	TG SAGE TERRACE LLC	Mike Tobin	03/14/2024	\$176.00	\$8,961
<b>Work Description:</b> Completion of mail building started under permit PB23-06-189							
PB24-06-102	3800 GULL RD	06-01-495-023	ABYGULL INC	Advanced Signs	03/19/2024	\$104.00	\$0
<b>Work Description:</b> Install all signage for new Popeye's per plans.							
PB24-06-107	2425 GULL RD	06-12-165-062	HARRIS INVESTMENT P	David Excavation & I	03/14/2024	\$250.00	\$0
<b>Work Description:</b> Car wash demolition							
PB24-06-130	1822 ACADEMY ST	06-17-436-080	Ruke Homes LLC		03/27/2024	\$104.00	\$0
<b>Work Description:</b> Completion of work started under permit PB23-06-195.							
REQUIRED INSPECTIONS:							
APT. 3							
1. ELECTRICAL FINAL							
2. BUILDING FINAL							
APT 4							
1. ELECTRICAL ROUGH/FINAL							
2. MECHANICAL ROUGH/FINAL							
3. BUILDING FINAL							
APT 5							
1. BUILDING FINAL							

**Total Permits For Type: 4**

**Total Fees For Type: \$634.00**

**Total Const. Value For Type: \$8,961**

**Report Summary**

Population: All Records  
Permit.DateIssued Between  
3/1/2024 12:00:00 AM AND  
3/31/2024 11:59:59 PM AND  
Permit.PermitType = Building  
AND  
Permit.BasicUsage = Commercial  
AND  
GovernmentUnitList.UnitCode =

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<b>Grand Total Fees:</b>	<b>\$634.00</b>
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<b>Grand Total Permits:</b>	<b>4</b>
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<b>Grand Total Const. Value:</b>	<b>\$8,961</b>
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# Monthly Special Permit - Owner Request

04/01/2024

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS24-06-011	3250 Birch Ln/Lot23	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$110.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/11/2024	Meter Socket Inspection	Approved		
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-012	3208 Butternut Ln/Lot 45	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-013	3228 Butternut Ln/Lot 52	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-014	3234 Butternut Ln/Lot 55	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-015	3257 Butternut Ln/Lot 69	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-016	3241 Butternut Ln/Lot 76	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		
PS24-06-017	3228 Redwood Ln/Lot 134	06-04-305-010	HILLCREST ACRES ASSC	03/01/2024	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	03/06/2024	Meter Socket Inspection	Disapproved		

PS24-06-018      3221 Willow Ln/Lot 126      06-04-305-010      HILLCREST ACRES ASSC      03/01/2024      \$55.00

**Work Description:** Meter socket inspection

**Inspections:**      03/06/2024      Meter Socket Inspection      Disapproved

PS24-06-019      2918 E MAIN ST      06-13-140-010      DAVIS, STELLA P.      03/04/2024      \$55.00

**Work Description:** Meter socket inspection

**Inspections:**      03/06/2024      Meter Socket Inspection      Approved

PS24-06-021      1005 WILLIS AVE      06-24-305-580      DELEEUEW, RONALD      03/18/2024      \$55.00

**Work Description:** overhead wire from meter to pole was bad - had replaced and need inspection to power back to the house.

**Inspections:**      03/20/2024      Meter Socket Inspection      Approved

**Total Permits For Type:      10**

**Total Fees For Type:      \$605.00**

## Report Summary

**Grand Total Fees:      \$605.00**

**Grand Total Permits:      10**

Population: All Records

Permit.DateIssued Between

3/1/2024 12:00:00 AM AND

3/31/2024 11:59:59 PM AND

GovernmentUnitList.UnitCode =

6

AND

Permit.Category = Meter Socket

Inspection OR

Permit.Category = Hood

Suppression OR

Permit.Category = Special Permit

OR

# Permit List

04/01/2024

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB24-06-070	2516 CUMBERLAND ST	06-07-130-460	KRUG, DONALD JOSEPI	Mallory Pole Building	03/22/2024	\$176.00	\$10,800
<b>Work Description:</b> New 24' x 30' post frame detached accessory structure per plans.							
PB24-06-083	609 CHICAGO AVE	06-14-432-330	COLEMAN, MARGIE & S	Jeremiah Lutz	03/14/2024	\$223.00	\$0
<b>Work Description:</b> Complete gut and remodel due to structure fire. No change to existing floor plan							
PB24-06-098	3407 TAMPA ST	06-12-420-540	SEABERRY, DAVID B.	Brenton Rugg	03/12/2024	\$104.00	\$0
<b>Work Description:</b> Install 11 panel roof mounted PV system 4.5 kW per plans							
PB24-06-100	3714 GRACE RD	06-18-260-210	WALCOTT HOMES LLC	John Joseph Meyers	03/13/2024	\$176.00	\$0
<b>Work Description:</b> Remove and reconstruct west wall and portion of north and south walls of attached garage due to termite damage							
PB24-06-101	3427 ENTERPRISE DR	06-01-220-290	DRAPER, TAYLOR N.		03/13/2024	\$176.00	\$0
<b>Work Description:</b> Finish approx 462 s.f. of basement to include 1 bedroom and 1 bathroom per plans. NOTE: EGRESS, SMOKE AND CO DETECTOR REQUIREMENTS ARE TO MEET MINIMUM REQUIREMENTS OF 2015 MRC HALLWAY TO BE MINIMUM 3' IN WIDTH							
PB24-06-103	1104 MANOR DR	06-08-365-150	ACCARDO, ALEXIS & SA	Property Revolution	03/19/2024	\$176.00	\$3,600
<b>Work Description:</b> Remove existing 14'6"x16'7" deck and reconstruct new deck in same foot print per plans. NOTE: BEAMS MUST BE NOTCHED INTO POSTS OR POST ANCHORS USED PER R507 2015 MRC							
PB24-06-111	2926 RAVINE RD	06-08-160-050	JENKINS, JUSTIN		03/21/2024	\$176.00	\$7,200
<b>Work Description:</b> 20' x 24' post frame addition to existing detached accessory structure previously constructed without permits.							
PB24-06-118	2425 WOODWARD AVE	06-09-255-110	VANMAAREN, DOUGLA		03/19/2024	\$104.00	\$9,360

**Work Description:** New 24' x 26' detached engineered steel carport to be anchored to asphalt per plans.

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PB24-06-123	413 N BERKLEY ST	06-17-430-590	ANDRZEJEWSKI, KARL	Irish Roofing & Exte	03/26/2024	\$176.00	\$0
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**Work Description:** Re-roof: Replacing decking as needed

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PB24-06-124	2013 HUMPHREY ST	06-11-490-030	CHANTE, SOLARIS EN	Precision Roofing	03/22/2024	\$176.00	\$0
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**Work Description:** Re-roof: Decking replacement as needed

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**Total Permits For Type: 10**

**Total Fees For Type: \$1,663.00**

**Total Const. Value For Type: \$30,960**

## Report Summary

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Population: All Records

Permit.DateIssued Between

3/1/2024 12:00:00 AM AND

3/31/2024 11:59:59 PM AND

Permit.PermitType = Building

AND

Permit.BasicUsage = Residential

AND

GovernmentUnitList.UnitCode =

**Grand Total Fees: \$1,663.00**

**Grand Total Permits: 10**

**Grand Total Const. Value: \$30,960**



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9A 04082024

FOR MEETING DATE: Monday, April 8, 2024

SUBJECT: Patrol Vehicle Purchase

REQUESTING DEPARTMENT: Police Department

**SUGGESTED MOTION:**

Approve the attached proposal regarding the purchase of three Chevy Tahoe vehicles for patrol operations, through the State of Michigan contract.

Financing Cost: \$158,181.00

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_ X (Police Capital)

Are these funds currently budgeted? Yes X No \_\_\_\_\_

Submitted by: Bryan N. Ergang, Chief of Police

**Recommendation:**

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received NO LATER THAN NOON ON WEDNESDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.



Date: April 1, 2024

To: Chief Bryan Ergang

From: Lieutenant Darien Smith

RE: Patrol Vehicle Purchase

The landscape for purchasing vehicles has changed drastically over the past several years. In the past, a vehicle could be ordered on a state contract and arrive in just a few months; however, current conditions allow for less flexibility in purchase cycles and what manufacturers offer. The Township of Kalamazoo Police Department needs to replace aging vehicles in its patrol fleet. When looking at patrol vehicle options, TKPD examined several platforms, including traditional gas models, hybrid models, and electric models. The primary criteria utilized when examining these options is whether the vehicle examined can help TKPD effectively meet its mission in patrol functions.

While the benefits and disadvantages of traditional gas vehicles are known, hybrid and electric technologies require additional examination. Ford is currently the only company that produces a patrol vehicle in a hybrid version. The Ford Utility Hybrid has experienced several mechanical issues that Ford continues to address as the hybrid model matures. Ford experienced significant delays in the 2023 Utility Hybrid due to battery acquirement and other issues. Due to these continued constraints, Ford will not be making a utility hybrid in the 2024 model year, according to our Ford vendor.

Looking at available electric vehicle (EV) options for patrol vehicles, in March 2024, Chevy began releasing limited quantities of the Chevy Blazer EV Police package. Although this vehicle shows promise, it is untested and on the front edge of the police electric vehicle market. When purchasing patrol vehicles, TKPD needs a tried-and-tested platform for carrying out patrol functions our patrol officers encounter every day, where public safety and well-being are at stake.

There are several considerations to take into account before TKPD is prepared to begin electrifying its patrol fleet. These include:

- *Infrastructure*
- *Garaging*
- *Up-fitting*
- *Service*
- *Charge Time and Operational Limitations*

With the only hybrid patrol vehicle not available for 2024 ordering and the first dedicated electric patrol vehicle released late last month, the most proven and sensible option is to continue with a traditional gas vehicle for patrol use. TKPD is committed to monitoring market and patrol vehicle trends and looking for ways to be responsible in both the delivery of service to our community and the environment.

While the need for administrative and investigative vehicles is secondary to our necessity to increase our patrol fleet, especially given the addition of community policing units this summer, the best option for incorporating e-vehicles or a hybrid solution will be in TKPD's future administrative/investigative fleet.

After reviewing available options, it is recommended that TKPD purchase three (3) - 2024 Chevy Tahoe's for a total of \$158,181.00 under the State of Michigan contract. This platform has been proven reliable for patrol use, is viable for all environmental conditions, is robust enough for our operational requirements, and is easily serviceable. Our experience with this platform has also resulted in a longer service life than similar vehicles and retains a higher resale value

## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$52,727.00

Number of units 3

Total Bid Amount \$158,181.00

Vehicle Description:

Year 2024

Make Chevrolet

Model Tahoe 4wd  
police package

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

Kalamazoo Twp

Price includes title fee and delivery. Price based on  
Municipal discount in the State of Michigan.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 2/14/2024



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9B 04082024

FOR MEETING DATE: Monday, April 8, 2024

SUBJECT: Demolition of 3701 East Main Street, Kalamazoo, MI 49048

REQUESTING DEPARTMENT: Ordinance Enforcement

**SUGGESTED MOTION:**

Approve the attached proposal regarding the demolition of 3701 East Main Street, at a cost not to exceed \$29,000.

Financing Cost: \$29,000

Source:      General Fund   X        Grant                 Other           

Are these funds currently budgeted? Yes   X        No           

Submitted by: Bryan N. Ergang, Chief of Police

**Recommendation:**

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received **NO LATER THAN NOON ON WEDNESDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.

Date: April 1, 2024

To: Chief Bryan Ergang

From: Lieutenant Darien Smith and Ordinance Officer Robert McCain

RE: Demolition of Property at 3701 E Main Street

The Township of Kalamazoo is committed to improving the quality of life within the community we serve. To address properties within the community in disrepair, the Township of Kalamazoo Police Department works closely with the Kalamazoo Area Building Authority (KABA), the Township of Kalamazoo Attorney's Office, and the 8th District Court. Our goal is to work with the property owners to seek compliance; however, when properties fall into complete disrepair and are not salvageable, the remaining option is demolishing the property.

The first step in the enforcement process is to notify the property owner of specified issues with the property and allow them to address the problems. If these issues go unaddressed, a citation to appear in court is then issued to the property owner. If found in-violation of the ordinance, a compliance order is then issued to direct the property owner to bring the property into compliance. If the compliance order is violated and the issues remain, we summon the property owner back to court for a show-cause hearing.

During this hearing, the property owner can explain to a judge why the property has not been brought into compliance and what steps they are taking to remedy the problem.

The owner is then given a final opportunity to fix the property, and if not repaired, the Township of Kalamazoo is then authorized to demolish the property by the court. Although this description of this process is concise, the process itself is purposefully lengthy and provides the property owner ample opportunity to fix the cited issues.

The Township of Kalamazoo currently holds a demolition order for property at 3701 E Main Street.

This order has been vetted by the Township of Kalamazoo Attorney's Office, and the order is included with this proposal. There was a fire at the property which destroyed much of the residential structure leaving it uninhabitable. The property is unoccupied, open to casual entry, and there has been no progress towards compliance. In addition, the property owner, Richard Boothe, told Ordinance Officer McCain that he did not have the means to repair the property and that he was walking away from it.

3701 E Main Street has also been subject to trash and debris being dumped onto it by unknown persons. A significant amount of trash also needs to be removed from the property.

Bailey Excavating has completed demolitions for Kalamazoo Township and other municipalities in the past and can complete the project in a timely fashion. The bid for demolition and cleanup, which includes a large amount of trash on the site, is \$29,000. This price includes the necessary disconnects from Consumers Energy, environmental testing, the asbestos assessment, and

anything necessary to bring the lot back to grade. The asbestos testing revealed there is no asbestos to be abated.

After numerous attempts to bring this property into compliance, we believe the best course of action is to have Bailey Excavating demolish it for a total cost not exceeding \$29,000.00. These costs should be assessed against the property.

Attachments:

Demolition Order

Estimates for Demolition

Recent Pictures of Properties

LAW OFFICES OF BAUCKHAM, THALL, SEEBER, KAUFMAN, & KOCHES, P.C. - 470 W. CENTRE AVE., SUITE A, PORTAGE, MI 49024

STATE OF MICHIGAN  
IN THE 8TH JUDICIAL DISTRICT COURT-CROSSTOWN  
FOR THE COUNTY OF KALAMAZOO

KALAMAZOO CHARTER TOWNSHIP,

Plaintiff,

Hon. Alisa Parker-LaGrone

v

Case No. 23K26254

RICHARD LEROY BOOTHE,

Defendant.

Roxanne C. Seeber (P51374)  
Attorney for Kalamazoo Township  
BAUCKHAM, THALL, SEEBER,  
KAUFMAN, & KOCHES, P.C.  
470 W. Centre, Ste A  
Portage, MI 349024  
(269) 382-4500

Richard Leroy Boothe  
In Pro Per  
3701 E Main  
Kalamazoo, MI 49048

**CONSENT ORDER REGARDING MUNICIPAL CIVIL INFRACTION**

At a session of said Court held in the City of Kalamazoo  
County of Kalamazoo, State of Michigan  
on this 20 day of November, 2023.

PRESENT: Hon. Alisa Parker-LaGrone, District Court Judge

WHEREAS, the Defendant was cited for failing to demolish the house and accessory structure on his property addressed as 3701 E. Main, Kalamazoo, MI, within the Township (Parcel No. 06-12-435-090) (hereinafter "subject property"); and

WHEREAS, the Defendant is in agreement that the house must be demolished; however, he is unable to do so either physically or financially; and

WHEREAS, the Charter Township of Kalamazoo is willing to undertake the demolition of the house and to charge the costs to the property taxes and as a lien upon the property itself.

NOW THEREFORE, IT IS HEREBY ORDERED that the Defendant shall have 10 days after the date of signing of this Order in which to remove any personal belongings in the house that he may wish to retain.

Kalamazoo Township v Richard Leroy Boothe  
Case No. 23K264254  
Consent Order Regarding Municipal Civil Infraction

IT IS FURTHER ORDERED that the Charter Township of Kalamazoo shall be permitted to pull a demolition permit, undertake asbestos inspection and abatement (if necessary) after 11 days after the date of signing of this Order.

IT IS FURTHER ORDERED that the Charter Township of Kalamazoo, its agents or assigns is authorized to undertake the demolition as authorized by the permit; and to remove the debris created thereby; and

IT IS FURTHER ORDERED that any costs incurred by the Township in effectuating the terms of this Order shall be charged as if an in the same manner as a tax upon the real property (Parcel No. 06-12-435-090). The Township may further secure its costs by filing a copy of this Order and alien against the real property which is legally described as:

"4287760 3906 12 435 090 SUPERVISORS PLAT OF WASHBURN ACRES  
E1/2 LOT 9 EXC THE S 17 FT THEREOF".

IT IS FURTHER ORDERED that the Court accepts the Township's waiver of fines and costs.



Hon. Alisa Parker-LaGrone  
District Judge

This Order prepared by:  
Roxanne C. Seeber (P51374)



Robert Bailey Contractors, Inc.  
1727 Construction Drive  
Kalamazoo, MI 49048



Phone: (269) 349-1585  
Fax: (269) 349-0960  
bob@baileyexcavating.com

Kalamazoo Township  
1720 Riverview Drive  
Kalamazoo, MI 49004

12/12/2023

**RE: Demo of House and Detached Garage at 3701 East Main**

Dear Rob,

Bailey Excavating is pleased to submit our proposal for the work listed above based on the following scope of work:

Demo of existing house and detached garage, asbestos testing with report, clean up scattered debris, import clean fill and topsoil to bring lot back to grade, place two concrete barriers at the driveway entrance, cap sanitary sewer, cut and cap water line at curb stop, place straw blankets, and grass seed in disturbed areas, permits, and contact utility companies for disconnect ..... \$29,000.00.

If abatement is needed to remove asbestos, there could be an additional cost not to exceed \$7,500.00. We would provide you with a copy of the invoice form the abatement contractor, so you would have a copy for your records and there would be no markup fee.

I would like to thank you for your consideration. If you have any questions, please contact the Bailey office at (269) 349-1585.

Sincerely,

Robert Bailey  
President

*Continued on Page 2*

**Demo and Site Restoration at 3701 East Main Street, Kalamazoo, MI**

By signing this proposal, you are authorizing Bailey Excavating to perform work as described in the attached quote.

**Accepted By:**

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Signature

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Name and Title

---

Date

- Robert Bailey Contractors, Inc. (RBCI) is responsible for contacting MissDig three working days prior to commencement of work.

-Customers are responsible for all private staking. RBC is not responsible for any damage caused by unmarked private utilities.







