



1720 Riverview Drive  
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**Board of Trustees Regular Meeting Agenda  
Monday, December 12, 2022  
7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on **Monday, December 12, 2022**, at the **Kalamazoo Township Hall** to discuss and act on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89255869247?pwd=Z2tCZHBSaHpnZ1hvR1dQUVY2NlplWdz09>

**Meeting ID:** 892 5586 9247      **Passcode:** 028478

**Find your local number**

<https://us02web.zoom.us/j/89255869247?pwd=Z2tCZHBSaHpnZ1hvR1dQUVY2NlplWdz09>

**Meeting ID:** 892 5586 9247      **Passcode:** 028478

- 1 – Call to Order**
- 2 – Pledge of Allegiance**
- 3 – Roll Call of Board Members**
- 4 – Addition/Deletions to Agenda** (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for the full discussion. Such requests will be automatically respected.)
- 5 – Public Comment on Agenda and Non-agenda Items** (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3 minutes, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)
- 6 – Consent Agenda** (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

**Approval of:**

- A. Minutes of November 21, 2022, Board of Trustees Special Meeting
- B. Minutes of November 28, 2022, Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$ 156,902.98

**Receipt of:**

- A. Check Disbursement Report – November 2022
- B. Check EFT Register November 2022
- C. Treasures Report- October 2022
- D. Revenue and Expense Report- October 2022
- E. Revenue and Expense Summary- October 2022

- F. KABA report - November 2022
- G. Monthly Fire Report – October 2022

## **7 – Public Hearing/Presentation**

**None for this meeting.**

## **8 – Old Business**

## **9 – New Business**

- A. Resolution to Approve Amendment to Rental Registration
- B. Request to Approve Fire Alarm System Maintenance
- C. Resolution to Approve General Fund Budget and General Appropriation Act
- D. Resolution to Approve 2023 Wage Schedule
- E. Resolution to Approve Hire of Technical Analyst
- F. Resolution to Approve KTPOA Collective Bargaining Agreement 2023-2026
- G. Resolution to Approve New Hire of Police candidates
- H. Resolution to Approval of Depositories of Township funds
- I. Resolution to Approval of New Board of Review Members Warren Cook, Denise Hartsough
- J. Resolution to Approval of Calendar of Meeting 2023
- K. Manger's Reviews

## **10 – Items Removed from the Consent Agenda**

## **11 – Board Member Reports**

Trustee Leuty  
Trustee Glass  
Trustee Moaiery  
Trustee Robinson  
Clerk Miller  
Treasurer Miller  
Supervisor Martin


## **12 – Attorney Report**

## **13 – Manager Report**

## **14 – Public Comments**

## **15 – Adjournment**

Posted: December 9, 2022

  
Donald A. Martin, Supervisor  
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES SPECIAL MEETING  
Monday, November 21, 2022**

The Board of Trustees of the *Charter Township of Kalamazoo* held a Special Meeting on **Monday, November 21, 2022, at 6:00 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004, for the purpose of considering a Consent Agenda, hearing a presentation by a terminated employee, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

**PRESENT:** Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Steven Leuty, Ashley Glass, Lisa Moiaery and Clara Robinson.

**ABSENT:** None.

**ALSO PRESENT:** Acting Fire Chief Mike Weidemann and Manager Dexter Mitchell.

**Item 1 – CALL TO ORDER**

Supervisor Martin called the meeting to order at 6:00 p.m.

**Item 2 – ROLL CALL OF BOARD MEMBERS**

All members present.

**Item 3 – PUBLIC COMMENT**

Mike Weidemann 1310 Nichols said we have had an injustice and need to reinstate the Chiefs.

Nancy Kowalski has experience working with the two Chiefs and attests to their character.

Connie Butler on Mulhearn asks the Board to listen.

Joey Bird on Edison St. attests to the Chiefs working to serve the community.

Mike Rogers on Chapparel spoke to the character of the Chiefs and that they have never expressed racism.

Todd Kowalski said the people present at the meeting are neighboring firefighters as well.

Christian has not met the Chiefs but has seen Emergency Room work. The professionalism of our Fire Department comes from the top.

Mae Meeth, attending over Zoom, attempted to make a comment but technical difficulties prevented it. She sent her comments by email, expressing that Chief Mulac did not deserve to speak, and his firing was justified.

**Item 4 – CONSENT AGENDA**

Chief Weidemann gave the names of newly hired on-call firefighters:

- A. Approve the Hiring of Daniel Hardenbrook and Kirsten Scheller at Station 2, Shane Peterson, Khaleb Critinger, and Allen Martensen at Station 1 as on-call firefighters.

**Clerk Miller moved adoption of the Consent Agenda, seconded by Trustee Leuty. Voice vote, motion carried.**

**Item 5 – PRESENTATION BY A TERMINATED EMPLOYEE**

Former Battalion Chief Matt Mulac spoke about the circumstances leading to his termination by the Township Manager. Mr. Mulac thanked the board for voting to hear him.

His employment began in 1997, and he was appointed Battalion Chief in 2012 at Station 2. It was an honor to serve a diverse community. All were given honor and respect. All employees were treated equally and with good faith.

The training he received in HR was general and not specific to the job he was asked to do.

The core of his administrative responsibilities were policies and objective facts.

SOGs are updated continually. SOGs are given to all firefighters annually. (3 handouts were provided to the Board)

In December 2019, he was informed of a complaint. (Provided to Board as a handout)

On December 3, 2019, the complainant told Mulac her complaint. He asked her to write it out. (Provided as a handout) The SOGs required facts. He has had family and friends who were victims of workplace violence. The action was taken to address the situation. He could have used the situation as an excuse to get rid of a troublesome employee. The interviews did not allow him to make factual determinations of the complainant's claims. Both the accuser and accused were addressed in his office and provided with copies of documents.

The same complainant asked for a leave of absence in 2022. All seemed well. He inquired as to the circumstances of her request. She asked for 90 days. Jared Alexander appeared in March 2022 and had interrogated about additional allegations. He was informed he could not talk about the investigation to any of his personnel. We continue to trust that the truth will be exposed

It was assumed that all were informed, which turns out to be false. We took action to make sure the situation would not recur.

He met on April 13 with Labor Attorney McCamman. This was uncomfortable and humiliating. Kurt said this was to evaluate the Township's exposure to liability risk. The investigation was completed. Yet months later he had not been told anything more.

Attorney Codie Burt shared information concerning Trustee Glass' communication to the Manager.

Mulac resumed speaking about Trustee Glass.

He was in awe as to how the three-page list of allegations had expanded.

Attorney Burt spoke to the transcript of the pre-determination hearing. The predetermination memo is filled with false facts. Throughout the hearing, the Manager chose to continue to interrogate her client. The Manager twisted the words "tight-knit". Timely reporting is key. Mulac's 24-hour turnaround in the initial investigation is good.

Mulac continued that nothing happened for months. Why did the Manager wait?

A termination letter was given to him on Sept. 14, and the station was left unstaffed. He notified dispatch that the station was out of service.

He continues to fight to clear his name.

Where are the investigator's notes and conclusions?

The Board must find the resolve to remove the Manager.

**Item 8 – ADJOURNMENT**

Adjourned 7:00 p.m.

Respectfully submitted,

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Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO  
BOARD OF TRUSTEES MEETING  
November 28, 2022**

The Regular Meeting of the Board of Trustees of the **Charter Township of Kalamazoo** was held on **Monday, November 28, 2022** at **7:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

**Item 1**            **CALL TO ORDER**

Supervisor Martin called the meeting to order at 7:30 pm.

**Item 2**            **PLEDGE OF ALLEGIANCE**

Treasurer Miller led the Pledge of Allegiance.

**Item 3**            **ROLL CALL OF BOARD MEMBERS.**

All present.

**Item 4**            **ADDITIONS AND DELETIONS TO AGENDA**

Treasurer Miller asked to move “Street Name Confirmations” from the Consent Agenda to the regular agenda. Item 9B was removed because it has already been dealt with.

**Item 5**            **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

Mike Rogers living on Chapparral has been impressed with Republic Services. They have made good progress in dealing with issues.

Mike on Iroquois in Westwood is concerned about the fire service, the actions of the Board, the Manager and Trustee Glass. The firing was unprofessional. The Chiefs should be reinstated.

Connie Butler on Mulhearn thanked the Board for listening to Matt Mulac at the recent Special Meeting. The Chiefs should be brought back.

**Item 6**            **CONSENT AGENDA**

**Clerk Miller moved, seconded by Trustee Robinson, to approve the consent agenda which included action on the following items:**

**Approval of:**

- A. Minutes of the October 24, 2022 Board of Trustees Regular Meeting
- B. Minutes of the November 14, 2022 Board of Trustees Work Session
- C. Minutes of the November 14, 2022 Board of Regular Meeting

**Receipt of:**

- A. Street Name Confirmations – Removed from Consent Agenda

**Voice vote, Motion carried.**

**Item 7**            **PUBLIC HEARING / PRESENTATION**

**Item 7A**           **PUBLIC HEARING ON THE 2022 TOWNSHIP BUDGET**

Public hearing on the 2023 Budget. Supervisor Martin opened the public hearing at 7:40 p.m. There was no public comment.

**Item 8**            **UNFINISHED BUSINESS**

None.

**Item 9**            **NEW BUSINESS**

**Item 9A**           **REQUEST TO APPROVE REZONING ORDINANCE FOR 3800 GULL ROAD**

Attorney Seeber said the Planning Commission has held a public hearing. A site plan was approved.

**Trustee Leuty moved to adopt Ordinance 631, rezoning 3800 Gull Road from C-1 Local Commercial District to C-2 Commercial Corridor District, seconded by Trustee Moaiery, (7-0), Motion carried.**

**Item 9B**           **REQUEST TO AMEND OUTDOOR BURNING ORDINANCE -- REMOVED**

**Item 9C**           **REQUEST TO APPROVE FIREFIGHTER PROTECTIVE EQUIPMENT PURCHASE**

Chief Weidemann said that this will come from capital, the gear should last ten years. It will cost \$30,527.00.

**Trustee Moaiery moved to approve purchase of Firefighter Protective Equipment for a total of \$30,527, supported by Trustee Robinson. Roll call vote, (7-0), Motion carried.**

**Item 9D**           **REQUEST TO APPROVE THE PROPOSAL FOR EVALUATION OF THE TOWNSHIP MANAGER**

Trustee Leuty explained that the Board had rescheduled this item from our last Regular Meeting. The instrument is based on the Manager's agreement and goals, and our Strategic Plan calls for it to happen

**Trustee Leuty moved to approve the proposal, seconded by Clerk Miller.**

Robinson agrees that the Manager should have an evaluation. The timing is sensitive, but we do have a job to do. All employees should be evaluated. We also should have exit interviews.

Supervisor Martin said all other employees are being evaluated.

Treasurer Miller said we don't know what we don't know. She feels that the employees should have the opportunity to express their opinion.



Trustee Glass agrees with the previous statements. She thinks we should use best HR practices in evaluations.

**Roll call vote, (7-0), Motion carried.**

**Item 9E      CONSIDERATION OF REQUEST FOR TERMINATED EMPLOYEE TO BE HEARD BY THE BOARD**

**The Board received a request through Attorney Seeber from a terminated employee requesting to address the Board.**

**Trustee Leuty moved to approve a special meeting of the Township Board for December 5, 2022, at 6 p.m. to provide a recently-terminated employee to be heard by the Board, without the Board participating in a dialog or asking questions of the employee, seconded by Supervisor Martin.**

Trustee Moaiery had problems with the last hearing. The Board did not have legal representation. She did not like that accused people did not have the opportunity to respond.

Trustee Leuty said by requiring the board not to respond makes it like a public comment.

Trustee Robinson replied that we did not have legal representation due to Attorney Seeber being unavailable. She still owes a lot of people phone calls. As hard as it is to listen to all that, we have set a precedent. We should not deny it for the other fired employee.

Clerk Miller said a general conversation is impossible due to legal constraints.

Trustee Moaiery said we are opening ourselves up for liability. She wants us to make the right decision but does not agree with the process. She hopes we will have a public comment period at the end and fix our Zoom problem.

Trustee Leuty said Codie Burt told us she knows we are still working on the issue. We are not acting as an Appeals Board by hearing the employee.

Treasurer Miller asked whether we would have legal counsel on December 5? Attorney Seeber replied if we are just listening, there does not appear to be a need for counsel to be present.

**Roll call vote, (5-2 Glass, Moaiery), Motion carried.**

**Item 10      ITEMS REMOVED FROM THE CONSENT AGENDA**

Street Name Confirmations. Treasurer Miller was confused about the name changes. What are we changing? Old Riverview does affect nine parcels. We will need to spend on maps to reflect the changes. It also affects the residents involved.

Supervisor Martin asked the attorney whether we had to accept the changes? Attorney Seeber said we should find the reason for the change. Manager Mitchell does not know why this is being done.

Treasurer Miller said it is already named Old Riverview, just not on the maps and in our database. Residents will need to do some work to make the change.

**Item 11**      **BOARD MEMBER REPORTS**

Trustee Leuty said Rollie Leathers passed away, one of the founders of the Wilson Recreation Area. He thanked Elizabeth Kowalski for her service in the Township Office. Second leaf pickup starts next week. He read “The Righteous Mind”, we subconsciously apply our moral judgments. The best we can do is to pause a few minutes before responding and seek common values.

Trustee Glass is disappointed in how the Board has acted in unprecedented ways. The listening session was a farce. Her entire time on the Board has been wrapped up in inter-personal conflicts. She encourages the public to come out and find out what is going on. It is very disheartening to see how the Board has acted. She does not understand how we have come to this point.

Trustee Robinson reported on PAC Committee meeting, she agrees we have a number of large tasks ahead. We need to set priorities. She did not realize the amount of work required. She will not understand everyone’s point of view; however, she will do her best. There is also room for growth for members who have been here a long time. She encouraged residents to clear out snow from fire hydrants and sidewalks.

Clerk Miller agreed with Trustee Robinson’s remarks. He shared statistics from the recent election.

Treasurer Miller is concerned about lack of communication. PAC Committee met but has not reported to the Board. It seems that things not being addressed quickly enough. She hopes we can work on being more informed.

Supervisor Martin said the PAC Committee is still working. He thanked PMN for being here. Everyone is interested in what is happening.

**Item 12**      **ATTORNEY’S REPORT**

None.

**Item 13**      **MANAGER’S REPORT**

Manager Mitchell will test to see if Zoom is fixed. We will be looking at Board of Review. We are updating our insurance contract. Dec. 9 will be the Christmas Party.

**Item 14**      **PUBLIC COMMENT**

Todd Kowalski repeated his thanks to Trustee Robinson. Exit interviews are a farce. Communication has not happened since Sept. 14. Manager has not communicated with the Fire Department.

Connie Butler addressed Trustee Moaiery's comment that accusations were made without a chance to respond. This is what happened to the Chiefs.

Mike Rogers talked about dialog; it looks like we want to stifle them.

**Item 15      ADJOURNMENT**  
**Adjourned at 8:53 pm.**

**BOARD MEMBERS PRESENT:**

Supervisor Donald D. Martin  
Treasurer Sherine M. Miller  
Clerk Mark E. Miller  
Trustee Clara Robinson  
Trustee Ashley Glass  
Trustee Lisa Moaiery  
Trustee Steven C. Leuty

Respectfully submitted,

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Mark E. Miller, Clerk

**ABSENT:** None.

Attested to by,

**ALSO PRESENT:**

Attorney Roxanne Seeber  
Manager Dexter Mitchell  
Acting Fire Chief Mike Weidemann

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Donald D. Martin, Supervisor

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/13/2022 - 12/13/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
120622 37350	BAUCKHAM, SPARKS, THALL, LEGAL SUPPORT	12/09/2022 MONICAK	12/13/2022	10,050.66	10,050.66	Open	N 12/09/2022
	101-200-827.00	LEGAL SERVICES - GEN TWP		3,460.55			
	101-400-827.00	LEGAL SERVICES - GEN TWP		60.00			
	101-209-827.00	LEGAL SERVICES - GEN TWP		100.00			
	207-301-827.00	LEGAL SERVICES - GEN TWP		1,300.11			
	101-310-827.00	LEGAL SERVICES - GEN TWP		1,925.00			
	101-101-826.00	LEGAL SERVICES-BD. MEET.		1,305.00			
	206-336-827.00	LEGAL SERVICE		1,900.00			
582514 37351	MULDER'S LANDSCAPE SUPPLIES TOPSOIL	12/09/2022 MONICAK	12/13/2022	88.50	88.50	Open	N 12/09/2022
	101-276-932.00	MAINT. - GROUNDS		88.50			
71405 37352	PREIN & NEWHOF, INC. WOODWARD/WINDING WAY LIFT STATIONS	12/09/2022 MONICAK	12/13/2022	405.00	405.00	Open	N 12/09/2022
	883-520-820.00	ENGINEERING FEES		405.00			
71715 37353	PREIN & NEWHOF, INC. NON-MOTORIZED PATH REPAIRS	12/09/2022 MONICAK	12/13/2022	768.00	768.00	Open	N 12/09/2022
	101-446-969.01	SIDEWALK MAINTENANCE		768.00			
71704 37354	PREIN & NEWHOF, INC. TEXEL LIFT STATION	12/09/2022 MONICAK	12/13/2022	528.00	528.00	Open	N 12/09/2022
	883-520-820.00	ENGINEERING FEES		528.00			
71697 37355	PREIN & NEWHOF, INC. SANITARY/WATER MAPS	12/09/2022 MONICAK	12/13/2022	240.00	240.00	Open	N 12/09/2022
	871-441-820.00	ENGINEERING FEES		240.00			
71756 37356	PREIN & NEWHOF, INC. KALSEC SPR	12/09/2022 MONICAK	12/13/2022	696.00	696.00	Open	N 12/09/2022
	701-000-240.00	ZONING/DEVELOPMENT ESCROW		696.00			
71694 37357	PREIN & NEWHOF, INC. UPDATE ARCREADER	12/09/2022 MONICAK	12/13/2022	116.00	116.00	Open	N 12/09/2022
	101-209-820.00	ENGINEERING SERVICES		116.00			
9856 37358	ABRAXAS BLUEPRINT SCANNING	12/09/2022 MONICAK	12/13/2022	90.00	90.00	Open	N 12/09/2022
	101-200-811.00	PURCHASED SERVICE		90.00			

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 User: MONICAK  
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/13/2022 - 12/13/2022  
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 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
9857 37359	ABRAXAS ONBASE SOLUTION 101-200-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	90.00 90.00	90.00	Open	N 12/09/2022
20220053 37360	HALT FIRE, INC SABER RESCUE PUMPER SET UP 811-440-983.04	12/09/2022 MONICAK ENGINE REPLACEMENT	12/13/2022	4,650.62 4,650.62	4,650.62	Open	N 12/09/2022
01577 37361	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	150.85 150.85	150.85	Open	N 12/09/2022
12722-2 37362	UNCLE BEN'S UNIFORM STORE UNIFORMS 206-336-748.00	12/09/2022 MONICAK PERSONAL EQUIPMENT ALLOWANCE	12/13/2022	3,076.00 3,076.00	3,076.00	Open	N 12/09/2022
13-1367 37363	HELPNET EMPLOYEE ASSISTANCE PROGRAM 101-200-914.00	12/09/2022 MONICAK HEALTH MGMT	12/13/2022	559.20 559.20	559.20	Open	N 12/09/2022
2369552-0 37364	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/09/2022 MONICAK OFFICE SUPPLIES	12/13/2022	70.39 70.39	70.39	Open	N 12/09/2022
120122 37365	METRO FIBERNET LLC ACCT #1883888 101-200-922.00 207-301-811.00 206-336-922.01 206-336-922.02 206-336-922.03 206-336-922.04 206-336-853.00	12/09/2022 MONICAK UTILITIES - CABLE/INTERNET PURCHASED SERVICE UTILITIES - CABLE/INTERNET UTILITIES - CABLE/INTERNET UTILITIES - CABLE/INTERNET UTILITIES - CABLE/INTERNET TELEPHONE	12/13/2022	3,653.36 200.00 550.00 450.00 748.00 450.00 450.00 805.36	3,653.36	Open	N 12/09/2022
113022 37366	KALAMAZOO OIL CO. GASOLINE 101-265-751.00	12/09/2022 MONICAK GAS & OIL	12/13/2022	564.59 564.59	564.59	Open	N 12/09/2022
017651909 37367	XEROX CORPORATION CUSTOMER #724921614 101-200-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	513.16 513.16	513.16	Open	N 12/09/2022

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22-06-11 37368	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	400.00 400.00	400.00	Open	N 12/09/2022
45227 37369	R.W. LAPINE, INC. RESET BOILER 101-265-931.00	12/09/2022 MONICAK MAINT. - BUILDING	12/13/2022	265.00 265.00	265.00	Open	N 12/09/2022
0249-007703208 37370	REPUBLIC SERVICES #249 ACCT #3-0249-0303078 226-527-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	41,150.34 41,150.34	41,150.34	Open	N 12/09/2022
112922 37371	KALAMAZOO CITY TREASURER WATER/SEWER 101-200-927.00	12/09/2022 MONICAK UTILITIES - WATER	12/13/2022	132.10 132.10	132.10	Open	N 12/09/2022
0249-007696214 37372	REPUBLIC SERVICES #249 ACCT #3-0249-0100499 101-200-924.00	12/09/2022 MONICAK UTILITIES - WASTE/RECYCLE	12/13/2022	87.70 87.70	87.70	Open	N 12/09/2022
0249-007696136 37373	REPUBLIC SERVICES #249 ACCT #3-0249-0094822 101-200-924.00 206-336-924.01 206-336-924.04 206-336-924.02 101-276-924.00 101-751-924.00 101-751-924.00 206-336-924.03	12/09/2022 MONICAK UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE UTILITIES - WASTE/RECYCLE	12/13/2022	874.75 428.75 108.50 108.50 108.50 52.25 22.75 22.75 22.75	874.75	Open	N 12/09/2022
0010510262 37374	MLIVE MEDIA GROUP NOTICES 101-101-903.00	12/09/2022 MONICAK NOTICES & PUBLICATIONS	12/13/2022	380.80 380.80	380.80	Open	N 12/09/2022
0010506421 37375	MLIVE MEDIA GROUP NOTICES 101-400-903.00	12/09/2022 MONICAK NOTICES & PUBLICATIONS	12/13/2022	231.09 231.09	231.09	Open	N 12/09/2022
204478317618 37376	CONSUMERS ENERGY ACCT #1000 2155 4991	12/09/2022 MONICAK	12/13/2022	31.94	31.94	Open	N 12/09/2022

12/09/2022 11:31 AM  
 User: MONICAK  
 DB: Kalamazoo Twp

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	101-751-921.00	UTILITIES - ELECTRIC		31.94			
206435824256 37377	CONSUMERS ENERGY ACCT #1000 1699 4202 101-200-923.00	12/09/2022 MONICAK	12/13/2022	2,121.57	2,121.57	Open	N 12/09/2022
	101-200-923.00	UTILITIES - NATURAL GAS		2,121.57			
205190257139 37378	CONSUMERS ENERGY ACCT #1030 2066 4423 219-448-921.00	12/09/2022 MONICAK	12/13/2022	4,703.79	4,703.79	Open	N 12/09/2022
	219-448-921.00	UTILITIES - ELECTRIC		4,703.79			
206702735999 37379	CONSUMERS ENERGY ACCT #1000 0018 2830 219-448-921.00	12/09/2022 MONICAK	12/13/2022	14,625.49	14,625.49	Open	N 12/09/2022
	219-448-921.00	UTILITIES - ELECTRIC		14,625.49			
INV-03018-S4W9N2 37380	ECF DATA, LLC OFFICE 365 101-200-742.00 207-301-742.00	12/09/2022 MONICAK	12/13/2022	850.00	850.00	Open	N 12/09/2022
	101-200-742.00	SOFTWARE PROGRAMS/FEES		425.00			
	207-301-742.00	SOFTWARE PROGRAMS		425.00			
01219 37381	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	12/09/2022 MONICAK	12/13/2022	1,578.90	1,578.90	Open	N 12/09/2022
	206-336-747.00	SMALL TOOLS & EQUIPMENT		1,578.90			
201274695399 37382	CONSUMERS ENERGY ACCT #1000 1552 2335 206-336-921.01 206-336-923.01	12/09/2022 MONICAK	12/13/2022	1,109.58	1,109.58	Open	N 12/09/2022
	206-336-921.01	UTILITIES - ELECTRIC		504.35			
	206-336-923.01	UTILITIES - NATURAL GAS		605.23			
201274695400 37383	CONSUMERS ENERGY ACCT #1000 1552 2459 206-336-921.01	12/09/2022 MONICAK	12/13/2022	29.27	29.27	Open	N 12/09/2022
	206-336-921.01	UTILITIES - ELECTRIC		29.27			
2420444-0 37384	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/09/2022 MONICAK	12/13/2022	294.75	294.75	Open	N 12/09/2022
	101-200-727.00	OFFICE SUPPLIES		294.75			
2422834-0 37385	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	12/09/2022 MONICAK	12/13/2022	104.67	104.67	Open	N 12/09/2022
	101-200-727.00	OFFICE SUPPLIES		104.67			

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 EXP CHECK RUN DATES 12/13/2022 - 12/13/2022  
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 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
988373 37386	STEENSMA LAWN & POWER EQUIPMENT MISC SUPPLIES 101-265-934.00	12/09/2022 MONICAK MAINT. - MACHINE	12/13/2022	306.73 306.73	306.73	Open	N 12/09/2022
120722 37387	OKUN BROTHERS SHOES, INC. WORK BOOTS 101-265-748.00	12/09/2022 MONICAK PERSONAL EQUIP. - ALLOWANCE	12/13/2022	382.50 382.50	382.50	Open	N 12/09/2022
357521 37388	ROE-COMM, INC. RADIO MAINT 207-301-933.00	12/09/2022 MONICAK MAINT. - RADIO	12/13/2022	2,458.00 2,458.00	2,458.00	Open	N 12/09/2022
823206 37389	MCDONALD'S TOWING TOWING 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	55.00 55.00	55.00	Open	N 12/09/2022
824593 37390	MCDONALD'S TOWING TOWING 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	55.00 55.00	55.00	Open	N 12/09/2022
112122 37391	KALAMAZOO COUNTY TREASURER 3RD QTR SUBPOENA BY MAIL 207-301-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	456.25 456.25	456.25	Open	N 12/09/2022
2422567-0 37392	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	12/09/2022 MONICAK OFFICE SUPPLIES	12/13/2022	270.81 270.81	270.81	Open	N 12/09/2022
3768 37393	ROBERT LAMSON, LLC SCREENING - LEEPER 207-301-812.00	12/09/2022 MONICAK EMPLOYMENT TESTING	12/13/2022	150.00 150.00	150.00	Open	N 12/09/2022
99866 37394	MIDWAY CHEVROLET, INC. OIL CHANGE 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	57.45 57.45	57.45	Open	N 12/09/2022
26060056 37395	DORRANCE FORD OIL CHANGE 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	62.78 62.78	62.78	Open	N 12/09/2022



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3760 37396	ROBERT LAMSON, LLC EVALUATION - 207-301-812.00	12/09/2022 MONICAK EMPLOYMENT TESTING	12/13/2022	1,245.00 1,245.00	1,245.00	Open	N 12/09/2022
3376 37397	MICHIGAN MUNICIPAL POLICE REPAIR 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	837.65 837.65	837.65	Open	N 12/09/2022
3386 37398	MICHIGAN MUNICIPAL POLICE REPAIR 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	909.46 909.46	909.46	Open	N 12/09/2022
3383 37399	MICHIGAN MUNICIPAL POLICE OIL CHANGE 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	94.67 94.67	94.67	Open	N 12/09/2022
298128 37400	RIDGE COMPANY MISC SUPPLIES 207-301-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	50.49 50.49	50.49	Open	N 12/09/2022
12506098 37401	CERTASITE, LLC EXTINGUISHERS 101-265-811.00	12/09/2022 MONICAK PURCHASED SERVICE	12/13/2022	743.98 743.98	743.98	Open	N 12/09/2022
0010503111 37402	MLIVE MEDIA GROUP NOTICES 701-000-240.00	12/09/2022 MONICAK ZONING/DEVELOPMENT ESCROW	12/13/2022	183.52 183.52	183.52	Open	N 12/09/2022
298969 37403	RIDGE COMPANY MISC SUPPLIES 101-265-939.00	12/09/2022 MONICAK MAINT. - VEHICLE	12/13/2022	70.84 70.84	70.84	Open	N 12/09/2022
2081-01 37404	MILLER-DAVIS COMPANY NEW EXERCISE ROOM 101-265-931.00	12/09/2022 MONICAK MAINT. - BUILDING	12/13/2022	15,000.00 15,000.00	15,000.00	Open	N 12/09/2022
16760 37405	WENKE TILE & CARPET, LLC CARPET INSTALLATION 101-265-931.00	12/09/2022 MONICAK MAINT. - BUILDING	12/13/2022	655.40 655.40	655.40	Open	N 12/09/2022

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834105 37406	NYE UNIFORM CO. UNIFORMS 206-336-748.00	12/09/2022 MONICAK	12/13/2022	59.50	59.50	Open	N 12/09/2022
	PERSONAL EQUIPMENT ALLOWANCE			59.50			
834104 37407	NYE UNIFORM CO. UNIFORMS 206-336-748.00	12/09/2022 MONICAK	12/13/2022	143.78	143.78	Open	N 12/09/2022
	PERSONAL EQUIPMENT ALLOWANCE			143.78			
62018 37408	APOLLO FIRE APPARATUS SALES AND SVC VALVE 206-336-939.00	12/09/2022 MONICAK	12/13/2022	221.30	221.30	Open	N 12/09/2022
	MAINT. - VEHICLE			221.30			
0517313 37409	FERGUSON FACILITIES #3400 MISC SUPPLIES 206-336-740.00	12/09/2022 MONICAK	12/13/2022	676.33	676.33	Open	N 12/09/2022
	OPERATING SUPPLIES			676.33			
INV144714 37410	WITMER PUBLIC SAFETY UNIFORMS 206-336-748.00	12/09/2022 MONICAK	12/13/2022	2,028.75	2,028.75	Open	N 12/09/2022
	PERSONAL EQUIPMENT ALLOWANCE			2,028.75			
22336 37411	MOSES FIRE EQUIPMENT, INC. MISC SUPPLIES 206-336-939.00	12/09/2022 MONICAK	12/13/2022	1,883.26	1,883.26	Open	N 12/09/2022
	MAINT. - VEHICLE			1,883.26			
22337 37412	MOSES FIRE EQUIPMENT, INC. FOAM 206-336-740.00	12/09/2022 MONICAK	12/13/2022	1,176.00	1,176.00	Open	N 12/09/2022
	OPERATING SUPPLIES			1,176.00			
80859 37413	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-931.00	12/09/2022 MONICAK	12/13/2022	28.55	28.55	Open	N 12/09/2022
	MAINT. - BUILDING			28.55			
0010505647 37414	MLIVE MEDIA GROUP NOTICES 101-400-903.00	12/09/2022 MONICAK	12/13/2022	349.28	349.28	Open	N 12/09/2022
	NOTICES & PUBLICATIONS			349.28			
0010505028 37415	MLIVE MEDIA GROUP NOTICES 101-101-903.00	12/09/2022 MONICAK	12/13/2022	349.28	349.28	Open	N 12/09/2022
	NOTICES & PUBLICATIONS			349.28			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3693RC 37416	DECKER AGENCY 4TH INSTALLMENT 101-200-912.00 206-336-912.00 207-301-912.00	12/09/2022 MONICAK	12/13/2022	29,171.00	29,171.00	Open	N 12/09/2022
		INSURANCE/BOND-GENERAL		10,073.52			
		INSURANCE - GENERAL		8,592.12			
		INSURANCE - GENERAL		10,505.36			
51993 37417	EXTREME POWER EQUIPMENT REPAIR TRACTOR 101-265-934.00	12/09/2022 MONICAK	12/13/2022	326.50	326.50	Open	N 12/09/2022
		MAINT. - MACHINE		326.50			
01232 37418	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-931.00	12/09/2022 MONICAK	12/13/2022	105.39	105.39	Open	N 12/09/2022
		MAINT. - BUILDING		105.39			
495 37419	KAL. COUNTY HEALTH & COMM SERVICES HHW - OCTOBER 226-527-811.00	12/09/2022 MONICAK	12/13/2022	1,056.46	1,056.46	Open	N 12/09/2022
		PURCHASED SERVICE		1,056.46			
# of Invoices:	70	# Due:	70	Totals:	156,902.98	156,902.98	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					156,902.98	156,902.98	

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL			43,274.93	43,274.93		
	206 - FIRE			25,905.80	25,905.80		
	207 - POLICE			19,483.03	19,483.03		
	219 - STREET LIGHTS			19,329.28	19,329.28		
	226 - RUBBISH COLLECTION FUND			42,206.80	42,206.80		
	701 - TRUST & AGENCY			879.52	879.52		
	811 - FIRE CAPITAL IMPROVEMENT			4,650.62	4,650.62		
	871 - WATER IMPROVEMENT			240.00	240.00		
	883 - SEWER IMPROVEMENT			933.00	933.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - REVENUES			879.52	879.52		
	101 - BOARD OF TRUSTEES			2,035.08	2,035.08		
	200 - GENERAL SERVICES_ADMIN			18,651.36	18,651.36		
	209 - ASSESSOR			216.00	216.00		
	265 - MAINTENANCE			18,420.93	18,420.93		
	276 - CEMETERY			140.75	140.75		
	301 - POLICE			19,483.03	19,483.03		
	310 - CODE ENFORCEMENT (ORD, BLDG, RE			2,325.00	2,325.00		
	336 - FIRE			25,905.80	25,905.80		
	400 - PLANNING/ZONING			640.37	640.37		
	440 - CAPITAL IMPROVEMENT			4,650.62	4,650.62		
	441 - WATER IMPROVEMENT			240.00	240.00		
	446 - INFRASTRUCTURE MAINTENANCE			768.00	768.00		
	448 - STREET LIGHTS			19,329.28	19,329.28		
	520 - SEWER IMPROVEMENT			933.00	933.00		
	527 - RUBBISH COLLECTION/DISPOSAL			42,206.80	42,206.80		
	751 - RECREATION			77.44	77.44		

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHP OF KALAMAZOO  
 CHECK DATE FROM 11/01/2022 - 11/30/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/03/2022	ERAD	10687	9918382808	VERIZON WIRELESS	FORFEITURE - OPR	727-000-253.00	302.94
11/03/2022	ERAD	10688	102722	SOUTHWEST ENFORCEMENT	FORFEITURE - OPR	727-000-253.00	7,476.19
11/03/2022	POOL	50732	110122	FIRESTONE COMPLETE AUTO	MAINT. - VEHICLE	207-301-939.00	2,804.40
11/10/2022	ERAD	10689	102622	ST JOSEPH COUNTY SHERIFF DEPT	HIDTA MONEY	727-000-271.00	1,571.85
11/10/2022	ERAD	10690	7791	MI POLICE EQUIPMENT	FORFEITURE - OPR	727-000-253.00	69.00
11/10/2022	ERAD	10691	2200003392	CITY OF SPRINGFIELD	FORFEITURE - OPR	727-000-253.00	467.00
11/10/2022	ERAD	10692	84838865	WEX BANK	FORFEITURE - OPR	727-000-253.00	1,822.48
11/10/2022	ERAD	10693	120599933	ROSE PEST SOLUTIONS	FORFEITURE - OPR	727-000-253.00	87.00
11/10/2022	TAX	2231	103122	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	28,761.08
		2231	103122A		COUNTY INTEREST	704-000-222.03	581.64
		2231	103122B		SCH. #01 - S.E.T.	704-000-225.01	18,449.64
		2231	103122C		INT. - SCH. #01 - S.E.T.	704-000-225.08	377.39
		2231	103122D		SCH. #32 - S.E.T.	704-000-226.01	2,847.69
		2231	103122E		INT. - SCH. #32 - S.E.T.	704-000-226.08	56.94
		2231	103122F		SCH. #40 - S.E.T.	704-000-227.01	15,959.74
		2231	103122G		INT. - SCH. #40 - S.E.T.	704-000-227.08	319.17
							67,353.29
11/10/2022	TAX	2232	103122	KRESA	KRESA ISD	704-000-223.00	21,895.92
		2232	103122A		INT. -KRESA	704-000-223.02	437.92
							22,333.84
11/10/2022	TAX	2233	103122	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	3,544.73
		2233	103122A		SCH. #32 - DEBT	704-000-226.03	2,610.39
		2233	103122C		INT. - SCH. #32 - OPER.	704-000-226.09	103.85
		2233	103122D		INT. - SCH. #32 - DEBT	704-000-226.10	52.20
		2233	103122B		SCH #32 - SINKING FUND	704-000-226.17	472.60
		2233	103122E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	9.46
							6,793.23
11/10/2022	TAX	2234	103122	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	37,741.30
		2234	103122A		SCH. #40 - DEBT	704-000-227.03	18,646.28
		2234	103122C		INT. - SCH. #40 - OPER.	704-000-227.09	754.84
		2234	103122D		INT. - SCH. #40 - DEBT	704-000-227.10	372.94
		2234	103122B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	5,200.15
		2234	103122E		INT. - SCH #40 - SINKING FUND	704-000-227.18	104.00
							62,819.51

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 CHECK DATE FROM 11/01/2022 - 11/30/2022

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/10/2022	TAX	2235	103122	TWP. OF KALAMAZOO/SHERINE MIL	ADMINISTRATIVE FEE	704-000-214.03	1,560.72
11/10/2022	TAX	2236	11/10/2022	TOWNSHIP OF KALAMAZOO	REFUND	704-000-230.00	0.09
		2236	11/10/2022		REFUND	704-000-230.00	3.04
		2236	11/10/2022		REFUND	704-000-230.00	0.27
		2236	11/10/2022		REFUND	704-000-230.00	1.95
		2236	11/10/2022		REFUND	704-000-230.00	4.31
							9.66
11/10/2022	TAX	2237	11/10/2022	CORELOGIC	REFUND	704-000-230.00	698.12
11/10/2022	TAX	2238	11/10/2022	TITLE RESOURCE	REFUND	704-000-230.00	13.23
11/10/2022	POOL	50733	206346842746	CONSUMERS ENERGY	UTILITIES - NATURAL GAS	101-200-923.00	1,242.68
		50733	204478272191		UTILITIES - ELECTRIC	101-751-921.00	31.38
		50733	203766345437		UTILITIES - ELECTRIC	206-336-921.02	434.62
		50733	206969477946		UTILITIES - ELECTRIC	206-336-921.03	167.89
		50733	203766345435		UTILITIES - NATURAL GAS	206-336-923.02	394.96
		50733	206524764057		UTILITIES - NATURAL GAS	206-336-923.03	80.59
							2,352.12
11/10/2022	POOL	50734	1109620110122	CHARTER COMMUNICATIONS	TELEPHONE	101-200-853.00	317.81
		50734	0614877102322		UTILITIES - CABLE/INTERNET	101-200-922.00	293.50
							611.31
11/10/2022	POOL	50735	2687	FURNITURE CITY BROADCASTING	C TOWER RENT - RAVINE ROAD	207-301-931.65	1,687.30
11/10/2022	POOL	50736	210710	GORDON WATER	OPERATING SUPPLIES	207-301-740.00	126.19
11/10/2022	POOL	50737	101922	KALAMAZOO CITY TREASURER	UTILITIES - WATER	101-200-927.00	132.10
		50737	101722A		UTILITIES - WATER	101-200-927.00	57.19
		50737	101722		UTILITIES - WATER	101-276-927.00	114.61
		50737	101722B		UTILITIES - WATER	101-751-927.00	27.48
		50737	102022		UTILITIES - WATER	206-336-927.03	46.70
		50737	102422		UTILITIES - WATER	206-336-927.04	89.49
							467.57
11/10/2022	POOL	50738	102522	KALAMAZOO COUNTY TREASURER	TRAILER TAX	701-000-254.00	2,054.00
		50738	102522A		TRAILER TAX	701-000-254.00	513.50
							2,567.50
11/10/2022	POOL	50739	103122A	KALAMAZOO OIL CO.	GAS & OIL	101-265-751.00	614.30
		50739	103122		GAS & OIL	207-301-751.00	4,110.33
							4,724.63

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
11/10/2022	POOL	50740	3727	ROBERT LAMSON, LLC	EMPLOYMENT TESTING	207-301-812.00	150.00
11/10/2022	POOL	50741	2222002	GOVERNMENT FINANCE OFFICERS	ADUES/SUBS/PUBL	101-223-732.00	225.00
11/10/2022	POOL	50742	KA1823	ROSE PEST SOLUTIONS	PURCHASED & MAINT. SERVICE	206-336-811.00	558.60
11/10/2022	POOL	50743	101722	SUPERFLEET MASTERCARD PROGRAM	GAS & OIL	206-336-751.00	565.31
11/10/2022	POOL	50744	0249-007662554	REPUBLIC SERVICES #249	UTILITIES - WASTE/RECYCLE	101-200-924.00	87.70
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	101-200-924.00	428.75
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	101-276-924.00	52.25
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	101-751-924.00	45.50
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	206-336-924.01	108.50
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	206-336-924.02	108.50
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	206-336-924.03	22.75
		50744	0249-007662476		UTILITIES - WASTE/RECYCLE	206-336-924.04	108.50
		50744	0249-007668756		SOLID WASTE	226-527-811.00	41,150.34
							42,112.79
11/10/2022	POOL	50745	202698448369	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-336-921.01	30.08
		50745	202698448368		UTILITIES - ELECTRIC	206-336-921.01	559.01
		50745	203766345436		UTILITIES - ELECTRIC	206-336-921.02	96.88
		50745	201452587618		UTILITIES - ELECTRIC	206-336-921.03	29.27
		50745	202698448368		UTILITIES - NATURAL GAS	206-336-923.01	355.23
		50745	203766345436		UTILITIES - NATURAL GAS	206-336-923.02	74.54
							1,145.01
11/10/2022	POOL	50746	0284753110122	CHARTER COMMUNICATIONS	UTILITIES - CABLE/INTERNET	206-336-922.01	109.99
		50746	0284811110122		UTILITIES - CABLE/INTERNET	206-336-922.02	109.99
		50746	0100199110122		UTILITIES - CABLE/INTERNET	206-336-922.02	61.53
		50746	0026220110122		UTILITIES - CABLE/INTERNET	206-336-922.02	147.44
		50746	002591110122		UTILITIES - CABLE/INTERNET	206-336-922.03	104.14
		50746	0284829110122		UTILITIES - CABLE/INTERNET	206-336-922.04	109.99
							643.08
11/10/2022	POOL	50747	103122B	KALAMAZOO OIL CO.	GAS & OIL	206-336-751.00	1,724.20
11/17/2022	POOL	50748	1745	4 SEASONS TREE SERVICES, LLC	PURCHASED SERVICE	101-751-811.00	2,800.00
11/17/2022	POOL	50749	61740	APOLLO FIRE APPARATUS SALES	PURCHASED & MAINT. SERVICE	206-336-811.00	1,565.45
		50749	61739		PURCHASED & MAINT. SERVICE	206-336-811.00	1,831.51
							3,396.96
11/17/2022	POOL	50750	110122	BAUCKHAM, SPARKS, THALL,	LEGAL SERVICES-BD. MEET.	101-101-826.00	820.00
		50750	110122		LEGAL SERVICES - GEN TWP	101-200-827.00	504.72

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		50750	110122		LEGAL SERVICES - GEN TWP	101-310-827.00	2,310.77
		50750	110122		LEGAL SERVICES - GEN TWP	101-400-827.00	1,130.00
		50750	110122		LEGAL SERVICE	206-336-827.00	3,720.00
		50750	110122		LEGAL SERVICES - GEN TWP	207-301-827.00	405.00
							8,890.49
11/17/2022	POOL	50751	BFG-429903	BURNHAM & FLOWER INSURANCE	GROTHER FEES	101-200-815.00	210.00
11/17/2022	POOL	50752	110722	LISA SELLERS	SIDEWALK REIMBURSEMENT	101-446-969.02	500.00
11/17/2022	POOL	50753	110122	METRO FIBERNET LLC	UTILITIES - CABLE/INTERNET	101-200-922.00	200.00
		50753	110122		TELEPHONE	206-336-853.00	805.44
		50753	110122		UTILITIES - CABLE/INTERNET	206-336-922.01	450.00
		50753	110122		UTILITIES - CABLE/INTERNET	206-336-922.02	748.00
		50753	110122		UTILITIES - CABLE/INTERNET	206-336-922.03	450.00
		50753	110122		UTILITIES - CABLE/INTERNET	206-336-922.04	450.00
		50753	110122		PURCHASED SERVICE	207-301-811.00	550.00
							3,653.44
11/17/2022	POOL	50754	18484	CONTROLNET, LLC	MAINT. - BUILDING	101-265-931.00	582.00
11/17/2022	POOL	50755	206702698369	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	14,512.58
11/17/2022	POOL	50756	204834254819	CONSUMERS ENERGY	UTILITIES - ELECTRIC	219-448-921.00	4,486.06
11/17/2022	POOL	50757	10624674580	DELL MARKETING, L.P.	OPERATING SUPPLIES/MAPS	101-209-740.00	1,511.68
		50757	10622644369		SMALL TOOLS & EQUIPMENT	207-301-747.00	1,233.59
							2,745.27
11/17/2022	POOL	50758	150936	DLZ MICHIGAN, INC	BUILDINGS - EASTWOOD STATION	811-440-975.01	22,000.00
11/17/2022	POOL	50759	0497385	FERGUSON FACILITIES #3400	MAINT. - GROUNDS	206-336-932.00	79.20
11/17/2022	POOL	50760	26558	FIRESERVICE MANAGEMENT, LLC	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	182.50
11/17/2022	POOL	50761	2410761-0	INTEGRITY BUSINESS SOLUTIONS,	OFFICE SUPPLIES	101-200-727.00	115.95
		50761	2414534-0		OFFICE SUPPLIES	207-301-727.00	54.97
		50761	2408188-0		OFFICE SUPPLIES	207-301-727.00	131.23
		50761	2411648-0		OFFICE SUPPLIES	207-301-727.00	441.84
							743.99
11/17/2022	POOL	50762	22-06-10	KALAMAZOO AREA BUILDING AUTHO	PURCHASED SERVICE	101-310-811.00	500.00
11/17/2022	POOL	50763	23DUES-8	KALAMAZOO AREA TRANSPORTATION	DUES/SUBS/PUBL	101-200-732.00	120.00
11/17/2022	POOL	50764	100522	KAL COUNTY TREASURERS ASSOC	DUES/SUBS/PUBL	101-253-732.00	76.00
11/17/2022	POOL	50765	81	KAL. COUNTY HEALTH & COMM SERS	SOLID WASTE	226-527-811.00	852.47



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11/17/2022	POOL	50766	42915	KRESA PRINT CENTER	OFFICE SUPPLIES	207-301-727.00	50.54
11/17/2022	POOL	50767	44086	R.W. LAPINE, INC.	MAINT. - BUILDING	101-265-931.00	720.30
		50767	43760		PURCHASED & MAINT. SERVICE	206-336-811.00	569.84
		50767	44094		MAINT. - BUILDING	206-336-931.00	370.00
		50767	44198		MAINT. - BUILDING	206-336-931.00	2,315.52
		50767	44191		MAINT. - BUILDING	206-336-931.00	301.25
							<u>4,276.91</u>
11/17/2022	POOL	50768	CD2045424	ELECTION SYSTEMS &	OFFICE SUPPLIES	101-215-727.00	96.84
11/17/2022	POOL	50769	79003	MENARDS - KALAMAZOO EAST	SMALL TOOLS & EQUIPMENT	206-336-747.00	93.87
		50769	78771		MAINT. - BUILDING	206-336-931.00	45.68
		50769	78567		MAINT. - BUILDING	206-336-931.00	228.84
		50769	78355		MAINT. - BUILDING	206-336-931.00	73.22
		50769	78324		MAINT. - BUILDING	206-336-931.00	258.23
							<u>699.84</u>
11/17/2022	POOL	50770	3373	MICHIGAN MUNICIPAL POLICE	MAINT. - VEHICLE	207-301-939.00	318.42
		50770	3369		MAINT. - VEHICLE	207-301-939.00	77.75
		50770	3363		MAINT. - VEHICLE	207-301-939.00	376.25
							<u>772.42</u>
11/17/2022	POOL	50771	110222	MICHIGAN GOVERNMENT FINANCE	DUES/SUBS/PUBL	101-223-732.00	120.00
11/17/2022	POOL	50772	05269	MAFC	DUES/SUBS/PUBL	206-336-732.00	125.00
11/17/2022	POOL	50773	19840253	MCKESSON MEDICAL SURGICAL	OPERATING SUPPLIES	206-336-740.00	56.72
		50773	19838540		OPERATING SUPPLIES	206-336-740.00	98.03
							<u>154.75</u>
11/17/2022	POOL	50774	1555	PROUDCITY, INC.	PREPAID EXPENSES	101-000-075.00	2,758.00
		50774	1555		SOFTWARE PROGRAMS/FEES	101-200-742.00	552.00
							<u>3,310.00</u>
11/17/2022	POOL	50775	295578	RIDGE COMPANY	MAINT. - MACHINE	206-336-934.00	168.98
		50775	294533		MAINT. - VEHICLE	206-336-939.00	173.90
		50775	295392		MAINT. - VEHICLE	206-336-939.00	25.17
							<u>368.05</u>
11/17/2022	POOL	50776	832537	NYE UNIFORM CO.	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	55.62
		50776	829059		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	132.00
		50776	829067		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	132.00
		50776	829063		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	132.00

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		50776	829065		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	132.00
		50776	829062		PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	149.60
							<u>733.22</u>
11/17/2022	POOL	50777	INV-02937-M5T1M7	ECF DATA, LLC	SOFTWARE PROGRAMS/FEES	101-200-742.00	425.00
		50777	INV-02937-M5T1M7		SOFTWARE PROGRAMS	207-301-742.00	425.00
							<u>850.00</u>
11/17/2022	POOL	50778	0892	SHARP SHOP	SMALL TOOLS & EQUIPMENT	206-336-747.00	37.96
11/17/2022	POOL	50779	110122	STATE OF MICHIGAN	DUES/SUBS/PUBL	101-209-732.00	175.00
		50779	110122A		DUES/SUBS/PUBL	101-209-732.00	175.00
							<u>350.00</u>
11/17/2022	POOL	50780	551-607431	STATE OF MICHIGAN	MISCELLANEOUS	217-301-956.00	519.00
11/17/2022	POOL	50781	19368	THE SPIRIT SHOPPE	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	945.00
11/17/2022	POOL	50782	0021315	WILLIAMS ASSOCIATES ARCHITECT	PURCHASED SERVICE	101-200-811.00	1,647.55
11/17/2022	POOL	50783	INV114246	WITMER PUBLIC SAFETY	PERSONAL EQUIPMENT ALLOWANCE	206-336-748.00	171.96
11/17/2022	POOL	50784	40841	DAVE'S SECURITY CORP.	PURCHASED MAINT. SERVICE	584-698-814.00	395.00
11/17/2022	POOL	50785	S0016553	EMERGENCY VEHICLE PRODUCTS	MAINT. - VEHICLE	207-301-939.00	67.50
		50785	S0016618		MAINT. - VEHICLE	207-301-939.00	67.50
		50785	S0016569		MAINT. - VEHICLE	207-301-939.00	67.50
							<u>202.50</u>
11/17/2022	POOL	50786	51956	EXTREME POWER EQUIPMENT	SMALL TOOLS & EQUIPMENT	101-265-747.00	31.98
		50786	51975		SMALL TOOLS & EQUIPMENT	101-265-747.00	9.98
							<u>41.96</u>
11/17/2022	POOL	50787	367518	MODERNISTIC CARPET, INC.	MAINT. - BUILDING	206-336-931.00	425.00
11/17/2022	POOL	50788	1152	POWERS PROPERTY MANAGEMENT, L	REPAIRS - MAINT. GROUNDS	101-751-932.00	2,030.40
11/17/2022	POOL	50789	13790	TAPLIN GROUP, LLC	MAINTENANCE - SEWER	883-520-930.00	62,133.71
11/17/2022	POOL	50790	110122	TRANSUNION RISK AND ALTERNATI	INVESTIGATIVE OPERATIONS	207-301-782.00	150.00
11/17/2022	POOL	50791	X103097944:01	WEST MICHIGAN INTERNATIONAL	MAINT. - VEHICLE	206-336-939.00	231.44
11/17/2022	POOL	50792	829882	MCDONALD'S TOWING	INVESTIGATIVE OPERATIONS	207-301-782.00	55.00
		50792	824252		MAINT. - VEHICLE	207-301-939.00	55.00
							<u>110.00</u>
11/23/2022	ERAD	10694	1090	LARRY L EIB	FORFEITURE - OPR	727-000-253.00	60.00

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11/23/2022	ERAD	10695	111822	MIDDLEVILLE ASSOCIATES, LLC	HIDTA MONEY	727-000-271.00	2,300.00
11/23/2022	ERAD	10696	112122	SUSAN A MCCARTHY	FORFEITURE - OPR	727-000-253.00	40.00
11/23/2022	ERAD	10697	9021104335	THE HERTZ CORPORATION	HIDTA MONEY	727-000-271.00	5,855.10
11/23/2022	ERAD	10698	112322	SOUTHWEST ENFORCEMENT	FORFEITURE - OPR	727-000-253.00	6,759.79
11/23/2022	POOL	50794	59673130	ABSOPURE WATER COMPANY	OPERATING SUPPLIES	206-336-740.00	14.00
		50794	59673198		OPERATING SUPPLIES	206-336-740.00	14.00
		50794	88578883		OPERATING SUPPLIES	206-336-740.00	20.85
		50794	59673199		OPERATING SUPPLIES	206-336-740.00	7.00
		50794	88589715		OPERATING SUPPLIES	206-336-740.00	6.95
		50794	88587622		OPERATING SUPPLIES	206-336-740.00	13.90
		50794	88569583		OPERATING SUPPLIES	206-336-740.00	13.90
							90.60
11/23/2022	POOL	50795	INV111611	CARROT-TOP INDUSTRIES, INC.	OPERATING SUPPLIES	101-215-740.00	60.49
11/23/2022	POOL	50796	207146877325	CONSUMERS ENERGY	UTILITIES - ELECTRIC	101-200-921.00	2,917.45
11/23/2022	POOL	50797	110322	FIRST NATIONAL BANK OF OMAHA	WALGREENS	101-215-740.00	15.35
		50797	110322		QUALITY INN	101-215-862.01	76.79
		50797	110322		UT MARKETPLACE	101-215-862.01	15.00
		50797	110322		RBT QUALITY INN	101-215-862.01	(3.07)
							104.07
11/23/2022	POOL	50798	110322A	FIRST NATIONAL BANK OF OMAHA	AMAZON MKTPLC	101-228-747.00	49.86
		50798	110322A		BEST BUY	207-301-747.00	349.99
		50798	110322A		AMAZON.COM	207-301-747.00	108.06
		50798	110322A		4IMPRINT	207-301-780.00	519.40
		50798	110322A		WALGREENS	207-301-780.00	7.71
		50798	110322A		AMAZON.COM	207-301-810.00	60.99
		50798	110322A		ZOOM	207-301-811.00	14.99
		50798	110322A		AMAZON MKTPLC	207-301-812.00	319.50
		50798	110322A		KORNEY BOARD INC	207-301-812.00	75.90
		50798	110322A		FORCE TECH	207-301-933.00	728.50
		50798	110322A		EQUUS COMPUTER SYSTEMS	207-301-934.00	317.09
		50798	110322A		SGAMMO LLC	266-320-960.00	446.98
							2,998.97
11/23/2022	POOL	50799	110322B	FIRST NATIONAL BANK OF OMAHA	MT ZION BAPTIST	101-175-732.00	75.00
		50799	110322B		NORTH ELEVEN	101-175-740.00	52.00
		50799	110322B		ZOOM	258-425-811.00	109.98
							236.98

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11/23/2022	POOL	50800	110322C	FIRST NATIONAL BANK OF OMAHA	NFPA	206-336-732.00	360.00
		50800	110322C		IAAI	206-336-732.00	170.00
		50800	110322C		GFS STORE	206-336-740.00	40.27
		50800	110322C		LITTLE CAESARS	206-336-740.00	100.32
		50800	110322C		CDW GOVT	206-336-740.00	6.06
		50800	110322C		MI POLICE EQUIPMENT	206-336-748.00	338.80
		50800	110322C		GOODYEAR	206-336-939.00	444.84
		50800	110322C		RESCUEMETALS	206-336-939.00	171.30
		50800	110322C		AMERICAN HEART SHOP	206-336-960.00	279.67
							1,911.26
11/23/2022	POOL	50801	110122	KALAMAZOO COUNTY	KCTA TRANSPORTATION	701-000-222.01	9.10
11/23/2022	POOL	50802	110122	KAL. PUBLIC LIBRARY	DUE TO LIBRARY - KALAMAZOO	701-000-223.00	80.88
11/23/2022	POOL	50803	110122	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY	701-000-222.00	64.09
		50803	110122A		JUVENILE HOME	701-000-222.05	4.87
		50803	110122B		COUNTY HOUSING FUND	701-000-222.06	19.19
		50803	110122C		CO PUBLIC SAFETY	701-000-222.07	42.01
		50803	110122D		CO SENIOR	701-000-222.09	10.10
		50803	110122E		COUNTY 911/DISPATCH	701-000-222.11	18.13
		50803	110122F		KALAMAZOO PS - S.E.T.	701-000-225.02	112.68
							271.07
11/23/2022	POOL	50804	111522	KALAMAZOO OIL CO.	GAS & OIL	207-301-751.00	3,798.60
11/23/2022	POOL	50805	110122	KAL. VALLEY COMM. COLLEGE	DUE TO KVCC	701-000-235.00	81.65
11/23/2022	POOL	50806	110122	KRESA	KRESA ISD	701-000-234.00	108.76
		50806	110122A		KRESA ISD DEBT	701-000-234.01	1.19
							109.95
11/23/2022	POOL	50807	494	NORMAN CAMERA SHOP	OPERATING SUPPLIES	101-310-740.00	200.00
11/23/2022	POOL	50808	110122	PARCHMENT COMM. LIBRARY	DUE TO LIBRARY - PARCHMENT	701-000-224.40	16.89
11/23/2022	POOL	50809	110122	SCHOOL DISTRICT #1	KALAMAZOO PS - OPERATING	701-000-225.03	285.20
		50809	110122A		KALAMAZOO PS - DEBT	701-000-225.04	169.54
							454.74
11/23/2022	POOL	50810	110122	CENTRAL COUNTY TRANSPORTATION	CCTA TRANSPORTATION	701-000-222.04	21.89
11/23/2022	POOL	50811	9919539599	VERIZON WIRELESS	TELEPHONE	101-171-853.00	40.98
		50811	9919539599		TELEPHONE	206-336-853.00	306.10
		50811	9919539599		TELEPHONE	207-301-853.00	957.27
							1,304.35

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11/23/2022	POOL	50812	2022-11-08	SHERRY MULLER	PURCHASED CLEANING SERV.	101-215-816.00	82.50
11/23/2022	POOL	50813	00367521	MODERNISTIC CARPET, INC.	MAINT. - BUILDING	206-336-931.00	195.00
11/29/2022	POOL	50821	250399	MARANA GROUP	POSTAGE	101-253-730.00	1,562.00
11/30/2022	TAX	2239	111422	KALAMAZOO COUNTY TREASURER	DUE TO COUNTY OPERATING	704-000-222.00	5,179.29
		2239	111422A		COUNTY INTEREST	704-000-222.03	155.41
		2239	111422B		SCH. #01 - S.E.T.	704-000-225.01	4,969.48
		2239	111422C		INT. - SCH. #01 - S.E.T.	704-000-225.08	149.05
		2239	111422D		SCH. #32 - S.E.T.	704-000-226.01	351.85
		2239	111422E		INT. - SCH. #32 - S.E.T.	704-000-226.08	10.55
		2239	111422F		SCH. #40 - S.E.T.	704-000-227.01	1,387.93
		2239	111422G		INT. - SCH. #40 - S.E.T.	704-000-227.08	41.61
							12,245.17
11/30/2022	TAX	2240	111422	KRESA	KRESA ISD	704-000-223.00	2,025.47
		2240	111422A		INT. -KRESA	704-000-223.02	60.77
							2,086.24
11/30/2022	TAX	2241	111422	SCHOOL DISTRICT #32	SCH. #32 - OPERATING	704-000-226.02	41.38
		2241	111422A		SCH. #32 - DEBT	704-000-226.03	322.52
		2241	111422C		INT. - SCH. #32 - OPER.	704-000-226.09	1.24
		2241	111422D		INT. - SCH. #32 - DEBT	704-000-226.10	9.67
		2241	111422B		SCH #32 - SINKING FUND	704-000-226.17	58.39
		2241	111422E		INT. -SCH. #32 - SINKING FUND	704-000-226.18	1.75
							434.95
11/30/2022	TAX	2242	111422	PARCHMENT PUBLIC SCHOOLS	SCH. #40 - OPERATING	704-000-227.02	2,531.08
		2242	111422A		SCH. #40 - DEBT	704-000-227.03	1,621.57
		2242	111422C		INT. - SCH. #40 - OPER.	704-000-227.09	89.15
		2242	111422D		INT. - SCH. #40 - DEBT	704-000-227.10	48.65
		2242	111422B		PARCHMENT SD #40 - SINKING FUND	704-000-227.17	452.20
		2242	111422E		INT. - SCH #40 - SINKING FUND	704-000-227.18	13.57
							4,756.22
11/30/2022	TAX	2243	111422	TWP. OF KALAMAZOO/SHERINE MILADMINISTRATIVE FEE		704-000-214.03	189.28
11/30/2022	TAX	2244	11/30/2022	CHARTER TOWNSHIP OF KALAMAZOOREFUND		704-000-230.00	1.85
11/30/2022	TAX	2245	11/30/2022	STOWERS, ASHLEY & TISCH, CAITREFUND		704-000-230.00	1,189.46
11/30/2022	TAX	2246	11/30/2022	BRINKERT, BRIAN	REFUND	704-000-230.00	5.20
					TOTAL - ALL FUNDS	TOTAL OF 110 CHECKS	435,554.78

User: MONICAK

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--- GL TOTALS ---							
101-000-075.00					PREPAID EXPENSES		2,758.00
101-101-826.00					LEGAL SERVICES-BD. MEET.		820.00
101-171-853.00					TELEPHONE		40.98
101-175-732.00					DUES/SUBS/PUBL		75.00
101-175-740.00					OPERATING SUPPLIES		52.00
101-200-727.00					OFFICE SUPPLIES		115.95
101-200-732.00					DUES/SUBS/PUBL		120.00
101-200-742.00					SOFTWARE PROGRAMS/FEES		977.00
101-200-811.00					PURCHASED SERVICE		1,647.55
101-200-815.00					OTHER FEES		210.00
101-200-827.00					LEGAL SERVICES - GEN TWP		504.72
101-200-853.00					TELEPHONE		317.81
101-200-921.00					UTILITIES - ELECTRIC		2,917.45
101-200-922.00					UTILITIES - CABLE/INTERNET		493.50
101-200-923.00					UTILITIES - NATURAL GAS		1,242.68
101-200-924.00					UTILITIES - WASTE/RECYCLE		516.45
101-200-927.00					UTILITIES - WATER		189.29
101-209-732.00					DUES/SUBS/PUBL		350.00
101-209-740.00					OPERATING SUPPLIES/MAPS		1,511.68
101-215-727.00					OFFICE SUPPLIES		96.84
101-215-740.00					OPERATING SUPPLIES		75.84
101-215-816.00					PURCHASED CLEANING SERV.		82.50
101-215-862.01					TRAVEL - CONFERENCES - STAFF		88.72
101-223-732.00					DUES/SUBS/PUBL		345.00
101-228-747.00					SMALL TOOLS & EQUIPMENT		49.86
101-253-730.00					POSTAGE		1,562.00
101-253-732.00					DUES/SUBS/PUBL		76.00
101-265-747.00					SMALL TOOLS & EQUIPMENT		41.96
101-265-751.00					GAS & OIL		614.30
101-265-931.00					MAINT. - BUILDING		1,302.30
101-276-924.00					UTILITIES - WASTE/RECYCLE		52.25
101-276-927.00					UTILITIES - WATER		114.61
101-310-740.00					OPERATING SUPPLIES		200.00
101-310-811.00					PURCHASED SERVICE		500.00
101-310-827.00					LEGAL SERVICES - GEN TWP		2,310.77
101-400-827.00					LEGAL SERVICES - GEN. TWP.		1,130.00
101-446-969.02					SIDEWALK REIMBURSEMENT		500.00
101-751-811.00					PURCHASED SERVICE		2,800.00
101-751-921.00					UTILITIES - ELECTRIC		31.38
101-751-924.00					UTILITIES - WASTE/RECYCLE		45.50
101-751-927.00					UTILITIES - WATER		27.48
101-751-932.00					REPAIRS - MAINT. GROUNDS		2,030.40
206-336-732.00					DUES/SUBS/PUBL		655.00
206-336-740.00					OPERATING SUPPLIES		392.00
206-336-747.00					SMALL TOOLS & EQUIPMENT		131.83
206-336-748.00					PERSONAL EQUIPMENT ALLOWANCE		2,371.48

User: MONICAK

CHECK DATE FROM 11/01/2022 - 11/30/2022

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
206-336-751.00					GAS & OIL		2,289.51
206-336-811.00					PURCHASED & MAINT. SERVICE		4,525.40
206-336-827.00					LEGAL SERVICE		3,720.00
206-336-853.00					TELEPHONE		1,111.54
206-336-921.01					UTILITIES - ELECTRIC		589.09
206-336-921.02					UTILITIES - ELECTRIC		531.50
206-336-921.03					UTILITIES - ELECTRIC		197.16
206-336-922.01					UTILITIES - CABLE/INTERNET		559.99
206-336-922.02					UTILITIES - CABLE/INTERNET		1,066.96
206-336-922.03					UTILITIES - CABLE/INTERNET		554.14
206-336-922.04					UTILITIES - CABLE/INTERNET		559.99
206-336-923.01					UTILITIES - NATURAL GAS		355.23
206-336-923.02					UTILITIES - NATURAL GAS		469.50
206-336-923.03					UTILITIES - NATURAL GAS		80.59
206-336-924.01					UTILITIES - WASTE/RECYCLE		108.50
206-336-924.02					UTILITIES - WASTE/RECYCLE		108.50
206-336-924.03					UTILITIES - WASTE/RECYCLE		22.75
206-336-924.04					UTILITIES - WASTE/RECYCLE		108.50
206-336-927.03					UTILITIES - WATER		46.70
206-336-927.04					UTILITIES - WATER		89.49
206-336-931.00					MAINT. - BUILDING		4,212.74
206-336-932.00					MAINT. - GROUNDS		79.20
206-336-934.00					MAINT. - MACHINE		168.98
206-336-939.00					MAINT. - VEHICLE		1,046.65
206-336-960.00					TUITION/TRAINING		279.67
207-301-727.00					OFFICE SUPPLIES		678.58
207-301-740.00					OPERATING SUPPLIES		126.19
207-301-742.00					SOFTWARE PROGRAMS		425.00
207-301-747.00					SMALL TOOLS & EQUIPMENT		1,691.64
207-301-751.00					GAS & OIL		7,908.93
207-301-780.00					CRIME PREVENTION		527.11
207-301-782.00					INVESTIGATIVE OPERATIONS		205.00
207-301-810.00					COMPUTER SERVICE		60.99
207-301-811.00					PURCHASED SERVICE		564.99
207-301-812.00					EMPLOYMENT TESTING		545.40
207-301-827.00					LEGAL		405.00
207-301-853.00					TELEPHONE		957.27
207-301-931.65					TOWER RENT - RAVINE ROAD		1,687.30
207-301-933.00					MAINT. - RADIO		728.50
207-301-934.00					MAINT. - MACHINE		317.09
207-301-939.00					MAINT. - VEHICLE		3,834.32
217-301-956.00					MISCELLANEOUS		519.00
219-448-921.00					UTILITIES - ELECTRIC		18,998.64
226-527-811.00					PURCHASED SERVICE		42,002.81
258-425-811.00					PURCHASED SERVICE		109.98
266-320-960.00					TUITION/TRAINING		446.98
584-698-814.00					PURCHASED MAINT. SERVICE		395.00
701-000-222.00					DUE TO COUNTY		64.09

User: MONICAK

CHECK DATE FROM 11/01/2022 - 11/30/2022

DB: Kalamazoo Twp

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
701-000-222.01					KCTA TRANSPORTATION		9.10
701-000-222.04					CCTA TRANSPORTATION		21.89
701-000-222.05					JUVENILE HOME		4.87
701-000-222.06					COUNTY HOUSING FUND		19.19
701-000-222.07					CO PUBLIC SAFETY		42.01
701-000-222.09					CO SENIOR		10.10
701-000-222.11					COUNTY 911/DISPATCH		18.13
701-000-223.00					DUE TO LIBRARY - KALAMAZOO		80.88
701-000-224.40					DUE TO LIBRARY - PARCHMENT		16.89
701-000-225.02					KALAMAZOO PS - S.E.T.		112.68
701-000-225.03					KALAMAZOO PS - OPERATING		285.20
701-000-225.04					KALAMAZOO PS - DEBT		169.54
701-000-234.00					KRESA ISD		108.76
701-000-234.01					KRESA ISD DEBT		1.19
701-000-235.00					DUE TO KVCC		81.65
701-000-254.00					TRAILER TAX		2,567.50
704-000-214.03					ADMINISTRATIVE FEE		1,750.00
704-000-222.00					DUE TO COUNTY OPERATING		33,940.37
704-000-222.03					COUNTY INTEREST		737.05
704-000-223.00					KRESA ISD		23,921.39
704-000-223.02					INT. -KRESA		498.69
704-000-225.01					SCH. #01 - S.E.T.		23,419.12
704-000-225.08					INT. - SCH. #01 - S.E.T.		526.44
704-000-226.01					SCH. #32 - S.E.T.		3,199.54
704-000-226.02					SCH. #32 - OPERATING		3,586.11
704-000-226.03					SCH. #32 - DEBT		2,932.91
704-000-226.08					INT. - SCH. #32 - S.E.T.		67.49
704-000-226.09					INT. - SCH. #32 - OPER.		105.09
704-000-226.10					INT. - SCH. #32 - DEBT		61.87
704-000-226.17					SCH #32 - SINKING FUND		530.99
704-000-226.18					INT. -SCH. #32 - SINKING FUND		11.21
704-000-227.01					SCH. #40 - S.E.T.		17,347.67
704-000-227.02					SCH. #40 - OPERATING		40,272.38
704-000-227.03					SCH. #40 - DEBT		20,267.85
704-000-227.08					INT. - SCH. #40 - S.E.T.		360.78
704-000-227.09					INT. - SCH. #40 - OPER.		843.99
704-000-227.10					INT. - SCH. #40 - DEBT		421.59
704-000-227.17					PARCHMENT SD #40 - SINKING FUND		5,652.35
704-000-227.18					INT. - SCH #40 - SINKING FUND		117.57
704-000-230.00					REFUND		1,917.52
727-000-253.00					FORFEITURE - OPR		17,084.40
727-000-271.00					HIDTA MONEY		9,726.95
811-440-975.01					BUILDINGS - EASTWOOD STATION		22,000.00
883-520-930.00					MAINTENANCE - SEWER		62,133.71
					TOTAL		435,554.78



12/09/2022

Check Register Report For  
For Check Dates 11/01/2022 to 11/30/2022

Check Date	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit
<b>11/30/2022</b>	50822 - 50919	<b>ELECTION WORKER PAYROLL</b>	<b>19,225.50</b>	<b>19,225.50</b>	<b>0.00</b>
<b>11/30/2022</b>		<b>EMPLOYEE DIRECT DEPOSITS</b>	<b>399,762.15</b>	<b>0.00</b>	<b>282,965.49</b>
11/22/2022	50793	FRATERNAL ORDER OF POLICE #98	1,792.21	1,792.21	0.00
11/23/2022	50814	AMERICAN FAMILY LIFE ASSURANCE CO	447.59	447.59	0.00
11/23/2022	50815	BLUE CROSS BLUE SHIELD OF MICH	32,657.66	32,657.66	0.00
11/23/2022	50816	BLUE CROSS BLUE SHIELD OF MICHIGAN	4,685.16	4,685.16	0.00
11/23/2022	50817	BLUE CROSS BLUE SHIELD OF MICHIGAN	487.62	487.62	0.00
11/23/2022	50818	BLUE CARE NETWORK	26,444.13	26,444.13	0.00
11/23/2022	50819	COLONIAL LIFE	618.34	618.34	0.00
11/23/2022	50820	STANDARD INSURANCE COMPANY PC	5,544.31	5,544.31	0.00
11/08/2022	EFT2152	BURNHAM & FLOWER GROUP	906.68	906.68	0.00
11/08/2022	EFT2153	MISDU	265.52	265.52	0.00
11/08/2022	EFT2154	IRS	42,812.57	42,812.57	0.00
11/08/2022	EFT2155	KTPOA	600.00	600.00	0.00
11/08/2022	EFT2156	MERS	48,647.35	48,647.35	0.00
11/08/2022	EFT2157	ALERUS FINANCIAL, N.A.	6,990.43	6,990.43	0.00
11/08/2022	EFT2158	ALERUS FINANCIAL, N.A.	4,490.52	4,490.52	0.00
11/08/2022	EFT2159	STATE OF MICHIGAN	14,591.36	14,591.36	0.00
11/22/2022	EFT2160	BURNHAM & FLOWER GROUP	906.68	906.68	0.00
11/22/2022	EFT2161	EW FIRE DUES	100.00	100.00	0.00
11/22/2022	EFT2162	MISDU	265.52	265.52	0.00
11/22/2022	EFT2163	IRS	48,644.52	48,644.52	0.00
11/22/2022	EFT2164	KTPOA	290.00	290.00	0.00
11/22/2022	EFT2165	ALERUS FINANCIAL, N.A.	7,835.40	7,835.40	0.00
11/22/2022	EFT2166	ALERUS FINANCIAL, N.A.	14,866.48	14,866.48	0.00
11/22/2022	EFT2167	NW FIRE DUES	260.00	260.00	0.00

11/22/2022	EFT2168	WW FIRE DUES	381.06	381.06	0.00
<b>11/30/2022</b>		<b>VENDOR DISBURSEMENTS</b>	<b>265,531.11</b>	<b>265,531.11</b>	<b>0.00</b>
11/30/2022		<b>TOTAL DISBURSEMENTS</b>	<b>684,518.76</b>	<b>284,756.61</b>	<b>282,965.49</b>



**KALAMAZOO TOWNSHIP  
TREASURER'S REPORT  
OCTOBER 2022**

**CASH SUMMARY BY CLASSIFICATION:**

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	1,016,255.47
TOTAL POOLED INVESTMENTS**	POOL	17,022,037.99
MERCANTILE BANK	SWET	380,778.08
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	164,435.52
MERCANTILE BANK	MRA	15,901.87
MERS OPEB TRUST	MERS	236,138.62
<b>TOTAL CASH SUMMARY BY CLASSIFICATION</b>		<b><u>\$ 18,835,547.55</u></b>

**\*\*POOLED INVESTMENT DETAIL\*\***

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	Ultimate Savings	1.000%	NA	250,239.89
COMERICA	MM	2.140%	NA	128,681.95
COMERICA	Govt Sec.	2.500%	12/25/2042	90,937.02
COMERICA	Govt Sec.	0.175%	9/30/2024	460,605.00
CONSUMERS CU	MM	0.300%	NA	1,023,964.38
CONSUMERS CU	CD	2.250%	9/13/2023	500,915.20
FIRST NATIONAL BANK	CD	0.150%	3/25/2024	511,085.14
FIRST NATIONAL BANK	CD	4.190%	4/23/2023	522,741.39
FIRST NATIONAL BANK	CD	3.000%	9/12/2024	108,593.07
FIRST NATIONAL BANK	CD	1.500%	2/4/2024	323,730.07
FIRST NATIONAL BANK	CD	0.450%	9/23/2023	515,140.79
FIRST NATIONAL BANK	MM	0.050%	NA	27.00
FIRST SOURCE BANK	CD	1.860%	1/12/2023	514,396.21
FLAGSTAR BANK	CD	1.500%	5/24/2023	260,910.00
HUNTINGTON BANK	MM	2.430%	NA	5.08
HUNTINGTON NATIONAL BANK	CD	2.950%	4/17/2023	250,613.94
HUNTINGTON NATIONAL BANK	MM	1.500%	NA	510,596.84
LAKE MICHIGAN CREDIT UNION	CD	2.325%	4/29/2023	537,511.79
LAKE MICHIGAN CREDIT UNION	Savings	0.000%	NA	886.73
MACATAWA BANK	CD	1.490%	12/6/2023	250,318.24
MERCANTILE BANK OF MI	ICS	0.010%	NA	2.09
MERCANTILE BANK OF MI	CD	0.030%	11/9/2022	630,617.92
MBIA CLASS	INV POOL	3.152%	NA	3,003,199.20
MBIA CLASS - KTFD	INV POOL	3.152%	NA	1,978,295.95
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	3.152%	NA	456,501.85
MBIA CLASS - ARPA FUNDS	INV POOL	3.152%	NA	2,213,900.74
SOUTHERN BANK & TRUST	CD	0.600%	2/19/2023	250,872.98
SOUTHERN BANK & TRUST	CD	0.300%	5/6/2023	501,778.79
SOUTHERN BANK & TRUST	CD	1.200%	11/7/2022	501,506.20
STURGIS BANK & TRUST CO	CD	2.000%	3/16/2023	257,351.30
STURGIS BANK & TRUST CO	CD	2.250%	6/16/2023	250,000.00
PRIVATE BANK/CIBC	CD	2.900%	12/27/2022	108,865.74
PRIVATE BANK/CIBC	CD	3.100%	12/27/2022	107,245.50
<b>TOTAL FOR POOL INVESTMENT DETAIL</b>				<b><u>\$ 17,022,037.99</u></b>

**CASH ALLOCATION BY FUND:**

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	7,412,328.18
LIVE SCAN	217	89,048.70
STREET LIGHTING	219	244,044.16
RECYCLING	226	232,213.04
DISASTER RESPONSE FUND	258	49,481.55
DRUG LAW ENFORCEMENT	265	101,953.65
LAW ENFORCEMENT TRAINING	266	6,334.05
SWET	267	(2,879.81)
AMERICAN RESCUE PLAN ACT (ARPA)	285	2,218,646.16
ROAD DEBT SERVICE (VOTED BOND)	301	462,102.41
BUILDING IMPROVEMENTS	402	7,671.56
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	16,563.15
TRUST & AGENCY	701	175,221.09
MEDICAL REIMBURSEMENT ACCT	702	15,901.87
CURRENT TAX	704	164,435.52
S.W.E.T. AGENCY	727	380,778.08
OPEB TRUST FUND	737	236,138.62
POLICE CAPITAL IMPROVEMENT	810	662,625.81
FIRE CAPITAL IMPROVEMENT	811	2,040,889.84
STREET	812	38,599.20
WATER	871	453,262.68
SEWER FUND	883	3,828,338.04
<b>TOTAL CASH ALLOCATION BY FUND</b>		<b><u>\$ 18,835,547.55</u></b>

User: NDESAI

DB: Kalamazoo Twp

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Revenues						
Dept 000 - REVENUES						
101-000-403.00	OPERATING LEVY-C.T.	4,243,045.00	4,243,045.00	4,243,419.46	(374.46)	100.01
101-000-403.01	PMT IN LIEU OF TAX (PILOT)	17,500.00	17,500.00	18,480.97	(980.97)	105.61
101-000-404.00	ACT 198 -TWP IFT	3,330.00	3,330.00	9,976.25	(6,646.25)	299.59
101-000-412.00	DELINQUENT PERSONAL PROP TAX	4,500.00	4,500.00	6,663.16	(2,163.16)	148.07
101-000-424.00	TRAILER TAX	2,500.00	2,500.00	2,464.50	35.50	98.58
101-000-439.00	CANNABIS TAX	125,000.00	125,000.00	225,813.76	(100,813.76)	180.65
101-000-445.00	PENALTIES & INTEREST ON TAXES	7,500.00	7,500.00	14,478.06	(6,978.06)	193.04
101-000-451.00	FRANCHISE FEES	335,000.00	335,000.00	155,873.15	179,126.85	46.53
101-000-473.00	RENTAL APPLICATION FEES	47,000.00	47,000.00	12,600.00	34,400.00	26.81
101-000-473.01	MM APPLICATION FEES	90,000.00	90,000.00	90,417.27	(417.27)	100.46
101-000-474.00	LICENSE FEES/SIGNS	2,500.00	2,500.00	2,070.00	430.00	82.80
101-000-477.00	SPEC. INSP/PLAN REVIEW/ZONING FEE	15,000.00	15,000.00	26,430.00	(11,430.00)	176.20
101-000-528.00	FEDERAL GRANTS - OTHER	200,000.00	200,000.00	181,915.00	18,085.00	90.96
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	150,000.00	150,000.00	58,425.67	91,574.33	38.95
101-000-575.00	STATE REVENUE SHARING	2,461,228.00	2,461,228.00	2,020,666.00	440,562.00	82.10
101-000-576.00	LIQUOR LICENSES	9,000.00	9,000.00	10,861.40	(1,861.40)	120.68
101-000-578.00	VIOLATION BUREAU	1,500.00	1,500.00	390.00	1,110.00	26.00
101-000-587.00	ELECTION REIMBURSEMENT	25,000.00	25,000.00	34,088.29	(9,088.29)	136.35
101-000-602.00	WITNESS/JURY-GEN ONLY	50.00	50.00	0.00	50.00	0.00
101-000-603.00	MISC REVENUE	500.00	500.00	4,894.83	(4,394.83)	978.97
101-000-603.01	LOCAL GOVT REVENUE	3,000.00	3,000.00	260.69	2,739.31	8.69
101-000-626.00	PASSPORT FEE/FIRE REPORTS	7,500.00	7,500.00	0.00	7,500.00	0.00
101-000-626.01	COPY FEES-COMPUTER	25.00	25.00	1,206.86	(1,181.86)	4,827.44
101-000-629.00	TOWNSHIP SERVICE	2,500.00	2,500.00	10,800.00	(8,300.00)	432.00
101-000-629.01	TWP CLEAN-UP/MOWING/DEMO SRVC	7,500.00	7,500.00	36,272.85	(28,772.85)	483.64
101-000-630.00	LEASE PAYMENTS	37,260.00	37,260.00	30,010.27	7,249.73	80.54
101-000-633.00	MONUMENT INSTALLATION	2,500.00	2,500.00	1,800.00	700.00	72.00
101-000-634.00	INTERMENT FEES	7,500.00	7,500.00	11,200.00	(3,700.00)	149.33
101-000-643.00	SALE OF CEMETERY LOTS	750.00	750.00	0.00	750.00	0.00
101-000-651.00	TAX ADMIN FEE	240,000.00	240,000.00	165,679.89	74,320.11	69.03
101-000-652.00	TAX COLLECTION FEES	30,000.00	30,000.00	29,207.50	792.50	97.36
101-000-658.00	FSA FORFEITURE	250.00	250.00	2,005.08	(1,755.08)	802.03
101-000-660.00	DISTRICT COURT FEES	20,000.00	20,000.00	19,348.86	651.14	96.74
101-000-664.00	INTEREST INCOME	10,000.00	10,000.00	19,359.71	(9,359.71)	193.60
101-000-667.00	RENTAL INCOME	1,500.00	1,500.00	125.00	1,375.00	8.33
101-000-671.00	METRO ACT FEES	12,000.00	12,000.00	12,371.53	(371.53)	103.10
101-000-673.00	SALE OF ASSETS	500.00	500.00	0.00	500.00	0.00
101-000-688.00	INS. PREMIUM REFUND	2,000.00	2,000.00	0.00	2,000.00	0.00

Total Dept 000 - REVENUES 8,124,938.00 8,124,938.00 7,459,576.01 665,361.99 91.81

TOTAL REVENUES 8,124,938.00 8,124,938.00 7,459,576.01 665,361.99 91.81

Expenditures

Dept 101 - BOARD OF TRUSTEES

101-101-711.00	INSURANCE OPT OUT	19,150.00	19,150.00	15,947.40	3,202.60	83.28
101-101-712.00	COMPENSATION - TRUSTEES	25,000.00	25,000.00	18,500.00	6,500.00	74.00
101-101-715.00	FICA	3,400.00	3,400.00	2,373.38	1,026.62	69.81
101-101-716.00	HEALTH INSURANCE	18,000.00	22,000.00	18,502.59	3,497.41	84.10
101-101-717.00	LIFE INS/STD/LTD	1,250.00	1,250.00	1,034.00	216.00	82.72
101-101-718.00	PENSION	2,500.00	2,500.00	1,850.00	650.00	74.00
101-101-727.00	OFFICE SUPPLIES	500.00	500.00	74.75	425.25	14.95
101-101-732.00	DUES/SUBS/PUBL	3,000.00	3,000.00	2,733.00	267.00	91.10

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		BALANCE	(ABNORMAL)	
Fund 101 - GENERAL							
Expenditures							
101-101-826.00	LEGAL SERVICES-BD. MEET.	10,000.00	10,000.00	5,680.00	4,320.00	56.80	
101-101-862.00	TRAVEL - CONFERENCES	10,000.00	10,000.00	6,899.10	3,100.90	68.99	
101-101-903.00	NOTICES & PUBLICATIONS	10,000.00	5,000.00	0.00	5,000.00	0.00	
Total Dept 101 - BOARD OF TRUSTEES		102,800.00	101,800.00	73,594.22	28,205.78	72.29	
Dept 171 - SUPERVISOR							
101-171-701.00	WAGES - DEPARTMENT HEAD	15,000.00	15,000.00	12,115.32	2,884.68	80.77	
101-171-715.00	FICA	790.00	790.00	629.83	160.17	79.73	
101-171-716.00	HEALTH INSURANCE	17,000.00	17,000.00	13,177.00	3,823.00	77.51	
101-171-717.00	LIFE INS/STD/LTD	310.00	310.00	258.50	51.50	83.39	
101-171-718.00	PENSION	1,500.00	1,500.00	1,211.49	288.51	80.77	
101-171-727.00	OFFICE SUPPLIES	500.00	500.00	267.25	232.75	53.45	
101-171-732.00	DUES/SUBS/PUBL	500.00	0.00	0.00	0.00	0.00	
101-171-853.00	TELEPHONE	0.00	600.00	447.11	152.89	74.52	
101-171-862.00	TRAVEL - CONFERENCES	2,500.00	2,400.00	1,012.50	1,387.50	42.19	
Total Dept 171 - SUPERVISOR		38,100.00	38,100.00	29,119.00	8,981.00	76.43	
Dept 175 - MANAGER							
101-175-701.00	WAGES - DEPARTMENT HEAD	106,700.00	106,700.00	85,437.90	21,262.10	80.07	
101-175-702.00	WAGES - SUPPORT STAFF	49,225.00	49,225.00	37,206.05	12,018.95	75.58	
101-175-703.00	OVERTIME	1,250.00	1,250.00	653.36	596.64	52.27	
101-175-711.00	INSURANCE OPT OUT	6,380.00	10,180.00	7,973.70	2,206.30	78.33	
101-175-715.00	FICA	12,515.00	12,515.00	9,989.62	2,525.38	79.82	
101-175-716.00	HEALTH INSURANCE	8,500.00	2,800.00	2,768.20	31.80	98.86	
101-175-716.01	HEALTH INSURANCE - RETIREE	9,500.00	9,500.00	7,485.15	2,014.85	78.79	
101-175-717.00	LIFE INS/STD/LTD	3,300.00	3,300.00	2,170.65	1,129.35	65.78	
101-175-718.00	PENSION	15,725.00	15,725.00	12,329.32	3,395.68	78.41	
101-175-727.00	OFFICE SUPPLIES	500.00	500.00	229.52	270.48	45.90	
101-175-732.00	DUES/SUBS/PUBL	2,000.00	2,000.00	709.00	1,291.00	35.45	
101-175-740.00	OPERATING SUPPLIES	500.00	2,300.00	2,254.74	45.26	98.03	
101-175-853.00	TELEPHONE	840.00	840.00	555.00	285.00	66.07	
101-175-862.00	TRAVEL - CONFERENCES	3,000.00	3,000.00	2,543.07	456.93	84.77	
101-175-862.01	TRAVEL - CONFERENCES - STAFF	2,000.00	2,000.00	0.00	2,000.00	0.00	
Total Dept 175 - MANAGER		221,935.00	221,835.00	172,305.28	49,529.72	77.67	
Dept 200 - GENERAL SERVICES_ADMIN							
101-200-702.00	WAGES - SUPPORT STAFF	43,200.00	37,950.00	26,684.92	11,265.08	70.32	
101-200-703.00	OVERTIME	500.00	500.00	0.00	500.00	0.00	
101-200-711.00	INSURANCE OPT OUT	6,380.00	2,660.00	2,657.90	2.10	99.92	
101-200-715.00	FICA	3,835.00	3,835.00	2,200.45	1,634.55	57.38	
101-200-716.00	HEALTH INSURANCE	0.00	5,620.00	1,858.91	3,761.09	33.08	
101-200-716.01	HEALTH INSURANCE - RETIREE	0.00	100.00	60.32	39.68	60.32	
101-200-717.00	LIFE INS/STD/LTD	960.00	960.00	441.49	518.51	45.99	
101-200-718.00	PENSION	4,150.00	4,050.00	2,554.51	1,495.49	63.07	
101-200-724.00	OPEB TRUST CONTRIBUTION	23,529.00	23,529.00	23,529.00	0.00	100.00	
101-200-727.00	OFFICE SUPPLIES	10,000.00	9,000.00	5,414.07	3,585.93	60.16	
101-200-730.00	POSTAGE	10,000.00	10,000.00	3,203.89	6,796.11	32.04	
101-200-732.00	DUES/SUBS/PUBL	8,500.00	9,500.00	9,131.99	368.01	96.13	
101-200-740.00	OPERATING SUPPLIES	6,000.00	6,000.00	2,713.39	3,286.61	45.22	
101-200-742.00	SOFTWARE PROGRAMS/FEES	10,000.00	8,200.00	9,858.44	(1,658.44)	120.22	

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL						
Expenditures						
101-200-811.00	PURCHASED SERVICE	25,000.00	29,250.00	22,948.08	6,301.92	78.45
101-200-814.00	PURCHASED MAINT. SERVICE	3,200.00	3,200.00	1,240.00	1,960.00	38.75
101-200-815.00	OTHER FEES	4,000.00	4,000.00	2,277.79	1,722.21	56.94
101-200-827.00	LEGAL SERVICES - GEN TWP	42,000.00	42,000.00	21,540.77	20,459.23	51.29
101-200-853.00	TELEPHONE	4,800.00	4,800.00	3,156.47	1,643.53	65.76
101-200-855.00	LOCAL PUBLIC BROADCASTING	155,000.00	155,000.00	71,440.97	83,559.03	46.09
101-200-861.00	MILEAGE REIMB	100.00	100.00	0.00	100.00	0.00
101-200-903.00	NOTICES & PUBLICATIONS	2,500.00	3,500.00	1,935.93	1,564.07	55.31
101-200-912.00	INSURANCE/BOND-GENERAL	38,000.00	38,000.00	31,026.62	6,973.38	81.65
101-200-913.00	WORKER'S COMP.	7,000.00	6,990.00	6,959.11	30.89	99.56
101-200-914.00	HEALTH MGMT	300.00	1,310.00	1,307.20	2.80	99.79
101-200-921.00	UTILITIES - ELECTRIC	40,000.00	40,000.00	28,945.37	11,054.63	72.36
101-200-922.00	UTILITIES - CABLE/INTERNET	10,000.00	5,000.00	4,619.15	380.85	92.38
101-200-923.00	UTILITIES - NATURAL GAS	9,000.00	14,000.00	12,113.77	1,886.23	86.53
101-200-924.00	UTILITIES - WASTE/RECYCLE	4,500.00	4,500.00	4,359.50	140.50	96.88
101-200-927.00	UTILITIES - WATER	3,500.00	3,500.00	3,396.02	103.98	97.03
101-200-982.00	SOFTWARE PROGRAMS	3,000.00	3,000.00	0.00	3,000.00	0.00
101-200-983.00	EQUIPMENT	5,000.00	5,000.00	0.00	5,000.00	0.00
101-200-991.00	DEBT SERVICE - PRINCIPAL	1,585.00	1,683.00	1,682.65	0.35	99.98
101-200-992.00	DEBT SERVICE - INTEREST	300.00	202.00	201.06	0.94	99.53
Total Dept 200 - GENERAL SERVICES_ADMIN		485,839.00	486,939.00	309,459.74	177,479.26	63.55
Dept 209 - ASSESSOR						
101-209-701.00	WAGES - DEPARTMENT HEAD	85,000.00	85,000.00	71,227.19	13,772.81	83.80
101-209-702.00	WAGES - SUPPORT STAFF	56,000.00	56,000.00	42,704.74	13,295.26	76.26
101-209-710.01	VACATION PAY	0.00	0.00	17,162.71	(17,162.71)	100.00
101-209-711.00	INSURANCE OPT OUT	6,100.00	6,100.00	5,082.20	1,017.80	83.31
101-209-712.00	COMPENSATION-BD. OF REVIEW	2,000.00	2,000.00	1,300.00	700.00	65.00
101-209-715.00	FICA	11,400.00	11,400.00	9,784.79	1,615.21	85.83
101-209-716.00	HEALTH INSURANCE	20,000.00	20,000.00	20,396.39	(396.39)	101.98
101-209-716.01	HEALTH INSURANCE - RETIREE	0.00	0.00	4,325.03	(4,325.03)	100.00
101-209-717.00	LIFE INS/STD/LTD	3,100.00	3,100.00	2,342.26	757.74	75.56
101-209-718.00	PENSION	16,280.00	16,280.00	14,576.89	1,703.11	89.54
101-209-727.00	OFFICE SUPPLIES	500.00	1,500.00	1,407.46	92.54	93.83
101-209-730.00	POSTAGE	4,500.00	4,250.00	2,167.70	2,082.30	51.00
101-209-732.00	DUES/SUBS/PUBL	500.00	500.00	238.00	262.00	47.60
101-209-740.00	OPERATING SUPPLIES/MAPS	1,500.00	1,470.00	720.18	749.82	48.99
101-209-742.00	SOFTWARE PROGRAMS	2,200.00	2,225.00	2,222.00	3.00	99.87
101-209-751.00	GAS & OIL	500.00	500.00	205.02	294.98	41.00
101-209-811.00	PURCHASED SERVICE	2,500.00	2,225.00	0.00	2,225.00	0.00
101-209-814.00	PURCHASED MAINT. SERVICE	600.00	600.00	515.00	85.00	85.83
101-209-820.00	ENGINEERING SERVICES	2,000.00	2,000.00	1,357.64	642.36	67.88
101-209-827.00	LEGAL SERVICE	7,000.00	7,000.00	1,919.30	5,080.70	27.42
101-209-862.00	TRAVEL - CONFERENCES	250.00	250.00	0.00	250.00	0.00
101-209-862.01	TRAVEL - CONFERENCES - STAFF	250.00	250.00	0.00	250.00	0.00
101-209-903.00	NOTICES & PUBLICATIONS	1,200.00	1,230.00	1,227.70	2.30	99.81
101-209-960.00	TUITION/TRAINING	500.00	0.00	0.00	0.00	0.00
Total Dept 209 - ASSESSOR		223,880.00	223,880.00	200,882.20	22,997.80	89.73
Dept 215 - CLERK						
101-215-701.00	WAGES - DEPARTMENT HEAD	15,000.00	15,000.00	12,115.32	2,884.68	80.77
101-215-702.00	WAGES - SUPPORT STAFF	40,000.00	40,000.00	37,772.56	2,227.44	94.43

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-215-703.00	OVERTIME	10,000.00	10,000.00	4,371.85	5,628.15	43.72
101-215-710.01	VACATION PAY	0.00	900.00	826.87	73.13	91.87
101-215-711.00	INSURANCE OPT OUT	2,680.00	5,280.00	3,858.00	1,422.00	73.07
101-215-712.00	ELECTION - INSPECTORS	30,000.00	30,000.00	27,970.50	2,029.50	93.24
101-215-715.00	FICA	7,475.00	7,475.00	4,430.74	3,044.26	59.27
101-215-716.00	HEALTH INSURANCE	3,750.00	1,150.00	1,116.39	33.61	97.08
101-215-717.00	LIFE INS/STD/LTD	905.00	905.00	635.90	269.10	70.27
101-215-718.00	PENSION	3,960.00	3,960.00	5,233.78	(1,273.78)	132.17
101-215-727.00	OFFICE SUPPLIES	5,000.00	5,000.00	16,215.00	(11,215.00)	324.30
101-215-730.00	POSTAGE	15,000.00	15,000.00	18,040.45	(3,040.45)	120.27
101-215-732.00	DUES/SUBS/PUBL	250.00	250.00	0.00	250.00	0.00
101-215-740.00	OPERATING SUPPLIES	3,000.00	3,000.00	230.98	2,769.02	7.70
101-215-747.00	SMALL TOOLS & EQUIPMENT	0.00	25.00	0.00	25.00	0.00
101-215-811.00	PURCHASED SERVICE	6,000.00	5,075.00	500.00	4,575.00	9.85
101-215-813.00	COUNTY ELECTION SERVICES	5,500.00	5,500.00	1,104.04	4,395.96	20.07
101-215-816.00	PURCHASED CLEANING SERV.	250.00	250.00	75.00	175.00	30.00
101-215-853.00	TELEPHONE	180.00	180.00	15.00	165.00	8.33
101-215-862.00	TRAVEL - CONFERENCES	2,500.00	2,000.00	1,349.68	650.32	67.48
101-215-862.01	TRAVEL - CONFERENCES - STAFF	3,000.00	3,500.00	3,108.53	391.47	88.82
101-215-914.00	HEALTH MGMT	500.00	500.00	371.90	128.10	74.38
Total Dept 215 - CLERK		154,950.00	154,950.00	139,342.49	15,607.51	89.93
Dept 223 - FINANCE						
101-223-701.00	WAGES - DEPARTMENT HEAD	62,255.00	62,255.00	44,526.75	17,728.25	71.52
101-223-702.00	WAGES - SUPPORT STAFF	110,720.00	110,720.00	82,281.48	28,438.52	74.31
101-223-703.00	OVERTIME	500.00	500.00	246.31	253.69	49.26
101-223-711.00	INSURANCE OPT OUT	6,380.00	6,380.00	5,082.20	1,297.80	79.66
101-223-715.00	FICA	13,270.00	13,270.00	9,458.43	3,811.57	71.28
101-223-716.00	HEALTH INSURANCE	31,620.00	31,620.00	29,380.64	2,239.36	92.92
101-223-717.00	LIFE INS/STD/LTD	2,000.00	2,000.00	1,059.65	940.35	52.98
101-223-718.00	PENSION	12,180.00	12,180.00	9,289.11	2,890.89	76.27
101-223-727.00	OFFICE SUPPLIES	500.00	500.00	142.32	357.68	28.46
101-223-732.00	DUES/SUBS/PUBL	1,000.00	1,000.00	0.00	1,000.00	0.00
101-223-742.00	SOFTWARE PROGRAMS	15,000.00	15,000.00	12,550.00	2,450.00	83.67
101-223-817.00	ACCOUNTING SERVICE	10,000.00	10,000.00	0.00	10,000.00	0.00
101-223-817.01	AUDIT SERVICES	13,300.00	13,300.00	13,300.00	0.00	100.00
101-223-853.00	TELEPHONE	540.00	540.00	405.00	135.00	75.00
101-223-861.00	MILEAGE REIMB	200.00	250.00	238.75	11.25	95.50
101-223-862.00	TRAVEL - CONFERENCES	2,500.00	2,500.00	837.80	1,662.20	33.51
101-223-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	1,450.00	802.88	647.12	55.37
101-223-960.00	TUITION/TRAINING	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 223 - FINANCE		286,465.00	286,465.00	209,601.32	76,863.68	73.17
Dept 228 - INFORMATION TECHNOLOGY						
101-228-701.00	WAGES - DEPARTMENT HEAD	75,550.00	74,800.00	46,008.01	28,791.99	61.51
101-228-710.01	VACATION PAY	0.00	750.00	635.44	114.56	84.73
101-228-711.00	INSURANCE OPT OUT	6,380.00	2,930.00	2,923.69	6.31	99.78
101-228-715.00	FICA	6,270.00	6,270.00	3,722.70	2,547.30	59.37
101-228-716.00	HEALTH INSURANCE	0.00	5,150.00	2,280.80	2,869.20	44.29
101-228-717.00	LIFE INS/STD/LTD	1,580.00	1,580.00	812.69	767.31	51.44
101-228-718.00	PENSION	7,555.00	5,855.00	4,664.34	1,190.66	79.66
101-228-727.00	OFFICE SUPPLIES	500.00	500.00	358.53	141.47	71.71

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL							
Expenditures							
101-228-732.00	DUES/SUBS/PUBL	250.00	250.00	0.00	250.00	0.00	
101-228-810.00	COMPUTER SERVICE	10,000.00	10,000.00	0.00	10,000.00	0.00	
101-228-811.00	PURCHASED SERVICE	2,500.00	2,500.00	0.00	2,500.00	0.00	
101-228-862.00	TRAVEL - CONFERENCES	2,500.00	2,500.00	0.00	2,500.00	0.00	
101-228-983.00	EQUIPMENT	10,000.00	10,000.00	0.00	10,000.00	0.00	
Total Dept 228 - INFORMATION TECHNOLOGY		123,085.00	123,085.00	61,406.20	61,678.80	49.89	
Dept 253 - TREASURER							
101-253-701.00	WAGES - DEPARTMENT HEAD	15,000.00	15,000.00	12,115.32	2,884.68	80.77	
101-253-702.00	WAGES - SUPPORT STAFF	7,500.00	7,500.00	2,015.55	5,484.45	26.87	
101-253-703.00	OVERTIME	750.00	750.00	0.00	750.00	0.00	
101-253-715.00	FICA	1,780.00	1,780.00	812.26	967.74	45.63	
101-253-716.00	HEALTH INSURANCE	10,000.00	10,000.00	9,344.95	655.05	93.45	
101-253-717.00	LIFE INS/STD/LTD	310.00	310.00	258.50	51.50	83.39	
101-253-718.00	PENSION	1,500.00	1,500.00	1,223.49	276.51	81.57	
101-253-730.00	POSTAGE	2,000.00	2,200.00	2,171.89	28.11	98.72	
101-253-732.00	DUES/SUBS/PUBL	500.00	500.00	274.00	226.00	54.80	
101-253-740.00	OPERATING SUPPLIES	500.00	800.00	802.42	(2.42)	100.30	
101-253-742.00	SOFTWARE PROGRAMS	2,900.00	2,950.00	2,916.00	34.00	98.85	
101-253-814.00	PURCHASED MAINT. SERVICE	1,800.00	1,750.00	0.00	1,750.00	0.00	
101-253-862.00	TRAVEL - CONFERENCES	2,500.00	3,025.00	3,025.85	(0.85)	100.03	
101-253-862.01	TRAVEL - CONFERENCES - STAFF	1,500.00	475.00	0.00	475.00	0.00	
Total Dept 253 - TREASURER		48,540.00	48,540.00	34,960.23	13,579.77	72.02	
Dept 265 - MAINTENANCE							
101-265-701.00	WAGES - DEPARTMENT HEAD	12,000.00	12,000.00	8,538.49	3,461.51	71.15	
101-265-702.00	WAGES - SUPPORT STAFF	131,715.00	131,215.00	97,704.09	33,510.91	74.46	
101-265-703.00	OVERTIME	1,000.00	1,000.00	237.45	762.55	23.75	
101-265-715.00	FICA	11,150.00	11,150.00	7,443.72	3,706.28	66.76	
101-265-716.00	HEALTH INSURANCE	45,000.00	47,500.00	46,770.47	729.53	98.46	
101-265-716.01	HEALTH INSURANCE - RETIREE	5,000.00	5,000.00	3,719.16	1,280.84	74.38	
101-265-717.00	LIFE INS/STD/LTD	2,865.00	2,865.00	2,268.40	596.60	79.18	
101-265-718.00	PENSION	17,000.00	17,000.00	12,081.28	4,918.72	71.07	
101-265-740.00	OPERATING SUPPLIES	9,500.00	9,500.00	6,046.00	3,454.00	63.64	
101-265-747.00	SMALL TOOLS & EQUIPMENT	4,000.00	3,500.00	116.32	3,383.68	3.32	
101-265-748.00	PERSONAL EQUIP. - ALLOWANCE	2,000.00	2,000.00	223.53	1,776.47	11.18	
101-265-751.00	GAS & OIL	4,000.00	7,500.00	6,229.04	1,270.96	83.05	
101-265-811.00	PURCHASED SERVICE	8,000.00	8,500.00	8,443.66	56.34	99.34	
101-265-853.00	TELEPHONE	540.00	540.00	225.00	315.00	41.67	
101-265-931.00	MAINT. - BUILDING	25,000.00	22,500.00	2,561.39	19,938.61	11.38	
101-265-932.00	MAINT. - GROUNDS	13,000.00	13,000.00	1,524.66	11,475.34	11.73	
101-265-934.00	MAINT. - MACHINE	2,000.00	2,000.00	1,308.90	691.10	65.45	
101-265-939.00	MAINT. - VEHICLE	5,000.00	4,000.00	1,198.46	2,801.54	29.96	
101-265-945.00	RENTALS - EQUIPMENT	500.00	500.00	88.62	411.38	17.72	
Total Dept 265 - MAINTENANCE		299,270.00	301,270.00	206,728.64	94,541.36	68.62	
Dept 276 - CEMETERY							
101-276-705.00	WAGES - MAINTENANCE	10,000.00	10,250.00	10,106.94	143.06	98.60	
101-276-706.00	CEMETERY OVERTIME	500.00	750.00	657.55	92.45	87.67	
101-276-715.00	FICA	805.00	805.00	737.37	67.63	91.60	



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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET			
Fund 101 - GENERAL						
Expenditures						
101-276-716.00	HEALTH INSURANCE	5,000.00	2,500.00	32.67	2,467.33	1.31
101-276-717.00	LIFE INS/STD/LTD	315.00	315.00	0.00	315.00	0.00
101-276-718.00	PENSION	1,260.00	1,260.00	1,291.73	(31.73)	102.52
101-276-740.00	OPERATING SUPPLIES	2,000.00	2,000.00	1,069.84	930.16	53.49
101-276-742.00	SOFTWARE PROGRAMS	2,000.00	2,000.00	1,955.00	45.00	97.75
101-276-811.00	PURCHASED SERVICE	7,000.00	7,000.00	0.00	7,000.00	0.00
101-276-924.00	UTILITIES - WASTE/RECYCLE	550.00	550.00	522.50	27.50	95.00
101-276-927.00	UTILITIES - WATER	1,000.00	1,000.00	1,045.30	(45.30)	104.53
101-276-931.00	REPAIRS - MAINT.	500.00	500.00	0.00	500.00	0.00
101-276-932.00	MAINT. - GROUNDS	2,500.00	2,500.00	698.08	1,801.92	27.92
101-276-945.00	RENTALS - EQUIPMENT	2,500.00	2,500.00	1,960.00	540.00	78.40
Total Dept 276 - CEMETERY		35,930.00	33,930.00	20,076.98	13,853.02	59.17
Dept 310 - CODE ENFORCEMENT (ORD, BLDG, RENTAL)						
101-310-702.00	WAGES - SUPPORT STAFF	32,710.00	32,710.00	23,863.51	8,846.49	72.95
101-310-715.00	FICA	2,502.00	2,502.00	1,825.55	676.45	72.96
101-310-740.00	OPERATING SUPPLIES	2,000.00	2,000.00	979.95	1,020.05	49.00
101-310-811.00	PURCHASED SERVICE	40,000.00	40,000.00	21,573.25	18,426.75	53.93
101-310-827.00	LEGAL SERVICES - GEN TWP	30,000.00	30,000.00	22,324.96	7,675.04	74.42
101-310-862.00	TRAVEL - CONFERENCES	1,000.00	1,000.00	478.50	521.50	47.85
Total Dept 310 - CODE ENFORCEMENT (ORD, BLDG, RENTAL)		108,212.00	108,212.00	71,045.72	37,166.28	65.65
Dept 400 - PLANNING/ZONING						
101-400-702.00	WAGES - SUPPORT STAFF	36,800.00	11,800.00	9,654.90	2,145.10	81.82
101-400-703.00	OVERTIME	1,250.00	0.00	0.00	0.00	0.00
101-400-712.00	PLANNING/APPEALS BOARD	10,000.00	10,000.00	4,440.00	5,560.00	44.40
101-400-715.00	FICA	3,675.00	1,775.00	1,070.28	704.72	60.30
101-400-716.00	HEALTH INSURANCE	3,750.00	5.00	4.22	0.78	84.40
101-400-717.00	LIFE INS/STD/LTD	595.00	0.00	0.00	0.00	0.00
101-400-718.00	PENSION	2,460.00	225.00	223.51	1.49	99.34
101-400-727.00	OFFICE SUPPLIES	200.00	200.00	0.00	200.00	0.00
101-400-732.00	DUES/SUBS/PUBL	360.00	360.00	0.00	360.00	0.00
101-400-742.00	SOFTWARE PROGRAMS	3,800.00	3,800.00	2,099.00	1,701.00	55.24
101-400-811.00	PURCHASED SERVICE	3,000.00	3,000.00	1,140.00	1,860.00	38.00
101-400-820.00	ENGINEERING SERVICES	35,000.00	35,000.00	6,695.00	28,305.00	19.13
101-400-821.00	PLANNING CONSULTANT	40,000.00	76,725.00	76,434.50	290.50	99.62
101-400-827.00	LEGAL SERVICES - GEN. TWP.	20,000.00	20,000.00	12,140.00	7,860.00	60.70
101-400-862.00	TRAVEL - CONFERENCES	500.00	400.00	0.00	400.00	0.00
101-400-903.00	NOTICES & PUBLICATIONS	10,000.00	8,000.00	3,164.98	4,835.02	39.56
101-400-960.00	TUITION/TRAINING	0.00	100.00	80.00	20.00	80.00
Total Dept 400 - PLANNING/ZONING		171,390.00	171,390.00	117,146.39	54,243.61	68.35
Dept 446 - INFRASTRUCTURE MAINTENANCE						
101-446-965.00	DRAINS - AT LARGE	2,500.00	2,500.00	0.00	2,500.00	0.00
101-446-969.00	ROAD MAINTENANCE	250,000.00	350,000.00	193,438.73	156,561.27	55.27
101-446-969.01	SIDEWALK MAINTENANCE	65,000.00	65,000.00	60,470.51	4,529.49	93.03
101-446-969.02	SIDEWALK REIMBURSEMENT	5,000.00	5,000.00	500.00	4,500.00	10.00
Total Dept 446 - INFRASTRUCTURE MAINTENANCE		322,500.00	422,500.00	254,409.24	168,090.76	60.22

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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL							
Expenditures							
Dept 751 - RECREATION							
101-751-740.00	OPERATING SUPPLIES	3,500.00	3,500.00	1,651.78	1,848.22	47.19	
101-751-747.00	SMALL TOOLS & EQUIPMENT	5,000.00	5,000.00	30.94	4,969.06	0.62	
101-751-811.00	PURCHASED SERVICE	500.00	500.00	0.00	500.00	0.00	
101-751-921.00	UTILITIES - ELECTRIC	2,000.00	2,000.00	279.82	1,720.18	13.99	
101-751-924.00	UTILITIES - WASTE/RECYCLE	500.00	500.00	455.00	45.00	91.00	
101-751-927.00	UTILITIES - WATER	300.00	300.00	102.57	197.43	34.19	
101-751-932.00	REPAIRS - MAINT. GROUNDS	15,000.00	15,000.00	12,768.20	2,231.80	85.12	
101-751-970.00	CAPITAL OUTLAY	80,000.00	261,915.00	153,000.00	108,915.00	58.42	
101-751-983.00	EQUIPMENT	12,000.00	12,000.00	0.00	12,000.00	0.00	
Total Dept 751 - RECREATION		118,800.00	300,715.00	168,288.31	132,426.69	55.96	
Dept 890 - CONTINGENCY							
101-890-955.00	CONTINGENT EXPENSES	100,000.00	100,000.00	95,575.00	4,425.00	95.58	
Total Dept 890 - CONTINGENCY		100,000.00	100,000.00	95,575.00	4,425.00	95.58	
Dept 999 - OPERATING TRANSFERS							
101-999-999.00	INTERFUND TRANSFERS OUT	5,563,125.00	5,563,125.00	5,380,010.00	183,115.00	96.71	
Total Dept 999 - OPERATING TRANSFERS		5,563,125.00	5,563,125.00	5,380,010.00	183,115.00	96.71	
TOTAL EXPENDITURES		8,404,821.00	8,686,736.00	7,543,950.96	1,142,785.04	86.84	
Fund 101 - GENERAL:							
TOTAL REVENUES		8,124,938.00	8,124,938.00	7,459,576.01	665,361.99	91.81	
TOTAL EXPENDITURES		8,404,821.00	8,686,736.00	7,543,950.96	1,142,785.04	86.84	
NET OF REVENUES & EXPENDITURES		(279,883.00)	(561,798.00)	(84,374.95)	(477,423.05)	15.02	

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	BALANCE (ABNORMAL)	
Fund 206 - FIRE							
Revenues							
Dept 000 - REVENUES							
206-000-582.00	PARCHMENT CONTRACT	66,900.00	66,900.00	61,325.00	5,575.00	91.67	
206-000-582.01	PARCHMENT SPECIAL EVENT	0.00	0.00	238.00	(238.00)	100.00	
206-000-603.00	MISC REVENUE	1,000.00	1,000.00	5,200.00	(4,200.00)	520.00	
206-000-682.00	CHARGES FOR SERVICES - FIRE RESPONSE	2,000.00	2,000.00	1,918.44	81.56	95.92	
206-000-699.00	INTERFUND TRANSFERS IN	2,010,980.00	2,010,980.00	2,010,980.00	0.00	100.00	
Total Dept 000 - REVENUES		2,080,880.00	2,080,880.00	2,079,661.44	1,218.56	99.94	
TOTAL REVENUES		2,080,880.00	2,080,880.00	2,079,661.44	1,218.56	99.94	
Expenditures							
Dept 336 - FIRE							
206-336-701.00	WAGES - CHIEF	106,450.00	106,450.00	81,755.91	24,694.09	76.80	
206-336-702.00	WAGES - SUPPORT STAFF	449,630.00	449,630.00	348,172.55	101,457.45	77.44	
206-336-702.02	WAGES - OUTSIDE	6,000.00	6,000.00	4,250.00	1,750.00	70.83	
206-336-703.00	WAGES - OVERTIME	48,000.00	48,000.00	41,938.09	6,061.91	87.37	
206-336-704.01	RESPONSE TIME - NW	56,000.00	56,000.00	36,405.25	19,594.75	65.01	
206-336-704.02	RESPONSE TIME - EW	108,000.00	108,000.00	80,501.75	27,498.25	74.54	
206-336-704.03	RESPONSE TIME - LW	19,000.00	19,000.00	23,842.00	(4,842.00)	125.48	
206-336-704.04	RESPONSE TIME - WW	125,000.00	125,000.00	100,614.25	24,385.75	80.49	
206-336-706.01	SIT TIME - NW	52,000.00	52,000.00	44,407.06	7,592.94	85.40	
206-336-706.02	SIT TIME	48,000.00	48,000.00	28,191.64	19,808.36	58.73	
206-336-706.03	SIT TIME	1,500.00	1,500.00	750.00	750.00	50.00	
206-336-706.04	SIT TIME	88,000.00	88,000.00	80,497.15	7,502.85	91.47	
206-336-707.00	TRAINING	68,000.00	68,000.00	40,386.65	27,613.35	59.39	
206-336-710.01	VACATION PAY	0.00	0.00	24,659.29	(24,659.29)	100.00	
206-336-711.00	INSURANCE OPT OUT	12,760.00	12,760.00	10,100.02	2,659.98	79.15	
206-336-715.00	FICA	60,000.00	60,000.00	47,703.58	12,296.42	79.51	
206-336-716.00	HEALTH INSURANCE	95,000.00	95,000.00	76,222.75	18,777.25	80.23	
206-336-716.01	HEALTH INSURANCE - RETIREE	0.00	0.00	783.00	(783.00)	100.00	
206-336-717.00	LIFE INS/STD/LTD	12,360.00	12,360.00	8,125.53	4,234.47	65.74	
206-336-718.00	PENSION	64,800.00	64,800.00	64,550.17	249.83	99.61	
206-336-718.01	PENSION - VOLUNTEER	29,000.00	29,000.00	23,221.84	5,778.16	80.08	
206-336-723.00	INSURANCE - VOL. FIREMEN	5,500.00	5,500.00	5,457.00	43.00	99.22	
206-336-724.00	OPEB TRUST CONTRIBUTION	10,588.00	10,588.00	10,588.00	0.00	100.00	
206-336-727.00	OFFICE SUPPLIES	6,000.00	6,000.00	1,832.37	4,167.63	30.54	
206-336-732.00	DUES/SUBS/PUBL	5,000.00	5,000.00	3,242.14	1,757.86	64.84	
206-336-740.00	OPERATING SUPPLIES	21,000.00	21,000.00	10,765.90	10,234.10	51.27	
206-336-742.00	SOFTWARE PROGRAMS	10,000.00	10,000.00	4,707.19	5,292.81	47.07	
206-336-747.00	SMALL TOOLS & EQUIPMENT	30,000.00	30,000.00	19,779.89	10,220.11	65.93	
206-336-748.00	PERSONAL EQUIPMENT ALLOWANCE	42,000.00	42,000.00	7,548.86	34,451.14	17.97	
206-336-751.00	GAS & OIL	18,000.00	18,000.00	21,670.71	(3,670.71)	120.39	
206-336-780.05	FIRE PREVENTION	1,000.00	1,000.00	0.00	1,000.00	0.00	
206-336-811.00	PURCHASED & MAINT. SERVICE	27,500.00	27,500.00	22,230.85	5,269.15	80.84	
206-336-827.00	LEGAL SERVICE	1,500.00	1,500.00	25,854.63	(24,354.63)	1,723.64	
206-336-853.00	TELEPHONE	10,000.00	17,500.00	20,260.45	(2,760.45)	115.77	
206-336-862.00	TRAVEL - CONFERENCES	6,000.00	6,000.00	5,019.45	980.55	83.66	
206-336-912.00	INSURANCE - GENERAL	32,100.00	32,100.00	26,416.97	5,683.03	82.30	
206-336-913.00	INSURANCE - WORKERS COMP	59,900.00	59,900.00	62,631.92	(2,731.92)	104.56	
206-336-914.00	HEALTH MGMT	28,000.00	20,500.00	6,299.18	14,200.82	30.73	
206-336-921.01	UTILITIES - ELECTRIC	6,500.00	6,500.00	5,370.74	1,129.26	82.63	
206-336-921.02	UTILITIES - ELECTRIC	8,600.00	8,600.00	5,888.46	2,711.54	68.47	
206-336-921.03	UTILITIES - ELECTRIC	2,500.00	2,500.00	1,736.56	763.44	69.46	

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE						
Expenditures						
206-336-921.04	UTILITIES - ELECTRIC	8,000.00	8,000.00	6,244.70	1,755.30	78.06
206-336-922.01	UTILITIES - CABLE/INTERNET	8,500.00	8,500.00	6,999.43	1,500.57	82.35
206-336-922.02	UTILITIES - CABLE/INTERNET	11,000.00	11,000.00	10,364.16	635.84	94.22
206-336-922.03	UTILITIES - CABLE/INTERNET	6,500.00	6,500.00	5,498.98	1,001.02	84.60
206-336-922.04	UTILITIES - CABLE/INTERNET	8,500.00	8,500.00	7,439.39	1,060.61	87.52
206-336-923.01	UTILITIES - NATURAL GAS	5,000.00	5,000.00	3,621.26	1,378.74	72.43
206-336-923.02	UTILITIES - NATURAL GAS	5,000.00	5,000.00	4,028.28	971.72	80.57
206-336-923.03	UTILITIES - NATURAL GAS	2,500.00	2,500.00	1,729.19	770.81	69.17
206-336-923.04	UTILITIES - NATURAL GAS	4,500.00	4,500.00	3,780.55	719.45	84.01
206-336-924.01	UTILITIES - WASTE/RECYCLE	900.00	900.00	910.60	(10.60)	101.18
206-336-924.02	UTILITIES - WASTE/RECYCLE	900.00	900.00	910.60	(10.60)	101.18
206-336-924.03	UTILITIES - WASTE/RECYCLE	325.00	325.00	227.50	97.50	70.00
206-336-924.04	UTILITIES - WASTE/RECYCLE	900.00	900.00	910.60	(10.60)	101.18
206-336-927.01	UTILITIES - WATER	600.00	600.00	667.35	(67.35)	111.23
206-336-927.02	UTILITIES - WATER	1,400.00	1,400.00	2,266.65	(866.65)	161.90
206-336-927.03	UTILITIES - WATER	450.00	450.00	366.54	83.46	81.45
206-336-927.04	UTILITIES - WATER	900.00	900.00	876.63	23.37	97.40
206-336-931.00	MAINT. - BUILDING	40,000.00	40,000.00	14,856.22	25,143.78	37.14
206-336-932.00	MAINT. - GROUNDS	5,000.00	5,000.00	2,122.98	2,877.02	42.46
206-336-933.00	MAINT. - RADIO	4,000.00	4,000.00	2,747.59	1,252.41	68.69
206-336-934.00	MAINT. - MACHINE	3,000.00	3,000.00	569.82	2,430.18	18.99
206-336-939.00	MAINT. - VEHICLE	45,000.00	45,000.00	22,034.46	22,965.54	48.97
206-336-960.00	TUITION/TRAINING	18,000.00	18,000.00	6,813.96	11,186.04	37.86
Total Dept 336 - FIRE		1,962,063.00	1,962,063.00	1,540,367.19	421,695.81	78.51
TOTAL EXPENDITURES		1,962,063.00	1,962,063.00	1,540,367.19	421,695.81	78.51
Fund 206 - FIRE:						
TOTAL REVENUES		2,080,880.00	2,080,880.00	2,079,661.44	1,218.56	99.94
TOTAL EXPENDITURES		1,962,063.00	1,962,063.00	1,540,367.19	421,695.81	78.51
NET OF REVENUES & EXPENDITURES		118,817.00	118,817.00	539,294.25	(420,477.25)	453.89

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 207 - POLICE						
Revenues						
Dept 000 - REVENUES						
207-000-404.00	ACT 198 -TWP IFT	640.00	640.00	0.00	640.00	0.00
207-000-412.00	DELINQUENT PERSONAL PROP TAX	125.00	125.00	163.92	(38.92)	131.14
207-000-430.00	POLICE - OPERATING SPECIAL ASSESS	864,763.00	864,763.00	863,901.94	861.06	99.90
207-000-502.00	FEDERAL GRANTS - GENERAL	0.00	0.00	2,500.00	(2,500.00)	100.00
207-000-582.00	PARCHMENT CONTRACT	358,770.00	358,770.00	361,580.50	(2,810.50)	100.78
207-000-582.01	PARCHMENT SPECIAL EVENT	6,000.00	6,000.00	1,562.76	4,437.24	26.05
207-000-583.00	KPS - SCH RESOURCE OFFICER	64,222.00	64,222.00	93,921.78	(29,699.78)	146.25
207-000-584.00	KCMHSAS/BORGESS CONTRACT	75,000.00	75,000.00	31,645.15	43,354.85	42.19
207-000-658.00	FSA FORFEITURE	1,500.00	1,500.00	0.00	1,500.00	0.00
207-000-660.01	FALSE ALARM	1,000.00	1,000.00	1,000.00	0.00	100.00
207-000-676.00	VEHICLE INSURANCE REIMB	0.00	0.00	28,866.81	(28,866.81)	100.00
207-000-680.01	BYRNE MEMORIAL	14,000.00	14,000.00	0.00	14,000.00	0.00
207-000-680.02	HIDTA	7,000.00	7,000.00	0.00	7,000.00	0.00
207-000-680.05	ACT 302	0.00	0.00	1,815.04	(1,815.04)	100.00
207-000-680.06	STATE 911 FUNDS	0.00	0.00	1,955.84	(1,955.84)	100.00
207-000-680.07	TOWER SITE - RAVINE ROAD	19,470.00	19,470.00	19,793.00	(323.00)	101.66
207-000-680.65	ATPA - SCAR OFFICER	0.00	0.00	13,445.00	(13,445.00)	100.00
207-000-681.00	DISABILITY WAGE/WORKMAN'S COMP REIMB	5,000.00	5,000.00	7,181.75	(2,181.75)	143.64
207-000-681.01	POLICE OT WAGE REIMBURSEMENTS	30,000.00	30,000.00	4,379.62	25,620.38	14.60
207-000-682.00	CHARGES FOR SERVICES	3,000.00	3,000.00	755.50	2,244.50	25.18
207-000-683.00	OWI REIMBURSEMENT	3,000.00	3,000.00	1,994.99	1,005.01	66.50
207-000-684.00	MISC. REVENUE	500.00	500.00	2,493.10	(1,993.10)	498.62
207-000-685.00	BOND FEES	500.00	500.00	270.00	230.00	54.00
207-000-699.00	INTERFUND TRANSFERS IN	3,354,030.00	3,354,030.00	3,354,030.00	0.00	100.00
Total Dept 000 - REVENUES		4,808,520.00	4,808,520.00	4,793,256.70	15,263.30	99.68
TOTAL REVENUES		4,808,520.00	4,808,520.00	4,793,256.70	15,263.30	99.68
Expenditures						
Dept 301 - POLICE						
207-301-701.00	WAGES - DEPARTMENT HEAD	117,215.00	117,215.00	92,419.25	24,795.75	78.85
207-301-702.00	WAGES - SUPPORT STAFF	2,511,200.00	2,511,200.00	1,651,761.74	859,438.26	65.78
207-301-703.00	OVERTIME	100,000.00	100,000.00	46,094.94	53,905.06	46.09
207-301-703.01	OUTSIDE OVERTIME	100,000.00	100,000.00	45,856.67	54,143.33	45.86
207-301-704.00	CLERICAL WAGES	235,275.00	235,275.00	190,951.40	44,323.60	81.16
207-301-704.01	CLERICAL WAGES - SVC OFFICERS	82,630.00	82,630.00	81,065.46	1,564.54	98.11
207-301-705.00	CLERICAL WAGES - OT	12,000.00	12,000.00	6,518.12	5,481.88	54.32
207-301-706.00	CROSSING GUARDS	66,000.00	66,000.00	22,912.50	43,087.50	34.72
207-301-707.00	OFFICER IN CHARGE	3,000.00	3,000.00	2,840.60	159.40	94.69
207-301-708.00	HOLIDAY PAY	43,000.00	43,000.00	16,619.20	26,380.80	38.65
207-301-709.00	LONGEVITY PAY	39,630.00	39,630.00	24,300.00	15,330.00	61.32
207-301-710.00	SICK PAY	15,000.00	15,000.00	9,623.90	5,376.10	64.16
207-301-710.01	VACATION PAY	42,000.00	42,000.00	17,884.89	24,115.11	42.58
207-301-710.02	COMPENSATORY PAY	5,000.00	5,000.00	3,874.01	1,125.99	77.48
207-301-711.00	INSURANCE OPT OUT	65,860.00	65,860.00	52,751.42	13,108.58	80.10
207-301-714.00	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	5,000.00	0.00
207-301-715.00	FICA	257,725.00	257,725.00	167,675.93	90,049.07	65.06
207-301-716.00	HEALTH INSURANCE	450,000.00	375,000.00	271,051.91	103,948.09	72.28
207-301-716.01	HEALTH INSURANCE - RETIREE	95,000.00	95,000.00	74,633.86	20,366.14	78.56
207-301-717.00	LIFE INS/STD/LTD	55,000.00	55,000.00	34,112.14	20,887.86	62.02
207-301-718.00	CLERICAL PENSION	22,000.00	22,000.00	14,700.47	7,299.53	66.82
207-301-718.01	FOP PENSION	460,000.00	757,000.00	505,712.31	251,287.69	66.80

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 207 - POLICE						
Expenditures						
207-301-724.00	OPEB TRUST CONTRIBUTION	65,883.00	65,883.00	65,883.00	0.00	100.00
207-301-727.00	OFFICE SUPPLIES	6,000.00	6,000.00	5,402.42	597.58	90.04
207-301-732.00	DUES/SUBS/PUBL	2,500.00	2,500.00	1,465.49	1,034.51	58.62
207-301-740.00	OPERATING SUPPLIES	6,000.00	6,000.00	6,692.14	(692.14)	111.54
207-301-742.00	SOFTWARE PROGRAMS	16,600.00	28,600.00	28,378.80	221.20	99.23
207-301-747.00	SMALL TOOLS & EQUIPMENT	9,000.00	9,000.00	2,771.19	6,228.81	30.79
207-301-748.00	UNIFORMS/PERSONAL EQUIPMENT	40,000.00	68,000.00	66,837.09	1,162.91	98.29
207-301-749.00	UNIFORM CLEANING	4,000.00	4,000.00	1,899.42	2,100.58	47.49
207-301-751.00	GAS & OIL	55,000.00	90,000.00	71,384.31	18,615.69	79.32
207-301-780.00	CRIME PREVENTION	1,000.00	1,000.00	0.00	1,000.00	0.00
207-301-782.00	INVESTIGATIVE OPERATIONS	5,000.00	5,000.00	2,276.29	2,723.71	45.53
207-301-810.00	COMPUTER SERVICE	3,000.00	3,000.00	1,231.26	1,768.74	41.04
207-301-811.00	PURCHASED SERVICE	25,000.00	25,000.00	23,134.87	1,865.13	92.54
207-301-812.00	EMPLOYMENT TESTING	10,000.00	10,000.00	6,115.00	3,885.00	61.15
207-301-812.01	BACKGROUND INVESTIGATION	1,000.00	1,000.00	2,325.88	(1,325.88)	232.59
207-301-814.00	PURCHASED MAINT. SERVICE	5,000.00	5,000.00	0.00	5,000.00	0.00
207-301-827.00	LEGAL	50,000.00	42,500.00	17,557.23	24,942.77	41.31
207-301-853.00	TELEPHONE	18,000.00	18,000.00	9,587.59	8,412.41	53.26
207-301-853.01	LEIN BILLING	2,000.00	2,000.00	0.00	2,000.00	0.00
207-301-862.00	TRAVEL - CONFERENCES	4,500.00	4,500.00	4,809.86	(309.86)	106.89
207-301-903.00	NOTICES & PUBLICATIONS	600.00	600.00	0.00	600.00	0.00
207-301-912.00	INSURANCE - GENERAL	45,910.00	45,910.00	33,759.41	12,150.59	73.53
207-301-913.00	WORKER'S COMP.	106,300.00	106,300.00	104,324.17	1,975.83	98.14
207-301-914.00	HEALTH MGMT	22,000.00	22,000.00	6,708.26	15,291.74	30.49
207-301-931.65	TOWER RENT - RAVINE ROAD	19,470.00	19,470.00	16,418.70	3,051.30	84.33
207-301-933.00	MAINT. - RADIO	4,500.00	4,500.00	0.00	4,500.00	0.00
207-301-934.00	MAINT. - MACHINE	4,500.00	4,500.00	58.31	4,441.69	1.30
207-301-939.00	MAINT. - VEHICLE	40,000.00	40,000.00	34,234.18	5,765.82	85.59
207-301-945.00	RENTALS - EQUIPMENT	1,000.00	1,000.00	0.00	1,000.00	0.00
207-301-960.01	TUITION REIMBURSEMENT	5,000.00	12,500.00	0.00	12,500.00	0.00
207-301-991.00	DEBT SERVICE - PRINCIPAL	1,405.00	1,405.00	1,492.16	(87.16)	106.20
207-301-992.00	DEBT SERVICE - INTEREST	265.00	265.00	178.29	86.71	67.28
207-301-999.00	INTERFUND TRANSFERS OUT	20,000.00	20,000.00	20,000.00	0.00	100.00
Total Dept 301 - POLICE		5,382,968.00	5,679,968.00	3,868,286.04	1,811,681.96	68.10
TOTAL EXPENDITURES		5,382,968.00	5,679,968.00	3,868,286.04	1,811,681.96	68.10
Fund 207 - POLICE:						
TOTAL REVENUES		4,808,520.00	4,808,520.00	4,793,256.70	15,263.30	99.68
TOTAL EXPENDITURES		5,382,968.00	5,679,968.00	3,868,286.04	1,811,681.96	68.10
NET OF REVENUES & EXPENDITURES		(574,448.00)	(871,448.00)	924,970.66	(1,796,418.66)	106.14

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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	(ABNORMAL)	
Fund 217 - LIVESCAN/SOR							
Revenues							
Dept 000 - REVENUES							
217-000-580.00	LIVESCAN REVENUE	10,000.00	10,000.00	16,130.00	(6,130.00)	161.30	
217-000-580.01	SOR REVENUE	2,000.00	2,000.00	1,100.00	900.00	55.00	
Total Dept 000 - REVENUES		12,000.00	12,000.00	17,230.00	(5,230.00)	143.58	
TOTAL REVENUES		12,000.00	12,000.00	17,230.00	(5,230.00)	143.58	
Expenditures							
Dept 301 - POLICE							
217-301-956.00	MISCELLANEOUS	10,000.00	10,000.00	6,475.78	3,524.22	64.76	
217-301-956.01	SOR EXPENSE	3,000.00	3,000.00	660.00	2,340.00	22.00	
217-301-983.00	EQUIPMENT	0.00	0.00	905.00	(905.00)	100.00	
Total Dept 301 - POLICE		13,000.00	13,000.00	8,040.78	4,959.22	61.85	
TOTAL EXPENDITURES		13,000.00	13,000.00	8,040.78	4,959.22	61.85	
Fund 217 - LIVESCAN/SOR:							
TOTAL REVENUES		12,000.00	12,000.00	17,230.00	(5,230.00)	143.58	
TOTAL EXPENDITURES		13,000.00	13,000.00	8,040.78	4,959.22	61.85	
NET OF REVENUES & EXPENDITURES		(1,000.00)	(1,000.00)	9,189.22	(10,189.22)	918.92	

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GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	(ABNORMAL)	
Fund 219 - STREET LIGHTS							
Revenues							
Dept 000 - REVENUES							
219-000-404.00	ACT 198 -TWP IFT	150.00	150.00	0.00	150.00	0.00	
219-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00	50.00	42.40	7.60	84.80	
219-000-637.00	C.T. REVENUE	204,167.00	204,167.00	204,427.11	(260.11)	100.13	
219-000-664.00	INTEREST INCOME	1,200.00	1,200.00	856.64	343.36	71.39	
Total Dept 000 - REVENUES		205,567.00	205,567.00	205,326.15	240.85	99.88	
TOTAL REVENUES		205,567.00	205,567.00	205,326.15	240.85	99.88	
Expenditures							
Dept 448 - STREET LIGHTS							
219-448-921.00	UTILITIES - ELECTRIC	265,000.00	265,000.00	168,036.29	96,963.71	63.41	
Total Dept 448 - STREET LIGHTS		265,000.00	265,000.00	168,036.29	96,963.71	63.41	
TOTAL EXPENDITURES		265,000.00	265,000.00	168,036.29	96,963.71	63.41	
Fund 219 - STREET LIGHTS:							
TOTAL REVENUES		205,567.00	205,567.00	205,326.15	240.85	99.88	
TOTAL EXPENDITURES		265,000.00	265,000.00	168,036.29	96,963.71	63.41	
NET OF REVENUES & EXPENDITURES		(59,433.00)	(59,433.00)	37,289.86	(96,722.86)	62.74	



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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - RUBBISH COLLECTION FUND						
Revenues						
Dept 000 - REVENUES						
226-000-664.00	INTEREST INCOME	1,200.00	1,200.00	1,033.62	166.38	86.14
226-000-672.00	SPECIAL ASSESSMENTS	563,586.00	563,586.00	565,561.00	(1,975.00)	100.35
Total Dept 000 - REVENUES		564,786.00	564,786.00	566,594.62	(1,808.62)	100.32
TOTAL REVENUES		564,786.00	564,786.00	566,594.62	(1,808.62)	100.32
Expenditures						
Dept 527 - RUBBISH COLLECTION/DISPOSAL						
226-527-727.00	OFFICE SUPPLIES	0.00	305.00	302.50	2.50	99.18
226-527-730.00	POSTAGE	0.00	2,200.00	2,167.70	32.30	98.53
226-527-811.00	PURCHASED SERVICE	556,500.00	553,145.00	384,325.06	168,819.94	69.48
226-527-903.00	NOTICES & PUBLICATIONS	0.00	850.00	835.80	14.20	98.33
Total Dept 527 - RUBBISH COLLECTION/DISPOSAL		556,500.00	556,500.00	387,631.06	168,868.94	69.66
TOTAL EXPENDITURES		556,500.00	556,500.00	387,631.06	168,868.94	69.66
Fund 226 - RUBBISH COLLECTION FUND:						
TOTAL REVENUES		564,786.00	564,786.00	566,594.62	(1,808.62)	100.32
TOTAL EXPENDITURES		556,500.00	556,500.00	387,631.06	168,868.94	69.66
NET OF REVENUES & EXPENDITURES		8,286.00	8,286.00	178,963.56	(170,677.56)	2,159.83

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 258 - DISASTER RESPONSE FUND						
Expenditures						
Dept 425 - DISASTER RESPONSE						
258-425-811.00	PURCHASED SERVICE	0.00	2,000.00	1,079.76	920.24	53.99
258-425-983.00	EQUIPMENT	49,361.00	47,361.00	0.00	47,361.00	0.00
Total Dept 425 - DISASTER RESPONSE		49,361.00	49,361.00	1,079.76	48,281.24	2.19
TOTAL EXPENDITURES		49,361.00	49,361.00	1,079.76	48,281.24	2.19
Fund 258 - DISASTER RESPONSE FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		49,361.00	49,361.00	1,079.76	48,281.24	2.19
NET OF REVENUES & EXPENDITURES		(49,361.00)	(49,361.00)	(1,079.76)	(48,281.24)	2.19

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT						
Revenues						
Dept 000 - REVENUES						
265-000-655.00	DRUG FORFEITURE	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 000 - REVENUES		2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL REVENUES		2,500.00	2,500.00	0.00	2,500.00	0.00
Expenditures						
Dept 333 - DRUG LAW ENFORCEMENT						
265-333-956.00	MISCELLANEOUS	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 333 - DRUG LAW ENFORCEMENT		1,000.00	1,000.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	1,000.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT:						
TOTAL REVENUES		2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,500.00	1,500.00	0.00	1,500.00	0.00

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 266 - LAW ENFORCEMENT TRAINING						
Revenues						
Dept 000 - REVENUES						
266-000-577.00	PA 302 FUNDS	4,000.00	4,000.00	856.73	3,143.27	21.42
266-000-699.00	INTERFUND TRANSFERS IN	20,000.00	20,000.00	20,000.00	0.00	100.00
Total Dept 000 - REVENUES		24,000.00	24,000.00	20,856.73	3,143.27	86.90
TOTAL REVENUES		24,000.00	24,000.00	20,856.73	3,143.27	86.90
Expenditures						
Dept 320 - STATE TRAINING MONEY						
266-320-960.00	TUITION/TRAINING	20,000.00	15,000.00	24,395.70	(9,395.70)	162.64
266-320-960.01	TUITION REIMBURSEMENT	0.00	5,000.00	3,862.50	1,137.50	77.25
Total Dept 320 - STATE TRAINING MONEY		20,000.00	20,000.00	28,258.20	(8,258.20)	141.29
TOTAL EXPENDITURES		20,000.00	20,000.00	28,258.20	(8,258.20)	141.29
Fund 266 - LAW ENFORCEMENT TRAINING:						
TOTAL REVENUES		24,000.00	24,000.00	20,856.73	3,143.27	86.90
TOTAL EXPENDITURES		20,000.00	20,000.00	28,258.20	(8,258.20)	141.29
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	(7,401.47)	11,401.47	185.04

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 267 - SWET						
Revenues						
Dept 000 - REVENUES						
267-000-574.00	STATE GRANTS	97,301.00	97,301.00	69,775.45	27,525.55	71.71
Total Dept 000 - REVENUES		97,301.00	97,301.00	69,775.45	27,525.55	71.71
TOTAL REVENUES		97,301.00	97,301.00	69,775.45	27,525.55	71.71
Expenditures						
Dept 301 - POLICE						
267-301-702.00	WAGES - SUPPORT STAFF	77,060.00	77,060.00	61,955.60	15,104.40	80.40
267-301-715.00	FICA	5,900.00	5,900.00	4,637.35	1,262.65	78.60
267-301-716.00	HEALTH INSURANCE	13,450.00	13,450.00	5,348.81	8,101.19	39.77
267-301-717.00	LIFE INS/STD/LTD	715.00	715.00	607.70	107.30	84.99
267-301-913.00	WORKER'S COMP.	175.00	175.00	105.80	69.20	60.46
Total Dept 301 - POLICE		97,300.00	97,300.00	72,655.26	24,644.74	74.67
TOTAL EXPENDITURES		97,300.00	97,300.00	72,655.26	24,644.74	74.67
Fund 267 - SWET:						
TOTAL REVENUES		97,301.00	97,301.00	69,775.45	27,525.55	71.71
TOTAL EXPENDITURES		97,300.00	97,300.00	72,655.26	24,644.74	74.67
NET OF REVENUES & EXPENDITURES		1.00	1.00	(2,879.81)	2,880.81	17,981.00

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GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA) FUND						
Revenues						
Dept 000 - REVENUES						
285-000-664.00	INTEREST INCOME	0.00	0.00	20,134.27	(20,134.27)	100.00
Total Dept 000 - REVENUES		0.00	0.00	20,134.27	(20,134.27)	100.00
TOTAL REVENUES		0.00	0.00	20,134.27	(20,134.27)	100.00
Fund 285 - AMERICAN RESCUE PLAN ACT (ARPA) FUND:						
TOTAL REVENUES		0.00	0.00	20,134.27	(20,134.27)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	20,134.27	(20,134.27)	100.00

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DB: Kalamazoo Twp

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 301 - ROAD DEBT SERVICE (VOTED BOND)						
Revenues						
Dept 000 - REVENUES						
301-000-403.00	OPERATING LEVY-C.T.	1,175,585.00	1,175,585.00	1,174,224.09	1,360.91	99.88
301-000-403.01	PMT IN LIEU OF TAX (PILOT)	5,000.00	5,000.00	5,275.35	(275.35)	105.51
301-000-404.00	ACT 198 - TWP IFT	920.00	920.00	0.00	920.00	0.00
301-000-412.00	DELINQUENT PERSONAL PROP TAX	500.00	500.00	1,848.47	(1,348.47)	369.69
301-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	50,000.00	58,281.13	(8,281.13)	116.56
301-000-664.00	INTEREST INCOME	150.00	150.00	5,014.77	(4,864.77)	3,343.18
Total Dept 000 - REVENUES		1,232,155.00	1,232,155.00	1,244,643.81	(12,488.81)	101.01
TOTAL REVENUES		1,232,155.00	1,232,155.00	1,244,643.81	(12,488.81)	101.01
Expenditures						
Dept 906 - ROAD IMPROVEMENT						
301-906-910.00	DEBT SERVICE - PRINCIPAL	1,100,000.00	1,100,000.00	1,100,000.00	0.00	100.00
301-906-915.00	DEBT SERVICE - INTEREST	142,000.00	142,000.00	142,000.00	0.00	100.00
301-906-996.00	PAYING AGENT/BANK FEES	500.00	500.00	500.00	0.00	100.00
Total Dept 906 - ROAD IMPROVEMENT		1,242,500.00	1,242,500.00	1,242,500.00	0.00	100.00
TOTAL EXPENDITURES		1,242,500.00	1,242,500.00	1,242,500.00	0.00	100.00
Fund 301 - ROAD DEBT SERVICE (VOTED BOND):						
TOTAL REVENUES		1,232,155.00	1,232,155.00	1,244,643.81	(12,488.81)	101.01
TOTAL EXPENDITURES		1,242,500.00	1,242,500.00	1,242,500.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(10,345.00)	(10,345.00)	2,143.81	(12,488.81)	20.72

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PERIOD ENDING 10/31/2022

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS						
Revenues						
Dept 000 - REVENUES						
402-000-502.00	FEDERAL GRANTS - GENERAL	183,115.00	183,115.00	0.00	183,115.00	0.00
402-000-699.00	INTERFUND TRANSFERS IN	0.00	0.00	95,575.00	(95,575.00)	100.00
Total Dept 000 - REVENUES		183,115.00	183,115.00	95,575.00	87,540.00	52.19
TOTAL REVENUES		183,115.00	183,115.00	95,575.00	87,540.00	52.19
Expenditures						
Dept 265 - MAINTENANCE						
402-265-975.00	BUILDING IMPROVEMENTS	225,000.00	225,000.00	143,792.28	81,207.72	63.91
Total Dept 265 - MAINTENANCE		225,000.00	225,000.00	143,792.28	81,207.72	63.91
TOTAL EXPENDITURES		225,000.00	225,000.00	143,792.28	81,207.72	63.91
Fund 402 - TWP BUILDING & GROUNDS IMPROVEMENTS:						
TOTAL REVENUES		183,115.00	183,115.00	95,575.00	87,540.00	52.19
TOTAL EXPENDITURES		225,000.00	225,000.00	143,792.28	81,207.72	63.91
NET OF REVENUES & EXPENDITURES		(41,885.00)	(41,885.00)	(48,217.28)	6,332.28	115.12



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PERIOD ENDING 10/31/2022

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 584 - GOLF COURSE						
Revenues						
Dept 000 - REVENUES						
584-000-699.00	INTERFUND TRANSFERS IN	15,000.00	15,000.00	15,000.00	0.00	100.00
Total Dept 000 - REVENUES		15,000.00	15,000.00	15,000.00	0.00	100.00
TOTAL REVENUES		15,000.00	15,000.00	15,000.00	0.00	100.00
Expenditures						
Dept 698 - GOLF COURSE						
584-698-814.00	PURCHASED MAINT. SERVICE	7,500.00	7,500.00	9,312.96	(1,812.96)	124.17
584-698-983.00	NEW EQUIPMENT	7,500.00	7,500.00	9,907.81	(2,407.81)	132.10
Total Dept 698 - GOLF COURSE		15,000.00	15,000.00	19,220.77	(4,220.77)	128.14
TOTAL EXPENDITURES		15,000.00	15,000.00	19,220.77	(4,220.77)	128.14
Fund 584 - GOLF COURSE:						
TOTAL REVENUES		15,000.00	15,000.00	15,000.00	0.00	100.00
TOTAL EXPENDITURES		15,000.00	15,000.00	19,220.77	(4,220.77)	128.14
NET OF REVENUES & EXPENDITURES		0.00	0.00	(4,220.77)	4,220.77	100.00

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PERIOD ENDING 10/31/2022

DB: Kalamazoo Twp

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 810 - POLICE CAPITAL IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
810-000-404.00	ACT 198 -TWP IFT	113.00	113.00	0.00	113.00	0.00
810-000-412.00	DELINQUENT PERSONAL PROP TAX	50.00	50.00	36.41	13.59	72.82
810-000-603.00	MISC INCOME	0.00	0.00	10,000.00	(10,000.00)	100.00
810-000-664.00	INTEREST INCOME	1,500.00	1,500.00	2,234.91	(734.91)	148.99
810-000-672.00	POLICE CAPITAL SPECIAL ASSESSM	152,605.00	152,605.00	153,182.29	(577.29)	100.38
Total Dept 000 - REVENUES		154,268.00	154,268.00	165,453.61	(11,185.61)	107.25
TOTAL REVENUES		154,268.00	154,268.00	165,453.61	(11,185.61)	107.25
Expenditures						
Dept 440 - CAPITAL IMPROVEMENT						
810-440-983.00	NEW EQUIPMENT	385,000.00	385,000.00	354,937.87	30,062.13	92.19
Total Dept 440 - CAPITAL IMPROVEMENT		385,000.00	385,000.00	354,937.87	30,062.13	92.19
TOTAL EXPENDITURES		385,000.00	385,000.00	354,937.87	30,062.13	92.19
Fund 810 - POLICE CAPITAL IMPROVEMENT:						
TOTAL REVENUES		154,268.00	154,268.00	165,453.61	(11,185.61)	107.25
TOTAL EXPENDITURES		385,000.00	385,000.00	354,937.87	30,062.13	92.19
NET OF REVENUES & EXPENDITURES		(230,732.00)	(230,732.00)	(189,484.26)	(41,247.74)	82.12

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		BALANCE	NORMAL (ABNORMAL)	
Fund 811 - FIRE CAPITAL IMPROVEMENT							
Revenues							
Dept 000 - REVENUES							
811-000-404.00	ACT 198 -TWP IFT	375.00	375.00	0.00	375.00	0.00	
811-000-412.00	DELINQUENT PERSONAL PROP TAX	100.00	100.00	100.16	(0.16)	100.16	
811-000-603.00	MISC REVENUE	0.00	0.00	26,593.81	(26,593.81)	100.00	
811-000-664.00	INTEREST INCOME	5,000.00	5,000.00	6,230.21	(1,230.21)	124.60	
811-000-667.00	RENTAL INCOME	0.00	0.00	17,545.16	(17,545.16)	100.00	
811-000-672.00	FIRE CAPITAL SPECIAL ASSESSMEN	508,685.00	508,685.00	509,046.55	(361.55)	100.07	
811-000-696.00	PROCEEDS FROM SALE OF BONDS	8,000,000.00	8,000,000.00	0.00	8,000,000.00	0.00	
Total Dept 000 - REVENUES		8,514,160.00	8,514,160.00	559,515.89	7,954,644.11	6.57	
TOTAL REVENUES		8,514,160.00	8,514,160.00	559,515.89	7,954,644.11	6.57	
Expenditures							
Dept 440 - CAPITAL IMPROVEMENT							
811-440-975.01	BUILDINGS - EASTWOOD STATION	9,000,000.00	9,000,000.00	230,735.55	8,769,264.45	2.56	
811-440-983.00	FIRE EQUIPMENT	20,500.00	75,500.00	71,967.00	3,533.00	95.32	
811-440-983.05	STAFF VEHICLES	46,000.00	46,000.00	0.00	46,000.00	0.00	
811-440-983.06	STATION UPGRADES & EQUIP	192,000.00	136,300.00	52,754.63	83,545.37	38.70	
811-440-983.08	MAINT - 1219 WOODROW	0.00	400.00	335.07	64.93	83.77	
811-440-983.10	MAINT - 1220 NASSAU	0.00	300.00	293.75	6.25	97.92	
Total Dept 440 - CAPITAL IMPROVEMENT		9,258,500.00	9,258,500.00	356,086.00	8,902,414.00	3.85	
TOTAL EXPENDITURES		9,258,500.00	9,258,500.00	356,086.00	8,902,414.00	3.85	
Fund 811 - FIRE CAPITAL IMPROVEMENT:							
TOTAL REVENUES		8,514,160.00	8,514,160.00	559,515.89	7,954,644.11	6.57	
TOTAL EXPENDITURES		9,258,500.00	9,258,500.00	356,086.00	8,902,414.00	3.85	
NET OF REVENUES & EXPENDITURES		(744,340.00)	(744,340.00)	203,429.89	(947,769.89)	27.33	

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2022 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - STREET IMPROVEMENT						
Revenues						
Dept 000 - REVENUES						
812-000-664.00	INTEREST INCOME	100.00	100.00	112.68	(12.68)	112.68
Total Dept 000 - REVENUES		100.00	100.00	112.68	(12.68)	112.68
TOTAL REVENUES		100.00	100.00	112.68	(12.68)	112.68
Fund 812 - STREET IMPROVEMENT:						
TOTAL REVENUES		100.00	100.00	112.68	(12.68)	112.68
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	100.00	112.68	(12.68)	112.68

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		NORMAL	BALANCE (ABNORMAL)	
Fund 871 - WATER IMPROVEMENT							
Revenues							
Dept 000 - REVENUES							
871-000-654.00	WATER SURCHARGE FEES	80,000.00	80,000.00	42,578.67	37,421.33	53.22	
871-000-664.00	INTEREST INCOME	1,000.00	1,000.00	1,278.14	(278.14)	127.81	
871-000-669.00	INTEREST ON SPEC. ASSESS.	0.00	0.00	0.74	(0.74)	100.00	
871-000-672.00	SPECIAL ASSESSMENTS	0.00	0.00	1,992.73	(1,992.73)	100.00	
871-000-677.00	WATER CONNECTION FEE	2,500.00	2,500.00	0.00	2,500.00	0.00	
Total Dept 000 - REVENUES		83,500.00	83,500.00	45,850.28	37,649.72	54.91	
TOTAL REVENUES		83,500.00	83,500.00	45,850.28	37,649.72	54.91	
Expenditures							
Dept 441 - WATER IMPROVEMENT							
871-441-732.00	DUES/SUBS/PUBL	13,750.00	13,750.00	13,750.00	0.00	100.00	
871-441-815.00	OTHER FEES	1,300.00	1,300.00	226.80	1,073.20	17.45	
871-441-820.00	ENGINEERING FEES	500.00	500.00	0.00	500.00	0.00	
871-441-827.00	LEGAL	500.00	500.00	0.00	500.00	0.00	
Total Dept 441 - WATER IMPROVEMENT		16,050.00	16,050.00	13,976.80	2,073.20	87.08	
TOTAL EXPENDITURES		16,050.00	16,050.00	13,976.80	2,073.20	87.08	
Fund 871 - WATER IMPROVEMENT:							
TOTAL REVENUES		83,500.00	83,500.00	45,850.28	37,649.72	54.91	
TOTAL EXPENDITURES		16,050.00	16,050.00	13,976.80	2,073.20	87.08	
NET OF REVENUES & EXPENDITURES		67,450.00	67,450.00	31,873.48	35,576.52	47.25	

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PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022 NORMAL (ABNORMAL)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET		BALANCE NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 883 - SEWER IMPROVEMENT							
Revenues							
Dept 000 - REVENUES							
883-000-528.00	FEDERAL GRANTS - OTHER	985,424.00	985,424.00	0.00	985,424.00	0.00	
883-000-654.00	SEWER SURCHARGE FEES	278,000.00	278,000.00	187,224.74	90,775.26	67.35	
883-000-664.00	INTEREST INCOME	12,000.00	12,000.00	11,350.04	649.96	94.58	
883-000-672.00	SPECIAL ASSESSMENTS	0.00	0.00	3,603.80	(3,603.80)	100.00	
883-000-679.00	CONNECTION FEES	7,500.00	7,500.00	0.00	7,500.00	0.00	
Total Dept 000 - REVENUES		1,282,924.00	1,282,924.00	202,178.58	1,080,745.42	15.76	
TOTAL REVENUES		1,282,924.00	1,282,924.00	202,178.58	1,080,745.42	15.76	
Expenditures							
Dept 520 - SEWER IMPROVEMENT							
883-520-732.00	DUES/SUBS/PUBL	11,250.00	11,250.00	11,250.00	0.00	100.00	
883-520-815.00	OTHER FEES	1,300.00	1,300.00	1,033.20	266.80	79.48	
883-520-820.00	ENGINEERING FEES	34,500.00	59,500.00	53,098.20	6,401.80	89.24	
883-520-827.00	LEGAL	100.00	100.00	80.00	20.00	80.00	
883-520-921.00	UTILITIES - ELECTRIC	400.00	400.00	839.67	(439.67)	209.92	
883-520-930.00	MAINTENANCE - SEWER	91,600.00	91,600.00	0.00	91,600.00	0.00	
883-520-973.00	CONSTRUCTION COSTS	1,833,200.00	1,808,200.00	20,291.19	1,787,908.81	1.12	
Total Dept 520 - SEWER IMPROVEMENT		1,972,350.00	1,972,350.00	86,592.26	1,885,757.74	4.39	
TOTAL EXPENDITURES		1,972,350.00	1,972,350.00	86,592.26	1,885,757.74	4.39	
Fund 883 - SEWER IMPROVEMENT:							
TOTAL REVENUES		1,282,924.00	1,282,924.00	202,178.58	1,080,745.42	15.76	
TOTAL EXPENDITURES		1,972,350.00	1,972,350.00	86,592.26	1,885,757.74	4.39	
NET OF REVENUES & EXPENDITURES		(689,426.00)	(689,426.00)	115,586.32	(805,012.32)	16.77	
TOTAL REVENUES - ALL FUNDS							
		27,385,714.00	27,385,714.00	17,560,741.22	9,824,972.78	64.12	
TOTAL EXPENDITURES - ALL FUNDS							
		29,866,413.00	30,445,328.00	15,835,411.52	14,609,916.48	52.01	
NET OF REVENUES & EXPENDITURES		(2,480,699.00)	(3,059,614.00)	1,725,329.70	(4,784,943.70)	56.39	

**CHARTER TOWNSHIP OF KALAMAZOO**  
**REVENUE AND EXPENDITURE REPORT SUMMARY**  
**PERIOD ENDING 10/31/2022**  
**% Fiscal Year Completed: 83.29**

DEPT/FUND DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	PREV YEAR	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED
			% BDGT USED			
<b>Fund 101 - GENERAL</b>						
Net - Dept 000 - REVENUES	7,595,195.00	6,829,132.97	89.91%	8,124,938.00	7,459,576.01	91.81%
Net - Dept 101 - LEGISLATIVE	(93,085.00)	(70,002.17)	75.20%	(102,800.00)	(73,594.22)	71.59%
Net - Dept 171 - SUPERVISOR	(37,600.00)	(26,939.57)	71.65%	(38,100.00)	(29,119.00)	76.43%
Net - Dept 175 - MANAGER	(213,125.00)	(180,931.28)	84.89%	(221,835.00)	(172,305.28)	77.67%
Net - Dept 200 - GENERAL SERVICES_ADMIN	(528,270.00)	(320,716.94)	60.71%	(485,939.00)	(309,459.74)	63.68%
Net - Dept 209 - ASSESSOR	(227,240.00)	(176,073.62)	77.48%	(223,880.00)	(200,882.20)	89.73%
Net - Dept 215 - CLERK	(158,905.00)	(109,338.66)	68.81%	(154,950.00)	(139,342.49)	89.93%
Net - Dept 223 - FINANCE	(251,620.00)	(198,151.73)	78.75%	(286,465.00)	(209,601.32)	73.17%
Net - Dept 228 - INFORMATION TECHNOLOGY	(117,005.00)	(73,682.98)		(123,085.00)	(61,406.20)	49.89%
Net - Dept 253 - TREASURER	(44,135.00)	(32,051.60)	72.62%	(48,540.00)	(34,960.23)	72.02%
Net - Dept 265 - MAINTENANCE	(298,260.00)	(199,397.50)	66.85%	(299,270.00)	(206,728.64)	69.08%
Net - Dept 276 - CEMETERY	(36,015.00)	(22,546.50)	62.60%	(35,930.00)	(20,076.98)	55.88%
Net - Dept 310 - CODE ENFORCEMENT	(119,990.00)	(49,764.48)	41.47%	(108,212.00)	(71,045.72)	65.65%
Net - Dept 400 - PLANNING/ZONING	(124,500.00)	(68,980.24)	55.41%	(171,390.00)	(117,146.39)	68.35%
Net - Dept 446 - INFRASTRUCTURE MAINTENANCE	(354,650.00)	(210,823.10)	59.45%	(422,500.00)	(254,409.24)	60.22%
Net - Dept 751 - RECREATION	(96,800.00)	(19,417.28)	20.06%	(300,715.00)	(168,288.31)	55.96%
Net - Dept 890 - CONTINGENCY	(100,400.00)	0.00	0.00%	(100,000.00)	(95,575.00)	95.58%
Net - Dept 999 - OPERATING TRANSFERS	(5,542,084.00)	(5,542,084.00)	100.00%	(5,563,125.00)	(5,380,010.00)	96.71%
<b>Fund 101 - GENERAL:</b>						
TOTAL REVENUES	7,595,195.00	6,829,132.97		8,124,938.00	7,459,576.01	
TOTAL EXPENDITURES	(8,343,684.00)	(7,300,901.65)		(8,686,736.00)	(7,543,950.96)	
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(748,489.00)</b>	<b>(471,768.68)</b>		<b>(561,798.00)</b>	<b>(84,374.95)</b>	
<b>Fund 206 - FIRE:</b>						
TOTAL REVENUES	1,918,225.00	1,911,968.43	99.67%	2,080,880.00	2,079,661.44	99.94%
TOTAL EXPENDITURES	(1,875,925.00)	(1,460,523.21)	77.86%	(1,962,063.00)	(1,540,367.19)	78.51%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>42,300.00</b>	<b>451,445.22</b>		<b>118,817.00</b>	<b>539,294.25</b>	
<b>Fund 207 - POLICE:</b>						
TOTAL REVENUES	4,910,359.00	4,748,942.56	96.71%	4,808,520.00	4,793,256.70	99.68%
TOTAL EXPENDITURES	(5,015,430.00)	(3,443,668.31)	68.66%	(5,679,968.00)	(3,868,286.04)	68.10%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(105,071.00)</b>	<b>1,305,274.25</b>		<b>(871,448.00)</b>	<b>924,970.66</b>	

**CHARTER TOWNSHIP OF KALAMAZOO**  
**REVENUE AND EXPENDITURE REPORT SUMMARY**  
**PERIOD ENDING 10/31/2022**  
**% Fiscal Year Completed: 83.29**

DEPT/FUND DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	PREV YEAR % BDGT USED	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED
<b>Fund 217 - LIVESCAN/SOR:</b>						
TOTAL REVENUES	19,000.00	13,280.00	69.89%	12,000.00	17,230.00	143.58%
TOTAL EXPENDITURES	(22,000.00)	(14,453.87)	65.70%	(13,000.00)	(8,040.78)	61.85%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(3,000.00)</b>	<b>(1,173.87)</b>		<b>(1,000.00)</b>	<b>9,189.22</b>	
<b>Fund 219 - STREET LIGHTS:</b>						
TOTAL REVENUES	245,710.00	252,442.27	102.74%	205,567.00	205,326.15	99.88%
TOTAL EXPENDITURES	(262,000.00)	(189,325.95)	72.26%	(265,000.00)	(168,036.29)	63.41%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(16,290.00)</b>	<b>63,116.32</b>		<b>(59,433.00)</b>	<b>37,289.86</b>	
<b>Fund 226 - RUBBISH COLLECTION FUND:</b>						
TOTAL REVENUES	658,952.00	643,572.88	97.67%	564,786.00	566,594.62	100.32%
TOTAL EXPENDITURES	(555,845.00)	(378,300.63)	68.06%	(556,500.00)	(387,631.06)	69.66%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>103,107.00</b>	<b>265,272.25</b>		<b>8,286.00</b>	<b>178,963.56</b>	
<b>Fund 258 - DISASTER RESPONSE FUND:</b>						
TOTAL REVENUES	0.00	27,559.69		0.00	0.00	
TOTAL EXPENDITURES	(65,000.00)	(11,386.11)	17.52%	(49,361.00)	(1,079.76)	2.19%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>		<b>(49,361.00)</b>	<b>(1,079.76)</b>	
<b>Fund 265 - DRUG LAW ENFORCEMENT:</b>						
TOTAL REVENUES	2,500.00	1,200.00	48.00%	2,500.00	0.00	0.00%
TOTAL EXPENDITURES	(1,000.00)	0.00	0.00%	(1,000.00)	0.00	0.00%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>1,500.00</b>	<b>1,200.00</b>		<b>1,500.00</b>	<b>-</b>	<b>0.00%</b>
<b>Fund 266 - LAW ENFORCEMENT TRAINING:</b>						
TOTAL REVENUES	18,500.00	20,833.20	112.61%	24,000.00	20,856.73	86.90%
TOTAL EXPENDITURES	(18,000.00)	(14,289.84)	79.39%	(20,000.00)	(28,258.20)	141.29%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>500.00</b>	<b>6,543.36</b>		<b>4,000.00</b>	<b>(7,401.47)</b>	
<b>Fund 267 - SWET:</b>						
TOTAL REVENUES	96,350.00	69,760.24	72.40%	97,301.00	69,775.45	71.71%
TOTAL EXPENDITURES	(96,350.00)	(75,402.55)	78.26%	(97,300.00)	(72,655.26)	74.67%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>-</b>	<b>(5,642.31)</b>		<b>1.00</b>	<b>(2,879.81)</b>	



**CHARTER TOWNSHIP OF KALAMAZOO**  
**REVENUE AND EXPENDITURE REPORT SUMMARY**  
**PERIOD ENDING 10/31/2022**  
**% Fiscal Year Completed: 83.29**

DEPT/FUND DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	PREV YEAR	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED
			% BDGT USED			
<b>Fund 301 - ROAD DEBT SERVICE (VOTED BOND):</b>						
TOTAL REVENUES	1,262,740.00	1,246,595.00	98.72%	1,232,155.00	1,244,643.81	101.01%
TOTAL EXPENDITURES	(1,163,500.00)	(1,163,500.00)	100.00%	(1,242,500.00)	(1,242,500.00)	100.00%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>99,240.00</b>	<b>83,095.00</b>		<b>(10,345.00)</b>	<b>2,143.81</b>	
<b>Fund 402 - TWP BUILDING &amp; GROUNDS IMPROVEMENTS</b>						
TOTAL REVENUES	0.00	0.00		183,115.00	95,575.00	
TOTAL EXPENDITURES	(125,000.00)	(52,446.90)	41.96%	(225,000.00)	(143,792.28)	63.91%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(125,000.00)</b>	<b>(52,446.90)</b>		<b>(41,885.00)</b>	<b>(48,217.28)</b>	
<b>Fund 584 - GOLF COURSE:</b>						
TOTAL REVENUES	15,000.00	15,000.00		15,000.00	15,000.00	100.00%
TOTAL EXPENDITURES	(15,225.00)	(7,682.16)		(15,000.00)	(19,220.77)	128.14%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(225.00)</b>	<b>7,317.84</b>		<b>-</b>	<b>(4,220.77)</b>	
<b>Fund 810 - POLICE CAPITAL IMPROVEMENT:</b>						
TOTAL REVENUES	293,650.00	765,697.22	260.75%	154,268.00	165,453.61	107.25%
TOTAL EXPENDITURES	(473,550.00)	(229,197.50)	48.40%	(385,000.00)	(354,937.87)	92.19%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(179,900.00)</b>	<b>536,499.72</b>		<b>(230,732.00)</b>	<b>(189,484.26)</b>	
<b>Fund 811 - FIRE CAPITAL IMPROVEMENT:</b>						
TOTAL REVENUES	506,230.00	531,307.21	104.95%	8,514,160.00	559,515.89	6.57%
TOTAL EXPENDITURES	(1,017,500.00)	(708,277.92)	69.61%	(9,258,500.00)	(356,086.00)	3.85%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(511,270.00)</b>	<b>(176,970.71)</b>		<b>(744,340.00)</b>	<b>203,429.89</b>	
<b>Fund 812 - STREET IMPROVEMENT:</b>						
TOTAL REVENUES	0.00	87.95		100.00	112.68	112.68%
TOTAL EXPENDITURES	0.00	0.00		0.00	0.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>-</b>	<b>87.95</b>		<b>100.00</b>	<b>112.68</b>	
<b>Fund 871 - WATER IMPROVEMENT</b>						
TOTAL REVENUES	62,500.00	71,235.96	113.98%	83,500.00	45,850.28	54.91%
TOTAL EXPENDITURES	(16,750.00)	(15,740.00)	93.97%	(16,050.00)	(13,976.80)	87.08%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>45,750.00</b>	<b>55,495.96</b>		<b>67,450.00</b>	<b>31,873.48</b>	

**CHARTER TOWNSHIP OF KALAMAZOO**  
**REVENUE AND EXPENDITURE REPORT SUMMARY**  
**PERIOD ENDING 10/31/2022**  
**% Fiscal Year Completed: 83.29**

DEPT/FUND DESCRIPTION	2021 AMENDED BUDGET	YTD BALANCE 10/31/2021	PREV YEAR % BDGT USED	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	% BDGT USED
<b>Fund 883 - SEWER IMPROVEMENT</b>						
TOTAL REVENUES	92,500.00	202,359.69	218.77%	1,282,924.00	202,178.58	15.76%
TOTAL EXPENDITURES	(389,350.00)	(56,675.49)	14.56%	(1,972,350.00)	(86,592.26)	4.39%
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(296,850.00)</b>	<b>145,684.20</b>		<b>(689,426.00)</b>	<b>115,586.32</b>	

# Monthly Special Permit - Owner Request

12/01/2022

## Special Permit

Permit #	Job Address	Parcel Number	Owner	Date Entered	Fee Total
PS22-06-068	3514 DEVONSHIRE AVI	06-18-215-450	FLATLEY, SHANNON	11/03/2022	\$55.00
<b>Work Description:</b>	Tree fell on house. Consultation requested by Booko Bros.				
<b>Inspections:</b>	11/07/2022	Consultation	Disapproved		
PS22-06-070	521 CHEROKEE ST	06-18-280-061	CHEROKEE WESTLAW	11/07/2022	\$55.00
<b>Work Description:</b>	Consultation prior to work for generator installs				
<b>Inspections:</b>	11/14/2022	Consultation	Approved		
PS22-06-075	2217 Corn Crib Ln/MobPl	06-05-415-024	COUNTRY ACRES VILLA	11/23/2022	\$55.00
<b>Work Description:</b>	Meter socket inspection				
<b>Inspections:</b>	11/28/2022	Meter Socket Inspection	Disapproved		

**Total Permits For Type: 3**

**Total Fees For Type: \$165.00**

## Report Summary

**Grand Total Fees: \$165.00**

**Grand Total Permits: 3**

Population: All Records

11/30/2022 11:59:59 PM AND  
GovernmentUnitList.UnitCode =  
6  
AND  
Permit.Category = Meter Socket  
Inspection OR  
Permit.Category = Hood  
Suppression OR  
Permit.Category = Special Permit  
OR

**Building**

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB22-06-465	1831 SHAFFER ST	06-11-345-014	BORGESS MEDICAL CEN	DeLoof Construction	11/04/2022	\$318.00	\$54,000
<b>Work Description:</b> Construct new 172 s.f. canopy of entrance per plans							

**Total Permits For Type: 1**

**Total Fees For Type: \$318.00**

**Total Const. Value For Type: \$54,000**

**Report Summary**

Population: All Records  
 GovernmentUnitList.UnitCode = 6 AND  
 Permit.PermitType = Building AND  
 Permit.Status = ISSUED AND  
 Permit.DateIssued Between 11/1/2022 12:00:00 AM AND 11/30/2022 11:59:59 PM AND  
 Permit.BasicUsage = Commercial

**Grand Total Fees: \$318.00**

**Grand Total Permits: 1**

**Grand Total Const. Value: \$54,000**



**2022 MONTHLY PERMITS BY JURISDICTION**

**MONTH OF NOVEMBER 2022**

<b>JURISDICTION</b>	<b>PERMIT CATEGORY</b>	<b># PERMITS</b>	<b>PERMIT REVENUE</b>
COMSTOCK	BUILDING	10	\$ 7,426
COMSTOCK	ELECTRICAL	12	\$ 2,108
COMSTOCK	MECHANICAL	10	\$ 5,773
COMSTOCK	PLUMBING	3	\$ 315
COMSTOCK	SPECIAL - JURISDICTION	1	\$ 100
COMSTOCK	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL COMSTOCK</b>		<b>37</b>	<b>\$ 15,777</b>
KALAMAZOO	BUILDING	17	\$ 2,983
KALAMAZOO	ELECTRICAL	15	\$ 2,696
KALAMAZOO	MECHANICAL	20	\$ 2,826
KALAMAZOO	PLUMBING	12	\$ 1,571
KALAMAZOO	SPECIAL - JURISDICTION	4	\$ 400
KALAMAZOO	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL KALAMAZOO</b>		<b>71</b>	<b>\$ 10,641</b>
PARCHMENT	BUILDING	1	\$ 104
PARCHMENT	ELECTRICAL	2	\$ 374
PARCHMENT	MECHANICAL	-	\$ -
PARCHMENT	PLUMBING	-	\$ -
PARCHMENT	SPECIAL - JURISDICTION	-	\$ -
PARCHMENT	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PARCHMENT</b>		<b>3</b>	<b>\$ 478</b>
PINE GROVE	BUILDING	3	\$ 598
PINE GROVE	ELECTRICAL	7	\$ 993
PINE GROVE	MECHANICAL	11	\$ 1,795
PINE GROVE	PLUMBING	1	\$ 236
PINE GROVE	SPECIAL - JURISDICTION	-	\$ -
PINE GROVE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL PINE GROVE</b>		<b>22</b>	<b>\$ 3,622</b>
RICHLAND	BUILDING	11	\$ 7,678
RICHLAND	ELECTRICAL	13	\$ 2,755
RICHLAND	MECHANICAL	18	\$ 3,466
RICHLAND	PLUMBING	11	\$ 2,708
RICHLAND	SPECIAL - JURISDICTION	-	\$ -
RICHLAND	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND</b>		<b>53</b>	<b>\$ 16,607</b>
RICHLAND VILLAGE	BUILDING	-	\$ -
RICHLAND VILLAGE	ELECTRICAL	-	\$ -
RICHLAND VILLAGE	MECHANICAL	2	\$ 236
RICHLAND VILLAGE	PLUMBING	-	\$ -
RICHLAND VILLAGE	SPECIAL - JURISDICTION	-	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	-	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>2</b>	<b>\$ 236</b>
<b>TOTAL</b>		<b>188</b>	<b>\$ 47,361</b>

REVENUE	REVENUE
NOVEMBER 2021	% PREV YEAR MONTH
\$ 42,728	110.8%

PERMITS	PERMITS
NOVEMBER 2021	% 2021 - YTD
203	93%



**2022 MONTHLY PERMITS BY JURISDICTION**

**YEAR TO DATE AS OF: NOVEMBER 2022**

JURISDICTION	PERMIT CATEGORY	# PERMITS	PERMIT REVENUE
COMSTOCK	BUILDING	147	\$ 192,758
COMSTOCK	ELECTRICAL	189	\$ 41,724
COMSTOCK	MECHANICAL	166	\$ 47,499
COMSTOCK	PLUMBING	61	\$ 10,145
COMSTOCK	SPECIAL - JURISDICTION	21	\$ 2,100
COMSTOCK	SPECIAL - HOMEOWNER	9	\$ 495
<b>TOTAL COMSTOCK</b>		<b>593</b>	<b>\$ 294,721</b>
KALAMAZOO	BUILDING	167	\$ 31,719
KALAMAZOO	ELECTRICAL	210	\$ 34,799
KALAMAZOO	MECHANICAL	270	\$ 42,205
KALAMAZOO	PLUMBING	110	\$ 15,110
KALAMAZOO	SPECIAL - JURISDICTION	56	\$ 5,600
KALAMAZOO	SPECIAL - HOMEOWNER	7	\$ 385
<b>TOTAL KALAMAZOO</b>		<b>820</b>	<b>\$ 129,818</b>
PARCHMENT	BUILDING	15	\$ 2,145
PARCHMENT	ELECTRICAL	24	\$ 3,332
PARCHMENT	MECHANICAL	22	\$ 2,814
PARCHMENT	PLUMBING	6	\$ 804
PARCHMENT	SPECIAL - JURISDICTION	9	\$ 900
PARCHMENT	SPECIAL - HOMEOWNER	1	\$ 55
<b>TOTAL PARCHMENT</b>		<b>77</b>	<b>\$ 10,050</b>
PINE GROVE	BUILDING	39	\$ 18,804
PINE GROVE	ELECTRICAL	68	\$ 10,851
PINE GROVE	MECHANICAL	73	\$ 11,848
PINE GROVE	PLUMBING	17	\$ 3,773
PINE GROVE	SPECIAL - JURISDICTION	1	\$ 100
PINE GROVE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL PINE GROVE</b>		<b>198</b>	<b>\$ 45,376</b>
RICHLAND	BUILDING	135	\$ 85,280
RICHLAND	ELECTRICAL	154	\$ 35,272
RICHLAND	MECHANICAL	183	\$ 38,514
RICHLAND	PLUMBING	105	\$ 21,377
RICHLAND	SPECIAL - JURISDICTION	4	\$ 400
RICHLAND	SPECIAL - HOMEOWNER	3	\$ 165
<b>TOTAL RICHLAND</b>		<b>584</b>	<b>\$ 181,008</b>
RICHLAND VILLAGE	BUILDING	13	\$ 2,425
RICHLAND VILLAGE	ELECTRICAL	10	\$ 1,313
RICHLAND VILLAGE	MECHANICAL	20	\$ 2,703
RICHLAND VILLAGE	PLUMBING	5	\$ 620
RICHLAND VILLAGE	SPECIAL - JURISDICTION	0	\$ -
RICHLAND VILLAGE	SPECIAL - HOMEOWNER	0	\$ -
<b>TOTAL RICHLAND VILLAGE</b>		<b>48</b>	<b>\$ 7,061</b>
<b>TOTAL KABA</b>	<b>YTD</b>	<b>2320</b>	<b>668,034.70</b>

REVENUE	REVENUE
YTD - NOVEMBER 2021	% 2021 - YTD
<b>\$ 587,521</b>	<b>113.7%</b>

REVENUE
% 2022 YTD BUDGET
<b>1.17%</b>

PERMITS	PERMITS
YTD - NOVEMBER 2021	% 2021 - YTD
<b>2221</b>	<b>104.5%</b>

2022 MONTHLY CUMULATIVE TOTALS			
# PERMITS	REVENUE		
176	\$ 45,738		JAN
190	\$ 49,367		FEB
217	\$ 52,589		MAR
201	\$ 77,431		APR
219	\$ 51,760		MAY
267	\$ 154,211		JUN
224	\$ 49,359		JUL
224	\$ 49,359		AUG
212	\$ 53,813		SEP
202	\$ 37,047		OCT
188	\$ 47,361		NOV
-	\$ -		DEC
<b>2,320</b>	<b>\$ 668,035</b>		<b>2022</b>

**Special Permit**

Permit #	Job Address	Parcel Number	Owner	Contractor	Date Entere	Fee Total Due
PS22-06-067	112 GILKISON AVE	06-17-420-720	BLOCK, JOEL & REBEC		10/25/2022	<u>100.00</u>
✓	<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio      Completed: <u>11/30/2022</u>					
PS22-06-071	3631 FRANCIS AVE	06-12-435-520	HARRIS, WILLIAM D.; L		11/08/2022	<u>100.00</u>
✓	<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio      Completed: <u>11/08/2022</u>					
PS22-06-073	1404 ORCHARD AVE	06-09-160-100	KRAFT, DEBRA A. & SC		11/21/2022	<u>100.00</u>
✓	<b>Work Description:</b> Property Maintenance request from Kalamazoo Property Maintenance Inspectio      Completed: <u>11/21/2022</u>					
PS22-06-074	205 N DARTMOUTH ST	06-17-436-710	R & J EQUITIES, LLC		11/23/2022	<u>100.00</u>
✓	<b>Work Description:</b> Proeprty Maintenance request from Kalamazoo Property Maintenance Inspectio      Completed: <u>11/23/2022</u>					

**Total Permits: 4**

**Total Fees Due: \$400.00**

Population: All Records  
 Permit.PermitType = Special  
 Permit AND  
 GovernmentUnitList.UnitCode = 6  
 AND  
 Permit.Status = HOLD (FEE)  
 AND  
 Permit.Category = Jurisdiction  
 Request



# Permit List

12/01/2022

## Building

Permit #	Job Address	Parcel Number	Owner	Contractor	Issue Date	Fee Total	Const. Value
PB22-06-462	3422 Country View	06-05-330-011	COUNTRY ACRES VILLA	Edmund Talanda	11/02/2022	\$176.00	\$9,720
<b>Work Description:</b> New 648 s/f attached, pole barn type garage addition per plans. Footings to be 8" x 20" and fire barrier between the existing home and garage is required. Must meet 2015 MRC code requirements.							
PB22-06-475	523 DAYTON AVE	06-13-130-540	BERRY, ERIC W. & DENI		11/02/2022	\$104.00	\$4,320
<b>Work Description:</b> Demolish and remove old shed and install 12' x 24' pre-built shed in same location							
PB22-06-484	1421 WOODROW DR	06-12-365-200	HIDROGO CALDERON,		11/03/2022	\$223.00	\$2,160
<b>Work Description:</b> Construct 12' x 12' porch roof over existing patio. INFORMATION MISSING ON DRAWINGS MUST BE IN CONFORMANCE WITH 2015 MRC.							
PB22-06-494	203 S FLETCHER AVE	06-17-335-410	FURDERER, WANDA M.	West MI Glass Block	11/04/2022	\$104.00	\$0
<b>Work Description:</b> Install 2) 32" x 14" glass block windows in basement wall per plans.							
PB22-06-495	3101 W MAIN ST	06-17-305-060	FRAZIER, PAUL J. & CAR	Foundation Specialist	11/01/2022	\$104.00	\$0
<b>Work Description:</b> Install 12 grip tite wall anchors per plans and stand alone plug in dehumidifier.							
PB22-06-500	1110 FLETCHER AVE	06-17-135-180	WEITEKAMP PATRICK I		11/02/2022	\$223.00	\$0
<b>Work Description:</b> Interior remodel, remove wall between kitchen and living room and add beam, remodel kitchen, convert existing screened porch into bedroom per plans. Bedroom must have smoke detector and egress window per 2015 MRC							
PB22-06-516	1704 HENSON AVE	06-11-405-041	DREAM MANAGEMENT		11/01/2022	\$176.00	\$0
<b>Work Description:</b> Remove and replace damaged drywall in living room.							
PB22-06-520	217 CHERRY HILL ST	06-17-320-190	MACINNIS, M ROBERT	Character Exteriors	11/02/2022	\$104.00	\$0

**Work Description:** Re-roof dwelling and demolish and remove 11' x 18' three season porch.

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PB22-06-525	3627 MEADOWCROFT AVE	06-06-280-240	MITCHELL, ALAN L. & K	National Solar Service	11/15/2022	\$104.00	\$0
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**Work Description:** 27 panel roof mounted solar array per plans. 9.85 kW

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PB22-06-534	543 FLETCHER AVE	06-17-135-671	SOPER, BENJAMIN	West MI Glass Block	11/21/2022	\$104.00	\$0
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**Work Description:** Install basement egress window and well on east side of home.

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PB22-06-538	3514 DEVONSHIRE AVE	06-18-215-450	FLATLEY, SHANNON	Booko Brothers Gen	11/21/2022	\$223.00	\$0
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**Work Description:** Reframe west end of roof and ceiling due to tree damage. Re-side, re-insulate and re-drywall affected areas per plans

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PB22-06-541	1413 BARCLAY DR	06-11-140-260	O'BRIEN, PATRICK T. T		11/17/2022	\$223.00	\$0
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**Work Description:** Structural repairs to dwelling and garage, replace windows, reside house and garage and complete all repairs noted on previous property maintenance inspections dated 10/26/21 and 9/30/22.

NOTE: FRMAING INSPECTION TO BE COMPLETED BEFORE CONCEALING ANY FRAMING

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PB22-06-542	3324 MARLANE AVE	06-07-490-060	BROWN, STEVEN A & V.	MEC Contracting	11/21/2022	\$176.00	\$0
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**Work Description:** Main floor bathroom remodel, replace tub/shower unit. No change to floor plan.

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PB22-06-543	200 LAKE FOREST BLVD	06-17-380-012	LAKE FOREST KALAMA	Rebuilt Construction	11/17/2022	\$269.00	\$0
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**Work Description:** Repair/replacing deteriorated structural components on exterior stairs and landings throughout entire complex.

NOTE: WHEN CALLING IN INSPECTIONS PLEASE DENOTE BUILDING NUMBERS WHERE INSPECTIONS ARE TO TAKE PLACE.

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PB22-06-549	227 W WESTWOOD DR	06-17-415-020	HOFFMAN, ERIK & HIT	Ayers Basement Syste	11/23/2022	\$176.00	\$0
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**Work Description:** Install 64 LF of subfloor drain tile to existing sump per plans.

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PB22-06-550	1103 FLETCHER AVE	06-17-135-191	WITTEVEEN PAUL & LC	Ayers Basement Syste	11/23/2022	\$176.00	\$0
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**Work Description:** Install 150 LF of subfloor drainage tile, sump and 115 LF wall panels per plans

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**Total Permits For Type: 16**

**Total Fees For Type: \$2,665.00**

Total Const. Value For Type: \$16,200

## Report Summary

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Population: All Records  
Permit.PermitType = Building  
AND  
Permit.Status = ISSUED AND  
GovernmentUnitList.UnitCode =  
6 AND  
Permit.DateIssued Between  
11/1/2022 12:00:00 AM AND  
11/30/2022 11:59:59 PM AND  
Permit.BasicUsage = Residential

**Grand Total Fees:** \$2,665.00

**Grand Total Permits:** 16

**Grand Total Const. Value:** \$16,200

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2233	BREATHING PROBLEM				6				6
2234	MOTOR VEHICLE ACCIDENT					2			2
2235	BREATHING PROBLEM	2							2
2236	STROKE		6						6
2237	CONVULSIONS/SEIZURE				6				6
2238	ALTERED MENTAL STATUS		3						3
2239	ALLERGIC REACTION/STINGS		4						4
2240	AID GIVEN - FIRE				9		MG		9
2241	EMS ALARM				5				5
2242	AID GIVEN - FIRE				7				7
2243	UNCONSCIOUS	2							2
2244	AID GIVEN - FIRE				8		MG		8
2245	FALL		5						5
2246	FALL		1						1
2247	FALL				6				6
2248	BURNING COMPLAINT	1	4						5
2249	SICK PERSON		6						6
2250	UNCONSCIOUS	2							2
2251	EMS ALARM				9				9
2253	CANCELLED EN ROUTE				10				10
2254	ALTERED MENTAL STATUS	4							4
2255	FIRE ALARM	3	4						7
2256	UNKNOWN/PERSON DOWN				8				8
2257	UNCONSCIOUS				8				8
2258	FALL				7				7
2259	BREATHING PROBLEM		5						5
2260	OVERDOSE/POISONING		8						8
2261	BREATHING PROBLEM		8						8
2262	CHEST PAIN					2			2
2263	MOTOR VEHICLE ACCIDENT				5				5
2264	CANCELLED EN ROUTE		4						4
2265	FIRE ALARM	2	4						6
2266	SICK PERSON	3							3
2268	CARBON MONOXIDE		5						5
2269	SMOKE INVESTIGATION	4	6						10
2270	CANCELLED EN ROUTE	4			6				10

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

<b>SUB TOTAL</b>		<b>27</b>	<b>73</b>	<b>0</b>	<b>100</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>204</b>
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2271	BREATHING PROBLEM				9				9
2272	CARBON MONOXIDE				9				9
2273	EMS ALARM				5				5
2274	SICK PERSON				6				6
2275	ALTERED MENTAL STATUS		8						8
2276	BREATHING PROBLEM	5							5
2277	WIRES DOWN/ARCING		8						8
2278	BREATHING PROBLEM		5						5
2279	AID GIVEN - FIRE				6		MG		6
2280	GAS LEAK	4	5			3			12
2281	WATER LEAK				6				6
2282	MOTOR VEHICLE ACCIDENT				7				7
2283	AID GIVEN - MOVE UP				9		MG		9
2284	DUMPSTER FIRE				7				7
2285	BREATHING PROBLEM		4						4
2286	FALL				3				3
2287	SICK PERSON					2			2
2288	BREATHING PROBLEM				7				7
2289	ASSAULT	5							5
2290	CARDIAC ARREST		4			4			8
2291	FIRE ALARM	2	4						6
2292	CARDIAC ARREST	3	5						8
2293	WIRES DOWN/ARCING	4	4						8
**2294**	STRUCTURE FIRE	2			11		3		16
2295	SMOKE INVESTIGATION	2			8		5		15
2296	HEAD INJURY/PAIN		5						5
2297	BREATHING PROBLEM				6				6
2298	FALL				5				5
2299	BREATHING PROBLEM		4						4
2300	CANCELLED EN ROUTE		6						6
2301	AID GIVEN - FIRE		6				MG		6
2302	BURNING COMPLAINT		9						9
2303	BREATHING PROBLEM				3				3
2304	CHEST PAIN		3						3
2306	BURNING COMPLAINT	4							4
2307	WIRES DOWN/ARCING		6						6

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

<b>SUB TOTAL</b>		<b>58</b>	<b>159</b>	<b>0</b>	<b>207</b>	<b>13</b>	<b>8</b>	<b>0</b>	<b>445</b>
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2308	BREATHING PROBLEM				6				6
2309	LIFT ASSIST				7				7
2310	WIRES DOWN/ARCING				8				8
2311	ALTERED MENTAL STATUS				11				11
2312	BREATHING PROBLEM		8						8
2313	CANCELLED EN ROUTE				7				7
2314	BREATHING PROBLEM		4						4
2315	EMS ALARM		4						4
2316	EMS ALARM		4						4
2317	CONVULSIONS/SEIZURE				3				3
2318	AID GIVEN - FIRE				3		MG		3
2319	WIRES DOWN/ARCING				5				5
2320	TREE DOWN/REMOVAL				7				7
2321	MOTOR VEHICLE ACCIDENT		7						7
2322	CHEST PAIN				6				6
2323	FALL	3							3
2325	BREATHING PROBLEM				2				2
2326	CANCELLED EN ROUTE		4						4
2327	BREATHING PROBLEM	2							2
2328	EMS ALARM				3				3
2329	WIRES DOWN/ARCING				5				5
2330	WIRES DOWN/ARCING				5				5
2331	CHEST PAIN	5							5
2332	WIRES DOWN/ARCING				4				4
2333	AID GIVEN - FIRE				8			MG	8
2334	OVERDOSE/POISONING		8						8
2335	ALTERED MENTAL STATUS		7						7
2336	AID GIVEN - FIRE	4						MG	4
2337	AID GIVEN - MEDICAL	4						MG	4
2338	AID GIVEN - MEDICAL	4						MG	4
2339	AID GIVEN - MEDICAL	4						MG	4
2340	MOTOR VEHICLE ACCIDENT	7							7
2341	MOTOR VEHICLE ACCIDENT		5						5
2342	PSYCHIATRIC PROBLEMS					2			2
2343	ALTERED MENTAL STATUS				3				3
2344	FALL					2			2



KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

<b>SUB TOTAL</b>		<b>91</b>	<b>210</b>	<b>0</b>	<b>300</b>	<b>17</b>	<b>8</b>	<b>0</b>	<b>626</b>
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2345	BREATHING PROBLEM	1			4				5
2346	UNCONSCIOUS				3				3
2347	SMOKE INVESTIGATION	5	4			2			11
2348	MOTOR VEHICLE ACCIDENT	4			8				12
2349	EMS ALARM		5						5
2350	BREATHING PROBLEM		4						4
2351	FIRE ALARM	6	3						9
2352	UNCONSCIOUS		6						6
2353	BREATHING PROBLEM				12				12
2354	SICK PERSON				13				13
2355	AID GIVEN - FIRE				5				5
2356	LIFT ASSIST				5				5
2357	UNCONSCIOUS	6							6
**2358**	VEHICLE FIRE		6						6
2359	AID GIVEN - FIRE				4				4
2360	FALL					2			2
2361	CANCELLED EN ROUTE		2						2
2362	BREATHING PROBLEM				2				2
2363	LIFT ASSIST	3							3
2364	FIRE ALARM	3	6						9
2366	AID GIVEN - FIRE		6						6
2367	FIRE ALARM	4	5						9
2368	NOTHING FOUND/ARRIVAL	4							4
2369	FIRE ALARM	5	7						12
2370	WIRES DOWN/ARCING				6				6
2371	AID GIVEN - MEDICAL				6				6
2372	MOTOR VEHICLE ACCIDENT		8						8
2373	AID GIVEN - MOVE UP	11							11
2374	FIRE ALARM	11	8			3			22
2365	WIRES DOWN/ARCING					2			2
2375	CANCELLED EN ROUTE				5				5
2376	CHEST PAIN	2							2
2377	ALTERED MENTAL STATUS		6						6
2378	CARDIAC ARREST	6	5						11
2380	FIRE ALARM	4	4		9				17
2382	ALTERED MENTAL STATUS				6				6

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

<b>SUB TOTAL</b>		<b>166</b>	<b>295</b>	<b>0</b>	<b>388</b>	<b>26</b>	<b>8</b>	<b>0</b>	<b>883</b>
<b>INC. NO</b>	<b>TYPE OF CALL</b>	<b>STA. 1</b>	<b>STA. 2</b>	<b>STA. 3</b>	<b>STA. 4</b>	<b>COMSTK</b>	<b>OSH</b>	<b>CITY</b>	<b>TOTALS</b>
2383	UNKNOWN/PERSON DOWN				4				4
2384	ALTERED MENTAL STATUS		5						5
2385	SICK PERSON		6						6
2386	ASSIST POLICE	6							6
2387	STROKE	2							2
2388	FALL		5						5
2389	CONVULSIONS/SEIZURE	7							7
2390	SMOKE INVESTIGATION	4	4			3			11
2391	BREATHING PROBLEM		1						1
2392	BREATHING PROBLEM					2			2
2393	ALLERGIC REACTION/STINGS		6						6
2394	MOTOR VEHICLE ACCIDENT				4				4
2395	BURNING COMPLAINT		4						4
2396	BURNING COMPLAINT		4						4
2398	OVERDOSE/POISONING		5						5
2399	CHEST PAIN		6						6
2400	FALL				3				3
2401	CHEST PAIN				5				5
2402	BREATHING PROBLEM	2							2
2403	HEMORRHAGE/LACERATION	2							2
2404	SICK PERSON		6						6
2405	UNCONSCIOUS		6						6
2406	AID GIVEN - FIRE				7		MG		7
2407	BURNING COMPLAINT	6							6
2408	AID GIVEN - HAZMAT TEAM				1				1
2409	MOTOR VEHICLE ACCIDENT				5				5
2410	CHEST PAIN				5				5
2411	CANCELLED EN ROUTE				4				4
2412	CHEST PAIN		5						5
2413	BREATHING PROBLEM				8				8
2414	CONVULSIONS/SEIZURE				7				7
2415	BREATHING PROBLEM				10				10
2416	MOTOR VEHICLE ACCIDENT				11				11
2417	CONVULSIONS/SEIZURE		7						7
2418	SMOKE INVESTIGATION	3			9		3	4	19

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: OCTOBER 2022

2419		LIFT ASSIST		5						5
<b>TOTALS</b>			<b>198</b>	<b>370</b>	<b>0</b>	<b>471</b>	<b>31</b>	<b>11</b>	<b>4</b>	<b>1085</b>

AID GIVEN - FIRE  
AID GIVEN - HAZMAT TEAM  
AID GIVEN - MEDICAL  
AID GIVEN - MOVE UP  
ABDOMINAL PAIN  
ALLERGIC REACTION/STINGS  
ALTERED MENTAL STATUS  
ANIMAL BITE  
ASSAULT  
ASSIST POLICE  
ATTEMPT SUICIDE  
BACK PAIN  
BREATHING PROBLEM  
BURNING COMPLAINT  
BURNS  
CANCELLED EN ROUTE  
CARBON MONOXIDE  
CARDIAC ARREST  
CHEST PAIN  
CHOKING  
CONVULSIONS/SEIZURE  
DIABETIC PROBLEM  
DUMPSTER FIRE  
ELEVATOR RESCUE  
EMS ALARM  
EYE INJURY  
EXTRICATION  
FALL  
FIRE ALARM  
FORCIBLE ENTRY  
GAS LEAK  
GRASS/BRUSH FIRE  
HAZMAT INVESTIGATION  
HEAD INJURY/PAIN  
HEAT EXHAUSTION  
HEMORRHAGE/LACERATION  
HIGH ANGLE RESCUE  
HYPOTHERMIA  
LIFT ASSIST  
MOTOR VEHICLE ACCIDENT  
NOTHING FOUND/ARRIVAL  
OVERDOSE/POISONING  
PREGNANCY/OB  
PSYCHIATRIC PROBLEMS  
SICK PERSON  
SMOKE INVESTIGATION  
STAB/GUNSHOT WOUND  
STROKE  
STRUCTURE FIRE  
TREE DOWN/REMOVAL  
UNCONSCIOUS  
UNKNOWN/PERSON DOWN  
VEHICLE FIRE  
WATER LEAK  
WATER RESCUE/DROWNING  
WELFARE CHECK  
WIRES DOWN/ARCING



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDINANCE NO. \_\_\_\_\_**

**ADOPTED: \_\_\_\_\_**

**EFFECTIVE: \_\_\_\_\_**

**AMENDMENT TO THE KALAMAZOO CHARTER TOWNSHIP  
RENTAL PROPERTIES REGISTRATION, MAINTENANCE  
AND INSPECTION ORDINANCE**

**THE CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDAINS:**

**SECTION I**

**AMENDMENT TO SECTION III "DEFINITIONS" OF ORDINANCE NO. 551, AS  
AMENDED**

Subsection 4 of Section III "Definitions" of Ordinance No. 551, as amended known and cited as the Kalamazoo Charter Township Rental Properties Registration, Maintenance, and Inspection Ordinance is hereby amended to read as follows:

"4. Rental Dwelling" shall mean a dwelling containing one or more rental housing units. A "Rental Dwelling" for the purposes of this ordinance does not include a church parsonage or a state-licensed child or adult care home".

**SECTION II**

**AMENDMENTS TO SECTION IV "REGULATIONS" OF  
ORDINANCE NO. 551, AS AMENDED**

1. Section IV "Regulations" of Ordinance No. 551, as amended subsection B. is hereby amended to read  
"B. Shall not constitute a dilapidated, unsafe or dangerous building under the provisions of the Kalamazoo Charter Township Dangerous Buildings Ordinance according to the Township's Building Official."
2. Subsections F. G. and H. of Section IV "Regulations" of Ordinance No. 551, as amended are hereby amended to read:  
"F. All electrical systems and wiring must be in proper working order and adequate for the electricity service expected therefrom."

G. A sanitary water supply and an adequate supply of hot, potable water shall be available within the interior of the rental dwelling for the convenient and safe use of all the occupants thereof.

H. The entire premises shall be free of any hazardous or unsafe condition caused by any structural failure, deterioration or disrepair, unguarded openings or unhealthful or unsanitary activities or circumstances which would be injurious to the occupants thereof or to any other persons in or property in and about the premises”.

3. Section IV, “Regulations” of Ordinance No. 551, as amended, is hereby amended by the elimination of Subsection IV. I.

### SECTION III

#### AMENDMENTS TO SECTION V “REGISTRATION” OF ORDINANCE NO. 551, AS AMENDED

1. All of the wording in subsection B of Section V of Ordinance No. 551, as amended, is hereby eliminated.
2. Former subsection C. of Section V and provisions 1-3 following are hereby renumbered to subsection B and provisions 1-3, respectively.
3. Paragraph V. C. is hereby amended by the elimination of the reference to “township treasurer or his/her designee” and is otherwise retained.
4. Subsection B. 3. of Section V “Registration” of Ordinance No. 551, as amended is hereby amended to read as follows; “3. Mobile Homes and owner-occupied units of a duplex or tri-plex shall not require registration. Non-owner-occupied units in duplexes and triplexes are required to be registered”.
5. Former Subsection D. of Section V and provisions 1-2 therein are renumbered to Subsection C. of Section V and provisions 1-2 of Ordinance No. 551, as amended.
6. Subsection C. provisions 3-7 of Ordinance No.551, as amended are hereby added to read as follows:
  - “3. The number and location of off-street parking spaces available for the rental dwelling.
  4. The total number of housing rental units under one roof in a duplex; tri-plex or quad-plex.
  5. A declaration that the maximum number of tenants the owner will allow to occupy the rental dwelling will not exceed the number permitted by the building code and zoning ordinance.
  6. An agreement by the owner to permit the inspections provided for under this ordinance.
  7. Any other relevant information required by resolution of the Township Board.”
7. Subsections D, E and F of Section V of Ordinance No. 551, as amended are hereby amended to read as follows:



"D. A Rental Registration Application shall not be accepted by the Township unless it is signed in ink and accompanied by the application fee.

E. Rental Registration does not constitute approval of the rental dwelling or any specific uses and such rental dwelling and uses remain subject to the requirements of all township ordinances.

F. Rental Registrations shall apply for a calendar year and cover a period of January 1- December 31. A Rental Registration Renewal Application shall be submitted to the Township prior to expiration and shall be submitted and acted upon using the same process as set forth in subsections B and C, above. The Township shall send an application for renewal to the owner or legal agent, if any, at least thirty days prior to expiration. In the event of a transfer of ownership, the Registration shall expire and the new owner shall immediately submit to the Township Treasurer or his/her designee an application for Rental Registration."

8. Former subsection H. of Section V of Ordinance No. 551, as amended are hereby renumbered to Section V, G .
9. Subsections H and I of Section V of Ordinance No. 551, as amended are hereby eliminated.

#### SECTION IV

#### AMENDMENT TO SECTION VII "INSPECTIONS" OF ORDINANCE NO. 551, AS AMENDED

1. The first paragraph of Section VII "Inspections" of Ordinance No. 551, as amended is hereby amended by the removal of the phrase "The Construction Code Enforcing Agency shall make initial inspection of all new rental units and renewed rental units as described in Section V. F. of this Ordinance"; and by the removal of the phrase "two (2) year inspection period".
2. The second paragraph of Section VII "Inspections" entitled "Inspection Fees" of Ordinance No. 551, as amended is hereby amended to read as follows:  
**"Rental Inspection Fees"**. Rental property inspection fees by the Construction Code Enforcing Agency are charged per rental unit to the Township. The Township shall be reimbursed by the owner of each said unit for any inspection fee incurred for that unit. The Township Board shall, by resolution, establish the rental property inspection fees approximating that charged by the Construction Code Enforcing Agency and an administrative surcharge not to exceed 25% of that charged to the township by the Construction Code Enforcing Agency. Inspection fees incurred by the Township shall be invoiced to the owner of the building and shall be paid within 30 days. Failure to pay an inspection fee shall be deemed to be a violation of this Ordinance.

**SECTION V**

**AMENDMENT TO SECTION IX "VIOLATION" OF  
ORDINANCE NO. 551, AS AMENDED**

- A. Section IX "Violation" of Ordinance No. 551, as amended is hereby amended by the elimination of each phrase of "within a 3-year period" and by the elimination of the sentence "Determined on the basis of the date of commission of the offense(s)."
- B. Section IX "Violation" of Ordinance 551, as amended, is hereby further amended by eliminating the preceding dashes in the offense and fine columns.

**SECTION VI**

**VALIDITY**

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any Court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

**SECTION VII**

**REPEAL OF CONFLICTING ORDINANCES**

Conflicting provisions of Ordinance No. 551, as amended are hereby repealed.

**SECTION VIII**

**EFFECTIVE DATE**

This Ordinance shall take effect immediately following publication after adoption.

**KALAMAZOO CHARTER TOWNSHIP**  
Mark E. Miller, Township Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
[www.ktwp.org](http://www.ktwp.org)  
269-381-8080

**8/25/2022 FOR INTERNAL REVIEW – DRAFT CHANGES ARE HIGHLIGHTED)**

**CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDINANCE NO. 551**

**As amended by Ordinance No. 622, effective April 22, 2020 (Roxanne – strike or maintain reference to Ord # 622?)  
and as amended by Ordinance No. \_\_\_\_, effective \_\_\_\_\_**

**Commented [RS1]:** Keep. We will need to make and ordinance amending this ordinance. This version is the "how it looks after amendment" version.

**KALAMAZOO CHARTER TOWNSHIP  
RENTAL PROPERTIES REGISTRATION, MAINTENANCE  
AND INSPECTION ORDINANCE**

An Ordinance to regulate the condition of rental housing units; to provide for the registration of rental dwellings; to provide civil sanctions and remedies for violation of this Ordinance; and to repeal any ordinance or parts of ordinances in conflict herewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDAINS:**

**SECTION I**

**TITLE**

This Ordinance shall hereafter be referred to and cited as the "Kalamazoo Charter Township Rental Properties Registration, Maintenance and Inspection Ordinance."

**SECTION II**

**PURPOSE**

The purpose of the within Ordinance is to protect the health, safety and general welfare of the residents and property owners within the Township by requiring the registration of all rental dwellings and requiring certain minimum standards to be maintained with respect to the condition of rental dwellings within the Township which, because of absentee ownership, may tend to become in disrepair, unsightly, unsafe, or unsanitary.

### SECTION III

#### DEFINITIONS

For purposes of this Ordinance, the terms set forth below shall have the following meanings:

1. The terms and definitions of "dwelling", "dwelling unit", "one-family dwelling", "two-family dwelling", "multiple dwelling" and "family" as set forth in the Kalamazoo Charter Township Zoning Ordinance are incorporated herein by reference. Additionally, the term "dwelling" shall for purposes of this Ordinance be deemed to include a mobile home regardless of whether it meets all of the standards set forth in the definition of "dwelling" in the Kalamazoo Charter Township Zoning Ordinance.

2. "Building Official" shall mean the Building Official of the Charter Township of Kalamazoo.

3. "Person" shall mean an individual, corporation, partnership, limited liability company or other legal entity.

4. "Rental Dwelling" shall mean a dwelling containing one or more rental housing units. An apartment complex and a manufactured (mobile) home park consisting of one or more buildings under common ownership and on the same parcel of land shall be considered one rental dwelling for purposes of this Ordinance. A "Rental Dwelling" for the purposes of this ordinance does not include a church parsonage or a state-licensed child or adult care home.

5. "Rental housing unit" shall mean a dwelling unit in which one or more occupants thereof are not the owner(s) of the premises on which the unit is situated and consideration is paid in exchange for the right to reside therein (i.e., a dwelling unit which is not solely occupied by the owner of the premises and his/her family).

6. "Township" shall mean the Charter Township of Kalamazoo.

### SECTION IV

#### REGULATIONS

It shall hereafter be unlawful for any owner of a rental dwelling, regardless of the nature of the ownership thereof, to lease or rent the same during any period that it fails to meet the following minimum standards:

A. The minimum requirements of the Michigan Construction Code to the extent the Code is applicable thereto or, in the case of a mobile home, the mobile home construction standards that are applicable to the mobile home under the National Manufactured Housing Construction and Safety Standards Act of 1974, 42 USC 5401 to

Commented [RS2]: 10/14/22 S Miller, updated

Commented [RS3R2]:

Commented [RS4R2]: Removed apartments and mobile home parks per email from S Miller on October 4, 2022.

5426, or standards or codes to which the mobile home was constructed if it was constructed before application of the National Manufactured Housing Construction and Safety Standards Act of 1974.

B. ~~Does Shall~~ not constitute a dilapidated, unsafe or dangerous building under the provisions of the Kalamazoo Township Dangerous Buildings Ordinance according to the Township's Building Official.

**Commented [RS5]:** Section II 1 of amending Ordinance.

C. Its roof, walls, windows and doors are substantially leak and weather proof so as to prevent drafts and interior abnormal moisture.

D. It is furnished with an operable and safe furnace or heating system adequate to maintain the premises at a temperature of not less than 68 degrees Fahrenheit during sub-zero weather conditions.

E. It is supplied with plumbing and sanitary sewage systems in proper working condition and without consequent pollution or contamination.

~~F. All~~ electrical systems and wiring must be in proper working order and adequate for the electricity service expected therefrom.

**Commented [RS6]:** Section II 2 of amending Ordinance.

~~F. An adequate sanitary supply of water is available within the rental dwelling free of any contamination or pollution.~~

G. A sanitary water supply, and A an adequate supply of hot, potable water shall be available within the interior of the rental dwelling for the convenient and safe use of all the occupants thereof.

**Commented [RS7]:** Further amended per November 14 board meeting comments.

**Commented [RSB]:** Deleted

H. The entire premises shall be free of any hazardous or unsafe condition caused by any structural failure, deterioration or disrepair, unguarded openings or unhealthful or unsanitary activities or circumstances which would be injurious to the occupants thereof or to any other persons in or property in and about the premises.

## **SECTION V**

### **REGISTRATION**

A. No dwelling shall be leased or occupied in whole or in part for rental purposes unless it is first registered with the Township as provided in this Ordinance.

~~B. A separate registration and fee shall be required for each building within a multi-building complex.~~

**Commented [RS9]:** Section III 1. Amending Ordinance. Also Section III 2 amending ordinance.

B. Occupancy of any dwelling by anyone other than the owner of record and his/her family shall be presumed to require registration under this Ordinance.

**Commented [RS10]:** Removed per S Miller email 10-4-22.

1. This presumption may be rebutted by evidence that the occupant has ownership equity of 25% or more of the fee or life estate evidenced by:
  - (a) A recorded deed, or;
  - (b) A recorded land contract; or
  - (c) An unrecorded land contract with supporting evidence that it was not entered into in order to circumvent the requirements of this Ordinance, including subsequent recordation.
2. Occupants of any dwelling claiming any form of ownership, in accordance with a land contract, option to purchase or any other legal instrument shall provide proof that the transfer of ownership is supported by substantial equity interest in the property by the person or persons claiming ownership.
3. ~~Mobile Homes and o~~Owner-occupied units of a duplex or tri-plex shall not require registration. ~~Non-owner-occupied units in duplexes or tri-plexes are required to be registered. However separate units which are rented shall be registered as provided herein.~~

**Commented [RS11]:** Section III 3 of amending ordinance.

**Commented [RS12R11]:** Further changed per township board meeting on November 14, 2022

C. ~~D.~~ Applications for Rental Registration shall be submitted to the Township ~~Treasurer or his/her designee~~ along with an Application Fee established by resolution of the Township Board, which shall approximate the costs to the Township of maintaining the registration program and which is separate from Construction Code Enforcing Agency inspection fees. The Rental Registration application shall be made on forms provided by the Township. The forms shall be signed by the owner or the owner's legal agent, if any, and include the following:

**Commented [RS13]:** Section III 3. of amending ordinance.

**Commented [RS14R13]:**

**Commented [RS15]:** Section III 5. of amending ordinance.

1. Name, driver's license or state identification number (or, in the case of a corporation, the corporate ID number), permanent home address, and business and home telephone number of:
  - (a) The owner;
  - (b) The legal agent designated by the owner, if any; and
  - (c) The resident agent, individual partner, or managing member of any business entity.
2. The street address(es) of the rental dwelling.
3. ~~The Zoning District classification within which the rental dwelling is located.~~
- 3.4. The number and location of off-street parking spaces available for the rental dwelling.

**Commented [RS16]:** Section III 3.6. of amending ordinance.

45. The ~~total number of rental housing units under one roof in a duplex, tri-plex or quad-plex, and the number of habitable sleeping rooms contained on each floor within each rental housing unit~~

**Commented [RS17]:** You seem to be defining "dwelling" as a "building" and "unit" as an individual unit within any building (or not)....

56. A declaration that the maximum number of tenants the owner will allow to occupy the rental dwelling will not exceed the number permitted by the building code and zoning ordinance.

**Commented [RS18R17]:** Section III subsection 6

**Commented [RS19R17]:** Amended further on request of S Miller 10-4-22

67. An agreement by the owner to permit the inspections provided for under this Ordinance.

78. Any other relevant information required by resolution of the Township Board.

**Commented [RS20]:** All part of Section III. 6. OF amending ordinance

~~DE. A Rental Registration application shall not be accepted by the Township Treasurer unless it is signed in ink and accompanied by the application fee. The Township Treasurer shall within fifteen (15) days of receipt notify the applicant of any deficiencies of the application which prevent its acceptance. (?)~~

**Commented [RS21]:** Section III 7 of the amending ordinance.

~~E Rental Registration does not constitute approval of the rental dwelling. F. Rental Registration does not constitute approval of the rental dwelling or any specific uses and such rental dwelling and uses remain subject to the requirements of all Township ordinances. A building code inspection to establish compliance with the standards contained in this ordinance shall be required for all first time registrants. Such inspection shall be made by the Construction Code Enforcing Agency or its designee. Units which were previously registered, but which have been unregistered for a period of one or more years shall require an initial building code inspection.~~

**Commented [RS22]:** same

~~FG. All Rental Registrations shall expire on October 1, 2010, and every two years thereafter apply for a calendar year and cover a period of January 1 – December 31. A Rental Registration Renewal Application shall be submitted to the Township Treasurer or his/her designee prior to expiration and shall be submitted and acted upon using the same process as set forth in subparagraphs BC and CD above. The Township Treasurer or his/her designee shall send an application for renewal to the owner or legal agent, if any, at least thirty days prior to expiration. In the event of a transfer of ownership, the Registration shall expire and the new owner shall immediately submit to the Township Treasurer or his/her designee an application for Rental Registration. All separate buildings within a multi-unit complex shall be required to provide a separate registration application and fee commencing on October 1, 2020.~~

**Commented [RS23]:** same

~~GH. The owner or legal agent, if any, shall notify the Township Treasurer or his/her designee of any change of the mailing address and telephone number of the owner within ten (10) working days of the date of the change.~~

**Commented [RS24]:** Section III 8 of amending ordinance rennumbers G. Section III 9 of the amending ordinance eliminated H and I

The owner shall notify the Building Official or his/her designee of any change in the owner's designated legal agent, including the name, mailing address and telephone number within ten (10) working days of the date of the change.

Commented [RS25]:  
Commented [RS26R25]:

## **SECTION VI**

### **REGULATIONS, TENANTS**

It shall hereafter be unlawful for any tenant of any rental dwelling, regardless of the terms and conditions of any lease and rental agreement to the contrary, to engage in any unusual, abnormal, hazardous, malicious or neglectful activity within or upon the premises let which would cause the same to be unrentable under the provisions of Section IV, hereof or a general nuisance in the neighborhood within which the same is located under Michigan law.

## **SECTION VII**

### **INSPECTIONS**

**Authority to inspect.** The Construction Code Enforcing Agency and/or its designee shall have the authority to inspect any rental housing unit at the request of a landlord or tenant. In addition, the Construction Code Enforcing Agency may conduct an inspection of a rental dwelling, including all individual units within a multi-unit building if the building official has a reasonable suspicion that the rental dwelling or any portion thereof is in violation of this Ordinance. ~~The Construction Code Enforcing Agency shall make initial inspection of all new rental units and renewed rental units as described in Section V.F. of this Ordinance.~~ The Construction Code Enforcing Agency shall additionally have cause to inspect each rental unit in a rental dwelling including each unit in a multi-unit building if there are three (3) or more verified violations (separated by time or unit) of Section IV of this Ordinance over the rental registration period ~~two (2) year inspection period.~~

Commented [RS27]: IV 1 amending ordinance

**Rental Inspection Fees.** Rental property inspection fees by the Construction Code Enforcing Agency are charged per rental unit to the Township. The Township shall be reimbursed by the owner of each said unit for any inspection fee ~~(Rexanne - does the term "inspection fee" include both the KABA inspection fee and a desired township administrative surcharge, such as KABA's current \$100 charge and a 25% or 50% surcharge added by the township OR should the text specify "any inspection fee and administrative surcharge?)"~~ incurred for that unit. The Township Board shall, by resolution, establish the rental property inspection fees approximating that charged by the Construction Code Enforcing Agency ~~and an administrative surcharge not to exceed 25% of that charged to the township by the Construction Code Enforcing Agency."~~ ~~and an administrative surcharge ?). Inspection Fees incurred by the Township shall be invoiced to the registered owner of the building and shall be paid within 30 days. Failure to pay an inspection fee shall be deemed to be a violation of this Ordinance. Inspection Fees incurred by the Township shall be invoiced to the registered owner of the building and~~

Commented [RS28]: Section IV 2 of amending ordinance.



shall be paid within 30 days. Failure to pay an inspection fee shall be deemed to be a violation of this Ordinance.

Roxanne — how can we also provide authorization for the township to recoup fees by the Construction Code Enforcing Agency/KABA and an administrative surcharge for other types of KABA inspections such as those initiated by the OEO, Fire Department and Police Department? In the one-year period from 3/1/21 — 3/1/22, KABA made 36 inspections for the OEO, 9 for the Fire Dept. and 4 for the Police Dept. & County Sheriff, compared to the approximately 15 inspections in response to 10 rental unit complaints? Does the township need to adopt a separate ordinance or amend an existing ordinance to provide authority to collect these inspection fees and admin surcharge?

SECTION VIII SECTION VIII

APPEAL TO THE CONSTRUCTION BOARD OF APPEALS

Any property owner or tenant aggrieved by a decision or order of the Building Official or his/her designee made under this Ordinance, shall have the right to appeal such action to the Township Construction Board of Appeals. Such appeal shall be filed in writing at the Township Hall within ten (10) days of the action being appealed. Any such appeal shall temporarily stay the effect of a notice of violation until said appeal has been determined by the Construction Board of Appeals. The Construction Board of Appeals shall have the right to affirm, reverse or modify the decision or order being appealed.

SECTION IX

VIOLATION

Any person, firm, association, partnership, corporation or entity that violates any of the provisions or requirements of this ordinance, including but not limited to failing to register or failing to pay an inspection fee within 30 days after invoicing, shall be deemed responsible for a municipal civil infraction. Roxanne — is there an opportunity to streamline a legal process to more easily collect unpaid fees and penalties by changing the "civil infraction" to a misdemeanor? as defined by Michigan statute which shall be punishable by a civil fine determined in accordance with the following schedule:

	Minimum Fine	Maximum Fine
<del>-1<sup>st</sup> Offense within a 3 yr. period*</del>	<del>-\$ 75.00</del>	<del>\$500.00</del>
<del>-2<sup>nd</sup> Offense within a 3 yr. period*</del>	<del>-\$150.00</del>	<del>\$500.00</del>
<del>-3<sup>rd</sup> Offense within a 3 yr. period*</del>	<del>-\$325.00</del>	<del>\$500.00</del>
<del>-4<sup>th</sup> or more Offense within a 3 yr. period*</del>	<del>-\$500.00</del>	<del>\$500.00</del>

\* Determined on the basis of the date of commission of the offense(s).

**Commented [RS29]:** No, see prior comments. A misdemeanor is a crime. That means---jury trial if they want it, bench warrant for failing to appear, no compliance orders.

**Commented [RS30]:** You are required to have a schedule of fines. The look-back period for district court is 2 years. It depends I guess on whether you can keep track of violations for years and years, thereby allowing you at any time to prove a second offense, even if a prior offense was 15 years ago.

**Commented [RS31R30]:**

**Commented [RS32R30]:** Section IV of amending ordinance removed all references to 3-year period.

**Commented [RS33R30]:** Removed dashes in front of each per request of S Leuty at Board meeting on November 14. Section IV. B. of amending ordinance.

Additionally, the violator shall pay costs, which may include all expenses, direct and indirect, to which Kalamazoo Charter Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance.

**Commented [RS34]:** This is mandated by the state. It is the judge's retirement fees. That's why the amount is only \$10.00. They are supposed to get \$10.00 off of each prosecution.

### **SECTION X**

#### **VALIDITY**

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any Court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

### **SECTION XI**

#### **REPEAL OF CONFLICTING ORDINANCES**

All ordinances or parts of ordinances in conflict herewith, including but not limited to, the prior Kalamazoo Township Rental Properties Maintenance Ordinance (Ordinance No. 218, as amended) are hereby repealed except as otherwise provided herein.

### **SECTION XII**

#### **EFFECTIVE DATE**

This Ordinance shall take effect immediately following publication after adoption.

**KALAMAZOO CHARTER TOWNSHIP**

**CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDINANCE NO. 551; as amended by Ordinance No. 622,  
effective April 22, 2021; and by Ordinance No. \_\_\_\_, effective \_\_\_\_.**

**KALAMAZOO CHARTER TOWNSHIP  
RENTAL PROPERTIES REGISTRATION, MAINTENANCE  
AND INSPECTION ORDINANCE**

An Ordinance to regulate the condition of rental housing units; to provide for the registration of rental dwellings; to provide civil sanctions and remedies for violation of this Ordinance; and to repeal any ordinance or parts of ordinances in conflict herewith.

**THE CHARTER TOWNSHIP OF KALAMAZOO**

**KALAMAZOO COUNTY, MICHIGAN**

**ORDAINS:**

**SECTION I**

**TITLE**

This Ordinance shall hereafter be referred to and cited as the "Kalamazoo Charter Township Rental Properties Registration, Maintenance and Inspection Ordinance."

**SECTION II**

**PURPOSE**

The purpose of the within Ordinance is to protect the health, safety and general welfare of the residents and property owners within the Township by requiring the registration of all rental dwellings and requiring certain minimum standards to be maintained with respect to the condition of rental dwellings within the Township which, because of absentee ownership, may tend to become in disrepair, unsightly, unsafe, or unsanitary.

### **SECTION III**

#### **DEFINITIONS**

For purposes of this Ordinance, the terms set forth below shall have the following meanings:

1. The terms and definitions of “dwelling”, “dwelling unit”, “one-family dwelling”, “two-family dwelling”, “multiple dwelling” and “family” as set forth in the Kalamazoo Charter Township Zoning Ordinance are incorporated herein by reference. Additionally, the term “dwelling” shall for purposes of this Ordinance be deemed to include a mobile home regardless of whether it meets all of the standards set forth in the definition of “dwelling” in the Kalamazoo Charter Township Zoning Ordinance.

2. “Building Official” shall mean the Building Official of the Charter Township of Kalamazoo.

3. “Person” shall mean an individual, corporation, partnership, limited liability company or other legal entity.

4. “Rental Dwelling” shall mean a dwelling containing one or more rental housing units. A “Rental Dwelling” for the purposes of this Ordinance does not include a church parsonage or a state-licensed child or adult child care home.

5. “Rental housing unit” shall mean a dwelling unit in which one or more occupants thereof are not the owner(s) of the premises on which the unit is situated and consideration is paid in exchange for the right to reside therein (i.e., a dwelling unit which is not solely occupied by the owner of the premises and his/her family).

6. “Township” shall mean the Charter Township of Kalamazoo.

### **SECTION IV**

#### **REGULATIONS**

It shall hereafter be unlawful for any owner of a rental dwelling, regardless of the nature of the ownership thereof, to lease or rent the same during any period that it fails to meet the following minimum standards:

A. The minimum requirements of the Michigan Construction Code to the extent the Code is applicable thereto or, in the case of a mobile home, the mobile home construction standards that are applicable to the mobile home under the National Manufactured Housing Construction and Safety Standards Act of 1974, 42 USC 5401 to 5426, or standards or codes to which the mobile home was constructed if it was constructed before application of the National Manufactured Housing Construction and Safety Standards Act of 1974.

B. Shall not constitute a dilapidated, unsafe or dangerous building under the provisions of the Kalamazoo Township Dangerous Buildings Ordinance according to the Township's Building Official.

C. Its roof, walls, windows and doors are substantially leak and weather proof so as to prevent drafts and interior abnormal moisture.

D. It is furnished with an operable and safe furnace or heating system adequate to maintain the premises at a temperature of not less than 68 degrees Fahrenheit during sub-zero weather conditions.

E. It is supplied with plumbing and sanitary sewage systems in proper working condition and without consequent pollution or contamination.

F. All electrical systems and wiring must be in proper working order and adequate for the electricity service expected therefrom.

G. A sanitary water supply; and an adequate supply of hot, potable water shall be available within the interior of the rental dwelling for the convenient and safe use of all the occupants thereof.

H. The entire premises shall be free of any hazardous or unsafe condition caused by any structural failure, deterioration or disrepair, unguarded openings or unhealthful or unsanitary activities or circumstances which would be injurious to the occupants thereof or to any other persons in or property in and about the premises.

## **SECTION V**

### **REGISTRATION**

A. No dwelling shall be leased or occupied in whole or in part for rental purposes unless it is first registered with the Township as provided in this Ordinance.

B. Occupancy of any dwelling by anyone other than the owner of record and his/her family shall be presumed to require registration under this Ordinance.

1. This presumption may be rebutted by evidence that the occupant has ownership equity of 25% or more of the fee or life estate evidenced by:

- (a) A recorded deed, or;
- (b) A recorded land contract; or
- (c) An unrecorded land contract with supporting evidence that it was not entered into in order to circumvent the requirements of this Ordinance, including subsequent recordation.

2. Occupants of any dwelling claiming any form of ownership, in accordance with a land contract, option to purchase or any other legal instrument shall provide proof that the transfer of ownership is supported by substantial equity interest in the property by the person or persons claiming ownership.
3. Mobile homes and owner-occupied units of a duplex or tri-plex shall not require registration. Non-owner-occupied units in duplexes or tri-plexes are required to be registered.

C. Applications for Rental Registration shall be submitted to the Township along with an Application Fee established by resolution of the Township Board, which shall approximate the costs to the Township of maintaining the registration program and which is separate from Construction Code Enforcing Agency inspection fees. The Rental Registration application shall be made on forms provided by the Township. The forms shall be signed by the owner or the owner's legal agent, if any, and include the following:

1. Name, driver's license or state identification number (or, in the case of a corporation, the corporate ID number), permanent home address, and business and home telephone number of:
  - (a) The owner;
  - (b) The legal agent designated by the owner, if any; and
  - (c) The resident agent, individual partner, or managing member of any business entity.
2. The street address(es) of the rental dwelling.
3. The number and location of off-street parking spaces available for the rental dwelling.
4. The total number of rental housing units under one roof in a duplex, tri-plex or quad-plex.
5. A declaration that the maximum number of tenants the owner will allow to occupy the rental dwelling will not exceed the number permitted by the building code and zoning ordinance.
6. An agreement by the owner to permit the inspections provided for under this Ordinance.
7. Any other relevant information required by resolution of the Township Board.

- D. A Rental Registration application shall not be accepted by the Township unless it is signed in ink and accompanied by the application fee.
- E. Rental Registration does not constitute approval of the rental dwelling or any specific uses and such rental dwelling and uses remain subject to the requirements of all Township ordinances.
- F. Rental Registrations shall apply for a calendar year and cover a period of January 1 – December 31. A Rental Registration Renewal Application shall be submitted to the Township prior to expiration and shall be submitted and acted upon using the same process as set forth in subparagraphs B and C above. The Township shall send an application for renewal to the owner or legal agent, if any, at least thirty days prior to expiration. In the event of a transfer of ownership, the Registration shall expire and the new owner shall immediately submit to the Township an application for Rental Registration, if any, and shall notify the Township of any change of the mailing address and telephone number of the owner within ten (10) working days of the date of the change.
- G. The owner shall notify the Building Official or his/her designee of any change in the owner's designated legal agent, including the name, mailing address and telephone number within ten (10) working days of the date of the change.

## SECTION VI

### REGULATIONS, TENANTS

It shall hereafter be unlawful for any tenant of any rental dwelling, regardless of the terms and conditions of any lease and rental agreement to the contrary, to engage in any unusual, abnormal, hazardous, malicious or neglectful activity within or upon the premises let which would cause the same to be unrentable under the provisions of Section IV, hereof or a general nuisance in the neighborhood within which the same is located under Michigan law.

## SECTION VII

### INSPECTIONS

**Authority to inspect.** The Construction Code Enforcing Agency and/or its designee shall have the authority to inspect any rental housing unit at the request of a landlord or tenant. In addition, the Construction Code Enforcing Agency may conduct an inspection of a rental dwelling, including all individual units within a multi-unit building if the building official has a reasonable suspicion that the rental dwelling or any portion thereof is in violation of this Ordinance. The Construction Code Enforcing Agency shall additionally have cause to inspect each rental unit in a rental dwelling including each unit in a multi-unit building if there are three (3) or more verified violations (separated by time or unit) of Section IV of this Ordinance over the rental registration period.

**Rental Inspection Fees.** Rental property inspection fees by the Construction Code Enforcing Agency are charged per rental unit to the Township. The Township shall be reimbursed by the owner of each said unit for any inspection fee incurred for that unit. The Township Board shall, by resolution, establish the rental property inspection fees approximating that charged by the Construction Code Enforcing Agency and an administrative surcharge not to exceed 25% of that charged to the township by the Construction Code Enforcing Agency.” Inspection Fees incurred by the Township shall be invoiced to the registered owner of the building and shall be paid within 30 days. Failure to pay an inspection fee shall be deemed to be a violation of this Ordinance.

**SECTION VIII**

**APPEAL TO THE CONSTRUCTION BOARD OF APPEALS**

Any property owner or tenant aggrieved by a decision or order of the Building Official or his/her designee made under this Ordinance, shall have the right to appeal such action to the Township Construction Board of Appeals. Such appeal shall be filed in writing at the Township Hall within ten (10) days of the action being appealed. Any such appeal shall temporarily stay the effect of a notice of violation until said appeal has been determined by the Construction Board of Appeals. The Construction Board of Appeals shall have the right to affirm, reverse or modify the decision or order being appealed.

**SECTION IX**

**VIOLATION**

Any person, firm, association, partnership, corporation or entity that violates any of the provisions or requirements of this ordinance, including but not limited to failing to register or failing to pay an inspection fee within 30 days after invoicing , shall be deemed responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine determined in accordance with the following schedule:

	Minimum Fine	Maximum Fine
1 <sup>st</sup> Offense	\$ 75.00	\$500.00
2 <sup>nd</sup> Offense	\$150.00	\$500.00
3 <sup>rd</sup> Offense	\$325.00	\$500.00
4 <sup>th</sup> or more	\$500.00	\$500.00

Additionally, the violator shall pay costs, which may include all expenses, direct and indirect, to which Kalamazoo Charter Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent jurisdiction for the purpose of obtaining an injunction, restraining order, or other



appropriate remedy to compel compliance with this Ordinance. Each day that violation of this Ordinance continues to exist shall constitute a separate violation of this Ordinance.

## **SECTION X**

### **VALIDITY**

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any Court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

## **SECTION XI**

### **REPEAL OF CONFLICTING ORDINANCES**

All ordinances or parts of ordinances in conflict herewith including, but not limited to, the prior Kalamazoo Township Rental Properties Maintenance Ordinance (Ordinance No. 218, as amended) are hereby repealed except as otherwise provided herein.

## **SECTION XII**

### **EFFECTIVE DATE**

This Ordinance shall take effect immediately following publication after adoption.

**KALAMAZOO CHARTER TOWNSHIP**  
Mark E. Miller, Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
269-381-8080  
[www.ktwp.org](http://www.ktwp.org)



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9B 12122022

**FOR MEETING DATE:** December 5, 2022

**SUBJECT:** Fire Alarm System Maintenance

**REQUESTING DEPARTMENT:** Fire Department

**SUGGESTED MOTION:**

To approve the services agreement with Kalamazoo Valley Intergovernmental Ambulance Agreement. And have the Manager sign the agreement.

**Financing Cost:** \$8,400.00

**Source:**          General Fund \_\_\_\_\_ Grant \_\_\_\_\_  
Other FD - Capital Budget \_\_\_\_\_

Are these funds currently budgeted? Yes X          No \_\_\_\_\_

In our 2022 Capital Improvement Plan, the need to modernize, maintain and bring the fire alarm systems located at the four Township of Kalamazoo Fire Stations into compliance was identified.

The contract and installation of the fire alarm systems at Northwood and Westwood fire stations failed to include the residences in the request submitted on April 7, 2022.

The cost for both residences to be added onto the new system is \$4,200 for each station for a total of \$8,400.

I am requesting a motion authorizing the Township of Kalamazoo to enter into a Purchase Order and Service Agreement with Engineered Protection Systems (EPS) for the upgrade and maintenance of the fire alarm systems located at the four Township of Kalamazoo fire stations for a total cost of \$8,400 as budgeted in the 2022 Fire Department Capital Improvement Plan and to authorize Manager Mitchell to sign the agreements representing the Township of Kalamazoo.

Submitted by: Township Manager Mitchell & Supervisor Martin & Michael Weidmann

**Manager's Recommendation:** Support

**Direction:** For an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be completed and accompany any requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration before its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



**Fire Department**

1720 Riverview Drive  
Kalamazoo, MI 49004  
Tel: (269) 888-2170  
Fax: (269) 381-3550  
[www.ktwp.org](http://www.ktwp.org)

TO: Dexter Mitchell, Township Manager  
FROM: Michael J. Weidemann, Acting Fire Chief  
RE: Fire Station Fire Alarm System Maintenance Request  
DATE: December 5, 2022

In our 2022 Capital Improvement Plan, the need to modernize, maintain and bring the fire alarm systems located at the four Township of Kalamazoo Fire Stations into compliance was identified.

The contract and installation of the fire alarm systems at Northwood and Westwood fire stations failed to include the residences in the request submitted on April 7, 2022.

The cost for both residences to be added onto the new system is \$4,200 each station for a total of \$8,400.

I am requesting a motion authorizing the Township of Kalamazoo to enter into a Purchase Order and Service Agreement with Engineered Protection Systems (EPS) for the upgrade and maintenance of the fire alarm systems located at the four Township of Kalamazoo fire stations for a total cost of \$8,400 as budgeted in the 2022 Fire Department Capital Improvement Plan and to authorize Manager Mitchell to sign the agreements representing the Township of Kalamazoo.



Purchase Order and Service Agreement



MEMORANDUM OF AGREEMENT made this 8th day of September, 2022 by and between ENGINEERED PROTECTION SYSTEMS, INC, 750 Front N.W., Suite 300, Grand Rapids, MI 49504 hereinafter referred to as EPS and

KALAMAZOO TOWNSHIP 1720 RIVERVIEW DRIVE KALAMAZOO, MI 49004

A. SERVICES:

That for the consideration hereinafter mentioned, EPS agrees to furnish Subscriber with a System ("System") as specified in the Schedule of Protection (attached form SP-2) in the premises of the Subscriber at:

KALAMAZOO NORTHWOOD FIREDEPT 2617 N BURDICK STREET KALAMAZOO MI 49001

and will, subject to the terms and conditions hereof, during the term of this agreement provide the following services.

- 1. [x] Monitoring 2. [ ] Internet Monitoring \* 3. [x] Cellular Monitoring \* 4. [x] Service Agreement 5. [x] Cellular Protection Plan
6. [ ] Opening & Closing Supervision 7. [ ] Activity Report 8. [x] Inspection Annual Fire Testing 9. [ ] Connected Services 10. [ ] Access Control Administration

\* (if internet/cellular monitoring is checked, please see Internet/Cellular Monitoring Addendum)

B. PAYMENTS:

1. The subscriber agrees to pay EPS, its agents or assigns, the sum of \$4,200.00 plus tax. One half to be paid upon signing of this agreement and one half to be paid upon completion of installation of said System.

The Subscriber agrees to pay EPS, its agents or assigns, in addition, for the services provided if checked above, the sum of \$30.00, in addition to \$125.00 per month and is billed per quarter that is payable in advance on the first day of each quarter during the term hereof.

[x] Tax Exempt (if selected, Plus Tax above is void)

2. EPS shall have the right to increase the annual service charge provided for herein at any time after the expiration of one (1) year from the date such System is operative under this agreement upon giving the Subscriber written notice twenty-five (25) days in advance of the effective date of such increase.

3. If any new or increased charges for use of telephone or other communication lines or services or if any new or increased taxes, false alarm assessments, or license fees shall be hereafter charged, levied against or imposed upon EPS or its business or any phase thereof, the effect of which shall be to increase to EPS the cost of performing this agreement, the calculated amount of the monthly installments payable by Subscriber shall be proportionately increased and as so increase shall be promptly paid by the Subscriber.

4. In the event EPS's representative is sent to the Subscriber's premise in response to a service call or signal caused by the Subscriber improperly following operating instructions or failing to close or properly secure a window, door or other protected point, there shall be a service charge to the Subscriber, which subscriber agrees to pay upon billing by EPS.

C. TERM:

1. Except as otherwise herein provided, this agreement shall remain in full force and effect for a period of Three (3) years from the date System becomes operative, or the date of this contract, whichever is later. After the Three (3) years, this Agreement shall automatically renew on a year to year basis unless terminated by either party by written notice to the other party postmarked thirty (30) day prior to the expiration date or any extension thereof.

2. Title to the equipment is to remain with EPS until the full purchase price is paid. Failure to pay the purchase price of the installed equipment when due shall give EPS the right, without obligation to redecorate or repair the premises or any other liability, to repossess that equipment with or without notice, and to avail itself of any legal remedy.

D. LIMIT OF LIABILITY

IT IS UNDERSTOOD AND AGREED BY THE PARTIES HERETO THAT EPS IS NOT AN INSURER AND THAT INSURANCE, IF ANY, COVERING PERSONAL INJURY AND PROPERTY LOSS OR DAMAGE ON SUBSCRIBER'S PREMISES SHALL BE OBTAINED BY THE SUBSCRIBER: THAT EPS IS BEING PAID FOR THE INSTALLATION, MONITORING AND SERVICE OF SYSTEM DESIGNED TO REDUCE CERTAIN RISKS OF LOSS AND THAT THE AMOUNTS BEING CHARGED BY EPS ARE NOT SUFFICIENT TO GUARANTEE THAT NO LOSS WILL OCCUR; THAT EPS IS NOT ASSUMING RESPONSIBILITY FOR ANY PERSONAL INJURY OR PROPERTY LOSS OR DAMAGE WHICH MAY OCCUR EVEN IF DUE TO

NEGLIGENT PERFORMANCE BY EPS OR BY ANY SUBCONTRACTORS USED BY EPS OR FAILURE TO PERFORM ANY OF ITS OBLIGATIONS, SINCE IT IS IMPRACTICAL AND EXTREMELY DIFFICULT TO FIX ACTUAL DAMAGES WHICH MAY ARISE DUE TO THE FAULTY OPERATION OF THE SYSTEM OR FAILURE OF SERVICES PROVIDED, IF, NOT WITHSTANDING THE ABOVE PROVISIONS, THERE SHOULD ARISE ANY LIABILITY ON THE PART OF EPS, SUCH LIABILITY SHALL BE LIMITED TO AN AMOUNT EQUAL TO ONE-HALF (1/2) THE ANNUAL SERVICE CHARGE PROVIDED HEREIN OR \$250.00, WHICHEVER IS THE LESSER, AND THIS LIABILITY SHALL BE EXCLUSIVE. IN THE EVENT THE SUBSCRIBER WISHES THE COMPANY TO ASSUME A GREATER OR HIGHER LIMITATION OF LIABILITY, THE SUBSCRIBER MAY, AS A MATTER OF RIGHT, OBTAIN FROM THE COMPANY A HIGHER LIMIT BY PAYING AN ADDITIONAL AMOUNT PROPORTIONED TO THE INCREASE IN DAMAGES, BUT SUCH ADDITIONAL OBLIGATION SHALL IN NO WAY BE INTERPRETED TO HOLD THE COMPANY AS AN INSURER. IF THE SYSTEM INCLUDES COMPONENTS MANUFACTURED BY HONEYWELL INTERNATIONAL INC ("HONEYWELL") THE SAME LIMITATION OF LIABILITY SHALL EXIST FOR ANY CLAIM MADE BY SUBSCRIBER AGAINST HONEYWELL.

SUBSCRIBER AGREES THAT ANY LEGAL ACTION FOR A CLAIM WHICH IT MAY HAVE AGAINST EPS ARISING OUT OF EPS' S PERFORMANCE OF THIS CONTRACT MUST BE FILED WITHIN ONE YEAR OF THE DATE THAT THE CLAIM AROSE (WHICH IN THE CASE OF A LOSS SUFFERED BY CUSTOMER SHALL BE THE DATE THE LOSS OCCURRED) AND FURTHER AGREES THAT A CLAIM PERIOD OF ONE YEAR IS REASONABLE.

**E. LIMITED WARRANTY:**

EPS DOES NOT MAKE ANY REPRESENTATION OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS, THAT THE SYSTEM OR SERVICE SUPPLIED MAY NOT BE COMPROMISED OR THAT THE SYSTEM OR SERVICES WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED. THERE ARE NO IMPLIED WARRANTIES WHATSOEVER.

**F. SUBSCRIBER'S INDEMNIFICATION**

WHEN SUBSCRIBER IN THE ORDINARY COURSE OF BUSINESS HAS THE PROPERTY OF OTHERS IN HIS CUSTODY, OR THE SYSTEM EXTENDS TO PROTECT THE PROPERTY OF OTHERS, OR THE SYSTEM IS MONITORED BY OTHERS, SUBSCRIBER AGREES TO AND SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS EPS, ITS EMPLOYEES AND AGENTS FOR AND AGAINST ALL CLAIMS BROUGHT BY PARTIES OTHER THAN THE PARTIES TO THIS AGREEMENT. THIS PROVISION SHALL APPLY TO ALL CLAIMS REGARDLESS OF CAUSE INCLUDING EPS'S PERFORMANCE OR FAILURE TO PERFORM AND INCLUDING DEFECTS IN PRODUCTS, DESIGN, INSTALLATION, SERVICE, OPERATION AND NON-OPERATION OF THE SYSTEM WHETHER BASED UPON NEGLIGENCE, ACTIVE OR PASSIVE, EXPRESS OR IMPLIED CONTRACT OR WARRANTY, CONTRIBUTION OR INDEMNIFICATION, OR STRICT OR PRODUCT LIABILITY ON THE PART OF EPS, ITS EMPLOYEES OR AGENTS, BUT THIS PROVISION SHALL NOT APPLY TO CLAIMS FOR LOSS OR DAMAGE SOLELY AND DIRECTLY CAUSED BY AN EMPLOYEE OF EPS WHILE ON SUBSCRIBER'S PREMISES.

**G. SUBCONTRACTORS:**

SUBSCRIBER ACKNOWLEDGES THAT THE PROVISIONS OF THIS AGREEMENT, AND PARTICULARLY THOSE PARAGRAPHS RELATING TO DISCLAIMER OF WARRANTY, LIMIT OF LIABILITY AND THIRD PARTY INDEMNIFICATION INURE TO THE BENEFIT OF AND ARE APPLICABLE TO ANY SUBCONTRACTORS ENGAGED BY EPS TO PROVIDE MONITORING, INSTALLATION OR SERVICE OF THE SYSTEM PROVIDED HEREIN, AND BIND SUBSCRIBER TO SAID SUBCONTRACTOR WITH THE SAME FORCE AND EFFECT AS THEY BIND SUBSCRIBER TO EPS. SUBSCRIBER AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS EPS AGAINST CLAIMS BY ANY ORGANIZATION ENGAGED TO MONITOR SUBSCRIBER'S SYSTEM OR TO WHICH A SIGNAL MAY BE TRANSMITTED.

**H. APPROVAL:**

This Agreement shall not be effective until executed in writing by an authorized representative of EPS. Further, this Agreement supersedes all previous Agreements and any Riders thereto, between the parties.

**I. ENTIRE AGREEMENT**

The Agreement of the parties is expressed hereinabove and in the Terms and Conditions on the reverse side and no verbal understandings or agreement shall alter, change or modify the terms and provisions of this Agreement. It is understood and agreed by and between the parties hereto, that if there is any conflict between this Agreement and Subscriber's purchase order, or any other document, this agreement will govern, whether such purchase order or other document is prior or subsequent to this Agreement.

SUBSCRIBER ACKNOWLEDGES THAT THE LIABILITY OF EPS IS LIMITED AS SET FORTH IN PARAGRAPHS D, E, F AND G, AND ACCEPTS THE LIMIT SET FORTH THEREIN. SUBSCRIBER ACCEPTS ALL THE PROVISIONS OF THIS AGREEMENT AND AGREES THAT THERE HAS BEEN NO RELIANCE PLACED ON ANY PROVISION NOT APPEARING HEREIN.

ENGINEERED PROTECTION SYSTEMS, INC.

Michigan License #3601202358

By Rep:

By Subscriber Rep:

By EPS Security:

## TERMS AND CONDITIONS

**1. SUBSCRIBER'S AUTHORIZATION** — Subscriber hereby authorizes and empowers EPS, its agents or assigns as follows:

- A. To install said System as described in the Schedule of Protection at said Location
- B. To enter the premises for the purpose of inspecting, testing and repairing said System
- C. To enter the premises in answer to a signal as representative and agent of Subscriber

**2. SERVICE AGREEMENT:**

- A. Service for the equipment supplied under this Agreement will be provided by EPS if on the reverse side of this Agreement, Service Agreement is checked. All ordinary expenses of service and repairs shall be borne by EPS but if rendered necessary by alterations or repairs to the premises, such expenses shall be borne by Subscriber. If service agreement is not included, EPS will, if requested, provide the Subscriber with repair and parts replacement for the equipment at EPS's prevailing prices and terms at the time.
- B. Should any part of the system be damaged by fire, water or extraneous causes, repairs shall be paid for by Subscriber.
- C. If Subscriber's insurer, or any inspection bureau having jurisdiction, or by Subscriber's own act, shall require or make necessary any changes to the System as originally installed, Subscriber agrees to pay for the cost of such changes.
- D. It is understood and agreed that EPS's obligations relates to the service of the specified System(s), and that EPS is in no way obligated to maintain, repair, service, operate or assure the operation of the property, system or any devices of the Subscriber or of others to which EPS's Systems are attached.
- E. The Subscriber agrees that any person or persons, unauthorized by EPS will not be permitted to alter, remove or tamper with Equipment mentioned herein, and will safeguard said equipment against loss and damage during the term of this agreement. The Subscriber shall not permit any device, contrivance or apparatus to be attached to the lines, wires, instruments or equipment of such System, except by the authorized agents of EPS without the written permission of EPS.
- F. Service will be furnished by EPS during its normal working hours, Monday through Friday, except holidays. EPS shall have full and free access to the equipment to perform service thereon. EPS shall not be responsible for failure to render service due to causes beyond its control. Service rendered outside the normal working hours for EPS are not within the scope of the Service Agreement unless specifically agreed to between EPS and the Subscriber and so noted on this document.
- G. Subscriber shall carefully and properly set the system at closing of the premises. Subscriber shall carefully and properly test the equipment designated on the schedule of protection, prior to each closed period and shall immediately report to EPS any claimed inadequacy in or failure of the System. EPS shall make such repairs as soon after receipt of notice as is reasonably possible.
- H. If the System includes a sprinkler system, EPS shall be responsible only for the service of EPS's equipment, and only for making the appropriate response to an alarm signal, if received by EPS. Subscriber is solely responsible for maintenance of the sprinkler system, including adequate heat, so it will at all times be in good working order. If pressure pumps are needed for proper operation of sprinkler supervisory and water flow alarms, due to fluctuation in the water pressure, such pressure pumps shall be provided by the Subscriber at Subscriber's expense.
- I. Communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense.

**3. MONITORING:**

- A. Signal receiving and notification service shall be provided by EPS if on the reverse side of this Agreement the Monitoring option is checked. The Subscriber agrees to furnish EPS a list of the names of all persons with whom EPS is authorized by Subscriber to communicate regarding the System and any signals received if EPS provides monitoring services.
- B. **Subscriber also understands EPS does not receive signals when the transmission mode is or becomes non-operational and that signals from the digital communicator cannot be received if the transmission mode is cut, interfered with or otherwise damaged. Subscriber acknowledges that a cellular communication back-up device is available at an extra expense.**
- C. In the event BURGLARY PROTECTION SERVICE is furnished under this Agreement, upon receipt of a burglar alarm signal from Subscriber's premises, EPS, at its sole discretion, shall attempt to First contact a designated representative at the premise. If EPS has not contacted a designated representative, then EPS may attempt to contact the first designated representative on the contact list provided by Subscriber to EPS. If EPS is unable to reach a designated representative of Subscriber, then EPS shall make every reasonable effort to transmit the alarm promptly to the headquarters of the municipal police department, unless there is just cause to assume that an emergency condition does not exist.
- D. In the event FIRE ALARM SERVICE is furnished under this Agreement, EPS shall make every reasonable effort to transmit to the municipal fire department all fire alarm signals received at this Central Station from the Fire Alarm System.
- E. In the event MEDICAL ALERT OR HOLD-UP/PANIC ALARM SERVICE is furnished under this Agreement, EPS shall, on receipt of medical alert or hold-up/panic alarm signal from the Subscribers premises, make every reasonable effort to transmit the alarm promptly to the headquarters of the municipal police department or designated emergency service.
- F. In the event a SUPERVISORY OR TROUBLE SIGNAL registers at EPSs Central Station, EPS shall make every reasonable effort to notify the designated representative of Subscriber.
- G. OPENING & CLOSING SUPERVISION shall be provided by EPS if, on the reverse side of this Agreement, opening and dosing supervision is checked.
- H. If ALARM RESPONSE SERVICE is available and is checked in this Agreement, on receipt of an alarm signal from Subscriber's premises, EPS will make a reasonable effort to send its representative, who will, only if Subscriber has provided a key in an EPS approved knock box located on premises, enter and make search of Subscriber's premises and is hereby authorized, as the agent of Subscriber, to cause the arrest of any person or persons found on the premises without authority to enter, and to hold or cause to be held, him or them, until released by Subscriber or Subscriber's authorized representative. In the event of interruption to the burglar alarm service, the services of EPS shall cease upon visual inspection of the protected premises from the inside and making of necessary emergency repairs to the burglar alarm system, where keys have been furnished in an EPS approved knock box. Where a knock box has not been furnished, services of EPS shall cease upon visual inspection of the protected premises from the outside.

**4. CANCELLATION:**

- A. This Agreement may be terminated at the option of EPS at any time in the event that EPSs Central Station is destroyed or so substantially damaged by fire or other catastrophe that it is impractical to continue service, or in the event that EPS is unable either to secure or retain the connections or privileges necessary for the transmission of signals by means of communication between the Subscriber's premises and EPSs Central Station or agency and EPS shall not be liable for any damages or subject to any penalty as a result of such termination. In the event of

such termination, EPS will refund to the Subscriber any advance payments made for service to be supplied subsequent to the date of such termination.

**B.** It is understood and agreed that this Agreement may be terminated by EPS in the event that the Subscriber fails to follow any recommendations EPS may make for the repair or the replacement of defective parts of their system not covered under the Service Agreement or in the event that the Subscriber's failure to follow the operating instructions provided results in an undue number of false alarms or if the premises in which the system is installed are so modified or altered after installation as to render continuation of service impractical.

**C.** In the event the Subscriber defaults in the performance of this Agreement in any manner whatsoever, including but not limited to, failure to make payments as specified or preventing EPS from performing its obligations under this agreement in any manner, the balance of all monies due for the unexpired term of this Agreement shall become due and payable to EPS immediately, and Subscriber acknowledges it is obligated to pay 75% of such amount in lump sum to EPS as liquidated damages.

#### **5. INSTALLATION:**

**A.** EPS assumes no liability for delay in installation of the System, or interruption of service due to strikes, riots, floods, fires, acts of God or any cause beyond the control of EPS including interruption in telephone services. EPS will not be required to supply service to the Subscriber while interruption of service due to any such cause shall continue.

**B.** Any installation charge quoted in this agreement is based on EPS performing the installation with its own personnel, or EPS's subcontractors. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

**C.** Subscriber hereby authorizes EPS to make installations during regular working hours. Any variation from or alteration of the installation herein specified must be requested in writing by Subscriber and shall be paid for by Subscriber.

**D.** Subscriber shall supply or provide the necessary energy and power required to operate said System(s) at no expense to EPS. In the event of a power failure or other interruption at Subscriber's premises, Subscriber shall notify EPS immediately.

**E.** Telephone Service. Subscriber shall supply, at no charge to EPS, telephone hook ups, Internet access, and IP addresses as deemed necessary by EPS, in its sole discretion, AND TO NOTIFY EPS OF ANY CHANGE IN SUCH SERVICE.

**F.** Wire mold or conduit for any wiring, plenum wire, trenching for buried conduit or wiring located outside the building is not included in the agreement, unless specifically included in our proposal. If any of the preceding is required, Subscriber will agree to provide such at Subscriber's expense.

**G.** Subscriber acknowledges that EPS has no way of knowing of the existence of hidden pipes, wires or other obstructions within walls, and it is Subscriber's obligation to make EPS aware of such conditions, failing which EPS shall have no responsibility whatsoever for damage that may be caused.

**H.** Customer acknowledges and agrees permit fees will be billed direct to customer as a passthrough cost on the final invoice.

**6. WAIVER OF JURY TRIAL — EPS AND SUBSCRIBER, AFTER CONSULTING OR HAVING HAD THE OPPORTUNITY TO CONSULT WITH COUNSEL, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT TO A TRIAL BY JURY IN ANY LITIGATION BASED UPON OR ARISING OUT OF THIS AGREEMENT OR ANY CONDUCT, DEALING, STATEMENTS (WHETHER ORAL OR WRITTEN) OR ACTIONS OF ANY OF THEM. NEITHER EPS NOR SUBSCRIBER SHALL SEEK TO CONSOLIDATE, BY COUNTERCLAIM OR OTHERWISE, ANY SUCH ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED. THESE PROVISIONS SHALL NOT BE DEEMED TO HAVE BEEN MODIFIED IN ANY RESPECT OR RELINQUISHED BY ANY PARTY HERETO EXCEPT BY A WRITTEN INSTRUMENT EXECUTED BY SUCH PARTY.**

**7. ATTORNEY FEES -** If Subscriber defaults under this Agreement, then in addition to payment of liquidated damages to EPS, Subscriber also agrees to pay on demand all reasonable attorney fees incurred by EPS in protecting and enforcing the rights of and obligations to EPS under this Agreement, including its right to take possession of its equipment from Subscriber, or Subscriber's landlord, or any receiver or trustee in bankruptcy appointed for Subscriber.

**8. ASSIGNABILITY -** This Agreement is not assignable by the Subscriber without the prior written approval of EPS which shall not be unreasonably withheld. EPS may assign its interest in this Agreement to any entity which is licensed to provide the services required to be performed by EPS.

**9. PARTIAL INVALIDITY -** In the event that any of the provisions of this Agreement shall be held to be invalid or unenforceable or to violate the provisions of any law, such finding shall not affect the validity or enforceability of the remaining provisions of this Agreement. In such case, the unenforceable or invalid provisions shall be deemed stricken, shall be deemed as non-material to the Agreement as a whole, and the balance of the Agreement shall be construed and enforced as if the stricken provisions were never part of the Agreement.

**Schedule of Protection  
(SP2)**

Subscriber: KALAMAZOO NORTHWOOD FIREDEPT

Location: 2617 N BURDICK STREET KALAMAZOO, MI 49001

**Devices:**

- 10 4" Octagon Box
- 6 DMP Smoke Detector 12V, LX Bus
- 3 DMP 1-Zone Module
- 1 Carbon Monoxide Detector
- 2 DMP Backbox Surface Mt.
- 2 DMP Single Action Pull Station
- 3 System Sensor White Wall Mount Horn/Strobe
- 4 System Sensor White Wall Mount Strobe
- 3 White Low Frequency Sounder
- 1 Miscellaneous
- 1 Shop Parts Bridle Rings
- 400 Wire 18AWG/4C Fire Plenum
- 400 Wire 14AWG/2C Fire Plenum
- 3 194 Degree Rate-of-Rise Heat Detector

In addition to all existing equipment

- 1- DMP XR150 Fire Panel
- 3- smokes
- 7- heats
- 3- handpulis
- 5- horn/strobes
- 4- strobes
- Central Station Service/UL Fire Certificate

I  accept  decline the cellular communicator unit.

**Existing Equipment:** If EPS is connecting to existing equipment, the existing equipment will be tested and inspected by an EPS technician. If equipment is discovered to not be in good working order or is not compatible with the new EPS equipment EPS is installing, it will be the responsibility of the customer for the repair or replacement of the equipment..



ENGINEERED PROTECTION SYSTEMS, INC.

By Rep:

By Subscriber Rep:

By EPS Security:

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## **INTERNET/CELLULAR MONITORING ADDENDUM**

At your choice, the monitoring service being provided to you by EPS will use the public Internet and/or the Cellular network, as the means of communication of signals from your premises to our Central Station.

The provision of public Internet service to your premises is your responsibility. You are encouraged to select an Internet Service Provider (ISP) that provides adequate standby power and 24-hour support service. Where the ISP requires that your connection be verified, authenticated or "logged on," it will be your responsibility to provide the necessary software and/or equipment to accomplish this requirement.

EPS will supply and install an Internet Signal Transmitter (IST) connected to your security system control unit. It will be your responsibility to provide, within 5 feet of your security control unit, a suitable RJ-45 Ethernet connection into which we will plug our 1ST.

It will be your responsibility to provide standby electrical power to your broadband modem and any other devices such as routers, hubs or switches that may affect the Internet communications with a recommended standby duration of 24 hours, but in all cases not less than 15 minutes. You are on notice that communications will fail if the power for your modem, routers, hubs, switches, etc. is interrupted.

You are advised that a failure in the communication facilities may occur for any number of reasons including, but not limited, to: a) intentional cutting or severing of communication cables entering your premises; b) loss of commercial electrical power and a subsequent failure or depletion of standby power; c) a failure of your modem, hub, router, switch or other equipment in the Internet path within your premises; d) a failure of the 1ST; e) a failure or malfunction of an ISP or its facilities; f) a failure in the cellular network; g) a failure in the AlarmNet network or equipment; h) any other failure beyond the control of EPS.

When our Central Station is alerted of a failure in the communication facilities, it is not our current policy to notify you, since under current technology there are frequent interruptions which occur.

Upon receiving notification of a failure in the communication facilities, it will be your responsibility to verify that the public Internet service to your premises is functioning correctly. Once you have determined that your public Internet connection is working properly, it will be your responsibility to telephone our Central Station and determine if communications have been restored.

If the services of an EPS technician are required, a service charge will apply if no fault is found in the security system or the 1ST but a problem is observed in your public Internet connection or any equipment associated with the public Internet connection, or as a result of a failure of the standby power for your equipment.

It is agreed and understood that EPS has no control over the provision of public Internet service to you and/or your premises and, as such, EPS has no control over the reliability of the service nor does EPS have any control over the provision of primary or standby power for the Internet modem, hubs, routers, switches or other equipment on your premises. If, in the sole opinion of EPS, there are excessive failures in the communication facilities resulting in additional and unusual expenses incurred in the reporting and clearing of signals, EPS may, at its sole discretion, levy additional charges to you as our compensation for the additional and unusual costs.

## **CELLULAR PROTECTION PLAN**

A. If Cellular Protection Plan is checked on the front of the Agreement, all ordinary expenses of service, repair and upgrades (when necessary) of the Cellular Equipment (Equipment) listed on this Agreement shall be borne by EPS, but if rendered necessary by alterations or repairs to the premises where the Equipment is located, such expenses shall be borne by Subscriber.

B. Should any part of the Equipment be damaged by fire, water or other casualty repairs shall be paid for by Subscriber.

C. Should Subscriber's insurer, or any inspection bureau having jurisdiction, or Subscriber by its own act, require or make necessary any changes to the Equipment, as originally installed, Subscriber agrees to pay for the cost of such changes.

D. It is understood and agreed that EPS's obligations relates to the service of the specified Equipment, and that EPS is in no way obligated to maintain, repair, service, operate or assure the operation of the property, system or any other devices of the Subscriber or of others to which EPS's systems are attached unless there is a separate signed written agreement by EPS to provide these services.

E. The Subscriber agrees that it shall not permit any person to alter, remove or tamper with Equipment mentioned herein unless authorized in advance by EPS, and will safeguard said Equipment against loss and damage during the term of this agreement. The Subscriber shall not permit any device, contrivance or apparatus to be attached to the lines, wires, instruments or related equipment of such Equipment, except by the authorized agents of EPS and so noted on this document.

F. Service will be furnished by EPS during its normal working hours, Monday through Friday, except holidays. EPS will have full and free access to the Equipment to perform service/upgrade thereon. EPS shall not be responsible for failure to render service due to Acts of God or other causes beyond its control. Service rendered outside the normal working hours for EPS are not within the scope of the Cellular Protection Plan unless specifically agreed to between EPS and the Subscriber and so noted on this document.



Purchase Order and Service Agreement



MEMORANDUM OF AGREEMENT made this 8th day of September, 2022 by and between ENGINEERED PROTECTION SYSTEMS, INC, 750 Front N.W., Suite 300, Grand Rapids, MI 49504 hereinafter referred to as EPS and

Westwood Twp Fire Station 1310 Nichols Rd Kalamazoo, MI 49006

A. SERVICES:

That for the consideration hereinafter mentioned, EPS agrees to furnish Subscriber with a System ("System") as specified in the Schedule of Protection (attached form SP-2) in the premises of the Subscriber at:

Westwood Twp Fire Station 1310 Nichols Rd Kalamazoo MI 49006

and will, subject to the terms and conditions hereof, during the term of this agreement provide the following services.

- 1. [X] Monitoring 2. [ ] Internet Monitoring \* 3. [X] Cellular Monitoring \* 4. [X] Service Agreement 5. [X] Cellular Protection Plan
6. [ ] Opening & Closing Supervision 7. [ ] Activity Report 8. [X] Inspection Annual Fire Testing 9. [ ] Connected Services 10. [ ] Access Control Administration

\* (if internet/cellular monitoring is checked, please see Internet/Cellular Monitoring Addendum)

B. PAYMENTS:

1. The subscriber agrees to pay EPS, its agents or assigns, the sum of \$4,200.00 plus tax. One half to be paid upon signing of this agreement and one half to be paid upon completion of installation of said System.

The Subscriber agrees to pay EPS, its agents or assigns, in addition, for the services provided if checked above, the sum of \$30.00, in addition to \$125.00 per month and is billed per quarter that is payable in advance on the first day of each quarter during the term hereof.

[X] Tax Exempt (If selected, Plus Tax above is void)

2. EPS shall have the right to increase the annual service charge provided for herein at any time after the expiration of one (1) year from the date such System is operative under this agreement upon giving the Subscriber written notice twenty-five (25) days in advance of the effective date of such increase.

3. If any new or increased charges for use of telephone or other communication lines or services or if any new or increased taxes, false alarm assessments, or license fees shall be hereafter charged, levied against or imposed upon EPS or its business or any phase thereof, the effect of which shall be to increase to EPS the cost of performing this agreement, the calculated amount of the monthly installments payable by Subscriber shall be proportionately increased and as so increase shall be promptly paid by the Subscriber.

4. In the event EPS's representative is sent to the Subscriber's premise in response to a service call or signal caused by the Subscriber improperly following operating instructions or failing to close or properly secure a window, door or other protected point, there shall be a service charge to the Subscriber, which subscriber agrees to pay upon billing by EPS.

C. TERM:

1. Except as otherwise herein provided, this agreement shall remain in full force and effect for a period of Three (3) years from the date System becomes operative, or the date of this contract, whichever is later. After the Three (3) years, this Agreement shall automatically renew on a year to year basis unless terminated by either party by written notice to the other party postmarked thirty (30) day prior to the expiration date or any extension thereof.

2. Title to the equipment is to remain with EPS until the full purchase price is paid. Failure to pay the purchase price of the installed equipment when due shall give EPS the right, without obligation to redecorate or repair the premises or any other liability, to repossess that equipment with or without notice, and to avail itself of any legal remedy.

D. LIMIT OF LIABILITY

IT IS UNDERSTOOD AND AGREED BY THE PARTIES HERETO THAT EPS IS NOT AN INSURER AND THAT INSURANCE, IF ANY, COVERING PERSONAL INJURY AND PROPERTY LOSS OR DAMAGE ON SUBSCRIBER'S PREMISES SHALL BE OBTAINED BY THE SUBSCRIBER: THAT EPS IS BEING PAID FOR THE INSTALLATION, MONITORING AND SERVICE OF SYSTEM DESIGNED TO REDUCE CERTAIN RISKS OF LOSS AND THAT THE AMOUNTS BEING CHARGED BY EPS ARE NOT SUFFICIENT TO GUARANTEE THAT NO LOSS WILL OCCUR; THAT EPS IS NOT ASSUMING RESPONSIBILITY FOR ANY PERSONAL INJURY OR PROPERTY LOSS OR DAMAGE WHICH MAY OCCUR EVEN IF DUE TO

NEGLIGENT PERFORMANCE BY EPS OR BY ANY SUBCONTRACTORS USED BY EPS OR FAILURE TO PERFORM ANY OF ITS OBLIGATIONS, SINCE IT IS IMPRACTICAL AND EXTREMELY DIFFICULT TO FIX ACTUAL DAMAGES WHICH MAY ARISE DUE TO THE FAULTY OPERATION OF THE SYSTEM OR FAILURE OF SERVICES PROVIDED, IF, NOT WITHSTANDING THE ABOVE PROVISIONS, THERE SHOULD ARISE ANY LIABILITY ON THE PART OF EPS, SUCH LIABILITY SHALL BE LIMITED TO AN AMOUNT EQUAL TO ONE-HALF (1/2) THE ANNUAL SERVICE CHARGE PROVIDED HEREIN OR \$250.00, WHICHEVER IS THE LESSER, AND THIS LIABILITY SHALL BE EXCLUSIVE. IN THE EVENT THE SUBSCRIBER WISHES THE COMPANY TO ASSUME A GREATER OR HIGHER LIMITATION OF LIABILITY, THE SUBSCRIBER MAY, AS A MATTER OF RIGHT, OBTAIN FROM THE COMPANY A HIGHER LIMIT BY PAYING AN ADDITIONAL AMOUNT PROPORTIONED TO THE INCREASE IN DAMAGES, BUT SUCH ADDITIONAL OBLIGATION SHALL IN NO WAY BE INTERPRETED TO HOLD THE COMPANY AS AN INSURER. IF THE SYSTEM INCLUDES COMPONENTS MANUFACTURED BY HONEYWELL INTERNATIONAL INC ("HONEYWELL") THE SAME LIMITATION OF LIABILITY SHALL EXIST FOR ANY CLAIM MADE BY SUBSCRIBER AGAINST HONEYWELL.

SUBSCRIBER AGREES THAT ANY LEGAL ACTION FOR A CLAIM WHICH IT MAY HAVE AGAINST EPS ARISING OUT OF EPS' S PERFORMANCE OF THIS CONTRACT MUST BE FILED WITHIN ONE YEAR OF THE DATE THAT THE CLAIM AROSE (WHICH IN THE CASE OF A LOSS SUFFERED BY CUSTOMER SHALL BE THE DATE THE LOSS OCCURRED) AND FURTHER AGREES THAT A CLAIM PERIOD OF ONE YEAR IS REASONABLE.

**E. LIMITED WARRANTY:**

EPS DOES NOT MAKE ANY REPRESENTATION OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS, THAT THE SYSTEM OR SERVICE SUPPLIED MAY NOT BE COMPROMISED OR THAT THE SYSTEM OR SERVICES WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED. THERE ARE NO IMPLIED WARRANTIES WHATSOEVER.

**F. SUBSCRIBER'S INDEMNIFICATION**

WHEN SUBSCRIBER IN THE ORDINARY COURSE OF BUSINESS HAS THE PROPERTY OF OTHERS IN HIS CUSTODY, OR THE SYSTEM EXTENDS TO PROTECT THE PROPERTY OF OTHERS, OR THE SYSTEM IS MONITORED BY OTHERS, SUBSCRIBER AGREES TO AND SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS EPS, ITS EMPLOYEES AND AGENTS FOR AND AGAINST ALL CLAIMS BROUGHT BY PARTIES OTHER THAN THE PARTIES TO THIS AGREEMENT. THIS PROVISION SHALL APPLY TO ALL CLAIMS REGARDLESS OF CAUSE INCLUDING EPS'S PERFORMANCE OR FAILURE TO PERFORM AND INCLUDING DEFECTS IN PRODUCTS, DESIGN, INSTALLATION, SERVICE, OPERATION AND NON-OPERATION OF THE SYSTEM WHETHER BASED UPON NEGLIGENCE, ACTIVE OR PASSIVE, EXPRESS OR IMPLIED CONTRACT OR WARRANTY, CONTRIBUTION OR INDEMNIFICATION, OR STRICT OR PRODUCT LIABILITY ON THE PART OF EPS, ITS EMPLOYEES OR AGENTS, BUT THIS PROVISION SHALL NOT APPLY TO CLAIMS FOR LOSS OR DAMAGE SOLELY AND DIRECTLY CAUSED BY AN EMPLOYEE OF EPS WHILE ON SUBSCRIBER'S PREMISES.

**G. SUBCONTRACTORS:**

SUBSCRIBER ACKNOWLEDGES THAT THE PROVISIONS OF THIS AGREEMENT, AND PARTICULARLY THOSE PARAGRAPHS RELATING TO DISCLAIMER OF WARRANTY, LIMIT OF LIABILITY AND THIRD PARTY INDEMNIFICATION INURE TO THE BENEFIT OF AND ARE APPLICABLE TO ANY SUBCONTRACTORS ENGAGED BY EPS TO PROVIDE MONITORING, INSTALLATION OR SERVICE OF THE SYSTEM PROVIDED HEREIN, AND BIND SUBSCRIBER TO SAID SUBCONTRACTOR WITH THE SAME FORCE AND EFFECT AS THEY BIND SUBSCRIBER TO EPS. SUBSCRIBER AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS EPS AGAINST CLAIMS BY ANY ORGANIZATION ENGAGED TO MONITOR SUBSCRIBER'S SYSTEM OR TO WHICH A SIGNAL MAY BE TRANSMITTED.

**H. APPROVAL:**

This Agreement shall not be effective until executed in writing by an authorized representative of EPS. Further, this Agreement supersedes all previous Agreements and any Riders thereto, between the parties.

**I. ENTIRE AGREEMENT**

The Agreement of the parties is expressed hereinabove and in the Terms and Conditions on the reverse side and no verbal understandings or agreement shall alter, change or modify the terms and provisions of this Agreement. It is understood and agreed by and between the parties hereto, that if there is any conflict between this Agreement and Subscriber's purchase order, or any other document, this agreement will govern, whether such purchase order or other document is prior or subsequent to this Agreement.

SUBSCRIBER ACKNOWLEDGES THAT THE LIABILITY OF EPS IS LIMITED AS SET FORTH IN PARAGRAPHS D, E, F AND G, AND ACCEPTS THE LIMIT SET FORTH THEREIN. SUBSCRIBER ACCEPTS ALL THE PROVISIONS OF THIS AGREEMENT AND AGREES THAT THERE HAS BEEN NO RELIANCE PLACED ON ANY PROVISION NOT APPEARING HEREIN.

ENGINEERED PROTECTION SYSTEMS, INC.

Michigan License #3601202358

By Rep:

By Subscriber Rep:

By EPS Security:

## TERMS AND CONDITIONS

**1. SUBSCRIBER'S AUTHORIZATION** — Subscriber hereby authorizes and empowers EPS, its agents or assigns as follows:

- A.** To install said System as described in the Schedule of Protection at said location
- B.** To enter the premises for the purpose of inspecting, testing and repairing said System
- C.** To enter the premises in answer to a signal as representative and agent of Subscriber

**2. SERVICE AGREEMENT:**

**A.** Service for the equipment supplied under this Agreement will be provided by EPS if on the reverse side of this Agreement, Service Agreement is checked. All ordinary expenses of service and repairs shall be borne by EPS but if rendered necessary by alterations or repairs to the premises, such expenses shall be borne by Subscriber. If service agreement is not included, EPS will, if requested, provide the Subscriber with repair and parts replacement for the equipment at EPS's prevailing prices and terms at the time.

**B.** Should any part of the system be damaged by fire, water or extraneous causes, repairs shall be paid for by Subscriber.

**C.** If Subscriber's insurer, or any inspection bureau having jurisdiction, or by Subscriber's own act, shall require or make necessary any changes to the System as originally installed, Subscriber agrees to pay for the cost of such changes.

**D.** It is understood and agreed that EPS's obligations relates to the service of the specified System(s), and that EPS is in no way obligated to maintain, repair, service, operate or assure the operation of the property, system or any devices of the Subscriber or of others to which EPS'S Systems are attached.

**E.** The Subscriber agrees that any person or persons, unauthorized by EPS will not be permitted to alter, remove or tamper with Equipment mentioned herein, and will safeguard said equipment against loss and damage during the term of this agreement. The Subscriber shall not permit any device, contrivance or apparatus to be attached to the lines, wires, instruments or equipment of such System, except by the authorized agents of EPS without the written permission of EPS.

**F.** Service will be furnished by EPS during its normal working hours, Monday through Friday, except holidays. EPS shall have full and free access to the equipment to perform service thereon. EPS shall not be responsible for failure to render service due to causes beyond its control. Service rendered outside the normal working hours for EPS are not within the scope of the Service Agreement unless specifically agreed to between EPS and the Subscriber and so noted on this document.

**G.** Subscriber shall carefully and properly set the system at closing of the premises. Subscriber shall carefully and properly test the equipment designated on the schedule of protection, prior to each closed period and shall immediately report to EPS any claimed inadequacy in or failure of the System. EPS shall make such repairs as soon after receipt of notice as is reasonably possible.

**H.** If the System includes a sprinkler system, EPS shall be responsible only for the service of EPS's equipment, and only for making the appropriate response to an alarm signal, if received by EPS. Subscriber is solely responsible for maintenance of the sprinkler system, including adequate heat, so it will at all times be in good working order. If pressure pumps are needed for proper operation of sprinkler supervisory and water flow alarms, due to fluctuation in the water pressure, such pressure pumps shall be provided by the Subscriber at Subscriber's expense.

**I.** Communication devices no longer supported by communication pathways, obsolete components and components exceeding manufacturer's useful life are not included in service and will be repaired or replaced at Subscriber's expense.

**3. MONITORING:**

**A.** Signal receiving and notification service shall be provided by EPS if on the reverse side of this Agreement the Monitoring option is checked. The Subscriber agrees to furnish EPS a list of the names of all persons with whom EPS is authorized by Subscriber to communicate regarding the System and any signals received if EPS provides monitoring services.

**B.** Subscriber also understands EPS does not receive signals when the transmission mode is or becomes non-operational and that signals from the digital communicator cannot be received if the transmission mode is cut, interfered with or otherwise damaged. Subscriber acknowledges that a cellular communication back-up device is available at an extra expense.

**C.** In the event BURGLARY PROTECTION SERVICE is furnished under this Agreement, upon receipt of a burglar alarm signal from Subscriber's premises, EPS, at its sole discretion, shall attempt to first contact a designated representative at the premise. If EPS has not contacted a designated representative, then EPS may attempt to contact the first designated representative on the contact list provided by Subscriber to EPS. If EPS is unable to reach a designated representative of Subscriber, then EPS shall make every reasonable effort to transmit the alarm promptly to the headquarters of the municipal police department, unless there is just cause to assume that an emergency condition does not exist.

**D.** In the event FIRE ALARM SERVICE is furnished under this Agreement, EPS shall make every reasonable effort to transmit to the municipal fire department all fire alarm signals received at this Central Station from the Fire Alarm System.

**E.** In the event MEDICAL ALERT OR HOLD-UP/PANIC ALARM SERVICE is furnished under this Agreement, EPS shall, on receipt of medical alert or hold-up/panic alarm signal from the Subscriber's premises, make every reasonable effort to transmit the alarm promptly to the headquarters of the municipal police department or designated emergency service.

**F.** In the event a SUPERVISORY OR TROUBLE SIGNAL registers at EPS's Central Station, EPS shall make every reasonable effort to notify the designated representative of Subscriber.

**G.** OPENING & CLOSING SUPERVISION shall be provided by EPS if, on the reverse side of this Agreement, opening and closing supervision is checked.

**H.** If ALARM RESPONSE SERVICE is available and is checked in this Agreement, on receipt of an alarm signal from Subscriber's premises, EPS will make a reasonable effort to send its representative, who will, only if Subscriber has provided a key in an EPS approved Knox box located on premises, enter and make search of Subscriber's premises and is hereby authorized, as the agent of Subscriber, to cause the arrest of any person or persons found on the premises without authority to enter, and to hold or cause to be held, him or them, until released by Subscriber or Subscriber's authorized representative. In the event of interruption to the burglar alarm service, the services of EPS shall cease upon visual inspection of the protected premises from the inside and making of necessary emergency repairs to the burglar alarm system, where keys have been furnished in an EPS approved Knox box. Where a Knox box has not been furnished, services of EPS shall cease upon visual inspection of the protected premises from the outside.

**4. CANCELLATION:**

**A.** This Agreement may be terminated at the option of EPS at any time in the event that EPS's Central Station is destroyed or so substantially damaged by fire or other catastrophe that it is impractical to continue service, or in the event that EPS is unable either to secure or retain the connections or privileges necessary for the transmission of signals by means of communication between the Subscriber's premises and EPS's Central Station or agency and EPS shall not be liable for any damages or subject to any penalty as a result of such termination. In the event of

such termination, EPS will refund to the Subscriber any advance payments made for service to be supplied subsequent to the date of such termination.

**B.** It is understood and agreed that this Agreement may be terminated by EPS in the event that the Subscriber fails to follow any recommendations EPS may make for the repair or the replacement of defective parts of their system not covered under the Service Agreement or in the event that the Subscriber's failure to follow the operating instructions provided results in an undue number of false alarms or if the premises in which the system is installed are so modified or altered after installation as to render continuation of service impractical.

**C.** In the event the Subscriber defaults in the performance of this Agreement in any manner whatsoever, including but not limited to, failure to make payments as specified or preventing EPS from performing its obligations under this agreement in any manner, the balance of all monies due for the unexpired term of this Agreement shall become due and payable to EPS immediately, and Subscriber acknowledges it is obligated to pay 75% of such amount in lump sum to EPS as liquidated damages.

**5. INSTALLATION:**

**A.** EPS assumes no liability for delay in installation of the System, or interruption of service due to strikes, riots, floods, fires, acts of God or any cause beyond the control of EPS including interruption in telephone services. EPS will not be required to supply service to the Subscriber while interruption of service due to any such cause shall continue.

**B.** Any installation charge quoted in this agreement is based on EPS performing the installation with its own personnel, or EPS's subcontractors. If for any reason this installation must be performed by outside Contractors, said installation charge shall be subject to revision.

**C.** Subscriber hereby authorizes EPS to make installations during regular working hours. Any variation from or alteration of the installation herein specified must be requested in writing by Subscriber and shall be paid for by Subscriber.

**D.** Subscriber shall supply or provide the necessary energy and power required to operate said System(s) at no expense to EPS. In the event of a power failure or other interruption at Subscriber's premises, Subscriber shall notify EPS immediately.

**E.** Telephone Service. Subscriber shall supply, at no charge to EPS, telephone hook ups, Internet access, and IP addresses as deemed necessary by EPS, in its sole discretion, AND TO NOTIFY EPS OF ANY CHANGE IN SUCH SERVICE.

**F.** Wire mold or conduit for any wiring, plenum wire, trenching for buried conduit or wiring located outside the building is not included in the agreement, unless specifically included in our proposal. If any of the preceding is required, Subscriber will agree to provide such at Subscriber's expense.

**G.** Subscriber acknowledges that EPS has no way of knowing of the existence of hidden pipes, wires or other obstructions within walls, and it is Subscriber's obligation to make EPS aware of such conditions, failing which EPS shall have no responsibility whatsoever for damage that may be caused.

**H.** Customer acknowledges and agrees permit fees will be billed direct to customer as a passthrough cost on the final invoice.

**6. WAIVER OF JURY TRIAL — EPS AND SUBSCRIBER, AFTER CONSULTING OR HAVING HAD THE OPPORTUNITY TO CONSULT WITH COUNSEL, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT TO A TRIAL BY JURY IN ANY LITIGATION BASED UPON OR ARISING OUT OF THIS AGREEMENT OR ANY CONDUCT, DEALING, STATEMENTS (WHETHER ORAL OR WRITTEN) OR ACTIONS OF ANY OF THEM. NEITHER EPS NOR SUBSCRIBER SHALL SEEK TO CONSOLIDATE, BY COUNTERCLAIM OR OTHERWISE, ANY SUCH ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED. THESE PROVISIONS SHALL NOT BE DEEMED TO HAVE BEEN MODIFIED IN ANY RESPECT OR RELINQUISHED BY ANY PARTY HERETO EXCEPT BY A WRITTEN INSTRUMENT EXECUTED BY SUCH PARTY.**

**7. ATTORNEY FEES** - If Subscriber defaults under this Agreement, then in addition to payment of liquidated damages to EPS, Subscriber also agrees to pay on demand all reasonable attorney fees incurred by EPS in protecting and enforcing the rights of and obligations to EPS under this Agreement, including its right to take possession of its equipment from Subscriber, or Subscriber's landlord, or any receiver or trustee in bankruptcy appointed for Subscriber.

**8. ASSIGNABILITY** - This Agreement is not assignable by the Subscriber without the prior written approval of EPS which shall not be unreasonably withheld. EPS may assign its interest in this Agreement to any entity which is licensed to provide the services required to be performed by EPS.

**9. PARTIAL INVALIDITY** - In the event that any of the provisions of this Agreement shall be held to be invalid or unenforceable or to violate the provisions of any law, such finding shall not affect the validity or enforceability of the remaining provisions of this Agreement. In such case, the unenforceable or invalid provisions shall be deemed stricken, shall be deemed as non-material to the Agreement as a whole, and the balance of the Agreement shall be construed and enforced as if the stricken provisions were never part of the Agreement.

**Schedule of Protection  
(SP2)**

Subscriber: Westwood Twp Fire Station

Location: 1310 Nichols Rd Kalamazoo, MI 49006

**Devices:**

- 11 4" Octagon Box
- 7 DMP Smoke Detector 12V, LX Bus
- 3 DMP 1-Zone Module
- 1 Carbon Monoxide Detector
- 2 DMP Backbox Surface Mt.
- 2 DMP Single Action Pull Station
- 4 System Sensor White Wall Mount Horn/Strobe
- 3 System Sensor White Wall Mount Strobe
- 4 White Low Frequency Sounder
- 1 Miscellaneous
- 1 Shop Parts Bridle Rings
- 400 Wire 18AWG/4C Fire Plenum
- 400 Wire 14AWG/2C Fire Plenum
- 3 194 Degree Rate-of-Rise Heat Detector

In addition to all existing equipment

- 1- DMP XR150 Fire Panel
- 3- Smokes
- 8- heats
- 5- Handpulls
- 5- horn/strobes
- 4- strobes
- Central Station Service/UL Fire Certificate

I  accept  decline the cellular communicator unit.

**Existing Equipment:** If EPS is connecting to existing equipment, the existing equipment will be tested and inspected by an EPS technician. If equipment is discovered to not be in good working order or is not compatible with the new EPS equipment EPS is installing, it will be the responsibility of the customer for the repair or replacement of the equipment..

ENGINEERED PROTECTION SYSTEMS, INC.

By Rep:

By Subscriber Rep:

By EPS Security:

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## **INTERNET/CELLULAR MONITORING ADDENDUM**

At your choice, the monitoring service being provided to you by EPS will use the public Internet and/or the Cellular network, as the means of communication of signals from your premises to our Central Station.

The provision of public Internet service to your premises is your responsibility. You are encouraged to select an Internet Service Provider (ISP) that provides adequate standby power and 24-hour support service. Where the ISP requires that your connection be verified, authenticated or "logged on," it will be your responsibility to provide the necessary software and/or equipment to accomplish this requirement.

EPS will supply and install an Internet Signal Transmitter (IST) connected to your security system control unit. It will be your responsibility to provide, within 5 feet of your security control unit, a suitable RJ-45 Ethernet connection into which we will plug our 1ST.

It will be your responsibility to provide standby electrical power to your broadband modem and any other devices such as routers, hubs or switches that may affect the Internet communications with a recommended standby duration of 24 hours, but in all cases not less than 15 minutes. You are on notice that communications will fail if the power for your modem, routers, hubs, switches, etc. is interrupted.

You are advised that a failure in the communication facilities may occur for any number of reasons including, but not limited, to: a) intentional cutting or severing of communication cables entering your premises; b) loss of commercial electrical power and a subsequent failure or depletion of standby power; c) a failure of your modem, hub, router, switch or other equipment in the Internet path within your premises; d) a failure of the 1ST; e) a failure or malfunction of an ISP or its facilities; f) a failure in the cellular network; g) a failure in the AlarmNet network or equipment; h) any other failure beyond the control of EPS.

When our Central Station is alerted of a failure in the communication facilities, it is not our current policy to notify you, since under current technology there are frequent interruptions which occur.

Upon receiving notification of a failure in the communication facilities, it will be your responsibility to verify that the public Internet service to your premises is functioning correctly. Once you have determined that your public Internet connection is working properly, it will be your responsibility to telephone our Central Station and determine if communications have been restored.

If the services of an EPS technician are required, a service charge will apply if no fault is found in the security system or the 1ST but a problem is observed in your public Internet connection or any equipment associated with the public Internet connection, or as a result of a failure of the standby power for your equipment.

It is agreed and understood that EPS has no control over the provision of public Internet service to you and/or your premises and, as such, EPS has no control over the reliability of the service nor does EPS have any control over the provision of primary or standby power for the Internet modem, hubs, routers, switches or other equipment on your premises. If, in the sole opinion of EPS, there are excessive failures in the communication facilities resulting in additional and unusual expenses incurred in the reporting and clearing of signals, EPS may, at its sole discretion, levy additional charges to you as our compensation for the additional and unusual costs.

## **CELLULAR PROTECTION PLAN**

A. If Cellular Protection Plan is checked on the front of the Agreement, all ordinary expenses of service, repair and upgrades (when necessary) of the Cellular Equipment (Equipment) listed on this Agreement shall be borne by EPS, but if rendered necessary by alterations or repairs to the premises where the Equipment is located, such expenses shall be borne by Subscriber.

B. Should any part of the Equipment be damaged by fire, water or other casualty repairs shall be paid for by Subscriber.

C. Should Subscriber's insurer, or any inspection bureau having jurisdiction, or Subscriber by its own act, require or make necessary any changes to the Equipment, as originally installed, Subscriber agrees to pay for the cost of such changes.

D. It is understood and agreed that EPS's obligations relates to the service of the specified Equipment, and that EPS is in no way obligated to maintain, repair, service, operate or assure the operation of the property, system or any other devices of the Subscriber or of others to which EPS's systems are attached unless there is a separate signed written agreement by EPS to provide these services.

E. The Subscriber agrees that it shall not permit any person to alter, remove or tamper with Equipment mentioned herein unless authorized in advance by EPS, and will safeguard said Equipment against loss and damage during the term of this agreement. The Subscriber shall not permit any device, contrivance or apparatus to be attached to the lines, wires, instruments or related equipment of such Equipment, except by the authorized agents of EPS and so noted on this document.

F. Service will be furnished by EPS during its normal working hours, Monday through Friday, except holidays. EPS will have full and free access to the Equipment to perform service/upgrade thereon. EPS shall not be responsible for failure to render service due to Acts of God or other causes beyond its control. Service rendered outside the normal working hours for EPS are not within the scope of the Cellular Protection Plan unless specifically agreed to between EPS and the Subscriber and so noted on this document.



1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
Tele: (269) 381-8080  
Fax: (269) 381-3550  
www.ktwp.org

**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN**

**RESOLUTION RE: GENERAL FUND BUDGET AND  
GENERAL APPROPRIATION ACT  
FOR CALENDAR YEAR 2023**

**December 12, 2022**

**WHEREAS**, in accordance with the Charter Township Act of Michigan, a General Operations Budget has been prepared by the Township Supervisor and submitted to the Township Board covering the **2023** fiscal year of the Township in the total amount of **\$11,076,895** for general township operations, police protection, and fire services; and,

**WHEREAS**, the voted authorized charter millage for ad valorem taxes, as reduced by law, is **8.7013** mills and the voted authorized charter millage for a special assessment for police protection is **1.7** mills and **.5** mills for fire services; and

**WHEREAS**, such **8.7013** mills will raise the sum of approximately **\$4,497,095**; and

**WHEREAS**, the Township Board after due and lawful notice approved special assessment levies for **2023** to offset a portion of the proposed budgets as follows:

- **the special assessment levy of 1.7 mills will raise the sum of approximately \$ 878,610 for police protection services; and**
- **.5 mills will raise the sum of approximately \$258,415 for fire response expenses; and**

**WHEREAS**, notice was published in the Kalamazoo Gazette of hearing upon said Budget and the levy of **8.7013** mills to support the proposed Budget meeting scheduled for **November 28, 2022 commencing at 7:30 p.m** was published in the Kalamazoo Gazette on **November 20, 2022**, and the proposed budget has been on file with the Township Clerk from the time of publication of the notice until the present date and has been available at the hearing for public inspection; and

**WHEREAS**, the Charter Township of Kalamazoo Board held a public hearing on November 28, 2022 in accordance with said notice and all persons were given an opportunity to be heard upon said Budget and levy; and

**WHEREAS**, as a result of the foregoing, it appears reasonable and proper to approve a General Operations Budget in the amount of **\$11,076,895** and to approve a levy of **8.7013** mills against the taxable real and personal property within the Township; and

**NOW THEREFORE BE IT HEREBY RESOLVED:**

1. That the General Operations Budget of the Charter Township of Kalamazoo for the **2023** fiscal year of the Township commencing on **January 1, 2023**, in the total amount of **\$11,076,895** including **\$2,991,150** for General Township operations; Police protection budget of **\$5,741,695**; Fire operations budget of **\$2,064,050** is adopted.
2. Said special assessment levies are hereby approved and confirmed as reasonable and proper.

3. That a general tax levy in the amount of **8.7013** mills against the taxable real and personal property within the Township be hereby approved and confirmed to be collected with the tax statements mailed to taxpayers in the Township in December of 2022.
4. That the submissions by the Township Clerk to the Township Supervisor of the foregoing millage levies, and the submission to the County Clerk of the same for delivery to the County Board of Commissioners be hereby approved and confirmed.

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the foregoing resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were absent: None.

The Supervisor declared the motion carried and the resolution duly adopted.

#### CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Kalamazoo Charter Township Board held on December 12, 2022; the original of which resolution is on file in my office; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

\_\_\_\_\_  
Mark E. Miller, Clerk  
Charter Township of Kalamazoo  
Kalamazoo County, Michigan

\_\_\_\_\_  
Mark E. Miller, Clerk



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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Monday - Friday  
8:00 a.m. - 4:30 p.m.

## BOARD OF TRUSTEES – STAFF REPORT

TO: BOARD OF TRUSTEES

CC: DEXTER MITCHELL, TOWNSHIP MANAGER

FROM: NANCY DESAI, DIRECTOR OF FINANCE <sup>ND</sup>

DATE: DECEMBER 12, 2022

SUBJECT: 2023 WAGE SCALE & LIST OF AUTHORIZED POSITIONS/RATES

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### **BACKGROUND**

Basic to salary administration is the maintenance of a structure to provide a hierarchy of progressively higher pay grades, with pay ranges, along with a system for placing individual jobs into that structure. A Township Wage Scale, grades 1-12, is used for all regularly recurring Administrative/Professional staff jobs. In addition, the Township will set a separate pay structure for positions not listed on the wage scale and Township Boards/Committees. The pay structure is subject to annual review and adjustment. The organizational structure is approved through the annual budget process.

The Fair Labor Standards Act (FLSA) provides guidelines for pay for all employees not specifically exempted. Generally, professionals, executives, and administrators who regularly exercise independent judgement and discretionary authority concerning the daily business of the organization may be exempted by the employer if other conditions are met. For persons not in exempted positions, the act provides for a minimum hourly pay rate, the maintenance of detailed time worked, and overtime pay at a premium rate equal to one and one-half the regular rate for work in excess of 40 hours each seven-day pay period.

### **POLICY FOCUS**

During the 2021 Audit, the Auditors provided a verbal comment stating that on an annual basis, the Township Board should review and approve the wage scale for all employees. The annual budget approves the organizational structure which consolidates approved positions by department but does not delineate each position by title and rate. It is the recommendation of the Auditors that, on an annual basis, the Township Board approve the wages rates for all Township positions. The wages rates should be classified by a scale and/or individually

listed by title and rate. The exception to the annual approval process is the Township's agreement with the KTPOA which sets all rates and terms of employment in their agreement.

### **FISCAL IMPACT**

The 2023 wages rates have been, where applicable, increased by a 5% Cost of Living Adjustment.

### **RECOMMENDATION**

The Township Board state a motion to approve the 2023 Wage Scale and all other rates as set forth in the attached document.

### **ATTACHMENTS**

The 2023 Wage Scale.

List of authorized positions not listed on the wage scale and associated rates.

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda electronically and in print, with this agenda item being listed at least 18 hours prior to the meeting.

Kalamazoo Charter Township 2023 Wage Scale

Revised from the Nottley report

ADOPTED 09/08/2019

1.05

ADOPTED 5% COLA ON 11/14/2022 BOARD MEETING - EFFECTIVE 01/01/2023

JOB TITLE	GRADE	MINIMUM STEP 1	STEP 2	STEP 3	MIDPOINT STEP 4	STEP 5	STEP 6	MAXIMUM STEP 7
<b>NON-EXEMPT POSITIONS</b>								
Custodial Maintenance Worker, Transcriptionist	1	19.0795	19.7199	20.3603	20.9897	21.6301	22.2594	22.8998
		39,685			43,658			47,632
Administrative Assistant (Police Department), Office Assistant - Cashier/Receptionist, Ordinance Enforcement Officer, Property Manager	2	20.0180	20.6805	21.3430	22.0165	22.6790	23.3525	24.0150
		41,637			45,794			49,951
Building and Grounds Maintenance Worker, Assessing Assistant, Elections Coordinator/Document Management Specialist, Senior Transcriptionist/Grant Technician	3	21.3099	22.0165	22.7342	23.4408	24.1475	24.8652	25.5718
		44,325			48,757			53,189
Firefighter Utility Position, Finance Associate - Accounts Receivable, Executive Assistant (Police Department), Executive Assistant to the Manager and Supervisor/ Benefits Coordinator, Finance Associate - Accounts Payable/Payroll Clerk	4	23.2973	24.0702	24.8431	25.6270	26.3999	27.1728	27.9457
		48,458			53,304			58,127
Records Supervisor (Police Department), Apparatus Maintenance Officer, Senior Finance Associate	5	25.4614	26.3006	27.1508	28.0009	28.8511	29.7013	30.5515
		52,960			58,242			63,547
Fire Marshal	6	29.0167	29.9884	30.9600	31.9206	32.8923	33.8639	34.8245
		60,355			66,395			72,435
<b>EXEMPT POSITIONS - BI-WEEKLY SALARY</b>								
Battalion Chief	7	2,511.25	2,595.17	2,679.08	2,762.99	2,846.03	2,929.94	3,013.86
		65,293			71,838			78,360
Deputy Fire Chief, Township Assessor, IT Analyst	8	2,860.16	2,955.56	3,050.95	3,146.35	3,241.75	3,337.15	3,432.54
		74,364		79,325	81,805			89,246
Finance Director	9	36.9776	38.2032	39.4398	40.6764	41.9020	43.1387	44.3643
		76,913			84,607			92,278
Patrol Lieutenant/Patrol Division Commander	10	3,321.25	3,431.66	3,542.07	3,653.37	3,763.79	3,874.20	3,984.61
		86,352			94,988			103,600
Fire Chief	11	3,792.93	3,919.25	4,045.56	4,172.76	4,299.07	4,425.39	4,551.70
		98,616			108,492			118,344
Chief of Police	12	3,944.86	4,076.48	4,208.09	4,339.70	4,470.43	4,602.05	4,733.66
		102,566			112,832			123,075



CHARTER TOWNSHIP OF KALMAZOO  
 FISCAL YEAR COMMENCING ON JANUARY 1, 2023  
 WAGE RATES FOR POSITIONS NOT LISTED ON THE WAGE SCALE

ATTACHMENT B

**FIRE DEPARTMENT - PAID ON CALL PERSONNEL**

JOB TITLE	CLASSIFICATION				
	TRAINING	RELIEF DUTY	EMERGENCY RESPONSE	WORK DETAIL	MONTHLY STIPEND
ASSISTANT CHIEF	12.3795	14.6475	22.7375	14.6475	\$ 100.00
CAPTAIN	12.3795	14.6475	22.2375	14.6475	\$ 75.00
LIEUTENANT	12.3795	14.6475	21.7375	14.6475	\$ 50.00
FIREFIGHTER	12.3795	14.6475	20.7375	14.6475	N/A
TRAINEE FIREFIGHTER	12.3795	N/A	16.7375	14.6475	N/A

**ALL OTHER JOB TITLES**

<u>JOB TITLE</u>	<u>WAGE</u>	<u>FREQUENCY</u>
CROSSING GUARD	\$ 15.75	PER HOUR
CADETS	11.50-12.00	PER HOUR
CAMERA OPERATORS	22.29 - 22.65	PER HOUR
TEMPORARY EMPLOYEES	15.00	PER HOUR
TREASURER	15,000.00	ANNUAL
SUPERVISOR	15,000.00	ANNUAL
CLERK	15,000.00	ANNUAL
ELECTION WORKERS		
CHAIR/CO-CHAIR	15.00	PER HOUR
REGULAR ELECTION STAFF	12.00	PER HOUR

<u>COMMITTEES &amp; COMMISSIONS</u>	<u>MONTHLY STIPEND</u>	<u>COMMITTEE/ BOARD MTGS (PER MTG)</u>
BOARD OF TRUSTEES	\$ 170.00	\$ 90.00
PLANNING COMMISSION/ZONING BOARD		70.00
CHAIR		90.00
VICE-CHAIR		80.00
SECRETARY		80.00
MEMBERS		70.00
BOARD OF REVIEW		
ORGANIZATIONAL MTG		65.00
REGULAR MEETING		130.00



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9E 12122022

FOR MEETING DATE: Monday, December 12, 2022

SUBJECT: Technical Analyst Position

REQUESTING DEPARTMENT: Police Department

**SUGGESTED MOTION:**

Approve the hiring of an additional technical analyst position for the IT Department.

Financing Cost: Grade 8 Salaried Employee

Source:      General Fund   X        Grant                 Other           

Are these funds currently budgeted? Yes                 No   X  

Other comments or notes:

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation:    Support

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## POLICE DEPARTMENT

**Bryan N. Ergang**  
Chief of Police

Emergency: 911  
Non-Emergency: (269) 343-0551  
Administrative Offices: (269) 567-7523  
Fax: (269) 552-4468

1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
[www.ktpd.org](http://www.ktpd.org)

Date: December 5, 2022  
To: Kalamazoo Township Manager Dexter Mitchell  
From: Police Chief Bryan Ergang  
RE: Technical Analyst

### Information

As the systems, expectations and requirements of the Township continue to become more technically involved, we seek to hire a second fulltime Technical Analyst (see job description). This employee would be supervised by the TKPD administrative sergeant and support services lieutenant and would split time between the police department, administrative offices, fire department, and other entities as needed.

This position is needed by the Township as our reliance upon technology is ever increasing. With advancements in the Township's robust technology plan and evolving needs, the workload has grown beyond the capacity of our single IT professional, even with the help of our part-time IT contractor.

This position is proposed to take effect in the fiscal year 2023 and will be budgeted in the upcoming planning cycle.

### Projections

*Technical Analyst (2022 Scale - Grade 8): \$34.05/hr. to \$40.86/hr.*

### Request

The Personnel Advisory Committee has reviewed this request and approved it to be forwarded the Board. We ask that the Board approve this proposal for the Township of Kalamazoo to hire a Technical Analyst in FY 2023.

**Charter Township of Kalamazoo Police Department**  
*Pride ~ Integrity ~ Compassion ~ Respect*



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9F 12122022

FOR MEETING DATE: Monday, December 12, 2022

SUBJECT: KTPOA Collective Bargaining Agreement

REQUESTING DEPARTMENT: Police Department

**SUGGESTED MOTION:**

Approve the collective bargaining agreement between the Township of Kalamazoo and the Kalamazoo Township Police Officer's Association (KTPOA) for 2023 through 2026.

Financing Cost: \_\_\_\_\_

Source:      General Fund   X        Grant \_\_\_\_\_      Other \_\_\_\_\_

Are these funds currently budgeted? Yes   X        No \_\_\_\_\_

Other comments or notes:

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation:    Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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## POLICE DEPARTMENT

**Bryan N. Ergang**  
Chief of Police

Emergency: 911  
Non-Emergency: (269) 488-8911  
Administrative Offices: (269) 567-7523  
Fax: (269) 552-4468

1720 Riverview Drive  
Kalamazoo, MI 49004-1056  
[www.ktpd.org](http://www.ktpd.org)

Date: December 5, 2022  
To: Township Manager Dexter Mitchell; Township of Kalamazoo Board of Trustees  
From: Chief Bryan Ergang  
RE: Kalamazoo Township Police Officers Association (KTPOA) Agreement

---

The following is a synopsis of the tentative agreement between the Township of Kalamazoo and the KTPOA, which represents the majority of the sworn officers within the police department.

**Length of Agreement:** The current agreement expires on December 31, 2022. The proposed agreement would be in effect starting in 2023 and conclude after four (4) years at the end of 2026.

**Salary:**

**OFFICERS:**

For 2023, employees at Police Officer 1 (P.O. 1) to Police Officer (P.O. 6) classifications will receive a six percent (6%) raise.

For 2024, employees at Police Officer 1 (P.O. 1) to Police Officer (P.O. 6) classifications will receive a five percent (5%) raise.

For 2025, employees at Police Officer 1 (P.O. 1) to Police Officer (P.O. 6) classifications will receive a four percent (4%) raise.

For 2026, employees at Police Officer 1 (P.O. 1) to Police Officer (P.O. 6) classifications will receive a three percent (3%) raise.

**DETECTIVES:**

Detective pay rate will be calculated at P.O. 6 rate plus 4% for each year of the agreement.

**SERGEANTS:**

Sergeant (Sgt.) pay rate will be calculated at P.O. 6 rate plus the corresponding percentage based upon their classification:

- Sgt. 1 = 6%
- Sgt. 2 = 9%
- Sgt. 3 = 12%

**Vacation pay-out option:** This voluntary option allows employees who carry over fifty percent (50%) of their allowed accruable vacation time to “cash out” 40 hours of time at the beginning of December each year.

**MERS:** For the term of this agreement, the Township will pay the MERS pension obligation in January in an effort to be proactive in fiduciary responsibility.

**Language Changes:** Both the KTPOA and the Township revised numerous language changes throughout the agreement.

**Charter Township of Kalamazoo Police Department**

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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9G 12122022

FOR MEETING DATE: Monday, December 12, 2022

SUBJECT: Hiring Police Officer Candidates

REQUESTING DEPARTMENT: Police Department

**SUGGESTED MOTION:**

Approve the hiring of Kristen Leeper and Megan Hamilton as police officer candidates.

Financing Cost: \_\_\_\_\_

Source:      General Fund   X        Grant \_\_\_\_\_      Other \_\_\_\_\_

Are these funds currently budgeted? Yes   X        No \_\_\_\_\_

Other comments or notes:

Submitted by: Bryan N. Ergang, Chief of Police

Manager's Recommendation:      Support

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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9H 12122022

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:    Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**CHARTER TOWNSHIP OF KALAMAZOO  
KALAMAZOO COUNTY, MICHIGAN  
December 12, 2022**

Resolution Authorizing the Financial Institutions Listed Below as Depositories of Township Funds

**WHEREAS**, the Township Treasurer is authorized to recommend financial institutions for approval for safekeeping of township funds based on an evaluation of the performance and solvency of the institution

**WHEREAS**, the following financial institutions qualify under Public Act 20 as approved by the state for holding municipal funds.

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the Charter Township of Kalamazoo authorizes that the following list of financial institutions be designated as the list of depositories for **2023**

Advia Credit Union	Macatawa Bank
Arbor Financial Credit Union	Mercantile Bank of Michigan
Huntington National Bank	Michigan Class – MBIA
CIBC	Morgan Stanley Wealth Management
Comerica Bank	Old National Bank
Consumers Credit Union	Omni Community Credit Union
First National Bank of Michigan	Southern Michigan Bank & Trust
Flagstar Bank	Sturgis Bank & Trust
Huntington	1 <sup>ST</sup> Source
Lake Michigan Credit Union	

Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing resolution.

Upon roll call vote the following members voted “aye”:

The following voted “nay”:

The following was absent:

The Supervisor declared the motion passed and the Resolution duly adopted, this date: December 12, 2022.

**CHARTER TOWNSHIP OF KALAMAZOO**

---

Mark E. Miller, Clerk  
1720 Riverview Drive  
Kalamazoo, MI 49004  
269-381-8080



**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 91 12122022

**FOR MEETING DATE:** December 12, 2022

**SUBJECT:** New Board of Review Members

**REQUESTING DEPARTMENT:** Assessing Department

**SUGGESTED MOTION:** Approval of Denise Hartsough and Warren Cook for the Board of Reviews

**Financing Cost:**   x  

**Source:**      General Fund      Grant      Other

**Are these funds currently budgeted?** Yes        No       

**Other comments or notes:**

**Submitted by:** David Becker

**Manager's Recommendation:**      Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** 9J 12122022

**FOR MEETING DATE:** December 12, 2022

**SUBJECT:** Calendar of Meeting 2023

**REQUESTING DEPARTMENT:** Administrative

**SUGGESTED MOTION:** Approve the calendar of meeting for the year 2023

**Financing Cost:** \_\_\_\_\_

**Source:**      General Fund      Grant      Other

**Are these funds currently budgeted?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Other comments or notes:**

**Submitted by:** \_\_\_\_\_

**Manager's Recommendation:**    Support

**Direction:** In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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# Kalamazoo Charter Township 2023 Meeting/Holiday Schedule

## Board of Trustees (2<sup>nd</sup> and 4<sup>th</sup> Monday of the Month)

<b>January 09, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>January 23, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>February 13, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>February 27, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>March 13, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>March 27, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>April 10, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>April 24, 2022</b>	<b>7.30 PM Regular Meeting</b>	
<b>May 08, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>May 22, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>June 12, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>June 26, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>July 10, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>July 24, 2022</b>	<b>7.30 PM Regular Meeting</b>	
<b>August 07, 2022</b>	<b>5:30 PM Work Session</b>	<b>7:30 PM Regular Meeting</b>
<b>August 21, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>September 11, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>September 25, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>October 09, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>
<b>October 16, 2022</b>	<b>5:30 PM Budget Work Session</b>	
<b>October 23, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>November 13, 2022</b>	<b>5:30 PM Work Session</b>	<b>7:30 PM Regular Meeting</b>
<b>November 27, 2022</b>	<b>7:30 PM Regular Meeting</b>	
<b>December 11, 2022</b>	<b>5:30 PM Work Session</b>	<b>7.30 PM Regular Meeting</b>

**Zoning Board of Appeals (6:00 PM, 3<sup>rd</sup> Wednesday of the Month)**

January 18, 2022	July 19, 2022
February 15, 2022,	August 16, 2022
March 15, 2022,	September 20, 2022
April 19, 2022,	October 18, 2022
May 17, 2022,	November 15, 2022
June 21, 2022,	December 20, 2022

**Township Holidays**

**(The Township will be closed on the date listed below)**

New Years' Day	January 01, 2022
MLK Day	January 16, 2022
President's Day	February 20, 2022
Memorial Day	May 29, 2022
Juneteenth (Observed)	June 19, 2022
Independence Day	July 04, 2022
Labor Day	September 04, 2022
Veteran's Day	November 10, 2022
Thanksgiving Day	November 23, 2022
Day after Thanksgiving Day	November 24, 2022,
Christmas Day (Observed)	December 26, 2022,

**(Planning Commission 6:00 PM)**

**(1 Thursday of the Month)**

January 05, 2022	July 06, 2022
February 02, 2022	August 03, 2022
March 02, 2022	September 07, 2022
April 06, 2022	October 05, 2022
May 04, 2022	November 02, 2022
June 01, 2022	December 07, 2022



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**AGENDA ITEM REQUEST FORM**

**AGENDA ITEM NO:** \_\_\_\_\_

FOR MEETING DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

REQUESTING DEPARTMENT: \_\_\_\_\_

SUGGESTED MOTION:

Financing Cost: \_\_\_\_\_

Source:      General Fund \_\_\_\_\_ Grant \_\_\_\_\_ Other \_\_\_\_\_

Are these funds currently budgeted? Yes \_\_\_\_\_ No \_\_\_\_\_

Other comments or notes:

Submitted by: \_\_\_\_\_

Manager's Recommendation:

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