



1720 Riverview Drive
Kalamazoo, Michigan 49004
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Board of Trustees Regular Meeting Agenda

For February 28, 2022 7:30 P.M.

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, February 28, 2021, at the **Kalamazoo Township Hall** for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Topic: Kalamazoo Township Board Meeting - Feb 28, 2022
Time: Feb 28, 2022 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81845695925?pwd=NUJDR25VVUVzSjRUVFVVdDVqT21KUT09>

Meeting ID: 818 4569 5925 Passcode: 977774

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+1 312 626 6799 US (Chicago)

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Find your local number: <https://us02web.zoom.us/j/81845695925?pwd=NUJDR25VVUVzSjRUVFVVdDVqT21KUT09>

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3-minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of the February 14, 2022, Board of Trustees Work Session Meeting
- B. Minutes of the February 14, 2022, Board of Trustees Regular Meeting
- C. Payment of Bills in the Amount of: \$102,812.98

Receipt of:

None for this meeting.

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

None for this meeting.

9 – New Business

A. Request to Amend Township Budget and Increase Road Maintenance Budget

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted: February 25, 2022


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK SESSION
Monday, February 14, 2022

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Session on **Monday, February 14, 2022** at **5:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004, for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Ashley Glass, Steven Leuty, and Lisa Moaiery

ABSENT: Trustee Clara Robinson

ALSO PRESENT: Manager Dexter Mitchell, Deputy Treasurer Michael Seals, Finance Director Nancy Desai, Police Chief Bryan Ergang, Ryan Russell of Prein and Newhof, and Attorney Seth Koches

Supervisor Martin called the meeting to order at 5:30 p.m.

Item 1 – DISCUSSION OF CLIMATE ACTION PLAN SUBMITTED BY CLIMATE COMMITTEE
Clerk Miller moved, seconded by Trustee Leuty, to add another Public Comment period immediately following Item 1 on the agenda. Roll Call vote (6-0) Motion carried.

Clerk Miller said this was the time for the Board to give specific comments. There were no further comments.

Item 2 – PUBLIC COMMENT ON CLIMATE ACTION PLAN

Denise Keele thanked the Board for specific comments but urges the Board to carefully look at strengthening the language.

Nicky Leigh asked the Board to give the committee written comments.

Item 3 – MANAGER'S UPDATE

He has had a conversation with Michigan Black Caucus of Local Elected Officials about Prosperity Michigan concerning ARPA money, which is also the subject of an article in the MTA magazine. Our police department has three cadets at the Police Academy, and two new administrative employees starting. He also had conversations about a Housing Ordinance. Quarry Ridge residents have complained about a business. There is a Home Owners Association that supersedes our Ordinance. The HOA voted that this business could not continue.

Trustee Leuty asked if the HOA has a pre-existing regulation against such a local business. Manager Mitchell was not clear on this.

Item 4 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

Manager Mitchell introduced Finance Director Nancy Desai. She explained the budget amendments that are on the Regular Agenda.

Chief Ergang addressed the request for police vehicles. He spoke to a number of vendors, including about electric vehicles. Lt. Smith has done research on this. This allows us to get ahead of anticipated supply limitations and price limitations. Some vendors will not participate in the group bidding process.

Trustee Glass asked a question about the timing of this request.

Electric vehicles are caught up in supply issues. Some special equipment may not be available.

Hot-swapping may not be feasible with current electric cars. We are not seeing these come to market. Hybrid vehicles might be the next step, but they too are not available currently. Patrol cars are on a three to five year cycle.

Manager Mitchell said the wait list will be long, with or without a vehicle purchase policy.

Supervisor Martin addressed the need for charging infrastructure. We run 12-hour shifts, they must be charged.

Trustee Leuty said he must wait for incentives to align before buying an electric car. Metro Transit has not moved to electric busses, even with the will to do so. MI-Deals is where we get good pricing, but dealers are not even bidding.

Clerk Miller asked Chief Ergang to share his conversations with other Chiefs about electric vehicles. Some departments are buying a small number of electric vehicles and gaining experience.

Treasurer Miller is concerned that the budget for capital is close to this purchase. Desai said the fund balance is large, about \$700k, and there could be a further transfer.

Trustee Glass asked if we could try to purchase patrol vehicles, but postpone for other vehicles.

There was further discussion about vehicle purchases.

Manager Mitchell discussed the McKenna proposal for planning and zoning support. It is a not-to-exceed number.

Trustee Glass expressed concern about communications issues and lines of authority for HR decisions.

Treasurer Miller said we have been reactive rather than proactive for quite a while. There are changes in many departments. We need to have discussions over many issues.

Trustee Moaiery asked if by our next meeting we could know the date the Policy and Administration Committee will meet.

Item 5 – PUBLIC COMMENT

Mike Seals reminded us that the infrastructure plan for charging stations is state and Federal, and we may be able to leverage that.

Attorney Seeber warned us about violations of the Open Meetings Act involved in email chains that can appear to be deliberation toward a Board decision.

Dr. Angel Rivera made comments on Zoning Ordinance regulations about beauty salons, and would like us to revisit what is allowed.

Adjourned 7:03 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
February 14, 2022**

The Regular Meeting of the Board of Trustees of the *Charter Township of Kalamazoo* was held on **Monday, February 14, 2022** at **7:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

Item 1 **CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 pm.

Item 2 **PLEDGE OF ALLEGIANCE**

Treasurer Miller led the Pledge of Allegiance.

Item 3 **ROLL CALL OF BOARD MEMBERS.**

Treasurer Miller moved, seconded by Trustee Moaiery, to excuse Trustee Robinson, Roll call vote (6-0), motion carried.

Item 4 **ADDITIONS AND DELETIONS TO AGENDA**

None.

Item 5 **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

None.

Item 6 **CONSENT AGENDA**

Clerk Miller moved, seconded by Treasurer Miller, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of January 24, 2022 Board of Trustees Regular Meeting
- B. Payment of Bills in the amount of \$198,279.52

Receipt of:

- A. January 2022 Check Disbursement Report
- B. January 2022 EFT Register
- C. December 2021 Revenue and Expense Report
- D. December 2021 Revenue and Expense Report Summary
- E. December 2021 Treasurer's Report
- F. January 2022 911 Summary Report
- G. Loaves and Fishes Letter of Appreciation for Township Employees December 2021 Food Donation
- H. Planning Commission and Zoning Board of Appeals Annual Report and Planning Commission Work Plan

Roll Call vote (6-0), Motion carried.

Item 7 **PUBLIC HEARING / PRESENTATION**

None.

Item 8 **UNFINISHED BUSINESS**

None.

Item 9 **NEW BUSINESS**

Item 9A **REQUEST TO PURCHASE SIX NEW VEHICLES FOR KALAMAZOO TOWNSHIP POLICE DEPARTMENT**

Manager Mitchell explained the proposal for six new police patrol vehicles, and one administrative vehicle. We will take advantage of current pricing and avoid supply chain issues. The proposal is for \$263,243.

Trustee Glass asked if there is a way to compromise on this. Is there a way to modify the plan? Chief Ergang said there is a lot that we don't know. His job is to give us the best advice that he can.

Trustee Leuty moved, seconded by Supervisor Martin, to approve the six new patrol vehicles and one administrative vehicle purchase for \$263,243.

Trustee Leuty expressed appreciation for the work towards less carbon-intensive vehicles.

Roll Call vote (4-2 Treasurer Miller, Trustee Glass), Motion carried.

Item 9B **REQUEST TO APPROVE SERVICE AGREEMENT WITH MCKENNA ASSOCIATES FOR ZONING ADMINISTRATOR SERVICES**

Manager Mitchell explained the \$74,080 request for zoning services, in addition to the planning services McKenna and Associates have already been handling. The \$74,080 is a not-to-exceed number.

Trustee Leuty moved, seconded by Clerk Miller, to approve the agreement.

Treasurer Miller asked if we could train existing staff or bring a new person on board to take over zoning. Manager Mitchell said not at this time.

Roll Call vote (5-1 Treasurer Miller), Motion carried.

Item 9C **REQUEST TO APPROVE DAVIS-OLMSTEAD DRAIN AND CULVERT IMPROVEMENTS**

Trustee Leuty explained the contract between the Road Commission of Kalamazoo County and the Township using a grant, with zero cost to the Road Commission of Kalamazoo County and zero cost to the Township, to clean and improve the drain and culverts.

Trustee Leuty moved, seconded by Treasurer Miller, to approve the agreement. Roll Call vote (6-0), Motion carried.

Item 9D REQUEST TO AMEND 2021 BUDGET

Manager Mitchell explained that these are budget amendments for Fiscal Year 2021.

Clerk Miller moved to approve the transfer from the Police Capital Fund to the General Fund of \$97,450.00, and to increase the following line items for the Fiscal Year Ending 2021:

810-440-999.00 POLICE CAPITAL INTERFUND TRANSFER TO GENERAL FUND - \$97,450.00

810-440-983.00 POLICE CAPITAL PURCHASE OF VEHICLES AND EQUIPMENT - \$76,100.00

266-320-960.00 POLICE TRAINING SUPPLIES - \$3000.00

219-448-921.00 UTILITIES-ELECTRIC FOR STREET LIGHTS - \$6000.00

217-301-956.00 ELECTRICAL UPGRADE FOR RELOCATION OF LIVESCAN EQUIPMENT - \$9000.00

Trustee Leuty commented that 25% of our street lights have already been converted to LEDs, and we will be spending down our balance in the streetlighting fund as appropriate.

The motion was seconded by Trustee Moaiery. Roll Call vote (5-1 Glass), Motion carried.

Item 10 ITEMS REMOVED FROM THE CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Leuty said the work session contained work towards the climate action plan. The Township has shown great initiative towards climate action. He detailed several examples. There was no Planning Commission meeting this month. He would like to see ARPA fund proposals made by staff. We continue to work on streetlights. Zoning Ordinance on the website lacks a Table of Contents.

Trustee Moaiery reported that CCTA and KCTA Boards met today. Metro is taking comments from public and staff on ways to improve the system.

Clerk Miller reported on the upcoming May election.

Treasurer Miller wishes everyone happy Valentine's Day. She thanked the workers in the front office for work during tax season.

Supervisor Martin added his thanks to the front office staff. He thanked the Climate Committee. We have PAR matching funds of \$350,000 for street repair.

Item 12 ATTORNEY'S REPORT

None.

Item 13 MANAGER'S REPORT

Kalamazoo Township Police Department applied for \$200,000 grant for recruitment and retention. He has had a conversation with Michigan Black Caucus of Local Elected Officials about Prosperity Michigan concerning ARPA money, which is also the subject of an article in the MTA magazine. Our police department has three cadets at the police academy, and two new administrative employees starting. He also had conversations about a Housing Ordinance.

Quarry Ridge Court has had complaints that will be addressed through zoning.

Item 14 PUBLIC COMMENT

None.

Item 15 ADJOURNMENT

Adjourned at 8:08 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Treasurer Sherine M. Miller
Clerk Mark E. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty
Trustee Lisa Moaiery

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: Trustee Clara Robinson.

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 03/01/2022 - 03/01/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
04208515 34822	PREMIER SAFETY SENSOR 206-336-740.00	02/25/2022 MONICAK OPERATING SUPPLIES	02/23/2022	187.74 187.74	187.74	Open	N 02/25/2022
020422 34805	BRONSON HEALTHCARE GROUP ACCT #700006651 207-301-914.00	02/25/2022 MONICAK HEALTH MGMT	02/23/2022	616.86 616.86	616.86	Open	N 02/25/2022
020422A 34806	BRONSON HEALTHCARE GROUP ACCT #700000115 101-200-914.00 207-301-914.00	02/25/2022 MONICAK HEALTH MGMT HEALTH MGMT	02/23/2022	907.31 260.40 646.91	907.31	Open	N 02/25/2022
8947 34825	ABRAXAS MOBILE RECORDS COLLECTION 101-200-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	3,131.80 3,131.80	3,131.80	Open	N 02/25/2022
8957 34826	ABRAXAS PROJECT MGMT 101-200-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	270.00 270.00	270.00	Open	N 02/25/2022
201897159337 34765	CONSUMERS ENERGY ACCT #1000 1418 7866 883-520-921.00	02/25/2022 MONICAK UTILITIES - ELECTRIC	02/23/2022	37.90 37.90	37.90	Open	N 02/25/2022
203054032696 34792	CONSUMERS ENERGY ACCT #1000 1445 5693 206-336-921.04	02/25/2022 MONICAK UTILITIES - ELECTRIC	02/23/2022	563.92 563.92	563.92	Open	N 02/25/2022
206969149566 34793	CONSUMERS ENERGY ACCT #1000 0024 6171 206-336-923.04	02/25/2022 MONICAK UTILITIES - NATURAL GAS	02/23/2022	960.61 960.61	960.61	Open	N 02/25/2022
10561293197 34777	DELL MARKETING, L.P. COMPUTER 101-175-740.00	02/25/2022 MONICAK OPERATING SUPPLIES	02/23/2022	1,482.38 1,482.38	1,482.38	Open	N 02/25/2022
146992 34789	DLZ MICHIGAN, INC PROGRESS BILLING 811-440-975.01	02/25/2022 MONICAK BUILDINGS - EASTWOOD STATION	02/23/2022	44,382.50 44,382.50	44,382.50	Open	N 02/25/2022

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 DB: Kalamazoo Twp

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2046908 34775	GORDON WATER WATER/RENT 207-301-740.00	02/25/2022 MONICAK	02/23/2022	69.39	69.39	Open	N 02/25/2022
	OPERATING SUPPLIES			69.39			
4435-758791 34820	HARMON GLASS DOCTOR WINDSHIELD REPAIR, 206-336-939.00	02/25/2022 MONICAK	02/23/2022	100.00	100.00	Open	N 02/25/2022
	MAINT. - VEHICLE			100.00			
2318786-0 34779	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	02/25/2022 MONICAK	02/23/2022	236.99	236.99	Open	N 02/25/2022
	OFFICE SUPPLIES			236.99			
52638 34790	JB PRINTING COMPANY ASSESSMENT NOTICES 101-200-903.00 101-200-811.00 101-200-727.00 101-209-727.00 101-209-730.00	02/25/2022 MONICAK	02/23/2022	2,064.20	2,064.20	Open	N 02/25/2022
	NOTICES AND PUBLICATIONS			835.80			
	PURCHASED SERVICE			340.00			
	OFFICE SUPPLIES			302.50			
	OFFICE SUPPLIES			302.50			
	POSTAGE			283.40			
INV-OH66-168 34821	BREATHING AIR SYSTEMS ANNUAL PREV MAINT 206-336-811.00	02/25/2022 MONICAK	02/23/2022	1,123.14	1,123.14	Open	N 02/25/2022
	PURCHASED & MAINT. SERVICE			1,123.14			
021422 34794	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.02	02/25/2022 MONICAK	02/23/2022	76.15	76.15	Open	N 02/25/2022
	UTILITIES - WATER			76.15			
021422A 34795	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.02	02/25/2022 MONICAK	02/23/2022	139.82	139.82	Open	N 02/25/2022
	UTILITIES - WATER			139.82			
021422B 34796	KALAMAZOO CITY TREASURER WATER/SEWER 206-336-927.01	02/25/2022 MONICAK	02/23/2022	182.25	182.25	Open	N 02/25/2022
	UTILITIES - WATER			182.25			
021522 34776	KALAMAZOO OIL CO. GASOLINE 207-301-751.00	02/25/2022 MONICAK	02/23/2022	2,977.08	2,977.08	Open	N 02/25/2022
	GAS & OIL			2,977.08			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
IN183170							
34783	KIESLER'S POLICE SUPPLY, INC. DUTY BELT 207-301-748.00	02/25/2022 MONICAK	02/23/2022	66.50	66.50	Open	N 02/25/2022
		UNIFORMS/PERSONAL EQUIPMENT		66.50			
37330							
34799	R.W. LAPINE, INC. SCHEDULED MAINTENANCE 206-336-811.00	02/25/2022 MONICAK	02/23/2022	425.00	425.00	Open	N 02/25/2022
		PURCHASED & MAINT. SERVICE		425.00			
37224							
34800	R.W. LAPINE, INC. SCHEDULED MAINTENANCE 206-336-811.00	02/25/2022 MONICAK	02/23/2022	425.00	425.00	Open	N 02/25/2022
		PURCHASED & MAINT. SERVICE		425.00			
65576							
34769	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK	02/23/2022	109.90	109.90	Open	N 02/25/2022
		OPERATING SUPPLIES		109.90			
65561							
34770	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK	02/23/2022	5.03	5.03	Open	N 02/25/2022
		OPERATING SUPPLIES		5.03			
65249							
34772	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	126.83	126.83	Open	N 02/25/2022
		MAINT. - BUILDING		126.83			
65286							
34791	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	65.13	65.13	Open	N 02/25/2022
		MAINT. - BUILDING		65.13			
64879							
34808	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	60.85	60.85	Open	N 02/25/2022
		MAINT. - BUILDING		60.85			
64827							
34809	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	276.35	276.35	Open	N 02/25/2022
		MAINT. - BUILDING		276.35			
64761							
34810	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK	02/23/2022	159.21	159.21	Open	N 02/25/2022
		OPERATING SUPPLIES		159.21			

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 DB: Kalamazoo Twp

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64719 34811	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	119.89	119.89	Open	N 02/25/2022
	MAINT. - BUILDING			119.89			
64675 34812	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	265.92	265.92	Open	N 02/25/2022
	MAINT. - BUILDING			265.92			
65043 34813	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	92.97	92.97	Open	N 02/25/2022
	MAINT. - BUILDING			92.97			
65048 34814	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	25.39	25.39	Open	N 02/25/2022
	MAINT. - BUILDING			25.39			
65170 34815	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	264.66	264.66	Open	N 02/25/2022
	MAINT. - BUILDING			264.66			
65173 34816	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	4.99	4.99	Open	N 02/25/2022
	MAINT. - BUILDING			4.99			
65228 34817	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK	02/23/2022	427.43	427.43	Open	N 02/25/2022
	MAINT. - BUILDING			427.43			
269342197102I 34797	AT&T ACCT #26934219718337 206-336-853.00	02/25/2022 MONICAK	02/23/2022	1,456.51	1,456.51	Open	N 02/25/2022
	TELEPHONE			1,456.51			
02192022 34798	AT&T MOBILITY ACCT #287296846989 206-336-853.00	02/25/2022 MONICAK	02/23/2022	395.92	395.92	Open	N 02/25/2022
	TELEPHONE			395.92			
3467 34774	ROBERT LAMSON, LLC EVALUATION - TURNER 207-301-812.00	02/25/2022 MONICAK	02/23/2022	415.00	415.00	Open	N 02/25/2022
	EMPLOYMENT TESTING			415.00			

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19075927 34764	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-747.00	02/25/2022 MONICAK SMALL TOOLS & EQUIPMENT	02/23/2022	623.00 623.00	623.00	Open	N 02/25/2022
19030636 34801	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK OPERATING SUPPLIES	02/23/2022	509.38 509.38	509.38	Open	N 02/25/2022
19031592 34803	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK OPERATING SUPPLIES	02/23/2022	22.44 22.44	22.44	Open	N 02/25/2022
806017 34784	NYE UNIFORM CO. UNIFORMS 207-301-748.00	02/25/2022 MONICAK UNIFORMS/PERSONAL EQUIPMENT	02/23/2022	150.00 150.00	150.00	Open	N 02/25/2022
803644 34785	NYE UNIFORM CO. UNIFORMS 207-301-748.00	02/25/2022 MONICAK UNIFORMS/PERSONAL EQUIPMENT	02/23/2022	23.19 23.19	23.19	Open	N 02/25/2022
INVOHD000175543 34802	OVERHEAD DOOR CO OF KALAMAZOO, INC. DOOR REPAIR 101-265-931.00	02/25/2022 MONICAK MAINT. - BUILDING	02/23/2022	522.00 522.00	522.00	Open	N 02/25/2022
021422 34823	PETERS CONSTRUCTION CO. TEXEL LIFT/FORCE MAIN PROJECT 883-520-973.00	02/25/2022 MONICAK CONSTRUCTION COSTS	02/23/2022	10,573.88 10,573.88	10,573.88	Open	N 02/25/2022
551-595129 34778	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	02/25/2022 MONICAK LIVESCAN EXPENSE	02/23/2022	692.00 692.00	692.00	Open	N 02/25/2022
3662335M 34818	STRYKER SALES, LLC AED TRAINERS 811-440-983.00	02/25/2022 MONICAK FIRE EQUIPMENT	02/23/2022	1,625.00 1,625.00	1,625.00	Open	N 02/25/2022
3657939M 34819	STRYKER SALES, LLC AEDS 811-440-983.00	02/25/2022 MONICAK FIRE EQUIPMENT	02/23/2022	10,390.00 10,390.00	10,390.00	Open	N 02/25/2022

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 03/01/2022 - 03/01/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3095307 34807	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	742.22 742.22	742.22	Open	N 02/25/2022
E2160119 34763	WITMER PUBLIC SAFETY BOOTS 206-336-748.00	02/25/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	02/23/2022	1,052.46 1,052.46	1,052.46	Open	N 02/25/2022
20655182 34787	DORRANCE FORD OIL CHANGE 207-301-939.00	02/25/2022 MONICAK MAINT. - VEHICLE	02/23/2022	43.92 43.92	43.92	Open	N 02/25/2022
26055181 34788	DORRANCE FORD OIL CHANGE 207-301-939.00	02/25/2022 MONICAK MAINT. - VEHICLE	02/23/2022	43.92 43.92	43.92	Open	N 02/25/2022
0B4C69 34782	PORTAGE CLEANERS AND LAUNDRY CLEANING 206-336-811.00 207-301-749.00	02/25/2022 MONICAK PURCHASED & MAINT. SERVICE UNIFORM CLEANING	02/23/2022	187.76 14.55 173.21	187.76	Open	N 02/25/2022
34965 34766	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	02/25/2022 MONICAK SMALL TOOLS & EQUIPMENT	02/23/2022	818.88 818.88	818.88	Open	N 02/25/2022
01026 34767	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	02/25/2022 MONICAK MAINT. - BUILDING	02/23/2022	18.48 18.48	18.48	Open	N 02/25/2022
01886 34768	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-931.00	02/25/2022 MONICAK MAINT. - BUILDING	02/23/2022	20.86 20.86	20.86	Open	N 02/25/2022
01958 34771	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	02/25/2022 MONICAK OPERATING SUPPLIES	02/23/2022	48.40 48.40	48.40	Open	N 02/25/2022
1549129 34827	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 207-301-827.00	02/25/2022 MONICAK LEGAL	02/23/2022	3,120.00 2,808.00	3,120.00	Open	N 02/25/2022

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 03/01/2022 - 03/01/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-200-827.00	LEGAL SERVICES - GEN TWP		312.00			
22057 34773	MOSES FIRE EQUIPMENT, INC. MISC SUPPLIES 206-336-939.00	02/25/2022 MONICAK MAINT. - VEHICLE	02/23/2022	663.34 663.34	663.34	Open	N 02/25/2022
INV-13299 34786	POWERDMS, INC ANNUAL SUPPORT 207-301-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	5,332.58 5,332.58	5,332.58	Open	N 02/25/2022
015410489 34804	XEROX CORPORATION CUSTOMER #724921614 207-301-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	353.55 353.55	353.55	Open	N 02/25/2022
015410490 34824	XEROX CORPORATION CUSTOMER #724921614 101-200-811.00	02/25/2022 MONICAK PURCHASED SERVICE	02/23/2022	407.20 407.20	407.20	Open	N 02/25/2022
802440 34780	MCDONALD'S TOWING TOWING 207-301-939.00	02/25/2022 MONICAK MAINT. - VEHICLE	02/23/2022	55.00 55.00	55.00	Open	N 02/25/2022
804071 34781	MCDONALD'S TOWING TOWING 207-301-939.00	02/25/2022 MONICAK MAINT. - VEHICLE	02/23/2022	75.00 75.00	75.00	Open	N 02/25/2022
# of Invoices:	65	# Due:	65	Totals:	102,812.98	102,812.98	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					102,812.98	102,812.98	

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
EXP CHECK RUN DATES 03/01/2022 - 03/01/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			9,213.06	9,213.06		
	206 - FIRE			11,811.54	11,811.54		
	207 - POLICE			14,087.10	14,087.10		
	217 - LIVESCAN/SOR			692.00	692.00		
	811 - FIRE CAPITAL IMPROVEMENT			56,397.50	56,397.50		
	883 - SEWER IMPROVEMENT			10,611.78	10,611.78		
--- TOTALS BY DEPT/ACTIVITY ---							
	175 - MANAGER			1,482.38	1,482.38		
	200 - GENERAL SERVICES_ADMIN			6,601.92	6,601.92		
	209 - ASSESSOR			585.90	585.90		
	265 - MAINTENANCE			542.86	542.86		
	301 - POLICE			14,779.10	14,779.10		
	336 - FIRE			11,811.54	11,811.54		
	440 - CAPTIAL IMPROVEMENT			56,397.50	56,397.50		
	520 - SEWER IMPROVEMENT			10,611.78	10,611.78		



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 02282022 9A

FOR MEETING DATE: FEBRUARY 28, 2022

SUBJECT: BUDGET AMENDMENT TO INCREASE ROAD MAINTENANCE BUDGET

REQUESTING DEPARTMENT: FINANCE/TOWNSHIP SUPERVISOR

SUGGESTED MOTION:

TO INCREASE 101.446.969.00 BUDGET BY \$100,000 FOR AN AMENDED BUDGET OF \$350,000.

Financing Cost: \$100,0000.00

Source: General Fund X Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No X

Other comments or notes:

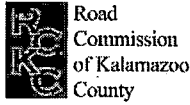
The Budget amendment will accommodate the ability for the Township to match the KCRC spending plan on Township roads.

Submitted by: Nancy Desai, Director of Finance

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



Road
Commission
of Kalamazoo
County

LOCAL ROAD CONTRACT

THIS CONTRACT made and entered into this _____ day of _____, 2022, by and between the Board of County Road Commissioners of the County of Kalamazoo, hereinafter referred to as the "RCKC" and the **Township of Kalamazoo**, Kalamazoo County, Michigan, hereinafter referred to as the "Township" for the purpose of fixing the rights and obligations of the parties and agreeing to the design/construction engineering and/or construction of certain improvements on county roads within the Township, hereinafter referred to as "Project".

WITNESSETH: WHEREAS, Section 20 of Act 51 of the Public Acts of 1951, as amended, authorizes Township Boards to appropriate general fund monies and to pay the same into the county road fund of the county for the maintenance and/or improvement of county roads within the Township, pursuant to an agreement between the Township and the RCKC; and

WHEREAS, it is mutually agreed between the RCKC and the Township that certain improvements are necessary on the county road system within the Township.

NOW, THEREFORE, IN CONSIDERATION of the promises and mutual undertakings of the parties in conformity with the applicable state laws, it is agreed:

1. The RCKC and Township agree that the scope of the work to be performed for the Project(s) identified is based on cost estimates and contingent upon how unexpected field issues are addressed. The RCKC, shall administer the Local Road Contract. The RCKC shall oversee design/construction engineering and/or construct or cause to be constructed the following road improvements:

Allen Street - Westnedge Avenue to Pitcher Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$20,483

Work Order # _____
(to be assigned)

Brook Drive - 640' south of M-343 to M-343,
Asbury Avenue - M-343 to Sunnyside Drive,
Gertrude Street - Stamford Avenue to Sunnyside Drive,
Ann Street - Stamford Avenue to Baker Drive,
Fenimore Avenue - East Main Street to Humphrey Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$68,674

Work Order # _____
(to be assigned)

Egleston Avenue - 140' west of Shakespeare Avenue to 140' east of Schuster Avenue; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$7,475

Work Order # _____
(to be assigned)

Field Avenue - Lake Street to Willow Boulevard,
Riverside Avenue - Lake Street to Willow Boulevard,
St. Joe Avenue - Riverside Avenue to Melrose Avenue,
Melrose Avenue - Lake Street to St. Joe Avenue,
Roy Avenue - Lake Street to Carleton Avenue,
Surprise Avenue - Lake Street to Carleton Avenue,
Bronson Avenue - Lake Street to Carleton Avenue (Field Subdivision); *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$40,295

Work Order # _____
(to be assigned)

Foster Avenue - Market Street to Lake Street,
Crossfield Avenue - Market Street to Lake Street,
Springfield Avenue - Olmstead Road to Crossfield Avenue,
Brookfield Avenue - Olmstead Road to Crossfield Avenue,
Greenfield Avenue - Olmstead Road to Crossfield Avenue; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$46,479

Work Order # _____

(to be assigned)

Healy Street - 915' South of Lake Street to Lake Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$13,663

Work Order # _____

(to be assigned)

Hickory Nut Lane - Nichols Road to 164' East of Cypress Creek Lane,
Arrow Wood Lane - Silverleaf Lane to 165' East of Cypress Creek Lane,
Hazelnut Lane - Sweet Cherry Lane to Cypress Creek Lane,
Orange Meadow Lane - Sweet Cherry Lane to Green Oak Lane,
Green Oak Lane - Sweet Cherry Lane to Orange Meadow Lane,
Buttonwood Lane - Meadowcroft Lane to Sweet Cherry Lane,
Silverleaf Lane - Hickory Nut Lane to Arrow Wood Lane,
Black Oak Lane - Hickory Nut Lane to G Avenue,
Pepper Bush Lane - Hickory Nut Lane to 501' North of Silverleaf Lane,
Sweet Cherry Lane - Green Oak Lane to G Avenue,
Yellow Pine Lane - Hickory Nut Lane to G Avenue,
Palmbrook Lane - Hickory Nut Lane to Arrow Wood Lane,
Cypress Creek Lane - Willow Point Lane to Lands End Drive,
Willow Point Lane - Cypress Creek Lane to Hazelnut Lane,
Barkwood Lane - Yellow Pine Lane to Cypress Creek Lane (Valley View Subdivision); *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$237,473

Work Order # _____

(to be assigned)

Franklin Street - Olmstead Road to Sprinkle Road; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$16,564

Work Order # _____

(to be assigned)

Lincoln Street - East Michigan Avenue to East Michigan Avenue; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$13,179

Work Order # _____

(to be assigned)

Phillips Street - Olmstead Road to Sprinkle Road,
Louise Avenue - Miller Road to Franklin Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$21,159

Work Order # _____

(to be assigned)

Schuster Avenue - Stockbridge Avenue to Lake Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$12,272

Work Order # _____

(to be assigned)

Shakespeare Avenue - Stockbridge Avenue to Lake Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$16,585

Work Order # _____

(to be assigned)

Stockbridge Avenue - 140' west of Shakespeare Avenue to Schuster Avenue,
Clinton Avenue - Shakespeare Avenue to 140' east of Schuster Avenue,
Shakespeare Avenue - Clinton Avenue to Stockbridge Avenue,
Schuster Avenue - Clinton Avenue to Stockbridge Avenue; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$25,563

Work Order # _____

(to be assigned)

Washington Avenue - Boardman Street to Healy Street,
Boardman Street - Washington Boulevard to Traction Court,
Dupont Avenue - Lake Street to Willow Boulevard,
Traction Court - Boardman Street to Healy Street; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$17,674 **Work Order #** _____
 (to be assigned)

Willow Boulevard - Dupont Avenue to Willis Avenue (Field Subdivision); *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$7,049 **Work Order #** _____
 (to be assigned)

Winding Way - Ravine Road to 1,960' east of Ravine Road (Twin Lakes Highland); *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$22,591 **Work Order #** _____
 (to be assigned)

Woodward Avenue - Kalamazoo City Limit to 525' north of Amsterdam Street,
Amsterdam Street - Woodward Avenue to Westnedge Avenue,
Westnedge Avenue - Kalamazoo City Limit to 532' north of Amsterdam Street (Celery Plat); *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$43,646 **Work Order #** _____
 (to be assigned)

Woodward Avenue - 800' south of Mosel Avenue to Mosel Avenue; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$9,758 **Work Order #** _____
 (to be assigned)

Wynn Road - Olmstead Road to Sprinkle Road; *Crack Fill, Chip Seal, Fog Seal*

Project Estimate: \$15,881 **Work Order #** _____
 (to be assigned)

Calhoun Street - 2 structures and connecting pipe,
Fenimore Avenue - 2 structures and connecting pipe,
Location to be determined - 1 structure; *Drainage Structure Replacements*

Project Estimate: \$54,419 **Work Order #** _____
 (to be assigned)

2. The detailed estimate(s) of the cost of the Project(s) is attached hereto and incorporated herein.
3. The terms and provisions of the RCKC policies, including those provided in the annual RCKC local road information packet, are deemed to be a part of and included in this Local Road Contract as though fully set forth herein.
4. The RCKC shall provide progress billing and shall make available the accounting to the Township in accordance with the following schedule of the LOCAL ROAD CONTRACT:

Total Estimated Project Cost(s)	\$750,899.00
<i>Total Estimated Billable Project Cost(s)</i>	\$710,734.00
RCKC Participation Funds (to extent available)	\$350,084.12
<i>Total Township Share</i>	\$360,649.88

5. General Provisions:
 - A. This Local Road Contract contains all of the terms and conditions of the contractual relationship between the parties relating to the Project(s), and no amendments or additions to this Local Road Contract shall be binding unless they are in writing and signed by both parties. This Agreement, including all attachments, supersedes all prior oral and written and all contemporaneous oral negotiations, commitments, and understandings of the parties.

- B. This Local Road Contract shall be binding on the parties, their legal representatives, successors, and assigns.
 - C. The headings of this Local Road Contract are for convenience only and in no way define, limit, or describe the scope or intent of this Local Road Contract or any of its sections, nor do they in any way affect this Local Road Contract.
 - D. Any notice required or permitted to be given under this Local Road Contract shall be sufficient if it is in writing and if it is sent by email, or registered mail or certified mail, and return receipt requested to the **Township of Kalamazoo** mailing address.
 - E. This Local Road Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan.
 - F. The invalidity of all or any part of any sections, subsections, or paragraphs of this Local Road Contract shall not invalidate the remainder of this Local Road Contract or the remainder of any paragraph or section not invalidated unless the elimination of such subsections, sections, or paragraphs shall substantially defeat the intents and purposes of the parties.
6. This Local Road Contract shall become binding on the parties hereto and be of full force and effect upon the signing thereof by the duly authorized officials of the Township and of the RCKC.
 7. The Township will be notified and agrees to authorize the Board to proceed with the award of the bids to the lowest responsive and responsible bidder unless advised in writing (by the appropriate township official by no later than the day before the Board meeting) that due to the cost of the project(s) with overhead, the cost exceeds the local road contract and therefore the township requests not to make the award to the bidder.
 8. The maximum cost to the township for the Project(s) is the amount itemized as the estimated project(s) cost on the Local Road Contract.
 9. The estimated Project(s) cost shall include all labor, materials, equipment, and contractor costs anticipated to be incurred in the project(s) by the Board. These items shall, in turn, include all indirect and administrative costs chargeable to the Project(s).
 10. The parties hereto agree that, when and where applicable, they will comply with Executive Order 11246, Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (all of the foregoing as amended) and the applicable portions of the Michigan Elliott-Larsen Civil Rights Act and Michigan Persons with Disabilities Civil Rights Act, as well as any implementing rules and regulations. Specifically, contractors and sub-contractors are required not to discriminate against any employee or applicant for employment with respect to such person's hire, tenure, terms, conditions, or privileges of employment because of such person's race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability, or protected veteran status. Breach of this provision may be regarded as a material breach of the contract or purchasing agreement and handled accordingly. Further, any violation of this provision may be separately addressed in accordance with the foregoing laws.
 11. The Board shall upon reasonable notification make available in their office to representatives of the Township all records concerning the project(s) for review.

IN WITNESS WHEREOF, the parties hereto have caused this Local Road Contract to be executed on the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF KALAMAZOO

TOWNSHIP OF KALAMAZOO

By _____
Chair

By _____
Township Official

Date _____

Date _____