



1720 Riverview Drive
Kalamazoo, Michigan 49004
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**Board of Trustees Regular Meeting Agenda
Monday, June 24, 2024
7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, June 24, 2024, at the **Kalamazoo Township Hall** to discuss and act on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/86065069818?pwd=TTJ5ZUcrSXRyUHhmdTRKN3FheHRsUT09>

Meeting ID: 860 6506 9818

Passcode: 569829

Find your local number

<https://us02web.zoom.us/j/86065069818?pwd=TTJ5ZUcrSXRyUHhmdTRKN3FheHRsUT09>

Meeting ID: 860 6506 9818

Passcode: 569829

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for a full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minutes, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

A. Payment of Bills in the amount of — \$157,136.36

Receipt of:

7 – Public Hearing/Presentation

Vredeveld Haefner LLC Presentation for

(Charter Township of Kalamazoo, Michigan Financial Statements Year ended December 31, 2023)

8 – Old Business

Additional Security for office staff

9 – New Business

- A. Resolution authorizing the Charter Township of Kalamazoo to participate in the Michigan Economic Development Corporation
- B. Resolution Approve a proposal from Translator's Consulting Group to invest in employee and leadership development.

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

Trustee Glass
Trustee Leuty
Trustee Miller
Trustee Robinson
Clerk Mackie
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Public Comments

14 – Adjournment

Posted: June 20, 2024

Think Green

A green-bordered box containing a handwritten signature in cursive script that reads "Don Martin".

Kalamazoo Township
Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2587198-0 42713	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	06/17/2024 MONICAK	06/17/2024	134.95 134.95	134.95	Open	N 06/18/2024
59103 42714	R.W. LAPINE, INC. APRIL PM - TWP 101-265-930.00	06/17/2024 MONICAK	06/17/2024	600.61 600.61	600.61	Open	N 06/18/2024
U10326 42715	PETERMAN CONCRETE U-CART 101-567-930.00	06/17/2024 MONICAK	06/17/2024	188.68 188.68	188.68	Open	N 06/18/2024
120649847 42716	ROSE PEST SOLUTIONS CLIENT #120007379 101-265-801.00	06/17/2024 MONICAK	06/17/2024	94.00 94.00	94.00	Open	N 06/18/2024
24-06-05 42717	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-372-801.00	06/17/2024 MONICAK	06/17/2024	300.00 300.00	300.00	Open	N 06/18/2024
233878 42718	PRINTING SYSTEMS, INC. AV RETURN ENVELOPES 101-215-751.00	06/18/2024 MONICAK	06/17/2024	775.62 775.62	775.62	Open	N 06/18/2024
233877 42719	PRINTING SYSTEMS, INC. AV OUTER ENVELOPES 101-215-751.00	06/18/2024 MONICAK	06/17/2024	860.64 860.64	860.64	Open	N 06/18/2024
2384673 42720	WARNER NORCROSS + JUDD LLP LEGAL SUPPORT 101-261-802.00	06/18/2024 MONICAK	06/17/2024	470.00 470.00	470.00	Open	N 06/18/2024
26071326 42721	DORRANCE FORD OIL CHANGE 207-301-932.00	06/18/2024 MONICAK	06/17/2024	68.66 68.66	68.66	Open	N 06/18/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
IN240175 42722	KIESLER'S POLICE SUPPLY, INC. UNIFORMS 207-301-767.00	06/18/2024 MONICAK	06/17/2024	1,024.20	1,024.20	Open	N 06/18/2024
	PERSONAL EQUIPMENT ALLOWANCE			1,024.20			
81994 42723	PREIN & NEWHOF, INC. WATER SURCHARGE DISCUSSION 806-534-946.00	06/18/2024 MONICAK	06/17/2024	145.50	145.50	Open	N 06/18/2024
	ENGINEERING FEES			145.50			
81951 42724	PREIN & NEWHOF, INC. GIS MAINTENANCE 101-257-946.00	06/18/2024 MONICAK	06/17/2024	290.00	290.00	Open	N 06/18/2024
	ENGINEERING SERVICES			290.00			
81991 42725	PREIN & NEWHOF, INC. SEWER LEAD - 132 S BERKLEY 807-535-946.00	06/18/2024 MONICAK	06/17/2024	35.75	35.75	Open	N 06/18/2024
	ENGINEERING FEES			35.75			
81996 42726	PREIN & NEWHOF, INC. WOODWARD/WINDING WAY LIFT STATIONS 807-535-972.00	06/18/2024 MONICAK	06/17/2024	2,031.45	2,031.45	Open	N 06/18/2024
	CONSTRUCTION COSTS			2,031.45			
82129 42727	PREIN & NEWHOF, INC. TEXEL LIFT STATION 807-535-972.00	06/18/2024 MONICAK	06/17/2024	338.00	338.00	Open	N 06/18/2024
	CONSTRUCTION COSTS			338.00			
81960 42728	PREIN & NEWHOF, INC. MISC MAPPING 101-257-946.00	06/18/2024 MONICAK	06/17/2024	541.50	541.50	Open	N 06/18/2024
	ENGINEERING SERVICES			541.50			
82138 42729	PREIN & NEWHOF, INC. NON-MOTORIZED PROJECTS 101-446-986.00	06/18/2024 MONICAK	06/17/2024	1,475.10	1,475.10	Open	N 06/18/2024
	SIDEWALK MAINTENANCE			1,475.10			
CD2092002 42730	ELECTION SYSTEMS & VAT BATTERIES 101-215-931.00	06/18/2024 MONICAK	06/17/2024	4,420.00	4,420.00	Open	N 06/18/2024
	EQUIPMENT REPAIRS & MAINT			4,420.00			

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 06/25/2024 - 06/25/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
021406654 42731	XEROX CORPORATION CUSTOMER #724921614 101-261-801.00	06/18/2024 MONICAK	06/17/2024	397.51	397.51	Open	N 06/18/2024
		PROFESSIONAL & CONTRACTUAL SVCS		397.51			
005551901060124 42732	CHARTER COMMUNICATIONS ACCT #005551901 206-336-924.14	06/18/2024 MONICAK	06/17/2024	162.31	162.31	Open	N 06/18/2024
		UTILITIES - CABLE/INTERNET		162.31			
005552001060124 42733	CHARTER COMMUNICATIONS ACCT #005552001 206-336-924.14	06/18/2024 MONICAK	06/17/2024	109.99	109.99	Open	N 06/18/2024
		UTILITIES - CABLE/INTERNET		109.99			
005577101060124 42734	CHARTER COMMUNICATIONS ACCT #005577101 206-336-924.12	06/18/2024 MONICAK	06/17/2024	154.49	154.49	Open	N 06/18/2024
		UTILITIES - CABLE/INTERNET		154.49			
005577301060124 42735	CHARTER COMMUNICATIONS ACCT #005577301 206-336-924.12	06/18/2024 MONICAK	06/17/2024	109.99	109.99	Open	N 06/18/2024
		UTILITIES - CABLE/INTERNET		109.99			
005578101060124 42736	CHARTER COMMUNICATIONS ACCT #005578101 206-336-924.13	06/18/2024 MONICAK	06/17/2024	111.18	111.18	Open	N 06/18/2024
		UTILITIES - CABLE/INTERNET		111.18			
3700 42737	MICHIGAN MUNICIPAL POLICE REPAIR 207-301-932.00	06/18/2024 MONICAK	06/17/2024	375.56	375.56	Open	N 06/18/2024
		VEHICLE REPAIRS & MAINT		375.56			
78559 42738	PAW PAW VETERINARY CLINIC MEDS - TANGO 207-301-754.00	06/18/2024 MONICAK	06/17/2024	196.48	196.48	Open	N 06/18/2024
		OPERATING SUPPLIES		196.48			
5514 42739	BILL'S LOCK SHOP, INC. KEYS 207-301-754.00	06/18/2024 MONICAK	06/17/2024	9.00	9.00	Open	N 06/18/2024
		OPERATING SUPPLIES		9.00			

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SIN039048 42740	ALL TRAFFIC SOLUTIONS, INC. TRAFFIC SUITE (12 MO) 207-301-933.00	06/18/2024 MONICAK	06/17/2024	3,000.00	3,000.00	Open	N 06/18/2024
	SOFTWARE MAINT AGREEMENTS			3,000.00			
218856 42741	KELLOGG COMMUNITY COLLEGE POLICE ACADEMY (3) 207-301-910.00	06/18/2024 MONICAK	06/17/2024	26,477.42	26,477.42	Open	N 06/18/2024
	TUITION/TRAINING			26,477.42			
85377820 42742	BOUND TREE MEDICAL, LLC MISC SUPPLIES 206-336-754.00	06/18/2024 MONICAK	06/17/2024	610.60	610.60	Open	N 06/18/2024
	OPERATING SUPPLIES			610.60			
3403717 42743	EDWARDS INDUSTRIAL SALES, INC. MISC SUPPLIES 206-336-932.00	06/18/2024 MONICAK	06/17/2024	28.43	28.43	Open	N 06/18/2024
	VEHICLE REPAIRS & MAINT			28.43			
2 42744	VAN BUREN COUNTY FIREFIGHTER EXTRICATION CLASS - DOMAN 206-336-910.00	06/18/2024 MONICAK	06/17/2024	30.00	30.00	Open	N 06/18/2024
	TRAINING FEES/EQUIPMENT			30.00			
64445 42745	APOLLO FIRE APPARATUS SALES AND SVC MISC SUPPLIES 206-336-932.00	06/18/2024 MONICAK	06/17/2024	66.71	66.71	Open	N 06/18/2024
	VEHICLE REPAIRS & MAINT			66.71			
79380 42746	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-754.00	06/18/2024 MONICAK	06/17/2024	152.03	152.03	Open	N 06/18/2024
	OPERATING SUPPLIES			152.03			
24-006 42747	IN-HOUSE SOLUTIONS, LLC WEIDEMANN/COX 206-336-910.00	06/18/2024 MONICAK	06/17/2024	1,200.00	1,200.00	Open	N 06/18/2024
	TRAINING FEES/EQUIPMENT			1,200.00			
2587539-0 42748	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	06/18/2024 MONICAK	06/17/2024	139.98	139.98	Open	N 06/18/2024
	OFFICE SUPPLIES			139.98			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
57480							
42749	JB PRINTING COMPANY	06/18/2024	06/17/2024	98.00	98.00	Open	N
	BUSNIESS CARDS	MONICAK					06/18/2024
	101-257-751.00	OFFICE SUPPLIES		49.00			
	101-175-751.00	OFFICE SUPPLIES		49.00			
060424							
42750	BRONSON HEALTHCARE GROUP	06/18/2024	06/17/2024	228.00	228.00	Open	N
	ACCT #700000115	MONICAK					06/18/2024
	207-301-835.00	HEALTH SERVICES		228.00			
021406653							
42751	XEROX CORPORATION	06/18/2024	06/17/2024	366.21	366.21	Open	N
	ACCT #724921614	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		366.21			
4407							
42752	ROBERT LAMSON, LLC	06/18/2024	06/17/2024	300.00	300.00	Open	N
	SCREENING - BOWDLER/MILLEY	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		300.00			
4411							
42753	ROBERT LAMSON, LLC	06/18/2024	06/17/2024	2,200.00	2,200.00	Open	N
	SGT PROMO EVALUATIONS	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		2,200.00			
4414							
42754	ROBERT LAMSON, LLC	06/18/2024	06/17/2024	150.00	150.00	Open	N
	SCREENING - FIELDS	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		150.00			
884924A							
42755	NYE UNIFORM CO.	06/18/2024	06/17/2024	1,835.48	1,835.48	Open	N
	UNIFORMS	MONICAK					06/18/2024
	207-301-767.00	PERSONAL EQUIPMENT ALLOWANCE		1,835.48			
26070928							
42756	DORRANCE FORD	06/18/2024	06/17/2024	62.94	62.94	Open	N
	OIL CHANGE	MONICAK					06/18/2024
	207-301-932.00	VEHICLE REPAIRS & MAINT		62.94			
26070794							
42757	DORRANCE FORD	06/18/2024	06/17/2024	62.94	62.94	Open	N
	OIL CHANGE	MONICAK					06/18/2024
	207-301-932.00	VEHICLE REPAIRS & MAINT		62.94			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
2900							
42758	FURNITURE CITY BROADCASTING CORP	06/18/2024	06/17/2024	1,754.79	1,754.79	Open	N
	TOWER RENT - JUNE	MONICAK					06/18/2024
	207-301-940.00	TOWER RENT - RAVINE ROAD		1,754.79			
113023							
42759	BRONSON HELPNET	06/18/2024	06/17/2024	1,118.40	1,118.40	Open	N
	EMPLOYEE ASSISTANCE PROGRAM	MONICAK					06/18/2024
	207-301-835.00	HEALTH SERVICES		1,118.40			
2582162-0							
42760	INTEGRITY BUSINESS SOLUTIONS, LLC	06/18/2024	06/17/2024	81.95	81.95	Open	N
	OFFICE SUPPLIES	MONICAK					06/18/2024
	207-301-751.00	OFFICE SUPPLIES		81.95			
2585560-0							
42761	INTEGRITY BUSINESS SOLUTIONS, LLC	06/18/2024	06/17/2024	190.63	190.63	Open	N
	OFFICE SUPPLIES	MONICAK					06/18/2024
	207-301-751.00	OFFICE SUPPLIES		190.63			
11311519							
42762	LANGUAGE LINE SERVICES	06/18/2024	06/17/2024	93.50	93.50	Open	N
	INTERPRETATION	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		93.50			
1516							
42763	NERDY NONPROFIT, INC.	06/18/2024	06/17/2024	1,000.00	1,000.00	Open	N
	DIGITAL ADVERTISING	MONICAK					06/18/2024
	207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC		1,000.00			
2928							
42764	DEWOLF & ASSOCIATES	06/18/2024	06/17/2024	445.00	445.00	Open	N
	PROPERTY ROOM MGMT - MISNER	MONICAK					06/18/2024
	207-301-910.00	TUITION/TRAINING		445.00			
45696							
42765	KRESA PRINT CENTER	06/18/2024	06/17/2024	55.04	55.04	Open	N
	BUSINESS CARDS	MONICAK					06/18/2024
	207-301-754.00	OPERATING SUPPLIES		55.04			
859770							
42766	MCDONALD'S TOWING	06/18/2024	06/17/2024	57.00	57.00	Open	N
	TOWING	MONICAK					06/18/2024
	207-301-932.00	VEHICLE REPAIRS & MAINT		57.00			

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12398 42767	MIDWAY CHEVROLET, INC. OIL CHANGE 207-301-932.00	06/18/2024 MONICAK	06/17/2024	81.00 81.00	81.00	Open	N 06/18/2024
	VEHICLE REPAIRS & MAINT						
3694 42768	MICHIGAN MUNICIPAL POLICE BRAKES/ROTORS 207-301-932.00	06/18/2024 MONICAK	06/17/2024	826.49 826.49	826.49	Open	N 06/18/2024
	VEHICLE REPAIRS & MAINT						
053124 42769	PORTAGE CLEANERS AND LAUNDRY CLEANING 207-301-801.00	06/18/2024 MONICAK	06/17/2024	563.44 554.43	563.44	Open	N 06/18/2024
	PROFESSIONAL & CONTRACTUAL SVC PROFESSIONAL & CONTRACTUAL SVC			9.01			
551-638715 42770	STATE OF MICHIGAN LIVESCAN FEES 217-301-801.00	06/18/2024 MONICAK	06/17/2024	216.25 216.25	216.25	Open	N 06/18/2024
	PROFESSIONAL & CONTRACTUAL SVC						
26071185 42771	DORRANCE FORD OIL CHANGE 207-301-932.00	06/18/2024 MONICAK	06/17/2024	62.85 62.85	62.85	Open	N 06/18/2024
	VEHICLE REPAIRS & MAINT						
51979 42772	BILL'S LOCK SHOP, INC. INSTALL LOCKS 207-301-931.00	06/18/2024 MONICAK	06/17/2024	435.00 435.00	435.00	Open	N 06/18/2024
	EQUIPMENT REPAIRS & MAINT						
143979 42773	WEST MICHIGAN DOCUMENT SECURE SHREDDING 101-261-801.00	06/18/2024 MONICAK	06/17/2024	260.71 208.60	260.71	Open	N 06/18/2024
	PROFESSIONAL & CONTRACTUAL SVCS PROFESSIONAL & CONTRACTUAL SVC			52.11			
1001155902 42774	ACCIDENT FUND INS CO OF AMERICA PAYMENT #3 101-261-938.00	06/18/2024 MONICAK	06/17/2024	49,501.25 1,980.05	49,501.25	Open	N 06/18/2024
	INSURANCE - WORKERS COMP						
	206-336-938.00			17,820.45			
	INSURANCE - WORKERS COMP						
	207-301-938.00			29,650.75			
	INSURANCE - WORKERS COMP						
	267-301-938.00			50.00			
	INSURANCE - WORKERS COMP						

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0010877634 42775	MLIVE MEDIA GROUP NOTICE 101-701-903.00	06/18/2024 MONICAK PUBLIC NOTICES	06/17/2024	365.42 365.42	365.42	Open	N 06/18/2024
11495 42776	ABRAXAS ADMIN VAULT/POLICE RECORDS 101-261-801.00	06/18/2024 MONICAK PROFESSIONAL & CONTRACTUAL SVCS	06/17/2024	263.95 263.95	263.95	Open	N 06/18/2024
2587198-2 42777	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	06/18/2024 MONICAK OFFICE SUPPLIES	06/17/2024	171.99 171.99	171.99	Open	N 06/18/2024
2587198-1 42778	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-261-751.00	06/18/2024 MONICAK OFFICE SUPPLIES	06/17/2024	259.99 259.99	259.99	Open	N 06/18/2024
89999 42779	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-754.00	06/18/2024 MONICAK OPERATING SUPPLIES	06/17/2024	18.96 18.96	18.96	Open	N 06/18/2024
3505-1168228 42780	ALL-PHASE ELECTRIC BULBS 101-265-930.00	06/18/2024 MONICAK BLDG/LAND REPAIRS & MAINT	06/17/2024	58.24 58.24	58.24	Open	N 06/18/2024
24-3640 42781	TM ASPHALT SEALING LLC CRACK FILL/SEALCOAT PARKING LOT 447-265-975.00	06/18/2024 MONICAK BUILDING IMPROVEMENTS	06/17/2024	10,988.00 10,988.00	10,988.00	Open	N 06/18/2024
256148 42782	KALAMAZOO COUNTY SERVICE MOWER 409-751-931.00	06/18/2024 MONICAK EQUIPMENT REPAIRS & MAINT	06/17/2024	554.08 554.08	554.08	Open	N 06/18/2024
24-9995 42783	ELECTIONSOURCE PRECINCT KITS 101-215-751.00	06/18/2024 MONICAK OFFICE SUPPLIES	06/17/2024	508.46 508.46	508.46	Open	N 06/18/2024

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EXP CHECK RUN DATES 06/25/2024 - 06/25/2024

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

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6400 42784	VREDEVELD HAEFNER LLC AUDIT COMPLETION 101-191-801.00	06/18/2024 MONICAK	06/17/2024	3,300.00 3,300.00	3,300.00	Open	N 06/18/2024
207147592903 42785	CONSUMERS ENERGY ACCT #1000 0024 6171 206-336-921.14	06/18/2024 MONICAK	06/17/2024	153.83 153.83	153.83	Open	N 06/18/2024
205635955610 42786	CONSUMERS ENERGY ACCT #1000 1445 5693 206-336-920.14	06/18/2024 MONICAK	06/17/2024	682.01 682.01	682.01	Open	N 06/18/2024
13109 42787	BAUCKHAM, THALL, SEEBER, LEGAL SUPPORT 206-336-802.00 101-261-802.00 101-701-802.00 101-101-802.00 207-301-802.00 101-372-802.00	06/18/2024 MONICAK	06/17/2024	26,780.98 3,650.00 10,354.70 2,107.00 3,500.00 2,232.00 4,937.28	26,780.98	Open	N 06/18/2024
061524 42788	J & H OIL COMPANY GASOLINE 207-301-759.00	06/18/2024 MONICAK	06/17/2024	3,857.24 3,857.24	3,857.24	Open	N 06/18/2024
# of Invoices:	76	# Due:	76	Totals:	157,136.36	157,136.36	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					157,136.36	157,136.36	

User: MONICAK

EXP CHECK RUN DATES 06/25/2024 - 06/25/2024

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

BANK CODE: POOL

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL			38,802.27	38,802.27		
	206 - FIRE			25,069.99	25,069.99		
	207 - POLICE			78,905.07	78,905.07		
	217 - LIVESCAN/SOR			216.25	216.25		
	267 - SWET			50.00	50.00		
	409 - GOLF COURSE			554.08	554.08		
	447 - TWP BUILDING & GROUNDS IMPRC			10,988.00	10,988.00		
	806 - WATER IMPROVEMENT			145.50	145.50		
	807 - SEWER IMPROVEMENT			2,405.20	2,405.20		
--- TOTALS BY DEPT/ACTIVITY ---							
	101 - BOARD OF TRUSTEES			3,500.00	3,500.00		
	175 - MANAGER			49.00	49.00		
	191 - FINANCE			3,300.00	3,300.00		
	215 - CLERK			6,564.72	6,564.72		
	257 - ASSESSOR			880.50	880.50		
	261 - GENERAL SERVICES_ADMIN			14,381.72	14,381.72		
	265 - MAINTENANCE			11,740.85	11,740.85		
	301 - POLICE			79,171.32	79,171.32		
	336 - FIRE			25,069.99	25,069.99		
	372 - CODE ENFORCEMENT (ORD, BLDG, RE			5,237.28	5,237.28		
	446 - INFRASTRUCTURE MAINTENANCE			1,475.10	1,475.10		
	534 - WATER IMPROVEMENT			145.50	145.50		
	535 - SEWER IMPROVEMENT			2,405.20	2,405.20		
	567 - CEMETERY			188.68	188.68		
	701 - PLANNING/ZONING			2,472.42	2,472.42		
	751 - RECREATION			554.08	554.08		



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: JUNE 24, 2024

SUBJECT: ADDITIONAL SECURITY FOR OFFICE STAFF

REQUESTING DEPARTMENT: TREASURY

SUGGESTED MOTION:

MOVE TO AUTHORIZE THE RECONSTRUCTION OF THE FRONT OFFICE WINDOWS TO ADD ADDITIONAL WINDOW WORK SPACE & INCREASE SECURITY FOR THE OFFICE STAFF, AT A COST OF UP TO \$13,675.00, FUNDS COMING FROM TWSP BLDG & GROUNDS, TO BE COMPLETED WITHIN 6 WEEKS FROM APPROVAL, AND AUTHORIZE THE SUPERINTENDENT, SUPERVISOR OR TREASURER TO SIGN THE AGREEMENT.

Financing Cost: \$13,675.00

Source: General Fund _____ Grant _____ Other 447-265-975.00

Are these funds currently budgeted? Yes X No _____

Submitted by: Treasurer Department

Recommendation:

Direction: For an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the office NO LATER THAN NOON WEDNESDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.



COMMERCIAL • RESIDENTIAL

509 East Vine Street, Kalamazoo, MI 49001
 Ph: (269)344-2634 Fax: (269)344-0378 Tax ID: 538-3342860
 Residential Builders License: 2102184918

W.O. #	WO B0086598	Date	04/23/2024
Cust. #	3818080	Price Cat	1, CASH
P.O. #		Sold By	
		Inst'l By	

KALAMAZOO TOWNSHIP
 1720 N RIVERVIEW
 KALAMAZOO, MI 49007

Bus: 269-381-8080 Fax: 269-381-3550

Qty	Part	Thickness	Description	List	Price	Total
1	KAW		KAWNEER 450 ALUMINUM STOREFRONT FRAMING	2425.00	2425.00	2425.00
1	SHIP		3 PASS THRU OPENINGS 20" X 9" W/ SPEAK THRU ABOVE SHIPPING AND HANDLING	350.00	350.00	350.00
1	LAMCLR	3/8	CLEAR LAMINATED SAFETY GLASS ADD \$2,850.00 TO TEMPER THIS GLASS ALSO	6750.00	6750.00	6750.00 <i>2850</i>
1	LABOR		Labor Charge	1300.00	1300.00	1300.00
1	LABOR		REMOVE ROLL UP DOOR AND BUILD BULKHEAD	2500.00	2500.00	2500.00

****J&J GLASS CHARGES UP TO 3.5% PROCESSING FEE ON CREDIT CARDS * NO PROCESSING FEE APPLIED TO DEBIT CARDS ****

*3M FILM (DO NOT DO IT)
 Thicker than 3M - PVB*

13,675

SPECIAL INSTRUCTIONS

All material sold on this invoice is guaranteed to be as specified, and is not safety glazed material unless so marked. It is sold with the understanding that this material will not be glazed in a "hazardous location" as defined by the Consumer Product Safety Commission. All merchandise returned for credit, refund or exchange must be in resalable condition, authorized for return, accompanied by this receipt, and may be subject to restocking fee. No returns will be authorized for special orders or cut flat glass.

Terms of payment are 30 days from invoice date. A service charge of 0.000% per month (0.000% annum) will be added to past due accounts

Subtotal	9525.00
Labor	3600.00
Tax	0.00
Total	13525.00
Balance	<i>13,675</i>

RECEIVED BY

4/23/24 4:36pm by ADMIN Updated 4/23/24 4:36pm by ADMIN



COMMERCIAL • RESIDENTIAL

Project Name: KALAMAZOO TOWNSHIP RECEPTION

Frame Set Name: Frame Set 1

Metal Group: JI STANDARD 4400 CROSSIG STOPS UP NULL FLASHING

Required: 1 Back Member Color: #40 DARK BRONZE : PERMANODIC

Frame Name: Frame 1

Frame Type: Standard

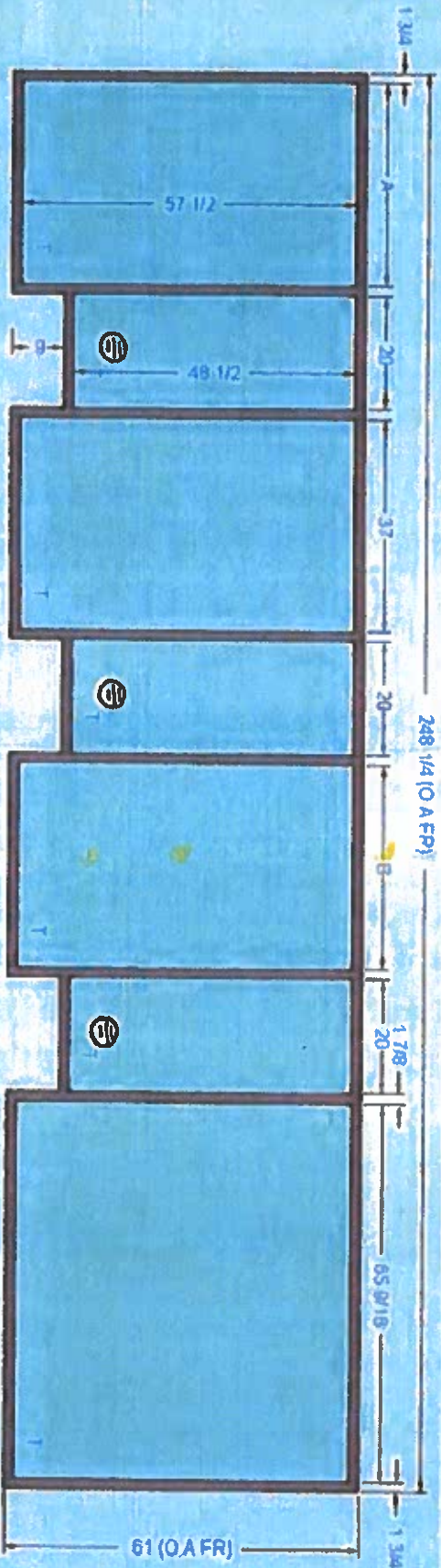
Face Member Color: #40 DARK BRONZE : PERMANODIC

4/19/2024 2:31 PM

Panels: 7

Frame Width: 248 1/4

Frame Height: 61





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Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9A 06242024

FOR MEETING DATE: 06/24/2024

SUBJECT: Resolution authorizing the Charter Township of Kalamazoo to participate in the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program

SUGGESTED MOTION: Move adoption of the “Resolution authorizing the Charter Township of Kalamazoo to participate in the Michigan Economic Development Corporation (MEDC) Redevelopment Ready Communities Program”, and direct Kalamazoo Township Planner Kyle Mucha to transmit this resolution to MEDC.

Submitted by: Planner Kyle Mucha and Trustee Leuty

Direction: For an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the administrative office NO LATER THAN NOON WEDNESDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

Kalamazoo Charter Township
A Resolution Authorizing Kalamazoo Charter Township to
Participate in the Michigan Economic Development Corporation
(MEDC) Redevelopment Ready Communities Program

Whereas, the Michigan Economic Development Corporation (MEDC) has established the statewide Redevelopment Ready Communities (RRC) Program to empower communities to shape their future and maximize economic potential; and

Whereas, RRC is a program that provides technical assistance to and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair and consistent processes; and

Whereas, the Charter Township of Kalamazoo recognizes the value of the RRC Program and seeks to improve its redevelopment readiness via a detailed review of existing development processes; and

Whereas, the RRC program includes evaluating and strengthening the development-related partnerships between the Township and stakeholder organizations such as: the MEDC, Kalamazoo Charter Township Planning Commission (PC) and Kalamazoo County; and

Now, Therefore, it is Resolved as follows:

1. The Charter Township of Kalamazoo Board of Trustees is willing to participate in the MEDC Redevelopment Ready Communities Program, including increased interaction and partnership with the MEDC, PC, Kalamazoo County and other stakeholders in the development review process.
2. It is the intention of the Charter Township of Kalamazoo to utilize the RRC Best Practices and evaluation process to improve our processes and communication with stakeholders.
3. Township Administration is hereby authorized to proceed toward implementation of the recommendations necessary to receive RRC Certification from the MEDC.

This resolution shall become effective June _____, 2024

CHARTER TOWNSHIP OF KALAMAZOO

DONALD D. MARTIN, SUPERVISOR

LISA MACKIE, CLERK



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



TRANSLATING TRANSFORMATION

A PROPOSAL PREPARED FOR
THE CHARTER TOWNSHIP OF KALAMAZOO

MAY 23, 2024 | UPDATED - JUNE 5, 2024

WELCOME.

Dear Tracie,

Thank you for the opportunity to present to you a proposal that I believe will continue to support the work of intentional change and growth at the Charter Township of Kalamazoo.

Per our discussions, the following pages lay out the scope of work, as well as the expected investment. I look forward to discussing the proposal with you. I am excited for the opportunity to engage with you and your team in this important work of transformation.

Please do not hesitate to reach out if you have any questions or require any clarifications.

Onward for Impact,

Tim

Tim Terrentine, Founder & Chief Translator



Do you feel like you need a translator?

Translators help people understand. They take diverse and even opposing information, values, interests and emotions and find ways to facilitate shared meaning, belonging and a sense of somebodiness.





WHO WE ARE.

Translator's Consulting Group (TCG) is not just another consulting and coaching firm. We're your partners in translation. With over 20 years of executive experience, we bring a wealth of knowledge and insight to help organizations thrive in today's dynamic and diverse landscape. Our approach is rooted in empathy, understanding and a commitment to positive change.

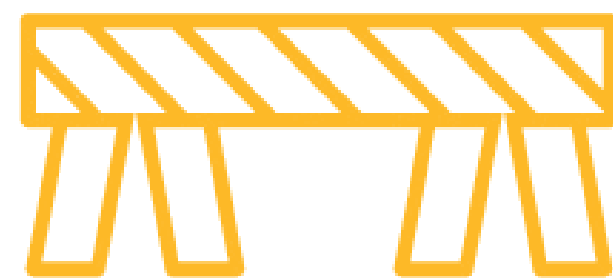
Is your organization a place where everybody feels like somebody?

At Translator's Consulting Group, we believe in the transformative power of inclusion, development and leadership. We are committed to fostering inclusive cultures and nurturing the growth of leaders within organizations.

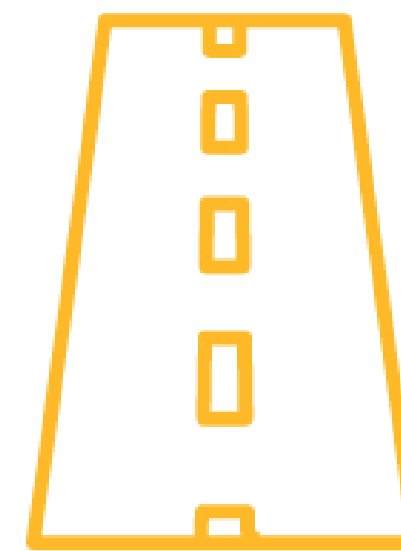
Our mission is clear:



Create Understanding



Reveal Barriers



Clear Pathways



Mine for Genius

WHAT SETS US APART.



Inclusion Comes First

Inclusion is not just a buzzword for us; it's at the core of everything we do. We're dedicated to creating environments where everybody is somebody.



Rockets Over Roller Coasters

We are obsessed with breaking through the ups and downs of circular conversations and frustrations and pushing toward innovative and inclusive environments where everyone can soar.



Seeing, Not Shaming

We journey empathetically with our clients to remove shame and blame and equip them for the complex work of individual and organizational transformation.



Lived Diversity

Our diverse background, personally and professionally, helps us to meet clients where they are, wherever they are, bridging gaps and facilitating meaningful change.



Experienced and Tested

With 20 years of executive experiences (successes and failures), we know what it takes to lead effectively and navigate complex organizational challenges.

WHAT WE BRING

Are you looking to take your people and culture to the next level?

If so, we have the expertise and passion to help you achieve your goals with customized tools and services designed to teach usable skills that help create inclusion and a tangible sense of somebodiness in your organization where everybody is somebody.



WAYS TO ENGAGE.

Through our comprehensive suite of solutions, Translator's Consulting Group offers a variety of ways to help you and your organization overcome your challenges.



Learning & Development

We provide dynamic and engaging sessions on a variety of topics related to developing inclusive cultures and strengthening "people skills" in individuals and teams.



Consulting

We co-create strategies and solutions designed to tackle taboo topics and develop a culture where human dignity and excellence are foundational.

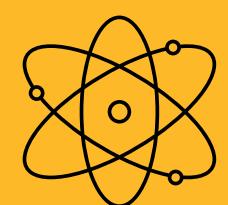


Coaching

Through a trusted partnership with a Translator's Consulting Group coach, clients engage in a thought-provoking and creative process to facilitate growth and change while unlocking individual and collective potential.

CUSTOMIZED PACKAGES

Your investment is based on learner needs, selected services, length of sessions/engagement, delivery method and number of attendees.



Learner Dynamics



Class Selection



Class/Engagement Length



Delivery: In-Person, Virtual or Hybrid



Number of Attendees

AN EXTRAORDINARY MOMENT.

The board and leaders of the Charter Township of Kalamazoo continue their steadfast work of ensuring a healthy future for the organization and the residents of the township. Recently, your board appointed a new superintendent role to continue to strengthen the operations and impact of the charter township. It is a catalytic moment for the Charter Township to continue its journey toward excellence in public service. Across organizations, large and small, three primary focus areas stand out as fundamentals for driving excellence — talent, culture and teams — the three-legged stool of organizational development.

Translator's Consulting Group offers the following proposal to support the board and its new superintendent as they embark on this season of growth focusing on change, innovation and collaboration. Applying a hybrid approach of consultation, coaching and professional development, we aim to help strengthen the team, positively impact the culture and support the talented leaders who have been selected to drive the charter township into a promising future. More specifically, over the next few pages you will see the specific scope of work that we propose.

We are excited about this extraordinary moment for the charter township and look forward to engaging with you as your transformation journey partner.

SCOPE OF WORK.

COACHING + LEADERSHIP ASSIMILATION

"It is essential to continue to take that next small step forward, no matter how small it is. With each step, each decision, you build momentum and it becomes easier to continue moving forward and harder to retreat." — Dan Brodsky-Chenfeld



Translator's Consulting Group (TCG) celebrates the tangible momentum that has taken hold of the charter township as it relates to transformation and excellence in public service! As you shift to the important work of translating momentum into the soil of the organization, we are grateful to have this opportunity to partner with you on this journey. To that end, TCG proposes a hybrid consultative approach that includes consultation, facilitation and development opportunities, which help to deepen and strengthen the organization's steadfast walk toward inclusion.

TCG proposes this hybrid, impact-focused approach:

- **Leadership Assimilation**
 - Leadership Cabinet | Two (2) two-hour sessions
 - Operations Team | Two (2) two-hour sessions
 - Outcomes for the retreats will be co-created in partnership with the Superintendent
- **Township Team Consultative Time**
 - Ten (10) hours for special projects, strategy, etc.

This hybrid approach creates sustainable opportunities to infuse the work of inclusion into all of the strategic efforts moving forward.

SCOPE OF WORK.

TEAM + LEADERSHIP COACHING



At the charter township, community matters. Community includes not only the charter township residents and customers that you serve, but just as importantly, the community of team members that lead, sell, service and operate the organization.

As the charter township grows and develops as a people-centered culture, so does the need to coach and grow leaders and teams that are up for the challenge. The time is now. The talent is in place.

Translator's Consulting Group (TCG) gladly offers to partner with you to maximize the potential of existing and emerging leaders in your organization through a coaching journey.

- Twelve (12) leadership coaching sessions can be used across the leadership team.
- The calls/meetings typically last between 60-90 minutes in duration.
- Due to the nature of busy leaders, Coaches will endeavor to move with flexibility as it relates to scheduling and time spent in coaching sessions.

About Coaching

Coaching is partnership (defined as an alliance, not a legal business partnership) between the Coach and the Coachee in a thought-provoking and creative process, which inspires the Coachee to maximize personal and professional potential.

Coaching is designed to facilitate the creation/development of personal, professional or business goals and to develop and carry out a strategy/plan for achieving those goals.

THE INVESTMENT.

The proposed investment in building a culture of Inclusion is as follows:

DELIVERABLE(S)	INVESTMENT
Consulting + Leadership Assimilation	
Team + Leadership Coaching	
Total Investment	\$25,000

Note: The investment proposed above is inclusive of expenses, so long as all work required is in the general Southwest Michigan area. All travel, administrative, logistical and communication expenses are included, so there is no further amount due for any option.

ADD-ON(S)

Additional coaching and consultative hours are available on a retainer basis after the proposed project.

FINAL NOTES

Commitment and Timing: The work of building an inclusive culture is complex and, as such, takes a commitment of time and effort. This work is expected to take place over the span of eight (8) months from the date of agreement execution.

In Full Disclosure: Translator's Consulting Group does not offer or render legal services, legal advice or HR policy advice. We offer organizations an Inclusion Framework in assessing policies and practices within the organization.

Mutuality and Validity: This agreement is valid as of the mutual signing of this agreement.

Termination: Either the Client or the Translator's Consulting Group may terminate this Agreement at any time with two (2) weeks written notice. Client agrees to compensate Translator's Consulting Group for all services rendered through and including the effective date of termination of the professional relationship.

ABOUT THE CONSULTANT.



Tim Terrentine
Founder & Chief Translator

Tim Terrentine is a leader who has a demonstrated track record of bringing talented people and resources together to propel positive change. His unique ability to think strategically and facilitate environments of high performance through accountability and fun have helped the people and organizations he has encountered continue to thrive. Tim's organizational and leadership experience spans across industries — for-profit, nonprofit, government, healthcare, K-12 and higher education, economic development, and more — impacting a spectrum of diverse populations and socio-economic groups. Each time, he has led change, created meaning, and built people.

Through both failure and success, Tim has learned to communicate clearly and effectively with stakeholders and customers from a range of backgrounds, mobilizing them to successfully execute the expectations and outcomes envisioned for them. His executive presence and emotional intelligence afford him strategic advantages in developing new relationships and conceptualizing and executing regional and national business endeavors. Tim's God-given gifts are tailor-made to address the areas of inclusion, people and leader development, strategy formulation, and coaching. He is known to be positive, authentic, and a force of mobilization and motivation. Tim purposefully aims to leave each assignment better than he found it.

Tim's credentials and education include:

- **Master of Arts, Intercultural/Interpersonal Communication**
Western Michigan University, Kalamazoo, MI
- **Bachelor of Arts, Family Studies in Education/Minor: Communication**
Western Michigan University, Kalamazoo, MI
- **Executive Coaching Certification**
Case Western Reserve University, Cleveland, OH
- **Diversity Equity and Inclusion Certification**
Northwestern University, Kellogg School of Management, Evanston, IL
- **Certificate in 21st Century Leadership**
Harvard University, Cambridge, MA
- **Leadership Certificate Program**
Center for Creative Leadership, Greensboro, NC
- **Developing and Outward Mindset Facilitator**
Arbinger Institute, Salt Lake City, UT
- **Strengths Performance Coach**
Gallup, Inc., Washington, D.C.

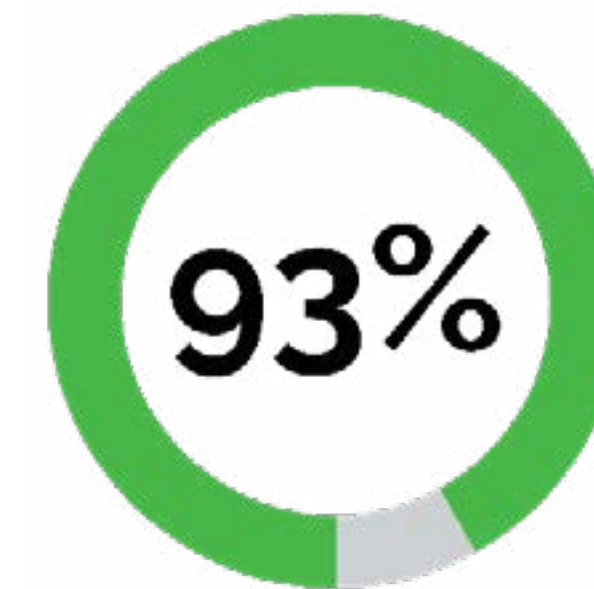
OUTCOMES.

The proof is in the outcomes. Our clients confirm that they are experiencing the following outcomes from their engagement with us.

- ✓ Increased Engagement Within and Across Teams
- ✓ Better Understanding of the Cost of Inaction
- ✓ Alignment of Leadership Values and Behaviors
- ✓ Innovation in HR Strategies and Policies



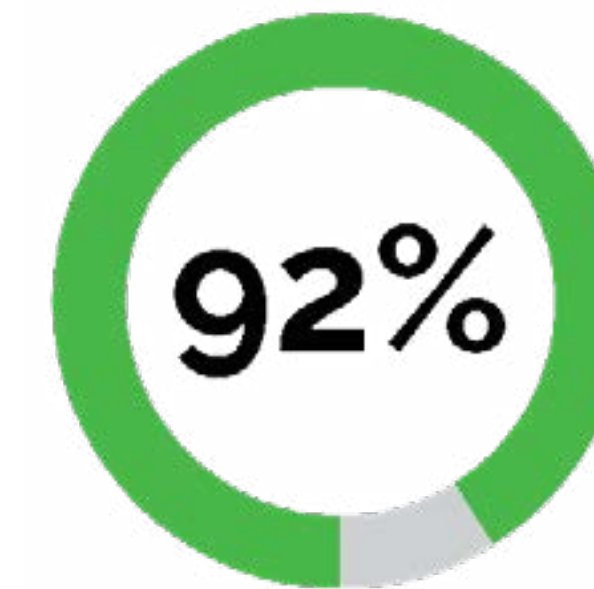
THE IMPACT WE ARE HAVING



This facilitated experience met or exceeded expectations.



The content was relevant to my work/job.



I am more encouraged/equipped after this learning experience.



I would engage or refer TCG for future projects!

TESTIMONIALS.

**References available upon request.*

“When you change the way you look at things. The things you look at change.”

“TCG helped us learn about and find ourselves, then define a growth path forward.”

“Translator’s Consulting Group provides you with real and authentic scenarios, the tools to work through them, motivation and hope to do better and the focus to make meaningful change and impact.”

“Game changing for leadership and how teams can better relate to each other.”

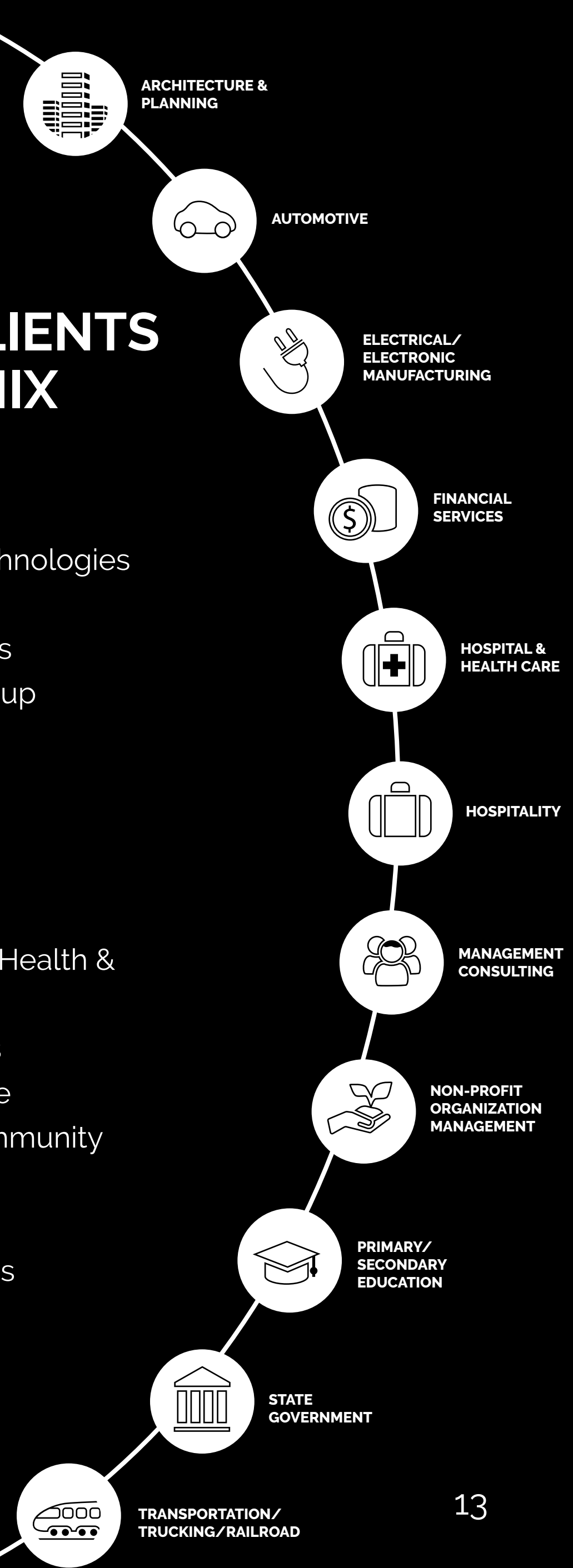
“Translator’s Consulting Group’s engaging delivery style and real-world examples resonates and lends itself to driving improvement.”

“Be ready to learn what makes you uncomfortable.”

SOME PAST CLIENTS & INDUSTRY MIX

CONSULTING

- Carlisle Interconnect Technologies
- Cornerstone Alliance
- CSM Group of Companies
- Greenleaf Hospitality Group
- Greenleaf Trust
- Humanex Ventures
- Kingscott
- Lakeview Ford
- Metro Transit
- Michigan Department of Health & Human Services
- Mobile Health Resources
- Mobile Medical Response
- Southwest Michigan Community Ambulance Service
- Urban Alliance
- Wightman and Associates
- Zeigler Auto Group
- and more ...



AGREEMENT.



Agree to and accepted by:

Tracie Moored, Township Superintendent

Charter Township of Kalamazoo

Signature

Date

Accounts Payable (AP) Contact

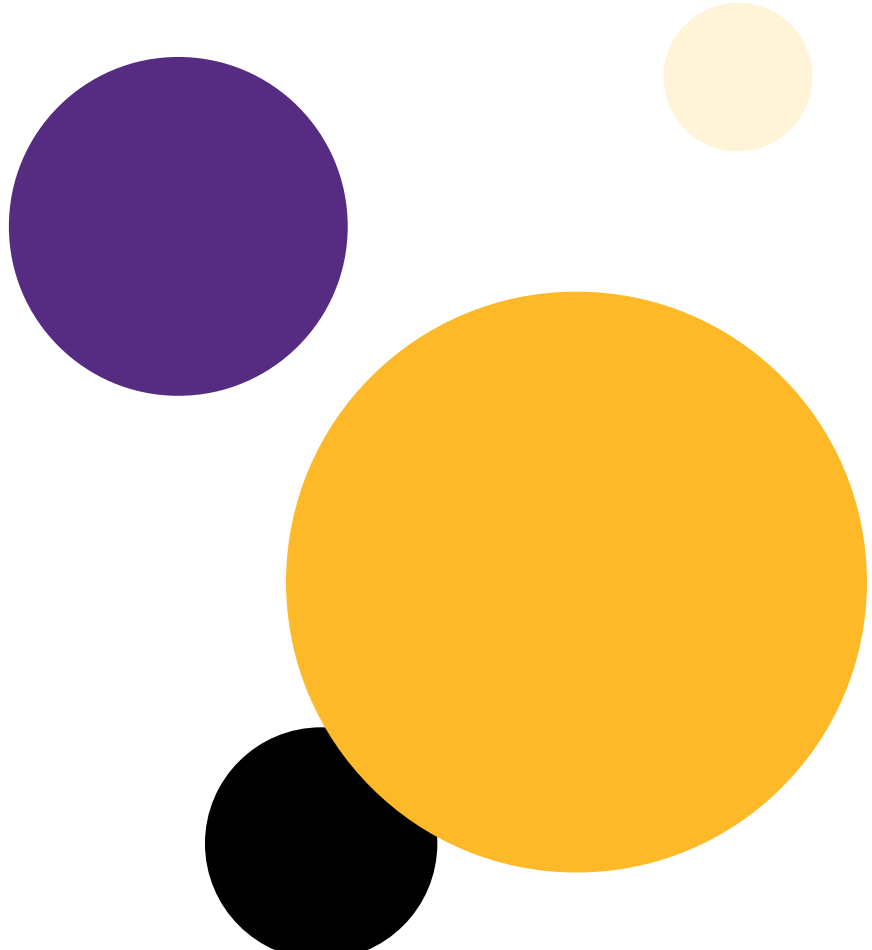
Email

Tim Terrentine, Founder & Chief Translator

Translator's Consulting Group, LLC

Signature

Date





READY TO START TRANSLATING?

To begin our partnership, contact Tim Terrentine at tim@translatorscg.com or (269) 744-5014.

Translator's Consulting Group
P.O. Box 19052
Kalamazoo, MI 49019
www.translatorscg.com



TRANSLATOR'S
CONSULTING GROUP