



1720 Riverview Drive  
Kalamazoo, Michigan 49004  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
[www.ktwp.org](http://www.ktwp.org)

**Board of Trustees Work Group Meeting Agenda**  
**For December 13, 2021, 5:30 P.M.**

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a “Work Group Meeting” to be held at 5:30 p.m., on Monday, December 13, 2021, via Zoom conferencing for the purpose of discussing the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/86382056201?pwd=WGRXWThleURCOHZYeWh5Vk84TU9UQT09>

Meeting ID: 863 8205 6201 Passcode: 209116

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 863 8205 6201 Passcode: 209116

Find your local number: <https://us02web.zoom.us/j/86382056201?pwd=WGRXWThleURCOHZYeWh5Vk84TU9UQT09>

- A. Township Open House 2022 Discussion
- B. Kalamazoo Township Police Chief Budget Discretion Discussion
- C. Manager's Update
- D. Discussion regarding items on the Regular Agenda
- E. Public comment

Posted: December 10, 2021

  
Dexter A. Mitchell, Manager  
Charter Township of Kalamazoo



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** Work Session

FOR MEETING DATE: December 13, 2021

SUBJECT: Possible Township Open House for 2022

REQUESTING DEPARTMENT: Clerk

SUGGESTED MOTION:  
none

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

This is for discussion only. In 2013 we held an open house in the Township Board Room. Attached is an outline of the organizations represented. I would like to suggest we consider holding some sort of public event next year.

Submitted by: Clerk Miller

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

The Charter Township of Kalamazoo is holding an open house at the Kalamazoo Township Hall (1720 Riverview Drive, Kalamazoo, MI 49004) on Saturday, May 18 from 11 a.m. to 3 p.m.

This is an opportunity to meet your Township's Elected Officials and staff, see police cars and fire trucks up close, take a behind the scenes tour, learn more about the services your township provides, and cast your ballot at an old timey election booth. There will be lots of information and opportunities to ask questions and/or express concerns. You can bring your unused and expired medicines for proper disposal in the Red Med. Box at the township and bring used ink cartridges and cell phones for recycling.

There will be fun and educational displays including 4 drawings for 2 rounds of golf at Grand Prairie Golf Course and a set of youth golf clubs with bag, a video on how the single stream recycling gets sorted, and a place to sign up to get involved in a neighborhood association. The open house should be interesting, educational and entertaining for all ages. In addition, light refreshments will be available. All are welcome to attend. Free t-shirt or water bottle for the first 10 people that arrive by bicycle, in recognition of Kalamazoo bike week.

For more information please call 381-8080.

**Tentative Plans for the Open House**  
**Saturday, May 18 from 11:00 a.m. to 3:00 p.m.**

2013

**Entry/Welcome**

- People will be entering on the Riverview side, second entryway.
- There will be a welcome table and refreshments in the entryway..
- People will be directed to the displays in the board room

**Boardroom**

Displays

- Slide show PowerPoint) of Township properties including photos and captions for the stations, parks, golf course, trail, cemetery, replaying throughout open house
- Recycling, information from Republic Services including a video on processing single stream recycling
- Sign up to be involved in neighborhood associations
- Information on native plants along the creek at the back of the property
- Kalamazoo County Road Commission
- Sign up to be on Township road planning/advisory group (George's group)
- Kalamazoo River Valley Trail/County Parks information and display
- Grand Prairie Golf Course display and drawing
- Police Department information and history
- Fire Department information and history
- Dispatch information
- Household Hazardous Waste information
- Suggestion and Comment boxes
- Buy Local Kalamazoo
- Energy Efficiency in the Township buildings
- Red Med Box information and directions to box on site (for disposal of unused medicine)
- History of voting in Kalamazoo Township (historic voting machine display)
- Kalamazoo Area Building Authority
- Information on the formation and workings of Township government will be posted in the area where people will be waiting for tours and front entry.
- Precinct and zoning maps (township planner will be on site to answer questions)
- Information on utilization of the township hall and the community rooms at the fire stations

Handouts

- Frequently Asked Questions Sheet
- Who do I call about..... ? list (will include K. Township and outside contacts)
- List of the most commonly referenced Kalamazoo Township Ordinances
- Spring newsletter
- List of Boards and Commissions and how to apply for appointment
- Building History



**Tour:**

- Lead by elected board members will run every 20 minutes leaving from the northwest board room entrance.
- Tours will be lead past all the offices on the administrative side of the building and around to the police department where they will walk through the back hall to the garage where they will exit see the outside displays.
- As they go thorough there will be an explanation of the duties and responsibilities of the various elected officials and employees and a chance to ask questions.
- The tour will end outside the maintenance garage where there will be a fire engine and patrol car and members of the police and fire departments to talk about the equipment and answer questions.
- Pride Care Ambulance (invited)
- Urban 4-H display/demonstrations including robotics, gardening and live animals (invited)
- In case of rain, public safety vehicles will be moved into the garage.



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## Board of Trustees Regular Meeting Agenda

**For December 13, 2021      7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, December 13, 2021, via Zoom conferencing for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/86382056201?pwd=WGRXWThleURCOHZyeWh5Vk84TU9UQT09>

Meeting ID: 863 8205 6201    Passcode: 209116

Dial by your location    +1 312 626 6799 US (Chicago)

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Find your local number: <https://us02web.zoom.us/u/kdutPAQJ1v>

**1 – Call to Order**

**2 – Pledge of Allegiance**

**3 – Roll Call of Board Members**

**4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

**5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3-minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

**6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

**Approval of:**

- A. Minutes of the November 22, 2021, Board of Trustees Work Session
- B. Minutes of the November 22, 2021, Board of Trustees Regular Meeting
- C. Payment of Bills in the Amount of: \$198,462.72

**Receipt of:**

- A. November 2021 Check Disbursement Report
- B. November 2021 Check EFT Register
- C. KABA Reports – November 2021
- D. 911 Summary Report
- E. KTWP Fire Report
- F. Bulk Leaf and Brush Collection Report

## **7 – Public Hearing/Presentation**

## **8 – Old Business**

- A. 2022 Meeting Times

## **9 – New Business**

- A. Request for Approval of Committee Appointments
- B. Request for Approval of 2022 Asset Level Test
- C. Request for Adoption of 2022 Poverty Income Guidelines
- D. Request for Approval of 2022 Kalamazoo Township Depository List
- E. Request for Adoption of Tax Collection Designee
- F. Request for Approval of Kalamazoo Area Transportation System Agreement
- G. Request for Adoption of Consumers Energy Streetlight Resolution
- H. Request for Approval of 2022 Parchment Fire Services Contract
- I. Request for Approval of Statement of Work for Abraxas Scanning Project
- J. Request for Approval of KTWP Police Chief's Request for Discretionary Authority within the Township Budget
- K. Request to Enter into Closed Session

## **10 – Items Removed from the Consent Agenda**

## **11 – Board Member Reports**

Trustee Leuty  
Trustee Glass  
Trustee Moaiery  
Trustee Robinson  
Clerk Miller  
Treasurer Miller  
Supervisor Martin

## **12 – Attorney Report**

## **13 – Manager Report**

## **14 – Public Comments**

## **15 – Closed Session**

## **16 – Adjournment**

  
Dexter A. Mitchell, Manager  
Charter Township of Kalamazoo

Posted: December 10, 2021

Kalamazoo Township Board meetings are open to all without regard to race, color, national origin, sex, or disability. Individuals with disabilities requiring special assistance must contact the Township, giving five business days' notice by writing or calling: Donald Martin, *Charter Township of Kalamazoo* Supervisor, 1720 Riverview Drive, Kalamazoo, MI 49004-1099. Telephone: (269) 381-8085

**CHARTER TOWNSHIP OF KALAMAZOO**  
**BOARD OF TRUSTEES – WORK SESSION**  
**Monday, November 22, 2021**

The Board of Trustees of the ***Charter Township of Kalamazoo*** held a Work Session on **Monday, November 22, 2021** at **5:30 p.m.** for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

**PRESENT:** Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Ashley Glass, Clara Robinson, Steven Leuty, and Lisa Moaiery.

**ABSENT:** None.

**ALSO PRESENT:** Manager Dexter Mitchell, Fire Chief David Obreiter, Fire Marshal Todd Kowalski, Police Chief Bryan Ergang, Finance Director Nancy Desai, Attorney Roxanne Seeber.

Supervisor Martin called the meeting to order at 5:33 p.m.

**Item 1 – POLICE SURVEY FINDINGS**

Chief Ergang addressed the survey, which will be detailed by Dr. Cundiff at the Regular Meeting.

**Item 2 – 2022 MEETING SCHEDULE**

Manager Mitchell said that Planning Commission and ZBA meetings have run late, which is why the proposal for a 5:30 start. There was discussion about whether the Work Session would be televised, and if not, would PMN be able to accommodate a variable start time. We can approve the dates now and defer deciding the times until our December meeting.

Treasurer Miller likes the 6 p.m. start time for all Boards and Commissions. She favors broadcasting our Work Sessions.

Trustee Moaiery agrees with 6 p.m. start time. She inquired if it would cost more to have PMN broadcast Work Sessions, and Supervisor Martin said it would not. Manager Mitchell said it would only cost more for the camera operator. He has contacted many of our Planning Commission and ZBA members.

Trustee Robinson agrees with earlier start time and with recording our meetings.

**Item 3 – HEALTH EMERGENCY EXTENSION**

Manager Mitchell said the permission to meet remotely expires December 31. Board meetings are typically not as well attended as the Planning Commission and ZBA meetings.

Attorney Seeber did an analysis of the Open Meetings Act as amended. Remote meeting is only available for a Board member on military service. We can hold a remote meeting subject to a law, a charter, or a local ordinance, then an administrative officer can declare an emergency. The problem is that there is no way the legislature will act, and the Governor does not have that power. The County will not extend. If we did so and it was found in court to be invalid, then all our actions would be null and void. There is no risk-free way to meet remotely now.

Attorney Seeber has not seen any municipality jumping forward to take the ordinance route.

Trustee Leuty has contacted our representatives, suggesting they provide legislative relief. What if we have a crowded Planning Commission meeting? What can we do?

Supervisor Martin said that we will need to modify our space to meet in person. He would like to explore an ordinance.

Trustee Robinson said the previous precautions (social distancing, etc.) no longer apply. There

are no limits on how many may meet, other than Fire Marshal limits. She thinks meeting in-person would benefit us as a Board, but she still has concerns about spacing and capacity.

Manager Mitchell said the Fire Marshall calculated 16 persons could attend in addition to Board members at six-foot spacing.

Attorney Seeber said we are about to start work on the Master Plan that will involve a lot of public input.

Trustee Glass thought that we do have the ability to do hybrid meetings. Manager Mitchell said it is not as easy as a pure Zoom meeting, but we can do it. There was further discussion about the details of hybrid meetings.

#### **Item 4 – MANAGER'S UPDATE**

Finance Director Desai said there are only a few changes in the current budget version, mostly health insurance rates. Trustee Leuty asked about the COLA, that will be taken up as a budget amendment to be taken from fund balance. State tax commission has estimated a 3.3% increase in Township assessments (taxable value). Bureau of Labor Statistics estimates a Cost of Living change of 5.5%, the Social Security adjustment will be 5.9%.

Supervisor Martin said we had previously said 3.3% for our COLA. Clerk Miller suggested 3.5%. Trustee Glass agreed. Trustee Leuty also agreed we must balance keeping our employees whole with the needs of the Township.

Manager Mitchell said Nichols Road is open, but still needs work. There is a petition being circulated by the Westwood Neighborhood Association to amend the speed limit on Nichols Road back to 35 mph. State Representative Julie Rogers has co-sponsored a bill allowing for alternatives to set speed limits. We are working on reinstituting a Policy Administration Committee. December 6 through 11 is leaf pick-up. There will be a Holiday Party at FOP on December 10. Tax bills will be going out soon.

#### **Item 4 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA**

None.

#### **Item 5 – PUBLIC COMMENT**

None.

Adjourned 7:01 p.m.

Respectfully submitted,

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Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
November 22, 2021**

The regular meeting of the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County, was held at 7:30 p.m., Monday, November 22, 2021. Members accessed the meeting remotely using Zoom, due to the COVID-19 epidemic.

**Item 1**        **CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 pm.

**Item 2**        **PLEDGE OF ALLEGIANCE**

Manager Mitchell led the Pledge of Allegiance.

**Item 3**        **ROLL CALL OF BOARD MEMBERS.**

All present.

**Item 4**        **ADDITIONS AND DELETIONS TO AGENDA**

None.

**Item 5**        **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Ron Huster, 1314 Coolidge, reminded the Board that Westwood Neighborhood Association is still working on gathering petition signatures to restore the 35 mph speed limit to Nichols Road.

**Item 6**        **CONSENT AGENDA**

**Clerk Miller moved, seconded by Treasurer Miller, to approve the consent agenda which included action on the following items:**

**Approval of:**

- A. Minutes of November 8, 2021 Board of Trustees Work Session Meeting
- B. Minutes of November 8, 2021 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$52850.52

**Receipt of:**

- A. Revenue and Expenditure Report, October 2021
- B. Revenue and Expenditure Summary Report, October 2021
- C. Treasurer's Report, October 2021

**Roll call vote (7-0), Motion carried.**

**Item 7**        **PUBLIC HEARING / PRESENTATION**

Kalamazoo Township Police Department Community Engagement Survey findings were presented by Dr. Patrick Cundiff, WMU Kercher Center for Social Research. The survey was based on a nationally-distributed survey, adapted to four pages. Mailings took place in July, followed by an internet version.

The majority of Township residents feel safe in our neighborhoods. Mail survey respondents said there were no recent changes in safety. Traffic issues, ordinance enforcement, burglary and theft were salient issues.

Many residents reported little or no contact with police. Residents have little hesitancy to call on police for service. Most residents are satisfied with police performance and say that officers are trustworthy. Most expressed a desire for more community engagement. Most were supportive of increased funding to support more engagement.

There is some variation by neighborhood, with residents of Lakewood being the outlier.

We surveyed 3,000 residents by mail, oversampling Lakewood. 347 valid surveys were returned, 11.5% response rate. The online survey had 96 valid responses.

Survey respondents skewed older, more female, more Caucasian, and more affluent than the Township as a whole. Average length of residency is 19 years. The internet survey was a younger sample.

Clerk Miller asked how our results compare with those where the source survey has been implemented in similar communities. Dr. Cundiff did not have any data on that point.

Supervisor Martin thanked Dr. Cundiff for a fine job. Trustee Leuty said the survey did a good job on responses by neighborhood. Traffic was more salient as a perceived issue, in spite of the presence of more serious crimes. Trustee Glass thanked Chief Ergang for carrying out the survey.

Ron Huster, 1314 Coolidge, pointed out that residents often do not know what is happening in terms of crimes. He hopes the survey can be posted on our website.

**Item 8**            **UNFINISHED BUSINESS**  
None.

**Item 9**            **NEW BUSINESS**

**Item 9A**          **ADOPTION OF THE KALAMAZOO CHARTER TOWNSHIP 2022 BUDGET**

Trustee Leuty moved, seconded by Clerk Miller, to adopt the 2022 Township Budget as presented with a total amount of \$10,163,678.

Supervisor Martin opened and closed the Public Hearing on the budget at 8:29 pm, with no comment made.

Roll call vote (7-0), Motion carried.

**Item 9B**      **ADOPTION OF THE KALAMAZOO CHARTER TOWNSHIP 2022 COLA**

Clerk Miller moved, seconded by Trustee Glass, to adopt a Cost of Living Allowance for the non-contract employees, at a level of 3.5%. Roll call vote (7-0), Motion carried.

**Item 9C**      **ACCEPTANCE OF THE PROPOSAL FOR MCKENNA ASSOCIATES TO COMPLETE THE KALAMAZOO CHARTER TOWNSHIP MASTER PLAN UPDATE**

Trustee Leuty said that there is a public comment component to the proposal due to COVID limiting our ability to take comment at in-person meetings.

Trustee Moaiery moved, seconded by Trustee Leuty, to authorize Manager Mitchell to sign an agreement with McKenna Associates for \$15,200 to carry out a new Master Plan. Roll call vote (7-0), Motion carried.

**Item 9D**      **ACCEPTANCE OF THE POLICE DEPARTMENT COMMUNITY ENGAGEMENT SURVEY**

Trustee Leuty moved, seconded by Trustee Robinson, to accept the Police Department Community Engagement Survey. Roll call vote (7-0), Motion carried.

**Item 9E**      **ADOPTION OF THE 2022 KALAMAZOO CHARTER TOWNSHIP MEETING SCHEDULE**

Clerk Miller moved, seconded by Treasurer Miller, to adopt the meeting dates and the Holiday Schedule for 2022 as presented in the memo. Roll call vote (7-0), Motion carried.

**Item 10**      **ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

**Item 11**      **BOARD MEMBER REPORTS**

Trustee Leuty thanked employees for getting immunized. He gave some historical perspective on speed limits on Nichols Road. He cited a book encouraging planting native plants, as food for insects and hence for insect-eating birds. Trees also provide carbon sequestration.

Trustee Glass said Local Advisory Committee for Metro Connect is moving to full capacity next month. The millage passed with 70% of the vote. 20 non-profit agencies are registered with Metro Share.

Trustee Moaiery asked if we can help publicize the Nichols Road petition. Supervisor Martin would prefer not to.

Trustee Robinson asked the public to mind speed limits and COVID protocols.

Clerk Miller said the Climate Committee continues to work on a number of fronts, including the Eastwood Fire Station design and collaboration with State programs. He was encouraged by the results of the Police Survey. Our community is eager for more engagement with our Police Department. Residents are invested in the community.



Treasurer Miller appreciates the work of the two recent hires in our front office.

Supervisor Martin said the results of the Survey supports the idea of Community Policing. He addressed Nichols Road opening.

**Item 12**      **ATTORNEY'S REPORT**

We will need to look at the Asset Level Test and Poverty Exemption; there are some major changes that need to go to the Board of Review. We are now required to allow for an overall asset total. Every person over 18 who was not required to file income tax, now must file a state form. The Board of Review must give a 25%, 50%, or 100% reduction of the tax bill.

**Item 13**      **MANAGER'S REPORT**

Tax bills will go out by December 1. He thanked Dr. Cundiff for the work on the survey. HB 4014 would allow for alternative considerations in setting speed limits. A large percentage of the Township staff have been vaccinated.

**Item 14**      **PUBLIC COMMENT**

Ron Huster, 1314 Coolidge, thanked Chief Ergang for his responsiveness. We need to work on HB 4014 by contacting our State Senator.

**Item 15**      **ADJOURNMENT**

**Adjourned at 9:03 pm.**

**BOARD MEMBERS PRESENT:**

Supervisor Donald D. Martin  
Treasurer Sherine M. Miller  
Clerk Mark E. Miller  
Trustee Ashley Glass  
Trustee Steven C. Leuty  
Trustee Lisa Moaiery  
Trustee Clara D. Robinson

Respectfully submitted,

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Mark E. Miller, Clerk

**ABSENT:** None.

Attested to by,

**ALSO PRESENT:**

Attorney Roxanne Seeber  
Manager Dexter Mitchell

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Donald D. Martin, Supervisor

12/09/2021 02:19 PM  
 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 1/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
204744760760 33887	CONSUMERS ENERGY ACCT #1000 2155 4991 101-751-921.00	12/09/2021 MONICAK	12/09/2021	31.89 31.89	31.89	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
207057892542 33888	CONSUMERS ENERGY ACCT #1000 0033 6162 206-336-923.03	12/09/2021 MONICAK	12/09/2021	366.18 366.18	366.18	Open	N 12/09/2021
	UTILITIES - NATURAL GAS						
201363128836 33889	CONSUMERS ENERGY ACCT #1000 2469 5296 206-336-921.03	12/09/2021 MONICAK	12/09/2021	175.32 175.32	175.32	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
17979 33890	SIGN IMPRESSIONS, INC. VINYL NUMBERS 206-336-740.00	12/09/2021 MONICAK	12/09/2021	43.15 43.15	43.15	Open	N 12/09/2021
	OPERATING SUPPLIES						
135962 33891	FADER EQUIPMENT, INC. EXCAVATOR 101-276-945.00	12/09/2021 MONICAK	12/09/2021	210.00 210.00	210.00	Open	N 12/09/2021
	RENTALS - EQUIPMENT						
206880123953 33892	CONSUMERS ENERGY ACCT #1000 2210 4390 206-336-923.02	12/09/2021 MONICAK	12/09/2021	563.60 563.60	563.60	Open	N 12/09/2021
	UTILITIES - NATURAL GAS						
206880123954 33893	CONSUMERS ENERGY ACCT #1000 2210 4622 206-336-921.02 206-336-923.02	12/09/2021 MONICAK	12/09/2021	218.41 88.29 130.12	218.41	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
	UTILITIES - NATURAL GAS						
202697956350 33894	CONSUMERS ENERGY ACCT #1000 2469 4752 206-336-921.03	12/09/2021 MONICAK	12/09/2021	29.09 29.09	29.09	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
206880123955 33895	CONSUMERS ENERGY ACCT #1000 2210 5132 206-336-921.02	12/09/2021 MONICAK	12/09/2021	476.72 476.72	476.72	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
601012782890 33896	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	12/09/2021 MONICAK	12/09/2021	18,038.35 18,038.35	18,038.35	Open	N 12/09/2021
	UTILITIES - ELECTRIC						

12/09/2021 02:19 PM  
 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 2/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
120921 33897	TWP. OF KALAMAZOO/SHERINE MILLER PARCEL #3906-10-130-012 101-446-965.00	12/09/2021 MONICAK	12/09/2021	60.27 60.27	60.27	Open	N 12/09/2021
	DRAINS - AT LARGE						
601012782882 33898	CONSUMERS ENERGY ACCT #1030 2066 4423 219-448-921.00	12/09/2021 MONICAK	12/09/2021	13,278.52 13,278.52	13,278.52	Open	N 12/09/2021
	UTILITIES - ELECTRIC						
0010140653 33899	MLIVE MEDIA GROUP NOTICES 101-101-903.00	12/09/2021 MONICAK	12/09/2021	595.70 595.70	595.70	Open	N 12/09/2021
	NOTICE & PUBL.						
120921A 33900	TWP. OF KALAMAZOO/SHERINE MILLER PARCEL #3906-12-365-510 811-440-983.10	12/09/2021 MONICAK	12/09/2021	1,648.13 1,648.13	1,648.13	Open	N 12/09/2021
	MAINT - 1220 NASSAU						
120921B 33901	TWP. OF KALAMAZOO/SHERINE MILLER PARCEL #3906-12-365-040 811-440-983.08	12/09/2021 MONICAK	12/09/2021	1,868.92 1,868.92	1,868.92	Open	N 12/09/2021
	MAINT - 1219 WOODROW						
21-06-10 33902	KALAMAZOO AREA BUILDING AUTHORITY INSPECTIONS 101-310-811.00	12/09/2021 MONICAK	12/09/2021	600.00 600.00	600.00	Open	N 12/09/2021
	PURCHASED SERVICE						
551-593105 33903	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	12/09/2021 MONICAK	12/09/2021	692.00 692.00	692.00	Open	N 12/09/2021
	LIVESCAN EXPENSE						
26053920 33904	DORRANCE FORD OIL CHANGE 207-301-939.00	12/09/2021 MONICAK	12/09/2021	47.77 47.77	47.77	Open	N 12/09/2021
	MAINT. - VEHICLE						
SIN030581 33905	ALL TRAFFIC SOLUTIONS, INC. SPEED SIGNS 810-440-983.00	12/09/2021 MONICAK	12/09/2021	9,380.00 9,380.00	9,380.00	Open	N 12/09/2021
	NEW EQUIPMENT						
36100 33906	HELPNET EMPLOYEE ASSISTANCE PROGRAM 207-301-914.00	12/09/2021 MONICAK	12/09/2021	1,118.40 1,118.40	1,118.40	Open	N 12/09/2021
	HEALTH MGMT						

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 3/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
41116 33907	KRESA PRINT CENTER BUSINESS CARDS 207-301-740.00	12/09/2021 MONICAK OPERATING SUPPLIES	12/09/2021	50.54 50.54	50.54	Open	N 12/09/2021
3200 33908	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BRAKES 207-301-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	365.66 365.66	365.66	Open	N 12/09/2021
3193 33909	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BRAKES/BELT 207-301-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	797.51 797.51	797.51	Open	N 12/09/2021
2292413-0 33910	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	12/09/2021 MONICAK OFFICE SUPPLIES	12/09/2021	204.25 204.25	204.25	Open	N 12/09/2021
120621 33911	KALAMAZOO ROD & GUN CLUB DUES - ERGANG 207-301-732.00	12/09/2021 MONICAK DUES/SUBS/PUBL	12/09/2021	100.00 100.00	100.00	Open	N 12/09/2021
120621A 33912	KALAMAZOO ROD & GUN CLUB DUES - HOWES 207-301-732.00	12/09/2021 MONICAK DUES/SUBS/PUBL	12/09/2021	100.00 100.00	100.00	Open	N 12/09/2021
120621B 33913	KALAMAZOO ROD & GUN CLUB DUES - WHITE 207-301-732.00	12/09/2021 MONICAK DUES/SUBS/PUBL	12/09/2021	100.00 100.00	100.00	Open	N 12/09/2021
2213 33914	WEAL L.E.D.'S LLC NAME TAGS 206-336-748.00	12/09/2021 MONICAK PERSONAL EQUIPMENT ALLOWANCE	12/09/2021	255.50 255.50	255.50	Open	N 12/09/2021
21436 33915	MOSES FIRE EQUIPMENT, INC. HOSE 206-336-747.00	12/09/2021 MONICAK SMALL TOOLS & EQUIPMENT	12/09/2021	4,287.85 4,287.85	4,287.85	Open	N 12/09/2021
21435 33916	MOSES FIRE EQUIPMENT, INC. CIRCUIT BOARD CONTROLLER 206-336-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	198.63 198.63	198.63	Open	N 12/09/2021

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 4/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
22166-C 33917	ARTWEAR APPAREL GRAPHICS, INC UNIFORMS 206-336-748.00	12/09/2021 MONICAK	12/09/2021	1,038.00 1,038.00	1,038.00	Open	N 12/09/2021
	PERSONAL EQUIPMENT ALLOWANCE						
22168-C 33918	ARTWEAR APPAREL GRAPHICS, INC UNIFORMS 101-265-748.00	12/09/2021 MONICAK	12/09/2021	505.00 505.00	505.00	Open	N 12/09/2021
	PERSONAL EQUIP. - ALLOWANCE						
793635 33919	NYE UNIFORM CO. EMBLEMS 207-301-748.00	12/09/2021 MONICAK	12/09/2021	690.00 690.00	690.00	Open	N 12/09/2021
	UNIFORMS/PERSONAL EQUIPMENT						
252400 33920	RIDGE COMPANY WIPERS 207-301-939.00	12/09/2021 MONICAK	12/09/2021	26.98 26.98	26.98	Open	N 12/09/2021
	MAINT. - VEHICLE						
2288968-0 33921	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	12/09/2021 MONICAK	12/09/2021	155.16 155.16	155.16	Open	N 12/09/2021
	OFFICE SUPPLIES						
797892 33922	MCDONALD'S TOWING TOWING 207-301-782.00	12/09/2021 MONICAK	12/09/2021	55.00 55.00	55.00	Open	N 12/09/2021
	INVESTIGATIVE OPERATIONS						
800604 33923	MCDONALD'S TOWING TOWING 207-301-782.00	12/09/2021 MONICAK	12/09/2021	55.00 55.00	55.00	Open	N 12/09/2021
	INVESTIGATIVE OPERATIONS						
1448 33924	PROUDCITY, INC. ANNUAL SUBSCRIPTION 101-000-075.00	12/09/2021 MONICAK	12/09/2021	3,310.00 3,310.00	3,310.00	Open	N 12/09/2021
	PREPAID EXPENSES						
1434 33925	PROUDCITY, INC. TURNKEY ONBOARDING 101-200-982.00	12/09/2021 MONICAK	12/09/2021	2,508.50 2,508.50	2,508.50	Open	N 12/09/2021
	SOFTWARE PROGRAMS						
0481 33926	SHARP SHOP OIL 101-265-740.00	12/09/2021 MONICAK	12/09/2021	83.97 83.97	83.97	Open	N 12/09/2021
	OPERATING SUPPLIES						

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 5/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01932 33927	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	12/09/2021 MONICAK	12/09/2021	882.63 882.63	882.63	Open	N 12/09/2021
	SMALL TOOLS & EQUIPMENT						
555502 33928	WOLVERINE LAWN SERVICES, INC LEAF REMOVAL 101-276-932.00	12/09/2021 MONICAK	12/09/2021	630.00 630.00	630.00	Open	N 12/09/2021
	MAINT. - GROUNDS						
1000192181 33929	KALAMAZOO CITY TREASURER TRAINING FACILITY 206-336-811.00	12/09/2021 MONICAK	12/09/2021	1,200.00 1,200.00	1,200.00	Open	N 12/09/2021
	PURCHASED & MAINT. SERVICE						
60506 33930	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK	12/09/2021	6.80 6.80	6.80	Open	N 12/09/2021
	MAINT. - BUILDING						
60413 33931	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	12/09/2021 MONICAK	12/09/2021	68.36 68.36	68.36	Open	N 12/09/2021
	OPERATING SUPPLIES						
3716 33932	LEHRMAN LAWN CARE LAWN CARE/WEED ORD 101-265-932.00 101-751-932.00	12/09/2021 MONICAK	12/09/2021	625.00 90.00 535.00	625.00	Open	N 12/09/2021
	MAINT. - GROUNDS REPAIRS - MAINT. GROUNDS						
53644 33933	ROAD COMMISSION OF KALAMAZOO COUNTY LAKE ST-RECONSTRUCT/DRAINAGE 883-520-973.00	12/09/2021 MONICAK	12/09/2021	10,254.90 10,254.90	10,254.90	Open	N 12/09/2021
	CONSTRUCTION COSTS						
120921 33934	MI ASSOC. OF MUNICIPAL CLERKS DUES - KALUPA 101-215-732.00	12/09/2021 MONICAK	12/09/2021	60.00 60.00	60.00	Open	N 12/09/2021
	DUES/SUBS/PUBL						
120921A 33935	MI ASSOC. OF MUNICIPAL CLERKS DUES - KUSMACK 101-215-732.00	12/09/2021 MONICAK	12/09/2021	60.00 60.00	60.00	Open	N 12/09/2021
	DUES/SUBS/PUBL						
DRN21-12 33936	COUNTY OF KALAMAZOO 2021 AT LARGE 101-446-965.00	12/09/2021 MONICAK	12/09/2021	1,850.00 1,850.00	1,850.00	Open	N 12/09/2021
	DRAINS - AT LARGE						

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 6/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0128 33937	ANNE PERRY PHOTOGRAPHY HEAD SHOTS/EDITING 207-301-811.00	12/09/2021 MONICAK PURCHASED SERVICE	12/09/2021	900.00 900.00	900.00	Open	N 12/09/2021
14-0025672 33938	KAL. COUNTY HEALTH & COMM SERVICES HHW - OCT 226-527-811.00	12/09/2021 MONICAK SOLID WASTE	12/09/2021	527.49 527.49	527.49	Open	N 12/09/2021
21-3665 33939	ELECTIONSOURCE ELECTION TOTES 101-215-727.00	12/09/2021 MONICAK OFFICE SUPPLIES	12/09/2021	778.25 778.25	778.25	Open	N 12/09/2021
0477 33940	SHARP SHOP MOTOMIX 206-336-740.00	12/09/2021 MONICAK OPERATING SUPPLIES	12/09/2021	31.99 31.99	31.99	Open	N 12/09/2021
01362 33941	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK MAINT. - BUILDING	12/09/2021	585.17 585.17	585.17	Open	N 12/09/2021
60850 33942	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK MAINT. - BUILDING	12/09/2021	259.46 259.46	259.46	Open	N 12/09/2021
60783 33943	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK MAINT. - BUILDING	12/09/2021	1,164.22 1,164.22	1,164.22	Open	N 12/09/2021
112421 33944	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-827.00 101-400-827.00 101-209-827.00 207-301-827.00 101-310-827.00 101-101-826.00	12/09/2021 MONICAK LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES - GEN TWP LEGAL SERVICES-BD. MEET.	12/09/2021	5,850.73 1,525.00 1,360.00 400.00 630.00 1,485.73 450.00	5,850.73	Open	N 12/09/2021
35003464 33945	PREMIER SAFETY O2 SENSOR 206-336-747.00	12/09/2021 MONICAK SMALL TOOLS & EQUIPMENT	12/09/2021	186.73 186.73	186.73	Open	N 12/09/2021

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User: MONICAK  
DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 7/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
61170 33946	MENARDS - KALAMAZOO EAST MISC SUPPLIES 101-265-931.00	12/09/2021 MONICAK MAINT. - BUILDING	12/09/2021	71.44 71.44	71.44	Open	N 12/09/2021
61233 33947	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	12/09/2021 MONICAK OPERATING SUPPLIES	12/09/2021	203.08 203.08	203.08	Open	N 12/09/2021
882879 33948	STEENSMA LAWN & POWER EQUIPMENT PLOW PARTS/FILTER KIT 101-265-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	874.57 874.57	874.57	Open	N 12/09/2021
882974 33949	STEENSMA LAWN & POWER EQUIPMENT HOSE 101-265-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	51.45 51.45	51.45	Open	N 12/09/2021
883293 33950	STEENSMA LAWN & POWER EQUIPMENT PLOW PARTS 101-265-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	231.69 231.69	231.69	Open	N 12/09/2021
2291539-0 33951	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/09/2021 MONICAK OFFICE SUPPLIES	12/09/2021	403.25 403.25	403.25	Open	N 12/09/2021
WK064554 33952	FERGUSON FACILITIES #3400 ICE MELT 101-265-740.00	12/09/2021 MONICAK OPERATING SUPPLIES	12/09/2021	2,306.92 2,306.92	2,306.92	Open	N 12/09/2021
X1030895912:01 33953	WEST MICHIGAN INTERNATIONAL AIR DRYERS 206-336-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	605.89 605.89	605.89	Open	N 12/09/2021
X103085912:01A 33954	WEST MICHIGAN INTERNATIONAL CREDIT MEMO 206-336-939.00	12/09/2021 MONICAK MAINT. - VEHICLE	12/09/2021	(200.00) (200.00)	(200.00)	Open	N 12/09/2021
WK063355-1 33955	FERGUSON FACILITIES #3400 MISC SUPPLIES 206-336-740.00	12/09/2021 MONICAK OPERATING SUPPLIES	12/09/2021	111.87 111.87	111.87	Open	N 12/09/2021



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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 8/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
24888 33956	FIRESERVICE MANAGEMENT, LLC GEAR REPAIR/CLEANING 206-336-811.00	12/09/2021 MONICAK	12/09/2021	941.15 941.15	941.15	Open	N 12/09/2021
	PURCHASED & MAINT. SERVICE						
01177 33957	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK	12/09/2021	115.89 115.89	115.89	Open	N 12/09/2021
	MAINT. - BUILDING						
251804 33958	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/09/2021 MONICAK	12/09/2021	322.80 322.80	322.80	Open	N 12/09/2021
	MAINT. - VEHICLE						
252186 33959	RIDGE COMPANY MISC SUPPLIES 101-265-939.00	12/09/2021 MONICAK	12/09/2021	118.76 118.76	118.76	Open	N 12/09/2021
	MAINT. - VEHICLE						
406773 33960	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	12/09/2021 MONICAK	12/09/2021	83.86 83.86	83.86	Open	N 12/09/2021
	MAINT. - VEHICLE						
107479 33961	APOLLO FIRE EQUIPMENT UNIFORMS 206-336-748.00	12/09/2021 MONICAK	12/09/2021	16,719.45 16,719.45	16,719.45	Open	N 12/09/2021
	PERSONAL EQUIPMENT ALLOWANCE						
107480 33962	APOLLO FIRE EQUIPMENT UNIFORMS 206-336-748.00	12/09/2021 MONICAK	12/09/2021	337.64 337.64	337.64	Open	N 12/09/2021
	PERSONAL EQUIPMENT ALLOWANCE						
59571 33963	APOLLO FIRE EQUIPMENT FLEX TUBE 206-336-939.00	12/09/2021 MONICAK	12/09/2021	814.57 814.57	814.57	Open	N 12/09/2021
	MAINT. - VEHICLE						
59578 33964	APOLLO FIRE EQUIPMENT BUSHING KITS/CABLES 206-336-939.00	12/09/2021 MONICAK	12/09/2021	598.15 598.15	598.15	Open	N 12/09/2021
	MAINT. - VEHICLE						
111921 33965	OKUN BROTHERS SHOES, INC. WORK BOOTS 101-265-748.00	12/09/2021 MONICAK	12/09/2021	187.50 187.50	187.50	Open	N 12/09/2021
	PERSONAL EQUIP. - ALLOWANCE						

12/09/2021 02:19 PM  
 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Page: 9/10

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
21-07A 33966	KAL COUNTY EMERGENCY MANAGEMENT ANNUAL DUES 206-336-732.00	12/09/2021 MONICAK	12/09/2021	1,400.00 1,400.00	1,400.00	Open	N 12/09/2021
120621 33967	TAPLIN GROUP, LLC CCTV/CLEANING 883-520-930.00	12/09/2021 MONICAK	12/09/2021	55,066.06 55,066.06	55,066.06	Open	N 12/09/2021
10177328 33968	CTS TELECOM, INC. ACCT #00028255-5 811-440-983.00 101-200-922.00 207-301-811.00 206-336-922.01 206-336-922.02 206-336-922.03 206-336-922.04	12/09/2021 MONICAK	12/09/2021	21,598.87 18,071.00 200.00 550.00 765.00 797.87 765.00 450.00	21,598.87	Open	N 12/09/2021
64697 33969	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS 101-446-969.01	12/09/2021 MONICAK	12/09/2021	21.00 21.00	21.00	Open	N 12/09/2021
64672 33970	PREIN & NEWHOF, INC. EASEMENTS FOR LAKE ST 883-520-973.00	12/09/2021 MONICAK	12/09/2021	1,264.00 1,264.00	1,264.00	Open	N 12/09/2021
01105 33971	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	12/09/2021 MONICAK	12/09/2021	502.03 502.03	502.03	Open	N 12/09/2021
914 33972	4 SEASONS TREE SERVICES, LLC TREE REMOVAL - 428 JENKS 101-751-932.00	12/09/2021 MONICAK	12/09/2021	2,000.00 2,000.00	2,000.00	Open	N 12/09/2021
120421 33973	BRONSON HEALTHCARE GROUP ACCT #700000115 207-301-914.00 101-200-914.00	12/09/2021 MONICAK	12/09/2021	395.00 245.00 150.00	395.00	Open	N 12/09/2021
014935086 33974	XEROX CORPORATION CUSTOMER #724921614	12/09/2021 MONICAK	12/09/2021	392.13	392.13	Open	N 12/09/2021

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User: MONICAK  
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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
EXP CHECK RUN DATES 12/14/2021 - 12/14/2021  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Page: 10/10

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-200-811.00	PURCHASED SERVICE		392.13			

120022875S							
33975	ROSE PEST SOLUTIONS	12/09/2021	12/09/2021	672.00	672.00	Open	N
	CLIENT #120022875	MONICAK					12/09/2021
	101-265-811.00	PURCHASED SERVICE		672.00			

# of Invoices:	88	# Due:	88	Totals:	198,662.72	198,662.72
# of Credit Memos:	1	# Due:	1	Totals:	(200.00)	(200.00)
Net of Invoices and Credit Memos:					198,462.72	198,462.72

--- TOTALS BY FUND ---

101 - GENERAL	24,810.02	24,810.02
206 - FIRE	37,372.06	37,372.06
207 - POLICE	6,191.27	6,191.27
217 - LIVESCAN/SOR	692.00	692.00
219 - STREET LIGHTS	31,316.87	31,316.87
226 - RUBBISH COLLECTION FUND	527.49	527.49
810 - POLICE CAPITAL IMPROVEMENT	9,380.00	9,380.00
811 - FIRE CAPITAL IMPROVEMENT	21,588.05	21,588.05
883 - SEWER IMPROVEMENT	66,584.96	66,584.96

--- TOTALS BY DEPT/ACTIVITY ---

000 - REVENUES	3,310.00	3,310.00
101 - LEGISLATIVE	1,045.70	1,045.70
200 - GENERAL SERVICES_ADMIN	5,178.88	5,178.88
209 - ASSESSOR	400.00	400.00
215 - CLERK	898.25	898.25
265 - MAINTENANCE	5,193.30	5,193.30
276 - CEMETERY	840.00	840.00
301 - POLICE	6,883.27	6,883.27
310 - ENFORCEMENT (ORD, UNSAFE BDC	2,085.73	2,085.73
336 - FIRE	37,372.06	37,372.06
400 - PLANNING/ZONING	1,360.00	1,360.00
440 - CAPTIAL IMPROVEMENT	30,968.05	30,968.05
446 - INFRASTRUCTURE MAINTENANCE	1,931.27	1,931.27
448 - STREET LIGHTS	31,316.87	31,316.87
520 - SEWER IMPROVEMENT	66,584.96	66,584.96
527 - RUBBISH COLLECTION/DISPOSAL	527.49	527.49
751 - RECREATION	2,566.89	2,566.89

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/02/2021	TAX	1997	103021	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	5,753.85
		1997	103021A		COUNTY INTEREST	704-000-222.03	111.13
		1997	103021B		SCH. #01 - S.E.T.	704-000-225.01	5,722.52
		1997	103021C		INT. - SCH. #01 - S.E.T.	704-000-225.08	109.34
		1997	103021D		SCH. #32 - S.E.T.	704-000-226.01	1,246.85
		1997	103021E		INT. - SCH. #32 - S.E.T.	704-000-226.08	24.93
		1997	103021F		SCH. #40 - S.E.T.	704-000-227.01	452.83
		1997	103021G		INT. - SCH. #40 - S.E.T.	704-000-227.08	9.08
							13,430.53
11/02/2021	TAX	1998	103021	KRESA	KRESA ISD	704-000-223.00	1,986.62
		1998	103021A		INT. -KRESA	704-000-223.02	39.73
							2,026.35
11/02/2021	TAX	1999	103021	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	24.80
		1999	103021A		SCH. #32 - DEBT	704-000-226.03	1,039.06
		1999	103021C		INT. - SCH. #32 - OPER.	704-000-226.09	0.50
		1999	103021D		INT. - SCH. #32 - DEBT	704-000-226.10	20.79
		1999	103021B		SCH #32 - SINKING FUND	704-000-226.17	207.52
		1999	103021E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	4.16
							1,296.83
11/02/2021	TAX	2000	103021	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	91.40
		2000	103021A		SCH. #40 - DEBT	704-000-227.03	529.04
		2000	103021C		INT. - SCH. #40 - OPER.	704-000-227.09	1.83
		2000	103021D		INT. - SCH. #40 - DEBT	704-000-227.10	10.57
		2000	103021B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	149.82
		2000	103021E		INT. - ACT. SCH #40 - SINKING FUND	704-000-227.18	2.99
							785.65
11/02/2021	TAX	2001	103021	TWP. OF KALAMAZOO/SHERINE MILADMINISTRATIVE FEE		704-000-214.03	170.35
11/02/2021	TAX	2002	11/02/2021	KALAMAZOO PROPERTY CORP.	REFUND	704-000-230.00	13,417.39
11/02/2021	TAX	2003	11/02/2021	CASSADY, RANCE & ARGO, LISA	REFUND	704-000-230.00	816.29
11/02/2021	POOL	49228	205278610495	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-921.04	619.85
		49228	206791154276		UTILITIES - NATURAL GAS	206-336-923.04	144.25
		49228	201719002509		UTILITIES - ELECTRIC	883-520-921.00	78.96
							843.06
11/02/2021	POOL	49229	0614877102321	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	270.37
		49229	0095704101621		UTILITIES - CABLE/INTERNET	206-336-922.01	150.65
		49229	0026212101621		UTILITIES - CABLE/INTERNET	206-336-922.04	150.65

12/09/2021 02:20 PM  
User: MONICAK  
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CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 2/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							571.67
11/02/2021	POOL	49230	36100-254211D	KALAMAZOO GAZETTE	DUES/SUBS/PUBL	206-336-732.00	155.75
11/02/2021	POOL	49231	269342197110I	AT&T	TELEPHONE	206-336-853.00	679.66
11/02/2021	POOL	49232	10192021	AT&T MOBILITY	TELEPHONE	206-336-853.00	396.56
11/02/2021	POOL	49233	120567964	ROSE PEST SOLUTIONS	PURCHASED SERVICE	101-200-811.00	74.00
		49233	120551334		PURCHASED & MAINT. SERVICE	206-336-811.00	127.00
		49233	KA1803		PURCHASED & MAINT. SERVICE	206-336-811.00	513.00
							<hr/> 714.00
11/02/2021	POOL	49234	101721	SUPERFLEET MASTERCARD PROGRAM	GAS & OIL	206-336-751.00	371.12
11/02/2021	POOL	49235	0249-007274167	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	72.41
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	101-200-924.00	342.91
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	206-336-924.01	86.70
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	206-336-924.02	86.70
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		49235	0249-007274084		UTILITIES - WASTE/RECYCLE	206-336-924.04	86.70
							<hr/> 795.92
11/05/2021	ERAD	10424	110421	JASON P ROSKAM	HIDTA MONEY	727-000-271.00	1,346.50
11/05/2021	ERAD	10425	110421	PAULINO L HERNANDEZ	HIDTA MONEY	727-000-271.00	631.54
11/05/2021	ERAD	10426	75548231	WEX BANK	FORFEITURE - OPR	727-000-253.00	945.14
11/05/2021	TAX	2004	110321	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	4,796.41
		2004	110321A		COUNTY INTEREST	704-000-222.03	94.56
		2004	110321B		SCH. #01 - S.E.T.	704-000-225.01	4,000.85
		2004	110321C		INT. - SCH. #01 - S.E.T.	704-000-225.08	78.29
		2004	110321D		SCH. #32 - S.E.T.	704-000-226.01	943.10
		2004	110321E		INT. - SCH. #32 - S.E.T.	704-000-226.08	18.86
		2004	110321F		SCH. #40 - S.E.T.	704-000-227.01	1,243.21
		2004	110321G		INT. - SCH. #40 - S.E.T.	704-000-227.08	24.86
							<hr/> 11,200.14
11/05/2021	TAX	2005	110321	KRESA	KRESA ISD	704-000-223.00	2,555.38
		2005	110321A		INT. -KRESA	704-000-223.02	51.11
							<hr/> 2,606.49
11/05/2021	TAX	2006	110321	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	603.23

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 3/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		2006	110321A		SCH. #32 - DEBT	704-000-226.03	785.91
		2006	110321C		INT. - SCH. #32 - OPER.	704-000-226.09	12.06
		2006	110321D		INT. - SCH. #32 - DEBT	704-000-226.10	15.72
		2006	110321B		SCH #32 - SINKING FUND	704-000-226.17	156.97
		2006	110321E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	3.14
							<hr/> 1,577.03
11/05/2021	TAX	2007	110321	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	372.60
		2007	110321A		SCH. #40 - DEBT	704-000-227.03	1,452.48
		2007	110321C		INT. - SCH. #40 - OPER.	704-000-227.09	7.45
		2007	110321D		INT. - SCH. #40 - DEBT	704-000-227.10	29.04
		2007	110321B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	411.39
		2007	110321E		INT. - ACT. SCH #40 - SINKING FUND	704-000-227.18	8.23
							<hr/> 2,281.19
11/05/2021	TAX	2008	110321	TWP. OF KALAMAZOO/SHERINE MILADMINISTRATIVE FEE		704-000-214.03	168.97
11/12/2021	ERAD	10427	111021	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	333.40
11/12/2021	ERAD	10428	551-592305	STATE OF MICHIGAN	FORFEITURE - OPR	727-000-253.00	1,032.00
		10428	551-592311		HIDTA MONEY	727-000-271.00	3,953.90
							<hr/> 4,985.90
11/12/2021	ERAD	10429	120567576	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	80.00
11/12/2021	POOL	49276	88113594	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	3.85
		49276	88121444		OPERATING SUPPLIES	206-336-740.00	3.00
							<hr/> 6.85
11/12/2021	POOL	49277	59350	APOLLO FIRE EQUIPMENT	MAINT. - VEHICLE	206-336-939.00	1,418.16
		49277	59351		MAINT. - VEHICLE	206-336-939.00	1,218.16
							<hr/> 2,636.32
11/12/2021	POOL	49278	102621	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-101-826.00	225.00
		49278	102621		LEGAL SERVICES - GEN TWP	101-200-827.00	1,726.65
		49278	102621		LEGAL SERVICES - GEN TWP	101-209-827.00	300.00
		49278	102621		LEGAL SERVICES - GEN TWP	101-310-827.00	3,300.00
		49278	102621		LEGAL SERVICES - GEN TWP	101-400-827.00	1,040.00
		49278	102621		LEGAL SERVICES - GEN TWP	207-301-827.00	1,102.73
							<hr/> 7,694.38
11/12/2021	POOL	49279	45506	CAMBRIDGE SENSORS USA, LLC	SMALL TOOLS & EQUIPMENT	206-336-747.00	604.64
11/12/2021	POOL	49280	10173921	CTS TELECOM, INC.	UTILITIES - CABLE/INTERNET	101-200-922.00	200.00
		49280	10173921		UTILITIES - CABLE/INTERNET	206-336-922.04	450.00

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 4/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		49280	10173921		PURCHASED SERVICE	207-301-811.00	550.00
							1,200.00
11/12/2021	POOL	49281	206435276255	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	498.98
		49281	203854813970		UTILITIES - ELECTRIC	101-751-921.00	30.27
		49281	202341953436		UTILITIES - ELECTRIC	206-336-921.01	29.09
		49281	202341953435		UTILITIES - ELECTRIC	206-336-921.01	530.43
		49281	206880084281		UTILITIES - ELECTRIC	206-336-921.02	412.03
		49281	206880084280		UTILITIES - ELECTRIC	206-336-921.02	111.97
		49281	202163966958		UTILITIES - ELECTRIC	206-336-921.03	29.09
		49281	202341953435		UTILITIES - NATURAL GAS	206-336-923.01	160.86
		49281	206880084279		UTILITIES - NATURAL GAS	206-336-923.02	165.35
		49281	206880084280		UTILITIES - NATURAL GAS	206-336-923.02	21.69
							1,989.76
11/12/2021	POOL	49282	WK063355	FERGUSON FACILITIES #3400	OPERATING SUPPLIES	101-265-740.00	529.85
11/12/2021	POOL	49283	0160571-IN	ENTENMANN-ROVIN CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	351.50
11/12/2021	POOL	49284	135694	FADER EQUIPMENT, INC.	RENTALS - EQUIPMENT	101-276-945.00	280.00
11/12/2021	POOL	49285	1109620110121	CHARTER COMMUNICATIONS	TELEPHONE	101-200-853.00	316.94
		49285	0284753110121		UTILITIES - CABLE/INTERNET	206-336-922.01	109.99
		49285	028481110121		UTILITIES - CABLE/INTERNET	206-336-922.02	109.99
		49285	0100199110121		UTILITIES - CABLE/INTERNET	206-336-922.02	56.82
		49285	0026220110121		UTILITIES - CABLE/INTERNET	206-336-922.02	142.91
		49285	0025941110121		UTILITIES - CABLE/INTERNET	206-336-922.03	99.67
		49285	0284829110121		UTILITIES - CABLE/INTERNET	206-336-922.04	109.99
							946.31
11/12/2021	POOL	49286	2542	FURNITURE CITY BROADCASTING CTOWER RENT - RAVINE ROAD		207-301-931.65	1,622.40
11/12/2021	POOL	49287	2015345	GORDON WATER	OPERATING SUPPLIES	101-200-740.00	42.75
		49287	2015345		OPERATING SUPPLIES	207-301-740.00	53.50
							96.25
11/12/2021	POOL	49288	2277306-0	INTEGRITY BUSINESS SOLUTIONS, OFFICE SUPPLIES		101-200-727.00	36.38
11/12/2021	POOL	49289	21-06-09	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	600.00
		49289	1048		PURCHASED SERVICE	101-310-811.00	100.00
							700.00
11/12/2021	POOL	49290	102121	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	127.03
		49290	101821		UTILITIES - WATER	206-336-927.02	55.31
		49290	101921		UTILITIES - WATER	206-336-927.03	36.89

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 5/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		49290	102221		UTILITIES - WATER	206-336-927.04	83.49
							302.72
11/12/2021	POOL	49291	101221A	KALAMAZOO COUNTY TREASURER	INVESTIGATIVE OPERATIONS	207-301-782.00	438.50
		49291	101221B		INVESTIGATIVE OPERATIONS	207-301-782.00	420.25
							858.75
11/12/2021	POOL	49292	53614	ROAD COMMISSION OF KALAMAZOO	ROAD MAINTENANCE	101-446-969.00	235.90
		49292	53613		ROAD MAINTENANCE	101-446-969.00	192.34
		49292	53612		ROAD MAINTENANCE	101-446-969.00	395.41
		49292	53611		ROAD MAINTENANCE	101-446-969.00	248.40
		49292	53610		ROAD MAINTENANCE	101-446-969.00	360.99
		49292	53527		ROAD MAINTENANCE	101-446-969.00	765.73
		49292	53528		ROAD MAINTENANCE	101-446-969.00	7,386.40
		49292	53529		ROAD MAINTENANCE	101-446-969.00	977.13
		49292	53530		ROAD MAINTENANCE	101-446-969.00	2,886.54
		49292	53531		ROAD MAINTENANCE	101-446-969.00	2,083.48
		49292	53532		ROAD MAINTENANCE	101-446-969.00	909.23
		49292	53533		ROAD MAINTENANCE	101-446-969.00	554.91
		49292	53534		ROAD MAINTENANCE	101-446-969.00	912.37
		49292	53535		ROAD MAINTENANCE	101-446-969.00	4,824.99
		49292	53536		ROAD MAINTENANCE	101-446-969.00	1,245.15
		49292	53537		ROAD MAINTENANCE	101-446-969.00	744.35
		49292	53538		ROAD MAINTENANCE	101-446-969.00	2,050.90
		49292	53539		ROAD MAINTENANCE	101-446-969.00	2,282.67
		49292	53540		ROAD MAINTENANCE	101-446-969.00	1,577.13
		49292	53541		ROAD MAINTENANCE	101-446-969.00	1,535.47
		49292	53542		ROAD MAINTENANCE	101-446-969.00	742.55
		49292	53543		ROAD MAINTENANCE	101-446-969.00	1,320.56
		49292	53631		CONSTRUCTION COSTS	883-520-973.00	8,421.42
		49292	53576		CONSTRUCTION COSTS	883-520-973.00	10,071.97
							52,725.99
11/12/2021	POOL	49293	110521	KALAMAZOO COUNTY TREASURER	TRAILER TAX	701-000-254.00	2,032.00
		49293	110521A		TRAILER TAX	701-000-254.00	508.00
							2,540.00
11/12/2021	POOL	49294	110221	KALAMAZOO COUNTY TREASURER	TAX ADMIN FEE	101-000-651.00	55.22
11/12/2021	POOL	49295	IN0216801	KALAMAZOO LANDSCAPE SUPPLIES	MAINT. - GROUNDS	101-276-932.00	28.75
		49295	IN0216736		MAINT. - GROUNDS	101-276-932.00	57.50
		49295	IN0212740		MAINT. - GROUNDS	101-276-932.00	57.50
							143.75



12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 6/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/12/2021	POOL	49296	103121A	KALAMAZOO OIL CO.	GAS & OIL	101-265-751.00	635.51
		49296	103121		GAS & OIL	206-336-751.00	1,497.00
		49296	103121B		GAS & OIL	207-301-751.00	2,905.42
							5,037.93
11/12/2021	POOL	49297	20435	KALAMAZOO OIL CO.	GAS & OIL	206-336-751.00	610.80
11/12/2021	POOL	49298	102521	LEATHERMAN UPHOLSTERY	MAINT. - VEHICLE	206-336-939.00	537.00
11/12/2021	POOL	49299	34271	R.W. LAPINE, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	181.00
		49299	50075997		MAINT. - VEHICLE	206-336-939.00	3,775.00
							3,956.00
11/12/2021	POOL	49300	8653	BIO-CARE, INC.	HEALTH MGMT	206-336-914.00	26,705.00
11/12/2021	POOL	49301	58911	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	67.06
11/12/2021	POOL	49302	14419	PLERUS	OFFICE SUPPLIES	101-215-727.00	1,164.80
		49302	14419		PURCHASED SERVICE	101-215-811.00	140.00
							1,304.80
11/12/2021	POOL	49303	2190629	ANLAAN CORPORATION	SIDEWALK MAINTENANCE	101-446-969.01	42,600.60
11/12/2021	POOL	49304	248994	RIDGE COMPANY	MAINT. - BUILDING	101-265-931.00	6.45
		49304	247619		MAINT. - VEHICLE	101-265-939.00	142.28
		49304	248912		MAINT. - VEHICLE	206-336-939.00	49.75
		49304	245473		MAINT. - VEHICLE	206-336-939.00	36.99
		49304	246749		MAINT. - VEHICLE	206-336-939.00	31.64
		49304	247617		MAINT. - VEHICLE	206-336-939.00	225.80
							492.91
11/12/2021	POOL	49305	782352A	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	212.50
11/12/2021	POOL	49306	INV-01577-Z2S9Q9	ECF DATA, LLC	SOFTWARE PROGRAMS/FEES	101-200-742.00	420.00
		49306	INV-01577-Z2S9Q9		SOFTWARE PROGRAMS	207-301-742.00	420.00
							840.00
11/12/2021	POOL	49307	181546	JONS TO GO	OPERATING SUPPLIES	101-751-740.00	105.00
		49307	181545		OPERATING SUPPLIES	101-751-740.00	105.00
							210.00
11/12/2021	POOL	49308	355610	ROE-COMM, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	400.00
11/12/2021	POOL	49309	8281269374	MOTOROLA SOLUTIONS, INC.	MAINT. - RADIO	207-301-933.00	897.00
11/12/2021	POOL	49310	551-592299	STATE OF MICHIGAN	STATE GRANTS	266-000-574.00	939.40

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 7/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/12/2021	POOL	49311	110521	STATE OF MICHIGAN	DUES/SUBS/PUBL	101-209-732.00	175.00
11/12/2021	POOL	49312	1396Y	SIGNATURE FORD, L-M	NEW EQUIPMENT	810-440-983.00	112,542.00
11/12/2021	POOL	49313	GM00025828 01	WESTERN MICHIGAN UNIVERSITY	PURCHASED SERVICE	207-301-811.00	8,619.00
		49313	GM00025905 02		PURCHASED SERVICE	207-301-811.00	8,619.00
							17,238.00
11/12/2021	POOL	49314	8001	WESTERN MICHIGAN UNIVERSITY	TRAVEL - CONFERENCES - STAFF	101-175-862.01	50.00
11/12/2021	POOL	49315	E2106584.004	WITMER PUBLIC SAFETY	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	1,087.77
11/12/2021	POOL	49316	37706	DAVE'S SECURITY CORP.	PURCHASED MAINT. SERVICE	584-698-814.00	395.00
11/12/2021	POOL	49317	26053300	DORRANCE FORD	MAINT. - VEHICLE	207-301-939.00	43.92
		49317	25031641		MAINT. - VEHICLE	207-301-939.00	279.60
		49317	26053167		MAINT. - VEHICLE	207-301-939.00	43.92
		49317	26053168		MAINT. - VEHICLE	207-301-939.00	45.83
							413.27
11/12/2021	POOL	49318	E20F69	PORTAGE CLEANERS AND LAUNDRY	UNIFORM CLEANING	207-301-749.00	182.96
11/12/2021	POOL	49319	3675	LEHRMAN LAWN CARE	MAINT. - GROUNDS	101-265-932.00	90.00
		49319	3675		PURCHASED SERVICE	101-310-811.00	205.00
		49319	3675		REPAIRS - MAINT. GROUNDS	101-751-932.00	1,560.00
							1,855.00
11/12/2021	POOL	49320	901240	LOWE'S COMPANIES, INC.	MAINT. - GROUNDS	101-276-932.00	26.72
		49320	901305		MAINT. - GROUNDS	101-276-932.00	44.16
		49320	901708		MAINT. - GROUNDS	101-276-932.00	32.77
		49320	01123		SMALL TOOLS & EQUIPMENT	206-336-747.00	711.29
							814.94
11/12/2021	POOL	49321	90423956	SOFTCHOICE CORPORATION	BUILDING IMPROVEMENTS	402-265-975.00	75.83
		49321	90428777		FIRE EQUIPMENT	811-440-983.00	1,227.09
							1,302.92
11/12/2021	POOL	49322	I18628	HUMMINGBIRD	BUILDING IMPROVEMENTS	402-265-975.00	1,575.36
		49322	I18626		BUILDING IMPROVEMENTS	402-265-975.00	46,864.20
							48,439.56
11/12/2021	POOL	49323	0249-007280907	REPUBLIC SERVICES #249	SOLID WASTE	226-527-811.00	39,951.78
11/12/2021	POOL	49324	110121	TRANSUNION RISK AND ALTERNATI	INVESTIGATIVE OPERATIONS	207-301-782.00	75.00
11/19/2021	POOL	49325	BFG-209117	BURNHAM & FLOWER INSURANCE	GROTHOR FEES	101-200-815.00	240.00

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 8/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/19/2021	POOL	49326	202341964018	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-921.03	115.83
		49326	206435284507		UTILITIES - NATURAL GAS	206-336-923.03	112.06
							227.89
11/19/2021	POOL	49327	206969014013	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	18,881.47
11/19/2021	POOL	49328	110321	FIRST NATIONAL BANK OF OMAHA	OPERATING SUPPLIES	101-215-740.00	41.97
11/19/2021	POOL	49329	110321A	FIRST NATIONAL BANK OF OMAHA	MT ZION BAPTIST CHURCH	101-175-732.00	75.00
		49329	110321A		USPS	101-200-730.00	20.64
		49329	110321A		AMAZON.COM	101-200-740.00	69.98
		49329	110321A		ZIPRECRUITER	101-200-903.00	128.00
		49329	110321A		AMWAY GRAND	101-223-862.01	377.20
		49329	110321A		ZOOM	258-425-811.00	109.98
		49329	110321A		AMAZON MKTPLC	402-265-975.00	35.97
		49329	110321A		MONOPRICE, INC	402-265-975.00	1,214.76
							2,031.53
11/19/2021	POOL	49330	110321B	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	207-301-740.00	127.23
		49330	110321B		LOWES	207-301-740.00	74.18
		49330	110321B		SEELYE FORD	207-301-939.00	631.25
		49330	110321B		ZOOM	258-425-811.00	14.99
		49330	110321B		WEST SHORE HOLLAND	266-320-960.00	643.80
							1,491.45
11/19/2021	POOL	49331	110321C	FIRST NATIONAL BANK OF OMAHA	IAAI	206-336-732.00	100.00
		49331	110321C		GUITAR CENTER	206-336-740.00	34.97
		49331	110321C		PAYPAL EBAY	206-336-740.00	522.67
		49331	110321C		WALMART	206-336-747.00	421.84
		49331	110321C		PAYPAL EBAY	206-336-747.00	1,286.18
		49331	110321C		EBAY	206-336-747.00	254.50
		49331	110321C		WISCOMM COM RADIOS	206-336-933.00	389.84
		49331	110321C		PAYPAL EBAY	206-336-939.00	110.33
		49331	110321C		GOODYEAR AUTO SVC	206-336-939.00	194.30
		49331	110321C		AUTOMOTIVE SPECIAL	206-336-939.00	345.00
							3,659.63
11/19/2021	POOL	49332	9891885163	VERIZON WIRELESS	TELEPHONE	101-200-853.00	67.85
		49332	9891885163		TELEPHONE	206-336-853.00	344.17
		49332	9891885163		TELEPHONE	207-301-853.00	1,128.98
							1,541.00
11/24/2021	POOL	49334	110921	AFFORDABLE MOVING KALAMAZOO	L PURCHASED SERVICE	101-310-811.00	4,350.00

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 9/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/24/2021	POOL	49335	58985627	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	14.00
		49335	58985628		OPERATING SUPPLIES	206-336-740.00	7.00
		49335	88129419		OPERATING SUPPLIES	206-336-740.00	11.90
		49335	58985555		OPERATING SUPPLIES	206-336-740.00	14.00
							46.90
11/24/2021	POOL	49336	107398	APOLLO FIRE EQUIPMENT	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	4,719.00
11/24/2021	POOL	49337	110421A	BRONSON HEALTHCARE GROUP	HEALTH MGMT	101-200-914.00	260.40
		49337	110421		HEALTH MGMT	207-301-914.00	260.40
		49337	110421A		HEALTH MGMT	207-301-914.00	200.00
							720.80
11/24/2021	POOL	49338	8651	ABRAXAS	PURCHASED SERVICE	101-200-811.00	1,112.00
11/24/2021	POOL	49339	S3-25533	CUMMINS BRIDGEWAY, LLC #77449	MAINT. - VEHICLE	206-336-939.00	42.49
11/24/2021	POOL	49340	207146454459	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	2,742.98
11/24/2021	POOL	49341	0162073-IN	ENTENMANN-ROVIN CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	120.50
11/24/2021	POOL	49342	0095704111621	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	206-336-922.01	150.65
		49342	0026212111621		UTILITIES - CABLE/INTERNET	206-336-922.04	150.65
							301.30
11/24/2021	POOL	49343	2022899	GORDON WATER	OPERATING SUPPLIES	101-200-740.00	42.75
		49343	2022899		OPERATING SUPPLIES	207-301-740.00	72.50
							115.25
11/24/2021	POOL	49344	2284541-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	207-301-727.00	19.00
		49344	2284541-1		OFFICE SUPPLIES	207-301-727.00	4.89
							23.89
11/24/2021	POOL	49345	1051	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	50.00
11/24/2021	POOL	49346	22DUES-8	KALAMAZOO AREA TRANSPORTATION	DUES/SUBS/PUBL	101-200-732.00	100.00
11/24/2021	POOL	49347	110221B	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	50.86
		49347	110221A		UTILITIES - WATER	101-276-927.00	462.79
		49347	110221		UTILITIES - WATER	101-751-927.00	26.71
		49347	111521B		UTILITIES - WATER	206-336-927.01	218.10
		49347	111521		UTILITIES - WATER	206-336-927.02	112.33
		49347	111521A		UTILITIES - WATER	206-336-927.02	79.75
							950.54
11/24/2021	POOL	49348	14-0025560	KAL. COUNTY HEALTH & COMM SERS	SOLID WASTE	226-527-811.00	909.30

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User: MONICAK
DB: Kalamazoo Twp
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CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 10/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/24/2021	POOL	49349	111521	KALAMAZOO OIL CO.	GAS & OIL	207-301-751.00	2,967.95
11/24/2021	POOL	49350	34591	R.W. LAPINE, INC.	PURCHASED SERVICE	101-200-811.00	620.76
11/24/2021	POOL	49351	110921	QUADIENT FINANCE USA, INC	POSTAGE	101-200-730.00	5,010.00
11/24/2021	POOL	49352	60066	MENARDS - KALAMAZOO EAST	SMALL TOOLS & EQUIPMENT	206-336-747.00	170.75
		49352	59255		MAINT. - VEHICLE	206-336-939.00	10.88
							181.63
11/24/2021	POOL	49353	2693421971111	AT&T	TELEPHONE	206-336-853.00	679.94
11/24/2021	POOL	49354	2190629A	ANLAAN CORPORATION	SIDEWALK MAINTENANCE	101-446-969.01	869.40
11/24/2021	POOL	49355	111721	MICHIGAN STATE FIREMEN'S ASSO	DUES/SUBS/PUBL	206-336-732.00	75.00
11/24/2021	POOL	49356	3361	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	3,475.00
		49356	3347		EMPLOYMENT TESTING	207-301-812.00	125.00
							3,600.00
11/24/2021	POOL	49357	21-028-6	MCKENNA ASSOCIATES, INC.	PLANNING CONSULTANT	101-400-821.00	3,400.00
		49357	21-028-6A		ZONING/DEVELOPMENT ESCROW	701-000-240.00	1,073.00
		49357	21-028-6B		ZONING/DEVELOPMENT ESCROW	701-000-240.00	494.13
		49357	21-028-6C		ZONING/DEVELOPMENT ESCROW	701-000-240.00	452.50
							5,419.63
11/24/2021	POOL	49358	251062	RIDGE COMPANY	MAINT. - VEHICLE	206-336-939.00	3.18
		49358	250969		MAINT. - VEHICLE	206-336-939.00	26.38
		49358	251253		MAINT. - VEHICLE	206-336-939.00	141.47
		49358	251210		MAINT. - VEHICLE	206-336-939.00	33.77
		49358	251013		MAINT. - VEHICLE	206-336-939.00	14.99
							219.79
11/24/2021	POOL	49359	777748	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	937.20
		49359	774252		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	399.00
		49359	776479		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	109.50
		49359	781462		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	429.00
		49359	781466		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	429.00
		49359	781468		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	959.00
		49359	781455		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	955.00
		49359	776146		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	961.20
		49359	781461		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,046.70
		49359	782352		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,372.20
							7,597.80

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 11/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/24/2021	POOL	49360	110521	R & M AUTO BODY, INC.	MAINT. - VEHICLE	207-301-939.00	2,935.07
11/24/2021	POOL	49361	105367	RHINO PRODUCTS, INC.	SMALL TOOLS & EQUIPMENT	206-336-747.00	130.40
11/24/2021	POOL	49362	551-592400	STATE OF MICHIGAN	LIVESCAN EXPENSE	217-301-956.00	908.25
11/24/2021	POOL	49363	111221	U.S. POSTMASTER	POSTAGE	101-215-730.00	9.86
11/24/2021	POOL	49364	64121	PREIN & NEWHOF, INC.	SIDEWALK MAINTENANCE	101-446-969.01	1,152.40
		49364	64101		ZONING/DEVELOPMENT ESCROW	701-000-240.00	1,339.50
		49364	64153		ZONING/DEVELOPMENT ESCROW	701-000-240.00	271.25
		49364	64089		ENGINEERING FEES	883-520-820.00	113.00
							<hr/> 2,876.15
11/24/2021	POOL	49365	35902	HELPNET	HEALTH MGMT	101-200-914.00	559.20
11/24/2021	POOL	49366	110521	BOB & KAY'S AUTO WASH	MAINT. - VEHICLE	207-301-939.00	3,429.36
11/24/2021	POOL	49367	12071	LOWE'S COMPANIES, INC.	OPERATING SUPPLIES	206-336-740.00	14.71
		49367	01986		SMALL TOOLS & EQUIPMENT	206-336-747.00	359.10
		49367	01904		MAINT. - BUILDING	206-336-931.00	67.82
		49367	01923		MAINT. - BUILDING	206-336-931.00	4.72
							<hr/> 446.35
11/24/2021	POOL	49368	1537474	MILLER, CANFIELD, PADDOCK	LEGAL SERVICES - GEN TWP	101-200-827.00	520.00
		49368	1537474		LEGAL	207-301-827.00	338.00
							<hr/> 858.00
11/24/2021	POOL	49369	21410	MOSES FIRE EQUIPMENT, INC.	MAINT. - VEHICLE	206-336-939.00	238.40
11/24/2021	POOL	49370	111721	SUPERFLEET MASTERCARD PROGRAM	GAS & OIL	206-336-751.00	242.47
11/24/2021	POOL	49371	4615	WMCJTC	TUITION/TRAINING	266-320-960.00	728.91
11/24/2021	POOL	49372	014709240	XEROX CORPORATION	PURCHASED SERVICE	101-200-811.00	316.62
		49372	014709239		PURCHASED SERVICE	207-301-811.00	459.38
							<hr/> 776.00
11/24/2021	POOL	49373	X103085995:01	WEST MICHIGAN INTERNATIONAL	MAINT. - VEHICLE	206-336-939.00	14.96
		49373	X103086110:01		MAINT. - VEHICLE	206-336-939.00	198.92
							<hr/> 213.88
11/24/2021	POOL	49374	792135	MCDONALD'S TOWING	INVESTIGATIVE OPERATIONS	207-301-782.00	1,400.00
		49374	798965		INVESTIGATIVE OPERATIONS	207-301-782.00	109.00
							<hr/> 1,509.00
11/29/2021	ERAD	10430	269962174711B	AT&T	FORFEITURE - OPR	727-000-253.00	53.23

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Page 12/15

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/29/2021	ERAD	10431	111821	MIDDLEVILLE ASSOCIATES, LLC	HIDTA MONEY	727-000-271.00	2,200.00
11/29/2021	ERAD	10432	2100003208	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
11/29/2021	ERAD	10433	551-589774	STATE OF MICHIGAN	HIDTA MONEY	727-000-271.00	400.00
		10433	551-591782		HIDTA MONEY	727-000-271.00	1,800.00
							<hr/>
							2,200.00
				TOTAL - ALL FUNDS	TOTAL OF 128 CHECKS		539,726.02

--- GL TOTALS ---

101-000-651.00	TAX ADMIN FEE	55.22
101-101-826.00	LEGAL SERVICES-BD. MEET.	225.00
101-175-732.00	DUES/SUBS/PUBL	75.00
101-175-862.01	TRAVEL - CONFERENCES - STAFF	50.00
101-200-727.00	OFFICE SUPPLIES	36.38
101-200-730.00	POSTAGE	5,030.64
101-200-732.00	DUES/SUBS/PUBL	100.00
101-200-740.00	OPERATING SUPPLIES	155.48
101-200-742.00	SOFTWARE PROGRAMS/FEES	420.00
101-200-811.00	PURCHASED SERVICE	2,123.38
101-200-815.00	OTHER FEES	240.00
101-200-827.00	LEGAL SERVICES - GEN TWP	2,246.65
101-200-853.00	TELEPHONE	384.79
101-200-903.00	NOTICES AND PUBLICATIONS	128.00
101-200-914.00	HEALTH MGMT	819.60
101-200-921.00	UTILITIES - ELECTRIC	2,742.98
101-200-922.00	UTILITIES - CABLE/INTERNET	470.37
101-200-923.00	UTILITIES - NATURAL GAS	498.98
101-200-924.00	UTILITIES - WASTE/RECYCLE	415.32
101-200-927.00	UTILITIES - WATER	177.89
101-209-732.00	DUES/SUBS/PUBL	175.00
101-209-827.00	LEGAL SERVICE	300.00
101-215-727.00	OFFICE SUPPLIES	1,164.80
101-215-730.00	POSTAGE	9.86
101-215-740.00	OPERATING SUPPLIES	41.97
101-215-811.00	PURCHASED SERVICE	140.00
101-223-862.01	TRAVEL - CONFERENCES - STAFF	377.20
101-265-740.00	OPERATING SUPPLIES	529.85
101-265-751.00	GAS & OIL	635.51
101-265-931.00	MAINT. - BUILDING	6.45
101-265-932.00	MAINT. - GROUNDS	90.00
101-265-939.00	MAINT. - VEHICLE	142.28
101-276-924.00	UTILITIES - WASTE/RECYCLE	52.25
101-276-927.00	UTILITIES - WATER	462.79
101-276-932.00	MAINT. - GROUNDS	247.40
101-276-945.00	RENTALS - EQUIPMENT	280.00

User: MONICAK

CHECK DATE FROM 11/01/2021 - 11/30/2021

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-310-811.00			PURCHASED SERVICE		5,305.00		
101-310-827.00			LEGAL SERVICES - GEN TWP		3,300.00		
101-400-821.00			PLANNING CONSULTANT		3,400.00		
101-400-827.00			LEGAL SERVICES - GEN. TWP.		1,040.00		
101-446-969.00			ROAD MAINTENANCE		34,232.60		
101-446-969.01			SIDEWALK MAINTENANCE		44,622.40		
101-751-740.00			OPERATING SUPPLIES		210.00		
101-751-921.00			UTILITIES - ELECTRIC		30.27		
101-751-924.00			UTILITIES - WASTE/RECYCLE		45.50		
101-751-927.00			UTILITIES - WATER		26.71		
101-751-932.00			REPAIRS - MAINT. GROUNDS		1,560.00		
206-336-732.00			DUES/SUBS/PUBL		330.75		
206-336-740.00			OPERATING SUPPLIES		693.16		
206-336-747.00			SMALL TOOLS & EQUIPMENT		3,938.70		
206-336-748.00			PERSONAL EQUIPMENT ALLOWANCE		5,806.77		
206-336-751.00			GAS & OIL		2,721.39		
206-336-811.00			PURCHASED & MAINT. SERVICE		1,221.00		
206-336-853.00			TELEPHONE		2,100.33		
206-336-914.00			HEALTH MGMT		26,705.00		
206-336-921.01			UTILITIES - ELECTRIC		559.52		
206-336-921.02			UTILITIES - ELECTRIC		524.00		
206-336-921.03			UTILITIES - ELECTRIC		144.92		
206-336-921.04			UTILITIES - ELECTRIC		619.85		
206-336-922.01			UTILITIES - CABLE/INTERNET		411.29		
206-336-922.02			UTILITIES - CABLE/INTERNET		309.72		
206-336-922.03			UTILITIES - CABLE/INTERNET		99.67		
206-336-922.04			UTILITIES - CABLE/INTERNET		861.29		
206-336-923.01			UTILITIES - NATURAL GAS		160.86		
206-336-923.02			UTILITIES - NATURAL GAS		187.04		
206-336-923.03			UTILITIES - NATURAL GAS		112.06		
206-336-923.04			UTILITIES - NATURAL GAS		144.25		
206-336-924.01			UTILITIES - WASTE/RECYCLE		86.70		
206-336-924.02			UTILITIES - WASTE/RECYCLE		86.70		
206-336-924.03			UTILITIES - WASTE/RECYCLE		22.75		
206-336-924.04			UTILITIES - WASTE/RECYCLE		86.70		
206-336-927.01			UTILITIES - WATER		218.10		
206-336-927.02			UTILITIES - WATER		247.39		
206-336-927.03			UTILITIES - WATER		36.89		
206-336-927.04			UTILITIES - WATER		83.49		
206-336-931.00			MAINT. - BUILDING		72.54		
206-336-933.00			MAINT. - RADIO		389.84		
206-336-939.00			MAINT. - VEHICLE		8,667.57		
207-301-727.00			OFFICE SUPPLIES		23.89		
207-301-740.00			OPERATING SUPPLIES		327.41		
207-301-742.00			SOFTWARE PROGRAMS		420.00		
207-301-748.00			UNIFORMS/PERSONAL EQUIPMENT		8,282.30		
207-301-749.00			UNIFORM CLEANING		182.96		
207-301-751.00			GAS & OIL		5,873.37		



User: MONICAK

CHECK DATE FROM 11/01/2021 - 11/30/2021

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
207-301-782.00			INVESTIGATIVE OPERATIONS		2,442.75		
207-301-811.00			PURCHASED SERVICE		18,247.38		
207-301-812.00			EMPLOYMENT TESTING		3,600.00		
207-301-827.00			LEGAL		1,440.73		
207-301-853.00			TELEPHONE		1,128.98		
207-301-914.00			HEALTH MGMT		460.40		
207-301-931.65			TOWER RENT - RAVINE ROAD		1,622.40		
207-301-933.00			MAINT. - RADIO		897.00		
207-301-939.00			MAINT. - VEHICLE		7,408.95		
217-301-956.00			LIVESCAN EXPENSE		908.25		
219-448-921.00			UTILITIES - ELECTRIC		18,881.47		
226-527-811.00			SOLID WASTE		40,861.08		
258-425-811.00			PURCHASED SERVICE		124.97		
266-000-574.00			STATE GRANTS		939.40		
266-320-960.00			TUITION/TRAINING		1,372.71		
402-265-975.00			BUILDING IMPROVEMENTS		49,766.12		
584-698-814.00			PURCHASED MAINT. SERVICE		395.00		
701-000-240.00			ZONING/DEVELOPMENT ESCROW		3,630.38		
701-000-254.00			TRAILER TAX		2,540.00		
704-000-214.03			ADMINISTRATIVE FEE		339.32		
704-000-222.00			DUE TO COUNTY OPERATING		10,550.26		
704-000-222.03			COUNTY INTEREST		205.69		
704-000-223.00			KRESA ISD		4,542.00		
704-000-223.02			INT. -KRESA		90.84		
704-000-225.01			SCH. #01 - S.E.T.		9,723.37		
704-000-225.08			INT. - SCH. #01 - S.E.T.		187.63		
704-000-226.01			SCH. #32 - S.E.T.		2,189.95		
704-000-226.02			SCH. #32 - OPERATING		628.03		
704-000-226.03			SCH. #32 - DEBT		1,824.97		
704-000-226.08			INT. - SCH. #32 - S.E.T.		43.79		
704-000-226.09			INT. - SCH. #32 - OPER.		12.56		
704-000-226.10			INT. - SCH. #32 - DEBT		36.51		
704-000-226.17			SCH #32 - SINKING FUND		364.49		
704-000-226.18			INT. -SCH. #32 - SINKING FUND		7.30		
704-000-227.01			SCH. #40 - S.E.T.		1,696.04		
704-000-227.02			SCH. #40 - OPERATING		464.00		
704-000-227.03			SCH. #40 - DEBT		1,981.52		
704-000-227.08			INT. - SCH. #40 - S.E.T.		33.94		
704-000-227.09			INT. - SCH. #40 - OPER.		9.28		
704-000-227.10			INT. - SCH. #40 - DEBT		39.61		
704-000-227.17			PARCHMENT SD #40 - SINKING FUND		561.21		
704-000-227.18			INT. - SCH #40 - SINKING FUND		11.22		
704-000-230.00			REFUND		14,233.68		
727-000-253.00			FORFEITURE - OPR		2,910.77		
727-000-271.00			HIDTA MONEY		10,331.94		
810-440-983.00			NEW EQUIPMENT		112,542.00		
811-440-983.00			FIRE EQUIPMENT		1,227.09		
883-520-820.00			ENGINEERING FEES		113.00		

12/09/2021 02:20 PM  
User: MONICAK  
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
CHECK DATE FROM 11/01/2021 - 11/30/2021

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
883-520-921.00			UTILITIES - ELECTRIC		78.96		
883-520-973.00			CONSTRUCTION COSTS		18,493.39		
			TOTAL		539,726.02		

12/09/2021

Check Register Report For  
For Check Dates 11/01/2021 to 11/30/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
11/09/2021	POOL	49236 - 49275	<b>ELECTION WORKER CHECKS</b>	<b>7,915.75</b>	<b>7,915.75</b>	<b>0.00</b>
11/30/2021	POOL		<b>EMPLOYEE DIRECT DEPOSITS</b>	<b>383,917.98</b>	<b>0.00</b>	<b>258,101.34</b>
11/30/2021	POOL	49375	AMERICAN FAMILY LIFE ASSURANCE CO	494.93	494.93	0.00
11/30/2021	POOL	49376	BLUE CROSS BLUE SHIELD OF MICH	30,768.69	30,768.69	0.00
11/30/2021	POOL	49377	BLUE CROSS BLUE SHIELD OF MICHIGAN	5,466.02	5,466.02	0.00
11/30/2021	POOL	49378	BLUE CROSS BLUE SHIELD OF MICHIGAN	511.98	511.98	0.00
11/30/2021	POOL	49379	BLUE CARE NETWORK	22,614.38	22,614.38	0.00
11/09/2021	POOL	EFT1938	BURNHAM & FLOWER GROUP	754.90	754.90	0.00
11/23/2021	POOL	EFT1946	BURNHAM & FLOWER GROUP	754.90	754.90	0.00
11/30/2021	POOL	49380	COLONIAL LIFE	912.50	912.50	0.00
11/23/2021	POOL	EFT1947	EW FIRE DUES	140.00	140.00	0.00
11/09/2021	POOL	EFT1939	MISDU	265.52	265.52	0.00
11/23/2021	POOL	EFT1948	MISDU	265.52	265.52	0.00
11/23/2021	POOL	49333	FRATERNAL ORDER OF POLICE #98	1,732.71	1,732.71	0.00
11/09/2021	POOL	EFT1940	IRS	38,754.70	38,754.70	0.00
11/23/2021	POOL	EFT1949	IRS	45,681.15	45,681.15	0.00
11/09/2021	POOL	EFT1941	KTPOA	280.00	280.00	0.00
11/23/2021	POOL	EFT1950	KTPOA	280.00	280.00	0.00
11/09/2021	POOL	EFT1942	MERS	50,526.58	50,526.58	0.00
11/09/2021	POOL	EFT1943	ALERUS FINANCIAL, N.A.	7,062.14	7,062.14	0.00
11/23/2021	POOL	EFT1951	ALERUS FINANCIAL, N.A.	8,178.18	8,178.18	0.00
11/09/2021	POOL	EFT1944	ALERUS FINANCIAL, N.A.	477.07	477.07	0.00
11/23/2021	POOL	EFT1952	ALERUS FINANCIAL, N.A.	3,312.75	3,312.75	0.00
11/23/2021	POOL	EFT1953	NW FIRE DUES	320.00	320.00	0.00
11/30/2021	POOL	49381	STANDARD INSURANCE COMPANY PC	5,509.01	5,509.01	0.00
11/09/2021	POOL	EFT1945	STATE OF MICHIGAN	14,483.08	14,483.08	0.00

11/23/2021	POOL	EFT1954	WW FIRE DUES	421.06	421.06	0.00
11/30/2021	POOL		<b>VENDOR DISBURSEMENTS</b>	<b>239,967.77</b>	<b>239,967.77</b>	<b>0.00</b>
			<b>TOTAL DISBURSEMENTS</b>	<b>631,801.50</b>	<b>247,883.52</b>	<b>258,101.34</b>

**Building**

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB21-06-478	2621 DOUGLAS AVE	06-09-130-040	2621 DOUGLAS AVE., IN	Fawn Meadow, LLC	11/24/2021	\$1,340.00	\$235,253
<b>Work Description:</b> New single story slab on grade 2791 S.F. building for Gas Station per plans.							
FIRE SUPPRESSION NOT REQUIRED NOT PROVIDED							
TRUSS DRAWINGS AND PRECAST CONCRETE WALL DRAWINGS TO BE SUBMITTED TO KABA OFFICE UPON RECEIPT							

**Total Permits For Type: 1**

**Total Fees For Type: \$1,340.00**

**Total Const. Value For Type: \$235,253**

**Report Summary**

Population: All Records

Permit.DateIssued Between

11/1/2021 12:00:00 AM AND

11/30/2021 11:59:59 PM AND

Permit.PermitType = Building

AND

Permit.BasicUsage = Commercial

AND

GovernmentUnitList.UnitCode =

**Grand Total Fees: \$1,340.00**

**Grand Total Permits: 1**

**Grand Total Const. Value: \$235,253**

# Kalamazoo

# Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS21-06-037	1917 LAKEVIEW AVE	06-11-405-190	JUNE E. TAFT REVOCA		04/08/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maint. Re-inspection Completed: <u>11/08/2021</u> Property Maintenance Inspectio Completed: <u>04/09/2021</u>						
PS21-06-070	1109 WILLIS AVE	06-24-306-360	PROPERTY OF WEALT		06/28/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Fire Dept Property Maint. Re-inspection Completed: <u>11/03/2021</u> Property Maintenance Inspectio Completed: <u>06/28/2021</u>						
PS21-06-071	3519 E MICHIGAN AVE	06-13-475-010	LEWIS, RONALD E.		06/30/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance Request from Kalamazoo Township Property Maint. Re-inspection Completed: <u>11/30/2021</u> Property Maintenance Inspectio Completed: <u>06/30/2021</u>						
PS21-06-088	2505 LAKE ST	06-24-306-280	J & J BAIL BONDS AGE		08/25/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maint. Re-inspection Completed: <u>11/15/2021</u> Property Maintenance Inspectio Completed: <u>08/27/2021</u>						
PS21-06-108	1336 SHAKESPEARE ST	06-23-435-680	OSWALT, KURT ALAN		11/09/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: <u>11/18/2021</u>						
PS21-06-113	3418 E Main	06-13-215-600	DG PROPERTIES 5, LLC		11/22/2021	<u>100.00</u>
<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio Completed: <u>11/23/2021</u>						

**Total Permits:** 6

**Total Fees Due:** \$600.00

Population: All Records

Permit.PermitType = Special

Permit AND

Permit.Status = HOLD (FEE)

AND

Permit.Category = Jurisdiction

Request AND

GovernmentUnitList.UnitCode = 6





PB21-06-532	3809 MILLER RD	06-25-290-760	RITZ, MELISSA M.	Ayers Basement Syste	11/18/2021	\$100.00	\$0
<b>Work Description:</b> Install basement wall stabilization system per plans.							
PB21-06-542	2239 CLARK AVE	06-12-155-150	DELACRUZ, AARON	Advantage Roofing &	11/19/2021	\$100.00	\$0
<b>Work Description:</b> Re-roof. Decking 4 sheets. 36 sq							
PB21-06-543	562 DAYTON AVE	06-13-130-770	HAYES, MARGARET		11/22/2021	\$100.00	\$0
<b>Work Description:</b> Re-roof							
PB21-06-546	1211 WAYSIDE RD	06-11-499-370	MCINTYRE, KATHLEEN		11/30/2021	\$75.00	\$0
<b>Work Description:</b> demo of detached garage							
PB21-06-548	3527 NICHOLS RD	06-06-430-013	MIRBAHA, JEFFREY R.	StayDry Home Servic	11/30/2021	\$170.00	\$0
<b>Work Description:</b> Install interior footing drain and sump per plans.							

**Total Permits For Type: 12**

**Total Fees For Type: \$1,615.00**

**Total Const. Value For Type: \$70,369**

# Report Summary

Population: All Records  
 Permit.DateIssued Between  
 11/1/2021 12:00:00 AM AND  
 11/30/2021 11:59:59 PM AND  
 Permit.PermitType = Building  
 AND  
 Permit.BasicUsage = Residential  
 AND  
 GovernmentUnitList.UnitCode =

**Grand Total Fees: \$1,615.00**

**Grand Total Permits: 12**

**Grand Total Const. Value: \$70,369**

## 2021 MONTHLY PERMITS BY JURISDICTION

### MONTH OF NOVEMBER 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	11	\$ 1,623
COMSTOCK	ELECTRICAL	22	\$ 3,926
COMSTOCK	MECHANICAL	18	\$ 2,894
COMSTOCK	PLUMBING	11	\$ 2,015
COMSTOCK	SPECIAL - JURISDICTION	2	\$ 200
COMSTOCK	SPECIAL - HOMEOWNER	2	\$ 110
<b>TOTAL COMSTOCK</b>		<b>66</b>	<b>\$ 10,768</b>
KALAMAZOO	BUILDING	13	\$ 2,955
KALAMAZOO	ELECTRICAL	16	\$ 6,302
KALAMAZOO	MECHANICAL	27	\$ 4,042
KALAMAZOO	PLUMBING	12	\$ 1,536
KALAMAZOO	SPECIAL - JURISDICTION	6	\$ 600
KALAMAZOO	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL KALAMAZOO</b>		<b>74</b>	<b>\$ 15,435</b>
PARCHMENT	BUILDING	1	\$ 100
PARCHMENT	ELECTRICAL	1	\$ 141
PARCHMENT	MECHANICAL	1	\$ 236
PARCHMENT	PLUMBING	1	\$ 100
PARCHMENT	SPECIAL - JURISDICTION	2	\$ 200
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>6</b>	<b>\$ 777</b>
PINE GROVE	BUILDING	2	\$ 270
PINE GROVE	ELECTRICAL	6	\$ 1,050
PINE GROVE	MECHANICAL	4	\$ 490
PINE GROVE	PLUMBING	1	\$ 200
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL PINE GROVE</b>		<b>14</b>	<b>\$ 2,065</b>
RICHLAND	BUILDING	11	\$ 8,264
RICHLAND	ELECTRICAL	10	\$ 1,608
RICHLAND	MECHANICAL	15	\$ 2,605
RICHLAND	PLUMBING	2	\$ 526
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL RICHLAND</b>		<b>39</b>	<b>\$ 13,058</b>
RICHLAND VILLAGE	BUILDING	1	\$ 170
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	3	\$ 455
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>4</b>	<b>\$ 625</b>
<b>TOTAL</b>		<b>203</b>	<b>\$ 42,728</b>

REVENUE	REVENUE
NOVEMBER 2020	% PREV YEAR MONTH
\$ 63,031	67.8%

PERMITS	PERMITS
NOVEMBER 2020	% 2020 - YTD
201	101%



2021 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: NOVEMBER 2021

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	161	\$ 101,638
COMSTOCK	ELECTRICAL	180	\$ 33,030
COMSTOCK	MECHANICAL	168	\$ 29,561
COMSTOCK	PLUMBING	95	\$ 16,543
COMSTOCK	SPECIAL - JURISDICTION	21	\$ 1,335
COMSTOCK	SPECIAL - HOMEOWNER	11	\$ 605
<b>TOTAL COMSTOCK</b>		<b>636</b>	<b>\$ 182,712</b>
KALAMAZOO	BUILDING	173	\$ 34,799
KALAMAZOO	ELECTRICAL	165	\$ 29,159
KALAMAZOO	MECHANICAL	256	\$ 41,878
KALAMAZOO	PLUMBING	99	\$ 12,326
KALAMAZOO	SPECIAL - JURISDICTION	57	\$ 3,730
KALAMAZOO	SPECIAL - HOMEOWNER	12	\$ 660
<b>TOTAL KALAMAZOO</b>		<b>762</b>	<b>\$ 122,552</b>
PARCHMENT	BUILDING	15	\$ 5,233
PARCHMENT	ELECTRICAL	22	\$ 3,567
PARCHMENT	MECHANICAL	20	\$ 8,535
PARCHMENT	PLUMBING	9	\$ 1,562
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 630
PARCHMENT	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PARCHMENT</b>		<b>75</b>	<b>\$ 19,527</b>
PINE GROVE	BUILDING	49	\$ 27,446
PINE GROVE	ELECTRICAL	53	\$ 9,268
PINE GROVE	MECHANICAL	56	\$ 8,871
PINE GROVE	PLUMBING	26	\$ 5,335
PINE GROVE	SPECIAL - JURISDICTION	3	\$ 165
PINE GROVE	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL PINE GROVE</b>		<b>190</b>	<b>\$ 51,250</b>
RICHLAND	BUILDING	123	\$ 125,058
RICHLAND	ELECTRICAL	129	\$ 27,824
RICHLAND	MECHANICAL	174	\$ 33,200
RICHLAND	PLUMBING	68	\$ 14,376
RICHLAND	SPECIAL - JURISDICTION	2	\$ 110
RICHLAND	SPECIAL - HOMEOWNER	4	\$ 220
<b>TOTAL RICHLAND</b>		<b>500</b>	<b>\$ 200,788</b>
RICHLAND VILLAGE	BUILDING	9	\$ 2,782
RICHLAND VILLAGE	ELECTRICAL	12	\$ 1,937
RICHLAND VILLAGE	MECHANICAL	28	\$ 4,655
RICHLAND VILLAGE	PLUMBING	9	\$ 1,318
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>58</b>	<b>\$ 10,692</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2221</b>	<b>587,521</b>

REVENUE	REVENUE
YTD - NOVEMBER 2020	% 2020 - YTD
<b>\$ 527,655</b>	<b>111.3%</b>

REVENUE
% 2021 YTD BUDGET
<b>96.5%</b>

PERMITS	PERMITS
YTD - NOVEMBER 2020	% 2020 - YTD
<b>1842</b>	<b>120.6%</b>

2021 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
185	\$	91,435	JAN
157	\$	41,412	FEB
201	\$	73,173	MAR
227	\$	51,524	APRIL
188	\$	52,360	MAY
179	\$	37,231	JUNE
256	\$	57,046	JULY
214	\$	44,937	AUG
209	\$	44,877	SEPT
202	\$	50,799	OCT
203	\$	42,728	NOV
-	\$	-	DEC
2,221	\$	587,521	2021



## SUMMARY OF INCIDENTS REPORT

(Includes all Officer Initiated & Citizen Reported)

### Kalamazoo Township

ORI	All
Create Date.Calendar	November 2021
Venue	KALAMAZOO TOWNSHIP

Call Type/Nature Code	# of Incidents
911 Hangup(s)	126
Abandoned Vehicle	15
Abandoned Vehicle-Private Proper	7
Airport Alert 3	2
Alarm	33
Animal Complaint	12
Arrest On Warr (Other Dept)	4
Arson	1
Assault/DV	20
Assist Fire Dept	13
Assist Other Dept	20
Assist Person	60
ATL	6
B&E/Illegal Entry	5
B&E/Larceny From Veh	23
BOL	21
Brush/Grass Fire - No Exposure	1
Carbon Monoxide - No Symptoms	1
Carbon Monoxide - With Symptoms	3
Check Welfare	59
Child Abuse/Neglect	3
Civil Calls	5
Community Policing/Crime Prev	40
Conservation/Littering	1
Crowd	2
CSC	2
Death Investigation	1
Directed Patrol	120
Disturbance/Fight	14
Drugs/VCSA	7
Embezzlement	2
Felonious Assault	4
Fire Alarm - Commercial	6
Fire Alarm - Residential	1
Fire Alarm - Test	5
Fireworks	1
Follow-Up	72
Forgery/U&P/Counterfeit	2
Fraud	15
Harassing TX/Texts	8
Harrassment/Misc Criminal	2

Health & Safety	1
Hit & Run Accident	11
Juvenile Mischief	4
Larceny	23
Lost/Found Property	15
Maintenance	3
MDP	16
Misd Traffic (DWLS)	11
Missing Person	18
Motorist Assist	18
Natural Gas Leak - Inside	5
Natural Gas Leak - Outside	5
Noise Complaint	23
Obs Justice	7
Ordinance Violation	2
Other Criminal Complaint	3
OWI/OUID	2
Panhandler/Vagrant/Solicitor	8
Parking Complaint	3
PD Accident	31
Peace Officer	18
PI - Confirmed Injuries	7
PR/PRB/PRS	6
Prints/DNA	3
Prisoner Transport	2
Property Check - Commercial	1
Property Check - Residential	1
R&O/Fleeing	2
Recover Stolen Vehicle	7
Repossession	4
Rescue-Medical Incoming	14
Rescue-Medical P1	198
Rescue-Medical P2	88
Rescue-Medical P3	173
Retail Fraud	4
Robbery	2
Runaway	6
Service For Department	6
Shots Fired	16
Special Check	1
Special Service	32
Structure Fire - Commercial	10
Structure Fire - Residential	4
Suicide/Attempt	18
Suspicious	129
Test Call Only	1
Traffic Hazard	9
Traffic Mishap/Acc Damage	1
Traffic Stop	172
Trespassing	21
Trouble with Subject	116
Unk Accident	16
Vehicle Fire	1
Vehicle Inspection	6
Vehicle Theft (UDAA)	11
VRDL/Fix it Tickets	7
Warrant Service	13
Weapons	1
<b>Grand Total</b>	<b>2081</b>

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2021

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2030	1422 COLGROVE	FALL		2						2
2031	537 CHICAGO	MOTOR VEHICLE ACCIDENT		4						4
2032	4325 LEISURE LN	FIRE ALARM	2			8				10
2033	2617 FAIRFIELD	FALL		5						5
2034	814 DAYTON	BURNING COMPLAINT		8						8
2035	1308 NASSAU	CHEST PAIN		6						6
2036	2028 COLGROVE	FIRE ALARM	4	6						10
2037	2432 N DRAKE	CONVULSIONS/SEIZURE				6				6
2038	2626 HAZELNUT	CHEST PAIN	6			6				12
2039	2220 GULL I-2	BREATHING PROBLEM		5						5
2040	OLON & SANTOS	MOTOR VEHICLE ACCIDENT				7				7
2041	1521 GULL	ASSAULT		7						7
2042	3246 BIRCH	FALL	5							5
2043	1224 UPLAND	EMS ALARM		6						6
2044	1621 MELCREST	FIRE ALARM	7			11				18
2045	2209 LA CROSS	FALL				8				8
2046	2220 GULL I-2	BREATHING PROBLEM		5						5
2047	603 FENIMORE	BREATHING PROBLEM		5						5
2048	3105 CARLETON	CANCELLED EN ROUTE		5						5
2049	1334 HIGHLAND HILLS	BACK PAIN	1							1
2050	718 PINEHURST	WIRES DOWN/ARCING				4				4
2051	MARYWOOD & ALAMO	BREATHING PROBLEM				7				7
2052	2220 GULL 2B	FALL		8						8
2053	927 NICHOLS	BREATHING PROBLEM				5				5
2055	NICHOLS & W MAIN	MOTOR VEHICLE ACCIDENT				4				4
2056	625 ARTHUR	CHOKING		6						6
2057	3002 N BURDICK	FALL	6							6
2058	2611 KENILWORTH	BREATHING PROBLEM		7						7
2059	BARNEY & NICHOLS	MOTOR VEHICLE ACCIDENT	6			6				12
2060	1519 OLMSTEAD #31	NOTHING FOUND/ARRIVAL		5						5
2061	3408 GRACE	ALTERED MENTAL STATUS				7				7
2062	3638 WINDING WAY	SMOKE INVESTIGATION	10			9		4		23
2063	2617 FAIRFIELD	LIFT ASSIST		7						7
2064	1721 NAZARETH	FIRE ALARM	7	6						13
2065	COLGROVE & GULL	MOTOR VEHICLE ACCIDENT		7						7
2066	1224 UPLAND	DIABETIC PROBLEM		6						6
<b>SUB TOTAL</b>	<b>SUB-TOTALS</b>		<b>54</b>	<b>116</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>262</b>

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2021

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2067	3228 OLD FARM	LIFT ASSIST	3							3
2068	2113 SCHIPPERS	BREATHING PROBLEM		5						5
2070	1224 UPLAND	DIABETIC PROBLEM		3						3
2071	103 MERRIWEATHER	CHEST PAIN				12				12
2072	1413 BARCLAY	STROKE	7							7
2073	1701 OLMSTEAD	CANCELLED EN ROUTE		6			3			9
2074	3318 W MAIN	SMOKE INVESTIGATION	7			12		5	4	28
2075	3924 HILT LOT 34	LIFT ASSIST	2							2
2076	2216 BUCKWHEAT	SICK PERSON	2							2
2077	1809 HUMPHREY #11	SMOKE INVESTIGATION	5	5			5			15
2078	SANTOS & N KENDALL	MOTOR VEHICLE ACCIDENT				7				7
2079	PARCHMOUNT & NAZARETH	MOTOR VEHICLE ACCIDENT		5						5
2081	415 KEYES	BREATHING PROBLEM	3							3
2082	1519 OLMSTEAD #56	ABDOMINAL PAIN					2			2
2083	1337 RICHLAND	LIFT ASSIST				2				2
2084	1329 STAMFORD	MOTOR VEHICLE ACCIDENT		7						7
2085	537 CHICAGO	BREATHING PROBLEM		7						7
2086	BRIDGE & AMPERSEE	AID GIVEN - FIRE	5						MG	5
2087	1634 GULL	ALTERED MENTAL STATUS		6						6
2088	315 TURWILL	BREATHING PROBLEM				7				7
2089	1327 CHEROKEE	BURNING COMPLAINT	3			9		3		15
2090	120 E OAKGROVE	BREATHING PROBLEM	2							2
2091	4290 WINDING WAY	FIRE ALARM	4			4				8
2092	GULL & ELKERTON	UNKNOWN/PERSON DOWN		6						6
2093	402 LAKE FOREST	UNCONSCIOUS				5				5
2094	557 GAYLE	LIFT ASSIST		4						4
2095	SHERWOOD & RIVERVIEW	AID GIVEN - FIRE	8							8
2096	2614 N WESTNEDGE	ABDOMINAL PAIN	1							1
2097	3630 DOUGLAS #2	CARBON MONOXIDE	1							1
2098	905 COOLIDGE	BURNING COMPLAINT				6				6
2099	2238 E MAIN	UNKNOWN/PERSON DOWN		5						5
2100	113 N RIVERVIEW	FALL	3							3
2101	1218 BIXBY	CHEST PAIN		5						5
2102	1413 BARCLAY	NOTHING FOUND/ARRIVAL	4	2		6				12
2103	2233 N BURDICK	BREATHING PROBLEM	1							1
2104	3316 BROOKFIELD	ALTERED MENTAL STATUS					2			2
<b>SUB TOTAL</b>			<b>115</b>	<b>182</b>	<b>0</b>	<b>158</b>	<b>12</b>	<b>12</b>	<b>4</b>	<b>483</b>

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2021

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2105	550 HAYMAC #1	DIABETIC PROBLEM		2						2
2106	722 COOLIDGE	UNKNOWN/PERSON DOWN				9				9
2107	4608 YELLOW PINE	ALTERED MENTAL STATUS	3			8				11
2108	2212 STRAWBERRY	BREATHING PROBLEM	4							4
2109	301 S KENDALL APT C	BREATHING PROBLEM				11				11
2110	219 S KENDALL #101	CONVULSIONS/SEIZURE				4				4
2112	2307 FAIRFIELD	UNCONSCIOUS		11						11
2113	537 CHICAGO	CHEST PAIN		3						3
2114	DAYTON & CHARLES	WIRES DOWN/ARCING		7						7
2115	415 KEYES	BREATHING PROBLEM	7							7
2116	1508 SEVILLE	ALTERED MENTAL STATUS	7							7
2117	114 ESPANOLA B-2	BREATHING PROBLEM	3							3
2118	1307 CROSSFIELD	BREATHING PROBLEM					2			2
2119	2112 N WESTNEDGE	GAS LEAK	7							7
2120	115 E THOMAS	UNKNOWN/PERSON DOWN	4							4
2121	550 HAYMAC #7	SICK PERSON	4							4
2122	618 N RIVERVIEW	UNKNOWN/PERSON DOWN	4							4
2123	1708 HARVEY	WIRES DOWN/ARCING				8				8
2124	537 CHICAGO	PREGNANCY/OB		6						6
2125	1223 OLMSTEAD	MOTOR VEHICLE ACCIDENT		8						8
2126	1549 N HILLS	CHEST PAIN	15							15
2127	3125 NICHOLS #108	FALL	6			8				14
2128	225 DURNES	ALTERED MENTAL STATUS				3				3
2129	3002 N BURDICK	DIABETIC PROBLEM	2							2
2130	2216 RED CHERRY	BREATHING PROBLEM	4							4
2131	3700 GULL	FALL		6						6
2132	1224 UPLAND	DIABETIC PROBLEM		10						10
2133	521 CHEROKEE #111	BREATHING PROBLEM				6				6
2134	1316 BAKER	CARBON MONOXIDE		5						5
2135	1413 BARCLAY	BACK PAIN	2							2
2136	2617 FAIRFIELD	LIFT ASSIST		4						4
2137	2310 E MAIN	OVERDOSE/POISONING		7						7
2138	550 HAYMAC #7	SICK PERSON	2							2
2139	904 WASHBURN	CARDIAC ARREST		7						7
2141	2910 BARNEY	CONVULSIONS/SEIZURE	4			8				12
2142	2605 DOUGLAS #12	CHEST PAIN	6							6
<b>SUB TOTAL</b>			<b>199</b>	<b>258</b>	<b>0</b>	<b>223</b>	<b>14</b>	<b>12</b>	<b>4</b>	<b>710</b>



KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2021

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2143	1100 NICHOLS	MOTOR VEHICLE ACCIDENT				9				9
2144	524 DAYTON	BURNING COMPLAINT		4						4
2145	207 N KENDALL	MOTOR VEHICLE ACCIDENT				5				5
2146	1809 JUNCTION	BREATHING PROBLEM		7						7
2147	2220 GULL F-3	EMS ALARM		5						5
2148	116 DEVON #6	BREATHING PROBLEM	2							2
2149	3210 GRACE	UNCONSCIOUS				9				9
2150	TEXEL & ANN	MOTOR VEHICLE ACCIDENT		7						7
2151	BRIDGE & AMPERSEE	DUMPSTER FIRE	6							6
2152	3205 DOUGLAS	BREATHING PROBLEM	5							5
2153	2627 GREEN OAK	CANCELLED EN ROUTE	5			12				17
2154	1429 VALE VIEW	EMS ALARM				5				5
2155	GRACE & NICHOLS	MOTOR VEHICLE ACCIDENT				8				8
2156	1721 NAZARETH	EYE INJURY		8						8
2157	2621 DOUGLAS	NOTHING FOUND/ARRIVAL	4							4
2158	1042 DARWOOD	OVERDOSE/POISONING	5							5
2159	302 N SAGE #104	SMOKE INVESTIGATION	2			15		3	4	24
2160	2934 CARSTEN	CANCELLED EN ROUTE	1			6				7
2161	1021 OLMSTEAD	HEMORRHAGE/LACERATION					2			2
2162	537 CHICAGO	BREATHING PROBLEM		3						3
2163	3324 DEVONSHIRE	BREATHING PROBLEM				8				8
2164	1308 NASSAU	EMS ALARM		7						7
2165	2962 MEADOWCROFT	FALL	7			10				17
2166	1224 UPLAND	DIABETIC PROBLEM		8						8
2167	1701 OLMSTEAD	CANCELLED EN ROUTE		6						6
2168	1224 UPLAND	DIABETIC PROBLEM		5						5
2169	2424 WOODWARD	BREATHING PROBLEM	3							3
2170	1125 CROSSFIELD	ABDOMINAL PAIN					2			2
2171	3425 PARKSIDE #2	ABDOMINAL PAIN		6						6
2172	3634 MARKET	CHEST PAIN					2			2
2173	522 CHEROKEE #105	CONVULSIONS/SEIZURE				6				6
2174	3414 PARCHMOUNT	ALTERED MENTAL STATUS		8						8
2175	1008 COOPER	BREATHING PROBLEM		6						6
2176	BARNEY & NICHOLS	NOTHING FOUND/ARRIVAL	3			8				11
2177	3102 OLD FARM	SICK PERSON	4							4
2178	342 HAYMAC	FALL	4	8						12
<b>SUB TOTAL</b>			<b>250</b>	<b>346</b>	<b>0</b>	<b>324</b>	<b>20</b>	<b>15</b>	<b>8</b>	<b>963</b>

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2021

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2179	1319 NAZARETH	UNCONSCIOUS		11						11
2180	1237 NASSAU	BURNING COMPLAINT		10						10
2181	CHICAGO & HUMPHREY	HEMORRHAGE/LACERATION		6						6
2182	LAKE & MELROSE	MOTOR VEHICLE ACCIDENT					4			4
2183	536 COOLIDGE	UNKNOWN/PERSON DOWN				10				10
2184	3031 HICKORY NUT	BREATHING PROBLEM	2			6				8
2185	550 S RIVERVIEW	MOTOR VEHICLE ACCIDENT	4							4
2186	LAKE & LAMONT	WIRES DOWN/ARCING		8						8
2187	RIVERVIEW & MOSEL	WIRES DOWN/ARCING	8							8
2188	NAZARETH & GULL	MOTOR VEHICLE ACCIDENT		10						10
2189	2901 ASBURY	PSYCHIATRIC PROBLEMS		9						9
2190	2836 W MAIN	MOTOR VEHICLE ACCIDENT				4				4
2191	1227 ELKERTON	CHEST PAIN		8						8
2192	1224 UPLAND	DIABETIC PROBLEM	1	8						9
2193	950 RICHMOND	AID GIVEN - FIRE				3		MG		3
2194	5364 GREEN MEADOW	AID GIVEN - FIRE				5		MG		5
2195	521 E MOSEL	FIRE ALARM	2	9		5				16
2196	3334 N PITCHER	FIRE ALARM	2	11		5				18
2197	824 EDISON	FIRE ALARM	6	13		8				27
2198	922 ASHLEY	ALTERED MENTAL STATUS		14						14
2199	326 HAYMAC	UNKNOWN/PERSON DOWN	6							6
2200	4220 LEISURE LN	EMS ALARM				7				7
2201	3204 OLD FARM	CHEST PAIN	1							1
2202	1218 BIXBY	BACK PAIN		2						2
2203	521 E MOSEL	FIRE ALARM	1	5		6				12
2204	702 PINEHURST	CONVULSIONS/SEIZURE				10				10
2205	2424 WOODWARD	CANCELLED EN ROUTE	3							3
2206	1601 NICHOLS	ASSAULT				12				12
2207	2424 WOODWARD	BREATHING PROBLEM	3							3
2208	4016 GRAND PRAIRIE	UNKNOWN/PERSON DOWN				7				7
2209	1131 BROWNELL	BREATHING PROBLEM				12				12
2210	3721 BORGESS	OVERDOSE/POISONING		9						9
2211	MARKET & CROSSFIELD	MOTOR VEHICLE ACCIDENT					3			3
2212	323 E GLENGUILE	LIFT ASSIST	6							6
2213	2315 FAIRFIELD	WIRES DOWN/ARCING		8						8
2214	905 CLEARVIEW	WIRES DOWN/ARCING		8						8
<b>TOTALS</b>			<b>295</b>	<b>495</b>	<b>0</b>	<b>424</b>	<b>27</b>	<b>15</b>	<b>8</b>	<b>1264</b>



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**Household participation:**  
**Kalamazoo Township's seasonal leaves/brush collections**  
 (12/10/21 update)



Neighborhood	Spring	Fall	Year
Eastwood		27%	1996
	30%		1997
		45%	1998
		--	1999
	8%	--	2000
	18%	--	2001
	8%	8%	2002
	14%	47%	2003
	6%	6%	2008
		29%	2015
	4%	14%	2021*
Lakewood		~20%	2003
	0%	0%	2021*
Northwood	2%	1%	2021*
Westwood	55%	70%	1996
	52%	50%	1998
	34%	52%	1999
	25%		2000
	27%	21%	2001
	25%	25%	2002
	36%	46%	2003
	29%		2008
		22%	2015
	8%	28%	2021*

\* For the Fall 2021 collection, survey data includes the second collection (Dec 6-10) because few tree leaves had dropped before the first collection (Nov 8-12).

Westwood's participation in May and December 2021, respectively, was 10% and 39% east of Nichols Rd, 7% and 18% west of Nichols, and 2% and 3% in Valleywood. In Dec 2021, Eastwood's participation was 15% south of E. Main and 11% north of E. Main.

In addition to the Township's seasonal, leaves/brush collections, other options exist:

1. Households can subscribe with Republic Services for weekly yard waste pick up using a wheeled cart from Apr 1 – Nov 30. As of May 2021, 17% (1,235 of 7,134 eligible parcels) subscribed, compared to 14% in 2016,
2. Mulders at Nichols & Ravine Roads and Best Way on Miller Road accept yard trimmings for a fee.
3. Home composting.



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 8A

FOR MEETING DATE: December 13, 2021

SUBJECT: Approval of Meeting Times for all 2022 Township Meetings

REQUESTING DEPARTMENT: Manager

**SUGGESTED MOTION:**

Request to approve times for meeting dates that were previously approved at the November 22, 2021 Board of Trustees Meeting,

Financing Cost: -0-

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: Dexter Mitchell, Manager

**Manager's Recommendation:**

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# **Kalamazoo Township Meeting/Holiday Schedule - 2022**

## ***Board of Trustees, Planning Commission, Zoning Board of Appeals***

### **Board of Trustees Meetings (2<sup>nd</sup> and 4<sup>th</sup> Monday of Month)**

January 10, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
January 22, 2022	Regular Meeting 5:30 PM	
February 14, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
February 28, 2022	Regular Meeting 5:30 PM	
March 14, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
March 28, 2022	Regular Meeting 5:30 PM	
April 11, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
April 25, 2022	Regular Meeting 5:30 PM	
May 09, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
May 23, 2022	Regular Meeting 5:30 PM	
June 13, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
June 27, 2022	Regular Meeting 5:30 PM	
July 11, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
July 25, 2022	Regular Meeting 5:30 PM	
August 08, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
August 22, 2022	Regular Meeting 5:30 PM	
September 12, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
September 26, 2022	Regular Meeting 5:30 PM	
October 10, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
October 17, 2022	Budget Work Session 5:30 PM	
October 24, 2022	Regular Meeting 5:30 PM	
November 14, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM
November 28, 2022	Regular Meeting 5:30 PM	
December 12, 2022	Work Session 5:30 PM	Regular Meeting 7:30 PM

### **Planning Commission (1<sup>st</sup> Thursday of Month)**

January 06, 2022	Regular Meeting 5:30 PM
February 03, 2022	Regular Meeting 5:30 PM
March 03, 2022	Regular Meeting 5:30 PM
April 07, 2022	Regular Meeting 5:30 PM
May 05, 2022	Regular Meeting 5:30 PM
June 02, 2022	Regular Meeting 5:30 PM
July 07, 2022	Regular Meeting 5:30 PM
August 04, 2022	Regular Meeting 5:30 PM
September 01, 2022	Regular Meeting 5:30 PM
October 06, 2022	Regular Meeting 5:30 PM
November 03, 2022	Regular Meeting 5:30 PM
December 01, 2022	Regular Meeting 5:30 PM

### **Zoning Board of Appeals (3<sup>rd</sup> Wednesday of Month)**

January 19, 2022	Regular Meeting 5:30 PM
February 16, 2022	Regular Meeting 5:30 PM
March 16, 2022	Regular Meeting 5:30 PM
April 20, 2022	Regular Meeting 5:30 PM
May 18, 2022	Regular Meeting 5:30 PM
June 15, 2022	Regular Meeting 5:30 PM
July 20, 2022	Regular Meeting 5:30 PM
August 17, 2022	Regular Meeting 5:30 PM
September 21, 2022	Regular Meeting 5:30 PM
October 19, 2022	Regular Meeting 5:30 PM
November 16, 2022	Regular Meeting 5:30 PM
December 21, 2022	Regular Meeting 5:30 PM

### **Township Holidays**

January 01, 2022	New Year's Day	November 11, 2022	Veterans Day
January 17, 2022	MLK Day	November 24, 2022	Thanksgiving Day
February 21, 2022	Presidents' Day	November 25, 2021	Day after Thanksgiving
May 30, 2022	Memorial Day	December 26, 2022	Christmas Day
June 20, 2022	Juneteenth (observed)	(observed)	
July 04, 2022	Independence Day		
September 05, 2022	Labor Day		



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9A

FOR MEETING DATE: December 13, 2021

SUBJECT: Committees for 2022

REQUESTING DEPARTMENT: Supervisor

**SUGGESTED MOTION:**

To approve the 2022 committee appointments list

Financing Cost: N/A

Source: General Fund N/A Grant                      Other                     

Are these funds currently budgeted? Yes            No                     

Other comments or notes:

Submitted by: Supervisor Martin

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9B

FOR MEETING DATE: December 13, 2021

SUBJECT: 2021 Asset Level Test Resolution

REQUESTING DEPARTMENT: Assessing/Legal

**SUGGESTED MOTION:**

Move to adopt the resolution approving the Asset Level Test the Board of Review for 2022.

Financing Cost: \$0

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

The Asset Level Test has been modified to coincide with the requirements of the Michigan Department of Treasury Letters. In short, the Township must provide a "maximum" level for assets that can be owned in order to obtain an exemption or partial poverty exemption; the prior requirement of owning a business has been removed because there is a separate test for that; each member of the household that was not required to file income taxes in the prior year must file a form stating such with the township; and the Board of Review cannot deviate from the 25, 50, 100 % reductions set by the Department of Treasury without prior approval.

Submitted by: Legal RCS

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN

ASSET LEVEL TEST FOR BOARD OF REVIEW

WHEREAS, MCL 211.7u of the General Property Tax Act of the State of Michigan allows a property tax exemption for the principal residence of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges; and

WHEREAS, the Kalamazoo Township Board has adopted poverty income guidelines with respect to the General Property Tax Act; and

WHEREAS, the Kalamazoo Township Board is also required to adopt an “asset level test” for use by the Supervisor and Board of Review in determining whether to grant a full or partial exemption for a property owned by person(s) who meet the poverty income guidelines; and

WHEREAS, the Kalamazoo Township Board has determined what level of particular assets should be considered by the Board of Review in making such determination.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the “asset level test” for consideration by the Supervisor and Board of Review in making a determination as to whether a property that meets the poverty income guidelines is eligible for a full or partial exemption of property taxes in accordance with MCL 211.7u is as follows:

1. A person seeking an exemption shall file an affidavit (Michigan Treasury Form 4988) by each member of the household over the age of 18 (including the owner) residing in the residence for which

exemption is sought who was not required to file federal or state income tax returns in the years 2021 and 2020.

2. No more than one motor vehicle for each licensed driver residing full time at the property in an amount not to exceed \$15,000 in value for each.
3. Checking and savings accounts in total amount not exceeding 25% of the current annual poverty guideline for a single person (\$12,880 in 2021), making the \$3,220 the value of bank accounts permitted in 2021.
4. Additional valuable assets including but limited to stocks, bonds, jewelry, boats, equipment, recreational vehicles, additional real estate, and the like may be considered by the Board of Review in determining whether to grant a full or partial exemption for properties whose owners meet the poverty income guidelines.
5. The maximum cumulative amount of assets owned other than the home is limited to \$18,000. All other owned assets above this total amount shall be deemed to be available for payment of property taxes, whether liquid or not.
6. The Township Board of Review may require an applicant for poverty exemption to establish documentary proof that these asset levels are not exceeded.

7. If a taxpayer qualifies for a poverty exemption, the Board of Review is permitted to grant only a 100%, 50% or 25% reduction in taxable value. No other percentage value reductions shall be permitted.
8. The Board of Review is not permitted to deviate from these guidelines.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

\_\_\_\_\_  
Mark E. Miller, Clerk  
Charter Township of Kalamazoo

Attest:

\_\_\_\_\_  
Donald Martin, Supervisor

## CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on December \_\_\_\_ 2021; the original of which resolution is on file in my office; that the meeting was conducted and public notice of the meeting was given pursuant to an in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

---

Mark E. Miller, Clerk  
Charter Township of Kalamazoo  
Kalamazoo County, Michigan

The Asset Level Test has been modified to coincide with the requirements of the Michigan Department of Treasury Letters. In short, the Township must provide a "maximum" level for assets that can be owned in order to obtain an exemption or partial poverty exemption; the prior requirement of owning a business has been removed because there is a separate test for that; each member of the household that was not required to file income taxes in the prior year must file a form stating such with the township; and the Board of Review cannot deviate from the 25, 50 100 % reductions set by the Department of Treasury without prior approval.



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 121320219C

FOR MEETING DATE: December 13, 2021

SUBJECT: 2021 Poverty Exemption Income Guidelines for Property Taxes

REQUESTING DEPARTMENT: Assessing/Legal

**SUGGESTED MOTION:**

Move to adopt the resolution Adopting Poverty Exemption Income Guidelines for Property Taxes.

Financing Cost: \$0

Source:        General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

Annually the Township Board is required to adopt Income Guidelines for Poverty Exemptions for consideration by the Board of Review in determining whether to grant a full or partial exemption for property taxes. These guidelines and new numbers reflect the poverty guidelines established by the US Department of Health and Human Services for 2022.

Submitted by: Legal rcs

Manager's Recommendation:    Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**Kalamazoo Charter Township  
Kalamazoo County, Michigan**

**Resolution Adopting Poverty Exemption Income Guidelines  
For Property Taxes**

**WHEREAS**, the General Property Tax Act, Act 390 of 1994, as amended, requires the Township Board to adopt guidelines for poverty exemptions; and

**WHEREAS**, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, as amended, the Township Board of Kalamazoo Charter Township, Kalamazoo County, Michigan adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to: the specific income level of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year:

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Township Board of Kalamazoo Charter Township, Kalamazoo County, Michigan, hereby adopts by reference the United States Department of Health and Human Services poverty exemption guidelines, as they are provided for 2022 as follows:

<b>Size of Family Unit</b>	<b>Poverty Guidelines</b>
1	\$12,880
2	\$17,240
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660
For each additional person	\$4,540

**BE IT FURTHER RESOLVED** that in order to be eligible for consideration of a whole or partial property tax exemption, a person shall be required to establish that those living in the principal residence meet the poverty exemption guidelines, and the asset test as adopted by the Township Board on December 13, 2021.

**BE IT FURTHER RESOLVED** that in order to be eligible for consideration of a whole or partial property tax exemption, a person shall do the following on an annual basis, which shall establish for the Township Board of Review the income and asset level and shall constitute an application for consideration of a full or partial poverty tax exemption:



- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested; and
- 2) File Michigan Treasury Form 5736 "Application for MCL 211.7u Poverty Exemption"; and Michigan Treasury Form 5739 "Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty" with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year; and
- 3) File a claim reporting that the combined assets of all persons residing in the residence for which poverty exemption is sought do not exceed the current United States Department of Health and Human Services Poverty income guidelines; and
- 4) Establish the amount of assets for the owner/occupants of such principal residence which may include, but are not limited to, real estate other than the principal residence, motor vehicles, recreational vehicles and equipment, savings accounts, checking accounts, stocks, and bonds. Such assets will be compared to the asset level guidelines adopted by the Kalamazoo Charter Township Board on December \_\_, 2021; and
- 5) Produce a valid driver's license or other form of identification if requested; and
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence; and
- 7) The application for an exemption shall be filed after January 1, but at least one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

***NOW, THEREFORE, BE IT HEREBY RESOLVED*** that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption; and

***IT IS HEREBY FURTHER RESOLVED*** that in accordance with PA 253 of 2020, the Board of Review is not permitted to deviate from these guidelines, nor the total asset value contained on the asset level test for 2022 approved by the Township Board on December 13, 2021; and

***IT IS FURTHER RESOLVED*** that the following documents shall be posted on the Township's website at [www.ktwp.org](http://www.ktwp.org) as soon as practicable after the date of adoption as certified hereon:

---Poverty income guidelines and procedure (this document); and  
---Michigan Treasury Form 5737-Application  
---Michigan Treasury Form 5739-Affirmation of Ownership  
---Michigan Treasury Form 4988-Affidavit/No Income Tax Filed  
---Asset level test adopted by the Township Board on December \_\_\_\_, 2021.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

KALAMAZOO CHARTER TOWNSHIP

By: \_\_\_\_\_  
Mark E. Miller, Clerk

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on December 13, 2021; the original of which resolution is on file in my office; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

---

Mark E. Miller, Clerk  
Charter Township of Kalamazoo  
Kalamazoo County, Michigan

Attest:

---

Donald D. Martin, Supervisor



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9D

FOR MEETING DATE: December 13, 2021

SUBJECT: Annual Board Approval for Depositories of Township funds

REQUESTING DEPARTMENT: Treasury Department

**SUGGESTED MOTION:**

Request to approve the resolution authorizing the listed financial institutions as depositories for Township funds

Financing Cost: -0-

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: Sherine Miller Treasurer

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN  
December 13, 2021**

Resolution Authorizing the Financial Institutions Listed Below as Depositories of Township Funds

**WHEREAS**, the Township Treasurer is authorized to recommend financial institutions for approval for safekeeping of township funds based on an evaluation of the performance and solvency of the institution

**WHEREAS**, the following financial institutions qualify under Public Act 20 as approved by the state for holding municipal funds.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the Charter Township of Kalamazoo authorizes that the following list of financial institutions be designated as the list of depositories for **2022**.

Advia Credit Union	Macatawa Bank
Arbor Financial Credit Union	Mercantile Bank of Michigan
Huntington National Bank	Michigan Class – MBIA
CIBC (previously Private Bank)	Morgan Stanley Wealth Management
Comerica bank	Old National Bank
Consumers Credit Union	Omni Community Credit Union
First National Bank of Michigan	Southern Michigan Bank & Trust
Flagstar Bank	Sturgis Bank & Trust
Huntington	Wolverine Bank
Lake Michigan Credit Union	

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing resolution.

Upon roll call vote the following members voted “aye”:

The following voted “nay”:

The following was absent:

The Supervisor declared the motion passed and the Resolution duly adopted, this date: December 13, 2021.

**CHARTER TOWNSHIP OF KALAMAZOO**

---

Mark E. Miller, Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
269-381-8080



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9E

FOR MEETING DATE: December 13, 2021

SUBJECT: Tax Payment Designee Resolution

REQUESTING DEPARTMENT: Treasury Department

**SUGGESTED MOTION:**

Adopt the Resolution allowing for tax payment designees.

Financing Cost: -0-

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: Legal

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## Resolution

Adopted: \_\_\_\_\_

### Property Tax Payment Designee Appointment

At a regular meeting of the Kalamazoo Charter Township Board, Kalamazoo County, Michigan, held virtually utilizing the Zoom meeting platform on December 13, 2021.

Present:

Absent:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_; and

WHEREAS Public Act 129 of 2019 requires the Township Treasurer or his or her designee to remain in the office of the township treasurer at some convenient place in the township from 9:00 a.m. to 5:00 p.m. on certain specified days for the collection of taxes; and

WHEREAS Public Act 129 of 2019 allows the Township Treasurer to designate a deputy treasurer or other individual acting on behalf of the township treasurer who serves the township as an employee or elected official to be in the township office on the designated days for the collection of taxes; and

WHEREAS Public Act 129 of 2019 provides that “(t)he township treasurer or his or her designee shall remain in the office of the township treasurer at some convenient place in the township from 9 a.m. to 5 p.m. to receive taxes on certain specified days”; and

WHEREAS Public Act 129 of 2019 requires the Township Board to approve the designee; and

WHEREAS the Township Board wishes to approve the designee of the Treasurer; and

WHEREAS the Township Board wishes to ensure the smooth operation of the Township offices during tax days; including the tax collection days which start tomorrow; and as such wishes to ensure that additional staff members are authorized to collect taxes on tax days.

NOW THEREFORE BE IT RESOLVED that the Township Board approves the Treasurer’s designee of \_\_\_\_\_ as her designee to receive taxes to remain in the office of the Township Treasurer to collect taxes on tax days; and

NOW THEREFORE BE IT RESOLVED that the Township Board hereby approves the following additional staff members to collect taxes on tax days:

Stephanie McQueen and Lisa VanDyken

Upon roll call vote, the following voted “Aye”:

The following voted “Nay”:

The following were absent:

Resolution adopted on \_\_\_\_\_, 2021.

---

Mark E. Miller  
Kalamazoo Charter Township Clerk





1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
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www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9F

FOR MEETING DATE: December 13, 2021

SUBJECT: KATS: in- Kind contribution

REQUESTING DEPARTMENT: Manager

**SUGGESTED MOTION:**

To approve KATS in-kind contributions agreement

Financing Cost: \$100

Source: General Fund X Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes X No \_\_\_\_\_

**Other comments or notes:**

This is an agreement between KATS, Kalamazoo Township and other area municipalities. This agreement is due by February 1, 2022 for the October 1, 2022 fiscal year.

Submitted by: Township Manager

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110  
Portage, MI 49002  
☎ 269-343-0766  
✉ info@KATSmpo.org

December 3, 2021

Mr. Dexter Mitchell, Manager  
Kalamazoo Township  
1720 Riverview Dr.  
Kalamazoo, MI 49004

RE: Contributed Services Agreement for Kalamazoo Area Transportation Study (KATS) Match

Dear Mr. Mitchell,

Enclosed you will find the approved schedule of contributed services to cover the local match needed for the Kalamazoo Area Transportation Study (KATS) operations. Thank you for agreeing to help KATS meet the local match it needs for Federal planning funds in FY 2023 (beginning October 1, 2022). This local match will come from the value of contributed services that your staff or consultants will be normally doing in FY 2023. This is not a request for cash from your jurisdiction.

While your township does not receive Federal funds directly through KATS, it does benefit from the operations and actions of KATS. These benefits include:

- Federal funding to the Road Commission of Kalamazoo County and Van Buren County Road Commission for road, bridge, non-motorized, and other projects in your township.
- Federal funding to the Kalamazoo County Transportation Authority, the Central County Transportation Authority, Kalamazoo Metro Transit, and Van Buren Public Transit for public transit.
- KATS is a forum where townships, cities, villages, the Road Commissions, public transit agencies, the counties of Kalamazoo and Van Buren, and the Michigan Department of Transportation meet to cooperatively plan and program transportation projects in Kalamazoo County and a portion of eastern Van Buren County
- Land use and master planning at the local level is tied to transportation planning and KATS staff is available to work with your planning commissions on questions or issues.

Enclosed is an agreement that I ask you to complete and return to us by **February 1, 2022**. Again, by agreeing to provide contributed services to KATS, we can use the value of the costs you accrue in completing planning or mapping work that supports the KATS work program. KATS staff will work with you in the coming months to show how you can report this time.

Thank you for your help. Please feel free to call me if you have any questions on this request. I will be happy to meet with you if you would like.

Sincerely,

Steven L. Stepek, AICP  
Executive Director

Enclosure



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110

Portage, MI 49002

☎ 269-343-0766

✉ info@KATSmpo.org

**Third Party In-Kind Contributions Notification and Assurances  
FY 2023 Unified Planning Work Program  
Kalamazoo Urbanized Area**

**For Federal Highway Administration Consolidated Planning Dollar Funds (FHWA PL 112)**

1. **Notification** - In executing the subject FY 2023 Unified Planning Work Program (UPWP), the Kalamazoo Area Transportation Study (KATS), the Metropolitan Planning Organization (MPO) for the Kalamazoo urbanized area, proposes to use third party in-kind contributions provided by:

- |                                       |                          |
|---------------------------------------|--------------------------|
| ▪ Road Commission of Kalamazoo County | ▪ Village of Schoolcraft |
| ▪ Van Buren County Road Commission    | ▪ Village of Vicksburg   |
| ▪ City of Kalamazoo                   | ▪ Van Buren County       |
| ▪ City of Portage                     | ▪ Alamo Township         |
| ▪ Kalamazoo County                    | ▪ Almena Township        |
| ▪ Western Michigan University         | ▪ Antwerp Township       |
| ▪ Comstock Township                   | ▪ Brady Township         |
| ▪ Kalamazoo Township                  | ▪ Charleston Township    |
| ▪ Oshtemo Township                    | ▪ Climax Township        |
| ▪ Texas Township                      | ▪ Cooper Township        |
| ▪ City of Galesburg                   | ▪ Pavilion Township      |
| ▪ City of Parchment                   | ▪ Paw Paw Township       |
| ▪ Village of Augusta                  | ▪ Prairie Ronde Township |
| ▪ Village of Climax                   | ▪ Richland Township      |
| ▪ Village of Mattawan                 | ▪ Ross Township          |
| ▪ Village of Lawton                   | ▪ Schoolcraft Township   |
| ▪ Village of Paw Paw                  | ▪ Wakeshma Township      |
| ▪ Village of Richland                 |                          |

to cover all or a portion of the non-federal match on a total UPWP basis.

2. **Identification and Inclusion** - The third party in-kind contributions are identified in the UPWP tasks descriptions and budget tables. The value of these in-kind contributions is included in the total UPWP budget.
3. **Third Party Consent** - The above stated agencies have agreed that the value of the eligible work performed by their staff or consultants may be used as an in-kind contribution.
4. **Not Paid by Other Federal Funds** - The cost of the third-party work will be paid for with funds available to the third party. The cost for such work will not be paid for by Federal funds or used as a match for other federally funded grants or subgrants.
5. **Eligible and Allowable** - The third party in-kind contributions are for:

- |                                       |   |
|---------------------------------------|---|
| • Safety Analysis                     | • Congestion Mitigation and Air Quality     |
| • Short and Long Range Planning       | • Transportation Management Systems         |
| • Public Participation                | • Environmental Mitigation and Consultation |
| • Transportation System Monitoring    | • Updating GIS Maps and Pictometry Aerials  |
| • Planning Program Development        | • Non-Motorized Planning                    |
| • Development of Transportation Model | • Long Range Transportation Development     |
| • Use of social and economic data     |   |

***Third Party In-Kind Contributions Notifications and Assurances***  
***FY 2023 Unified Planning Work Program***

***Page 2***

The eligible amounts paid to gather traffic data under the Traffic Data Collections contract will be included toward agency contributions.

These activities are essential to fulfill Federal transportation planning requirements, are eligible for funding under Title 23, and are allowable under applicable Office of Management and Budget (OMB) Circulars.

6. **Time Period** - The third-party work will be performed during the FY 2023 UPWP time period (October 1, 2022 - September 30, 2023).
7. **Verifiable** - The derivation of the estimated value placed on the third party in-kind contributions is documented and verifiable from the records of the above stated agencies and the MPO. Actual contributions will be recorded and maintained by the MPO and the third party. Such records shall account for all time and costs, not just the portion used as an in-kind contribution.
8. **Amount** - The total amount of estimated third party in-kind contributions approved by the Policy Committee at its February 26, 2014 meeting for the FY 2023 UPWP is \$132,955 based on the following breakdown:

Agency	Match Requested
Road Commission of Kalamazoo County	\$22,000.00
Van Buren County Road Commission	\$10,000.00
City of Kalamazoo	\$22,000.00
City of Portage	\$22,000.00
Kalamazoo County	\$6,000.00
Western Michigan University	\$6,000.00
Comstock Township	\$2,000.00
Kalamazoo Township	\$2,000.00
Oshtemo Township	\$2,000.00
Texas Township	\$2,000.00
City of Galesburg	\$1,200.00
City of Parchment	\$1,200.00
Village of Augusta	\$1,200.00
Village of Climax	\$1,200.00
Village of Mattawan	\$1,200.00
Village of Lawton	\$1,200.00
Village of Paw Paw	\$1,200.00
Village of Richland	\$1,200.00
Village of Schoolcraft	\$1,200.00
Village of Vicksburg	\$1,200.00
Van Buren County	\$500.00
Alamo Township	\$100.00
Almena Township	\$100.00
Antwerp Township	\$100.00
Brady Township	\$100.00
Charleston Township	\$100.00
Climax Township	\$100.00
Cooper Township	\$100.00
Pavilion Township	\$100.00
Paw Paw Township	\$100.00
Prairie Ronde Township	\$100.00
Richland Township	\$100.00
Ross Township	\$100.00
Schoolcraft Township	\$100.00

***Third Party In-Kind Contributions Notifications and Assurances***

***FY 2023 Unified Planning Work Program***

***Page 3***

Wakeshma Township	\$100.00
Kalamazoo County Transportation Authority	\$10,330.00
Central County Transportation Authority	\$10,330.00
Van Buren Public Transit	\$2,295.00
Estimated FY 2023 Contributions	\$132,955.00

Agencies are encouraged to continue to report activities to the Kalamazoo Area Transportation Study once their contribution has been reached. If this total exceeds the amount needed to provide the non-Federal match for available FHWA Consolidated Planning Dollar funds, only that portion needed to cover the match will be used. If the third party in-kind contributions are not sufficient to cover the match requirement, the additional match will be paid from non-Federal cash resources.

The Kalamazoo Area Transportation Study will not invoice any contributing member that fails to meet their target listed here provided that the local match needed for the KATS program has been satisfied by all contributed services. In case the required KATS match is not reached, KATS will invoice those agencies/municipalities that did not reach their target for the match shortfall. If more than one agency/municipality is short and cash is required to satisfy the KATS local match, the amount needed will be divided between those entities in proportion to their contributed service targets. The amount invoiced will not exceed the difference between the contributed service target and the services actually contributed by an agency/municipality.

*This assurance is provided in support of the Kalamazoo Area Transportation Study's request for prior approval to use in-kind contributions as match to FHWA Consolidated Planning Dollar funds and to convey recognition of the continuing responsibility for record keeping and billing procedures per 49 CFR Part 18. We agree to the estimated third party in-kind contributions for our agency as identified on Pages 2 and 3.*

Printed Name:	Date:
Signature:	Agency/(Third Party):
Title:	Department



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www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12132021 9G

FOR MEETING DATE: December 13, 2021

SUBJECT: Consumers Energy Lighting contract

REQUESTING DEPARTMENT: Manager

**SUGGESTED MOTION:**

To approve the consumer contract and resolution for 2226 North Westnedge and have the Township Manager sign all forms.

Financing Cost: \$100

Source:        General Fund X        Grant                             Other                     

Are these funds currently budgeted? Yes                   No                     

**Other comments or notes:**

This is part of a continued effort with code enforcement and police department to stop dumping in Kalamazoo Township.

Submitted by: Township Manager

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CEM Support Center**

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

October 5, 2021

NOTIFICATION #:  
1059182882

KALAMAZOO TOWNSHIP  
1720 RIVERVIEW DR  
KALAMAZOO, MI 49004-1056

REFERENCE: 2226 N WESTNEDGE AVE, KALAMAZOO

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:

\$ -

Installation Charge:

\$ 100.00

Additional Costs

**Total Estimated Cost:**

**\$ 100.00**

Less Prepayment Received:

\$ -

**Total Estimated Cost Due:**

**\$ 100.00**

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: [POBoxCEServiceRequest@cmsenergy.com](mailto:POBoxCEServiceRequest@cmsenergy.com). Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Kristen Greenwood at (844) 316-9537 .



A CMS Energy Company

Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have developed the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

- 1) Service Location: A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
- 2) Meter Socket: Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
- 3) Payment: An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
- 4) Site Conditions: The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
- 5) Staking: To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
- 6) Mobile Home or Temporary Service: If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
- 7) Construction Repair: If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
- 8) **ELECTRICAL INSPECTION: YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS**
- 9) Additional Charges: Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
- 10) Joint Trenching: Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
- 11) Usage Rate: Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Kristen Greenwood at (844) 316-9537



**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

<b>PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED</b>	
<b>TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:</b>	
<a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a>
<input type="checkbox"/>	OTHER:
<b>NOTIFICATION REFERENCE NUMBERS</b>	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1059182882



KALAMAZOO TOWNSHIP  
1720 RIVERVIEW DR  
KALAMAZOO MI 49004-1056

Amount Due: \$100.00

Please pay by: October 19, 2021

Invoice Number	9321538422
PO Number	
PO Date	
Bill Date	10/05/21

Account: 3000 1894 1330

2226 N WESTNEDGE AVE KALAMAZOO - STREETLIGHTING - NOTIFICATION NUMBER (s): 1059182882 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC	1.0 EA	\$100.00	\$100.00
TOTAL DUE:			\$100.00
See Page 2 for Payment Options.			
Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan			

INVOICE QUESTIONS - Contact: Kristen Greenwood -(844) 316-9537 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY  
CEM Support Ctr - Lansing RM 122  
PO Box 30162  
Lansing, MI 48909-7662

PREPAYMENT REQUEST

Account: 3000 1894 1330

Amount Due: \$100.00

Please pay by: October 19, 2021

Enclosed:

6 330030900098 000000100008 0000 2056 5 300018941330 H

Ways to pay your nonenergy bill:



**Same-day payment**  
ConsumersEnergy.com  
Discover® MasterCard®  
Visa® or eCheck



**Same-day payment**  
866-329-9593  
Discover® MasterCard®  
Visa® or eCheck



**By mail**  
Check, money order  
Consumers Energy  
Payment Center  
P.O. Box 740309  
Cincinnati, OH 45274-0309



**In person**  
Cash, check, card  
or money order  
Varies by authorized payment location  
Fee may apply



**AUTHORIZATION FOR CHANGE IN  
STANDARD LIGHTING CONTRACT  
(COMPANY-OWNED) FORM 547**

Contract Number: 103020664423

Consumers Energy Company is authorized as of \_\_\_\_\_, by the Township of KALAMAZOO, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of KALAMAZOO, dated 10/1/2015.

Lighting Type:

General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):

1059182882

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2015 shall remain in full force and effect.

Township of KALAMAZOO

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed)

Its

\_\_\_\_\_  
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of KALAMAZOO, dated 10/1/2015, in accordance with the Authorization for Change in Standard Lighting Contract dated \_\_\_\_\_,

heretofore submitted to and considered by this ☐ commission ☐ council ☐ board ;and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN  
COUNTY OF Kalamazoo

I, \_\_\_\_\_, Clerk of the Township of KALAMAZOO, do hereby certify that the foregoing resolution was duly adopted by the ☐ commission ☐ council ☐ board of said municipality, at the meeting held on \_\_\_\_\_.

Dated:

\_\_\_\_\_  
Municipal Customer Type: Township

\_\_\_\_\_

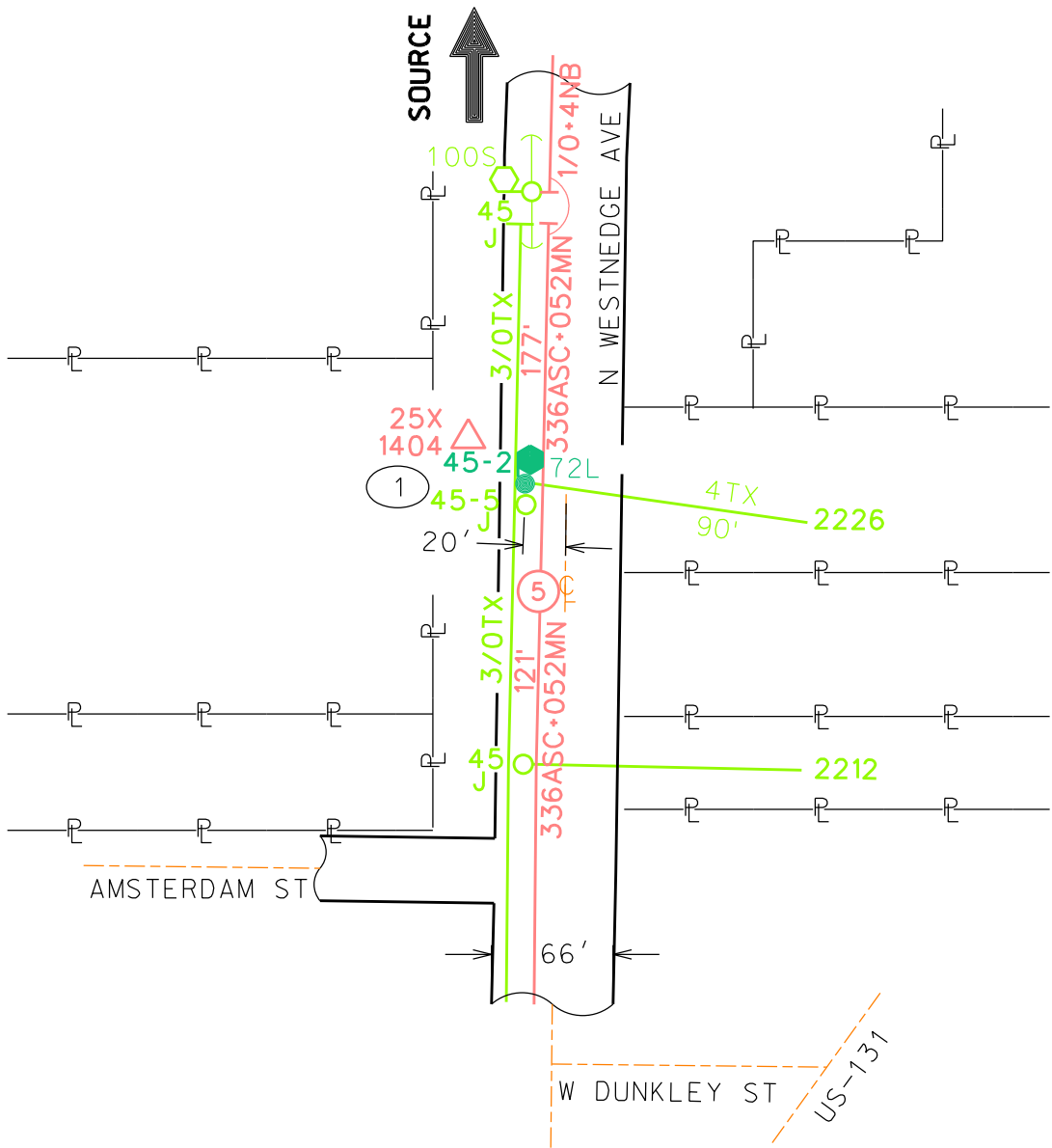
## GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	2226 N WESTNEDGE AVE, KZO

MISS DIG System, Inc.  
1-800-482-7171



NOTE: TOPPED POLE AT LOC 1  
TO BE REMOVED AFTER CHARTER  
NJUNS PT TICKET # .....  
ERET OHL NOT # 1059495168



KALAMAZOO CO  
KALAMAZOO TWP  
T52 R11 SEC.09

- 1

REMOVE

TOP POLE 1' ABOVE COMMS  
3PH ASC TANGENT CONSTRUCTION ASSY  
WR
- INSTALL

45-2  
3PH ASC TANGENT CONSTRUCTION ASSY  
WR  
FIGURE 29-305-1  
FIGURE 23-301-2 DETAIL A  
12' STLTK BRKT, 72W LED  
FIGURE 42-103-1  
MOUNT @ 23'
- TRANSFER

25 KVA LA/CO  
OH SVC

NOTE: OUTTAGE REQUIRED

SUBSTATION PITCHER		WD NO. Q220							JOB PURPOSE: STREETLIGHT INSTALLATION REQUESTED BY KALAMAZOO TOWNSHIP ON THE POLE WITH TLM 1404 ON THE WEST SIDE OF 2226 N WESTNEDGE ST					
CIRCUIT ATLAS		CKT NO. 03	LCP NO.	TLM NUMBER 5211091404	# OF RODS	OHMS	2226 N WESTNEDGE AVE, KZO ECNC STLTK CM NO.100006565342			UPSTREAM PROTECTIVE DEVICE: 383-100A LOCATION: WESTNEDGE AVE S/O MOSEL AVE				
 A CMS Energy Company				CE STAKING REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		ORDER TYPE ECNC	MAT. TYPE STL	NOTIFICATION NUMBER 1059182882	DESIGN NUMBER 11298422					ORDER NUMBER
				FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No										
SHEET B		SHEET 1 OF 1		SCALE		NONE		KALAMAZOO CO KALAMAZOO TWP T 02S R 11W SEC. 09						

CONSUMERS ENERGY CONTACTS

DEPARTMENT	NAME	NUMBER	ALTERNATE
COORDINATOR	KRIS. GREENWOOD	269-969-8521	269-986-7352
DESIGNER	LIONEL LWAMBA	269-873-6288	



**AGENDA ITEM NO:**12132021 9H

SUBJECT: Fire Contract between Township of Kalamazoo and City of Parchment

A motion authorizing the Township of Kalamazoo to enter into the two year Fire Contract with the City of Parchment and to authorize Manager Mitchell and Clerk Miller to sign the contract representing the Township of Kalamazoo.

Other comments or notes:

**Manager's Recommendation:** Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.





## **Fire Department**

1720 Riverview Drive  
Kalamazoo, MI 49004  
Tel: (269) 888-2170  
Fax: (269) 381-3550  
[www.ktwp.org](http://www.ktwp.org)

TO: Dexter A. Mitchell, Township Manager  
FROM: David Obreiter, Fire Chief  
RE: Parchment Fire Contract  
DATE: December 8, 2021

In January of 2019, the City of Parchment entered into a six month fire contract with the Township of Kalamazoo. It was intended to be a temporary measure while the City of Parchment searched for a new fire chief. In May of 2019, the City of Parchment had been unsuccessful in locating a fire chief and requested a six month extension of the contract.

As discussions between the Township and City continued in June of 2019, the Township was asked to research the possibilities of a longer term contract and to see if there were any financial or service efficiencies that could be captured by continuing with a contract.

After many meetings with Kalamazoo Township and City of Parchment representatives, it was determined that a longer term contract could provide for many cost and service efficiencies for both municipalities. At that time, a two year contract was drafted and approved by both municipalities. The current two year contract expires on December 31, 2021. The City of Parchment has requested a renewal of the current two year contract with the same terms to include an increase of \$230 per month.

I respectfully request a motion authorizing the Township of Kalamazoo to enter into the two year Fire Contract with the City of Parchment and to authorize Manager Mitchell and Clerk Miller to sign the contract representing the Township of Kalamazoo.

This contract has been reviewed by both Kalamazoo Township and City of Parchment Attorney's in 2019.

**FIRE CONTRACT  
BETWEEN THE CITY OF PARCHMENT AND THE CHARTER TOWNSHIP  
OF KALAMAZOO**

This agreement made December 21, 2021, by and between the Charter Township of Kalamazoo (Township), and the City of Parchment (City) both in Kalamazoo County, Michigan.

WHEREAS, the Charter Township of Kalamazoo through the Charter Township of Kalamazoo Fire Department provides fire protection, and is possessed of equipment and personnel adequate to serve the fire protection needs of the City of Parchment; and

WHEREAS MCL 41.806 provides that “(i)f a township board, or the township boards of adjoining townships acting jointly, have organized and are maintaining a police or fire department, the board, or boards acting jointly, may also contract with townships, villages, or cities that also maintain a police or fire department or with any other person, organization, or group to provide police or fire apparatus, equipment, or personnel or police or fire protection within the City”; and

WHEREAS it is the desire of the City of Parchment to contract with the Charter Township of Kalamazoo for the provision of fire services and protection within the boundaries of the City of Parchment; and

WHEREAS, the Charter Township of Kalamazoo has the manpower and facilities for the provision of such fire protection to the City of Parchment.

NOW, THEREFORE, it is agreed as follows:

1. The Charter Township of Kalamazoo through the Charter Township of Kalamazoo Fire Department agrees that it will provide fire protection for the people and property within the City of Parchment as established on the map attached hereto as Exhibit A.
2. The Charter Township of Kalamazoo agrees to furnish fire and emergency medical response services equivalent to the fire protection, management and administrative duties related to services ordinarily rendered by fire departments servicing communities of a size comparable to the Charter Township of Kalamazoo and the City of Parchment.
3. The Charter Township of Kalamazoo Fire Department represents that it has the necessary emergency equipment and trained personnel to adequately provide for the response to fire and emergency medical incidents. The City of Parchment vehicles will be used for responses within the City of Parchment and as specified in any Initial or Mutual Aid Agreements currently in place with the City of Parchment.

4. The Township of Kalamazoo shall participate in community support activities within the City of Parchment as requested and scheduled. Sufficient personnel and City of Parchment vehicles and equipment will continue to be used in an effort to provide fire prevention education and to support community events in the City of Parchment.
5. The City of Parchment will maintain ownership of one engine and one emergency medical response vehicle with required equipment at the Parchment Fire Station. The City of Parchment shall be responsible for the insurance, maintenance, testing, certification and operating costs of the Parchment fire station facilities, vehicles and equipment.
6. During the time of this agreement, the Charter Township of Kalamazoo will assume the responsibility of maintaining an adequate staffing level of paid on-call firefighters. All City of Parchment firefighters will be given the opportunity to become Township of Kalamazoo employees and be assigned to a position that is commensurate with their status as a City of Parchment fire department employee and shall become employees of the Charter Township of Kalamazoo. This assignment will include, but is not limited to: personnel management, pay, benefits, general operations, training and issuing of personal protective equipment in accordance with Township of Kalamazoo Fire Department Standard Operating Guidelines.
7. The Charter Township of Kalamazoo shall provide the City of Parchment the services of a Fire Chief. The Township of Kalamazoo Fire Chief will be responsible for the following: administrative duties to include required reporting, fire department training, fire and medical responses and any other duties normally undertaken by the Fire Department's Fire Chief.
8. The Charter Township of Kalamazoo Fire Department shall use its best efforts to respond to all requests for response related to fire and emergency medical incidents.
9. The City and Township shall execute such documents as are necessary to ensure that the Charter Township of Kalamazoo Fire Department is designated by 9-1-1 as the fire services provider for the City.
10. That for and in consideration of fire protection, City of Parchment agrees to provide a total monthly operating payment of five thousand eight hundred and five dollars for each month commencing on the first day of each month for fire protection services for the following month.
11. That the Charter Township of Kalamazoo Fire Department shall maintain such insurance as will adequately protect it from claim(s) under the Worker's Compensation Disability Act and from claim(s) for damages because of bodily injury, including death, or from any other liability for its operation under this contract, whether such operation be by the Kalamazoo Charter Township Fire Department or by anyone directly or indirectly employed by them.

12. City shall provide for the preservation and securing of premises located within its community after the Charter Township of Kalamazoo Fire Department services are rendered and after the Charter Township of Kalamazoo Fire Department has left the scene.
13. It is agreed that when any equipment or personnel from the Charter Township of Kalamazoo Fire Department responds to any call for service within the City of Parchment, all of the fire equipment and all of the personnel shall be under the command of the Charter Township of Kalamazoo Fire Department.
14. It is further agreed that the Charter Township of Kalamazoo Fire Department shall not be liable to the City or any residents thereof for damages to persons or property necessarily or accidentally incurred at the scene of or while operating in conjunction with an emergency incident where members of the Charter Township of Kalamazoo Fire Department are engaged in any portion of the work associated with mitigating the incident. In like matter, the City shall not be held liable for damage to the Charter Township of Kalamazoo Fire Department equipment.
15. The Charter Township of Kalamazoo Fire Department will be responsible for securing all insurance information for fires it responds to.
16. Fire investigations in the City of Parchment will be handled by the Kalamazoo County Fire Investigation Response Team. The Township Fire Marshal or his designee will coordinate all activities associated with fire investigations. The Township Fire Marshal shall not be responsible for any facility or building inspections, life safety inspections or pre-fire planning within the City of Parchment.
17. Both parties will meet to review the terms and services provided at the 6, 12 and 18 month mark from the Agreement effective date. Either party may request a meeting to discuss problems or concerns arising from this Agreement.
18. This agreement, upon execution, will become effective on the 1st day of January, 2022 at 12:01 a.m. by and between the Charter Township of Kalamazoo (Township), and the City of Parchment (City) both in Kalamazoo County, Michigan and shall be effective for a two year period ending December 31, 2023 at 11:59 p.m.
19. Provision for early termination. Either party may request early termination of this agreement upon 120 days' written notice to the other as follows: The City Manager of Parchment or the Township Manager or Supervisor of Kalamazoo shall, at the direction of the council or board deliver a written notice to his or her counterpart of an intended termination. This contract shall continue as written during the 120 day termination period unless modified by mutual agreement.

IN WITNESS WHEREOF City of Parchment and the Charter Township of Kalamazoo have executed this Agreement by authority of its City Council and Township Board, respectively this 21st day of December, 2021.

CHARTER TOWNSHIP OF  
KALAMAZOO

City of Parchment

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Dexter A. Mitchell, Manager

---

Nancy R. Stoddard, City Manager

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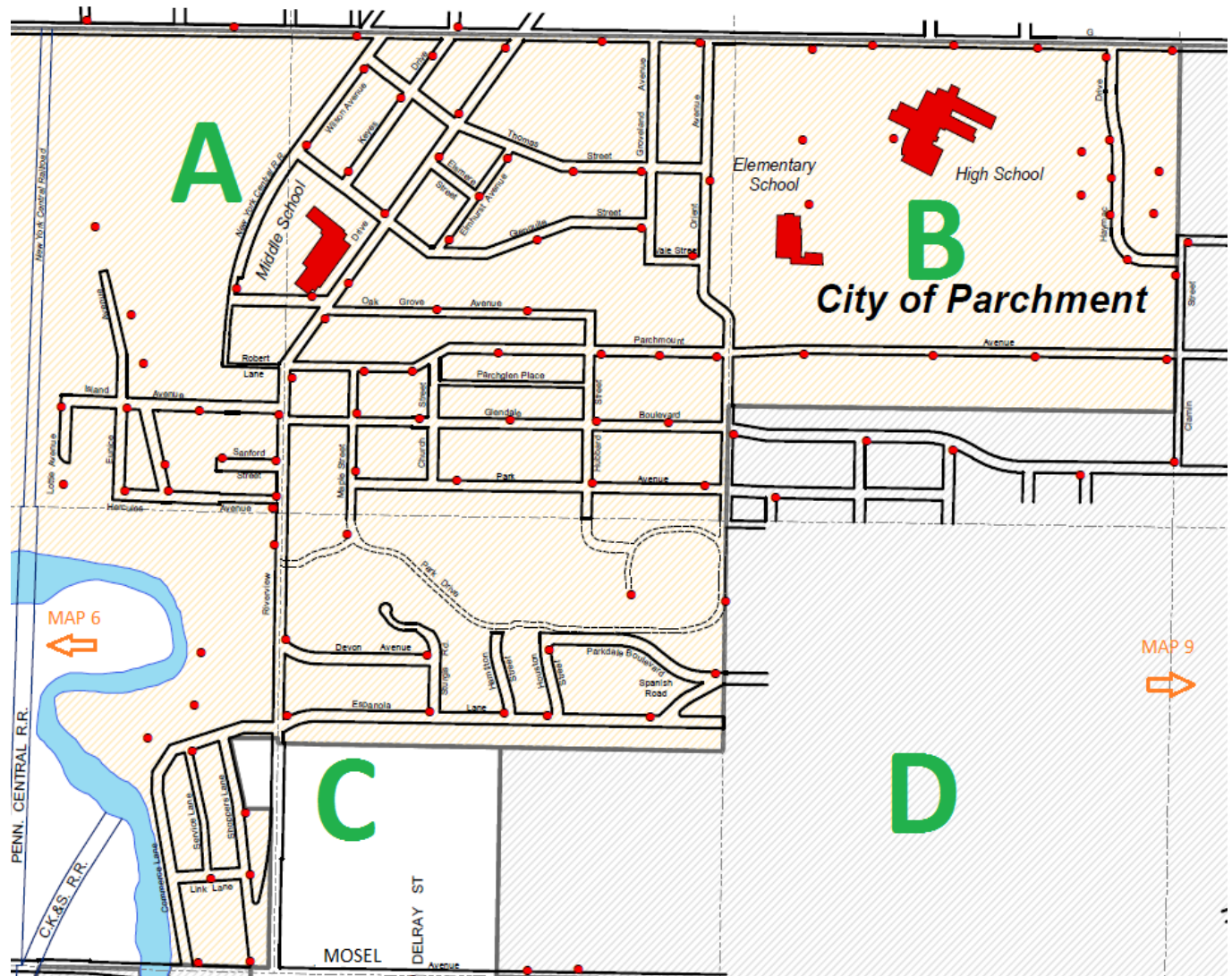
Mark Miller, Clerk

---

Shannon Stutz, Clerk

12-21-21

Exhibit A – Fire Contract between the City of Parchment and the Charter Township of Kalamazoo





1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12122021 9I

FOR MEETING DATE: December 13, 2021

SUBJECT: Abraxas contact

REQUESTING DEPARTMENT: Clerk & Manager

**SUGGESTED MOTION:**

To approve the Abraxas agreement for scanning services for \$67,612.50 plus the cost of OnBase Licenses for staff.

Financing Cost: \$67,612.50

Source:      General Fund XX      Grant                           Other                     

Are these funds currently budgeted? Yes                      No XX

Other comments or notes:

Submitted by: Clerk Miller and Manager Mitchell

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## STATEMENT OF WORK

### 1 Summary

**Project Title:** Charter Township of Kalamazoo - OnBase

This Statement of Work ("SOW" or "Agreement") shall be effective as of

September 29, 2021

by and between

Team Support Services, LLC d/b/a Abraxas ("Abraxas")

and

The Charter Township of Kalamazoo ("Client")

**Location/Facility:**

701 E. Milham Ave. Portage, MI 49002 ("Facility")

**Summary Description of Work:**

This Statement of Work (SoW) is to outline the estimated costs associated with utilizing the Abraxas OnBase External Access Client (EAC) module for ongoing electronic storage, search and retrieval.

**Work Start and End Dates (Term)**

**Start:** TBD

**End:** TBD

**Client Point of Contact:**

**Name:** Jalen Gibson

**Phone:** 269-381-8085

**Client Contact Email:**

[jagibson@ktwp.org](mailto:jagibson@ktwp.org)

**ABRAXAS Contact:**

**Name:** Megan Morris

**Phone:** 269-216-7936

**ABRAXAS Contact Email:**

[mmorris@abraxasworldwide.com](mailto:mmorris@abraxasworldwide.com)

**Total Estimated Cost:**

See options below

**CLIENT ACKNOWLEDGES THAT THIS SOW IS EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN SECTION 4.**

### 2 Detailed Scope

#### 2.1 Overview of Services ("Services")

This statement of Work is to outline the estimated costs associated with utilizing the Abraxas OnBase External Access Client (EAC) module for ongoing electronic storage, search and retrieval.

Abraxas will create a secure, validated, and custom OnBase External Access Client (EAC) module that will enable the client to import, search, review, and retrieve electronic files. Abraxas will collaboratively work with the client to identify department and record specific criteria that will enable consistent record indexing and subsequent keyword search capabilities within the system. Once the module is created, Abraxas will assist in training client staff and will continue to be available for ongoing questions and support. System access will be granted at the user level with additional options to limit permissions if required. All records and information stored within the system will be backed up nightly and replicated weekly.



## 2.2 Milestones and Deliverables

Milestone/deliverable	Date
OnBase Setup	Upon client's approval
Electronic record storage	Ongoing

## 3 Detailed Cost Breakdown

Project Estimations:			
Service	Quantity <sup>1</sup>	Rate <sup>2</sup>	Cost
Account Setup – One Time	1 account	\$1,000.00/account	\$1,000.00 Waived
Project Management	5 hours	\$75.00/hour	\$375.00
OnBase EAC Setup – One Time	1 account	\$2,400.00/account	\$2,400.00
OnBase EAC – Import of Images into OnBase	1 hour	\$175.00/hour	\$175.00
OnBase EAC Licenses – Read Only	Unknown	\$5.00/user/month	Unknown
OnBase EAC Licenses – Read Write	Unknown	\$10.00/user/month	Unknown
Annual Electronic Record Storage	Unknown	\$5.00/gigabyte/month	Unknown
			Unknown

<sup>1</sup> Please note the box quantities above are based on estimations.

<sup>2</sup> Rates quoted above are valid for six months from the date of this SOW.

## 4 Terms and Conditions

### 4.1 Terms and Conditions. By signing the Statement of Work ("SOW"), Client agrees to the following terms and conditions:

- 1. Payment.** Abraxas shall submit invoices at regular intervals for Services performed. Abraxas will charge Client in accordance with the deliverables and pricing as set forth in this SOW or as otherwise set forth on Abraxas' standard price list, as may change from time to time. Payment is due within thirty (30) days from date of each invoice and shall be in full compensation for Services performed thereunder. Client shall make all payments hereunder in US dollars. Client shall pay interest on all late payments at the lesser of the rate of 1.5% per month or the highest rate permissible under applicable law, calculated and compounded daily from the date due until paid in full. Client shall reimburse Abraxas for all costs incurred in collecting any late payments, including, without limitation, attorneys' fees. Client shall have no right to offset any claim against any amounts due Abraxas.
- 2. Performance.** Records will be logged and stored in Abraxas' GxP compliant Facility in a manner that allows for retrieval and delivery by Abraxas within a commercially reasonable period of time. Upon authenticated and authorized written or electronic request by Client, records shall be removed from storage and delivered only to Client's authorized representative(s). Client agrees to provide Abraxas with a list of authorized representatives which shall be updated by Client on a regular basis. Client represents that its authorized representative(s) shall have full authority to order (whether in person or in a writing transmitted via fax, e-mail or U.S. Mail) the removal of stored records (or any other service being provided by Abraxas hereunder), and to deliver and receive same. Abraxas may rely on instructions from Client's authorized representative(s) and shall not be required to inquire into or examine such authority.
- 3. Auditing.** Client may, upon reasonable advance notice to Abraxas and during normal business hours (unless otherwise agreed to by Abraxas), and at Client's sole expense, conduct an annual quality assurance audit of Abraxas' Facility to determine if Abraxas is complying with applicable policies and procedures, good records management practices and any applicable federal regulations. Abraxas shall provide Client and its agents with such escorted access to the Abraxas Facility as is reasonably necessary to complete a commercially reasonable audit. Client may conduct additional audits of the Abraxas Facility only after providing advance written notice to Abraxas and obtaining Abraxas' prior written consent to any such audit.

4. **Limitation of Liability.** Abraxas' liability for any claim relating to or arising out of the loss of or damage to Records (a "Storage Claim") shall be limited to the cost to replace the paper and containers damaged or destroyed with material of like quality (with the exception of the foregoing liability for cost of replacement, Abraxas shall not be responsible for the performance of any re-creation, copying or replacement of any Records or container).
5. **Indemnification.** Client shall defend, indemnify and hold harmless Abraxas and its employees and agents from any claims, damages or expenses, including attorneys' fees, arising or alleged to arise out of injuries to persons, including death, or damage to property caused by any acts or omissions of Client.
6. **Term and Termination.** The term of this Agreement shall be as set forth in the SOW. Either party may terminate this SOW for any or no reason upon thirty (30) days prior written notice to the other party. In the event of termination or expiration of this Agreement for any or no reason, Client shall provide payment in accordance with the terms of this Agreement for Services provided prior to such expiration or the effective date of termination, as the case may be.
7. **Data Transfer.** Client must obtain prior written consent from Abraxas before transferring any data or Records from Europe to Abraxas. Client acknowledges that such data or Records may be subject to a separate agreement between the parties in order to comply with applicable laws.
8. **Confidentiality.** Each party agrees to keep strictly confidential and not, without the disclosing party's prior written consent, publish, disclose to any unauthorized third party or use (except for performance of Services) any confidential information of the disclosing party, except as required by law or as contemplated under this Agreement. Confidential information includes information in written, oral, electronic or any other form that is not generally known to the public and directly or indirectly relates to the other party or their business. For clarity, the existence, pricing and terms and conditions of this SOW and any communications relating to the Services constitute confidential information.
9. **Governing Law and Venue.** This SOW shall be governed by the laws of the State of Michigan without reference to the conflicts of laws or choice of law provisions thereof. The parties hereby agree that any action arising out of this Agreement will be brought solely in any state or federal court located in Kalamazoo County, Michigan. Both parties hereby submit to the exclusive jurisdiction and venue of any such court.
10. **Miscellaneous.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns. Client shall not assign any part of this Agreement without the prior written consent of Abraxas. Client acknowledges that Abraxas may contract with other persons or companies who are not affiliated with Abraxas to perform certain services required of Abraxas under this Agreement. This Agreement contains the entire agreement between the parties with respect to the transaction described herein, supersedes all previous agreements, and may not be altered or modified except in writing signed by Abraxas and Client. If any provision of this Agreement is held by a court to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby, and this Agreement shall be construed as if such invalid, void, or unenforceable provision were omitted.

**REMAINDER LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

IN WITNESS WHEREOF, the parties have executed and delivered the SOW as of the dates written below. Client's signature indicates authorization to proceed with the Services to be performed.

CHARTER TOWNSHIP OF KALAMAZOO

TEAM SUPPORT SERVICES, LLC

d/b/a ABRAXAS

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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## STATEMENT OF WORK

**1 Summary**      **Project Title: Charter Township of Kalamazoo – Admin Vault and Police Records**

**This Statement of Work (“SOW” or “Agreement”) shall be effective as of**

September 29, 2021

**by and between**

Team Support Services, LLC d/b/a Abraxas (“Abraxas”)

**and**

The Charter Township of Kalamazoo (“Client”)

**Location/Facility:**

701 E. Milham Ave. Portage, MI 49002 (“Facility”)

**Summary Description of Work:**

This Statement of Work (SoW) is to outline the estimated associated costs with the collection, ingest, indexing, retention application, scanning, coding, delivery of records, and ongoing storage for the client’s administrative vault and police record room.

**Work Start and End Dates (Term)**

**Start:** TBD

**End:** TBD

**Client Point of Contact:**

**Name:** Jalen Gibson

**Phone:** 269-381-8085

**Client Contact Email:**

[jagibson@ktwp.org](mailto:jagibson@ktwp.org)

**ABRAXAS Contact:**

**Name:** Megan Morris

**Phone:** 269-216-7936

**ABRAXAS Contact Email:**

[mmorris@abraxasworldwide.com](mailto:mmorris@abraxasworldwide.com)

**Total Estimated Cost:**

\$67,612.50

**CLIENT ACKNOWLEDGES THAT THIS SOW IS EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN SECTION 4.**

**2 Detailed Scope**

### **2.1 Overview of Services (“Services”)**

This Statement of Work is to outline the estimated costs associated with the collection, ingest, indexing, retention application, scanning, coding, delivery, and ongoing storage of approximately 500 boxes located in the client’s administrative vault and police record room.

#### Record Collection

Abraxas will assign a dedicated Project Manager to coordinate an onsite collection of the identified physical records from the client’s facility located in Kalamazoo, Michigan. Experienced Abraxas Inventory Management personnel will collect each box, box any loose records in archive grade containers, apply a unique Abraxas barcode label, and will securely transport the collection of records to Abraxas’ facility located in Portage, MI. following standard procedures. This SoW assumes there will be approximately 20 banker boxes worth of loose

records for boxing. All blueprints will be considered out scope and will be quoted separately. A Chain of Custody will be created at the site and will be provided to the client prior to departure. This SoW assumes all records will be collected during one pickup.

### Record Ingest

Upon arrival at Abraxas' GxP compliant facility, trained Inventory Management personnel will verify the Chain of Custody against the boxes received. Each box will then be processed into Abraxas' Records Management System, OnBase, to ensure tracking of the boxes within the facility.

### Record Indexing & Retention Application

A team of experienced Abraxas record indexers will then index each box at a high level to include a minimum of document types and a date range. This SoW assumes approximately 230 of the boxes will be double banker size and the remaining 270 boxes will be banker size or smaller. Upon completion, an experienced Abraxas record retention specialist will apply retention according to the client provided record retention schedule. Upon completion, both the indexing and retention will undergo a thorough quality check and a master report of the boxes, indexing, and retention will be provided to the client for their records and approval.

### Record Destruction

All boxes that have met their retention and are eligible for destruction will then be delivered to the client's facility located in Kalamazoo, Michigan. This SoW assumes that 75% of the collection will be eligible for destruction and that the client will facilitate the destruction with their vendor partner.

### Record Scanning & Coding

This SoW assumes the remaining 25% of the collection will be scanned and coded as black and white single page TIFFs and coded by four fields as defined by the client. A thorough quality check will then be performed on both the scanning and coding. All images and their associated metadata will be provided to the client on a weekly rolling load basis via the Abraxas SFTP. This SoW assumes the client will import the images and metadata into their system and manage all ongoing electronic storage and retrieval; therefore, these services are considered out of scope to this SoW.

### Physical Record Storage

Upon completion, all boxes that have not met their retention will remain in Abraxas' archive facility for ongoing storage throughout the remainder of their retention duration as defined by the client.

## **2.2 Milestones and Deliverables**

<b>Milestone/deliverable</b>	<b>Date</b>
Record collection	TBD
Record ingest	Contingent on collection date
Record indexing and retention application	TBD
Record delivery of destruction eligible boxes	Upon completion of scanning and retention application.
Record scanning and coding	Weekly rolling loads
Physical record storage	Ongoing

### 3 Detailed Cost Breakdown

Project Estimations:			
Service	Quantity	Rate	Cost <sup>1</sup>
Account Setup – One Time	1 account	\$1,000.00/account	<del>\$1,000.00</del> Waived
Project Management	10 hours	\$75.00/hour	\$750.00
Mobile Record Collection ( <i>includes Abraxas resources, archive grade containers, supplies, and transportation</i> )	1 collection	N/A	\$3,510.00
Record Ingest	500 boxes	\$2.25	<del>\$1,125.00</del> Waived
Record Indexing – Banker Box	270 boxes @ 15 minutes/box	\$35.00/hour	\$2,382.50
Record Indexing – Double Box	230 boxes @ 30 minutes/box	\$35.00/hour	\$4,025.00
Retention Application	500 boxes @ 1 minute/box	\$60.00/hour	\$500.00
Scanning – Level II	343,750 pages	\$0.14/page	\$48,125.00
Objective Document Coding – 4 fields	152 hours	\$50.00/hour	\$7,600.00
Delivery of Electronic Images via Abraxas SFTP <sup>3</sup>	NA	NA	No Cost
Delivery of Physical Records Eligible for Destruction - local	1 trip	\$45.00/trip	\$45.00
Annual Physical Record Storage	125	\$5.40/box/year	\$675.00
			<b>\$67,612.50</b>

<sup>1</sup> Please note that the quantities above are based on estimations.

<sup>2</sup> Scan pricing includes document disassembly, scanning, page size, document reassembly, 100% QC, image cleanup, data processing and export. Per page pricing is based on condition and complexity of the physical records.

<sup>3</sup> Images will be available for 90 days after initial delivery. If additional time is requested, standard electronic storage rates apply at \$5.00/gb/month

<sup>4</sup> Rates quoted above are valid for six months from the date of this SOW.

### 4 Terms and Conditions

#### 4.1 Terms and Conditions. By signing the Statement of Work (“SOW”), Client agrees to the following terms and conditions:

1. **Payment.** Abraxas shall submit invoices at regular intervals for Services performed. Abraxas will charge Client in accordance with the deliverables and pricing as set forth in this SOW or as otherwise set forth on Abraxas’ standard price list, as may change from time to time. Payment is due within thirty (30) days from date of each invoice and shall be in full compensation for Services performed thereunder. Client shall make all payments hereunder in US dollars. Client shall pay interest on all late payments at the lesser of the rate of 1.5% per month or the highest rate permissible under applicable law, calculated and compounded daily from the date due until paid in full. Client shall reimburse Abraxas for all costs incurred in collecting any late payments, including, without limitation, attorneys’ fees. Client shall have no right to offset any claim against any amounts due Abraxas.
2. **Performance.** Records will be logged and stored in Abraxas’ GxP compliant Facility in a manner that allows for retrieval and delivery by Abraxas within a commercially reasonable period of time. Upon authenticated and authorized written or electronic request by Client, records shall be removed from storage and delivered only to Client’s authorized representative(s). Client agrees to provide Abraxas with a list of authorized representatives which shall be updated by Client on a regular basis. Client represents that its authorized representative(s) shall have full authority to order (whether in person or in a writing transmitted via fax, e-mail or U.S. Mail) the removal of stored records (or any other service being provided by Abraxas hereunder), and to deliver and receive same.

Abraxas may rely on instructions from Client's authorized representative(s) and shall not be required to inquire into or examine such authority.

3. **Auditing.** Client may, upon reasonable advance notice to Abraxas and during normal business hours (unless otherwise agreed to by Abraxas), and at Client's sole expense, conduct an annual quality assurance audit of Abraxas' Facility to determine if Abraxas is complying with applicable policies and procedures, good records management practices and any applicable federal regulations. Abraxas shall provide Client and its agents with such escorted access to the Abraxas Facility as is reasonably necessary to complete a commercially reasonable audit. Client may conduct additional audits of the Abraxas Facility only after providing advance written notice to Abraxas and obtaining Abraxas' prior written consent to any such audit.
4. **Limitation of Liability.** Abraxas' liability for any claim relating to or arising out of the loss of or damage to Records (a "Storage Claim") shall be limited to the cost to replace the paper and containers damaged or destroyed with material of like quality (with the exception of the foregoing liability for cost of replacement, Abraxas shall not be responsible for the performance of any re-creation, copying or replacement of any Records or container).
5. **Indemnification.** Client shall defend, indemnify and hold harmless Abraxas and its employees and agents from any claims, damages or expenses, including attorneys' fees, arising or alleged to arise out of injuries to persons, including death, or damage to property caused by any acts or omissions of Client.
6. **Term and Termination.** The term of this Agreement shall be as set forth in the SOW. Either party may terminate this SOW for any or no reason upon thirty (30) days prior written notice to the other party. In the event of termination or expiration of this Agreement for any or no reason, Client shall provide payment in accordance with the terms of this Agreement for Services provided prior to such expiration or the effective date of termination, as the case may be.
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9. **Governing Law and Venue.** This SOW shall be governed by the laws of the State of Michigan without reference to the conflicts of laws or choice of law provisions thereof. The parties hereby agree that any action arising out of this Agreement will be brought solely in any state or federal court located in Kalamazoo County, Michigan. Both parties hereby submit to the exclusive jurisdiction and venue of any such court.
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**REMAINDER LEFT BLANK.  
SIGNATURE PAGE FOLLOWS.**

## 5 Signature

IN WITNESS WHEREOF, the parties have executed and delivered the SOW as of the dates written below. Client's signature indicates authorization to proceed with the Services to be performed.

THE CHARTER TOWNSHIP OF  
KALAMAZOO

TEAM SUPPORT SERVICES, LLC  
d/b/a ABRAXAS

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12312021 9J

FOR MEETING DATE: December 13, 2021

SUBJECT: Chief's Discretion in the Police Department Budget

REQUESTING DEPARTMENT: Police Department

**SUGGESTED MOTION:**

Approve Chief Ergang's request for discretionary authority within the budget to utilize personnel funds for recruitment, training, and retention.

Financing Cost: 0

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

Chief Ergang requests discretionary authority within the budget to utilize personnel funds for recruitment, training, and retention. These additional actions are to be approved by the (1) Township Financial Manager for fiscal responsibility and (2) Township Manager to ensure expenditures are being made in the best interest of the Township of Kalamazoo.

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



## POLICE DEPARTMENT

**Bryan N. Ergang**  
**Chief of Police**

Emergency: 911  
Non-Emergency: (269) 488-8911  
Administrative Offices: (269) 567-7523  
Fax: (269) 552-4468

1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
[www.ktpd.org](http://www.ktpd.org)

To: Township of Kalamazoo Board of Trustees  
From: Bryan Ergang, Chief of Police  
Cc: Dexter Mitchell, Township Manager  
Date: 12/13/2021  
Re: Budgetary Discretion

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The results of the 2021 TKPD Community Engagement Survey identified our community's desire for increased engagement, communication, and visibility of our officers. Several factors present barriers to reaching our currently authorized staffing levels including, but not limited to:

- Our unwavering commitment to hiring candidates of the highest caliber.
- Unprecedented competition between law enforcement agencies for an ever-diminishing applicant pool.
- Attrition, retirement, and pursuit of careers outside of law enforcement.

It is in the best interest of the Township to retain our highly-trained and experienced officers, incentivize highly-qualified candidates, and invest in both by offering opportunities for training, education, specialization, and career advancement.

In the pursuit of this goal, I am requesting permission from the Township Board to utilize discretion and flexibility in the expenditure of already-budgeted personnel funds for the police department to -bolster employee recruitment, training, and retention efforts at our agency. I am requesting each use of funds be subject to the following checks and balances:

- (1) Approval by the Township Financial Manager for fiscal responsibility.
- (2) Approval by the Township Manager to ensure funds are being utilized in the best interest of the Township of Kalamazoo.
- (3) Use of these funds will be reported back to the Board of Trustees by the Township Manager.

Respectfully submitted,

Bryan N. Ergang, Chief of Police



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 12122021 9K

FOR MEETING DATE: December 13, 2021

SUBJECT: Closed Session Request

REQUESTING DEPARTMENT: Manager & Legal

**SUGGESTED MOTION:**

Enter into a closed session for purposes of discussing Attorney Client conversation

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: Manager Mitchell

Manager's Recommendation: Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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