



1720 Riverview Drive
Kalamazoo, Michigan 49004
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www.ktwp.org

**Board of Trustees Regular Meeting Agenda
Monday, November 14, 2022s
7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on **Monday, November 14, 2022**, at the **Kalamazoo Township Hall** to discuss and act on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/87457520718?pwd=VmpjT1pJN1grN3N0TFZpY0daVmZQQQT09>

Meeting ID: 874 5752 0718

Passcode: 577006

Find your local number

<https://us02web.zoom.us/j/87457520718?pwd=VmpjT1pJN1grN3N0TFZpY0daVmZQQQT09>

Meeting ID: 874 5752 0718

Passcode: 577006

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for the full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minutes, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

A. Payment of Bills in the amount of \$85,262.04

Receipt of:

- A. Check Disbursement Report – October 2022
- B. Check EFT Register – October 2022
- C. KABA report -October 2022
- D. Monthly Fire Report- September 2022
- E. Monthly 911 Report-October 2022

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

9 – New Business

- A. Resolution to approve the Budget Amendment of 2022
- B. Request to approve Rezoning Ordinance 3800 Gull Road
- C. Request to approve COPS Hiring Grant
- D. Request to approve Kalamazoo Valley Intergovernmental Ambulance Agreement
- E. Request to approve the lease agreement with Quadient Leasing USA for the new Postage Machine
- F. Request to approve the Cost-of-Living Adjustment (COLA)
- G. Resolution to approve the proposal for evaluation of the Township Manager
- H. Request to approve Tyler Technologies agreement for Police Department records management Subscription
- I. Request to approve Pepper Ball Less-Lethal Par Plan Grant Submission
- J. Request to approve Records Workstation Addition

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted: November 11, 2022



Donald A. Martin, Supervisor
Charter Township of Kalamazoo

11/09/2022 09:45 AM
User: MONICAK
DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
EXP CHECK RUN DATES 11/15/2022 - 11/15/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1152 37032	POWERS PROPERTY MANAGEMENT, LLC MOWING/TRIMMING 101-751-932.00	11/09/2022 MONICAK REPAIRS - MAINT. GROUNDS	11/09/2022	2,030.00 2,030.00	2,030.00	Open	N 11/08/2022
CD2045424 37033	ELECTION SYSTEMS & VAT BALLOTS 101-215-727.00	11/09/2022 MONICAK OFFICE SUPPLIES	11/09/2022	96.84 96.84	96.84	Open	N 11/08/2022
INV-02937-M5T1M7 37034	ECF DATA, LLC OFFICE 365 101-200-742.00 207-301-742.00	11/09/2022 MONICAK SOFTWARE PROGRAMS/FEES SOFTWARE PROGRAMS	11/09/2022	850.00 425.00 425.00	850.00	Open	N 11/08/2022
0021315 37035	WILLIAMS ASSOCIATES ARCHITECTS, LTD PLANNING SERVICES 101-200-811.00	11/09/2022 MONICAK PURCHASED SERVICE	11/09/2022	1,647.55 1,647.55	1,647.55	Open	N 11/08/2022
81 37036	KAL. COUNTY HEALTH & COMM SERVICES HHW - SEPTEMBER 226-527-811.00	11/09/2022 MONICAK SOLID WASTE	11/09/2022	852.47 852.47	852.47	Open	N 11/08/2022
51956 37037	EXTREME POWER EQUIPMENT FUEL FILTER/PUMP 101-265-747.00	11/09/2022 MONICAK SMALL TOOLS & EQUIPMENT	11/09/2022	31.98 31.98	31.98	Open	N 11/08/2022
51975 37038	EXTREME POWER EQUIPMENT SPARK PLUGS 101-265-747.00	11/09/2022 MONICAK SMALL TOOLS & EQUIPMENT	11/09/2022	9.98 9.98	9.98	Open	N 11/08/2022
61740 37039	APOLLO FIRE APPARATUS SALES AND SVC LADDER INSPECTION 206-336-811.00	11/09/2022 MONICAK PURCHASED & MAINT. SERVICE	11/09/2022	1,565.45 1,565.45	1,565.45	Open	N 11/08/2022
61739 37040	APOLLO FIRE APPARATUS SALES AND SVC LADDER INSPECTION 206-336-811.00	11/09/2022 MONICAK PURCHASED & MAINT. SERVICE	11/09/2022	1,831.51 1,831.51	1,831.51	Open	N 11/08/2022
26558 37041	FIRESERVICE MANAGEMENT, LLC REPAIR GEAR 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	182.50 182.50	182.50	Open	N 11/08/2022

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
294533 37042	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	173.90 173.90	173.90	Open	N 11/08/2022
43724 37043	GOODYEAR TIRE & RUBBER COMPANY TIRES 206-336-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	444.84 444.84	444.84	Open	N 11/08/2022
0892 37044	SHARP SHOP MISC SUPPLIES 206-336-747.00	11/09/2022 MONICAK SMALL TOOLS & EQUIPMENT	11/09/2022	37.96 37.96	37.96	Open	N 11/08/2022
367518 37045	MODERNISTIC CARPET, INC. AIR DUCT CLEANING 206-336-931.00	11/09/2022 MONICAK MAINT. - BUILDING	11/09/2022	425.00 425.00	425.00	Open	N 11/08/2022
109056 37046	RESCUED METALS AND SUPPLY MISC SUPPLIES 206-336-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	171.30 171.30	171.30	Open	N 11/08/2022
832537 37047	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	55.62 55.62	55.62	Open	N 11/08/2022
829059 37048	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	132.00 132.00	132.00	Open	N 11/08/2022
829067 37049	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	132.00 132.00	132.00	Open	N 11/09/2022
829063 37050	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	132.00 132.00	132.00	Open	N 11/09/2022
829065 37051	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	11/09/2022	132.00 132.00	132.00	Open	N 11/09/2022

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829062 37052	NYE UNIFORM CO. UNIFORMS 206-336-748.00	11/09/2022 MONICAK	11/09/2022	149.60 149.60	149.60	Open	N 11/09/2022
	PERSONAL EQUIPMENT ALLOWANCE						
295578 37053	RIDGE COMPANY MISC SUPPLIES 206-336-934.00	11/09/2022 MONICAK	11/09/2022	168.98 168.98	168.98	Open	N 11/09/2022
	MAINT. - MACHINE						
295392 37054	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	11/09/2022 MONICAK	11/09/2022	25.17 25.17	25.17	Open	N 11/09/2022
	MAINT. - VEHICLE						
1555 37055	PROUDCITY, INC. ANNUAL SUBSCRIPTION 101-000-075.00 101-200-742.00	11/09/2022 MONICAK	11/09/2022	3,310.00 2,758.00 552.00	3,310.00	Open	N 11/09/2022
	PREPAID EXPENSES SOFTWARE PROGRAMS/FEES						
19368 37056	THE SPIRIT SHOPPE UNIFORMS 206-336-748.00	11/09/2022 MONICAK	11/09/2022	945.00 945.00	945.00	Open	N 11/09/2022
	PERSONAL EQUIPMENT ALLOWANCE						
110122 37057	STATE OF MICHIGAN RENEWAL - BECKER 101-209-732.00	11/09/2022 MONICAK	11/09/2022	175.00 175.00	175.00	Open	N 11/09/2022
	DUES/SUBS/PUBL						
110122A 37058	STATE OF MICHIGAN RENEWAL - YONKER 101-209-732.00	11/09/2022 MONICAK	11/09/2022	175.00 175.00	175.00	Open	N 11/09/2022
	DUES/SUBS/PUBL						
22-06-10 37059	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	11/09/2022 MONICAK	11/09/2022	500.00 500.00	500.00	Open	N 11/09/2022
	PURCHASED SERVICE						
44086 37060	R.W. LAPINE, INC. REPAIR WATER LEAK 101-265-931.00	11/09/2022 MONICAK	11/09/2022	720.30 720.30	720.30	Open	N 11/09/2022
	MAINT. - BUILDING						
2410761-0 37061	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	11/09/2022 MONICAK	11/09/2022	115.95 115.95	115.95	Open	N 11/09/2022
	OFFICE SUPPLIES						

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BFG-429903 37062	BURNHAM & FLOWER INSURANCE GROUP FSA/HRA ADMIN FEE 101-200-815.00	11/09/2022 MONICAK	11/09/2022	210.00 210.00	210.00	Open	N 11/09/2022
150936 37063	DLZ MICHIGAN, INC DESIGN DEVELOPMENT 811-440-975.01	11/09/2022 MONICAK	11/09/2022	22,000.00 22,000.00	22,000.00	Open	N 11/09/2022
1745 37064	4 SEASONS TREE SERVICES, LLC TREE REMOVAL 101-751-811.00	11/09/2022 MONICAK	11/09/2022	2,800.00 2,800.00	2,800.00	Open	N 11/09/2022
INV114246 37065	WITMER PUBLIC SAFETY UNIFORM DECALS 206-336-748.00	11/09/2022 MONICAK	11/09/2022	171.96 171.96	171.96	Open	N 11/09/2022
79003 37066	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-747.00	11/09/2022 MONICAK	11/09/2022	93.87 93.87	93.87	Open	N 11/09/2022
78771 37067	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	11/09/2022 MONICAK	11/09/2022	45.68 45.68	45.68	Open	N 11/09/2022
78567 37068	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	11/09/2022 MONICAK	11/09/2022	228.84 228.84	228.84	Open	N 11/09/2022
78355 37069	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	11/09/2022 MONICAK	11/09/2022	73.22 73.22	73.22	Open	N 11/09/2022
78324 37070	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	11/09/2022 MONICAK	11/09/2022	258.23 258.23	258.23	Open	N 11/09/2022
0497385 37071	FERGUSON FACILITIES #3400 MISC SUPPLIES 206-336-932.00	11/09/2022 MONICAK	11/09/2022	79.20 79.20	79.20	Open	N 11/09/2022

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43760 37072	R.W. LAPINE, INC. REPAIR BOILER 206-336-811.00	11/09/2022 MONICAK	11/09/2022	569.84 569.84	569.84	Open	N 11/09/2022
	PURCHASED & MAINT. SERVICE						
19840253 37073	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-740.00	11/09/2022 MONICAK	11/09/2022	56.72 56.72	56.72	Open	N 11/09/2022
	OPERATING SUPPLIES						
19838540 37074	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-740.00	11/09/2022 MONICAK	11/09/2022	98.03 98.03	98.03	Open	N 11/09/2022
	OPERATING SUPPLIES						
X103097944:01 37075	WEST MICHIGAN INTERNATIONAL SENSOR/ELEMENT 206-336-939.00	11/09/2022 MONICAK	11/09/2022	231.44 231.44	231.44	Open	N 11/09/2022
	MAINT. - VEHICLE						
10624674580 37076	DELL MARKETING, L.P. ORDER #542092273 101-209-740.00	11/09/2022 MONICAK	11/09/2022	1,511.68 1,511.68	1,511.68	Open	N 11/09/2022
	OPERATING SUPPLIES/MAPS						
100522 37077	KAL COUNTY TREASURERS ASSOC DUES/DEFERMENT AD 101-253-732.00	11/09/2022 MONICAK	11/09/2022	76.00 76.00	76.00	Open	N 11/09/2022
	DUES/SUBS/PUBL						
110222 37078	MICHIGAN GOVERNMENT FINANCE DUES - DESAI 101-223-732.00	11/09/2022 MONICAK	11/09/2022	120.00 120.00	120.00	Open	N 11/09/2022
	DUES/SUBS/PUBL						
204834254819 37079	CONSUMERS ENERGY ACCT #1030 2066 4423 219-448-921.00	11/09/2022 MONICAK	11/09/2022	4,486.06 4,486.06	4,486.06	Open	N 11/09/2022
	UTILITIES - ELECTRIC						
206702698369 37080	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	11/09/2022 MONICAK	11/09/2022	14,512.58 14,512.58	14,512.58	Open	N 11/09/2022
	UTILITIES - ELECTRIC						
18484 37081	CONTROLNET, LLC TEMPERATURE CONTROL WORK 101-265-931.00	11/09/2022 MONICAK	11/09/2022	582.00 582.00	582.00	Open	N 11/09/2022
	MAINT. - BUILDING						

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110122 37082	METRO FIBERNET LLC ACCT #1883888	11/09/2022 MONICAK	11/09/2022	3,653.44	3,653.44	Open	N 11/09/2022
	101-200-922.00	UTILITIES - CABLE/INTERNET		200.00			
	207-301-811.00	PURCHASED SERVICE		550.00			
	206-336-922.01	UTILITIES - CABLE/INTERNET		450.00			
	206-336-922.02	UTILITIES - CABLE/INTERNET		748.00			
	206-336-922.03	UTILITIES - CABLE/INTERNET		450.00			
	206-336-922.04	UTILITIES - CABLE/INTERNET		450.00			
	206-336-853.00	TELEPHONE		805.44			
44094 37083	R.W. LAPINE, INC. REPAIR WATER HEATER	11/09/2022 MONICAK	11/09/2022	370.00	370.00	Open	N 11/09/2022
	206-336-931.00	MAINT. - BUILDING		370.00			
44198 37084	R.W. LAPINE, INC. REPAIR CIRC PUMP	11/09/2022 MONICAK	11/09/2022	2,315.52	2,315.52	Open	N 11/09/2022
	206-336-931.00	MAINT. - BUILDING		2,315.52			
44191 37085	R.W. LAPINE, INC. REPLACE PRESSURE SWITCH	11/09/2022 MONICAK	11/09/2022	301.25	301.25	Open	N 11/09/2022
	206-336-931.00	MAINT. - BUILDING		301.25			
05269 37086	MAFC DUES	11/09/2022 MONICAK	11/09/2022	125.00	125.00	Open	N 11/09/2022
	206-336-732.00	DUES/SUBS/PUBL		125.00			
23DUES-8 37087	KALAMAZOO AREA TRANSPORTATION STUDY MEMBERSHIP DUES	11/09/2022 MONICAK	11/09/2022	120.00	120.00	Open	N 11/09/2022
	101-200-732.00	DUES/SUBS/PUBL		120.00			
S0016553 37088	EMERGENCY VEHICLE PRODUCTS INSTALL RADAR MOUNT	11/09/2022 MONICAK	11/09/2022	67.50	67.50	Open	N 11/09/2022
	207-301-939.00	MAINT. - VEHICLE		67.50			
S0016618 37089	EMERGENCY VEHICLE PRODUCTS INSTALL RADAR MOUNT	11/09/2022 MONICAK	11/09/2022	67.50	67.50	Open	N 11/09/2022
	207-301-939.00	MAINT. - VEHICLE		67.50			
S0016569 37090	EMERGENCY VEHICLE PRODUCTS MOVE RADAR HEAD	11/09/2022 MONICAK	11/09/2022	67.50	67.50	Open	N 11/09/2022
	207-301-939.00	MAINT. - VEHICLE		67.50			

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3373 37091	MICHIGAN MUNICIPAL POLICE REPLACE BATTERY 207-301-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	318.42 318.42	318.42	Open	N 11/09/2022
3369 37092	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	77.75 77.75	77.75	Open	N 11/09/2022
3363 37093	MICHIGAN MUNICIPAL POLICE BRAKES/ROTORS 207-301-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	376.25 376.25	376.25	Open	N 11/09/2022
824252 37094	MCDONALD'S TOWING TOWING 207-301-939.00	11/09/2022 MONICAK MAINT. - VEHICLE	11/09/2022	55.00 55.00	55.00	Open	N 11/09/2022
829882 37095	MCDONALD'S TOWING TOWING 207-301-782.00	11/09/2022 MONICAK INVESTIGATIVE OPERATIONS	11/09/2022	55.00 55.00	55.00	Open	N 11/09/2022
42915 37096	KRESA PRINT CENTER BUSINESS CARDS 207-301-727.00	11/09/2022 MONICAK OFFICE SUPPLIES	11/09/2022	50.54 50.54	50.54	Open	N 11/09/2022
2414534-0 37097	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	11/09/2022 MONICAK OFFICE SUPPLIES	11/09/2022	54.97 54.97	54.97	Open	N 11/09/2022
2408188-0 37098	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	11/09/2022 MONICAK OFFICE SUPPLIES	11/09/2022	131.23 131.23	131.23	Open	N 11/09/2022
2411648-0 37099	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	11/09/2022 MONICAK OFFICE SUPPLIES	11/09/2022	441.84 441.84	441.84	Open	N 11/09/2022
551-607431 37100	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	11/09/2022 MONICAK MISCELLANEOUS	11/09/2022	519.00 519.00	519.00	Open	N 11/09/2022

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10622644369 37101	DELL MARKETING, L.P. ORDER #530925112 207-301-747.00	11/09/2022 MONICAK	11/09/2022	1,233.59 1,233.59	1,233.59	Open	N 11/09/2022
	SMALL TOOLS & EQUIPMENT						
110122 37102	TRANSUNION RISK AND ALTERNATIVE ACCT ID #299323 207-301-782.00	11/09/2022 MONICAK	11/09/2022	150.00 150.00	150.00	Open	N 11/09/2022
	INVESTIGATIVE OPERATIONS						
40841 37103	DAVE'S SECURITY CORP. MONITORING 584-698-814.00	11/09/2022 MONICAK	11/09/2022	395.00 395.00	395.00	Open	N 11/09/2022
	PURCHASED MAINT. SERVICE						
110122 37104	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT 101-200-827.00 101-400-827.00 207-301-827.00 101-310-827.00 206-336-827.00 101-101-826.00	11/09/2022 MONICAK	11/09/2022	8,890.49 504.72 1,130.00 405.00 2,310.77 3,720.00 820.00	8,890.49	Open	N 11/09/2022
	LEGAL SERVICES - GEN TWP						
	LEGAL SERVICES - GEN TWP						
	LEGAL SERVICES - GEN TWP						
	LEGAL SERVICES - GEN TWP						
	LEGAL SERVICE						
	LEGAL SERVICES-BD. MEET.						
# of Invoices:	73	# Due:	73	Totals:	85,262.04	85,262.04	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				85,262.04	85,262.04		

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO

EXP CHECK RUN DATES 11/15/2022 - 11/15/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			19,622.77	19,622.77		
	206 - FIRE			18,347.07	18,347.07		
	207 - POLICE			4,527.09	4,527.09		
	217 - LIVESCAN/SOR			519.00	519.00		
	219 - STREET LIGHTS			18,998.64	18,998.64		
	226 - RUBBISH COLLECTION FUND			852.47	852.47		
	584 - GOLF COURSE			395.00	395.00		
	811 - FIRE CAPITAL IMPROVEMENT			22,000.00	22,000.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - REVENUES			2,758.00	2,758.00		
	101 - BOARD OF TRUSTEES			820.00	820.00		
	200 - GENERAL SERVICES_ADMIN			3,775.22	3,775.22		
	209 - ASSESSOR			1,861.68	1,861.68		
	215 - CLERK			96.84	96.84		
	223 - FINANCE			120.00	120.00		
	253 - TREASURER			76.00	76.00		
	265 - MAINTENANCE			1,344.26	1,344.26		
	301 - POLICE			5,046.09	5,046.09		
	310 - CODE ENFORCEMENT (ORD, BLDG, RE			2,810.77	2,810.77		
	336 - FIRE			18,347.07	18,347.07		
	400 - PLANNING/ZONING			1,130.00	1,130.00		
	440 - CAPITAL IMPROVEMENT			22,000.00	22,000.00		
	448 - STREET LIGHTS			18,998.64	18,998.64		
	527 - RUBBISH COLLECTION/DISPOSAL			852.47	852.47		
	698 - GOLF COURSE			395.00	395.00		
	751 - RECREATION			4,830.00	4,830.00		

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CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
CHECK DATE FROM 10/01/2022 - 10/31/2022

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/07/2022	POOL	50636	206435738740	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	252.96
		50636	201541523232		UTILITIES - ELECTRIC	206-336-921.01	40.34
		50636	201541523231		UTILITIES - ELECTRIC	206-336-921.01	591.98
		50636	201541523231		UTILITIES - NATURAL GAS	206-336-923.01	112.38
		50636	201274600900		UTILITIES - ELECTRIC	883-520-921.00	29.97
							1,027.63
10/07/2022	POOL	50637	2675	FURNITURE CITY BROADCASTING	CTOWER RENT - RAVINE ROAD	207-301-931.65	1,687.30
10/07/2022	POOL	50638	093022	KALAMAZOO OIL CO.	GAS & OIL	101-209-751.00	77.62
		50638	093022A		GAS & OIL	101-265-751.00	571.38
		50638	093022B		GAS & OIL	206-336-751.00	2,225.34
		50638	093022C		GAS & OIL	207-301-751.00	3,459.27
							6,333.61
10/07/2022	POOL	50639	0249-007626222	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	87.70
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	101-200-924.00	428.75
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	206-336-924.01	108.50
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	206-336-924.02	108.50
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		50639	0249-007626147		UTILITIES - WASTE/RECYCLE	206-336-924.04	108.50
							962.45
10/11/2022	ERAD	10670	100622	ALLEGAN COUNTY PROSECUTOR'S	O FORFEITURE - OPR	727-000-253.00	25.00
10/11/2022	ERAD	10671	100322	CARLIN GABRIELLI	HIDTA MONEY	727-000-271.00	288.15
10/11/2022	ERAD	10672	2200003376	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
10/11/2022	ERAD	10673	84030261	SPEEDWAY	FORFEITURE - OPR		** VOIDED **
10/11/2022	TAX	2214	093022	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	47,215.34
		2214	093022A		DUE TO COUNTY OPERATING	704-000-222.00	0.46
		2214	093022B		COUNTY - IFT	704-000-222.01	1,799.98
		2214	093022C		COUNTY INTEREST	704-000-222.03	443.50
		2214	093022D		SCH. #01 - S.E.T.	704-000-225.01	44,600.74
		2214	093022E		INT. - SCH. #01 - S.E.T.	704-000-225.08	422.87
		2214	093022F		SCH. #32 - S.E.T.	704-000-226.01	10,613.25
		2214	093022G		INT. - SCH. #32 - S.E.T.	704-000-226.08	100.42
		2214	093022H		SCH. #40 - S.E.T.	704-000-227.01	5,666.61
		2214	093022I		INT. - SCH. #40 - S.E.T.	704-000-227.08	48.49
							110,911.66

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CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/11/2022	TAX	2215	093022	KRESA	KRESA ISD	704-000-223.00	18,953.19
		2215	093022A		INT. -KRESA	704-000-223.02	173.48
							19,126.67
10/11/2022	TAX	2216	093022	KALAMAZOO COUNTY LAND BANK	DUE TO COUNTY OPERATING	704-000-222.00	0.46
		2216	093022A		SCH. #01 - S.E.T.	704-000-225.01	0.60
		2216	093022B		INT. - SCH. #01 - S.E.T.	704-000-225.08	0.01
							1.07
10/11/2022	TAX	2217	093022	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	14,744.32
		2217	093022A		SCH. #32 - DEBT	704-000-226.03	9,728.76
		2217	093022C		INT. - SCH. #32 - OPER.	704-000-226.09	137.38
		2217	093022D		INT. - SCH. #32 - DEBT	704-000-226.10	92.15
		2217	093022B		SCH #32 - SINKING FUND	704-000-226.17	1,761.29
		2217	093022E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	16.70
							26,480.60
10/11/2022	TAX	2218	093022	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	4,388.93
		2218	093022A		SCH. #40 - DEBT	704-000-227.03	6,620.46
		2218	093022C		INT. - SCH. #40 - OPER.	704-000-227.09	34.36
		2218	093022D		INT. - SCH. #40 - DEBT	704-000-227.10	56.69
		2218	093022B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	1,846.22
		2218	093022E		INT. - SCH #40 - SINKING FUND	704-000-227.18	15.85
							12,962.51
10/11/2022	TAX	2219	093022	TWP. OF KALAMAZOO/SHERINE MILADMINISTRATIVE FEE		704-000-214.03	1,660.33
10/11/2022	TAX	2220	093022A	STATE OF MICHIGAN	SCH. #01 - S.E.T.	704-000-225.01	275.85
		2220	093022		ACT - SCH #01 - S.E.T.	704-000-225.04	4,663.37
							4,939.22
10/11/2022	TAX	2221	10/11/2022	WYNNE, DEBRA H.	REFUND	704-000-230.00	87.46
10/11/2022	TAX	2222	10/11/2022	MOSELY-BUDROW, ANDREA & MATTH	REFUND	704-000-230.00	15.73
10/11/2022	TAX	2223	10/11/2022	CASEY, ELROY SCOTT	REFUND	704-000-230.00	14.79
10/11/2022	TAX	2224	10/11/2022	SKILLET LLC	REFUND	704-000-230.00	64.40
10/14/2022	POOL	50640	9078	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES - GEN TWP		** VOIDED **
10/14/2022	POOL	50641	100322	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-101-826.00	605.00
		50641	100322		LEGAL SERVICES - GEN TWP	101-200-827.00	3,040.35
		50641	100322		LEGAL SERVICES - GEN TWP	101-310-827.00	2,015.00
		50641	100322		LEGAL SERVICES - GEN TWP	101-400-827.00	1,030.00

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		50641	100322		LEGAL SERVICE	206-336-827.00	3,330.00
		50641	100322		LEGAL SERVICES - GEN TWP	207-301-827.00	1,105.00
							<hr/> 11,125.35
10/14/2022	POOL	50642	100122	METRO FIBERNET LLC	UTILITIES - CABLE/INTERNET	101-200-922.00	200.00
		50642	100122		TELEPHONE	206-336-853.00	809.27
		50642	100122		UTILITIES - CABLE/INTERNET	206-336-922.01	450.00
		50642	100122		UTILITIES - CABLE/INTERNET	206-336-922.02	748.00
		50642	100122		UTILITIES - CABLE/INTERNET	206-336-922.03	450.00
		50642	100122		UTILITIES - CABLE/INTERNET	206-336-922.04	450.00
		50642	100122		PURCHASED SERVICE	207-301-811.00	550.00
							<hr/> 3,657.27
10/14/2022	POOL	50643	207146842463	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	3,066.01
		50643	204567235311		UTILITIES - ELECTRIC	101-751-921.00	31.10
		50643	205724071925		UTILITIES - ELECTRIC	206-336-921.02	254.66
		50643	205724071926		UTILITIES - ELECTRIC	206-336-921.02	505.76
		50643	206969439608		UTILITIES - ELECTRIC	206-336-921.03	177.32
		50643	202253479472		UTILITIES - ELECTRIC	206-336-921.03	29.27
		50643	205724071925		UTILITIES - NATURAL GAS	206-336-923.02	15.00
		50643	205724071924		UTILITIES - NATURAL GAS	206-336-923.02	118.05
		50643	206969439534		UTILITIES - NATURAL GAS	206-336-923.03	21.21
							<hr/> 4,218.38
10/14/2022	POOL	50644	2022-09-761	DAMS & ASSOCIATES, INC.	TRAVEL - CONFERENCES	101-101-862.00	2,500.00
		50644	2022-09-761		TRAVEL - CONFERENCES	101-171-862.00	625.00
		50644	2022-09-761		TRAVEL - CONFERENCES	101-175-862.00	625.00
		50644	2022-09-761		TRAVEL - CONFERENCES	101-215-862.00	625.00
		50644	2022-09-761		TRAVEL - CONFERENCES	101-253-862.00	625.00
							<hr/> 5,000.00
10/14/2022	POOL	50645	22-940	TACTRON, INC.	OPERATING SUPPLIES	206-336-740.00	38.86
10/14/2022	POOL	50646	150921	DLZ MICHIGAN, INC	BUILDINGS - EASTWOOD STATION	811-440-975.01	11,849.15
10/14/2022	POOL	50647	R223860-IN	FIDLAR TECHNOLOGIES, INC.	OFFICE SUPPLIES	207-301-727.00	357.75
10/14/2022	POOL	50648	138062	FADER EQUIPMENT, INC.	RENTALS - EQUIPMENT	101-276-945.00	280.00
10/14/2022	POOL	50649	1109620100122	CHARTER COMMUNICATIONS	TELEPHONE	101-200-853.00	317.81
		50649	0284753100122		UTILITIES - CABLE/INTERNET	206-336-922.01	109.99
		50649	0100199100122		UTILITIES - CABLE/INTERNET	206-336-922.02	61.53
		50649	0284811100122		UTILITIES - CABLE/INTERNET	206-336-922.02	109.99
		50649	0026220100122		UTILITIES - CABLE/INTERNET	206-336-922.02	147.44
		50649	0025941100122		UTILITIES - CABLE/INTERNET	206-336-922.03	104.14

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		50649	0284829100122		UTILITIES - CABLE/INTERNET	206-336-922.04	109.99
							960.89
10/14/2022	POOL	50650	00046910032022	GRAND VALLEY STATE UNIVERSITY	TUITION/TRAINING	266-320-960.00	6,976.00
10/14/2022	POOL	50651	2402373-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	167.58
		50651	2398272-0		OFFICE SUPPLIES	207-301-727.00	25.79
		50651	2394225-1		OFFICE SUPPLIES	207-301-727.00	35.90
		50651	2399353-0		OFFICE SUPPLIES	207-301-727.00	196.19
							425.46
10/14/2022	POOL	50652	21451	J. ALLEN & COMPANY	CAPITAL OUTLAY	101-751-970.00	94,200.00
10/14/2022	POOL	50653	08022022	KAL. COUNTY CLERK/REGISTER OF	COUNTY ELECTION SERVICES	101-215-813.00	1,104.04
10/14/2022	POOL	50654	0010444927	MLIVE MEDIA GROUP	NOTICES & PUBLICATIONS	101-400-903.00	538.13
10/14/2022	POOL	50655	36100-2086303E	KALAMAZOO GAZETTE	DUES/SUBS/PUBL	206-336-732.00	239.75
10/14/2022	POOL	50656	IN0235776	KALAMAZOO LANDSCAPE SUPPLIES	MAINT. - GROUNDS	101-276-932.00	61.00
		50656	IN0234437		MAINT. - GROUNDS	101-276-932.00	30.50
							91.50
10/14/2022	POOL	50657	14-0027120	KAL. COUNTY HEALTH & COMM SERS	SOLID WASTE	226-527-811.00	634.94
10/14/2022	POOL	50658	091922	LEATHERMAN UPHOLSTERY	MAINT. - VEHICLE	206-336-939.00	200.00
10/14/2022	POOL	50659	100438	MARTIN SPRING & DRIVE, INC	MAINT. - VEHICLE	206-336-939.00	806.00
10/14/2022	POOL	50660	15499	MICHIGAN ECONOMIC DEVELOPERS	DUES/SUBS/PUBL	101-175-732.00	315.00
10/14/2022	POOL	50661	77493	MENARDS - KALAMAZOO EAST	OPERATING SUPPLIES	206-336-740.00	42.33
		50661	78038		MAINT. - BUILDING	206-336-931.00	323.60
		50661	77234		MAINT. - VEHICLE	206-336-939.00	112.89
							478.82
10/14/2022	POOL	50662	3759	PLERUS	OFFICE SUPPLIES	101-215-727.00	622.25
		50662	3759		PURCHASED SERVICE	101-215-811.00	85.00
							707.25
10/14/2022	POOL	50663	3352	MICHIGAN MUNICIPAL POLICE	MAINT. - VEHICLE	207-301-939.00	60.00
		50663	3346		MAINT. - VEHICLE	207-301-939.00	36.00
		50663	3345		MAINT. - VEHICLE	207-301-939.00	1,129.44
		50663	3344		MAINT. - VEHICLE	207-301-939.00	124.24
		50663	3354		MAINT. - VEHICLE	207-301-939.00	172.41
							1,522.09

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/14/2022	POOL	50664	3708	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	150.00
		50664	3716		EMPLOYMENT TESTING	207-301-812.00	450.00
							600.00
10/14/2022	POOL	50665	98469	MIDWAY CHEVROLET, INC.	MAINT. - VEHICLE	207-301-939.00	57.45
10/14/2022	POOL	50666	TKPD-22-1	THE ROSSOW GROUP, LLC	PURCHASED SERVICE	207-301-811.00	2,500.00
10/14/2022	POOL	50667	291037	RIDGE COMPANY	MAINT. - VEHICLE	206-336-939.00	97.07
		50667	426294		MAINT. - VEHICLE	206-336-939.00	428.05
							525.12
10/14/2022	POOL	50668	811698	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	89.48
10/14/2022	POOL	50669	INV-02878-M8R3N2	ECF DATA, LLC	SOFTWARE PROGRAMS/FEES	101-200-742.00	425.00
		50669	INV-02878-M8R3N2		SOFTWARE PROGRAMS	207-301-742.00	425.00
							850.00
10/14/2022	POOL	50670	01541023	PURITY CYLINDER, INC.	OPERATING SUPPLIES	101-265-740.00	150.17
10/14/2022	POOL	50671	200659	JONS TO GO	OPERATING SUPPLIES	101-751-740.00	125.00
		50671	200658		OPERATING SUPPLIES	101-751-740.00	125.00
							250.00
10/14/2022	POOL	50672	402968	SERVICEMASTER OF KALAMAZOO	PURCHASED & MAINT. SERVICE	206-336-811.00	409.00
10/14/2022	POOL	50673	0841	SHARP SHOP	SMALL TOOLS & EQUIPMENT	206-336-747.00	465.78
10/14/2022	POOL	50674	11864488	SPARTAN DISTRIBUTORS, INC	NEW EQUIPMENT	584-698-983.00	9,907.81
10/14/2022	POOL	50675	551-606177	STATE OF MICHIGAN	SOR EXPENSE	217-301-956.01	30.00
10/14/2022	POOL	50676	551-606401	STATE OF MICHIGAN	MISCELLANEOUS	207-301-956.00	735.25
10/14/2022	POOL	50677	101422	STANLEY POTT	SALE OF CEMETERY LOTS	101-000-643.00	750.00
10/14/2022	POOL	50678	INV104482	WITMER PUBLIC SAFETY	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	220.20
10/14/2022	POOL	50679	S0016407	EMERGENCY VEHICLE PRODUCTS	MAINT. - VEHICLE	207-301-939.00	55.89
		50679	S0016406		MAINT. - VEHICLE	207-301-939.00	55.89
							111.78
10/14/2022	POOL	50680	26059117	DORRANCE FORD	MAINT. - VEHICLE	207-301-939.00	60.20
		50680	26059122		MAINT. - VEHICLE	207-301-939.00	55.71
		50680	26059118		MAINT. - VEHICLE	207-301-939.00	60.20
		50680	26059196		MAINT. - VEHICLE	207-301-939.00	49.31
							225.42

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/14/2022	POOL	50681	0336348	GOVERNMENT FORMS AND SUPPLIES	OFFICE SUPPLIES	101-215-727.00	73.38
10/14/2022	POOL	50682	22289	MOSES FIRE EQUIPMENT, INC.	MAINT. - VEHICLE	206-336-939.00	382.97
10/14/2022	POOL	50683	1122	POWERS PROPERTY MANAGEMENT, L	REPAIRS - MAINT. GROUNDS	101-751-932.00	2,030.40
10/14/2022	POOL	50684	0249-007634440	REPUBLIC SERVICES #249	SOLID WASTE	226-527-811.00	41,150.34
10/14/2022	POOL	50685	100622	PAUL ERLANDSON	BACKGROUND INVESTIGATION	207-301-812.01	959.91
10/18/2022	ERAD	10674	201719532560	CONSUMERS ENERGY	FORFEITURE - OPR	727-000-253.00	343.10
10/18/2022	ERAD	10675	093022	KEVIN BROOKS	HIDTA MONEY	727-000-271.00	291.01
		10675	093022A		HIDTA MONEY	727-000-271.00	150.69
							441.70
10/18/2022	ERAD	10676	093022	DAVANTAE JENNINGS	HIDTA MONEY	727-000-271.00	207.83
		10676	093022A		HIDTA MONEY	727-000-271.00	123.80
							331.63
10/18/2022	ERAD	10677	100222	SAM'S CLUB	FORFEITURE - OPR	727-000-253.00	37.96
10/18/2022	ERAD	10678	101322	SEMCO ENERGY	FORFEITURE - OPR	727-000-253.00	129.69
10/18/2022	ERAD	10679	101122	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	257.86
10/18/2022	ERAD	10680	120597615	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	87.00
10/18/2022	ERAD	10681	9021004625	THE HERTZ CORPORATION	HIDTA MONEY	727-000-271.00	5,855.10
10/21/2022	POOL	50686	59614544	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	14.00
		50686	88541139		OPERATING SUPPLIES	206-336-740.00	34.80
		50686	88533085		OPERATING SUPPLIES	206-336-740.00	13.90
		50686	88551392		OPERATING SUPPLIES	206-336-740.00	20.85
		50686	59614545		OPERATING SUPPLIES	206-336-740.00	7.00
		50686	59614476		OPERATING SUPPLIES	206-336-740.00	14.00
							104.55
10/21/2022	POOL	50687	101922	MICHAEL DILLON	HEALTH MGMT	207-301-914.00	614.00
10/21/2022	POOL	50688	206080019553	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	14,642.88
		50688	207058271453		UTILITIES - ELECTRIC	219-448-921.00	4,380.55
							19,023.43
10/21/2022	POOL	50689	100522	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	101-200-747.00	31.12
		50689	100522		AMAZON MKTPLC	101-228-747.00	13.49
		50689	100522		AMAZON MKTPLC	207-301-727.00	49.01
		50689	100522		AMAZON.COM	207-301-732.00	29.98

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		50689	100522		511, INC. CREDIT	207-301-748.00	(311.04)
		50689	100522		QDOBA	207-301-862.00	13.04
		50689	100522		FIRESTONE	207-301-939.00	311.60
		50689	100522		ZOOM	258-425-811.00	14.99
							152.19
10/21/2022	POOL	50690	100522A	FIRST NATIONAL BANK OF OMAHA	NITRO PDF	101-175-740.00	143.09
		50690	100522A		NOTARYSTAMP.COM	207-301-740.00	33.81
		50690	100522A		ZOOM	258-425-811.00	109.98
							286.88
10/21/2022	POOL	50691	100522B	FIRST NATIONAL BANK OF OMAHA	THE SUPPLY CACHE	206-336-747.00	64.85
		50691	100522B		MEIJER FUEL	206-336-751.00	48.90
		50691	100522B		SOARING EAGLE HOTEL	206-336-862.00	1,267.68
		50691	100522B		WISCOMM.COM	206-336-933.00	384.50
		50691	100522B		GALLOUP	206-336-939.00	(747.75)
		50691	100522B		ETNA DISTRIBUTORS	206-336-939.00	188.52
		50691	100522B		GALLS	206-336-939.00	31.78
		50691	100522B		WAVE - KAL COUNTY	206-336-960.00	3,040.00
		50691	100522B		KZOO FOOLS	206-336-960.00	97.11
							4,375.59
10/21/2022	POOL	50692	092122	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	158.41
		50692	093022		UTILITIES - WATER	101-200-927.00	713.20
		50692	092322		UTILITIES - WATER	101-276-927.00	167.36
		50692	100722		UTILITIES - WATER	101-751-927.00	78.36
		50692	092022		UTILITIES - WATER	206-336-927.03	39.49
		50692	092222		UTILITIES - WATER	206-336-927.04	84.81
							1,241.63
10/21/2022	POOL	50693	9917162845	VERIZON WIRELESS	TELEPHONE	101-200-853.00	40.98
		50693	9917162845		TELEPHONE	206-336-853.00	306.18
		50693	9917162845		TELEPHONE	207-301-853.00	957.41
							1,304.57
10/21/2022	POOL	50694	1768920	SMART SOURCE, LLC, MICHIGAN	DOFFICE SUPPLIES	101-200-727.00	253.72
10/26/2022	ERAD	10682	101822	MIDDLEVILLE ASSOCIATES, LLC	HIDTA MONEY	727-000-271.00	2,300.00
10/26/2022	ERAD	10683	091922	TWP. OF KALAMAZOO/SHERINE MIL	FORFEITURE - OPR	727-000-253.00	12.51
		10683	2306		FORFEITURE - OPR	727-000-253.00	13,903.45
							13,915.96
10/26/2022	ERAD	10684	102122	SUSAN A MCCARTHY	FORFEITURE - OPR	727-000-253.00	40.00

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10/26/2022	ERAD	10685	2293	WOODARD AUTOMOTIVE	FORFEITURE - OPR	727-000-253.00	53.95
10/26/2022	TAX	2225	101422	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	15,780.68
		2225	101422A		COUNTY INTEREST	704-000-222.03	309.17
		2225	101422B		SCH. #01 - S.E.T.	704-000-225.01	17,536.95
		2225	101422C		INT. - SCH. #01 - S.E.T.	704-000-225.08	342.35
		2225	101422D		SCH. #32 - S.E.T.	704-000-226.01	1,745.72
		2225	101422E		INT. - SCH. #32 - S.E.T.	704-000-226.08	34.90
		2225	101422F		SCH. #40 - S.E.T.	704-000-227.01	1,159.83
		2225	101422G		INT. - SCH. #40 - S.E.T.	704-000-227.08	23.23
							36,932.83
10/26/2022	TAX	2226	101422	KRESA	KRESA ISD	704-000-223.00	3,382.68
		2226	101422A		INT. -KRESA	704-000-223.02	67.65
							3,450.33
10/26/2022	TAX	2227	101422	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	1,127.08
		2227	101422A		SCH. #32 - DEBT	704-000-226.03	1,600.24
		2227	101422C		INT. - SCH. #32 - OPER.	704-000-226.09	22.55
		2227	101422D		INT. - SCH. #32 - DEBT	704-000-226.10	32.01
		2227	101422B		SCH #32 - SINKING FUND	704-000-226.17	289.68
		2227	101422E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	5.79
							3,077.35
10/26/2022	TAX	2228	101422	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	391.25
		2228	101422A		SCH. #40 - DEBT	704-000-227.03	1,355.06
		2228	101422C		INT. - SCH. #40 - OPER.	704-000-227.09	7.82
		2228	101422D		INT. - SCH. #40 - DEBT	704-000-227.10	27.10
		2228	101422B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	377.88
		2228	101422E		INT. - SCH #40 - SINKING FUND	704-000-227.18	7.55
							2,166.66
10/26/2022	TAX	2229	101422	TWP. OF KALAMAZOO/SHERINE MILA	ADMINISTRATIVE FEE	704-000-214.03	447.11
10/26/2022	TAX	2230	10/26/2022	WHITCHURCH, ARLYN	REFUND	704-000-230.00	965.98
10/26/2022	POOL	50703	320089	APEX SOFTWARE	PURCHASED MAINT. SERVICE	101-209-814.00	470.00
10/26/2022	POOL	50704	100422	BRONSON HEALTHCARE GROUP	HEALTH MGMT	101-200-914.00	150.00
10/26/2022	POOL	50705	9643	ABRAXAS	PURCHASED SERVICE	101-200-811.00	180.00
		50705	9644		PURCHASED SERVICE	101-200-811.00	90.00
		50705	9642		PURCHASED SERVICE	207-301-811.00	314.55
							584.55

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10/26/2022	POOL	50706	205457129361	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-921.04	600.80
		50706	206524741950		UTILITIES - NATURAL GAS	206-336-923.04	219.52
		50706	204211309799		UTILITIES - ELECTRIC	883-520-921.00	30.45
							850.77
10/26/2022	POOL	50707	3362425	EDWARDS INDUSTRIAL SALES, INC	SMALL TOOLS & EQUIPMENT	206-336-747.00	45.51
10/26/2022	POOL	50708	0497385-1	FERGUSON FACILITIES #3400	MAINT. - BUILDING	206-336-931.00	2,158.42
10/26/2022	POOL	50709	0095704101622	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	206-336-922.01	155.21
		50709	0026212101622		UTILITIES - CABLE/INTERNET	206-336-922.04	155.21
							310.42
10/26/2022	POOL	50710	2407590-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	310.17
10/26/2022	POOL	50711	22-06-09	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	700.00
10/26/2022	POOL	50712	53919	ROAD COMMISSION OF KALAMAZOO	ROAD MAINTENANCE	101-446-969.00	2,789.13
		50712	53918		ROAD MAINTENANCE	101-446-969.00	656.97
		50712	53924		CONSTRUCTION COSTS	883-520-973.00	42.81
							3,488.91
10/26/2022	POOL	50713	42634	KRESA PRINT CENTER	OFFICE SUPPLIES	207-301-727.00	50.54
10/26/2022	POOL	50714	101522	KALAMAZOO OIL CO.	GAS & OIL	207-301-751.00	3,955.33
10/26/2022	POOL	50715	A824113	ENGINEERED PROTECTION SYSTEMS	PURCHASED SERVICE	101-200-811.00	355.11
		50715	A823957		PURCHASED & MAINT. SERVICE	206-336-811.00	449.22
		50715	A823959		PURCHASED & MAINT. SERVICE	206-336-811.00	479.22
		50715	A823943		PURCHASED & MAINT. SERVICE	206-336-811.00	164.22
		50715	A823958		PURCHASED & MAINT. SERVICE	206-336-811.00	104.22
							1,551.99
10/26/2022	POOL	50716	100622	KAMMINGA & ROODVOETS, INC.	SIDEWALK MAINTENANCE	101-446-969.01	51,611.95
10/26/2022	POOL	50717	N9615097	QUADIENT LEASING USA, INC.	PURCHASED SERVICE	101-200-811.00	566.58
10/26/2022	POOL	50718	3903	PLERUS	OFFICE SUPPLIES	101-215-727.00	3,146.20
10/26/2022	POOL	50719	10192022	AT&T MOBILITY	TELEPHONE	206-336-853.00	395.92
10/26/2022	POOL	50720	21-061-8	MCKENNA ASSOCIATES, INC.	PURCHASED SERVICE	101-200-811.00	1,140.00
		50720	21-028-17		PLANNING CONSULTANT	101-400-821.00	7,715.00
		50720	21-028-17A		ZONING/DEVELOPMENT ESCROW	701-000-240.00	743.00
		50720	21-028-17B		ZONING/DEVELOPMENT ESCROW	701-000-240.00	864.50
		50720	21-028-17C		ZONING/DEVELOPMENT ESCROW	701-000-240.00	743.00
		50720	21-028-17D		ZONING/DEVELOPMENT ESCROW	701-000-240.00	115.38

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		50720	21-028-17E		ZONING/DEVELOPMENT ESCROW	701-000-240.00	432.25
		50720	21-028-17F		ZONING/DEVELOPMENT ESCROW	701-000-240.00	371.50
		50720	21-028-17G		ZONING/DEVELOPMENT ESCROW	701-000-240.00	442.75
							12,567.38
10/26/2022	POOL	50721	818552	NYE UNIFORM CO.	UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	246.95
		50721	803734		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	140.97
		50721	803738		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	185.96
		50721	803739		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	89.98
		50721	814806		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	438.00
		50721	804368		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	141.90
		50721	811693A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,458.00
		50721	811698A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,420.50
		50721	811722A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,458.00
		50721	803704		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	119.99
		50721	803723		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	101.98
		50721	803673		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	113.98
		50721	803674		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	119.99
		50721	803680		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	221.97
		50721	803683		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	101.98
		50721	811681A		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,458.00
		50721	803594		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	140.97
		50721	803621		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	56.99
		50721	803624		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	101.98
		50721	803668		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	233.97
		50721	803669		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	119.99
		50721	821541		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	1,640.00
		50721	826381		UNIFORMS/PERSONAL EQUIPMENT	207-301-748.00	311.00
							10,423.05
10/26/2022	POOL	50722	DC59764	CDW GOVERNMENT, INC.	OPERATING SUPPLIES	101-200-740.00	332.49
10/26/2022	POOL	50723	70547	PREIN & NEWHOF, INC.	SIDEWALK MAINTENANCE	101-446-969.01	2,204.00
		50723	70550		ZONING/DEVELOPMENT ESCROW	701-000-240.00	116.00
		50723	70527		ZONING/DEVELOPMENT ESCROW	701-000-240.00	832.00
		50723	70481		ENGINEERING FEES	883-520-820.00	1,460.00
		50723	70473		ENGINEERING FEES	883-520-820.00	4,434.30
							9,046.30
10/26/2022	POOL	50724	120600287	ROSE PEST SOLUTIONS	PURCHASED SERVICE	101-265-811.00	80.00
		50724	120601283		PURCHASED SERVICE	101-265-811.00	475.00
							555.00

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10/26/2022	POOL	50725	100422	BOB & KAY'S AUTO WASH	MAINT. - VEHICLE	207-301-939.00	3,585.24
10/26/2022	POOL	50726	02990	LOWE'S COMPANIES, INC.	MAINT. - GROUNDS	101-276-932.00	79.69
		50726	01588		MAINT. - GROUNDS	101-276-932.00	98.08
		50726	01747		SMALL TOOLS & EQUIPMENT	101-751-747.00	30.94
							208.71
10/26/2022	POOL	50727	300008372	MACP	DUES/SUBS/PUBL	207-301-732.00	100.00
10/26/2022	POOL	50728	11080	VENTURE TACTICAL, LLC	NEW EQUIPMENT	810-440-983.00	4,749.28
		50728	11073		NEW EQUIPMENT	810-440-983.00	36,680.00
							41,429.28
10/26/2022	POOL	50729	017231198	XEROX CORPORATION	PURCHASED SERVICE	101-200-811.00	288.58
		50729	017231197		PURCHASED SERVICE	207-301-811.00	441.74
							730.32
10/26/2022	POOL	50730	822181	MCDONALD'S TOWING	MAINT. - VEHICLE	207-301-939.00	72.45
10/27/2022	ERAD	10686	84030261	WEX BANK	FORFEITURE - OPR	727-000-253.00	1,244.56
10/31/2022	POOL	50731	44836	CHESAPEAKE FIRE AND RESCUE	SMALL TOOLS & EQUIPMENT	206-336-747.00	1,500.00
				TOTAL - ALL FUNDS	TOTAL OF 122 CHECKS (2 voided)		645,589.48

--- GL TOTALS ---

101-000-643.00	SALE OF CEMETERY LOTS	750.00
101-101-826.00	LEGAL SERVICES-BD. MEET.	605.00
101-101-862.00	TRAVEL - CONFERENCES	2,500.00
101-171-862.00	TRAVEL - CONFERENCES	625.00
101-175-732.00	DUES/SUBS/PUBL	315.00
101-175-740.00	OPERATING SUPPLIES	143.09
101-175-862.00	TRAVEL - CONFERENCES	625.00
101-200-727.00	OFFICE SUPPLIES	731.47
101-200-740.00	OPERATING SUPPLIES	332.49
101-200-742.00	SOFTWARE PROGRAMS/FEES	425.00
101-200-747.00	SMALL TOOLS & EQUIPMENT	31.12
101-200-811.00	PURCHASED SERVICE	2,620.27
101-200-827.00	LEGAL SERVICES - GEN TWP	3,040.35
101-200-853.00	TELEPHONE	358.79
101-200-914.00	HEALTH MGMT	150.00
101-200-921.00	UTILITIES - ELECTRIC	3,066.01
101-200-922.00	UTILITIES - CABLE/INTERNET	200.00
101-200-923.00	UTILITIES - NATURAL GAS	252.96
101-200-924.00	UTILITIES - WASTE/RECYCLE	516.45
101-200-927.00	UTILITIES - WATER	871.61
101-209-751.00	GAS & OIL	77.62
101-209-814.00	PURCHASED MAINT. SERVICE	470.00

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101-215-727.00			OFFICE SUPPLIES		3,841.83		
101-215-811.00			PURCHASED SERVICE		85.00		
101-215-813.00			COUNTY ELECTION SERVICES		1,104.04		
101-215-862.00			TRAVEL - CONFERENCES		625.00		
101-228-747.00			SMALL TOOLS & EQUIPMENT		13.49		
101-253-862.00			TRAVEL - CONFERENCES		625.00		
101-265-740.00			OPERATING SUPPLIES		150.17		
101-265-751.00			GAS & OIL		571.38		
101-265-811.00			PURCHASED SERVICE		555.00		
101-276-924.00			UTILITIES - WASTE/RECYCLE		52.25		
101-276-927.00			UTILITIES - WATER		167.36		
101-276-932.00			MAINT. - GROUNDS		269.27		
101-276-945.00			RENTALS - EQUIPMENT		280.00		
101-310-811.00			PURCHASED SERVICE		700.00		
101-310-827.00			LEGAL SERVICES - GEN TWP		2,015.00		
101-400-821.00			PLANNING CONSULTANT		7,715.00		
101-400-827.00			LEGAL SERVICES - GEN. TWP.		1,030.00		
101-400-903.00			NOTICES & PUBLICATIONS		538.13		
101-446-969.00			ROAD MAINTENANCE		3,446.10		
101-446-969.01			SIDEWALK MAINTENANCE		53,815.95		
101-751-740.00			OPERATING SUPPLIES		250.00		
101-751-747.00			SMALL TOOLS & EQUIPMENT		30.94		
101-751-921.00			UTILITIES - ELECTRIC		31.10		
101-751-924.00			UTILITIES - WASTE/RECYCLE		45.50		
101-751-927.00			UTILITIES - WATER		78.36		
101-751-932.00			REPAIRS - MAINT. GROUNDS		2,030.40		
101-751-970.00			CAPITAL OUTLAY		94,200.00		
206-336-732.00			DUES/SUBS/PUBL		239.75		
206-336-740.00			OPERATING SUPPLIES		185.74		
206-336-747.00			SMALL TOOLS & EQUIPMENT		2,076.14		
206-336-748.00			PERSONAL EQUIPMENT ALLOWANCE		220.20		
206-336-751.00			GAS & OIL		2,274.24		
206-336-811.00			PURCHASED & MAINT. SERVICE		1,605.88		
206-336-827.00			LEGAL SERVICE		3,330.00		
206-336-853.00			TELEPHONE		1,511.37		
206-336-862.00			TRAVEL - CONFERENCES		1,267.68		
206-336-921.01			UTILITIES - ELECTRIC		632.32		
206-336-921.02			UTILITIES - ELECTRIC		760.42		
206-336-921.03			UTILITIES - ELECTRIC		206.59		
206-336-921.04			UTILITIES - ELECTRIC		600.80		
206-336-922.01			UTILITIES - CABLE/INTERNET		715.20		
206-336-922.02			UTILITIES - CABLE/INTERNET		1,066.96		
206-336-922.03			UTILITIES - CABLE/INTERNET		554.14		
206-336-922.04			UTILITIES - CABLE/INTERNET		715.20		
206-336-923.01			UTILITIES - NATURAL GAS		112.38		
206-336-923.02			UTILITIES - NATURAL GAS		133.05		
206-336-923.03			UTILITIES - NATURAL GAS		21.21		
206-336-923.04			UTILITIES - NATURAL GAS		219.52		

User: MONICAK

CHECK DATE FROM 10/01/2022 - 10/31/2022

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
206-336-924.01			UTILITIES - WASTE/RECYCLE		108.50		
206-336-924.02			UTILITIES - WASTE/RECYCLE		108.50		
206-336-924.03			UTILITIES - WASTE/RECYCLE		22.75		
206-336-924.04			UTILITIES - WASTE/RECYCLE		108.50		
206-336-927.03			UTILITIES - WATER		39.49		
206-336-927.04			UTILITIES - WATER		84.81		
206-336-931.00			MAINT. - BUILDING		2,482.02		
206-336-933.00			MAINT. - RADIO		384.50		
206-336-939.00			MAINT. - VEHICLE		1,499.53		
206-336-960.00			TUITION/TRAINING		3,137.11		
207-301-727.00			OFFICE SUPPLIES		715.18		
207-301-732.00			DUES/SUBS/PUBL		129.98		
207-301-740.00			OPERATING SUPPLIES		33.81		
207-301-742.00			SOFTWARE PROGRAMS		425.00		
207-301-748.00			UNIFORMS/PERSONAL EQUIPMENT		10,201.49		
207-301-751.00			GAS & OIL		7,414.60		
207-301-811.00			PURCHASED SERVICE		3,806.29		
207-301-812.00			EMPLOYMENT TESTING		600.00		
207-301-812.01			BACKGROUND INVESTIGATION		959.91		
207-301-827.00			LEGAL		1,105.00		
207-301-853.00			TELEPHONE		957.41		
207-301-862.00			TRAVEL - CONFERENCES		13.04		
207-301-914.00			HEALTH MGMT		614.00		
207-301-931.65			TOWER RENT - RAVINE ROAD		1,687.30		
207-301-939.00			MAINT. - VEHICLE		5,886.03		
207-301-956.00			MISCELLANEOUS		735.25		
217-301-956.01			SOR EXPENSE		30.00		
219-448-921.00			UTILITIES - ELECTRIC		19,023.43		
226-527-811.00			SOLID WASTE		41,785.28		
258-425-811.00			PURCHASED SERVICE		124.97		
266-320-960.00			TUITION/TRAINING		6,976.00		
584-698-983.00			NEW EQUIPMENT		9,907.81		
701-000-240.00			ZONING/DEVELOPMENT ESCROW		4,660.38		
704-000-214.03			ADMINISTRATIVE FEE		2,107.44		
704-000-222.00			DUE TO COUNTY OPERATING		62,996.94		
704-000-222.01			COUNTY - IFT		1,799.98		
704-000-222.03			COUNTY INTEREST		752.67		
704-000-223.00			KRESA ISD		22,335.87		
704-000-223.02			INT. -KRESA		241.13		
704-000-225.01			SCH. #01 - S.E.T.		62,414.14		
704-000-225.04			ACT - SCH #01 - S.E.T.		4,663.37		
704-000-225.08			INT. - SCH. #01 - S.E.T.		765.23		
704-000-226.01			SCH. #32 - S.E.T.		12,358.97		
704-000-226.02			SCH. #32 - OPERATING		15,871.40		
704-000-226.03			SCH. #32 - DEBT		11,329.00		
704-000-226.08			INT. - SCH. #32 - S.E.T.		135.32		
704-000-226.09			INT. - SCH. #32 - OPER.		159.93		
704-000-226.10			INT. - SCH. #32 - DEBT		124.16		

11/09/2022 09:46 AM
User: MONICAK
DB: Kalamazoo Twp

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
CHECK DATE FROM 10/01/2022 - 10/31/2022

Page 14/14

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
704-000-226.17			SCH #32 - SINKING FUND				2,050.97
704-000-226.18			INT. -SCH. #32 - SINKING FUND				22.49
704-000-227.01			SCH. #40 - S.E.T.				6,826.44
704-000-227.02			SCH. #40 - OPERATING				4,780.18
704-000-227.03			SCH. #40 - DEBT				7,975.52
704-000-227.08			INT. - SCH. #40 - S.E.T.				71.72
704-000-227.09			INT. - SCH. #40 - OPER.				42.18
704-000-227.10			INT. - SCH. #40 - DEBT				83.79
704-000-227.17			PARCHMENT SD #40 - SINKING FUND				2,224.10
704-000-227.18			INT. - SCH #40 - SINKING FUND				23.40
704-000-230.00			REFUND				1,148.36
727-000-253.00			FORFEITURE - OPR				16,602.08
727-000-271.00			HIDTA MONEY				9,216.58
810-440-983.00			NEW EQUIPMENT				41,429.28
811-440-975.01			BUILDINGS - EASTWOOD STATION				11,849.15
883-520-820.00			ENGINEERING FEES				5,894.30
883-520-921.00			UTILITIES - ELECTRIC				60.42
883-520-973.00			CONSTRUCTION COSTS				42.81
			TOTAL				645,589.48

11/09/2022

Check Register Report For
For Check Dates 10/01/2022 to 10/31/2022

Check Date	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
10/31/2022			388,673.03	0.00	273,642.46
EMPLOYEE DIRECT DEPOSITS					
10/25/2022	50695	AMERICAN FAMILY LIFE ASSURANCE CO	447.59	447.59	0.00
10/25/2022	50696	BLUE CROSS BLUE SHIELD OF MICH	32,539.11	32,539.11	0.00
10/25/2022	50697	BLUE CROSS BLUE SHIELD OF MICHIGAN	4,685.16	4,685.16	0.00
10/25/2022	50698	BLUE CROSS BLUE SHIELD OF MICHIGAN	503.57	503.57	0.00
10/25/2022	50699	BLUE CARE NETWORK	31,223.55	31,223.55	0.00
10/11/2022	EFT2135	BURNHAM & FLOWER GROUP	906.68	906.68	0.00
10/25/2022	EFT2143	BURNHAM & FLOWER GROUP	906.68	906.68	0.00
10/25/2022	50700	COLONIAL LIFE	618.34	618.34	0.00
10/25/2022	EFT2144	EW FIRE DUES	120.00	120.00	0.00
10/11/2022	EFT2136	MISDU	265.52	265.52	0.00
10/25/2022	EFT2145	MISDU	265.52	265.52	0.00
10/25/2022	50702	FRATERNAL ORDER OF POLICE #98	1,821.96	1,821.96	0.00
10/11/2022	EFT2137	IRS	43,675.70	43,675.70	0.00
10/25/2022	EFT2146	IRS	46,313.60	46,313.60	0.00
10/11/2022	EFT2138	KTPOA	300.00	300.00	0.00
10/11/2022	EFT2139	MERS	47,469.35	47,469.35	0.00
10/25/2022	EFT2147	MERS	646.80	646.80	0.00
10/11/2022	EFT2140	ALERUS FINANCIAL, N.A.	6,808.86	6,808.86	0.00
10/25/2022	EFT2148	ALERUS FINANCIAL, N.A.	8,153.79	8,153.79	0.00
10/11/2022	EFT2141	ALERUS FINANCIAL, N.A.	6,852.76	6,852.76	0.00
10/25/2022	EFT2149	ALERUS FINANCIAL, N.A.	11,651.03	11,651.03	0.00
10/25/2022	EFT2150	NW FIRE DUES	280.00	280.00	0.00
10/25/2022	50701	STANDARD INSURANCE COMPANY PC	5,299.63	5,299.63	0.00
10/11/2022	EFT2142	STATE OF MICHIGAN	16,260.64	16,260.64	0.00
10/25/2022	EFT2151	WW FIRE DUES	381.06	381.06	0.00

10/31/2022	VENDOR DISBURSEMENTS	268,396.90	268,396.90	0.00
10/31/2022	TOTAL DISBURSEMENTS	657,069.93	268,396.90	273,642.46

2022 MONTHLY PERMITS BY JURISDICTION

MONTH OF OCTOBER 2022

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	11	\$ 2,760
COMSTOCK	ELECTRICAL	18	\$ 2,514
COMSTOCK	MECHANICAL	15	\$ 3,125
COMSTOCK	PLUMBING	-	\$ -
COMSTOCK	SPECIAL - JURISDICTION	4	\$ 400
COMSTOCK	SPECIAL - HOMEOWNER	-	\$ -
TOTAL COMSTOCK		48	\$ 8,799
KALAMAZOO	BUILDING	7	\$ 1,356
KALAMAZOO	ELECTRICAL	20	\$ 2,662
KALAMAZOO	MECHANICAL	29	\$ 4,288
KALAMAZOO	PLUMBING	13	\$ 2,163
KALAMAZOO	SPECIAL - JURISDICTION	5	\$ 500
KALAMAZOO	SPECIAL - HOMEOWNER	2	\$ 110
TOTAL KALAMAZOO		76	\$ 11,079
PARCHMENT	BUILDING	1	\$ 176
PARCHMENT	ELECTRICAL	2	\$ 215
PARCHMENT	MECHANICAL	3	\$ 425
PARCHMENT	PLUMBING	1	\$ 105
PARCHMENT	SPECIAL - JURISDICTION	1	\$ 100
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PARCHMENT		8	\$ 1,021
PINE GROVE	BUILDING	4	\$ 887
PINE GROVE	ELECTRICAL	11	\$ 1,526
PINE GROVE	MECHANICAL	5	\$ 756
PINE GROVE	PLUMBING	-	\$ -
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL PINE GROVE		21	\$ 3,269
RICHLAND	BUILDING	11	\$ 5,129
RICHLAND	ELECTRICAL	9	\$ 1,958
RICHLAND	MECHANICAL	17	\$ 3,367
RICHLAND	PLUMBING	10	\$ 2,195
RICHLAND	SPECIAL - JURISDICTION	1	\$ 100
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND		48	\$ 12,749
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	1	\$ 130
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
TOTAL RICHLAND VILLAGE		1	\$ 130
TOTAL		202	\$ 37,047

REVENUE	REVENUE
OCTOBER 2021	% PREV YEAR MONTH
\$ 50,799	72.9%

PERMITS	PERMITS
OCTOBER 2021	% 2021 - YTD
202	100%

2022 MONTHLY PERMITS BY JURISDICTION

YEAR TO DATE AS OF: OCTOBER 2022

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	137	\$ 185,332
COMSTOCK	ELECTRICAL	177	\$ 39,616
COMSTOCK	MECHANICAL	156	\$ 41,727
COMSTOCK	PLUMBING	58	\$ 9,830
COMSTOCK	SPECIAL - JURISDICTION	20	\$ 2,000
COMSTOCK	SPECIAL - HOMEOWNER	8	\$ 440
TOTAL COMSTOCK		556	\$ 278,945
KALAMAZOO	BUILDING	150	\$ 28,736
KALAMAZOO	ELECTRICAL	195	\$ 32,103
KALAMAZOO	MECHANICAL	250	\$ 39,379
KALAMAZOO	PLUMBING	98	\$ 13,539
KALAMAZOO	SPECIAL - JURISDICTION	52	\$ 5,200
KALAMAZOO	SPECIAL - HOMEOWNER	4	\$ 220
TOTAL KALAMAZOO		749	\$ 119,177
PARCHMENT	BUILDING	14	\$ 2,041
PARCHMENT	ELECTRICAL	22	\$ 2,958
PARCHMENT	MECHANICAL	22	\$ 2,814
PARCHMENT	PLUMBING	6	\$ 804
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 900
PARCHMENT	SPECIAL - HOMEOWNER	1	\$ 55
TOTAL PARCHMENT		74	\$ 9,572
PINE GROVE	BUILDING	36	\$ 18,206
PINE GROVE	ELECTRICAL	61	\$ 9,858
PINE GROVE	MECHANICAL	62	\$ 10,053
PINE GROVE	PLUMBING	16	\$ 3,537
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL PINE GROVE		176	\$ 41,754
RICHLAND	BUILDING	124	\$ 77,602
RICHLAND	ELECTRICAL	141	\$ 32,517
RICHLAND	MECHANICAL	165	\$ 35,048
RICHLAND	PLUMBING	94	\$ 18,669
RICHLAND	SPECIAL - JURISDICTION	4	\$ 400
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
TOTAL RICHLAND		531	\$ 164,401
RICHLAND VILLAGE	BUILDING	13	\$ 2,425
RICHLAND VILLAGE	ELECTRICAL	10	\$ 1,313
RICHLAND VILLAGE	MECHANICAL	18	\$ 2,467
RICHLAND VILLAGE	PLUMBING	5	\$ 620
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
TOTAL RICHLAND VILLAGE		46	\$ 6,825
TOTAL KABA	YTD	2132	620,674.10

REVENUE	REVENUE
YTD - OCTOBER 2021	% 2021 - YTD
\$ 544,793	113.9%

REVENUE
% 2022 YTD BUDGET
120.0%

PERMITS	PERMITS
YTD - OCTOBER 2021	% 2021 - YTD
2018	105.6%

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$	45,738	JAN
190	\$	49,367	FEB
217	\$	52,589	MAR
201	\$	77,431	APR
219	\$	51,760	MAY
267	\$	154,211	JUN
224	\$	49,359	JUL
224	\$	49,359	AUG
212	\$	53,813	SEP
202	\$	37,047	OCT
-	\$	-	NOV
-	\$	-	DEC
2,132	\$	620,674	2022

Property Maintenance Inspections

Kalamazoo

11/01/2022

Special Permit

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS21-06-071	3519 E MICHIGAN AVE	06-13-475-010	LEWIS, RONALD E.		06/30/2021	<u>100.00</u>
Work Description: Property Maintenance Request from Kalamazoo Township ✓ Property Maint. Re-inspection Completed: <u>10/07/2022</u> Property Maint. Re-inspection Completed: 11/30/2021 Property Maintenance Inspectio Completed: 06/30/2021						
PS21-06-086	562 DAYTON AVE	06-13-130-770	HAYES, MARGARET		08/17/2021	<u>100.00</u>
✓ Work Description: Property Maintenance request from Kalamazoo Property Maint. Re-inspection Completed: <u>10/24/2022</u> Property Maintenance Inspectio Completed: 09/30/2021						
PS22-06-045	1208 Bixby	06-11-470-030	KZ1 HUMPHREY WOO		08/02/2022	<u>100.00</u>
✓ Work Description: Property Maintenance request from Kalamazoo Property Maint. Re-inspection Completed: <u>10/21/2022</u> Property Maintenance Inspectio Completed: 08/04/2022						
PS22-06-051	200 LAKE FOREST BLVD	06-17-380-012	LAKE FOREST KALAM		09/15/2022	<u>100.00</u>
✓ Work Description: Property Maintenance request from Kalamazoo Address: 465 Lake Forest Blvd (Building 13) Property Maint. Re-inspection Completed: <u>10/19/2022</u> Property Maintenance Inspectio Completed: 09/20/2022						
PS22-06-066	2028 Colgrove Bldg 8	06-11-430-025	LAKEVIEW RESIDENC		10/21/2022	<u>100.00</u>
✓ Work Description: Property Maintenance request from Kalamazoo for Apt 216 Jurisdiction request Completed: <u>10/26/2022</u>						

Total Permits: 5

Total Fees Due: \$500.00

Population: All Records

Permit.PermitType = Special
Permit AND
GovernmentUnitList.UnitCode = 6
AND
Permit.Status = HOLD (FEE)
AND
Permit.Category = Jurisdiction
Request

Monthly Special Permit - Owner Request

11/01/2022

Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-06-057	3115 MAPLE AVE	06-01-440-450	BRINDLEY, JOANNE	10/04/2022	\$55.00
Work Description:	Meter socket inspection for barn				
	New owner: Mirna Valadez				
Inspections:	10/10/2022	Meter Socket Inspection	Disapproved		
PS22-06-060	2424 Texel	06-12-310-011	Gull Pointe Rentals LLC	10/10/2022	\$55.00
Work Description:	Plumbing Consultation				
Inspections:	10/12/2022	Consultation	Approved		

Total Permits For Type: 2

Total Fees For Type: \$110.00

Report Summary

Grand Total Fees: \$110.00

Grand Total Permits: 2

Population: All Records

Permit.DateIssued Between
10/1/2022 12:00:00 AM AND
10/31/2022 11:59:59 PM
AND

Permit.Category = Meter Socket
Inspection OR

Permit.Category = Hood
Suppression OR

Permit.Category = Special Permit
OR

Permit.Category = Owner Request

Permit List

11/01/2022

Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB22-06-425	3218 ASHBY LN.	06-05-315-480	ZBLEWSKI, BENJAMIIN	Matrix Basement Syst	10/12/2022	\$223.00	\$22,050
Work Description: 630 s/f basement finish that includes a living area, gym and full bathroom. Must meet 2015 MRC code requirements.							
PB22-06-455	2815 GULL RD	06-01-380-081	SINGH, GURMUKH		10/18/2022	\$155.00	\$0
Work Description: Demolish and remove dwelling and attached garage.							
PB22-06-488	1817 COLGROVE AVE	06-11-435-240	COX, EARL II & NIKKI		10/26/2022	\$78.00	\$0
Work Description: Demolish and remove existing 20' x20' detached garage.							
PB22-06-491	625 LUM AVE	06-13-123-080	BRENT UFKES		10/28/2022	\$223.00	\$0
Work Description: Interior and exterior renovation, strip interior to bare framing, new electrical and plumbing, insulation and wall/ceiling coverings. Structural repair to first floor framing, alter closet layout in bedroom and new window and doors, alter door openings as necessary. NO CHANGE TO NUMBER OF BEDROOMS OR BATHS							
PB22-06-493	4818 WESTON AVE	06-06-315-113	KILMARTIN, TIMOTHY J	MEC Contracting	10/21/2022	\$231.00	\$0
Work Description: Kitchen remodel new cabinets, remove bulkhead, modify one wall, no change to layout. Main floor bathroom renovation to include new fiberglass tub/shower surround, new toilet, vanity and flooring. no change to floor plan possible recessed medicine cabinet per plans.							
PB22-06-501	445 N CLARENDON ST	06-17-431-050	R.T. WOODWARD, LLC	David Vincent	10/27/2022	\$223.00	\$0
Work Description: Kitchen remodel, widen kitchen entry from 36" to 48" per plans. Basement finish of possible bedrooms. To be verified on initial inspection. ANY MECHANICAL, ELECTRICAL OR PLUMBING WORK REQUIRES SEPARATE PERMITS. ABOVE WORK STARTED WITHOUT PERMITS. DRAWINGS OF BASEMENT ROOMS TO BE SUBMITTED PRIOR TO C OF O BEING ISSUED.							
PB22-06-502	605 ARTHUR AVE	06-13-135-660					

Work Description: Interior and exterior renovation to include new windows and doors, siding, reframe water damaged walls and kitchen/living room opening, reframe 2nd floor closets per plans.

Total Permits For Type:	7
Total Fees For Type:	\$1,356.00
Total Const. Value For Type:	\$22,050

Report Summary

Population: All Records
Permit.DateIssued Between
10/1/2022 12:00:00 AM AND
10/31/2022 11:59:59 PM AND
Permit.PermitType = Building
AND
GovernmentUnitList.UnitCode =
6 AND
Permit.BasicUsage = Residential

Grand Total Fees:	\$1,356.00
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Grand Total Permits:	7
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Grand Total Const. Value:	\$22,050
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1965		BURNING COMPLAINT		4						4
1966		FALL	2							2
1967		MOTOR VEHICLE ACCIDENT	2							2
1968		ALTERED MENTAL STATUS				6				6
1969		ALTERED MENTAL STATUS	3							3
1970		ALTERED MENTAL STATUS		5						5
1971		MOTOR VEHICLE ACCIDENT				5				5
1972		SICK PERSON				6				6
1973		UNCONSCIOUS				7				7
1974		CONVULSIONS/SEIZURE					2			2
1975		EMS ALARM				7				7
1976		CANCELLED EN ROUTE		4						4
1977		SICK PERSON		5						5
1978		FALL	2							2
1979		FORCIBLE ENTRY				6				6
1980		BURNING COMPLAINT				7				7
1981		LIFT ASSIST				7				7
1982		WIRES DOWN/ARCING	5							5
1983		EMS ALARM				8				8
1984		FIRE ALARM	2			8				10
1985		CHEST PAIN		5						5
1986		AID GIVEN - FIRE				6				6
1987		ALTERED MENTAL STATUS		3						3
1988		FIRE ALARM	3							3
1989		GAS LEAK	2			6				8
1990		BURNING COMPLAINT		4						4
1991		UNCONSCIOUS	4							4
1992		UNCONSCIOUS		5						5
1993		WIRES DOWN/ARCING		3						3
1994		OVERDOSE/POISONING		7						7
1995		UNCONSCIOUS					2			2
1996		CARDIAC ARREST	4							4
1997		BREATHING PROBLEM				8				8
1998		BURNING COMPLAINT		4						4
1999		CHEST PAIN		4						4
2000		BREATHING PROBLEM		5						5

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

SUB TOTAL		29	58	0	87	4	0	0	178
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2001		MOTOR VEHICLE ACCIDENT				12				12
2002		WIRES DOWN/ARCING		5						5
2003		SMOKE INVESTIGATION	4							4
2004		SICK PERSON				9				9
2005		WIRES DOWN/ARCING	4	5						9
2006		EMS ALARM				10				10
2007		DUMPSTER FIRE		6						6
2008		CONVULSIONS/SEIZURE	2							2
2009		WIRES DOWN/ARCING		4						4
2010		FIRE ALARM	3	3						6
2011		BREATHING PROBLEM				6				6
2012		CHEST PAIN		3						3
2013		CONVULSIONS/SEIZURE	5							5
2014		HEMORRHAGE/LACERATION		5						5
2015		CANCELLED EN ROUTE		1						1
2016		SICK PERSON	1							1
2018		FIRE ALARM	4	7						11
2019		UNCONSCIOUS				5				5
2020		NOTHING FOUND/ARRIVAL		7						7
2021		CANCELLED EN ROUTE				5				5
2022		CANCELLED EN ROUTE	2	4						6
2023		MOTOR VEHICLE ACCIDENT				6				6
2024		FALL	1							1
2026		EMS ALARM	4							4
2027		VEHICLE FIRE		8						8
2028		BREATHING PROBLEM		5						5
2029		BURNING COMPLAINT	3							3
2030		BREATHING PROBLEM				4				4
2031		UNCONSCIOUS	3							3
2032		UNKNOWN/PERSON DOWN				8				8
2033		FIRE ALARM	3							3
2034		FALL		5						5
2035		MOTOR VEHICLE ACCIDENT		5						5
2036		WIRES DOWN/ARCING		5						5
2037		CONVULSIONS/SEIZURE					2			2
2039		ASSAULT				9				9

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

SUB TOTAL		68	136	0	161	6	0	0	371
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2040		FALL				9				9
2041		EMS ALARM				8				8
2042		WIRES DOWN/ARCING				10				10
2043		FALL	2							2
2044		EMS ALARM				10				10
2045		BREATHING PROBLEM		3						3
2046		UNCONSCIOUS	3							3
2047		BREATHING PROBLEM				8				8
2048		FALL		4						4
2049		GAS LEAK	2			5		3		10
2050		BREATHING PROBLEM		4						4
2051		UNCONSCIOUS	3							3
2052		CONVULSIONS/SEIZURE				8				8
2053		EMS ALARM	4							4
2054		BREATHING PROBLEM		4						4
2055		CHEST PAIN	5							5
2056		CANCELLED EN ROUTE				9				9
2057		CONVULSIONS/SEIZURE				3				3
2058		FIRE ALARM	1	1						2
2059		ALTERED MENTAL STATUS				9				9
2060		WIRES DOWN/ARCING		4						4
2061		AID GIVEN - FIRE				9		MG		9
2062		EMS ALARM				7				7
2063		CANCELLED EN ROUTE				7				7
2064		CHEST PAIN		2						2
2065		LIFT ASSIST		6						6
2066		GAS LEAK		7						7
2067		STROKE				7				7
2068		MOTOR VEHICLE ACCIDENT				9				9
2069		CONVULSIONS/SEIZURE	3							3
2070		CARDIAC ARREST	5			6				11
2071		BURNING COMPLAINT		5						5
2072		LIFT ASSIST	2	8						10
2073		EMS ALARM		7						7
2074		CANCELLED EN ROUTE				6				6
2075		ANIMAL BITE		8						8

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

SUB TOTAL	98	199	0	291	6	3	0	597
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2076		AID GIVEN - FIRE				8				8
2077		DUMPSTER FIRE		4						4
2078		OVERDOSE/POISONING				5				5
2079		CHEST PAIN		5						5
2080		ALTERED MENTAL STATUS				8				8
2081		STROKE		3						3
2082		CHEST PAIN		3						3
2084		GAS LEAK	3							3
2085		FALL	4							4
2086		BURNING COMPLAINT		6						6
2087		OVERDOSE/POISONING				6				6
2088		MOTOR VEHICLE ACCIDENT	3							3
2089		FIRE ALARM	2	6		4				12
2090		EMS ALARM				4				4
2091		CONVULSIONS/SEIZURE	2							2
2092		OVERDOSE/POISONING		6						6
2093		CARBON MONOXIDE				8				8
2094		AID GIVEN - FIRE				9		MG		9
2095		EMS ALARM		5						5
2096		STROKE		6						6
2097		SICK PERSON				7				7
2098		CONVULSIONS/SEIZURE				9				9
2099		BREATHING PROBLEM				9				9
2100		FALL		4						4
2101		FALL				9				9
2102		UNCONSCIOUS				9				9
2103		HEMORRHAGE/LACERATION					3			3
2104		WIRES DOWN/ARCING		5						5
2105		BREATHING PROBLEM		7						7
2106		CHEST PAIN	4							4
2107		LIFT ASSIST	4							4
2108		EMS ALARM		2						2
2109		EMS ALARM				8				8
2110		CHEST PAIN		3						3
2111		AID GIVEN - FIRE				9			MG	9
2112		BURNING COMPLAINT	2							2

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

SUB TOTAL		122	264	0	403	9	3	0	801
INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2113	WIRES DOWN/ARCING		2						2
2114	STROKE		5						5
2115	WIRES DOWN/ARCING				6				6
2116	OVERDOSE/POISONING	3							3
2117	UNKNOWN/PERSON DOWN	2							2
2118	OVERDOSE/POISONING				6				6
2119	BREATHING PROBLEM	1							1
2120	FALL	3							3
2121	CARBON MONOXIDE				6				6
2122	BURNING COMPLAINT		6						6
2123	CONVULSIONS/SEIZURE				8				8
2124	UNCONSCIOUS		5						5
2125	NOTHING FOUND/ARRIVAL		9						9
2126	LIFT ASSIST		9						9
2127	FIRE ALARM	5	9						14
2128	UNCONSCIOUS				11				11
2129	SMOKE INVESTIGATION				11				11
2130	WIRES DOWN/ARCING				11				11
2131	WIRES DOWN/ARCING		3						3
2132	MOTOR VEHICLE ACCIDENT	3							3
2133	WIRES DOWN/ARCING		7						7
2134	NOTHING FOUND/ARRIVAL	3							3
2135	PSYCHIATRIC PROBLEMS				11				11
2136	BREATHING PROBLEM				9				9
2137	AID GIVEN - FIRE		7			MG			7
2138	CHEST PAIN		4						4
2139	GAS LEAK	5	5						10
2140	BREATHING PROBLEM		3						3
2141	HEMORRHAGE/LACERATION		3						3
2142	CHEST PAIN	3	4						7
2143	EMS ALARM		4						4
2144	BREATHING PROBLEM		4						4
2145	BREATHING PROBLEM				9				9
2146	BREATHING PROBLEM		1						1
2147	CARDIAC ARREST	8	5						13

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: SEPTEMBER 2022

2148		EMS ALARM				7				7
TOTALS			158	359	0	498	9	3	0	1027

AID GIVEN - FIRE
AID GIVEN - HAZMAT TEAM
AID GIVEN - MEDICAL
AID GIVEN - MOVE UP
ABDOMINAL PAIN
ALLERGIC REACTION/STINGS
ALTERED MENTAL STATUS
ANIMAL BITE
ASSAULT
ASSIST POLICE
ATTEMPT SUICIDE
BACK PAIN
BREATHING PROBLEM
BURNING COMPLAINT
BURNS
CANCELLED EN ROUTE
CARBON MONOXIDE
CARDIAC ARREST
CHEST PAIN
CHOKING
CONVULSIONS/SEIZURE
DIABETIC PROBLEM
DUMPSTER FIRE
ELEVATOR RESCUE
EMS ALARM
EYE INJURY
EXTRICATION
FALL
FIRE ALARM
FORCIBLE ENTRY
GAS LEAK
GRASS/BRUSH FIRE
HAZMAT INVESTIGATION
HEAD INJURY/PAIN
HEAT EXHAUSTION
HEMORRHAGE/LACERATION
HIGH ANGLE RESCUE
HYPOTHERMIA
LIFT ASSIST
MOTOR VEHICLE ACCIDENT
NOTHING FOUND/ARRIVAL
OVERDOSE/POISONING
PREGNANCY/OB
PSYCHIATRIC PROBLEMS
SICK PERSON
SMOKE INVESTIGATION
STAB/GUNSHOT WOUND
STROKE
STRUCTURE FIRE
UNCONSCIOUS
UNKNOWN/PERSON DOWN
VEHICLE FIRE
WATER LEAK
WATER RESCUE/DROWNING
WELFARE CHECK
WIRES DOWN/ARCING



SUMMARY OF INCIDENTS REPORT
(Includes all Officer Initiated & Citizen Reported)

Kalamazoo Township

ORI	All
Create Date.Calendar	October 2022
Venue	KALAMAZOO TOWNSHIP

Call Type/Nature Code	# of Incidents
911 Hangup(s)	122
Abandoned Vehicle	7
Abandoned Vehicle-Private Proper	11
Alarm	37
Animal Complaint	13
Arrest On Warr (Other Dept)	4
Assault/DV	29
Assist Fire Dept	9
Assist Other Dept	37
Assist Person	49
ATL	19
B&E/Illegal Entry	7
B&E/Larceny From Veh	23
BOL	28
Brush/Grass Fire - No Exposure	1
Carbon Monoxide - No Symptoms	2
Carbon Monoxide - With Symptoms	2
Check Welfare	75
Child Abuse/Neglect	2
Civil Calls	10
Community Policing/Crime Prev	70
Conservation/Littering	1
Crossing Guard	63
CSC	6
Death Investigation	6
Directed Patrol	94
Disturbance/Fight	16
Drugs/VCSA	6
Embezzlement	2
Felonious Assault	4
Fire Alarm - Commercial	6
Fire Alarm - Residential	9
Fire Alarm - Test	5
Fireworks	2
Follow-Up	121
Foot Patrol	2
Forgery/U&P/Counterfeit	1
Fraud	9
Harassing TX/Texts	14
Harrassment/Misc Criminal	2
Health & Safety	2
Hit & Run Accident	16
Juvenile Mischief	6

Larceny	19
Lost/Found Property	16
Maintenance	1
MDP	12
Mischievous Behavior	1
Misd Traffic (DWLS)	31
Missing Person	9
Motorist Assist	8
Natural Gas Leak - Inside	2
Noise Complaint	33
Obs Justice	5
Open Door/Window	2
Ordinance Violation	8
Outside Fire - with Exposure	1
OWI/OUID	3
Panhandler/Vagrant/Solicitor	8
Parking Complaint	12
PD Accident	33
Peace Officer	27
PI - Confirmed Injuries	27
PI - Entrapment	2
PR/PRB/PRS	14
Prints/DNA	4
Prisoner Transport	1
Property Check - Commercial	1
Property Check - Residential	2
R&O/Fleeing	8
Recover Stolen Vehicle	5
Repossession	5
Rescue-Medical Incoming	10
Rescue-Medical P1	165
Rescue-Medical P1-ECHO	9
Rescue-Medical P2	78
Rescue-Medical P3	128
Retail Fraud	11
Robbery	2
Runaway	9
Service For Department	12
Shots Fired	14
Special Check	4
Special Service	33
Structure Fire - Commercial	2
Structure Fire - Residential	8
Suicide/Attempt	12
Suspicious	166
Traffic Hazard	10
Traffic Mishap/Acc Damage	3
Traffic Stop	171
Trespassing	30
Trouble with Subject	149
Unk Accident	9
Vehicle Fire	2
Vehicle Inspection	3

Vehicle Theft (UDAA)	15
VRDL/Fix it Tickets	4
Warrant Service	26
Weapons	5
Grand Total	2340



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www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
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BOARD OF TRUSTEES – STAFF REPORT

TO: BOARD OF TRUSTEES

CC: DEXTER MITCHELL, TOWNSHIP MANAGER

FROM: NANCY DESAI, DIRECTOR OF FINANCE ND

DATE: NOVEMBER 14, 2022

SUBJECT: BUDGET AMENDMENTS FOR FISCAL YEAR 2022

BACKGROUND

Budget controls are necessary to ensure that a government does not spend more than the amount legally appropriated by its governing body. By establishing clear spending boundaries, budget controls also promote accountability and bolster trust throughout the organization. A Budget Amendment is one such type of budget control. It is the mechanism used to revise the adopted amounts of Township supported accounts which reflect changes that occur throughout the fiscal year. Once a fiscal year budget is adopted it can only be changed by a Budget Amendment.

POLICY FOCUS

As recommended per the Michigan Department of Treasury “Uniform Budget Manual” section 17, the legislative body must amend the budget as soon as a deviation is apparent. Amendments to the budget must not cause estimated total expenditures, including an accrued deficit, to exceed total estimated revenues, including an available surplus. The Chief Administrative Officer may recommend, and the legislative body will approve, any amendments to the general appropriations act. Government Finance Officers Association (GFOA) best practices recommends that all governments establish a formal set of processes for comparing budget to actual results to monitor financial performance. Establishing and conducting regular budget monitoring provides organizations the opportunity to promptly adjust for any significant variances to ensure continuity to delivery of services.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

FISCAL IMPACT

ACCOUNT NO.	DESCRIPTION	DEPARTMENT	AMOUNT	ACTION	ACCOUNT TYPE	COMMENTS
101-000-575.00	STATE REVENUE SHARING	REVENUES	\$ 474,500	INCREASE	REVENUE	DUE TO CHANGE IN STATE REVENUE SHARING PROJECTIONS
		TOTAL REVENUE CHANGE	\$ 474,500			
101-209-710.01	VACATION PAY	ASSESSING	17,200	INCREASE	EXPENSE	DUE TO RETIREMENT OF ASSESSOR
101-209-716.01	HEALTH INSURANCE - RETIREE	ASSESSING	6,600	INCREASE	EXPENSE	DUE TO RETIREMENT OF ASSESSOR
101-215-712.00	ELECTION INSPECTORS	CLERK	17,000	INCREASE	EXPENSE	TO PROVIDE FOR NOVEMBER ELECTION
101-215-718.00	PENSION	CLERK	2,800	INCREASE	EXPENSE	F/T ELECTION ADMINISTRATOR
101-215-727.00	OFFICE SUPPLIES	CLERK	14,000	INCREASE	EXPENSE	DUE TO ADDITIONAL AV REQUESTS
101-215-730.00	POSTAGE	CLERK	5,000	INCREASE	EXPENSE	DUE TO ADDITIONAL AV REQUESTS
		TOTAL EXPENSE CHANGE	\$ 62,600			
		NET CHANGE TO GENERAL FUND BALANCE	\$ 411,900			
206-336-710.01	VACATION PAY	FIRE	25,000	INCREASE	EXPENSE	DUE TO SEPARATION OF EMPLOYEES
206-336-751.00	GAS & OIL	FIRE	10,000	INCREASE	EXPENSE	COST OF FUEL
206-336-827.00	LEGAL SERVICE	FIRE	35,000	INCREASE	EXPENSE	DUE TO INVESTIGATION
		NET CHANGE TO FIRE FUND BALANCE	\$ 70,000			
266-320-960.00	POLICE TRAINING	LAW ENFORCEMENT TRAINING	10,000	INCREASE	EXPENSE	DUE TO ADDITIONAL POLICE ACADEMY STUDENTS
		NET CHANGE TO POLICE TRAINING FUND BALANCE	\$ 10,000			
584-698-814.00	PURCHASED MAINT SERVICE	GOLF	2,500	INCREASE	EXPENSE	BREAKDOWN OF EQUIPMENT
584-698-983.00	NEW EQUIPMENT	GOLF	2,500	INCREASE	EXPENSE	PURCHASE OF NEW ENGINE
		NET CHANGE TO GOLF FUND BALANCE	\$ 5,000			

RECOMMENDATION

To amend the fiscal year 2022 budget as outlined below:

Increase General Fund expenditures as described above with a net impact of \$62,600 from fund balance

Increase General Fund revenues in the State-Sharing account for \$474,500

Increase the Fire Fund expenditures as described above with a net impact of \$70,000 from fund balance

Increase the Police Training fund expenditure account for \$10,000 from fund balance

Increase the Golf Fund expenditures as described above with a net impact of \$5,000 from fund balance

PUBLIC NOTICE

Public notification was achieved by posting the agenda electronically and in print, with this agenda item being listed at least 72 hours prior to the meeting.

ATTACHMENTS

1. Condensed Budget vs. Actual Report
2. State Revenue Sharing projections

CHARTER TOWNSHIP OF KALAMAZOO
CONDENSED BUDGET VS. ACTUAL REPORT
AS OF 10/31/2022

GL NUMBER	DESCRIPTION	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	2022 ACTIVITY 10/31/2022
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	150,000	150,000	58,426
101-209-710.01	VACATION PAY			17,163
101-209-716.01	HEALTH INSURANCE - RETIREE			3,950
101-215-712.00	ELECTION - INSPECTORS	30,000	30,000	27,971
101-215-718.00	PENSION	3,960	3,960	5,234
101-215-727.00	OFFICE SUPPLIES	5,000	5,000	16,215
101-215-730.00	POSTAGE	15,000	15,000	18,040
206-336-710.01	VACATION PAY			24,659
206-336-751.00	GAS & OIL	18,000	18,000	21,671
206-336-827.00	LEGAL SERVICE	1,500	1,500	25,855
266-320-960.00	TUITION/TRAINING	20,000	15,000	24,396
584-698-814.00	PURCHASED MAINT. SERVICE	7,500	7,500	9,313
584-698-983.00	NEW EQUIPMENT	7,500	7,500	9,908

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FY 2021-2022 Revenue Sharing Amounts

KALAMAZOO COUNTY KALAMAZOO TWP. 39-1070

	October	December	February	April	June	August
	2021	2021	2022	2022	2022	2022
Constitutional:	\$401,479	\$391,797	\$386,925	\$375,437	\$398,615	\$436,871
2020 Census Adjustment:						
FY 2021 Census Adjustment:				\$39,989		
FY 2022 Census Adjustment:				\$22,000		
Statutory:						
Hold Harmless						
CVTRS Payment:	\$72,052	\$72,052	\$72,052	\$72,052	\$72,052	\$72,053
Maximum Available:	\$72,052	\$72,052	\$72,052	\$72,052	\$72,052	\$72,053
Est Payment Forfeit:						
Total:	\$473,531	\$463,849	\$458,977	\$509,478	\$470,667	\$508,924

Total FY 2022 Constitutional: \$2,391,124

Total Census Adjustments: \$61,989

Total FY 2022 Hold Harmless:

Total FY 2022 CVTRS Est Payments: \$432,313

Total FY 2022 Payments: \$2,885,426

Total FY 2022 CVTRS Max Available: \$432,313

Total FY 2022 CVTRS Est Forfeit Payments:

Note: All amounts are actual. Amounts updated on 09/15/2022.

Formula Factors:

2020 Census Revenue Sharing Population: 22,771

Formulas:

Constitutional Payment = Most Recent Decennial Census Revenue Sharing Population x Distribution Rate

The FY 2023 projected constitutional distribution rates are: Oct 18.280792; Dec 17.770200; Feb 17.417897; Apr 15.885171; Jun 16.285169; Aug 17.517563. The projected total distribution rate for FY 2023 is 103.156792.

The actual FY 2022 constitutional distribution rates are: Oct 18.3173; Dec 17.8756; Feb 17.6533; Apr 16.4875; Census Adjustment -1.050943; Jun 17.5054; Aug 19.1854. The actual total distribution rate for FY 2022 is 105.973557.

The FY 2021 actual constitutional distribution rates are: Oct 17.5803; Dec 16.8047; Feb 14.4972; Apr 15.0455; Jun 15.6371; Aug 18.3106. The actual total distribution rate for FY 2021 is 97.8754.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2023

Each city, village, or township that received a statutory payment in the State's FY 2022 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 106% of its FY 2022 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2022

Each city, village, or township that received a statutory payment in the State's FY 2021 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102% of its FY 2021 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2021

Each city, village, or township that received a statutory payment in the State's FY 2020 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.5% of its FY 2020 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

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FY 2022-2023 Revenue Sharing Amounts

KALAMAZOO COUNTY KALAMAZOO TWP. 39-1070

	October	December	February	April	June	August
	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>2023</i>	<i>2023</i>	<i>2023</i>
Constitutional:	\$416,271	\$404,645	\$396,622	\$361,721	\$370,829	\$398,895
Statutory:						
CVTRS Payment:	\$76,375	\$76,375	\$76,375	\$76,375	\$76,375	\$76,376
Maximum Available:	\$76,375	\$76,375	\$76,375	\$76,375	\$76,375	\$76,376
Est Payment Forfeit:						
Total:	\$492,646	\$481,020	\$472,997	\$438,096	\$447,204	\$475,271

Total FY 2023 Constitutional: \$2,348,983

Total FY 2023 CVTRS Est Payments: \$458,251

Total FY 2023 Payments: \$2,807,234

Total FY 2023 CVTRS Max Available: \$458,251

Total FY 2023 CVTRS Est Forfeit Payments:

Note: All amounts are projected based on the FY 2023 appropriations and the May 2022 Consensus Revenue Estimates. Projected amounts may change based on changes made by the legislature and/or changes in the economy. Projections updated on 07/25/2022.

Formula Factors:**2020 Census Revenue Sharing Population: 22,771****Formulas:***Constitutional Payment = Most Recent Decennial Census Revenue Sharing Population x Distribution Rate*

The FY 2023 projected constitutional distribution rates are: Oct 18.280792; Dec 17.770200; Feb 17.417897; Apr 15.885171; Jun 16.285169; Aug 17.517563. The projected total distribution rate for FY 2023 is 103.156792.

The actual FY 2022 constitutional distribution rates are: Oct 18.3173; Dec 17.8756; Feb 17.6533; Apr 16.4875; Census Adjustment -1.050943; Jun 17.5054; Aug 19.1854. The actual total distribution rate for FY 2022 is 105.973557.

The FY 2021 actual constitutional distribution rates are: Oct 17.5803; Dec 16.8047; Feb 14.4972; Apr 15.0455; Jun 15.6371; Aug 18.3106. The actual total distribution rate for FY 2021 is 97.8754.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2023

Each city, village, or township that received a statutory payment in the State's FY 2022 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 106% of its FY 2022 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2022

Each city, village, or township that received a statutory payment in the State's FY 2021 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102% of its FY 2021 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2021

Each city, village, or township that received a statutory payment in the State's FY 2020 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.5% of its FY 2020 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2020

Each city, village, or township that received a statutory payment in the State's FY 2019 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.3% of its combined FY 2019 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment and its Supplemental CVTRS payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August. Public Act 144 of 2020 eliminated the August 2020 CVTRS payment.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2019

Each city, village, or township that received a statutory payment in the State's FY 2010 greater than \$1,000 or with a population in excess of 7,500; and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 78.51044% of its FY 2010 total statutory payment or a payment equal to the population multiplied by \$2.648299, whichever is greater (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

KALAMAZOO CHARTER TOWNSHIP

KALAMAZOO COUNTY, MICHIGAN

ORDINANCE NO. _____

ADOPTED: _____

EFFECTIVE: _____

AMENDMENT TO KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE AND MAP

An Ordinance to rezone the property commonly addressed as 3800 Gull Road (Parcel No. 06-01-495-023) within the Township from the existing C-1 Local Commercial District Zoning Classification to the C-2 Commercial Corridor District Zoning Classification; to amend the zoning map to reflect this rezoning; to provide an effective date; and to repeal all ordinances or parts of ordinances in conflict herewith.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I

REZONING OF LAND AND MAP AMENDMENT

A certain parcel of property commonly addressed as: 3800 Gull Road (Parcel No. 06-01-495-023) in the Charter Township of Kalamazoo, Kalamazoo County, Michigan which is legally described as:

“ SEC 1 & 12-2-11 COM AT THE NE COR SECTION 12 TH S 110.22 FT TO CL H AVE TH N 76 DEG 24 MIN 30 SEC W ALG CL SD AVE 195.54 FT TO POB TH CONT N 76 DEG 24 MIN 30 SEC W 135 FT TH N 09 DEG 23 MIN W 285 FT TO CL GULL RD TH N 57 DEG 37 MIN E 200 FT ALG CL SD RD TH S 01 DEG 11 MIN 55 SEC E 420.12 FT TO POB EXC THE NLY 65 FT THEREOF FOR HWY PURPOSES”

is hereby rezoned from the existing C-1 Local Commercial District Zoning Classification to the C-2 Commercial Corridor District Zoning Classification. The Township zoning map is hereby amended to reflect the rezoning.

SECTION II

EFFECTIVE DATE AND REPEAL

This ordinance shall take effect eight days following proper publication of notice of its adoption in accordance with and subject to Michigan Public Act 110 of 2006. All parts of ordinances in conflict herewith are hereby repealed.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Township Clerk

1720 Riverview Drive

Kalamazoo, MI 49004

269-381-8080

www.ktwp.org



Memorandum

TO: Kalamazoo Charter Township Board of Trustees
FROM: Kyle Mucha, AICP, Senior Planner
Danielle Bouchard, AICP, Senior Planner
SUBJECT: **Rezoning Request – Popeyes Restaurant w/ Drive-Thru – 3800 Gull Road**
DATE: October 14, 2022

Dear Kalamazoo Township Board of Trustees,

On October 6th, 2022, the Kalamazoo Township Planning Commission voted 6-0, recommending that the Township Board of Trustees approve the rezoning request of Aby Mohammed, Aby Groups (developer) to rezone the property located at 3800 Gull Road (Parcel No. 06-01-495-023) from C-1, Local Business to C-2, Commercial Corridor in order to facilitate the redevelopment of the property for a drive-thru restaurant establishment.

This property is located in the C-1, Local Business District Zoning Classification; is approximately 0.862 acres in area and is located on the southwest side of the intersection formed by Gull Road & E. H Avenue.

During the October 6th, 2022 Planning Commission meeting, the Site Plan and Special Land Use applications were also approved, with conditions, chief among them being that the Board of Trustees approves the rezoning request. No residents nor interested persons were present at the public hearings held on October 6th, 2022 to speak regarding the proposal.



The rezoning request is supported by the Township's 2014 Master Plan. Therefore, it is recommended that the Kalamazoo Township Board of Trustees approve the rezoning request for 3800 Gull Road from C-1, Local Commercial to C-2, Corridor Commercial to facilitate the redevelopment of the property. Our staff report is also included within this memorandum further detailing the analysis and review of the requested rezoning.

Respectfully Submitted,
McKenna



K Mucha

Kyle Mucha, AICP
Senior Planner

Danielle Bouchard

Danielle Bouchard, AICP
Senior Planner



Memorandum

TO: Kalamazoo Charter Township Planning Commission
FROM: Kyle Mucha, AICP, Senior Planner
Danielle Bouchard, AICP, Senior Planner
SUBJECT: Rezoning Request – Popeyes Restaurant w/ Drive-Thru – 3800 Gull Road
DATE: September 19, 2022

The request of Aby Mohammed, Aby Groups (developer) is to rezone the property located at 3800 Gull Road (Parcel No. 06-01-495-023) from C-1, Local Business to C-2, Commercial Corridor in order to facilitate the redevelopment of the property for a drive-thru restaurant establishment.

This property is located in the C-1, Local Business District Zoning Classification; is approximately 0.862 acres in area and is located on the southwest side of the intersection formed by Gull Road & E. H Avenue.

If approved, the applicant anticipates opening a Popeye's fast-food restaurant on the subject site. Please note that if the rezoning is approved by the Planning Commission, the rezoning application shall also be subject to review and approval by the Kalamazoo Township Board. Further, the applicant shall also obtain special land use and site plan approval from the Kalamazoo Township Planning Commission prior to any business, construction, or any improvements taking place on the site.



REZONING REVIEW

1. Existing Conditions. The site currently contains a self-service car wash facility.

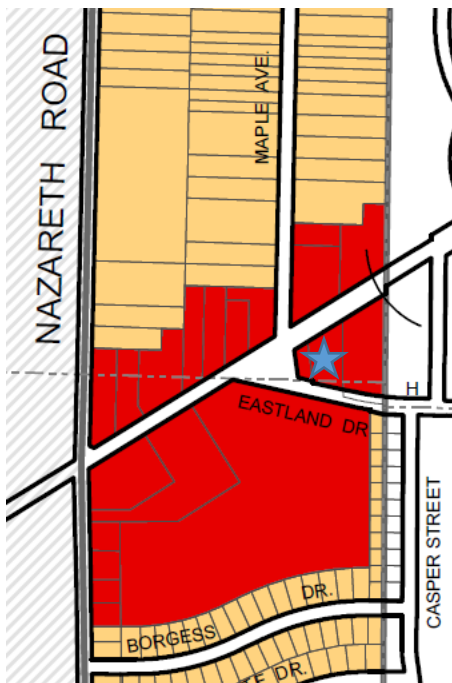
The current land use, future land use, and existing zoning classifications of the site and surrounding parcels are summarized in the following table:



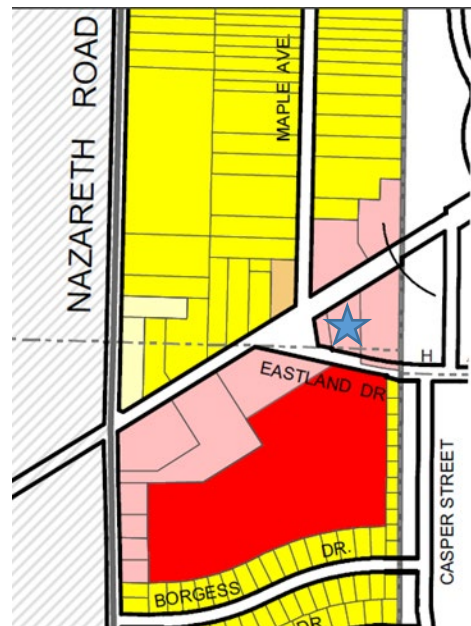
Zoning and Existing/Planned Use of Site and Area:

	Existing Land Use	Future Land Use	Existing Zoning
<u>Site</u>	Self-Service Car wash	Commercial	C-1 Local Commercial
<u>North</u>	Commercial strip mall	Commercial	C-1 Local Commercial
<u>West</u>	Vacant (advertisement billboard)	Commercial	C-1 Local Commercial
<u>South</u>	Lighthouse Autism Center	Commercial	C-1 Local Commercial & C-2 Commercial Corridor
<u>East</u>	Restaurant (sit down)	Commercial	C-1 Local Commercial

Future Land Use Map (Area)



Existing Zoning Map (Area)



Subject Site: ★



2. Review Procedures

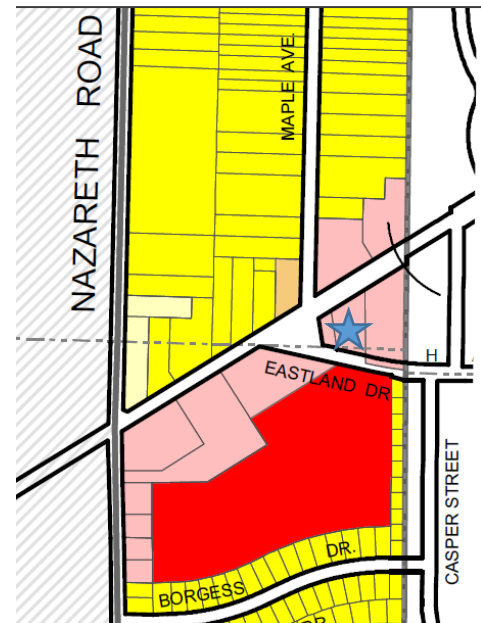
- a. *Will the proposed amendments be in accordance with the basic intent and purpose of the Zoning Ordinance.* The applicant proposes to rezone the subject property to C-2, Corridor Commercial, which is an established district within the Township Zoning Ordinance. Therefore, we find that the proposed amendment, in this case the rezoning of 3800 Gull Road, will be in accordance with the Zoning Ordinance. Further review of the site plan and special land use will ensure that the proposed project meets ordinance requirements.
- b. *Will the proposed amendment further the comprehensive planning goals of the Township as reflected in the Master Plan.* The Future Land Use designation of for 3800 Gull Road is Commercial. The existing parcel is surrounded by commercial uses. The current master plan, adopted in 2014, defines the Commercial future land use designation as: *“This designation includes both local neighborhood districts as well as regional highway services. Each neighborhood provides for this designation with the Gull Road and Main Street corridors the most developed. The “C” and “C-1” Local Business Districts are considered the most compatible with this plan designation, with the “C-2” allowing for shopping center type development along more heavily traveled thoroughfares.”* Given this definition, a fast-food restaurant, such as a Popeye’s, appears to be consistent with the Township’s current Master Plan. It is not anticipated that the rezoning will cause any adverse effects on surrounding properties, given that surrounding sites are zoned and planned for commercial activities.

Further, the Zoning Plan included in the Master Plan notes that the C-2 Zoning District closely corresponds with the Commercial future land use category. It should also be noted that although the Township is not complete with the Master Plan update, this area is also designated for commercial land uses, as previously discussed during previous Master Plan workshops held in spring and summer 2022. We find the proposed rezoning of this site to C-2 is consistent with the current (and working) master plan.

- c. *Have conditions changed since the Zoning Ordinance was adopted or was there a mistake in the Zoning Ordinance that justifies the amendment.* The current use of the subject property is that of a self-service car wash facility, which experiences a lower patron visitation number than that of a staffed auto wash facility, such as Drive & Shine located to the approximately 0.5 miles to the northeast of the subject site on Gull Road. Given the current Ordinance was adopted in 2014 and new competition for car wash facilities were constructed after 2014, it can be argued that conditions have changed since the adoption of the Ordinance. As such, a different commercial use that would likely experience more patron visitations is more appropriate for the current site. There has not been a mistake identified in the zoning ordinance to warrant this amendment.
- d. *Will the amendment correct an inequitable situation created by the Zoning Ordinance, rather than merely grant special privileges.* The current zoning regulations for the C-1, Local Commercial District does not permit fast-food restaurant establishments. By rezoning the property to C-2, Corridor Commercial, the applicant would be permitted to operate a fast-food restaurant with a drive-thru, subject to special land use and site plan approval. We do not find that the amendment would correct an inequitable situation created by the Zoning Ordinance nor do we find that such an amendment would grant special privileges due to the site plan and special land use review process, as outlined by the Township Zoning Ordinance.



- e. *Will the amendment result in unlawful exclusionary zoning.* We do not find that the amendment would result in unlawful exclusionary zoning. The amendment would expand the permitted uses on the subject site, conditioned on special land use approval and site plan review.
- f. *Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes.* The proposed amendment is consistent with the 2014 Township Master Plan, Future Land Use. We do not find that the amendment would set an inappropriate precedent. The proposed use of the subject site as a fast-food restaurant is commercial in nature, which aligns with other adjacent uses. Further, the Gull Road corridor in the Township is largely commercial in nature and is a major Township thoroughfare. As such, higher intensity commercial activities, such as those permitted in the C-2 District, are appropriate for this area.
- g. *If a rezoning is requested, is the proposed rezoning consistent with the zoning classification of surrounding land.* As previously referenced earlier in this report, the current zoning classifications of the surrounding parcels are generally C-1, with a portion of a southern property split zoned between C-1 and C-2. The graphic depicted to the right shows the surrounding zoning classifications. As referenced in subpoint “f” above, the 2014 Master Plan calls for these properties along Gull Road to be designated “Commercial”. We find that the proposed rezoning of 3800 Gull Road would further achieve the goals and objectives of the Future Land Use Plan of the 2014 Kalamazoo Township Master Plan.
- h. *If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel.* Full review for compliance with the Zoning Ordinance will take place during the site plan and special land use application review. Both applications for special land use and site plan review have been received by the Township.
- i. *If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question.* The trends in land development in the general vicinity of 3800 Gull Road lean towards commercial uses. While not located within Kalamazoo Township municipal limits, one land use to the east of the subject site is that of a fast-food restaurant with a drive-thru. Therefore, we find that, should the rezoning request be approved, the proposed redevelopment of 3800 Gull Road is generally consistent with land development trends of the area. Furthermore, proposed development on this site may also encourage additional investment in land development by other commercial entities.
- j. *Will the proposed amendment be consistent with the purposes of this Ordinance, and, in particular, will the proposed amendment promote the public health, safety and welfare.* In our opinion, the proposed amendment will be consistent with the purposes of this Ordinance for several reasons. The first of which is that, as previously stated, the proposed rezoning is compliant with both the current and working Master





Plan. Additionally, also as stated, the proposed rezoning is harmonious with the current land uses surrounding the site. It is possible that the rezoning from C-1 to C-2 on the subject site will promote public health, safety, and welfare because the C-2 zoning district permits a more varied type of land uses, thus expanding the development possibilities. In turn, this can promote public welfare with more investment and employment opportunities coming into the Township. With more development opportunities being proposed, the Planning Commission will have the opportunity to promote for public safety and welfare in terms of sidewalk connections, landscaping and beautification standards, traffic circulation standards, and more.

RECOMMENDATION

We recommend that the Planning Commission make a positive finding to the Township Board approving the applicant's request to rezone the subject site at 3800 Gull Road, from C-1 to C-2 with the following supportive findings:

1. The proposed C-2 zoning would be consistent with recommendations for change in the Future Land Use for the area.
2. The proposed C-2 zoning is compatible with existing conditions, zoning classifications, and permitted uses in the general region of the site.
3. The proposed C-2 zoning is consistent with the pattern of development in the area.
4. The proposed C-2 zoning does not take away from a community need for C-1 zoning in the area.
5. The proposed C-2 zoning fulfills all of the Criteria for Amendment of the Official Zoning Map of Section 26.06.C of the Zoning Ordinance.

Respectfully Submitted,

McKenna

Kyle Mucha, AICP
Senior Planner

Danielle Bouchard, AICP
Senior Planner



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9C 11142022

FOR MEETING DATE: Monday, November 14, 2022

SUBJECT: COPS Hiring Program Grant

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

Approve the acceptance of the COPS Hiring Program Grant award partially funding six (6) officer positions to establish the TKPD Community Policing Unit.

Financing Cost: \$2,831,147 (over 6 years)

Source: General Fund X Grant X Other Police Special Assessment

Are these funds currently budgeted? Yes No X

Other comments or notes:

The COPS Hiring Program Grant would provide funding up to \$125,000 per officer over three years to cover wages and fringe benefits at the entry-level wage. The financing cost referenced above is an estimate for total costs related to supporting the Community Policing Unit over the six years. The grant cycle is five years long and requires retention of the hired community policing officers for one year following the grant period.

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9D 11142022

FOR MEETING DATE: November 14, 2022

SUBJECT: Kalamazoo Valley Intergovernmental Ambulance Agreement

REQUESTING DEPARTMENT: Manager & Supervisor

SUGGESTED MOTION:

To approve the services agreement with Kalamazoo Valley Intergovernmental Ambulance Agreement. And have the Manager sign the agreement.

Financing Cost: \$0.00

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

This is an intergovernmental agreement between Alamo Township, Cooper Township, Oshtemo Township, the City of Parchment, the City of Kalamazoo, and Kalamazoo Township. The last agreement update was in 2018, please see the agreement included with this agenda item.

Submitted by: Township Manager Mitchell & Supervisor Martin

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON WEDNESDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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KALAMAZOO VALLEY INTERGOVERNMENTAL AMBULANCE AGREEMENT

This Agreement is made between the KALAMAZOO CHARTER TOWNSHIP, ALAMO TOWNSHIP, COOPER CHARTER TOWNSHIP, the OSHTIMO CHARTER TOWNSHIP, the CITY OF PARCHMENT, the CITY OF KALAMAZOO (hereinafter the "Municipalities") and Life EMS of Kalamazoo, Inc., a Michigan Corporation (hereinafter "Life EMS").

WHEREAS, in order to provide more responsive, reliable and cost-effective ambulance and other emergency services, the Municipalities requested proposals for an intergovernmental ambulance agreement, seeking a single provider for emergency services for their residents; and

WHEREAS, the Municipalities pursuant to the authority granted by 1951 Public Act 35, as amended (being MCL 124.1 et seq.) and 2011 Public Act 258 (being MCL 124.111 et seq.) are interested in sharing oversight responsibilities for the provision of these services; and

WHEREAS, Life EMS has presented a signed proposal in response to the request for proposals (RFP) prepared by the Municipalities that fully addresses all issues related to the provision of and payment for ambulance and other emergency services; and

WHEREAS, the Municipalities wish to enter into an Agreement with Life EMS, and have designated the proposed agreement as the Kalamazoo Valley Intergovernmental Ambulance Agreement; and

WHEREAS, the Municipalities and Life EMS wish to supplement the proposal signed by Life EMS in response to the request for proposals in order to create a binding agreement that describes the obligations and responsibilities that the Municipalities have to each other, and more fully details the obligations and responsibilities of Life EMS to the Municipalities, both collectively and as individual governmental entities.

IT IS NOW THEREFORE AGREED AS FOLLOWS:

1. This Agreement as amended to reflect changes in the; EMS response protocol as adopted by Kalamazoo County Medical Control Authority (KCMCA), required paramedic staffing levels and the ambulance rates (Exhibit A) . The RFP signed by Life EMS as submitted via correspondence dated May 29, 2014 from Mark Meijer, President, Life EMS, to Terry Emig, Chief, Cooper Charter Township Fire Department, constitute a single Agreement that shall be known as the Kalamazoo Valley Intergovernmental Ambulance Agreement (KVIAA).

2. All references to the Kalamazoo Valley Intergovernmental Ambulance Agreement and to the local governmental entities in the RFP submitted and signed by Life EMS shall be deemed to refer to all municipalities that are a party to this Agreement, including any other municipality who becomes a party to the Agreement subsequent to the date of its execution, as further described below.

3. Any party to this Agreement, including Life EMS, may terminate its participation by providing 180 days written notice to all other parties at any time after the initial four-year term of this Agreement has expired. This notice, and all other notices under this Agreement, shall be sent to the following persons:

CHARTER TOWNSHIP OF COOPER:	Township Supervisor 1590 West 'D' Avenue Kalamazoo, MI 49009
CHARTER TOWNSHIP OF KALAMAZOO	Township Supervisor 1720 Riverview Kalamazoo, MI 49004
CHARTER TOWNSHIP OF OSHTIMO:	Township Supervisor 7275 W. Main St. Kalamazoo, MI 49009
CITY OF PARCHMENT:	Office of the City Manager 650 S. Riverview Parchment, MI 49004
CITY OF KALAMAZOO:	Office of the City Manager 241 W. South St. Kalamazoo, MI 49007
TOWNSHIP OF ALAMO	Township Supervisor 7901 North 6 th Street Kalamazoo, MI 49009
LIFE EMS	LIFE EMS Mark Meijer 517 W. North St. Kalamazoo, MI 49007

4. Approval must be obtained from each municipality that is a signatory to this Agreement and from Life EMS before any other governmental unit can become a party to this Agreement. Any municipality that becomes a party to this Agreement after its effective date shall be an equal partner, and shall have the same status under its terms as those municipalities that are initial signatories.

5. Any modification in the terms of this Agreement, including fees, must be approved by Life EMS and by three-fourths of the municipalities who are at that time a party to this Agreement.

6. In the event of a conflict between this Agreement and the RFP signed by Life EMS, the terms of this Agreement shall control.

Exhibit A to the Kalamazoo Valley Intergovernmental Ambulance Agreement

Calculation, Notification, and Distribution of Penalties and Payments from KVIAA Contract

- I. **Response Times:** Penalties and breeches are based on Kalamazoo County Medical Control Authority (KCMCA) response time directives. Changes may be implemented by a joint recommendation from KCMCA, the KVIAA oversight board, and the contracted agency. The current 2018 KCMCA response time standards are listed below for reference.

	Zone 1		Zone 2	
Priority	Time Interval	Compliance	Time Interval	Compliance
1	≤ 10:00	≥ 90%	≤ 14:00	≥ 90%
2	≤ 14:00	≥ 90%	≤ 16:00	≥ 90%
3	≤ 20:00	≥ 90%	≤ 20:00	≥ 90%

- The time the responding unit is notified will be used to evaluate the response time interval.
- The Advanced Life Support Unit response time target begins upon the time the unit is notified by the EMD.
- The Advanced Life Support Unit response time target ends upon arrival of the Advanced Life Support Unit to the physical address or staged location.

II. **Emergency Medical Call Processing Time Targets:**

	Time Interval	Compliance
PSAP notified to time EMD notified	≤ 60 seconds	≥ 90%
EMD notified to time unit notified	≤ 120 seconds	≥ 90%
Unit notified to time PSAP notified	≤ 15 seconds	≥ 90%

- PSAP notified – Time that PSAP picks up the call
- EMD notified – Time that EMD picks up the call
- Unit notified – Time that the EMD assigns a call to an ambulance
- *For calls initially received by EMD

III. **Penalties and Breaches:** The KVIAA contract describes the following penalties and breeches.

A. **Per call penalty Zone 1 and Zone 2:**

- \$15 for each Priority I or II response exceeding KCMCA standards or turned over to a non-contracted agency.

B. **Breaches Zone 1:**

a. **Minor:**

- Priority I \$350.00 for each aggregate percentage point below 90% in any given calendar month within a range of 85%-89%.
- Priority II \$125.00 for each aggregate percentage point below 90% in any given calendar month period within a range of 85%-89%.

b. **Major:**

- Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar month.

- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar month.

C. Breaches Zone 2:

a. Minor:

- i. Priority I \$350.00 for each aggregate percentage point below 90% in any given calendar quarter within a range of 85%-89%.
- ii. Priority II \$125.00 for each aggregate percentage point below 90% in any given calendar quarter within a range of 85-89%.

b. Major:

- i. Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar quarter period.
- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar quarter period.

IV. Response Zones: The revised response zones have been changes from Metropolitan and Non-Metropolitan to Zone 1 and Zone 2. The new KVIAA zones are based upon recommendations from KCMCA and are subject to change by a joint recommendation among the KVIAA oversight board, KCMCA, and the contracted provider. The current 2018 accepted response zones are:

Zone 1	Zone 2
City of Galesburg	Alamo Township
City of Kalamazoo	Brady Township
City of Parchment	Charleston Township
City of Portage	Climax Township (and Village of Climax)
Comstock Township	Cooper Township (D Avenue and North)
Cooper Township (D Avenue and South)	Pavillon Township
Kalamazoo Township	Prairie Ronde Township
Oshtemo Township	Richland Township (and Village of Richland)
Schoolcraft Township (W Avenue and North)	Ross Township
Texas Township	Schoolcraft Township (W Avenue and South)
Village of Schoolcraft	Village of Augusta
Village of Vicksburg	Wakeshma Township

V. Calculation of Penalties:

A. Per call penalties: Shall be calculated for priority 1 – Zone 1, and Zone 2 calls, and priority 2 Zone 1 and Zone 2 calls as described in the following example:

Total Priority 1 Requests for Zone 1 Jurisdiction "x"	100
Completed responses that met 10 minutes 0 seconds	86
Responses that exceeded 10 minutes 0 seconds	12
Calls turned over to non-contracted agency	2
Total calls with response delay or turn over	14
Number of calls subject to \$15 per call assessment	14
Monthly per call assessment paid to jurisdiction "x"	\$210.00

- B. **Breach penalties:** Shall be calculated for priority 1 and 2 - Zone 1 and Zone 2 based on aggregate data from a fractile report over time intervals noted in section IIB and IIC of this document. KVIAA responses of the same priority from all jurisdictions will be combined together to determine an overall percentage of compliance as demonstrated below:

Aggregate													
Zone 1													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	100	205	155	20	5	0	0	0	0	5	0	510	98%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	30	90	55	30	15	4	6	2	0	8	0	260	94%
												Threshold	90%
Zone 2													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	6	7	2	1	0	1	1	21	81%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	8	6	6	2	0	4	0	27	89%
												Threshold	90%

- C. **Calculating of Percentage Performance:** Shall be rounded up or down to the nearest whole percentage point utilizing conventional methods. For the example above:
- Priority 1 – Zone 1: 510 (responses that met standard) / 510 (total responses including mutual aid requests) = 98.039. This number is rounded down to 98% compliance.
 - Priority 1 – Zone 2: 17 (responses that met standard) / 21 (total responses including mutual aid requests) = 80.952. This number is rounded up to 81%.

- D. **Exemptions:** The KVIAA and contracted agency recognize that there are instances where response delays are unavoidable. In such cases an exemption will be requested by the contracted agency with supporting documentation and presented to the KVIAA oversight board at the regular operations summary meetings. Approved exemptions will NOT count against the contracted agency in the calculation of response time performance or penalties. Acceptable exemption examples include the following:

- Severe weather delay
- Construction delay
- Multiple calls same time frame same, jurisdiction, not allowing for system recovery
- System overload that overwhelms planned and full staffing
- Mass Casualty Incidents (MCI)
- Diversion to higher priority call

VI. Communication of Penalties and Distribution of Payment:

- A. Penalties will be evaluated by the contractor on a quarterly basis utilizing an aggregate fractile report to determine total penalty amounts.

- B. A quarterly email containing a summary of per call penalties listed by KVIAA jurisdiction and any breaches in service will be sent ahead of payment distribution by the contracted agency to the appointed board representative from each municipality and the City of Kalamazoo Purchasing Manager.
- C. The contractor shall distribute payment in the form of a single check for the total amount of all applicable penalties for the quarter made payable to the City of Kalamazoo and directed to the City of Kalamazoo Public Safety Department, Attention: Assistant Chief Tibbets (or his successor) at 150 E. Crosstown Parkway, Ste. A, Kalamazoo, MI 49007.
- D. The summary and payment will be sent no later than 90 days from the close of the reported on quarter.
- E. The Kalamazoo Public Safety Department Assistant Chief, or their designee, will direct per call penalty amounts to specified accounts to the KVIAA jurisdiction in which they occurred.
- F. Breach penalties will be directed at the discretion of the KVIAA oversight board by the Kalamazoo Public Safety Department Deputy Chief or their designee.

Paramedic Staffing (Section III, Subsection B, paragraph 6 of RFP)

The KVIAA participating local governments believe that two, well-qualified paramedics best serve critical patients. Therefore, the Contractor shall assure that at least 70% of all scheduled unit hours be staffed by two paramedics. Up to 30% of scheduled unit hours may be staffed with a single, highly experienced and qualified paramedic and an EMT. Proof of staffing configuration may be requested and/or audited by KVIAA during periodic reporting.

Kalamazoo Rate Schedule

Pre-hospital Care and Transportation Rate Schedule Effective October 31, 2018

BASE RATES:

Non-Emergency	\$449.00
Emergency	\$679.00
ALS Non-Emergency	\$699.00
ALS Emergency	\$799.00
ALS 2	\$899.00
NEO Non-Emergency	\$979.00
NEO Emergency	\$979.00
SCT	\$979.00
On Scene Treatment ALS 1	\$579.00
On Scene Treatment ALS 2	\$599.00
On Scene Treatment Assessment	\$299.00
Lift Assist	\$79.00
Ambulance Standby	\$169.00/hour
Special Equipment & Handling (Haz Mat, etc.)	\$15.00 +
Treatment/Waiting Time After 30 Minutes Per 15 minute Increments	\$30.00

Mileage (Divided by number of patients: Loaded miles only):

Mileage Charge (rate per mile)	\$15.50
NICU/SCT	\$15.50

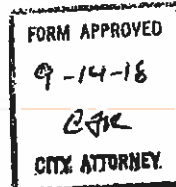
Date: _____

CITY OF PARCHMENT

By: _____

Its: _____

Date: _____



CITY OF KALAMAZOO

By: _____

Its: _____ 9/17/18

Date: _____

By: _____

Its: _____

LIFE EMS OF KALAMAZOO, INC.

Date: _____

By: _____

Its: _____

Attydocs\agreements\kzoovalleyintergovt-ambulance-agt

7. It is understood and agreed that the KVIAA oversight Board, as referenced in the RFP, is an oversight body only, and its members have no authority to bind any party to this Agreement.

8. The KVIAA Oversight Board has the authority to make recommendations to the Municipalities then participating in this Agreement that a default be declared, as provided for in the RFP. A formal notice of default shall be sent to Life EMS if approved by the appropriate official or body of at least three-fourths of the Municipalities that are parties to this Agreement at that time.

9. Any local ordinance referenced in the RFP signed by Life EMS that is specific to any one municipality shall be applicable only to that municipality, and shall not be in any way binding upon the other Municipalities that are a party to this Agreement.

10. Because response times to calls for the services provided by Life EMS is a critical component of this Agreement, the performance measures and penalties for failure to meet those measures are set forth in Exhibit A to this Agreement.

11. This Agreement may be executed in six or more counterparts, each of which shall be deemed to be an original when signed by the duly authorized representative of any party. While each such document shall be deemed to be an original, all such documents together shall constitute one and the same Agreement.

KALAMAZOO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

COOPER CHARTER TOWNSHIP

Date: 10-8-18

By: [Signature]

Its: Township Supervisor

OSHTMO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

KALAMAZOO VALLEY INTERGOVERNMENTAL AMBULANCE AGREEMENT

This Agreement is made between the KALAMAZOO CHARTER TOWNSHIP, ALAMO TOWNSHIP, COOPER CHARTER TOWNSHIP, the OSHTEMO CHARTER TOWNSHIP, the CITY OF PARCHMENT, the CITY OF KALAMAZOO (hereinafter the "Municipalities") and Life EMS of Kalamazoo, Inc., a Michigan Corporation (hereinafter "Life EMS").

WHEREAS, in order to provide more responsive, reliable and cost-effective ambulance and other emergency services, the Municipalities requested proposals for an intergovernmental ambulance agreement, seeking a single provider for emergency services for their residents; and

WHEREAS, the Municipalities pursuant to the authority granted by 1951 Public Act 35, as amended (being MCL 124.1 et seq.) and 2011 Public Act 258 (being MCL 124.111 et seq.) are interested in sharing oversight responsibilities for the provision of these services; and

WHEREAS, Life EMS has presented a signed proposal in response to the request for proposals (RFP) prepared by the Municipalities that fully addresses all issues related to the provision of and payment for ambulance and other emergency services; and

WHEREAS, the Municipalities wish to enter into an Agreement with Life EMS, and have designated the proposed agreement as the Kalamazoo Valley Intergovernmental Ambulance Agreement; and

WHEREAS, the Municipalities and Life EMS wish to supplement the proposal signed by Life EMS in response to the request for proposals in order to create a binding agreement that describes the obligations and responsibilities that the Municipalities have to each other, and more fully details the obligations and responsibilities of Life EMS to the Municipalities, both collectively and as individual governmental entities.

IT IS NOW THEREFORE AGREED AS FOLLOWS:

1. This Agreement as amended to reflect changes in the; EMS response protocol as adopted by Kalamazoo County Medical Control Authority (KCMCA), required paramedic staffing levels and the ambulance rates (Exhibit A). The RFP signed by Life EMS as submitted via correspondence dated May 29, 2014 from Mark Meijer, President, Life EMS, to Terry Emig, Chief, Cooper Charter Township Fire Department, constitute a single Agreement that shall be known as the Kalamazoo Valley Intergovernmental Ambulance Agreement (KVIAA).

2. All references to the Kalamazoo Valley Intergovernmental Ambulance Agreement and to the local governmental entities in the RFP submitted and signed by Life EMS shall be deemed to refer to all municipalities that are a party to this Agreement, including any other municipality who becomes a party to the Agreement subsequent to the date of its execution, as further described below.

3. Any party to this Agreement, including Life EMS, may terminate its participation by providing 180 days written notice to all other parties at any time after the initial four-year term of this Agreement has expired. This notice, and all other notices under this Agreement, shall be sent to the following persons:

CHARTER TOWNSHIP OF COOPER:	Township Supervisor 1590 West 'D' Avenue Kalamazoo, MI 49009
CHARTER TOWNSHIP OF KALAMAZOO	Township Supervisor 1720 Riverview Kalamazoo, MI 49004
CHARTER TOWNSHIP OF OSHTEMO:	Township Supervisor 7275 W. Main St. Kalamazoo, MI 49009
CITY OF PARCHMENT:	Office of the City Manager 650 S. Riverview Parchment, MI 49004
CITY OF KALAMAZOO:	Office of the City Manager 241 W. South St. Kalamazoo, MI 49007
TOWNSHIP OF ALAMO	Township Supervisor 7901 North 6 th Street Kalamazoo, MI 49009
LIFE EMS	LIFE EMS Mark Meijer 517 W. North St. Kalamazoo, MI 49007

4. Approval must be obtained from each municipality that is a signatory to this Agreement and from Life EMS before any other governmental unit can become a party to this Agreement. Any municipality that becomes a party to this Agreement after its effective date shall be an equal partner and shall have the same status under its terms as those municipalities that are initial signatories.

5. Any modification in the terms of this Agreement, including fees, must be approved by Life EMS and by three-fourths of the municipalities who are at that time a party to this Agreement.

6. In the event of a conflict between this Agreement and the RFP signed by Life EMS, the terms of this Agreement shall control.

7. It is understood and agreed that the KVIAA oversight Board, as referenced in the RFP, is an oversight body only, and its members have no authority to bind any party to this Agreement.

8. The KVIAA Oversight Board has the authority to make recommendations to the Municipalities then participating in this Agreement that a default be declared, as provided for in the RFP. A formal notice of default shall be sent to Life EMS if approved by the appropriate official or body of at least three-fourths of the Municipalities that are parties to this Agreement at that time.

9. Any local ordinance referenced in the RFP signed by Life EMS that is specific to any one municipality shall be applicable only to that municipality, and shall not be in any way binding upon the other Municipalities that are a party to this Agreement.

10. Because response times to calls for the services provided by Life EMS is a critical component of this Agreement, the performance measures and penalties for failure to meet those measures are set forth in Exhibit A to this Agreement.

11. This Agreement may be executed in six or more counterparts, each of which shall be deemed to be an original when signed by the duly authorized representative of any party. While each such document shall be deemed to be an original, all such documents together shall constitute one and the same Agreement.

KALAMAZOO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

COOPER CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

OSHTEMO CHARTER TOWNSHIP

Date: _____

By: _____

Its: _____

CITY OF PARCHMENT

Date: _____

By: _____

Its: _____

CITY OF KALAMAZOO

Date: _____

By: _____

Its: _____

ALAMO TOWNSHIP

Date: _____

By: _____

Its: _____

LIFE EMS OF KALAMAZOO, INC.

Date: _____

By: _____

Its: _____

2020 Exhibit A to the Kalamazoo Valley Intergovernmental Ambulance Agreement

Calculation, Notification, and Distribution of Penalties and Payments from KVIAA Contract

- I. Response Times:** Penalties and breeches are based on Kalamazoo County Medical Control Authority (KCMCA) response time directives. Changes may be implemented by a joint recommendation from KCMCA, the KVIAA oversight board, and the contracted agency. The legacy KCMCA response time standards are listed below for reference.

	Zone 1		Zone 2	
Priority	Time Interval	Compliance	Time Interval	Compliance
1	≤ 10:00	≥ 90%	≤ 14:00	≥ 90%
2	≤ 14:00	≥ 90%	≤ 16:00	≥ 90%
3	≤ 20:00	≥ 90%	≤ 20:00	≥ 90%

- The time the responding unit is notified will be used to evaluate the response time interval.
- The Advanced Life Support Unit response time target begins upon the time the unit is notified by the EMD.
- The Advanced Life Support Unit response time target ends upon arrival of the Advanced Life Support Unit to the physical address or staged location.

II. Emergency Medical Call Processing Time Targets:

	Time Interval	Compliance
PSAP notified to time EMD notified	≤ 60 seconds	≥ 90%
EMD notified to time unit notified	≤ 120 seconds	≥ 90%
Unit notified to time PSAP notified*	≤ 15 seconds	≥ 90%

- PSAP notified – Time that PSAP picks up the call
- EMD notified – Time that EMD picks up the call
- Unit notified – Time that the EMD assigns a call to an ambulance
- *For calls initially received by EMD

III. Penalties and Breaches: The KVIAA contract describes the following penalties and breeches.

A. Per call penalty Zone 1 and Zone 2:

- \$15 for each Priority I or II response exceeding KCMCA standards or turned over to a non-contracted agency.

B. Breaches Zone 1:

a. Minor:

- Priority I \$350.00 for each aggregate percentage point below 90% in any given calendar month within a range of 85%-89%.
- Priority II \$125.00 for each aggregate percentage point below 90% in any given calendar month period within a range of 85%-89%.

b. Major:

- i. Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar month.
- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar month.

C. Breaches Zone 2:

a. Minor:

- i. Priority I \$350.00 for each aggregate percentage point below 90% in any given calendar quarter within a range of 85%-89%.
- ii. Priority II \$125.00 for each aggregate percentage point below 90% in any given calendar year within a range of 85-89%.

b. Major:

- i. Priority I \$500.00 for each aggregate percentage point below 85% in any given calendar quarter.
- ii. Priority II \$300.00 for each aggregate percentage point below 85% in any given calendar year.

- IV. Response Zones:** The revised response zones have been changes from Metropolitan and Non-Metropolitan to Zone 1 and Zone 2. The new KVIAA zones are based upon recommendations from KCMCA and are subject to change by a joint recommendation among the KVIAA oversight board, KCMCA, and the contracted provider. The current 2018 accepted response zones are:

Zone 1	Zone 2
City of Galesburg	Alamo Township
City of Kalamazoo	Brady Township
City of Parchment	Charleston Township
City of Portage	Climax Township (and Village of Climax)
Comstock Township	Cooper Township (D Avenue and North)
Cooper Township (D Avenue and South)	Pavilion Township
Kalamazoo Township	Prairie Ronde Township
Oshtemo Township	Richland Township (and Village of Richland)
Schoolcraft Township (W Avenue and North)	Ross Township
Texas Township	Schoolcraft Township (W Avenue and South)
Village of Schoolcraft	Village of Augusta
Village of Vicksburg	Wakeshma Township

V. Calculation of Penalties:

- A. Per call penalties:** Shall be calculated for priority 1 – Zone 1, and Zone 2 calls, and priority 2 Zone 1 and Zone 2 calls as described in the following example:

Total Priority 1 Requests for Zone 1 Jurisdiction "x"	100
Completed responses that met 10 minutes 0 seconds	86
Responses that exceeded 10 minutes 0 seconds	12
Calls turned over to non-contracted agency	2

Total calls with response delay or turn over	14
Number of calls subject to \$15 per call assessment	14
Monthly per call assessment paid to jurisdiction "x"	\$210.00

- B. **Breach penalties:** Shall be calculated for priority 1 and 2 - Zone 1 and Zone 2 based on aggregate data from a fractile report over time intervals noted in section IIB and IIC of this document. KVIAA responses of the same priority from all jurisdictions will be combined together to determine an overall percentage of compliance as demonstrated below:

Aggregate													
Zone 1													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	100	205	155	20	5	0	0	0	0	5	0	510	98%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
20	30	90	55	30	15	4	6	2	0	8	0	260	94%
												Threshold	90%
Zone 2													
Priority 1													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	6	7	2	1	0	1	0	21	81%
												Threshold	90%
Priority 2													
0-2 Min	2-4 Min	4-6 Min	6-8 Min	8-10 Min	10-12 Min	12-14 Min	14-16 Min	16-18 Min	18-20 Min	Mutual Aid	Requested Exceptions	TOTAL	Compliant
0	0	0	0	4	8	6	6	2	0	1	0	27	89%
												Threshold	90%

- C. **Calculating of Percentage Performance:** Shall be rounded up or down to the nearest whole percentage point utilizing conventional methods. For the example above:

- Priority 1 – Zone 1: 510 (responses that met standard) / 510 (total responses including mutual aid requests) = 98.039. This number is rounded **down** to 98% compliance.
- Priority 1 – Zone 2: 17 (responses that met standard) / 21 (total responses including mutual aid requests) = 80.952. This number is rounded **up** to 81%.

- D. **Exemptions:** The KVIAA and contracted agency recognize that there are instances where response delays are unavoidable. In such cases an exemption will be requested by the contracted agency with supporting documentation and presented to the KVIAA oversight board at the regular operations summary meetings. Approved exemptions will NOT count against the contracted agency in the calculation of response time performance or penalties. Acceptable exemption examples include the following:

- Severe weather delay
- Construction delay
- Multiple calls same time frame same, jurisdiction, not allowing for system recovery

- d. System overload that overwhelms planned and full staffing
- e. Mass Casualty Incidents (MCI)
- f. Diversion to higher priority call

VI. Communication of Penalties and Distribution of Payment:

- A. Penalties will be evaluated by the contractor on a quarterly/yearly basis (section III) utilizing an aggregate fractile report to determine total penalty amounts.
- B. A quarterly email containing a summary of per call penalties listed by KVIAA jurisdiction and any breaches in service will be sent ahead of payment distribution by the contracted agency to the appointed board representative from each municipality and the City of Kalamazoo Purchasing Manager.
- C. The contractor shall distribute payment in the form of a single check for the total amount of all applicable penalties for the quarter made payable to the City of Kalamazoo and directed to the City of Kalamazoo Public Safety Department, Attention: Assistant Chief Tibbets (or his successor) at **150 E. Crosstown Parkway, Ste. A, Kalamazoo, MI 49007**.
- D. The summary and payment will be sent no later than **90 days** from the close of the reported on quarter.
- E. The Kalamazoo Public Safety Department Assistant Chief, or their designee, will direct per call penalty amounts to specified accounts to the KVIAA jurisdiction in which they occurred.
- F. Breach penalties will be directed at the discretion of the KVIAA oversight board by the Kalamazoo Public Safety Department Assistant Chief or their designee.

Paramedic Staffing (Section III, Subsection B, paragraph 6 of RFP)

The KVIAA participating local governments believe that two, well-qualified paramedics best serve critical patients. Due to the current national shortage of paramedics, the KVIAA participating local governments agree to allow for up to 40% of scheduled unit hours to be staffed with a single, highly experienced and qualified paramedic and an EMT. Therefore, the Contractor shall assure that at least 60% of all scheduled unit hours be staffed by two paramedics. The exception from the previously agreed upon unit hour staffing of 70% paramedic, 30% EMT shall be valid for the contract renewal period of November 1, 2022-October 31, 2024. Proof of staffing the configuration may be requested and/or audited by KVIAA during periodic reporting.

Life EMS Ambulance Summary for new Kalamazoo County Fee Schedule Effective January 1, 2020

Life EMS Ambulance is proposing new service delivery rates (as noted below) for both transport and non-transport pre-hospital work with a target implementation date of Jan 1, 2020. There are three primary driving forces guiding the rate adjustments which include the rising costs to do business (payroll, fuel, supplies, health insurance, etc), adjustments to private insurance company ambulance reimbursement rates (BCBS, BCN, Priority Health, Etc.) and future work / reimbursement models associated with ET3 and Tandem 365 (both detailed below). Life EMS believes our ambulance rates are industry competitive and cost effective, reflecting appropriate and modest adjustments that will allow us to remain responsive to the needs of our communities.

1. **Emergency Triage, Treat and Transport (ET3)** is a voluntary, five year model, Pilot program proposed by the Center for Medicare and Medicaid Innovations (CMMI) that will provide ambulance companies the opportunity to receive some level of reimbursement for alternate destination (non-emergency department) transports as well as non-traditional treat on scene / non-transport instances. The five-year payment model is intended to provide greater flexibility to ambulance care teams to address emergency health care needs of Medicare Fee-For Service (FFS) beneficiaries following a 911 call. Life EMS is providing a letter of interest to have both its Central (Kent /Ottawa) and South (Kalamazoo / Allegan / Van Buren) operations participate in the pilot program. Deliverables for the project include the formation of community partnerships among Medicare-enrolled qualified health care providers that can offer alternative destinations or telehealth services. Applications for the program must be received by September 19, 2019.
2. **Tandem 365** is a collaborative venture assisting hospitals, doctors, family members and individuals in need of healthcare services not traditionally provided. A unique and on-going special study through the State of Michigan Department of Health and Human Services, the company (of which Life EMS is a part-owner) provides persons with little or no social support, who are 55 and older, assistance in managing their medically complex health issues. Tandem's goals are to decrease emergency room visits, decrease specialty / outpatient visits, deliver comprehensive cost-effective care and improve the quality of life of program participants all while reducing overall healthcare dollar expenditure with high system users. The organization has current reimbursement partnerships with Priority Health and Blue Care Network, has been in operation in Kent County for four years and has over 1,000 program participants. Life EMS is planning to launch the Tandem 365 program in our Kalamazoo County market early fall, 2019.

While reimbursement for Both Tandem 365 and ET3 programs will be very different, their operational structures are nearly parallel and complement each other well. This operational similarity will ensure a common procedural knowledge base among both traditional pre-hospital EMS crews and specialized Integrated Care Paramedics (ICP's). We believe that both programs will allow Life EMS Ambulance to remain an industry leader while providing the communities we serve with a unique and cost-effective method to access healthcare resources well into the future.

Life E.M.S., Inc. – Kalamazoo Division

BASE RATES:

Prehospital Care and Transportation Rates Effective November 1, 2022

Non Emergency (No ALS services) (PHYSICIAN AUTHORIZATION REQUIRED.)	\$529.00
ALS Non Emergency (PHYSICIAN AUTHORIZATION REQUIRED.)	\$829.00
Emergency (No ALS services)	\$789.00
ALS-1 Emergency	\$949.00
ALS 2 Emergency	\$1,079.00
SCT	\$1,149.00
On Scene Treatment-NO TRANSPORT	\$599.00
ALS Assessment/No Transport	\$499.00
Lift Assist/Patient Assist/Extra Bariatric Personnel	\$179.00
Bariatric Service (in addition to standard base rate)	\$599.00
Special Equipment/Handling/Haz Mat	\$99.00 +
Treatment/Waiting Time After 30 Minutes per 15 Minute Increments	\$59.00
Neo Non Emergency	\$1,149.00
Neo Emergency	\$1,149.00

Mileage (Divided by number of patients: Loaded miles only):

Mileage	\$21.00/mile
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1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9E 11142022

FOR MEETING DATE: November 14, 2022

SUBJECT: Kalamazoo Valley Intergovernmental Ambulance Agreement

REQUESTING DEPARTMENT: Manager & Supervisor

SUGGESTED MOTION:

To approve the lease agreement with Quadient Leasing USA for the new postage machine.

Financing Cost: \$11,485.80 over 5 years (\$2,297.16 per year)

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

This leasing agreement is for 60 months (5 years) at a unit price of \$191.43 per month. The Township is currently paying \$188.86 per month the current lease expires in February of 2023.

Submitted by: Township Manager Mitchell

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Customer

Organization	Charler Township of Kalamazoo		
DBA			
Address	1720 Riverview Dr		
City State Zip	Kalamazoo	MI	49004
Phone	(269) 381-8083	Fax	

Purchase Order - Lease

NASPO/ValuePoint Contract #: ADSP016-169901

and / or

State Participating Addendum (PA) #:

171180000000009 (MI)

Vendor

Company Name	Quadient Leasing USA Inc. FEDERAL ID# 94-2984524		
Attention	Government Sales	DUNS# 150836872	
Address	478 Wheelers Farms Rd		
City State Zip	Millford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

Ship To

Organization	Charter Township of Kalamazoo		
Attention	Monica Kalupa		
Address	1720 Riverview Dr		
City State Zip	Kalamazoo	MI	49004
Phone	(269) 381-8083	Email	mikalupa@ktwp.org

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing
QTY	Unit	Description	Unit Price	Total	
60	Months	Lease Payment	\$191.43	\$11,485.80	

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	IX5AF	IX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP10	IX Series 10 lb Weighing Platform
1	ESP01N	15 AMP Power Conditioning line filter. 4 standard outlets, plus 1 "corded" outlet
1	IXDW10	IX Series 5/7/7PRO Base 10lb. Differential Weighing
1	WP10STDN	10lb Scale Stand for IXWP10, ISWP10 & INWP10

- Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSP016-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Payments will be sent to:
Quadient Leasing USA Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682
- Send all correspondence to:
Quadient Leasing USA Inc.
478 Wheelers Farms Rd
Millford CT 06461

Authorized by

Date

Print Name

Title



Why Wait Program Agreement

The Quadient Leasing Why Wait program entitles you to upgrade your Quadient equipment up to 6 months prior to the end of the term of your Current Lease. Your new lease term will automatically commence and billing will begin after your Current Lease has reached the end of its current term. The transition from your Current Lease to the New Lease will be seamless.

By electing to participate in this program, you agree to the following:

- You agree to continue making payments on lease number N18012899 through the end of its Initial Term or, if applicable, the current Renewal Term.
- The term of the new lease, being signed concurrently with this agreement, ("New Lease") will commence when the Current Lease reaches the end of its Initial Term or, if applicable, the current Renewal Term.
- The Products that are subject to the Current Lease will be replaced with the Products identified in the New Lease for the remainder of the Current Lease's Initial Term or, if applicable, the current Renewal Term.
- If a subscription to the Impress Platform is included on the New Lease, then any associated Usage Fees will be in addition to the payments on the Current Lease and the New Lease.
- The replaced products from the Current Lease must be returned to us within thirty (30) days of the effective date of this agreement.

Company: Charter Township of Kalamazoo

Signature: _____

Name (printed): _____

Title: _____

Date: _____

Company: Quadient Leasing USA Inc.

Signature : _____

Name (printed): _____

Title: _____

Date: _____



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



1720 Riverview Drive
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www.ktwp.org

Monday - Friday
8:00 a.m. - 4:30 p.m.

BOARD OF TRUSTEES – STAFF REPORT

TO: BOARD OF TRUSTEES

CC: DEXTER MITCHELL, TOWNSHIP MANAGER

FROM: NANCY DESAI, DIRECTOR OF FINANCE

DATE: NOVEMEBER 14, 2022

SUBJECT: 2023 Cost of Living Adjustment (COLA)

A cost of living adjustment is an increase in benefits or salaries to counteract inflation. The national annual inflation rate for the United States averaged 8.2993% for the 12 months ended September 2022. Social Security benefits will increase by 8.7% beginning January 2023. The energy index increased 19.8%, below 23.8% in August, due to gasoline (18.2% vs 25.6%), fuel oil (58.1% vs 68.8%) and electricity (15.5% vs 15.8% which was the highest since 1981). A small slowdown was also seen in the cost of food (11.2% vs 11.4% which was the highest since 1979) and used cars and trucks (7.2% vs 7.8%). On the other hand, prices for shelter increased faster (6.6% vs 6.2%). Meanwhile, the core rate which excludes volatile food and energy, rose to 6.6%, the highest since August of 1982, and above market expectations of 6.5% in a sign inflationary pressures remain elevated.¹

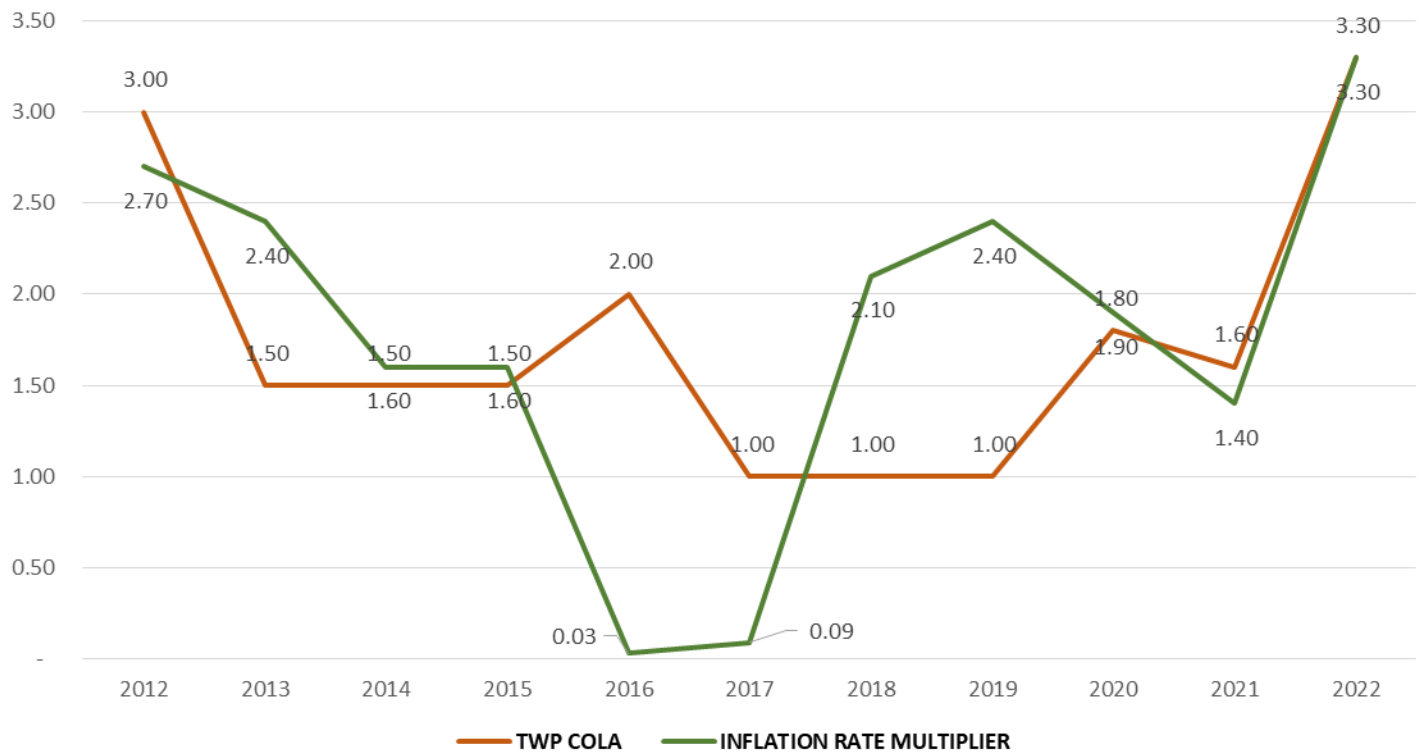
¹ Source: U.S. Bureau of Labor & Statistics

Below is a 10-year historical chart of the Township's cost of living adjustments:

		INFLATION RATE
	YEAR	TWP COLA MULTIPLIER
*	2012	3.00 2.70
	2013	1.50 2.40
	2014	1.50 1.60
	2015	1.50 1.60
	2016	2.00 0.03
	2017	1.00 0.09
	2018	1.00 2.10
	2019	1.00 2.40
	2020	1.80 1.90
	2021	1.60 1.40
	2022	3.30 3.30

* 2012 3% is because last COLA was in 2009.

Historical Township COLA Rates



I have calculated wages and benefits cost for three COLA options below:

1% COLA	MERS	FICA	3% COLA	MERS	FICA	5% COLA	MERS	FICA	
1,067.02	106.70	81.63	3,201.05	320.10	244.88	5,335.08	533.51	408.13	
492.13	49.21	37.65	1,476.39	147.64	112.94	2,460.65	246.07	188.24	
86.74		6.64	260.21		19.91	433.68		33.18	
10.78		0.82	32.34		2.47	53.90		4.12	
5.31		0.41	15.92		1.22	26.54		2.03	
755.47	75.55	57.79	2,266.42	226.64	173.38	3,777.37	377.74	288.97	
183.89		14.07	551.66		42.20	919.43		70.34	
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76	
492.57	49.26	37.68	1,477.70	147.77	113.04	2,462.83	246.28	188.41	
640.92		49.03	1,922.75		147.09	3,204.58		245.15	
571.53	68.58	43.72	1,714.58	205.75	131.17	2,857.64	342.92	218.61	
507.66	50.77	38.84	1,522.98	152.30	116.51	2,538.30	253.83	194.18	
453.64	45.36	34.70	1,360.91	136.09	104.11	2,268.18	226.82	173.52	
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76	
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76	
327.10		25.02	981.31		75.07	1,635.51		125.12	
802.72	80.27	61.41	2,408.16	240.82	184.22	4,013.60	401.36	307.04	
409.67	40.97	31.34	1,229.01	122.90	94.02	2,048.35	204.84	156.70	
746.29	89.55	57.09	2,238.86	268.66	171.27	3,731.44	447.77	285.45	
507.66	50.77	38.84	1,522.98	152.30	116.51	2,538.30	253.83	194.18	
594.06	71.29	45.45	1,782.17	213.86	136.34	2,970.28	356.43	227.23	
588.37	70.60	45.01	1,765.11	211.81	135.03	2,941.85	353.02	225.05	
621.83	74.62	47.57	1,865.50	186.55	142.71	3,109.17	310.92	237.85	
939.20	112.70	71.85	2,817.61	281.76	215.55	4,696.02	469.60	359.25	
492.13	49.21	37.65	1,476.39	147.64	112.94	2,460.65	246.07	188.24	
849.96	102.00	65.02	2,549.89	305.99	195.07	4,249.81	509.98	325.11	
1,172.14	205.13	89.67	3,516.43	615.38	269.01	5,860.72	1,025.63	448.35	
986.67	172.67	75.48	2,960.00	518.00	226.44	4,933.33	863.33	377.40	
849.74	148.71	65.01	2,549.23	446.12	195.02	4,248.72	743.53	325.03	
16,674.88	1,896.28	1,275.63	50,024.65	5,595.17	3,826.89	83,374.41	9,325.28	6,378.14	
	19,846.79			59,446.70			99,077.83		



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9G 11142022

FOR MEETING DATE: 11/14/22 Regular Meeting

SUBJECT: Request to approve proposal for evaluation of the Township Manager

REQUESTING DEPARTMENT: Clerk Miller and Trustee Leuty

SUGGESTED MOTION:

I move approval of the performance evaluation document and its implementation, including a deadline for board members to return completed evaluations to Clerk Miller by 11/21/22 and a board discussion of the compiled results at the Township Board's regular meeting on 11/28/22.

Financing Cost: na

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

"New Business" item for the 11/14/22 Regular Meeting of the Township Board.

Submitted by: Clerk Miller and Trustee Leuty

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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Proposal for 2022 Performance Evaluation of the Kalamazoo Township Manager (updated 11/5/22)

Background

A performance evaluation is a process to help communicate information between an employer and an employee. The ***Employment Agreement between the Township Manager and the Township Board*** (adopted 9/7/2016) requires an annual evaluation. This fall marks the anniversary of the *Employment Agreement*. And, the Strategic Plan 2022's Objective 3.1 calls for the evaluation to be completed by December 2022. The last evaluation occurred in 2020.

Scope of performance review

At the direction of the township's legal counsel, the evaluation tool is based on the specific duties delegated to the Township Manager in the *Employment Agreement*, including the *Employment Agreement's* requirement for the Manager and the Township Board to establish annual goals, by which the Board will evaluate the Manager's performance.

The *Employment Agreement* states:

These goals shall consist of i) objective performance targets of core performance metrics, and ii) subjective performance goals (e.g., leadership skills). The performance review and evaluation should show both strengths and weaknesses, if any, and be discussed with the Employee in a manner to provide the Employee with an opportunity to improve his abilities and service to Kalamazoo Charter Township.

Most recently, the Township Manager submitted the ***Summary of Manager's 2017 Goals***, of which some items are dated and not currently applicable. Other goal items still apply, given that the Township Manager noted that he "will continue to push forward into 2018 and beyond."

Instructions to Kalamazoo Township Board of Trustees

Please submit your typed responses to the following questions by November 21, 2022, to Clerk Miller. Type your responses in this electronic file; the document will expand as needed.

Clerk Miller will collect and compile the responses for a discussion at the Board of Trustees meeting on November 28, 2022. The Board of Trustees and the Township Manager will receive the compiled findings in advance of the board's meeting on November 28, 2022. In addition, the Manager has the right to request in advance that the discussion be conducted in closed session.

Each section asks you for a numerical rating, using the following range:

- 1 = Unacceptable**
- 2 = Needs improvement**
- 3 = Acceptable**
- 4 = Good**
- 5 = Excellent**

Part 1: Questions drawn directly from the *Employment Agreement*

Each board member is to type their individual feedback, if any, concerning the Manager's performance of the following delegated duties:

- a) Supervise all Department Heads and employees, full and part-time contracted professionals, i.e., attorneys, engineers and auditors, report to Township Manager.

Rating (1 – 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- b) Act as Chief Administrative Officer of the Township, the Township Manager shall be responsible to the Township Board for the efficient administration of all departments of Township government. Regularly conducts staff meetings to coordinate department activities.

Rating (1 – 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- c) Prepare and administer the annual budget pursuant to the policies of the Township Board and keeps the Township Board advised at all times as to the financial condition and needs of the Township.

Rating (1 – 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- d) Administer the Township's personnel policies and acts as the Township's personnel director. Participates in labor negotiations and serves as chief spokesperson for the Township in the settling of labor contracts.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- e) Meets and/or corresponds with citizens interested in Township operations, and handles public complaints finding solutions to problems in a timely and courteous manner.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- f) Makes recommendations to the Township Board for the adoption of such measures as the Township Manager may consider necessary for the operation of the Township. The Township Manager shall also review ordinances contracts and other written instructions before they are submitted to the Township Board.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- g) Prepares the Township meeting agenda in conjunction with the Township Supervisor, and supervises the preparation of background information, packets and agenda items for distribution to Township Board members, others as determined by the Township Board, and the news media prior to the meeting.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- h) Prepares and distributes correspondence, notices and resolutions after each meeting as directed by the Township Board.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- i) Secures publications of required legal notices concerning amendments to ordinances, public hearings, re-zoning, public improvements and so forth, as authorized by the Township Board.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- j) Signs and certifies ordinances, contracts, reports, warrants and other documents as authorized by the Township Board.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- k) Attends meetings with representatives of other units of government, business, citizens and self-interest groups on matters of mutual concern, as authorized by the Township Board, and issues reports on such. The Township Manager shall not act in any manner that would violate the incompatible Public Office Act.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- l) Reads extensively and keeps informed by attending various conferences, seminars and meetings within the State to keep current with Township government trends and needs.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- m) Sees that all township ordinances are enforced and represents the Township in traffic prosecutions, local ordinance prosecutions or other matters requested by the Township Board.**

Rating (1 - 5):

If your rating is a "1" or "2", have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- n) **Attends all meetings of the Township Board, with the right to take part in discussions, but without the right to vote.**

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

-
- o) **To be a member, ex-officio, of all committees of the Township Board.**

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- p) **Provides assistance in coordination of activities with liability insurance acarriers when the carrier appoints an attorney to represent the Township.**

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- q) **To conduct all sales or purchases of personal property which the Township Board may authorize to be sold or purchased.**

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- r) To attend meetings of the Planning Commission, Zoning Board of Appeals, Parks and Recreation Commission, and any other meeting or meetings, as determined by the Township Board.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- s) Acts as Township’s purchasing agent, coordinating the authority with Department Heads or, under the Township Manager’s authority delegates such duties to appropriately responsible Township employees.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- t) Provide administrative assistance to all Commission, the Township Board and Committees within the township.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- u) Keep the Township Board informed of problems, needs and concerns.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

- v) Perform such duties as may be prescribed from time to time by the Township Board along with duties required by ordinance or by statute that are not assigned to another official in conformity with the Michigan Charter Township Act.

Rating (1 – 5):

If your rating is a “1” or “2”, have you communicated the concern with the Manager? What was the outcome?

Additional response below (if any):

[]

Part 2: Topics drawn directly from the *Summary of Manager’s 2017 Goals*

Strictly in reference to the *Summary of Manager’s 2017 Goals*, each board member is to type their feedback (if any) to the following goals:

- 1) **Increase the level of public safety in Kalamazoo Township.**

Board member’s response:

- 2) **Enhance economic growth.**

Board member’s response:

- 3) **Strengthen Human Resources policies.**

Board member’s response:

- 4) **Enhance the current cross-training program.**

Board member’s response:

- 5) **Develop an Accounts Payable authorization checklist.**

Board member's response:

6) Strengthen Township staff morale.

Board member's response:

7) Enhance communication with staff, residents, businesses and visitors.

Board member's response:

8) Enhance a blight elimination program.

Board member's response:

9) Develop partnerships.

Board member's response:

10) Optional: Please specify any other goal noted in the *Summary of Manager's 2017 Goals*.

Board member's response:

Date: November 8, 2022

To: Chief Bryan Ergang

From: Lt. Darien Smith

RE: PepperBall Less-Lethal Par Plan Grant Submission

The Township of Kalamazoo Police Department (TKPD) continues to look for ways to reduce injury, liability, and risk when responding to incidents that necessitate the use of force. One of the most important variables with any less-lethal platform is distance. The ability to maintain distance and still be effective in the application of force can reduce injury to the officer and the subject, all while using a lower force option. One device that has emerged as a successful tool in those applications is a less-lethal launcher.

PepperBall is a versatile tool that can be used with combative subjects, non-compliant subjects, and for crowd control management. PepperBall has an effective range of up to 150 feet, and unlike a canister of irritant gas, PepperBall can more accurately target a specific offender, rather than affecting an entire group.

PepperBall uses compressed air to launch frangible spheres that are designed to burst upon impact and contain Pelargonic Acid Vanillylamide (PAVA), a synthetic pepper powder. Once burst open, the powder is released and a cloud of the powder incapacitates the subject. Prior to implementing, we reviewed many local agencies that have successfully integrated PepperBall less-lethal launchers of this nature into their response to resistance options.

Below is the cost for two PepperBall launchers and needed accessories. These prices reflect State of Michigan contract pricing:

2 – PepperBall VKS Launchers	(\$1,299.00 each)	\$2,598.00
375 – Live Projectiles		\$1,239.99
750 – Inert Projectiles (Training)		\$638.00
2 – Streamlight LED PepperBall Light	(\$128.99 each)	\$257.98

1 – PepperBall Air Fill Kit		\$317.99
2 – Spare Air Tanks	(\$73.50 each)	\$147.00
8 – PepperBall Holders	(\$14.99 each)	\$119.92
6 – PepperBall VKS Magazines	(\$28.99 each)	\$173.94
2 – Blackhawk Storm Slings	(\$30.99 each)	\$61.98
1 – PepperBall VKS Maintenance Kit		\$82.99
1 – Pack HPA O-Rings		\$41.99
1 – Pack of Fill Adaptor O-Rings		\$15.99
		<u>Total \$5,695.77</u>

Funding:

One identified source for partially funding this project is the Par Plan Grant available to the Township of Kalamazoo. If approved, the Par Plan Grant can cover up to \$5,000 of a project.

I am requesting that the project outlined above be submitted for the Par Plan Grant. If approved for Par Plan funding, the project would move forward and the remainder of costs would be covered by police department capital funding.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9J 11142022

FOR MEETING DATE: Monday, November 14, 2022

SUBJECT: Records Workstations Addition

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

Approve the project to add two workstations to the Records Division workspace.

Financing Cost: \$13,323.89

Source: General Fund _____ Grant _____ Other X (Capital) _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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EMPLOYMENT AGREEMENT FOR THE TOWNSHIP MANAGER FOR KALAMAZOO CHARTER TOWNSHIP

THIS AGREEMENT is made this 7th day of September, 2016, by and between KALAMAZOO CHARTER TOWNSHIP, a Michigan municipality, hereinafter referred to as the Township or Township Board, and Dexter A. Mitchell, hereinafter referred to as the Employee. The parties agree as follows:

1. **TERM:** The Township agrees to employ and the Employee accepts employment as the Township Manager beginning no later than November 1, 2016, subject to termination pursuant to paragraphs 10 and 11 of this Agreement.

2. **DUTIES:** The Township Manager shall have overall supervisory responsibility for the day-to-day Township operation pursuant to the Michigan Charter Township Act (Public Act 359 of the Public Acts of 1947) subject to the ordinances, policies, procedures, general rules and directives of the Township Board. The Employee agrees to maintain the qualifications, certifications, registrations and a license to discharge said duties and agrees to carry out the administrative and operational functions as Township Manager of the Township as required by the Township Board. The Township Manager also agrees to use his best efforts and endeavors to promote the interests of the Township. Further, the Employee, as Township Manager, shall report to and work through the direction of the Township Board.

3. **EXTENT OF SERVICES:** The Employee agrees to accept employment as the Township Manager and, further, agrees to perform all duties and responsibilities of the Township Manager as required and described by the Township and the laws of the State of Michigan. The Employee agrees to devote such time, attention, skill, knowledge and professional ability as is necessary to most effectively and efficiently carry out the duties set forth in this agreement. The Township Board delegates the following duties to the Township Manager except where the duty would place the

Township Manager in violation of the Incompatible Public Office Act (MCL 15.181 et seq.):

- (a) Supervise all Department Heads and employees, full and part-time contracted professionals, i.e., attorneys, engineers and auditors, report to Township Manager.
- (b) Acts as Chief Administrative Officer of the Township. The Township Manager shall be responsible to the Township Board for the efficient administration of all departments of Township government. Regularly conducts staff meetings to coordinate departmental activities.
- (c) Prepares and administers the annual budget pursuant to the policies of the Township Board and keeps the Township Board advised at all times as to the financial condition and needs of the Township.
- (d) Administers the Townships personnel policies and acts as the Township's personnel director. Participates in labor negotiations and serves as chief spokesperson for the Township in the settling of labor contracts.
- (e) Meets and/or corresponds with citizens interested in Township operations and handles public complaints finding solutions to problems in a timely and courteous manner.
- (f) Makes recommendations to the Township Board for the adoption of such measures as the Township Manager may consider necessary for the operation of the Township. The Township Manager shall also review ordinances contracts and other written instruments before they are submitted to the Township Board.
- (g) Prepares the Township meeting agenda in conjunction with the Township Supervisor, and supervises the preparation of background information, packets and agenda items for distribution to Township Board members, others as determined by the Township Board, and the news media prior to the meeting.
- (h) Prepares and distributes correspondence, notices and resolutions after each meeting as directed by the Township Board.
- (i) Secures publications of required legal notices concerning amendments to ordinances, public hearings, re-zoning, public improvements and so forth, as authorized by the Township Board.
- (j) Signs and certifies ordinances, contracts, reports, warrants and other documents as authorized by the Township Board.
- (k) Attends meetings with representatives of other units of government, business, citizens and self-interest groups on matters of mutual concern, as authorized by the Township Board, and issues reports on such. The Township Manager shall not act in any manner that would violate the Incompatible Public Office Act.

- (l) Reads extensively and keeps informed by attending various conferences, seminars and meetings within the State to keep current with Township government trends and needs.
- (m) Sees that all township ordinances are enforced and represents the Township in traffic prosecutions, local ordinance prosecutions or other matters requested by the Township Board.
- (n) Attends all meetings of the Township Board, with the right to take part in discussions, but without the right to vote.
- (o) To be a member, ex-officio, of all committees of the Township Board.
- (p) Provides assistance in coordination of activities with liability insurance carriers when the carrier appoints an attorney to represent the Township.
- (q) To conduct all sales or purchases of personal property which the Township Board may authorize to be sold or purchased.
- (r) To attend meetings of the Planning Commission, Zoning Board of Appeals, Parks and Recreation Commission, and any other meeting or meetings, as determined by the Township Board.
- (s) Acts as Township's purchasing agent, coordinating the authority with Department Heads or, under the Township Manager's authority delegates such duties to appropriately responsible Township employees.
- (t) Provide administrative assistance to all Commissions, the Township Board and Committees within the township.
- (u) Keep the Township Board informed of problems, needs and concerns.
- (v) Perform such duties as may be prescribed from time to time by the Township Board along with duties required by ordinance or by statute that are not assigned to another official in conformity with the Michigan Charter Township Act.

4. **COMPENSATION:** For the satisfactory performance of the duties set forth under this agreement, including any expenses incurred therewith, the Township agrees to pay the Employee an annual salary in the amount of Ninety-Six Thousand, Five Hundred Dollars (\$96,500.00), which shall be payable in installments in the same manner as other employees of Kalamazoo Charter Township are paid. In addition, the Township Board agrees to review and adjust the Employee's base salary and/or benefits to the extent the Township Board shall determine desirable on the basis of their review of the Employee's performance. The performance review may be performed annually or at such times determined by the Township Board.

Annually, on or before January 15 of each year that this agreement is in effect, the Township Board and Employee shall mutually establish annual goals to be achieved before November 15 of that year. These goals shall consist of i) objective performance targets of core performance metrics, and ii) subjective performance goals (e.g., leadership skills). The performance review and evaluation should show both strengths and weaknesses, if any, and be discussed with the Employee in a manner to provide the Employee with an opportunity to improve his abilities and service to Kalamazoo Charter Township.

On the anniversary date of the Employee's employment date, the Township Board may adjust the salary provided herein based on their review of the Employee's performance in meeting or exceeding the jointly agreed-to goals of the Township Board and the Employee. The employee may receive a merit increase of up to Three Thousand Dollars (\$3,000.00) on the anniversary date of employment after each of the first two years. However, both parties understand that the salary outlined herein may be paid without adjustment. Beginning in 2018, the Township Board may also adjust Employee's salary to award increases as may be awarded to non-union employees.

5. **RESIDENCY REQUIREMENT:** The Employee shall be required to maintain residence within 20 miles of the Kalamazoo Charter Township borders. Residency shall be established within 300 days of the beginning date of the employment term. The Township Board will review and may extend the residency establishment deadline if circumstances warrant such action.

6. **OTHER EMPLOYMENT PROHIBITED UNLESS APPROVED:** Except as set forth below, Employee agrees that he may not be an employee, consultant, independent contractor, director, or any other agent of any other person, firm, corporation, or municipal, political, or other legal entity of any kind during his employment with the Township. Employee may engage in civic and charitable activities that do not interfere with his employment under this Agreement and that do not conflict

with the Township's interests. Employee may also engage in a paid or unpaid teaching assignment at a local college, university, or institution of higher education, provided he receives the Township Board's prior approval.

7. **PROFESSIONAL LIABILITY INSURANCE:** The Township will maintain for the duration of this agreement, and at current levels of coverage, its public officials liability insurance to protect the Employee against claims or actions against his personal property or income for any actions or failure to act in his official capacity. The Township Board shall reimburse the Employee for reasonable legal expenses as permitted by Michigan law for employment by Employee of legal counsel acceptable to Employee to defend himself against any lawsuits or legal actions taken against him in connection with his official duties as Township Manager.

8. **PROFESSIONAL DEVELOPMENT**

(a) The Township recognizes its obligation to the professional development of the Employee, and agrees that Employee shall be given adequate opportunities to develop his skills and abilities as Township Manager; and the Employee agrees to participate in professional development activities, provided such participation does not consume a disproportionate amount of time and contribute to a failure on the part of Employee to discharge his duties as determined by the Township.

(b) The Township, subject to availability of funds within the budget and with advance approval, agrees to pay for travel and related expenses of the Employee for short courses, institutes and seminars that are necessary for professional development and for the good of the Township. Employee shall submit request for payment of such expenses in writing to the Township Board at least thirty (30) days in advance of the activity he wishes to participate in. The Township Board may establish limits on the number and frequency of such activities and on the maximum amount of reimbursement per activity including the number of national, state and local institutes and seminars. The Employee shall attend such activities as directed by the Township Board as part of

his employment and shall provide a written report to the Township Board within thirty (30) days after the activity. One (1) day meetings are exempt from the requirement to request payment thirty (30) days in advance. Recreational functions shall not be reimbursed by the Township.

(c) The Township Board agrees to pay the professional dues and subscriptions of the Employee, which the Township Board, in its sole judgment, determines are appropriate and necessary for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for this continued professional participation, growth, advancement, and for the good of the Township. These expenses shall not exceed \$500.00.

(d) The Township Board recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by the Employee, and hereby agrees to reimburse or pay said general expenses, provided such amount is reasonable in amount and purpose, and the Clerk is hereby authorized to disburse such monies upon receipt of a duly executed expense voucher with receipts and/or statements.

9. **EMPLOYEE BENEFITS:** Employee shall be entitled to the benefits available to all non-union full-time employees as provided in the Township's Personnel Policy including, but not limited to, paid leave, holidays, group insurance and pension plans. The Employee will earn three weeks of vacation leave per year and will have three weeks of vacation leave to use in 2017. The Employer agrees to pay the premium hereon on the same basis as is provided to all non-union Township employees.

10. **TERMINATION:**

(a) The Employee shall serve at the pleasure of the Township Board and either party may terminate the employment relationship at any time, for any reason, with or without cause. If the Township Board exercises its right to terminate the employment of Employee without cause and Employee is willing and able to perform the duties of Township Manager, the Township shall compensate the Employee in an amount equal

to four months of his current salary. The payment may be paid in a lump sum or may be paid over a four month period at the option of the Township. The salary payments shall be payable in the manner established for regular salary payments. The Township Board may, however, in the alternative, elect to give the Employee four months' notice of termination in lieu of the foregoing payments. Said notice of termination must be by resolution of the Township Board at a regularly scheduled Township Board meeting. In the event the Township Board elects to give notice of termination and the Employee agrees to continue to fully execute the duties of Township Manager for the applicable time period following said notice, payments shall continue for the relevant time period or until the effective date of his voluntary resignation, whichever occurs first.

(b) Further, it is understood and agreed that if Employee is terminated for reasons constituting just cause, Employee shall not be entitled to the salary or the notice as provided above. Cause shall be defined: commission of a crime involving moral turpitude; an act of theft or dishonesty; malfeasance in office, including being criminally charged; any action or conduct that is in violation or disregard of the standard of behavior which the Township has a right to expect from its Township Manager; any carelessness or negligence of a degree or occurrence as to manifest equal culpability or wrongful intent; an intentional and substantial disregard of the Township's interest; any action that places the Township Manager in violation of the Incompatible Public Offices Act (MCL 15.181 et seq.); or any violation or deliberate disregard of the terms of this Agreement, Township policy or any directive of the Township Board.

Any claims or controversies arising out of or relating to Employee's termination or the application or interpretation of this agreement, which might otherwise be litigated in state or federal court, including, but not limited to common law tort claims or claims for wrongful discharge or employment discrimination, shall be filed with a court of competent jurisdiction in Kalamazoo County, Michigan within 180 days of the Township Board's decision to terminate the Employee's employment unless the action

is subject to a statute of limitation providing for a shorter time for filing in which case the shorter time limit will apply. The Employee and the Township agree to waive any statutes of limitation contrary to the provisions set forth herein. The Employee and the Township hereby expressly and knowingly waive the right to a jury trial for any claim or controversy arising out of or relating to Employee's termination or the application or interpretation of this agreement.

11. **VOLUNTARY RESIGNATION:** The Employee may terminate his own employment by giving the Township Board at least sixty (60) days notice in writing. In the event the Township Board has not given the Employee notice of intent to terminate his employment and the Employee desires to voluntarily resign, the Employee must give the Township Board at least sixty (60) days notice of resignation unless both parties mutually agree that shorter notice is acceptable.

12. **COMPENSATION UPON TERMINATION OF EMPLOYMENT:** The Township Board agrees that upon separation from the Township, salary, pension and vacation time shall be paid to the Employee pursuant to the appropriate policy of the Township. Payment of the above-described benefits, except for pension, will be paid as soon as the amount can, with due diligence, be computed and paid. The pension payment will be determined by the pension plan carrier, but not to exceed sixty (60) days.

13. **TOWNSHIP'S AUTHORITY:** Employee agrees to observe and comply with the rules, regulations and policies of the Township, as adopted by the Township Board either orally or in writing, respecting the performance of the Employees duties, and to carry out and to perform orders, directions and policies announced to the Employee by the Township Board, from time to time, either orally or in writing. The Employee specifically understands that the Township Board shall have the final authority, the power to direct, control or supervise the manner and time of the

Employee's duties through the Township Board and/or Township Supervisor, as is consistent with the laws of the State of Michigan.

14. **PRIOR AGREEMENTS:** All prior agreements pertaining to, connected with, or arising in any manner out of the employment of the Employee by the Township, is hereby terminated and shall hereafter be of no force or effect whatsoever.

15. **GOVERNING LAW:** In view of the fact that the Township is a municipal corporation of the State of Michigan, it is understood and agreed that the construction and interpretation of this agreement shall, at all times and in all respects, be governed by the laws of the State of Michigan.

16. **ENTIRE AGREEMENT:** This contract contains the entire agreement and understanding by and between the Township and Employee with respect to the employment of employee, and no representations, promises, contracts or understandings, written or oral, not contained herein, shall be of any force or effect. No change or modification of this contract shall be valid or binding unless it is in writing and signed by the party intending to be bound. No waiver of any provisions of this contract shall be valid unless it is in writing and signed by the party against whom the waiver is sought to be enforced. No valid waiver of any provision of this contract, at any time, shall be deemed a waiver of any other provision of this contract at such time or at any other time.

17. **PROHIBITION AGAINST ASSIGNMENT:** Employee agrees on behalf of himself, his executors, administrators, heirs, legatees, distributees and any other person or persons claiming any benefit under his by virtue of this contract, that this contract and the rights, interest and benefits hereunder shall not be assigned, transferred or pledged in any way.

18. **SEVERABILITY OF INVALID PROVISIONS:** The provisions of this contract shall be deemed severable, the invalidity or unenforceability of any one or more

of the provisions of this contract shall not affect the validity and enforceability of other provisions. This contract shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

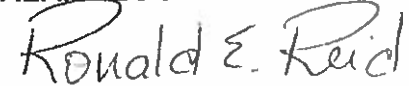
The Township hereby employs Employee and the Employee hereby accepts employment upon and subject to the terms and conditions herein set forth.

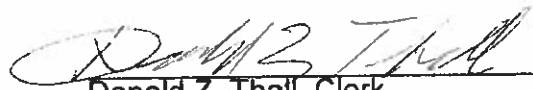
IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate originals on this 7th day of September, 2016.

TOWNSHIP MANAGER

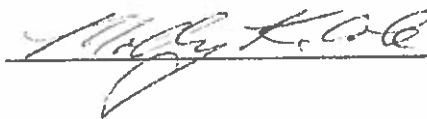

Dexter A. Mitchell

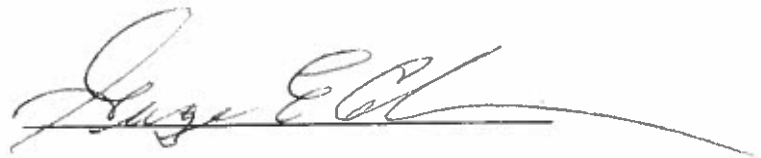
KALAMAZOO CHARTER TOWNSHIP


Ronald E. Reid, Supervisor


Donald Z. Thall, Clerk

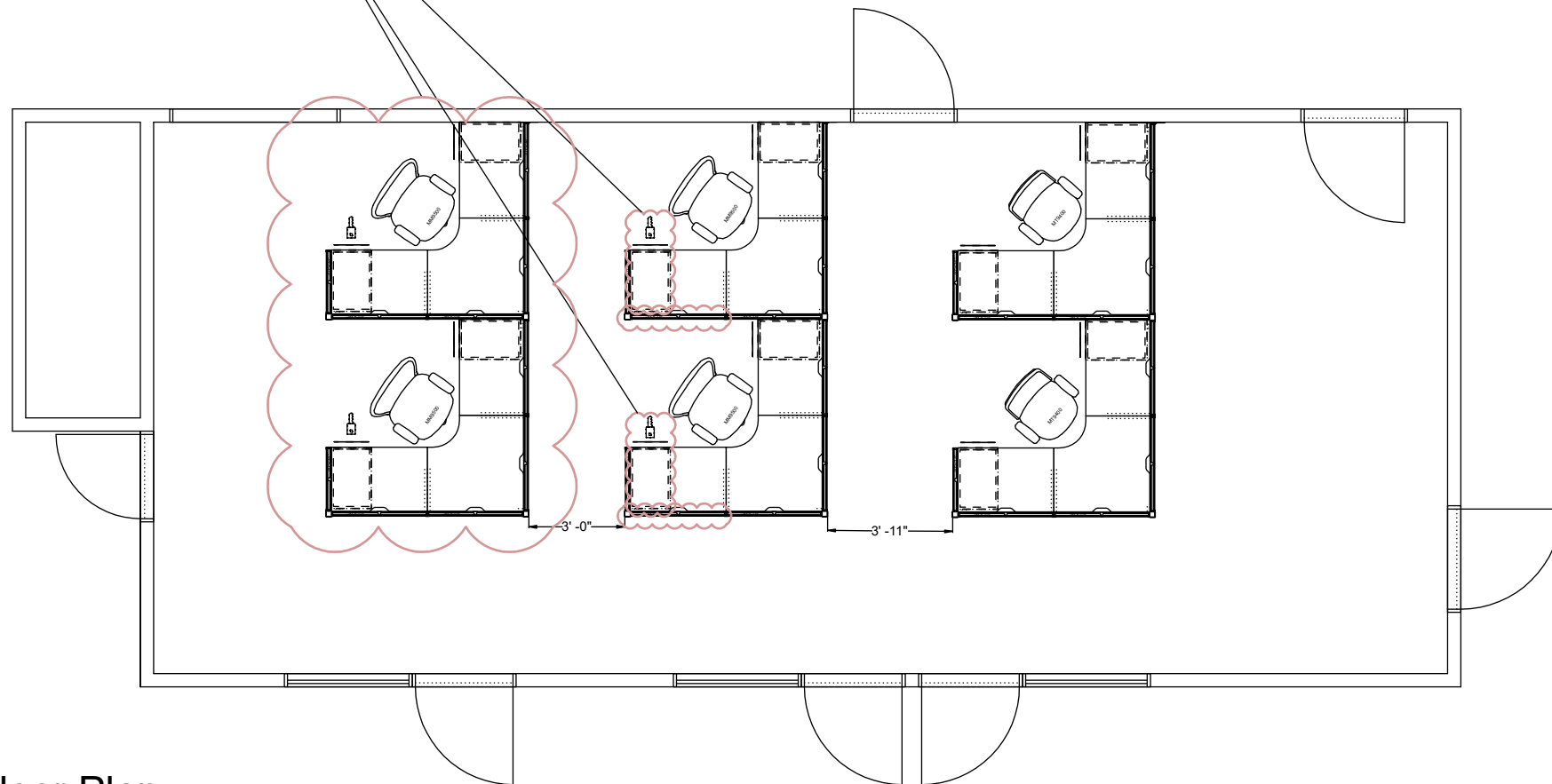
WITNESSED:








NEW FURNITURE



Floor Plan

1/4" = 1'

 177 Portage St – Kalamazoo, MI 269.343.0630 – MOE1.com	PROPOSAL NO: ---	SALES REP: JH	DATE: 9/30/2022
	PROJECT: Kalamazoo Township Police		DRAWN BY: HA
	DRAWING TITLE: New Layout of Offices		SHEET NO: 1 of 1



Summary of Manager's 2017 Goals

On October 31, 2016 I was granted the opportunity by the Kalamazoo Charter Township Board to become their first Township Manager. Writing goals for 2017 after having been at the Township for two months was exciting and challenging. It was exciting to think about all the good work we could accomplish in the Township and challenging because I was just becoming familiar with everything that was happening in the Township and had no way of knowing some of the things that would be coming up. There was no way to know how much time would be taken up with the issue of medical marijuana and the sudden personnel changes or to be aware of the solid obstacles to addressing the 131 Business loop.

The past year has been a learning experience, becoming familiar with the Township, its residents and the culture of the community. I feel better prepared to look into the future and set my goals for 2018. The update of the goals and objectives for the Township through the strategic planning process will be an important part of that process.

Below you will find some of the things that my team and I have worked on in 2017 and will continue to push forward into 2018 and beyond. Thank you for taking the time, to review the summary of what we have accomplished in 2017.

Personal Development

Since coming to work at Kalamazoo Township I have attended the following workshops and trainings:

- Economic Development Summit in Lansing
- Michigan Township Association Managers meeting
- Public Safety Networking event
- MTA annual Expo and Conference
- Walkability Workshop
- Medical Marijuana Conference at the Fetzer Center
- MTA Manager/Superintendent meeting in Lansing
- Training Wheels Workshop

Progress on Goals

Economics

- Increase the level of public safety in Kalamazoo Township
 - Increase in the number of sworn officers
 - Upgrade of equipment for public safety officers
 - Increase in communication functionality for firefighters
 - Began dialog on what community policing entails and how to fund it
 - Promoted Bryan Ergang to Chief of Police Kalamazoo Township
- Enhance Kalamazoo Township economic growth
 - Extensive research on medical marijuana in order for the Township to be prepared to deal with the numerous entrepreneurs interested in locating medical marijuana facilities in the Township
 - Amendments to the zoning ordinance were made to enable expansions of Service Master and Philly 66 gas station
- Create an attraction program highlighting US 131 Business Route and surrounding area
 - Met with state and federal officials regarding state and/or federal funding for on and off ramps
 - Working with Southwest Michigan First
 - Meetings with Northside businesses

Customer Service

(Inside and outside the office)

- Strengthen Kalamazoo Township Human Resources policies
 - Joined human resources organization (SHRM)
 - Creating new organizational structure to accommodate change to part-time elected official and full time manager system
 - Streamlining hiring process
- Enhance the current cross training program
 - Brought in intern to support planning department, answer phones and develop electronic media
 - Filled position of Finance Administrator who will be offering support to and providing back up to accounts receivable and accounts payable
 - Developed new job descriptions for front desk positions that will include covering passports

- Develop an Accounts Payable authorization checklist
 - Working within BS&A program to create checklist
 - Enhanced email tracking for accounts payable along with folders for each department
- Establish a baseline of customer service and develop a training program to increase it by 10% in 2017
 - Less number of problem calls into the office
 - Increase in response to the Township electronic news letter
- Strengthen Township staff morale
 - Met with each staff member to identify strengths and goals
 - Started regularly scheduled Department Head and First Report meetings where staff can share and coordinate information
 - Established rotating meal with manager, have met with all staff in administrative offices
 - Developed a team look and team brand
 - Developing an environment that allows staff/teammates to own projects and have input
 - Increased number of casual Fridays
- Enhance communication with staff, residents, businesses and visitors
 - Kalamazoo Township brand/logo Developed
 - Signage with new logo installed to identify Township parks and entrances to Township
 - Encouraged holding all department luncheon, bringing together administrative, police and fire staff, coordinated by Monica Kalupa and Larry Haynor
 - Encouraged blood drive coordinated by Shelby Sams
 - Kalamazoo Township communication expanded through electronic media with a Facebook page and info@ktwp email
 - Respond quickly and in person, when possible, with residents and business owners expressing concerns
 - Made appearances on PMN programs to introduce myself to the community and to discuss medical marijuana, sidewalks and other topics
- Enhance a blight elimination program
 - Maintaining a strong property maintenance code
 - Working closely with the Township ordinance officer, fire marshal, planner, attorney, KABA and citizens to address issues of blight and coordinate ordinance enforcement

- Equipped ordinance officer with mobile access to records to make ordinance enforcement more efficient and allow increased coverage

Partnerships

- Develop partnerships with 501c3 nonprofits, (3 in 2017)
 - Habitat for Humanity
 - KPEP, with the sidewalk on Olmsted
 - Northside Ministerial Alliance
 - Friendship Baptist
 - Mt. Zion
 - Galilee Baptist
- Meet with nonprofits to work on issues related to:
 - Youth recreation opportunities
 - Nurturing and inspiring future public servants
- Develop partnerships with other governmental entities
 - Frequent communication with leaders and staff of adjoining governments to address common concerns and cross boundary issues
 - Partner to move forward economic development along US 131 Business Route and surrounding area
 - Partner with others to create activities or events in Kalamazoo Township

Outcomes for 2017

- Increased ability to manage Kalamazoo Township's documents internally and externally
 - Working with Clerk's department to finalize decision on document management system
- Enhanced team working environment within Kalamazoo Township
 - Regular meetings with staff leading to enhanced sharing of information between departments and increased three way communication with administration
- Increased use of non-motorized paths
 - Facilitated follow through on plans to sign and promote 4 miles of bicycle routes and paths
 - Facilitated follow through on plans to add 2.8 miles of new sidewalk

- Increased recreational and cultural programs in Kalamazoo Township
 - Facilitated follow through on planned improvements to township parks including signage, playground equipment, fencing, new wood chips and other maintenance
- Increased economic opportunities
 - Medical Marijuana, in all five areas
 - Kalsec expansion of multiple buildings in addition to on-site day care

Additional Information

- ❖ Supervisor Ron Reed retirement and introduction of Supervisor Don Martin
- ❖ The retirement of Police Chief Tim Bourgeois and the promotion of Chief Bryan Ergang
- ❖ The departure of Sue Kleiman as Deputy Treasure after 33 years and the promotion of Stephania Brown to Deputy Treasure with the duties of an Administrative Agent
- ❖ The retirement of Judy Vernagallo and the opportunity to open an intern program to partner with the neighboring University and College

Conclusion

I believe with the information listed above that we have completed between 85% and 87% of all the goals that we attempted to accomplish in 2017. It was my sincere attempt to capture one hundred percent of all of 2017 goals and accomplishments. Kalamazoo Charter Township team and moreover family are stronger and more able to adapt to the challenges that 2018 and beyond will bring. Once again thank you for the wonderful opportunity to serve this community.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn, and play.

2022 Kalamazoo Township Police
Kalamazoo Michigan
Office Partition Move / Add



Tony Gaudio
Project Manager / System Integrator
tgaudio@hi-techelectric.net

11/7/2022

Project:

- Support the move of existing office partition furniture

Scope: Provide and install the following parts:

- Add new 20 amp electrical circuit for new partition section
- Provide 4 new CAT 6 drops into new office partition.
- Replace 4 CAT 6 drops into office partition section that is scheduled to move.
- Add 2 future CAT 6 drops into the ceiling area near the copy machine
- Install basket cable tray in ceiling of IT data room to facilitate better cable management. Provide water shield from existing air conditioning unit to protect server rack.

**** Any specialty connectors**

Quoted amount --- Labor and Materials \$4,975.00

Terms of Acceptance

Your satisfaction is important to us, and we plan to exceed your expectations! This proposal is a complete package, including design, wiring, equipment, installation, and configuration.

All work will be performed in a safe and workmanlike manner meeting or exceeding the National Electric Code. Hi-Tech Electric is assuming that you will work to allow us access to the areas of the facility so we can safely install cabling and equipment. Every effort will be made to avoid any impact to your day to day activities.

Hi-Tech Electric is assuming that we will be able to work on this project during normal working hours - off shift installation available if needed (additional charge).

Terms: 30 day terms upon completion of the project.

Accepted By

11/7/2022



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



SUBSCRIPTION LICENSE AND SERVICES AGREEMENT

This Subscription License and Services Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Kalamazoo Department of Public Safety is a member of Sourcewell (formerly known as National Joint Powers Alliance) under member number 53047; and

WHEREAS, Kalamazoo Department of Public Safety purchased off a Sourcewell contract, numbered 110515-TTI (hereinafter, the "Sourcewell Contract") to procure public safety software functionality from Tyler, pursuant to the Sourcewell Contract and under the terms and conditions set forth in a Subscription License and Services Agreement between Kalamazoo Department of Public Safety and Tyler, with an effective date of November 19, 2018 (the "Original Agreement"); and

WHEREAS, Client was identified as an affiliated organization in the Original Agreement; and

WHEREAS, the Original Agreement was terminated and Client now desires to enter into a direct agreement with Tyler for the same software and services it received as an affiliated organization, set forth in the Investment Summary, and Tyler desires to perform such actions under the terms of this Agreement.

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Subscription License and Services Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means Kalamazoo Township Police Department, MI.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date on which your authorized representative signs the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the software, products, and services

attached as Exhibit A.

- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“Maintenance and Support Agreement”** means the terms and conditions governing the provision of maintenance and support services to all of our customers. A copy of our current Maintenance and Support Agreement is attached as Exhibit C.
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as Exhibit E.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable and attached as Exhibit D.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SOFTWARE LICENSE

1. License Grant and Restrictions.

- 1.1 For so long as you pay your then-current annual subscription fee, we grant to you a license to use the Tyler Software for your internal business purposes only, in the scope of the internal business purposes disclosed to us as of the Effective Date. You may make copies of the Tyler Software for backup and testing purposes, so long as such copies are not used in production and the testing is for internal use only, and so long as such copies are destroyed when you stop paying annual subscription fees. Your rights to use the Tyler Software are coterminous with the duration of your subscription fee payments, but may be revoked if you do not comply with the terms of this Agreement.
- 1.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
- 1.3 You may not: (a) transfer or assign the Tyler Software to a third party; (b) reverse engineer, decompile, or disassemble the Tyler Software; (c) rent, lease, lend, or provide commercial hosting services with the Tyler Software; or (d) publish or otherwise disclose the Tyler Software or Documentation to third parties.

- 1.4 The license terms in this Agreement apply to updates and enhancements we may provide to you or make available to you through your Maintenance and Support Agreement.
- 1.5 The right to transfer the Tyler Software to a replacement hardware system is included in your license. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
- 1.6 We reserve all rights not expressly granted to you in this Agreement. The Tyler Software and Documentation are protected by copyright and other intellectual property laws and treaties. We own the title, copyright, and other intellectual property rights in the Tyler Software and the Documentation. **The Tyler Software is licensed, not sold.**
- 1.7 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.
2. Subscription Fees. You agree to pay us the annual subscription fees in the amounts set forth in the Invoicing and Payment Policy, and thereafter at our then current rates, as further described in the Invoicing and Payment Policy.
3. Limited Warranty. We warrant that the Tyler Software will be without Defect(s) as long as you have a Maintenance and Support Agreement in effect. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect as set forth in the Maintenance and Support Agreement.

SECTION C – PROFESSIONAL SERVICES

1. Services. If applicable, we will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. Professional Services Fees. The professional services fees are included in the subscription fees set forth in the Invoicing and Payment Policy.
3. Additional Services. The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. We make all reasonable efforts to schedule our personnel for travel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional

services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.

5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us. You further agree to provide a reasonably suitable environment, location, and space for the installation of the Tyler Software and any Third Party Products, including, without limitation, sufficient electrical circuits, cables, and other reasonably necessary items required for the installation and operation of the Tyler Software and any Third Party Products.
7. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

SECTION D – MAINTENANCE AND SUPPORT

We will provide you with maintenance and support services for the Tyler Software under the terms of our standard Maintenance and Support Agreement for the duration of your Subscription Agreement.

SECTION E – THIRD PARTY PRODUCTS

To the extent there are any Third Party Products set forth in the Investment Summary, the following terms and conditions will apply:

1. Third Party Hardware. We will sell and deliver onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are included in your annual subscription fee.
2. Third Party Software. Upon payment in full of the Third Party Software license fees, you will receive a non-transferable license to use the Third Party Software and related documentation for your internal business purposes only. Your license rights to the Third Party Software will be governed by the Third Party Terms.
 - 2.1 If the Developer charges a fee for future updates, releases, or other enhancements to the Third Party Software, you will be required to pay such additional future fee.
 - 2.2 The right to transfer the Third Party Software to a replacement hardware system is governed by the Developer. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.

3. Third Party Products Warranties.

3.1 We are authorized by each Developer to grant or transfer the licenses to the Third Party Software.

3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.

3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.

4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

5. Maintenance. If you have a Maintenance and Support Agreement in effect, you may report defects and other issues related to the Third Party Software directly to us, and we will (a) directly address the defect or issue, to the extent it relates to our interface with the Third Party Software; and/or (b) facilitate resolution with the Developer, unless that Developer requires that you have a separate, direct maintenance agreement in effect with that Developer. In all events, if you do not have a Maintenance and Support Agreement in effect with us, you will be responsible for resolving defects and other issues related to the Third Party Software directly with the Developer.

SECTION F – INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you for all fees set forth in the Investment Summary per our Invoicing and Payment Policy, subject to Section F(2).

2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION G – TERM, EXPIRATION AND TERMINATION

1. Renewal and Expiration of Subscription. The initial term of this Agreement is seven (7) years from December 1, 2021, unless earlier terminated as set forth below. This Agreement shall be effective as of the Effective Date, and shall automatically renew annually for so long as you pay your then-current annual subscription fee. The Agreement will expire when you stop paying your then-current annual subscription fee. You must give us no less than sixty (60) days' advance written notice, measured from the date through which you have

paid your then-current annual subscription fee, of your intent to not renew this Agreement. You will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of expiration. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of expiration in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.

2. For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section I(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section I(3). In the event of termination for cause, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination.
3. Lack of Appropriations. If, after the initial term, you should not appropriate or otherwise receive funds sufficient to purchase, lease, operate, or maintain the software or services set forth in this Agreement, you may unilaterally terminate this Agreement effective on the final day of the fiscal year through which you have funding subject to Section G(5). You will make every effort to give us at least thirty (30) days written notice prior to a termination for lack of appropriations. In the event of termination due to a lack of appropriations, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.
4. Force Majeure. Either you or we may terminate this Agreement if a Force Majeure event suspends performance of scheduled tasks for a period of forty-five (45) days or more. In the event of termination due to Force Majeure, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.
5. For Convenience. If you terminate this Agreement during the initial term for any reason other than cause or Force Majeure, you will be responsible for paying 100% of the Subscription Fees shown in Exhibit B. You will also forfeit the license to use the New World Public Safety Enterprise licensed product and shall return all copies of the licensed product to us. No cancellation of Exhibit A software modules and related fees will be allowed during the initial term of this Agreement.

SECTION H – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our

expense.

- 1.2 Our obligations under this Section H(1) will not apply to the extent the claim or adverse final judgment is based on your: (a) use of a previous version of the Tyler Software and the claim would have been avoided had you installed and used the current version of the Tyler Software, and we provided notice of that requirement to you; (b) combining the Tyler Software with any product or device not provided, contemplated, or approved by us; (c) altering or modifying the Tyler Software, including any modification by third parties at your direction or otherwise permitted by you; (d) use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties; or (e) willful infringement, including use of the Tyler Software after we notify you to discontinue use due to such a claim.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate your license and refund the license fees paid for the infringing Tyler Software, as depreciated on a straight-line basis measured over seven (7) years from the Effective Date. We will pursue those options in the order listed herein. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY**

IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.

- 4. LIMITATION OF LIABILITY. EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) PRIOR TO FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE TOTAL ANNUAL SUBSCRIPTION FEES AND SERVICES FEES YOU HAVE PAID THROUGH THAT TRANSITION; OR (B) AFTER FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE THEN-CURRENT ANNUAL SUBSCRIPTION AND MAINTENANCE AND SUPPORT FEES. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND, TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS H(1) AND H(2).**
- 5. EXCLUSION OF CERTAIN DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**
- 6. Insurance. During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.**

SECTION I – GENERAL TERMS AND CONDITIONS

- 1. Additional Products and Services. You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date, and thereafter at our then-current list price, by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.**
- 2. Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive**

relief during the dispute resolution procedures.

3. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
4. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
5. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
6. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
7. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
8. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
9. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
10. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
11. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.

12. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
13. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
14. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
15. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
16. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. To the extent Client engages independent contractors to fulfill its obligations under this Agreement, Client shall enter into a written agreement with said independent contractors that contains confidentiality covenants at least as restrictive as the confidentiality covenants contained herein. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
17. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
18. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your

state of domicile, without regard to its rules on conflicts of law.

19. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
20. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
21. Socrata Solution Terms. Your use of certain Tyler solutions includes Tyler's Socrata data platform. Your rights, and the rights of any of your end users, to use Tyler's Socrata SaaS Services Terms of Services, available at <https://www.tylertech.com/terms/socrata-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.
22. Contract Documents. This Agreement includes the following exhibits:
- | | |
|-----------|--|
| Exhibit A | Investment Summary |
| Exhibit B | Invoicing and Payment Policy |
| | Schedule 1: Business Travel Policy |
| Exhibit C | Maintenance and Support Agreement |
| | Schedule 1: Support Call Process |
| Exhibit D | INTENTIONALLY LEFT BLANK |
| Exhibit E | Statement of Work |
| | Schedule 1: Implementation and Training Support Services |
| | Schedule 2: Data File Conversion Assistance |

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Kalamazoo Township Police Department

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Kalamazoo Township Police Department
1720 Riverview Drive
Kalamazoo, MI 49004
Attention: _____



Exhibit A Investment Summary

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Tyler Software and Related Services
Description
Law Enforcement Records Management System
New World Multi-Jurisdictional Law Enforcement Records
Federal UCR/IBR
Alarm Tracking and Billing
Case Management
Data Analysis/Crime Mapping/Management Reporting (LERMS)
Equipment Tracking
Field Investigations
Gun Permits and Registrations
Orders of Protection
Property Room Barcoding
Web Briefing Notes
On-Line Property Checks Interface to State/NCIC
On-Line Orders of Protection Interface to State/NCIC
On-Line Wants and Warrants Interface to State/NCIC
On-Line Impounds Interface to State/NCIC
Tyler Content Manager (TCM)
Corrections Management System
New World Corrections Management Software Package
State Corrections Reporting
Inmate Movement Tracking Bar Coding
Data Analysis/Management Reporting (CMS)
Grievance Tracking
Web Inmate Inquiry (requires database replication)
LiveScan Interface (CMS)
Booking Export Interface
VINE Interface
Public Safety Lineups/Mug Shots (CMS)
Mobile
LE Field Reporting (Federal Standard) (289)
New World Field-Based Reporting Server
Other Software
Workstation License
Law Enforcement Records Management Data Mart/Includes 5-6 users
LE Records Management Dashboards
Corrections Management Data Mart/Includes 2 users
Corrections Management Dashboards



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you the Subscription Fees listed below for the applicable license, services, third party products and travel expenses detailed in the Investment Summary. Your rights to dispute any invoice are set forth in the Agreement.

- 1.1 *Subscription Fees:* Subscription fees for the software and services are listed below. Upon expiration of the initial term, your annual subscription fees will be at Tyler's then-current rates.

Annual Subscription Cost (7-Year Plan)

Year 1	\$5,786.04	Due before: December 31, 2022
Year 2	\$5,786.04	Due before: December 31, 2023
Year 3	\$5,786.04	Due before: December 31, 2024
Year 4	\$5,786.04	Due before: December 31, 2025
Year 5	\$5,786.04	Due before: December 31, 2026
Year 6	\$5,786.04	Due before: December 31, 2027
Year 7	\$5,786.04	Due before: December 31, 2028

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed

separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of Defense and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

- Breakfast 15%
- Lunch 25%
- Dinner 60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C

Maintenance and Support Agreement

We will provide you with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

1. **Term.** We provide maintenance and support services on an annual basis. The initial term commenced on December 1, 2021, and remains in effect for seven (7) years. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term.
2. **Maintenance and Support Fees.** Your maintenance and support fees for the Tyler Software for the initial term are listed in the Subscription Fees listed in Exhibit B, and your payment obligations are set forth in the Invoicing and Payment Policy. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. **Maintenance and Support Services.** As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
 - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
 - 3.2 provide support during our established support hours;
 - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
 - 3.4 provide you with a copy of all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
 - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.
4. **Client Responsibilities.** We will use all reasonable efforts to perform any maintenance and support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as

GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.

5. Hardware and Other Systems. If you are a self-hosted customer and, in the process of diagnosing a software support issue, it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain Third Party Products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
 - (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third-Party Software, if any); and
 - (c) You will perform daily database backups and verify that those backups are successful.
6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware, unless you are a hosted customer; (f) support outside our normal business hours as listed in our then-current Support Call Process; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.
7. Current Support Call Process. Our current Support Call Process for the Tyler Software is attached to this Exhibit C at Schedule 1.



Exhibit C Schedule 1 Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler’s Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client’s needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a “confirmed support incident” mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler’s responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



Exhibit D

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Exhibit E

Statement of Work

We will deliver the services set forth in the Investment Summary as set forth in the Agreement and, as applicable, as further detailed in this Statement of Work. Except as expressly stated in the Agreement, none of the services we provide you under the Statement of Work are services related to hardware or third-party products. Whenever possible, we will provide services remotely so as to control travel expenses. All service fees and expenses are payable according to the Invoicing and Payment Policy.



Exhibit E Schedule 1 Professional Services

1. Project Management Services

We shall act as Project Manager to assist you in implementing the Tyler Software. Project Management Services include:

- a) Developing an Implementation Plan;
- c) Providing revised Implementation Plans (if required);
- d) Providing monthly project status reports; and
- e) Facilitating project status meetings
 - a project review (kickoff) meeting at your location
 - progress status meeting(s) during implementation via telephone conference or at your location; and
 - a project close-out meeting at your location to conclude the project.
- f) Consultation with other vendors or third parties, if necessary.

2. Implementation and Training Support Services

Implementation and training support services have been allocated for this project as described in the Investment Summary. Avoiding or minimizing custom or modified features will aid in keeping the support costs to the amount allocated. The recommended implementation and training support services include:

- a) implementation of the Tyler Software;
- b) Training you or assisting with your training on the Tyler Software; and
- c) tailoring of Tyler Software by our technical staff and/or consultation with our technical staff.

The project management, implementation and training support services provided by us may be performed at your premises and/or at our headquarters in Troy, Michigan (e.g., portions of project management are performed in Troy).

3. Interface and/or Fixed Installation Services

We shall provide interface installation services as described in the Investment Summary.



Exhibit E
Schedule 2
Data File Conversion Assistance

We will provide conversion assistance to you to help convert the existing data files specified below. If additional files are identified after contract execution, estimates will be provided to you prior to us beginning work on those newly identified files.

General

1. A data conversion analysis and assessment to verify the scope of effort for the project will be conducted. A revised cost estimate for the data conversion may be provided at the conclusion of the assessment. You may elect to cancel or proceed with the conversion effort based on the revised estimate.
2. This conversion effort includes data coming from one unique database or source, not multiple sources.
3. No data cleansing, consolidation of records, or editing of data will be part of the data conversion effort. Any data cleansing, removal of duplicate records, or editing must take place by you prior to providing the data to us.

Our Responsibilities

1. We will create and provide you with a conversion design document for signoff prior to beginning development work on the data conversion. No conversion programming by us will commence until you approve this document.
2. We will provide the data conversion programs to convert your data from a single data source to the Tyler Software for the specified files that contain 500 or more records.
3. As provided in the approved project plan for conversions, we will schedule on-site trips to your location in order to conduct the following:
 - a. Conversion Analysis,
 - b. Assistance for Mapping and Testing, and
 - c. Conversion Go-Live Implementation and Support

You will be responsible for travel expenses as set forth in the Invoicing and Payment Policy.

4. We will provide you up to three (3) test iterations of converted data. One test iteration consists of:
 - a. Running a conversion test in your test environment,

- b. Your reviewing a conversion test and responding in writing to us (see Client responsibilities paragraph 3 below),
 - c. We correct or otherwise respond to issues discovered and reported by you,
 - d. We will conduct internal testing to verify corrections, and
 - e. Both parties planning for the next test iteration and/or the live implementation.
- 5. Tyler will provide warranty coverage for any conversion-procedure-related issue reported by Client to Tyler within thirty (30) days after the conversion is run in the live database.

Client Responsibilities

1. You will extract data from the legacy system to submit to us. Data will be submitted to us in one or more of the following formats:
 - a. AS/400 files (SAV files),
 - b. Microsoft SQL Server database,
 - c. Microsoft Access database,
 - d. Microsoft Excel spreadsheet,
 - e. Visual Fox Pro database or similar format (.dbf files),
 - f. An ASCII format delimited text file (including embedded column headers and text delimiters), or
 - g. An ASCII-format fixed-width file (along with structured column definitions in an electronic format suitable for parsing, such as a spreadsheet or document table).

Data will be delivered using common media or data-delivery format such as ¼-inch tape (AS400), Ultrium Tap (AS/400), CD, DVD, USB device, hard drive, or FTP server.

In the event you request data extraction assistance from us, data extraction services shall be billed at our then-current rates, according to the Agreement.

2. You will respond to each test iteration in writing, on a form provided by us, either:
 - a. Indicating acceptance that the Data Conversion Process is ready for the final conversion, or
 - b. Indicating a list of changes that need to be applied to the Data Conversion Process for the next test iteration.

Up to three (3) test iterations are provided as part of the Data Conversion Process. After the third (3rd) test iteration, you shall pay our then-current flat fee for each additional test iteration. You will promptly review each test iteration when delivered by us. Prompt review by you will reduce the likelihood that a need for additional test iteration(s) may arise due to an extended delay between delivery of a test iteration and its review.

3. A data dictionary (data descriptors) containing all data elements must be provided to us for each file submitted with the media.
4. As provided in the project plan for conversions, you will provide a dedicated resource in each application area to focus on conversion mapping and testing. This includes dedicating a support person(s)

whenever our staff is on site regarding conversions. Roughly a one to one ratio exists for your commitment and our commitment. You understand that thorough and timely testing of the converted data by your personnel is a key part of a successful data conversion.

5. You agree to promptly review and signoff on both the conversion design document, and on the final conversions after appropriate review.

Only one data source will be converted for each of the files described in the Investment Summary, except for Law Enforcement External Documents for which there is two.

STATE OF MICHIGAN
IN THE 7TH JUDICIAL DISTRICT COURT FOR VAN BUREN

HARTFORD TOWNSHIP,

Plaintiff

v.

Case No.

Incident No.

Defendant.

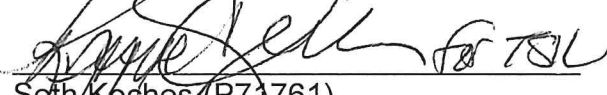
Seth Koches (P71761)
Attorney for Hartford Township
BAUCKHAM, THALL
SEEBER, KAUFMAN
& KOCHES, P.C.
470 W. Centre, Suite A
Portage, MI 49024
(269) 382-4500 x 106

REQUEST FOR FORMAL HEARING

Now comes the Plaintiff, Hartford Township, by and through its counsel, Bauckham, Thall, Seeger, Kaufman & Koches, P.C., and in accordance with MCR 4.101, hereby requests a formal hearing in the absence of a default in the above-referenced matter

Date: November ____ 2022

BAUCKHAM, THALL, SEEGER,
KAUFMAN & KOCHES, P.C.


Seth Koches (P71761)
Attorney for Hartford Township

This agreement is necessary in order to allow Tyler to eliminate the original 10-year agreement with the City of Kalamazoo (and with the City as fiduciary); and allows the township some level of control over the continuation of the agreement after the remaining 7-years of the 10-year original term has expired. The Township has already paid implementation costs; and is being asked to sign a separate contract to continue the service for at least 7 years with the annual subscription license at the rate of \$5,786.04 annually through December 2028.



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9I 11142022

FOR MEETING DATE: Monday, November 14, 2022

SUBJECT: PepperBall Less-Lethal Par Plan Grant Submission

REQUESTING DEPARTMENT: Police Department

SUGGESTED MOTION:

Approve the submission of the Par Plan grant proposal and use of Police Capital funds for the purchase of two PepperBall launchers and needed accessories.

Financing Cost: \$5,695.77

Source: General Fund _____ Grant X Other X (Police Capital) _____

Are these funds currently budgeted? Yes X No _____

Other comments or notes:

The maximum funding award for the Par Plan Grant is \$5,000. Police Capital funds will be used to cover the remaining expenses to purchase the two PepperBall launchers and needed accessories not covered by the Par Plan Grant.

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation: Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Date: November 8, 2022

To: Chief Bryan Ergang

From: Lt. Darien Smith

RE: Records Workstation Addition

Current workspaces are shared between employees, and a temporary workspace has been put in the Detective Bureau. With limited space within the police department, we have looked for viable options to expand the number of workstations within the Records Division.

The office dividers utilized in the Records Division were purchased from Michigan Office Environments (MOE) and are still available. MOE was asked to examine our current space and provide possibilities to add workstations. Our current configuration uses four total workstations, two of which are slightly larger than the others. By shortening the two larger workstations so that all four are the same size and adding two additional workstations, there would be six workstations in the Records Division space. Pricing for these dividers and needed components from MOE are maintained through a MiDeal contract. With this proposed expansion, electrical would need to be moved and added so that the additional workstations have power and data connections.

To make these spaces fully functioning workstations, additional components such as computer docks, monitors, and phones would need to be purchased. Shortening the two workstations will also require additional costs to buy the necessary components.

Listed below are the costs to shorten two and add two fully-functioning workstations:

- | | |
|---|------------|
| - Proposed furniture/dividers from Michigan Office Environments | \$5,487.97 |
| - Proposed electrical work and data cabling installation from Hi-Tech | \$4,975.00 |

- 2: VariDesk Cube Corner 36" (\$524.00 each Amazon)	\$1,048.00
- 4: Viewsonic Computer Monitors VA2456-MHD (\$139.99 each Amazon)	\$559.96
- 2: VariDesk Dual Monitor Arm (\$274.00 each Amazon)	\$548.00
- 2: Dell D6000 docks (\$199.99 each Amazon)	
	\$399.98
- 2: Yealink T46G Phones (\$152.49 each Amazon)	\$304.98
<u>Total:</u>	<u>\$13,323.89</u>

The most viable and economical option to add workstations to the Records Division would be to follow through with the proposed changes from MOE. This utilizes most of our current divider system while adding the two needed workstations.

Attachments:

Quote from Michigan Office Environments

Conceptual drawing of new workspace from Michigan Office Environments

Quote for electrical/data move and installation from Hi-Tech



NUMBER	45927
DATE	10/11/22
PROJECT #	35-171
PAGE	1
CUSTOMER P/O#	

1720 RIVERVIEW DR
KALAMAZOO MI 49004

INSTALL AT:
KALAMAZOO CHARTER TOWNSHIP
POLICE
1ST FL
1720 RIVERVIEW DR
KALAMAZOO MI 49004

#	QTY	PRODUCT	DESCRIPTION	UNIT PRICE	EXTENDED
1	2	WUCR-3636-LJSAN44 ,H-P3 ,HP-P3	Worksurface,Corner 90 Deg Wrap,36W,Lam,Edgeband,Std Core,Notched,24,24 PATTERNED LINEN CRISP GRD A PATTERNED LINEN CRISP GRD A TAG #2: NEW FURNITURE	94.31	188.62
2	4	WURA-2436-LJSA ,H-P3 ,HP-P3	Worksurface, Rect,24Dx36W,Lam,Edgeband,Std Core,Notched PATTERNED LINEN CRISP GRD A PATTERNED LINEN CRISP GRD A TAG #2: NEW FURNITURE	50.45	201.80
3	2	ZEBA-0000-PL	Bracket,Side,For Unigroup/Too/Places,LH TAG #2: NEW FURNITURE	3.52	7.04
4	2	ZEBA-0000-PR	Bracket,Side,For Unigroup/Too/Places,RH TAG #2: NEW FURNITURE	3.52	7.04
5	4	ZEBD-1600-PP	Unigroup/Too/Places,Cntlv Brkt,Standard,16.5In.D,BH TAG #2: NEW FURNITURE	18.57	74.28
6	2	ZEBR-0000-PN	Worksurface, Rear-Corner Bracket, Unigroup TAG #2: NEW FURNITURE	3.23	6.46
7	2	LSET-1 ,LX-BL	HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 1 BLACK GRD A TAG #2: NEW FURNITURE	0.00	0.00
8	2	LSET-2 ,LX-BL	HW,Lock Set, Keyed Alike,Lock Plug And Key, Qty Of 2 BLACK GRD A TAG #2: NEW FURNITURE	0.00	0.00
9	1	BFM-0010-B	Base,Power,Basefeed,Places,3 Cir,332,120In./3048mm TAG #2: NEW FURNITURE	76.82	76.82
10	1	PCSS-3-B	UniGroup-Straight Pan Power Connector,Pwr,3CIR,332 CONTINUED...	20.56	20.56



NUMBER	45927
DATE	10/11/22
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CUSTOMER P/O#	

INSTALL AT:
KALAMAZOO CHARTER TOWNSHIP
POLICE
1ST FL
1720 RIVERVIEW DR
KALAMAZOO MI 49004

#	QTY	PRODUCT	DESCRIPTION	UNIT PRICE	EXTENDED
11	1	PRD-3-B , TR-J	TAG #2: NEW FURNITURE Duplex Receptacles (Box Of 6), 3 Cir, 332, No ctrl GRAPHITE GRD A	25.96	25.96
12	1	WMK-38 , TR-J	TAG #2: NEW FURNITURE Wall Mount Kit 40In. GRAPHITE GRD A	14.93	14.93
13	2	E2MN-238-B (C1) , C1-AJ (C1) , C1-AJ , TR-J , TR-J	TAG #2: NEW FURNITURE Mono Panel, Sq Top Cap, No-Pwr, 24In.Wx40In.H, Base Trim STRIAE GRD A BEAM GRD A STRIAE GRD A BEAM GRD A GRAPHITE GRD A GRAPHITE GRD A	116.99	233.98
14	6	E2MN-338-B (C1) , C1-AJ (C1) , C1-AJ , TR-J , TR-J	TAG #2: NEW FURNITURE Mono Panel, Sq Top Cap, No-Pwr, 36In.WxX 40In.H, Base Trim STRIAE GRD A BEAM GRD A STRIAE GRD A BEAM GRD A GRAPHITE GRD A GRAPHITE GRD A	134.34	806.04
15	4	E2MP-338-B (C1) , C1-AJ (C1) , C1-AJ , TR-J , TR-J	TAG #2: NEW FURNITURE Mono Panel, Sq Top Cap, 3 Cir, 332, 36In.WxX 40In.H, Base Trim STRIAE GRD A BEAM GRD A STRIAE GRD A BEAM GRD A GRAPHITE GRD A GRAPHITE GRD A	189.33	757.32
16	3	E2PC-38 , TR-J , TR-J , TR-J	TAG #2: NEW FURNITURE 90Deg Finish Post, Painted, 40In.H, Full Hgt GRAPHITE GRD A GRAPHITE GRD A GRAPHITE GRD A	18.14	54.42



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1720 RIVERVIEW DR
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Pricing is valid for 30 days from date quoted, unless otherwise noted.