



1720 Riverview Drive
Kalamazoo, Michigan 49004
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Board of Trustees Regular Meeting Agenda

For March 14, 2022 7:30 P.M.

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, March 14, 2022, at the **Kalamazoo Township Hall** for the purpose of discussing and acting on the below listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/85366475699?pwd=R1Jwamx4Vk1waklhQ1gxdmxseXplUT09>

Meeting ID: 853 6647 5699 Passcode: 605016

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 853 6647 5699 Passcode: 605016

Find your local number: <https://us02web.zoom.us/j/85366475699?pwd=R1Jwamx4Vk1waklhQ1gxdmxseXplUT09>

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3-minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of the February 28, 2022, Board of Trustees Regular Meeting
- B. Payment of Bills in the Amount of: \$106,138.41

Receipt of:

- A. Check Disbursement Report – February 2022
- B. Check EFT Register – February 2022

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

None for this meeting.

9 – New Business

- A. Request to increase Township Budget line 207.301.718.01 for \$297,000 to accommodate the additional cost for payment of Employee related pension costs
- B. Request to Approve the updated Kalamazoo Township COVID-19 Response plan.

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted: March 10, 2022


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
February 28,2022**

The Regular Meeting of the Board of Trustees of the *Charter Township of Kalamazoo* was held on **Monday, February 28, 2022** at **7:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:32 pm.

Item 2 PLEDGE OF ALLEGIANCE

Manager Mitchell led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

Trustee Moiaery moved, seconded by Treasurer Miller to excuse Trustee Robinson, Roll call vote (6-0), motion carried.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Add discussion of mask mandate under Unfinished Business.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Dr. Angel Rivera lifted up the people of Ukraine. He also spoke about a beauty salon that is not approved by the HOA or the Township Zoning Ordinance. A number of neighbors have signed a petition against this business. It creates a great deal of traffic, including parking in a fire lane.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Treasurer Miller, to approve the consent agenda which included action on the following items:

Approval of:

- A. Minutes of February 14, 2022 Board of Trustees Work Session Meeting
- B. Minutes of February 14, 2022 Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$102,812.98

Receipt of:

- A. None for this meeting

Roll Call vote (6-0), Motion carried.

Item 7 PUBLIC HEARING / PRESENTATION

None.

Item 8 UNFINISHED BUSINESS

Discussion of mask mandate. Manager Mitchell said that Kalamazoo County is in the middle or yellow under the new CDC COVID-19 ranking. Public safety will still be using masks, but not in the Township offices. Trustee Leuty asked if the social distancing

would still be in effect? Manager Mitchell said this would depend on personal preference. Treasurer Miller supports no masks in the office, and whatever the majority of staff prefer. Trustee Moiaery asked if there are other employees with concerns? Manager Mitchell said some would prefer masks in their office, even if they are not masked when alone. Supervisor Martin mentioned people whose immune system is compromised. We will continue to respect these. Trustee Leuty said he did not want any employee to feel peer pressure. COVID is not over.

Clerk Miller wants to preserve the precedent of taking action under regular order, taking action on a document in the packet, unless it is an absolute emergency, which this is not. Supervisor Martin agreed that another wave may come. Trustee Moiaery suggested a comment box for staff. Trustee Leuty mentioned disinfecting surfaces which might still continue. Supervisor Martin agreed. Trustee Glass asked if the employees who are vulnerable have their own offices? They do.

Item 9 **NEW BUSINESS**

Item 9A **REQUEST TO AMEND TOWNSHIP BUDGET AND INCREASE ROAD MAINTENANCE BUDGET.**

Supervisor Martin reminded us that the Road Commission of Kalamazoo County put in another \$100,000 in PAR funds for us to match. Our Finance Director says this should not be a problem. In answer to a question, the Supervisor explained that this extra money came from increased state allocations to the Road Commission.

Trustee Leuty moved to increase budget line item 101-446-969.00 for roads by \$100,000 to make a new amended budget of \$350,000, seconded by Treasurer Miller.

Trustee Leuty mentioned the price of oil and whether this would be able to be timed for when prices were lower. He also would like to make sure that the information on the contract is available on the website. Trustee Glass said we can allow multiple paths in the website to the same information. Trustee Moiaery would like information on the sequence of which streets will be fixed.

Trustee Glass asked if we are giving up anything else by doing this? Supervisor Martin said no. Manager Mitchell said that it is a ‘force multiplier’ due to the match.

Treasurer Miller also appreciates the detailed information about which streets will be improved in this contract.

Roll Call vote (6-0), Motion carried.

Item 10 **ITEMS REMOVED FROM THE CONSENT AGENDA**

None.

Item 11 **BOARD MEMBER REPORTS**

Trustee Leuty said the Planning Commission will have its first 6 p.m. meeting this Thursday. It will discuss strategies to handle home-based businesses. MTA Focus has listing of what communities will do with American Rescue Plan money. He looks

forward to our discussions on this. The Ordinance Enforcement Officer works on about 200 properties per year.

Clerk Miller welcomed new Election Coordinator Eric-John Szczepaniak to the Clerk's Department.

Treasurer Miller reported that today is the last day to pay taxes for 2021. After today the taxes must be paid at the County Treasurer's office. Stephanie McQueen, Lisa VanDyken and Elizabeth Kowalski were excellent in serving the public during tax season.

Supervisor Martin remembered the Ukrainian people suffering under warfare and invasion. There were two car-pedestrian accidents recently in Kalamazoo Township, one fatal. Please be careful.

Item 12 ATTORNEY'S REPORT

They are working on our Code of Criminal Procedure. Bills in Senate like gravel bill would eliminate or restrict local review. A House bill has made this somewhat better, but none of these bills are moving through committee.

Item 13 MANAGER'S REPORT

Manager Mitchell reported on the Policy and Administration Committee meeting, which discussed non-union longevity payments, an ISAAC meeting on the subject of fair housing, and scheduling a Board retreat. We must be aware of rising cyber-crime.

Item 14 PUBLIC COMMENT

Mike Seals said he is resigning as Deputy Treasurer, feeling that he is unable to contribute to the organization at this time. Treasurer Miller responded by outlining what his duties consisted of and thanking Mr. Seals for his service.

Item 15 ADJOURNMENT

Adjourned at 8:24 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Treasurer Sherine M. Miller
Clerk Mark E. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty
Trustee Lisa Moiaery

Respectfully submitted,

Mark E. Miller, Clerk

ABSENT: Trustee Clara Robinson.

Attested to by,

ALSO PRESENT:

Attorney Roxanne Seeber
Manager Dexter Mitchell

Donald D. Martin, Supervisor

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
EXP CHECK RUN DATES 03/15/2022 - 03/15/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
02242022 34871	ACCIDENT FUND COMPANY AUDIT PREMIUM DUE 101-200-913.00 206-336-913.00 207-301-913.00	03/15/2022 MONICAK	03/15/2022	25,800.00 1,032.00 9,288.00 15,480.00	25,800.00	Open	N 12/31/2021
59202148 34872	ABSOPURE WATER COMPANY ACCT #171123 206-336-740.00	03/15/2022 MONICAK	03/15/2022	14.00 14.00	14.00	Open	N 03/10/2022
59202216 34873	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	03/15/2022 MONICAK	03/15/2022	14.00 14.00	14.00	Open	N 03/10/2022
88252981 34874	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	03/15/2022 MONICAK	03/15/2022	34.75 34.75	34.75	Open	N 03/10/2022
59202217 34875	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	03/15/2022 MONICAK	03/15/2022	7.00 7.00	7.00	Open	N 03/10/2022
88277190 34876	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	03/15/2022 MONICAK	03/15/2022	13.90 13.90	13.90	Open	N 03/10/2022
88262182 34877	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	03/15/2022 MONICAK	03/15/2022	6.95 6.95	6.95	Open	N 03/10/2022
022422 34907	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-827.00 101-400-827.00 207-301-827.00 101-310-827.00 101-101-826.00	03/15/2022 MONICAK	03/15/2022	6,906.46 1,267.46 900.00 649.00 3,100.00 990.00	6,906.46	Open	N 03/10/2022
10187938 34904	CTS TELECOM, INC. ACCT #0028255-D 101-200-922.00	03/15/2022 MONICAK	03/15/2022	2,848.00 200.00	2,848.00	Open	N 03/10/2022

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	207-301-811.00	PURCHASED SERVICE		550.00			
	206-336-922.01	UTILITIES - CABLE/INTERNET		450.00			
	206-336-922.02	UTILITIES - CABLE/INTERNET		748.00			
	206-336-922.03	UTILITIES - CABLE/INTERNET		450.00			
	206-336-922.04	UTILITIES - CABLE/INTERNET		450.00			
201719199303 34878	CONSUMERS ENERGY ACCT #1000 2469 4752	03/15/2022 MONICAK	03/15/2022	29.36	29.36	Open	N 03/10/2022
	206-336-921.03	UTILITIES - ELECTRIC		29.36			
206613428355 34879	CONSUMERS ENERGY ACCT #1000 2210 4622	03/15/2022 MONICAK	03/15/2022	433.44	433.44	Open	N 03/10/2022
	206-336-921.02	UTILITIES - ELECTRIC		119.35			
	206-336-923.02	UTILITIES - NATURAL GAS		314.09			
206613428354 34880	CONSUMERS ENERGY ACCT #1000 2210 4390	03/15/2022 MONICAK	03/15/2022	713.56	713.56	Open	N 03/10/2022
	206-336-923.02	UTILITIES - NATURAL GAS		713.56			
206613428356 34881	CONSUMERS ENERGY ACCT #1000 2210 5132	03/15/2022 MONICAK	03/15/2022	447.66	447.66	Open	N 03/10/2022
	206-336-921.02	UTILITIES - ELECTRIC		447.66			
207058004390 34882	CONSUMERS ENERGY ACCT #1000 0033 6162	03/15/2022 MONICAK	03/15/2022	470.26	470.26	Open	N 03/10/2022
	206-336-923.03	UTILITIES - NATURAL GAS		470.26			
201185320995 34883	CONSUMERS ENERGY ACCT #1000 2469 5296	03/15/2022 MONICAK	03/15/2022	157.45	157.45	Open	N 03/10/2022
	206-336-921.03	UTILITIES - ELECTRIC		157.45			
204744894315 34884	CONSUMERS ENERGY ACCT #1000 2155 4991	03/15/2022 MONICAK	03/15/2022	31.88	31.88	Open	N 03/10/2022
	101-751-921.00	UTILITIES - ELECTRIC		31.88			
202876070538 34885	CONSUMERS ENERGY ACCT #1030 2066 4423	03/15/2022 MONICAK	03/15/2022	4,480.07	4,480.07	Open	N 03/10/2022
	219-448-921.00	UTILITIES - ELECTRIC		4,480.07			
203321042655 34886	CONSUMERS ENERGY ACCT #1000 0018 2830	03/15/2022 MONICAK	03/15/2022	14,026.64	14,026.64	Open	N 03/10/2022
	219-448-921.00	UTILITIES - ELECTRIC		14,026.64			

03/10/2022 11:52 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 03/15/2022 - 03/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
902081 34890	STEENSMA LAWN & POWER EQUIPMENT MISC SUPPLIES 206-336-934.00	03/15/2022 MONICAK	03/15/2022	90.26	90.26	Open	N 03/10/2022
	MAINT. - MACHINE			90.26			
901370 34905	STEENSMA LAWN & POWER EQUIPMENT CLUTCH ASSEMBLY 206-336-747.00	03/15/2022 MONICAK	03/15/2022	65.64	65.64	Open	N 03/10/2022
	SMALL TOOLS & EQUIPMENT			65.64			
133959 34895	IMAGETREND, INC. ANNUAL FEE 206-336-742.00	03/15/2022 MONICAK	03/15/2022	1,311.27	1,311.27	Open	N 03/10/2022
	SOFTWARE PROGRAMS			1,311.27			
WK072863 34906	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	03/15/2022 MONICAK	03/15/2022	806.16	806.16	Open	N 03/10/2022
	OPERATING SUPPLIES			806.16			
156796 34887	FIRE SAFETY USA, INC. CLASS A FOAM 206-336-740.00	03/15/2022 MONICAK	03/15/2022	652.50	652.50	Open	N 03/10/2022
	OPERATING SUPPLIES			652.50			
2327702-0 34889	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	03/15/2022 MONICAK	03/15/2022	487.46	487.46	Open	N 03/10/2022
	OFFICE SUPPLIES			487.46			
52902 34888	JB PRINTING COMPANY BUSINESS CARDS 101-215-727.00	03/15/2022 MONICAK	03/15/2022	39.00	39.00	Open	N 03/10/2022
	OFFICE SUPPLIES			39.00			
22-06-02 34897	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	03/15/2022 MONICAK	03/15/2022	600.00	600.00	Open	N 03/10/2022
	PURCHASED SERVICE			600.00			
0010241906 34903	MLIVE MEDIA GROUP NOTICES 101-209-903.00	03/15/2022 MONICAK	03/15/2022	821.80	821.80	Open	N 03/10/2022
	NOTICES			821.80			
37570 34908	R.W. LAPINE, INC. REPAIR - STATION 1 206-336-811.00	03/15/2022 MONICAK	03/15/2022	190.50	190.50	Open	N 03/10/2022
	PURCHASED & MAINT. SERVICE			190.50			

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 03/15/2022 - 03/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
37577 34909	R.W. LAPINE, INC. REPAIR - STATION 1 206-336-811.00	03/15/2022 MONICAK PURCHASED & MAINT. SERVICE	03/15/2022	142.00 142.00	142.00	Open	N 03/10/2022
65943 34892	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-747.00	03/15/2022 MONICAK SMALL TOOLS & EQUIPMENT	03/15/2022	169.00 169.00	169.00	Open	N 03/10/2022
65942 34893	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	03/15/2022 MONICAK MAINT. - BUILDING	03/15/2022	108.53 108.53	108.53	Open	N 03/10/2022
3693RA 34911	DECKER AGENCY 2ND INSTALLMENT 101-200-912.00 206-336-912.00 207-301-912.00	03/15/2022 MONICAK INSURANCE/BOND-GENERAL INSURANCE - GENERAL INSURANCE - GENERAL	03/15/2022	29,628.00 10,073.52 8,592.12 10,962.36	29,628.00	Open	N 03/10/2022
4106 34912	DECKER AGENCY NOTARY BOND - KALUPA 101-200-912.00	03/15/2022 MONICAK INSURANCE/BOND-GENERAL	03/15/2022	55.00 55.00	55.00	Open	N 03/10/2022
263906 34894	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	03/15/2022 MONICAK MAINT. - VEHICLE	03/15/2022	86.96 86.96	86.96	Open	N 03/10/2022
INV-01960-R1N5F4 34910	NYE UNIFORM CO. OFFICE 365 101-200-742.00 207-301-742.00	03/15/2022 MONICAK SOFTWARE PROGRAMS/FEES SOFTWARE PROGRAMS	03/15/2022	847.14 423.57 423.57	847.14	Open	N 03/10/2022
3095950 34896	TRILLIUM STAFFING, INC. CLIENT #138371 101-200-811.00	03/15/2022 MONICAK PURCHASED SERVICE	03/15/2022	754.80 754.80	754.80	Open	N 03/10/2022
66470 34898	PREIN & NEWHOF, INC. ORANGE TREE PROPERTIES 883-520-820.00	03/15/2022 MONICAK ENGINEERING FEES	03/15/2022	574.00 574.00	574.00	Open	N 03/10/2022

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
66423 34899	PREIN & NEWHOF, INC. NON-MOTORIZED IMPROVEMENTS 101-446-969.01 SIDEWALK MAINTENANCE	03/15/2022 MONICAK	03/15/2022	116.00 116.00	116.00	Open	N 03/10/2022
66244 34900	PREIN & NEWHOF, INC. WOODWARD/WINDING WAY LIFT STATIONS 883-520-820.00 ENGINEERING FEES	03/15/2022 MONICAK	03/15/2022	10,591.40 10,591.40	10,591.40	Open	N 03/10/2022
66240 34901	PREIN & NEWHOF, INC. GEN SANITARY 883-520-820.00 ENGINEERING FEES	03/15/2022 MONICAK	03/15/2022	77.00 77.00	77.00	Open	N 03/10/2022
66225 34902	PREIN & NEWHOF, INC. TEXEL LIFT STATION 883-520-820.00 ENGINEERING FEES	03/15/2022 MONICAK	03/15/2022	1,433.60 1,433.60	1,433.60	Open	N 03/10/2022
01990 34891	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-931.00 MAINT. - BUILDING	03/15/2022 MONICAK	03/15/2022	55.01 55.01	55.01	Open	N 03/10/2022
# of Invoices:	42	# Due:	42	Totals:	106,138.41	106,138.41	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					106,138.41	106,138.41	

User: MONICAK

EXP CHECK RUN DATES 03/15/2022 - 03/15/2022

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			21,753.66	21,753.66		
	206 - FIRE			25,137.11	25,137.11		
	207 - POLICE			28,064.93	28,064.93		
	219 - STREET LIGHTS			18,506.71	18,506.71		
	883 - SEWER IMPROVEMENT			12,676.00	12,676.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	101 - LEGISLATIVE			990.00	990.00		
	200 - GENERAL SERVICES_ADMIN			14,293.81	14,293.81		
	209 - ASSESSOR			821.80	821.80		
	215 - CLERK			39.00	39.00		
	265 - MAINTENANCE			861.17	861.17		
	301 - POLICE			28,064.93	28,064.93		
	310 - ENFORCEMENT (ORD, UNSAFE BDG			3,700.00	3,700.00		
	336 - FIRE			25,137.11	25,137.11		
	400 - PLANNING/ZONING			900.00	900.00		
	446 - INFRASTRUCTURE MAINTENANCE			116.00	116.00		
	448 - STREET LIGHTS			18,506.71	18,506.71		
	520 - SEWER IMPROVEMENT			12,676.00	12,676.00		
	751 - RECREATION			31.88	31.88		

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 CHECK DATE FROM 02/01/2022 - 02/28/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/03/2022	ERAD	10474	012522	BERRIEN COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	20.90
		10474	012522A		FORFEITURE - OPR	727-000-253.00	80.00
							100.90
02/03/2022	ERAD	10475	012122	MIDDLEVILLE ASSOCIATES, LLC	HIDTA MONEY	727-000-271.00	2,200.00
02/03/2022	ERAD	10476	012422	STATE OF MICHIGAN	HIDTA MONEY	727-000-271.00	4,325.22
02/03/2022	ERAD	10477	9897494848	VERIZON WIRELESS	FORFEITURE - OPR	727-000-253.00	335.63
02/03/2022	ERAD	10478	012522	SUSAN A MCCARTHY	FORFEITURE - OPR	727-000-253.00	40.00
02/03/2022	TAX	2074	02/03/2022	MERCANTILE BANK OF MICHIGAN	REFUND	704-000-230.00	418.66
02/03/2022	TAX	2075	02/03/2022	CASEY, ELROY SCOTT	REFUND	704-000-230.00	1,085.22
02/04/2022	ERAD	10479	012122	KALAMAZOO COUNTY TREASURER	FORFEITURE - OPR	727-000-253.00	16.00
02/04/2022	ERAD	10480	269962174701A	AT&T	FORFEITURE - OPR	727-000-253.00	51.88
02/04/2022	ERAD	10481	012022	STAPLES CREDIT PLAN	FORFEITURE - OPR	727-000-253.00	17.38
02/10/2022	POOL	49620	88226618	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	17.85
		49620	88216902		OPERATING SUPPLIES	206-336-740.00	42.95
							60.80
02/10/2022	POOL	49621	10184414	CTS TELECOM, INC.	UTILITIES - CABLE/INTERNET	101-200-922.00	200.00
		49621	10184414		UTILITIES - CABLE/INTERNET	206-336-922.01	450.00
		49621	10184414		UTILITIES - CABLE/INTERNET	206-336-922.02	748.00
		49621	10184414		UTILITIES - CABLE/INTERNET	206-336-922.03	450.00
		49621	10184414		UTILITIES - CABLE/INTERNET	206-336-922.04	450.00
		49621	10184414		PURCHASED SERVICE	207-301-811.00	550.00
							2,848.00
02/10/2022	POOL	49622	206613382306	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	2,731.53
		49622	203587980992		UTILITIES - ELECTRIC	101-751-921.00	31.61
		49622	203498975803		UTILITIES - ELECTRIC	206-336-921.01	29.36
		49622	203498975802		UTILITIES - ELECTRIC	206-336-921.01	612.38
		49622	206702320419		UTILITIES - ELECTRIC	206-336-921.02	421.51
		49622	206702320418		UTILITIES - ELECTRIC	206-336-921.02	119.35
		49622	201630151500		UTILITIES - ELECTRIC	206-336-921.03	29.36
		49622	201007587924		UTILITIES - ELECTRIC	206-336-921.03	151.27
		49622	203498975802		UTILITIES - NATURAL GAS	206-336-923.01	845.51
		49622	206702320417		UTILITIES - NATURAL GAS	206-336-923.02	669.56
		49622	206702320418		UTILITIES - NATURAL GAS	206-336-923.02	273.95
		49622	207146551582		UTILITIES - NATURAL GAS	206-336-923.03	465.04
		49622	201897113043		UTILITIES - ELECTRIC	883-520-921.00	117.73

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							6,498.16
02/10/2022	POOL	49623	0614877012322	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	101-200-922.00	270.37
		49623	0284753020122		UTILITIES - CABLE/INTERNET	206-336-922.01	109.99
		49623	0026220020122		UTILITIES - CABLE/INTERNET	206-336-922.02	142.91
		49623	0284811020122		UTILITIES - CABLE/INTERNET	206-336-922.02	109.99
		49623	0100199020122		UTILITIES - CABLE/INTERNET	206-336-922.02	56.82
		49623	0025941020122		UTILITIES - CABLE/INTERNET	206-336-922.03	99.67
		49623	0284829020122		UTILITIES - CABLE/INTERNET	206-336-922.04	109.99
							899.74
02/10/2022	POOL	49624	020722	FIRESTONE COMPLETE AUTO	MAINT. - VEHICLE	207-301-939.00	228.75
02/10/2022	POOL	49625	2578	FURNITURE CITY BROADCASTING	CTOWER RENT - RAVINE ROAD	207-301-931.65	1,622.40
02/10/2022	POOL	49626	020122	JB PRINTING COMPANY	POSTAGE	101-209-730.00	4,750.00
02/10/2022	POOL	49627	013122	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	109.09
		49627	013122A		UTILITIES - WATER	206-336-927.02	55.31
		49627	013122C		UTILITIES - WATER	206-336-927.03	38.67
		49627	013122B		UTILITIES - WATER	206-336-927.04	72.74
							275.81
02/10/2022	POOL	49628	013122	KALAMAZOO OIL CO.	GAS & OIL	101-265-751.00	593.47
		49628	013122A		GAS & OIL	206-336-751.00	1,359.12
		49628	013122B		GAS & OIL	207-301-751.00	3,344.71
							5,297.30
02/10/2022	POOL	49629	020822	PETER WEYENBERG	DEPOSITS - ROOM RENTALS	701-000-276.01	50.00
02/10/2022	POOL	49630	120575912	ROSE PEST SOLUTIONS	PURCHASED SERVICE	101-265-811.00	74.00
02/10/2022	POOL	49631	901891	LOWE'S COMPANIES, INC.	MAINT. - BUILDING	101-265-931.00	6.60
02/10/2022	POOL	49632	0249-007364354	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	72.41
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	101-200-924.00	342.91
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	206-336-924.01	86.70
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	206-336-924.02	86.70
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		49632	0249-007364274		UTILITIES - WASTE/RECYCLE	206-336-924.04	86.70
							795.92
02/10/2022	POOL	49633	02012022	TRANSUNION RISK AND ALTERNATI	INVESTIGATIVE OPERATIONS	207-301-782.00	150.00

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02/10/2022	POOL	49634	013122	KATHLEEN FOLDENAUER	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	25.00
02/16/2022	TAX	2076	013122	KALAMAZOO COUNTY	COUNTY TRANSPORTATION - KCTA	704-000-222.08	5.98
		2076	013122A		COUNTY TRANSPORTATION - KCTA	704-000-222.08	19,427.78
							<u>19,433.76</u>
02/16/2022	TAX	2077	013122D	KALAMAZOO CITY TREASURER	CITY SWR/WTR USAGE - DELINQ	704-000-214.09	3,225.21
02/16/2022	TAX	2078	013122	KAL. PUBLIC LIBRARY	KAL. LIBRARY	704-000-228.00	74.91
		2078	013122A		KAL. LIBRARY	704-000-228.00	207,715.86
							<u>207,790.77</u>
02/16/2022	TAX	2079	013122	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	11,139.24
		2079	013122A		DUE TO COUNTY OPERATING	704-000-222.00	89.77
		2079	013122M		COUNTY DRAIN	704-000-222.02	1,632.59
		2079	013122N		COUNTY DRAIN	704-000-222.02	102.98
		2079	013122B		COUNTY INTEREST	704-000-222.03	384.40
		2079	013122E		JUVENILE HOME	704-000-222.05	10,614.47
		2079	013122F		JUVENILE HOME	704-000-222.05	3.23
		2079	013122G		COUNTY HOUSING FUND	704-000-222.06	46,554.94
		2079	013122H		COUNTY HOUSING FUND	704-000-222.06	14.33
		2079	013122C		CO PUBLIC SAFETY	704-000-222.07	90,467.02
		2079	013122D		CO PUBLIC SAFETY	704-000-222.07	27.53
		2079	013122I		CO SENIOR	704-000-222.09	21,623.74
		2079	013122J		CO SENIOR	704-000-222.09	6.66
		2079	013122K		COUNTY 911/DISPATCH	704-000-222.11	40,346.93
		2079	013122L		COUNTY 911/DISPATCH	704-000-222.11	12.42
							<u>223,020.25</u>
02/16/2022	TAX	2080	013122O	KALAMAZOO COUNTY TREASURER	SCH. #01 - S.E.T.	704-000-225.01	8,279.45
		2080	013122P		INT. - SCH. #01 - S.E.T.	704-000-225.08	399.05
		2080	013122Q		SCH. #32 - S.E.T.	704-000-226.01	205.02
		2080	013122R		INT. - SCH. #32 - S.E.T.	704-000-226.08	10.25
		2080	013122S		SCH. #40 - S.E.T.	704-000-227.01	1,615.60
		2080	013122T		INT. - SCH. #40 - S.E.T.	704-000-227.08	80.76
							<u>10,590.13</u>
02/16/2022	TAX	2081	013122	KAL. VALLEY COMM. COLLEGE	KVCC	704-000-224.00	53.47
		2081	013122A		KVCC	704-000-224.00	175,641.13
							<u>175,694.60</u>
02/16/2022	TAX	2082	013122	KRESA	KRESA ISD	704-000-223.00	2,127.95
		2082	013122B		KRESA ISD	704-000-223.00	331,038.48
		2082	013122C		KRESA ISD	704-000-223.00	134.30

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		2082	013122D		INT. -KRESA	704-000-223.02	106.40
		2082	013122A		KRESA DEBT	704-000-223.03	204.75
							333,611.88
02/16/2022	TAX	2083	013122	KALAMAZOO COUNTY LAND BANK	TOWNSHIP	704-000-214.00	169.34
		2083	013122A		BOND- TWP ROADS	704-000-214.17	46.91
		2083	013122B		DUE TO COUNTY OPERATING	704-000-222.00	89.77
		2083	013122C		COUNTY INTEREST	704-000-222.03	4.49
		2083	013122F		COUNTY TRANSPORTATION - CCTA	704-000-222.04	14.36
		2083	013122G		JUVENILE HOME	704-000-222.05	3.22
		2083	013122H		COUNTY HOUSING FUND	704-000-222.06	14.33
		2083	013122D		CO PUBLIC SAFETY	704-000-222.07	27.53
		2083	013122E		COUNTY TRANSPORTATION - KCTA	704-000-222.08	5.97
		2083	013122O		COUNTY TRANSPORTATION - KCTA	704-000-222.08	5.79
		2083	013122I		CO SENIOR	704-000-222.09	6.65
		2083	013122J		COUNTY 911/DISPATCH	704-000-222.11	12.41
		2083	013122K		KRESA ISD	704-000-223.00	134.30
		2083	013122L		KVCC	704-000-224.00	53.45
		2083	013122N		SCH. #01 - S.E.T.	704-000-225.01	115.80
							704.32
02/16/2022	TAX	2084	013122P	KALAMAZOO COUNTY LAND BANK	KPS SCH. #01 - DEBT	704-000-225.03	157.04
		2084	013122Q		KAL. LIBRARY	704-000-228.00	74.91
							231.95
02/16/2022	TAX	2085	013122	PARCHMENT COMM. LIBRARY	PARCHMENT LIBRARY	704-000-229.00	19,335.29
02/16/2022	TAX	2086	013122	SCHOOL DISTRICT #1	KPS SCH# 01 OPERATING	704-000-225.02	413,433.07
		2086	013122A		KPS SCH. #01 - DEBT	704-000-225.03	387,103.61
		2086	013122B		KPS SCH. #01 - DEBT	704-000-225.03	157.04
							800,693.72
02/16/2022	TAX	2087	013122	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	612.74
		2087	013122A		SCH. #32 - DEBT	704-000-226.03	170.85
		2087	013122C		INT. - SCH. #32 - OPER.	704-000-226.09	30.64
		2087	013122D		INT. - SCH. #32 - DEBT	704-000-226.10	8.54
		2087	013122B		SCH #32 - SINKING FUND	704-000-226.17	34.12
		2087	013122E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	1.71
							858.60
02/16/2022	TAX	2088	013122	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	1,632.43
		2088	013122A		SCH. #40 - DEBT	704-000-227.03	1,887.57
		2088	013122C		INT. - SCH. #40 - OPER.	704-000-227.09	81.62

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		2088	013122D		INT. - SCH. #40 - DEBT	704-000-227.10	94.38
		2088	013122B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	534.61
		2088	013122E		INT. - SCH #40 - SINKING FUND	704-000-227.18	26.74
							4,257.35
02/16/2022	TAX	2089	013122	CENTRAL COUNTY TRANSPORTATION	COUNTY TRANSPORTATION - CCTA	704-000-222.04	14.37
		2089	013122A		COUNTY TRANSPORTATION - CCTA	704-000-222.04	46,648.48
							46,662.85
02/16/2022	TAX	2090	013122	TWP. OF KALAMAZOO/SHERINE MIL	TOWNSHIP	704-000-214.00	556,380.08
		2090	013122A		TOWNSHIP	704-000-214.00	169.35
		2090	013122B		ADMINISTRATIVE FEE	704-000-214.03	25,301.44
		2090	013122C		STREET LIGHTING	704-000-214.04	22,259.59
		2090	013122D		RECYCLING	704-000-214.05	51,138.16
		2090	013122E		TWP SERV-MW/DEMO/FALSEALRMS	704-000-214.12	530.40
		2090	013122F		POLICE CAPITAL IMPROVEMENT	704-000-214.13	16,979.92
		2090	013122G		FIRE CAPITAL IMPROVEMENT	704-000-214.14	55,726.12
		2090	013122H		POLICE OPERATING	704-000-214.15	93,507.62
		2090	013122I		BOND- TWP ROADS	704-000-214.17	152,394.23
		2090	013122J		BOND- TWP ROADS	704-000-214.17	46.93
		2090	013122K		17-21 MISSED SPECIAL ASSESSMENT	704-000-214.18	344.51
							974,778.35
02/16/2022	TAX	2091	013122	STATE OF MICHIGAN	SCH. #01 - S.E.T.	704-000-225.01	115.80
		2091	013122A		INT. - SCH. #01 - S.E.T.	704-000-225.08	5.79
							121.59
02/16/2022	TAX	2092	02/16/2022	FULLMER, REBECCA & BLOCK, AND	REFUND	704-000-230.00	5.82
02/16/2022	TAX	2093	02/16/2022	DAVIS, BRYAN M. JR. & SUSAN K	REFUND	704-000-230.00	59.93
02/16/2022	TAX	2094	02/16/2022	SUPERIOR PRECAST COMPANY	REFUND	704-000-230.00	1,683.29
02/16/2022	TAX	2095	02/16/2022	SAGE, JOHN H. & NANCY G.	REFUND	704-000-230.00	44.00
02/16/2022	TAX	2096	02/16/2022	HELLNER, LAWRENCE A. & CASILD	REFUND	704-000-230.00	20.00
02/18/2022	ERAD	10482	021622	ST JOSEPH COUNTY SHERIFF DEPT	HIDTA MONEY	727-000-271.00	316.89
02/18/2022	ERAD	10483	021722	SCOTT BOGARD	HIDTA MONEY	727-000-271.00	600.76
02/18/2022	ERAD	10484	2200003240	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
02/18/2022	ERAD	10485	2127	TWP. OF KALAMAZOO/SHERINE MIL	FORFEITURE - OPR	727-000-253.00	36.75
02/18/2022	ERAD	10486	021622	TWP. OF KALAMAZOO/SHERINE MIL	HIDTA MONEY	727-000-271.00	517.11

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02/18/2022	ERAD	10487	78086629	WEX BANK	FORFEITURE - OPR	727-000-253.00	1,826.18
02/18/2022	ERAD	10488	120575556	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	80.00
02/18/2022	ERAD	10489	021722	RYAN COON	HIDTA MONEY	727-000-271.00	669.30
02/18/2022	ERAD	10490	021622	PORTAGE POLICE DEPARTMENT	HIDTA MONEY	727-000-271.00	320.40
02/18/2022	POOL	49636	58481	APOLLO FIRE EQUIPMENT	MAINT. - VEHICLE	206-336-939.00	47.99
		49636	59788		MAINT. - VEHICLE	206-336-939.00	73.17
							<hr/> 121.16
02/18/2022	POOL	49637	11685073	CERTASITE, LLC	PURCHASED SERVICE	101-265-811.00	505.68
		49637	11642768		PURCHASED SERVICE	101-265-811.00	1,418.00
		49637	11673566		PURCHASED & MAINT. SERVICE	206-336-811.00	179.50
							<hr/> 2,103.18
02/18/2022	POOL	49638	012722	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-101-826.00	730.00
		49638	012722		LEGAL SERVICES - GEN TWP	101-200-827.00	1,106.75
		49638	012722		LEGAL SERVICES - GEN TWP	101-310-827.00	1,476.00
		49638	012722		LEGAL SERVICES - GEN TWP	101-400-827.00	200.00
		49638	012722		LEGAL SERVICES - GEN TWP	207-301-827.00	599.50
							<hr/> 4,112.25
02/18/2022	POOL	49639	121721	ASCENSION BORGESS HOSPITAL	INSURANCE - GENERAL	207-301-912.00	994.00
02/18/2022	POOL	49640	021722	PUBLIC MEDIA NETWORK	LOCAL PUBLIC BROADCASTING	101-200-855.00	3,241.84
		49640	021722A		LOCAL PUBLIC BROADCASTING	101-200-855.00	3,241.84
		49640	021722B		LOCAL PUBLIC BROADCASTING	101-200-855.00	25,368.56
		49640	021722C		LOCAL PUBLIC BROADCASTING	101-200-855.00	4,774.98
							<hr/> 36,627.22
02/18/2022	POOL	49641	206079663421	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	4,220.55
		49641	206880207606		UTILITIES - ELECTRIC	219-448-921.00	14,357.32
							<hr/> 18,577.87
02/18/2022	POOL	49642	896445	STEENSMA LAWN & POWER EQUIPME	MAINT. - VEHICLE	101-265-939.00	337.10
02/18/2022	POOL	49643	012422	COOPER CHARTER TOWNSHIP	TUITION/TRAINING	101-400-960.00	45.00
02/18/2022	POOL	49644	3108374-01	T.A. GENTRY SUPPLY, INC.	MAINT. - BUILDING	101-265-931.00	145.63
02/18/2022	POOL	49645	146986	DLZ MICHIGAN, INC	BUILDINGS - EASTWOOD STATION	811-440-975.01	27,476.65
02/18/2022	POOL	49646	3343022	EDWARDS INDUSTRIAL SALES, INC	MAINT. - VEHICLE	206-336-939.00	75.23
02/18/2022	POOL	49647	WK070120-1	FERGUSON FACILITIES #3400	OPERATING SUPPLIES	101-265-740.00	216.75

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		49647	WK070120		OPERATING SUPPLIES	101-265-740.00	509.32
							726.07
02/18/2022	POOL	49648	136201	FADER EQUIPMENT, INC.	RENTALS - EQUIPMENT	101-276-945.00	280.00
02/18/2022	POOL	49649	1109620020122	CHARTER COMMUNICATIONS	TELEPHONE	101-200-853.00	313.80
02/18/2022	POOL	49650	020222	FIRST NATIONAL BANK OF OMAHA	CUBICLE KEYS	101-265-740.00	105.95
		49650	020222		WAVE	206-336-732.00	150.00
		49650	020222		WISCOMM.COM	206-336-732.00	384.00
		49650	020222		SURVEYMONKEY.COM	206-336-740.00	209.93
		49650	020222		EBAY	206-336-740.00	44.95
		49650	020222		EBAY	206-336-747.00	48.94
		49650	020222		SUPPLYCACHE.COM	206-336-747.00	102.90
		49650	020222		EBAY	206-336-748.00	269.70
		49650	020222		LEATHERMAN UPHOLSTERY	206-336-811.00	80.00
		49650	020222		EBAY	206-336-933.00	707.84
		49650	020222		ALRO STEEL CORP	206-336-939.00	56.29
		49650	020222		EBAY	206-336-939.00	240.58
		49650	020222		SPECIALTY MACHINING	206-336-939.00	1,090.60
		49650	020222		GOODYEAR	206-336-939.00	582.90
							4,074.58
02/18/2022	POOL	49651	109837	JBM TECHNOLOGY	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	186.00
02/18/2022	POOL	49652	22-06-01	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	400.00
02/18/2022	POOL	49653	012122A	KALAMAZOO COUNTY TREASURER	PURCHASED SERVICE	207-301-811.00	347.75
02/18/2022	POOL	49654	53680	ROAD COMMISSION OF KALAMAZOO	SIDEWALK MAINTENANCE	101-446-969.01	67,051.46
		49654	53678		CONSTRUCTION COSTS	883-520-973.00	15,751.28
							82,802.74
02/18/2022	POOL	49655	021622	KALAMAZOO COUNTY TREASURER	TAX ADMIN FEE	101-000-651.00	16.33
02/18/2022	POOL	49656	14-0025914	KAL. COUNTY HEALTH & COMM SER	SOLID WASTE	226-527-811.00	587.24
02/18/2022	POOL	49657	41398	KRESA PRINT CENTER	OPERATING SUPPLIES	207-301-740.00	101.08
02/18/2022	POOL	49658	36858	R.W. LAPINE, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	537.15
02/18/2022	POOL	49659	64529	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	11.95
		49659	64044		OPERATING SUPPLIES	206-336-740.00	30.81
		49659	64342		MAINT. - BUILDING	206-336-931.00	147.80
		49659	64482		MAINT. - BUILDING	206-336-931.00	34.98
		49659	63936		MAINT. - BUILDING	206-336-931.00	18.02
		49659	63927		MAINT. - BUILDING	206-336-931.00	109.86

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		49659	64016		MAINT. - BUILDING	206-336-931.00	20.63
		49659	63756		MAINT. - VEHICLE	206-336-939.00	40.15
							414.20
02/18/2022	POOL	49660	41371	ROBERT LAMSON, LLC	OPERATING SUPPLIES		** VOIDED **
		49660	3445		EMPLOYMENT TESTING		** VOIDED **
		49660	3424		EMPLOYMENT TESTING		** VOIDED **
		49660	3450		EMPLOYMENT TESTING		** VOIDED **
02/18/2022	POOL	49661	92897	MIDWAY CHEVROLET, INC.	MAINT. - VEHICLE	207-301-939.00	63.29
02/18/2022	POOL	49662	562194	MULDER'S LANDSCAPE SUPPLIES	MAINT. - GROUNDS	101-276-932.00	39.38
		49662	562191		MAINT. - GROUNDS	101-276-932.00	78.75
							118.13
02/18/2022	POOL	49663	21-028-9	MCKENNA ASSOCIATES, INC.	PLANNING CONSULTANT	101-400-821.00	2,600.00
		49663	21-028-9		4123 W MAIN	701-000-240.00	987.50
		49663	21-028-9		1100 FOSTER	701-000-240.00	950.00
							4,537.50
02/18/2022	POOL	49664	410065	RIDGE COMPANY	MAINT. - BUILDING	206-336-931.00	172.88
		49664	410392		MAINT. - VEHICLE	206-336-939.00	14.23
		49664	260272		MAINT. - VEHICLE	207-301-939.00	3.00
							190.11
02/18/2022	POOL	49665	804990	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	134.50
02/18/2022	POOL	49666	INV-01888-L8P9C9	ECF DATA, LLC	SOFTWARE PROGRAMS/FEES	101-200-742.00	420.00
		49666	INV-01888-L8P9C9		SOFTWARE PROGRAMS	207-301-742.00	420.00
							840.00
02/18/2022	POOL	49667	INVOHD000175246	OVERHEAD DOOR CO OF KALAMAZOO	PURCHASED & MAINT. SERVICE	206-336-811.00	533.00
02/18/2022	POOL	49668	187754	PHOENIX SAFETY OUTFITTERS	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	307.92
02/18/2022	POOL	49669	R412547	CDW GOVERNMENT, INC.	SMALL TOOLS & EQUIPMENT	101-228-747.00	208.47
02/18/2022	POOL	49670	551-594735	STATE OF MICHIGAN	SOR EXPENSE	217-301-956.01	90.00
02/18/2022	POOL	49671	9898587232	VERIZON WIRELESS	TELEPHONE	101-200-853.00	67.55
		49671	9898587232		TELEPHONE	206-336-853.00	344.11
		49671	9898587232		TELEPHONE	207-301-853.00	1,128.54
							1,540.20
02/18/2022	POOL	49672	26641	WEST SHORE FIRE, INC.	PURCHASED & MAINT. SERVICE	206-336-811.00	140.82

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 CHECK DATE FROM 02/01/2022 - 02/28/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/18/2022	POOL	49673	65822	PREIN & NEWHOF, INC.	ENGINEERING FEES	883-520-820.00	1,161.90
		49673	65751		ENGINEERING FEES	883-520-820.00	406.00
		49673	65750		ENGINEERING FEES	883-520-820.00	2,302.50
		49673	65820		ENGINEERING FEES	883-520-820.00	948.00
							4,818.40
02/18/2022	POOL	49674	S0015595	EMERGENCY VEHICLE PRODUCTS	MAINT. - VEHICLE	206-336-939.00	67.50
02/18/2022	POOL	49675	365	KALAMAZOO COUNTY FIRE CHIEFS	TUITION/TRAINING	206-336-960.00	2,500.00
02/18/2022	POOL	49676	121721	KALAMAZOO EMERGENCY ASSOC	PLC INSURANCE - GENERAL	207-301-912.00	555.00
02/18/2022	POOL	49677	01362A	LOWE'S COMPANIES, INC.	MAINT. - BUILDING	206-336-931.00	135.47
02/18/2022	POOL	49678	1546399	MILLER, CANFIELD, PADDOCK	LEGAL SERVICES - GEN TWP	101-200-827.00	312.00
		49678	1546399		LEGAL	207-301-827.00	468.00
							780.00
02/18/2022	POOL	49679	8065058107	STAPLES	OFFICE SUPPLIES	206-336-727.00	666.19
02/18/2022	POOL	49680	1746133	SMART SOURCE OF MICHIGAN, LLC	OFFICE SUPPLIES	101-200-727.00	427.36
02/18/2022	POOL	49681	0249-007369412	REPUBLIC SERVICES #249	SOLID WASTE	226-527-811.00	39,951.78
02/18/2022	POOL	49682	012622	WMACP	DUES/SUBS/PUBL	207-301-732.00	25.00
02/18/2022	POOL	49683	114538	WEST MICHIGAN DOCUMENT	PURCHASED SERVICE	101-200-811.00	104.00
02/18/2022	POOL	49684	3136	WRAPS N SIGNS	MAINT. - VEHICLE	207-301-939.00	924.00
02/23/2022	POOL	49685	59149970	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	14.00
		49685	59149900		OPERATING SUPPLIES	206-336-740.00	14.00
		49685	88243823		OPERATING SUPPLIES	206-336-740.00	13.90
		49685	59149971		OPERATING SUPPLIES	206-336-740.00	7.00
							48.90
02/23/2022	POOL	49686	021722	JRD CONSTRUCTION LLC	ZONING/DEVELOPMENT ESCROW	701-000-240.00	2,400.00
02/23/2022	POOL	49687	207057976209	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	2,719.58
02/23/2022	POOL	49688	020222A	FIRST NATIONAL BANK OF OMAHA	AXON	207-301-740.00	1,073.92
		49688	020222A		AMAZON.COM	207-301-747.00	3.99
		49688	020222A		AMAZON MKTPLC	207-301-782.00	66.54
		49688	020222A		LIFELOC TECHNOLOGIES	207-301-782.00	270.00
		49688	020222A		ZOOM	258-425-811.00	14.99
		49688	020222A		AXON	266-320-960.00	1,832.50
							3,261.94

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 CHECK DATE FROM 02/01/2022 - 02/28/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
02/23/2022	POOL	49689	020222B	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	101-200-740.00	168.99
		49689	020222B		AMAZON.COM	101-200-740.00	274.10
		49689	020222B		AMAZON MKTPLC	101-223-727.00	107.33
		49689	020222B		MSU CREDIT	101-400-960.00	(150.00)
		49689	020222B		ZOOM	258-425-811.00	109.98
							510.40
02/23/2022	POOL	49690	022222	KALAMAZOO COUNTY TREASURER	TRAILER TAX	701-000-254.00	2,438.00
		49690	022222A		TRAILER TAX	701-000-254.00	609.50
							3,047.50
02/23/2022	POOL	49691	41371	KRESA PRINT CENTER	OPERATING SUPPLIES	207-301-740.00	50.54
02/23/2022	POOL	49692	3464	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	125.00
		49692	3445A		EMPLOYMENT TESTING	207-301-812.00	125.00
		49692	3424A		EMPLOYMENT TESTING	207-301-812.00	415.00
		49692	3450A		EMPLOYMENT TESTING	207-301-812.00	415.00
							1,080.00
02/23/2022	POOL	49693	120578514	ROSE PEST SOLUTIONS	PURCHASED SERVICE	101-265-811.00	74.00
02/25/2022	TAX	2097	02/25/2022	BRIAN & CARISSA GILBERT	REFUND	704-000-230.00	2,494.77
02/25/2022	TAX	2098	02/25/2022	CITY OF KALAMAZOO	REFUND	704-000-230.00	56.76
02/25/2022	TAX	2099	02/25/2022	PANKEY, DONALD	REFUND	704-000-230.00	7.00
02/25/2022	POOL	49700	022522	BLUE CROSS BLUE SHIELD OF MICHEALTH INSURANCE - RETIREE		101-175-716.01	46.72
		49700	022522		HEALTH INSURANCE - RETIREE	101-265-716.01	23.36
		49700	022522		HEALTH INSURANCE - RETIREE	206-336-716.01	(109.00)
		49700	022522		HEALTH INSURANCE - RETIREE	207-301-716.01	256.97
		49700	022522		P/R DEDUCT - BCBS HEALTH RET - EE/E	701-000-231.07	54.51
		49700	022522		P/R DEDUCT. - COBRA/INS REIMB	701-000-231.15	686.77
							959.33
02/25/2022	POOL	49701	022522	BLUE CROSS BLUE SHIELD OF MICHEALTH INSURANCE - RETIREE		101-175-716.01	624.69
		49701	022522		HEALTH INSURANCE - RETIREE	101-265-716.01	312.34
		49701	022522		HEALTH INSURANCE - RETIREE	206-336-716.01	(312.34)
		49701	022522		HEALTH INSURANCE - RETIREE	207-301-716.01	2,811.10
		49701	022522		P/R DEDUCT - BCBS HEALTH RET - EE/E	701-000-231.07	858.95
							4,294.74
TOTAL - ALL FUNDS					TOTAL OF 118 CHECKS (1 voided)		3,121,897.75

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-000-651.00					TAX ADMIN FEE		16.33
101-101-826.00					LEGAL SERVICES-BD. MEET.		730.00
101-175-716.01					HEALTH INSURANCE - RETIREE		671.41
101-200-727.00					OFFICE SUPPLIES		427.36
101-200-740.00					OPERATING SUPPLIES		443.09
101-200-742.00					SOFTWARE PROGRAMS/FEES		420.00
101-200-811.00					PURCHASED SERVICE		104.00
101-200-827.00					LEGAL SERVICES - GEN TWP		1,418.75
101-200-853.00					TELEPHONE		381.35
101-200-855.00					LOCAL PUBLIC BROADCASTING		36,627.22
101-200-921.00					UTILITIES - ELECTRIC		2,719.58
101-200-922.00					UTILITIES - CABLE/INTERNET		470.37
101-200-923.00					UTILITIES - NATURAL GAS		2,731.53
101-200-924.00					UTILITIES - WASTE/RECYCLE		415.32
101-200-927.00					UTILITIES - WATER		109.09
101-209-730.00					POSTAGE		4,750.00
101-223-727.00					OFFICE SUPPLIES		107.33
101-228-747.00					SMALL TOOLS & EQUIPMENT		208.47
101-265-716.01					HEALTH INSURANCE - RETIREE		335.70
101-265-740.00					OPERATING SUPPLIES		832.02
101-265-751.00					GAS & OIL		593.47
101-265-811.00					PURCHASED SERVICE		2,071.68
101-265-931.00					MAINT. - BUILDING		152.23
101-265-939.00					MAINT. - VEHICLE		337.10
101-276-924.00					UTILITIES - WASTE/RECYCLE		52.25
101-276-932.00					MAINT. - GROUNDS		118.13
101-276-945.00					RENTALS - EQUIPMENT		280.00
101-310-811.00					PURCHASED SERVICE		400.00
101-310-827.00					LEGAL SERVICES - GEN TWP		1,476.00
101-400-821.00					PLANNING CONSULTANT		2,600.00
101-400-827.00					LEGAL SERVICES - GEN. TWP.		200.00
101-400-960.00					TUITION/TRAINING		(105.00)
101-446-969.01					SIDEWALK MAINTENANCE		67,051.46
101-751-921.00					UTILITIES - ELECTRIC		31.61
101-751-924.00					UTILITIES - WASTE/RECYCLE		45.50
206-336-716.01					HEALTH INSURANCE - RETIREE		(421.34)
206-336-727.00					OFFICE SUPPLIES		666.19
206-336-732.00					DUES/SUBS/PUBL		534.00
206-336-740.00					OPERATING SUPPLIES		407.34
206-336-747.00					SMALL TOOLS & EQUIPMENT		151.84
206-336-748.00					PERSONAL EQUIPMENT ALLOWANCE		269.70
206-336-751.00					GAS & OIL		1,359.12
206-336-811.00					PURCHASED & MAINT. SERVICE		1,470.47
206-336-853.00					TELEPHONE		344.11
206-336-921.01					UTILITIES - ELECTRIC		641.74
206-336-921.02					UTILITIES - ELECTRIC		540.86
206-336-921.03					UTILITIES - ELECTRIC		180.63
206-336-922.01					UTILITIES - CABLE/INTERNET		559.99

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
206-336-922.02			UTILITIES - CABLE/INTERNET				1,057.72
206-336-922.03			UTILITIES - CABLE/INTERNET				549.67
206-336-922.04			UTILITIES - CABLE/INTERNET				559.99
206-336-923.01			UTILITIES - NATURAL GAS				845.51
206-336-923.02			UTILITIES - NATURAL GAS				943.51
206-336-923.03			UTILITIES - NATURAL GAS				465.04
206-336-924.01			UTILITIES - WASTE/RECYCLE				86.70
206-336-924.02			UTILITIES - WASTE/RECYCLE				86.70
206-336-924.03			UTILITIES - WASTE/RECYCLE				22.75
206-336-924.04			UTILITIES - WASTE/RECYCLE				86.70
206-336-927.02			UTILITIES - WATER				55.31
206-336-927.03			UTILITIES - WATER				38.67
206-336-927.04			UTILITIES - WATER				72.74
206-336-931.00			MAINT. - BUILDING				639.64
206-336-933.00			MAINT. - RADIO				707.84
206-336-939.00			MAINT. - VEHICLE				2,288.64
206-336-960.00			TUITION/TRAINING				2,500.00
207-301-716.01			HEALTH INSURANCE - RETIREE				3,068.07
207-301-732.00			DUES/SUBS/PUBL				25.00
207-301-740.00			OPERATING SUPPLIES				1,225.54
207-301-742.00			SOFTWARE PROGRAMS				420.00
207-301-747.00			SMALL TOOLS & EQUIPMENT				3.99
207-301-748.00			UNIFORMS/PERSONAL EQUIPMENT				653.42
207-301-751.00			GAS & OIL				3,344.71
207-301-782.00			INVESTIGATIVE OPERATIONS				486.54
207-301-811.00			PURCHASED SERVICE				897.75
207-301-812.00			EMPLOYMENT TESTING				1,080.00
207-301-827.00			LEGAL				1,067.50
207-301-853.00			TELEPHONE				1,128.54
207-301-912.00			INSURANCE - GENERAL				1,549.00
207-301-931.65			TOWER RENT - RAVINE ROAD				1,622.40
207-301-939.00			MAINT. - VEHICLE				1,219.04
217-301-956.01			SOR EXPENSE				90.00
219-448-921.00			UTILITIES - ELECTRIC				18,577.87
226-527-811.00			SOLID WASTE				40,539.02
258-425-811.00			PURCHASED SERVICE				124.97
266-320-960.00			TUITION/TRAINING				1,832.50
701-000-231.07			P/R DEDUCT - BCBS HEALTH RET - EE/ER				913.46
701-000-231.15			P/R DEDUCT. - COBRA/INS REIMB				686.77
701-000-240.00			ZONING/DEVELOPMENT ESCROW				4,337.50
701-000-254.00			TRAILER TAX				3,047.50
701-000-276.01			DEPOSITS - ROOM RENTALS				50.00
704-000-214.00			TOWNSHIP				556,718.77
704-000-214.03			ADMINISTRATIVE FEE				25,301.44
704-000-214.04			STREET LIGHTING				22,259.59
704-000-214.05			RECYCLING				51,138.16
704-000-214.09			CITY SWR/WTR USAGE - DELINQ				3,225.21
704-000-214.12			TWP SERV-MW/DEMO/FALSEALRMS				530.40

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
704-000-214.13					POLICE CAPITAL IMPROVEMENT		16,979.92
704-000-214.14					FIRE CAPITAL IMPROVEMENT		55,726.12
704-000-214.15					POLICE OPERATING		93,507.62
704-000-214.17					BOND- TWP ROADS		152,488.07
704-000-214.18					17-21 MISSED SPECIAL ASSESSMENT		344.51
704-000-222.00					DUE TO COUNTY OPERATING		11,318.78
704-000-222.02					COUNTY DRAIN		1,735.57
704-000-222.03					COUNTY INTEREST		388.89
704-000-222.04					COUNTY TRANSPORTATION - CCTA		46,677.21
704-000-222.05					JUVENILE HOME		10,620.92
704-000-222.06					COUNTY HOUSING FUND		46,583.60
704-000-222.07					CO PUBLIC SAFETY		90,522.08
704-000-222.08					COUNTY TRANSPORTATION - KCTA		19,445.52
704-000-222.09					CO SENIOR		21,637.05
704-000-222.11					COUNTY 911/DISPATCH		40,371.76
704-000-223.00					KRESA ISD		333,435.03
704-000-223.02					INT. -KRESA		106.40
704-000-223.03					KRESA DEBT		204.75
704-000-224.00					KVCC		175,748.05
704-000-225.01					SCH. #01 - S.E.T.		8,511.05
704-000-225.02					KPS SCH# 01 OPERATING		413,433.07
704-000-225.03					KPS SCH. #01 - DEBT		387,417.69
704-000-225.08					INT. - SCH. #01 - S.E.T.		404.84
704-000-226.01					SCH. #32 - S.E.T.		205.02
704-000-226.02					SCH. #32 - OPERATING		612.74
704-000-226.03					SCH. #32 - DEBT		170.85
704-000-226.08					INT. - SCH. #32 - S.E.T.		10.25
704-000-226.09					INT. - SCH. #32 - OPER.		30.64
704-000-226.10					INT. - SCH. #32 - DEBT		8.54
704-000-226.17					SCH #32 - SINKING FUND		34.12
704-000-226.18					INT. -SCH. #32 - SINKING FUND		1.71
704-000-227.01					SCH. #40 - S.E.T.		1,615.60
704-000-227.02					SCH. #40 - OPERATING		1,632.43
704-000-227.03					SCH. #40 - DEBT		1,887.57
704-000-227.08					INT. - SCH. #40 - S.E.T.		80.76
704-000-227.09					INT. - SCH. #40 - OPER.		81.62
704-000-227.10					INT. - SCH. #40 - DEBT		94.38
704-000-227.17					PARCHMENT SD #40 - SINKING FUND		534.61
704-000-227.18					INT. - SCH #40 - SINKING FUND		26.74
704-000-228.00					KAL. LIBRARY		207,865.68
704-000-229.00					PARCHMENT LIBRARY		19,335.29
704-000-230.00					REFUND		5,875.45
727-000-253.00					FORFEITURE - OPR		2,971.72
727-000-271.00					HIDTA MONEY		8,949.68
811-440-975.01					BUILDINGS - EASTWOOD STATION		27,476.65
883-520-820.00					ENGINEERING FEES		4,818.40
883-520-921.00					UTILITIES - ELECTRIC		117.73
883-520-973.00					CONSTRUCTION COSTS		15,751.28

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CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
CHECK DATE FROM 02/01/2022 - 02/28/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
			TOTAL				3,121,897.75

03/10/2022

Check Register Report For
For Check Dates 02/01/2022 to 02/28/2022

Check Date	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
02/28/2022		EMPLOYEE DIRECT DEPOSITS	382,295.67	0.00	268,785.90
02/25/2022	49694	AMERICAN FAMILY LIFE ASSURANCE CO	494.93	494.93	0.00
02/25/2022	49695	BLUE CROSS BLUE SHIELD OF MICH	30,572.18	30,572.18	0.00
02/25/2022	49696	BLUE CROSS BLUE SHIELD OF MICHIGAN	511.13	511.13	0.00
02/25/2022	49697	BLUE CARE NETWORK	28,967.05	28,967.05	0.00
02/01/2022	EFT1989	BURNHAM & FLOWER GROUP	781.68	781.68	0.00
02/15/2022	EFT1995	BURNHAM & FLOWER GROUP	781.68	781.68	0.00
02/25/2022	49698	COLONIAL LIFE	796.68	796.68	0.00
02/15/2022	EFT1996	EW FIRE DUES	150.00	150.00	0.00
02/01/2022	EFT1990	MISDU	265.52	265.52	0.00
02/15/2022	EFT1997	MISDU	265.52	265.52	0.00
02/01/2022	49619	FRATERNAL ORDER OF POLICE #98	1,702.96	1,702.96	0.00
02/01/2022	EFT1991	IRS	42,813.80	42,813.80	0.00
02/15/2022	EFT1998	IRS	44,701.31	44,701.31	0.00
02/01/2022	EFT1992	KTPOA	280.00	280.00	0.00
02/15/2022	EFT1999	KTPOA	280.00	280.00	0.00
02/15/2022	EFT2000	MERS	50,608.70	50,608.70	0.00
02/01/2022	EFT1993	ALERUS FINANCIAL, N.A.	8,658.02	8,658.02	0.00
02/15/2022	EFT2001	ALERUS FINANCIAL, N.A.	9,413.08	9,413.08	0.00
02/01/2022	EFT1994	ALERUS FINANCIAL, N.A.	7,183.88	7,183.88	0.00
02/15/2022	EFT2002	ALERUS FINANCIAL, N.A.	12,310.85	12,310.85	0.00
02/15/2022	EFT2003	NW FIRE DUES	300.00	300.00	0.00
02/25/2022	49699	STANDARD INSURANCE COMPANY PC	5,691.24	5,691.24	0.00
02/15/2022	EFT2004	STATE OF MICHIGAN	14,471.70	14,471.70	0.00
02/15/2022	EFT2005	WW FIRE DUES	381.06	381.06	0.00
		VENDOR DISBURSEMENTS	262,382.97	262,382.97	0.00
		TOTAL DISBURSEMENTS	644,678.64	262,382.97	268,785.90



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 03142022 9A

FOR MEETING DATE: Monday, March 14, 2022

SUBJECT: Request to Increase Budget Line Item 207.301.718.01 for \$297,000

REQUESTING DEPARTMENT: Finance

SUGGESTED MOTION:

Approve the request to increase budget line item 207.301.718.01 for \$297,000 to accommodate the additional cost for payment of Employee related pension costs paid by the Township for FY 2022.

Financing Cost: \$297,000

Source: General Fund XX Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No XX

Other comments or notes:

Submitted by: Nancy Desai, Finance Director

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 03142022 9B

FOR MEETING DATE: Monday, March 14, 2022

SUBJECT: Request to Adopt Revised COVID-19 Response Plan

REQUESTING DEPARTMENT: Manager

SUGGESTED MOTION:

Approve the request to adopt the revised COVID-19 response plan for Kalamazoo Charter Township.

Financing Cost: 0

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: Dexter Mitchell, Township Manager

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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Kalamazoo Charter Township

COVID-19 Response Plan

Updated March 14, 2022

COVID-19 Response Plan

In order to respond to the current status of the novel coronavirus (“COVID-19”) and its variants Kalamazoo Charter Township has prepared the following updated COVID-19 Response Plan.

COMMUNITY LEVEL

The Township Manager of Kalamazoo Charter Township shall check the CDC.gov website at least once a week for a determination of the County’s COVID-19 Community Level.

As of the time of adoption of this revised policy, the County’s COVID-19 Community Level is “MEDIUM”. Under this Community Level and current CDC masking guidelines the following rules shall apply:

MASKS & PROTECTIVE EQUIPMENT

High Risk and/or Immunocompromised Individuals in the workplace should talk to their health care providers about wearing a mask and/or whether other precautions are necessary for his/her protection.

COVID-19 vaccinations and boosters are recommended, but not required. Unvaccinated individuals may choose to take precautions, such as wearing a mask while in the workplace.

The Township shall provide and make available to all personal protective equipment (PPE) such as gloves and face masks for optional use by employees while in an enclosed public space. The current CDC masking guidelines are adopted as part of this policy. The Township Manager shall keep abreast of the current CDC masking guidelines and shall publish and enforce them as they may be changed from time to time. Masks for office staff may be worn optionally, even if the CDC does not require them under current guidelines.

Township Fire Department members and police department members shall continue to utilize PPE, including masks and gloves when on calls, and when interacting with the public. Masks and PPE is not required in Township vehicles, unless being utilized to transport non-employees, such as for prisoner transport.

ISOLATION AND QUARANTINE REQUIREMENTS FOR MEDIUM COMMUNITY LEVELS:

TESTING:

A. EXPOSURE means being less than 6 feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period.

1. If you were exposed and are NOT up to date on COVID-19 Vaccinations.

+ Stay home and quarantine for at least 5 days. Check with your manager as to

whether it is possible to work from home during the quarantine.

+After Quarantine: watch for 10 days after you last had contact with a person with COVID-19.

+ Wear a mask at the office for the next ten days after quarantine.

2. If you were exposed and are up to date on COVID-19 Vaccinations.

+ You may work in the office unless you develop symptoms.

+ Get tested at least 5 days after you were last in contact with a person with COVID-19.

+ Watch for symptoms of COVID-19 until 10 days after your last contact with a person with COVID-19 symptoms.

+ If you develop symptoms, isolate immediately, get tested and continue to stay home until you know the results.

+ Wear a mask while in the office or at work for ten days after your last contact with a person with COVID-19.

3. If you were exposed to COVID-19 and had confirmed COVID-19 within the last 90 days regardless of vaccination status.

+ You need not quarantine unless you develop symptoms.

+ Test if you develop symptoms and isolate immediately until you know the results.

B. TESTING POSITIVE.

If you tested positive for COVID-19 or have symptoms, regardless of vaccination status.

+ Stay home for 5 days.

+ End isolation after 5 full days if you are fever-free.

+ If you were severely ill or are immune compromised, you will need a doctor's note allowing you to return to work.

C. CALCULATING QUARANTINE.

The first day of quarantine is the first full day after your last contact with a person who has COVID-19. The first day of quarantine is the first full day after your symptoms developed or your test specimen was collected.

CLEANING AND DISINFECTING.

If a person who has tested positive for COVID-19 has been in the facility within the last 24 hours, the office shall be cleaned and disinfected.

All high-touch and public-access areas, such as counters, bathrooms and door knobs shall be disinfected and cleaned daily.

Employees should clean and disinfect their own work space, including telephones, desks, pens and keyboards regularly (at least one time per week).

The township will provide hand sanitizer and sanitizing cleaning wipes in conveniently accessible areas for all staff.

REMOTE WORK

Remote Work during times of sick leave and/or while an employee is non-symptomatic but testing positive and quarantining is possible, with the authorization of the employees' supervisor.

SOCIAL DISTANCING

Employees shall perform their work in such a way so as to reasonably avoid coming within six (6) feet of other individuals. Where possible, employees may be relocated or provided additional resources in order to avoid shared use of offices, desks, telephones, and tools/equipment.

HYGIENE

Employees shall wash their hands frequently, cover their coughs and sneezes with disposable paper products, and avoid touching their faces. Employees are provided with access to places to frequently wash hands or to access hand sanitizer. Hand shaking is also prohibited to ensure good hand hygiene. Employees must report to work in clean clothes, free of soil and other substances.

EMERGENCY COMMUNICATION PLAN

The Township Manager will serve as the contact person for all communications related to this Plan.