



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

**Board of Trustees Work Session Meeting
Monday, November 14, 2022
5:30 P.M.**

The Board of Trustees of the *Charter Township of Kalamazoo* will meet in a “Work Group Meeting” to be held at 5:30 p.m., on **Monday, November 14, 2022**, at the **Kalamazoo Township Hall** to discuss the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/87457520718?pwd=VmpjT1pJN1grN3N0TFZpY0daVmZQQT09>

Meeting ID: 874 5752 0718

Passcode: 577006

Find your local number

<https://us02web.zoom.us/j/87457520718?pwd=VmpjT1pJN1grN3N0TFZpY0daVmZQQT09>

Meeting ID: 874 5752 0718

Passcode: 577006

- A. Announcement
- B. Discussion regarding Board of Trustees – Staff Report 2023 COLA
- C. Discussion regarding the 2023 Budget
- D. Discussion of the Budget Amendment
- E. Discussion regarding Ordinance Amending Rental Properties Registration, Maintenance, and Inspection Ordinance
- F. Discussion regarding the proposal for evaluation of the Township Manager
- G. Manager’s Update
- H. Public comment

Posted: November 11, 2022





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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.



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Monday - Friday
8:00 a.m. - 4:30 p.m.

BOARD OF TRUSTEES – STAFF REPORT

TO: BOARD OF TRUSTEES
CC: DEXTER MITCHELL, TOWNSHIP MANAGER
FROM: NANCY DESAI, DIRECTOR OF FINANCE
DATE: NOVEMBER 14, 2022
SUBJECT: 2023 Cost of Living Adjustment (COLA)

A cost of living adjustment is an increase in benefits or salaries to counteract inflation. The national annual inflation rate for the United States averaged 8.2993% for the 12 months ended September 2022. Social Security benefits will increase by 8.7% beginning January 2023. The energy index increased 19.8%, below 23.8% in August, due to gasoline (18.2% vs 25.6%), fuel oil (58.1% vs 68.8%) and electricity (15.5% vs 15.8% which was the highest since 1981). A small slowdown was also seen in the cost of food (11.2% vs 11.4% which was the highest since 1979) and used cars and trucks (7.2% vs 7.8%). On the other hand, prices for shelter increased faster (6.6% vs 6.2%). Meanwhile, the core rate which excludes volatile food and energy, rose to 6.6%, the highest since August of 1982, and above market expectations of 6.5% in a sign inflationary pressures remain elevated.¹

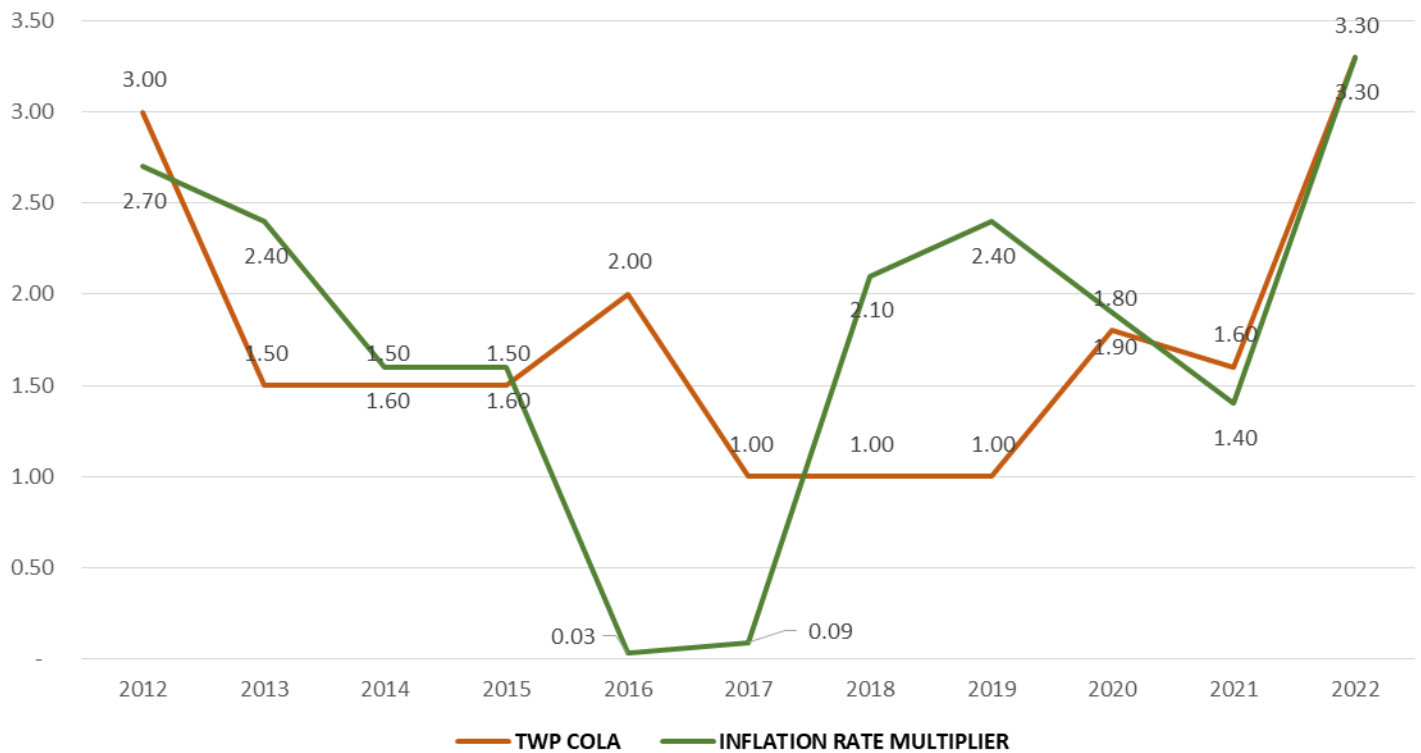
¹ Source: U.S. Bureau of Labor & Statistics

Below is a 10-year historical chart of the Township's cost of living adjustments:

		INFLATION RATE	
	YEAR	TWP COLA	MULTIPLIER
*	2012	3.00	2.70
	2013	1.50	2.40
	2014	1.50	1.60
	2015	1.50	1.60
	2016	2.00	0.03
	2017	1.00	0.09
	2018	1.00	2.10
	2019	1.00	2.40
	2020	1.80	1.90
	2021	1.60	1.40
	2022	3.30	3.30

* 2012 3% is because last COLA was in 2009.

Historical Township COLA Rates



I have calculated wages and benefits cost for three COLA options below:

1% COLA	MERS	FICA	3% COLA	MERS	FICA	5% COLA	MERS	FICA
1,067.02	106.70	81.63	3,201.05	320.10	244.88	5,335.08	533.51	408.13
492.13	49.21	37.65	1,476.39	147.64	112.94	2,460.65	246.07	188.24
86.74		6.64	260.21		19.91	433.68		33.18
10.78		0.82	32.34		2.47	53.90		4.12
5.31		0.41	15.92		1.22	26.54		2.03
755.47	75.55	57.79	2,266.42	226.64	173.38	3,777.37	377.74	288.97
183.89		14.07	551.66		42.20	919.43		70.34
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76
492.57	49.26	37.68	1,477.70	147.77	113.04	2,462.83	246.28	188.41
640.92		49.03	1,922.75		147.09	3,204.58		245.15
571.53	68.58	43.72	1,714.58	205.75	131.17	2,857.64	342.92	218.61
507.66	50.77	38.84	1,522.98	152.30	116.51	2,538.30	253.83	194.18
453.64	45.36	34.70	1,360.91	136.09	104.11	2,268.18	226.82	173.52
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76
506.57	60.79	38.75	1,519.70	182.36	116.26	2,532.83	303.94	193.76
327.10		25.02	981.31		75.07	1,635.51		125.12
802.72	80.27	61.41	2,408.16	240.82	184.22	4,013.60	401.36	307.04
409.67	40.97	31.34	1,229.01	122.90	94.02	2,048.35	204.84	156.70
746.29	89.55	57.09	2,238.86	268.66	171.27	3,731.44	447.77	285.45
507.66	50.77	38.84	1,522.98	152.30	116.51	2,538.30	253.83	194.18
594.06	71.29	45.45	1,782.17	213.86	136.34	2,970.28	356.43	227.23
588.37	70.60	45.01	1,765.11	211.81	135.03	2,941.85	353.02	225.05
621.83	74.62	47.57	1,865.50	186.55	142.71	3,109.17	310.92	237.85
939.20	112.70	71.85	2,817.61	281.76	215.55	4,696.02	469.60	359.25
492.13	49.21	37.65	1,476.39	147.64	112.94	2,460.65	246.07	188.24
849.96	102.00	65.02	2,549.89	305.99	195.07	4,249.81	509.98	325.11
1,172.14	205.13	89.67	3,516.43	615.38	269.01	5,860.72	1,025.63	448.35
986.67	172.67	75.48	2,960.00	518.00	226.44	4,933.33	863.33	377.40
849.74	148.71	65.01	2,549.23	446.12	195.02	4,248.72	743.53	325.03
16,674.88	1,896.28	1,275.63	50,024.65	5,595.17	3,826.89	83,374.41	9,325.28	6,378.14
	19,846.79			59,446.70			99,077.83	



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SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

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CHARTER TOWNSHIP OF KALAMAZOO

FISCAL YEAR 2023

PROPOSED Operating & Capital Improvements Budget



CHARTER TOWNSHIP OF KALAMAZOO ELECTED OFFICIALS AS OF JANUARY 1, 2023

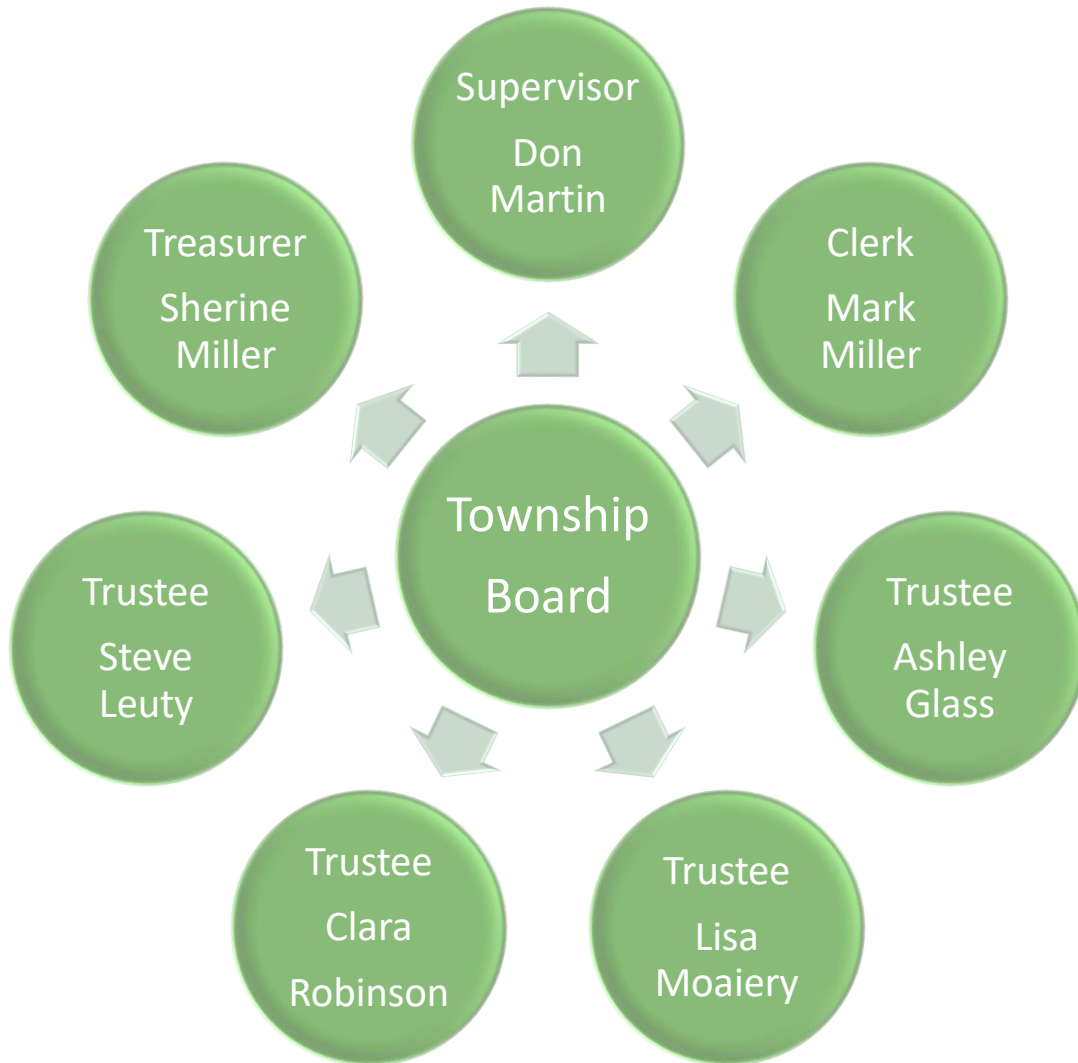


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TO: Board of Trustees

FROM: Dexter A. Mitchell, Township Manager
Nancy B. Desai, Director of Finance

SUBJECT: Fiscal Year 2023 Operating and Capital Improvements Budget Message

DATE: November 14, 2022

It is our privilege to present for your consideration the Fiscal Year 2023 Annual Operating and Capital Improvements Budget. This document proposes a scope of work and financial plan for the Township of Kalamazoo to undertake during the fiscal year beginning January 1, 2023. The Board of Trustees, from the Township's inception to present day, have sought to ensure that the Township operations take an efficient, effective, and fiscally conservative approach to the provision of Township services. The adopted budget continues this tradition.

The Township has made great strides in setting a new vision for the future and crafting ambitious goals for improvement and revitalization. The preparation of the annual budget has presented special challenges due to the residual effects of the COVID-19 pandemic. Limited resources require prioritization and good planning to ensure that resources are used efficiently and effectively for maximum benefit to the community.

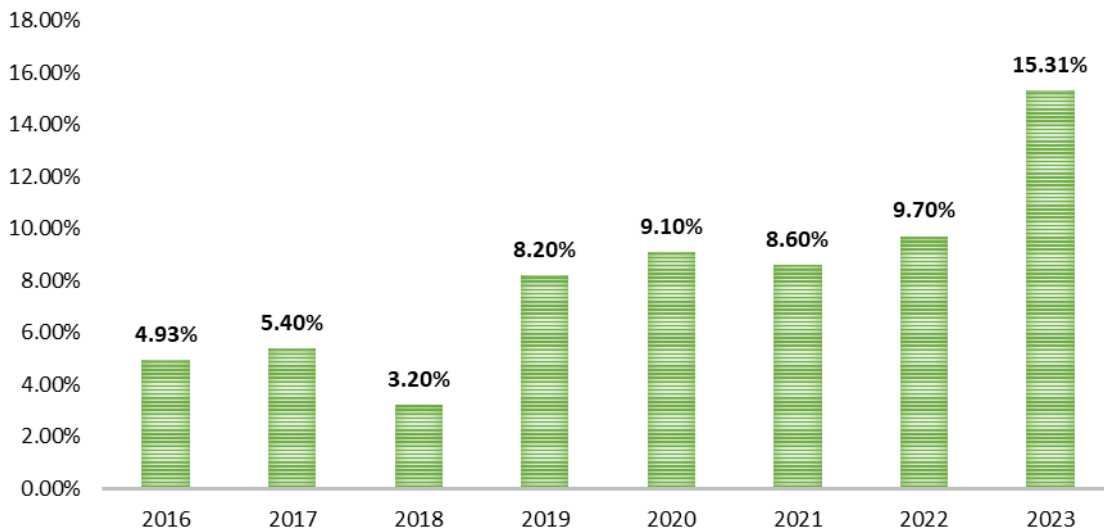
Budget Highlights, Assumptions, and Priorities

The development of the Budget was based on two primary objectives – continued fulfillment of the Township's legal responsibilities to its residents as set forth by State law and advancement of efforts to realize the Board of Trustees' vision. During the 2022 fiscal year the Township, like many other municipalities, continued to contend with the COVID-19 pandemic, including attracting and retaining staff and adding protocols and costs to provide public safety services. The Township implemented the updated Uniform Chart of Accounts as prescribed by the State of Michigan. The 2023 budget was prepared with a conservative approach anticipating increased revenue in Property Taxes and the State Shared distribution. Expenditures increased in areas where the Township is contractually obligated to increase.

General Fund

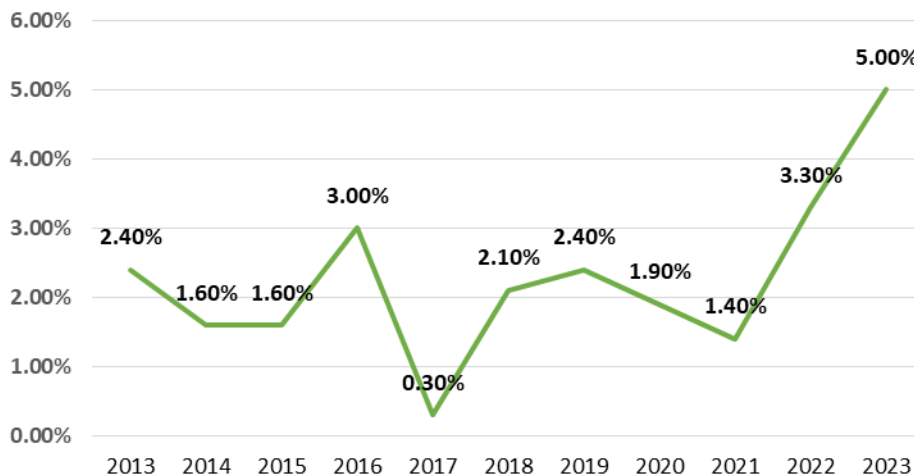
The Township's two primary sources of revenue are: Property Taxes and State Revenue Sharing. The Township struggles to re-develop its brownfield properties and as a result is unable to capitalize on the property tax revenue for these sites. The two major brownfield areas in the Township are the North Pitcher area and along Kings Highway. Assessed property have increased significantly since 2016. It is anticipated that the assessed residential property values will increase 15.31% in 2023. Assessed property values represent 50% of the market value for a property.

ASSESSED PROPERTY VALUES % INCREASE



The taxable value increases are dictated by the Inflation Rate Multiplier calculated by the Michigan Department of Treasury. In 2023 it is expected to be 5.00%, one of the highest increases in recent years.

Historical Inflation Rate Multiplier



The Michigan Department of Treasury updated its projected Constitutional Revenue Sharing payments in May 2022 for fiscal years 2021/2022 and provided estimates for 2022/2023. The fiscal year 2022 Township distribution is projected to increase by \$474,500 for a total of \$2,935,732. For the Township's fiscal year 2023, the distribution is projected to slightly decrease by \$128,500 for a total of \$2,807,234.

Revenues

The 2023 General Fund revenues are budgeted to increase approximately \$29,600 from the 2022 amended budgeted amounts. An increase in budgeted revenues is projected for the following accounts:

- Property Tax
- Cannabis Tax
- Interest Income

Expenditures

Expenses for General Township Operations are budgeted at \$2,930,960. Departmental budgets have generally stayed the same or decreased.

- The **General Fund** will transfer \$1,733,904 to the **Fire Department**, \$3,212,296 to the **Police Department**, \$15,000 to the **Golf Fund**, and \$280,000 to the **Township Hall Building Improvements Fund**.
- The Michigan Department of Treasury is projecting a 5% inflation rate multiplier for taxable property values. Historically the Township has tied the Cost of Living Adjustment (COLA) to this multiplier.
- Health Insurance premiums will increase 3.52% for BCBS and 10.85% for BCN.
- The 2023 **Clerk's** budget anticipates three local elections.
- Cost allocation of wages and benefits is streamlined so that salary and benefits are only allocated if a significant portion of an employee's cost can be attributed to another department. For example, Trustees attending the Planning/Zoning meetings do not need to allocate their time to that department but will be a part of compensation for the Legislative department.
- The Township has adopted an OPEB policy to fund retiree health benefits. The Township has entered into an irrevocable trust agreement with MERS. A minimum of \$100,000 will be deposited into the Trust each year allocating the expense across the Administrative, Police, and Fire departments. For all retirees, the Township will continue to pay 80% of the health insurance premium from the operating budget.
- Due to the restructuring of the Chart of Accounts, the Contingency budget is now a part of the **General Administrative** department as account number 101.261.999.00 – Contingent Expenses. \$200,000 has been budgeted to accommodate for unanticipated expenses.

Other Funds

- The General fund transfer to the **Fire** department budget has decreased by \$277,075 primarily due to the fire operating special assessment of .5 mills. There is an increase in Response Time wages of \$23,000 and an increase in Sit Time wages of \$10,000.
- The **Fire-Capital** fund budget includes revenue related to a bond issuance and expenses related to the construction of the Eastwood Fire Station.
- The **Police** operating budget has a negligible increase. A **Community Policing** department has been established for 2023, staffing consists of five police officers and one sergeant.
- The Township has four years remaining on its **Road Bond Debt Service**. The Debt service payment for 2023 is \$1,218,625. A millage of 2.33 has been assessed to provide for the payment.
- The **American Recovery Plan Act (ARPA) Fund** has a fund balance of \$2,208,040. The funds are invested with Michigan Class to gain the maximum amount of yield without committing the funds to long term investments and funds remain liquid for immediate transfer. Any use of these funds requires Board authorization.
- The **Sewer** fund budget increased by \$1,405,900 for improvement costs related to the Lake Street Sanitary Reconstruction, Winding Way Lift Station, Woodward Lift Station and other improvements as outlined in the Township's capital improvements plan. The Texel Lift Station was postponed for completion in 2023 due to the unavailability of parts. The Township will use fund balance and revenues generated from the sewer surcharge fees to finance these projects.

As we anticipate the challenges of the State and local economy in the coming year, the Township strives to provide government services that promote a safe, healthy, accessible, and economically viable community in which to live, work, learn, and play. The 2023 budget was created with a fiscally conservative approach in reflecting its revenues and expenditures while ensuring that Township services were not compromised.


Dexter A. Mitchell, Manager
Charter Township of Kalamazoo

Nancy B. Desai
Director of Finance
Charter Township of Kalamazoo

ORGANIZATIONAL CHART



BUDGET OVERVIEW

A budget serves many purposes. It is a communication device, a policy document, a resource allocation tool, and an accountability and management mechanism. For the Charter Township of Kalamazoo, the Adopted Budget grants spending authority to Township staff and serves as an annual financial management and spending plan, providing a means for allocating resources to meet the needs and desires of the residents. The budget balances Township revenues with community priorities and requirements as set by the Board of Trustees.

We take pride in our organization, our community, and ourselves. We endorse a set of fiscal policies that ensure the prudent management of Township resources by proactively planning for the Township's needs and establishing sound budgetary practices. We are committed to providing high quality and timely services to all residents in the community. We believe in maintaining a strong commitment to the community, the organization, and our profession. We believe in open and honest communication. We believe that the prudent management of the Township's resources demonstrates our respect to the citizens who have placed their trust in us.

BUDGET POLICIES & PROCEDURES

This section describes the pertinent policies and procedures adopted by the Board of Trustees, and highlights the process, guidelines, and framework used to assemble the Township's annual operating budget.

Policy

The Township Manager submits a proposed budget to the Board of Trustees each year in October. The goal of the Board of Trustees and the Township Manager is for available funding to exceed ongoing appropriations, ensuring a balanced operating budget each fiscal year. The budget is balanced when the summation of the budgeted revenues and the beginning fund balances equal (or exceed) the budgeted expenditures. All funds are appropriated on an annual basis.

Budget Basis

The budgetary basis of accounting determines when expenditures are charged to budget appropriations and when revenues are credited to funds for budgeting purposes. A fund is a separate fiscal and accounting entity with a separate set of accounting records. The use of Fund Accounting is one of the basic requirements of Generally Accepted Accounting Principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund that a government uses. Governmental fund types and the agency funds use the **modified accrual basis of accounting**. Under this method, revenues are recognized when they become available and measurable. "Measurable" means the amount can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures are recognized in the accounting period in which the fund liability is incurred. The accounting and reporting policies of the Township conform to GAAP applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB) and the Michigan Department of Treasury.

Responsibility

The Township Manager and the Finance Director are responsible for preparing a budget in accordance with the guidelines established by the State of Michigan, GAAP, and Board of Trustees. The Township Manager and Finance Director use direction provided throughout the year by the Board of Trustees, as well as the understanding of the day-to-day operational needs of the Township to prepare a budget for presentation to the Board of Trustees.

Budget Preparation

The Township uses a “base budget” budgeting method. Each department requests an annual appropriation sufficient to fund current levels and other costs the department is responsible for managing. The budget base year is the prior years adopted budget, reducing it for previous one-time expenditures, increasing it for known future impacts (such as increased utility costs) and adding new proposed projects as determined necessary by key staff. The Township does not automatically increase the budget by a percentage.

Operating Budget

Ongoing operating costs should be supported by ongoing, stable revenue sources. This protects the Township from fluctuating service levels and avoids crisis when one-time revenues are reduced or removed. Fund balances or contingency accounts should only be used for one-time expenditures. Ongoing maintenance costs shall be financed through recurring operating revenues rather than through a bond issuance. Fluctuating federal or state grants shall not be used to fund ongoing programs; instead, such revenue is to fund capital costs, equipment purchases, or public improvements.

Revenue Policies

A diversified and stable revenue system will be maintained to ensure fiscal health and absorb short run fluctuations in any one revenue source. The Finance Director reviews revenues in detail in accordance with the budget and cycling of receipts. A mix of property tax, franchise fees, State shared revenue, and other user fees fund ongoing operations. The Finance Director prepares financial reports in a format adequate for public presentation and understanding of the Townships’ financial condition.

Contingency Planning

In the event of an emergency, such as a natural disaster or other unexpected major event, the Township Manager is authorized to incur expenses necessary to address immediate public health and safety concerns. The Finance Director is responsible for documenting all expenditures for potential cost recovery. Expenditures are prioritized based upon the immediate needs of the community versus individual wants or desires.

Capital Improvement

A Five-Year Capital Improvement Plan is prepared and updated each year. Although this plan may include unfunded projects that carry out the Township’s strategic and general plans, it must also include a capital-spending plan that identifies projects that can be completed with known funding sources. When planning capital projects, the Township must estimate the project’s impact on the Township’s operating budget in the project construction year, along with the future impact on operating maintenance.

Budget Review & Adoption

During the budget review phase, the Township Manager and Finance Director analyze operating and capital requests and adjust the budget, as needed, to reflect updated revenue and expenditure projections. Several scenarios are reviewed and re-adjustments are made as needed to reflect newer revenue and expenditure projections. The Township Manager and Finance Director meet with other Township staff beginning in August of each year to discuss changes in their department that would affect the next year's budget. A budget study session is held in October of each year to review the budget. This study session is open to the public and provides a forum for the Township to receive information and make recommendations regarding the budget year. These appropriations shall become a part of the Township budget after approval by the Board of Trustees at the November meeting. The budget is adopted at the fund level. The Township Manager is authorized to make transfers between account codes within each fund. Any unbudgeted changes in appropriated levels require Board authorization.

Budget Amendments

The Township Manager is authorized to transfer amounts between activities/departments within a fund so long as these adjustments do not change ending fund balance. With the exception of inter-fund transfers approved in the Budget, Township Board approval is required for transfers between funds or increases to total appropriations. The Finance Director will prepare a staff report that explains the need for such transaction(s) and present it to the Board for approval.

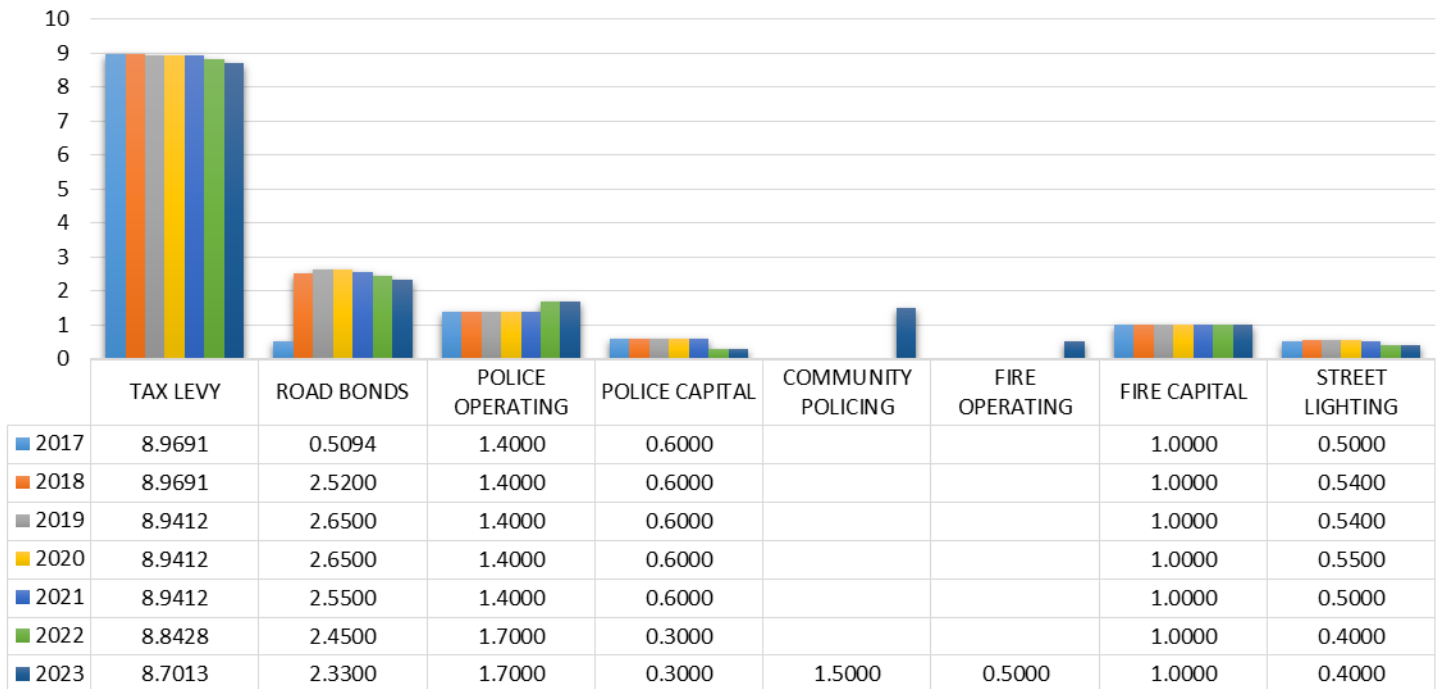
Fund Balance Reserves

The Township adopted a General Fund Balance Policy. It is the goal of the Township to achieve and maintain an unrestricted fund balance in the General Fund not less than 35% of its operating expenditures for its Administrative (101), Fire (206), and Police (207) funds. Fund balance can be used to balance the General fund operating budget. Saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring, or unforeseen expenditures on the Township's annual operating budget.

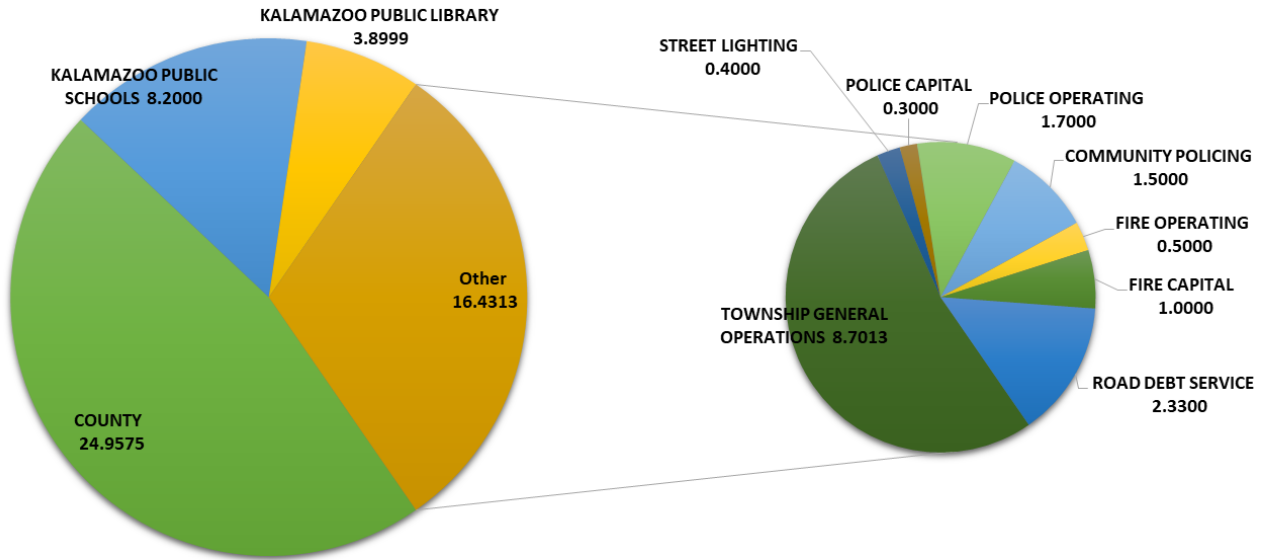
MILLAGE RECAP

MILLAGE HISTORY							
MILLAGE TYPE	2017	2018	2019	2020	2021	2022	2023
TAX LEVY	8.9691	8.9691	8.9412	8.9412	8.9412	8.8428	8.7013
ROAD BONDS	0.5094	2.5200	2.6500	2.6500	2.5500	2.4500	2.3300
POLICE OPERATING	1.4000	1.4000	1.4000	1.4000	1.4000	1.7000	1.7000
POLICE CAPITAL	0.6000	0.6000	0.6000	0.6000	0.6000	0.3000	0.3000
COMMUNITY POLICING							1.5000
FIRE OPERATING							0.5000
FIRE CAPITAL	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
STREET LIGHTING	0.5000	0.5400	0.5400	0.5500	0.5000	0.4000	0.4000
	12.9785	15.0291	15.1312	15.1412	14.9912	14.6928	16.4313
RECYCLED/HHW	\$ 62.00	\$ 62.00	\$ 70.00	\$ 70.00	\$ 76.00	\$ 79.00	\$ 79.00

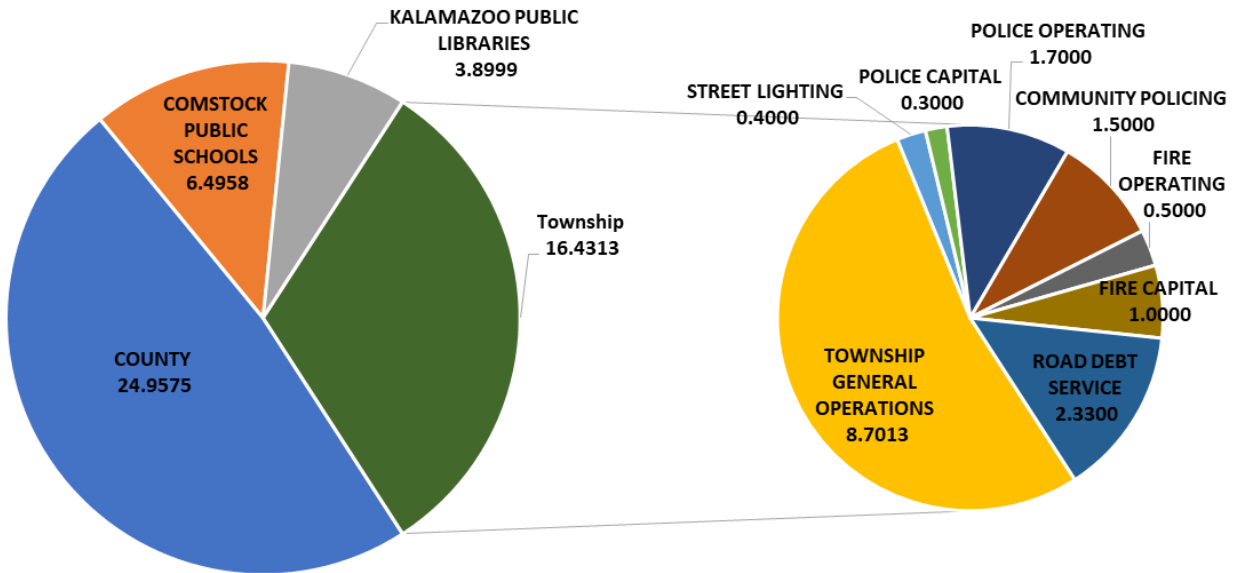
MILLAGE HISTORY



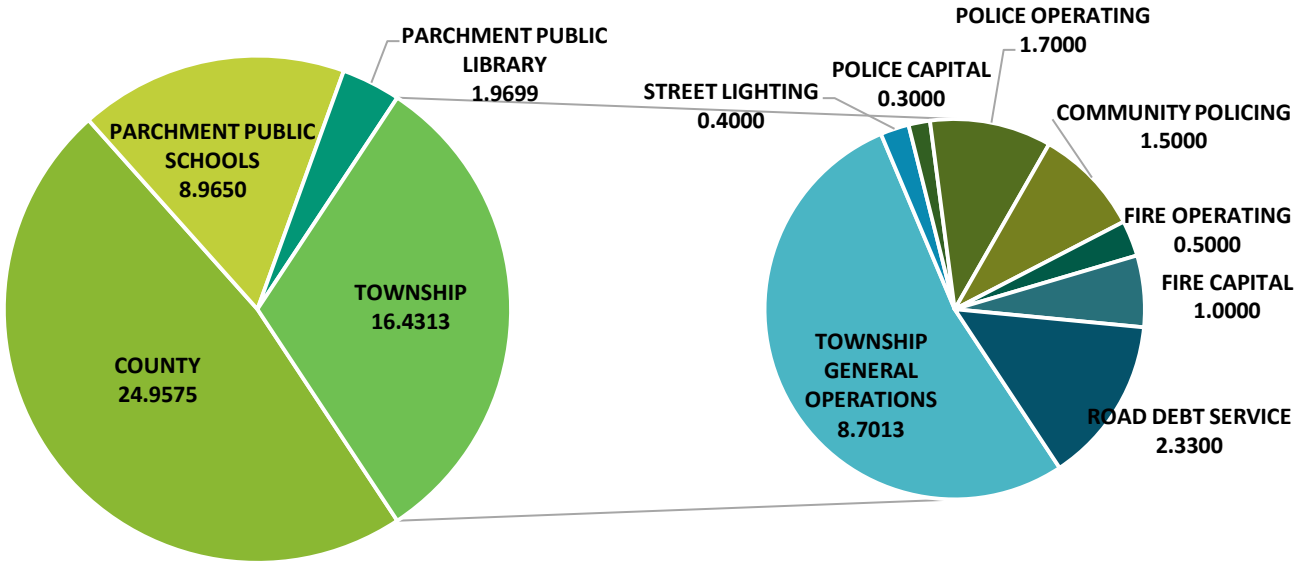
KALAMAZOO PUBLIC SCHOOLS



COMSTOCK PUBLIC SCHOOLS



PARCHMENT SCHOOL DISTRICT



For Example:

A property with a \$50,000 taxable value (approx. \$100,000 market value) pays the following in taxes and special assessments:

TAX TYPE	KALAMAZOO SD	COMSTOCK SD	PARCHMENT SD
COUNTY	1,247.88	1,247.88	1,247.88
SCHOOL DISTRICT	410.00	324.79	448.25
LIBRARY	195.00	195.00	98.50
TOWNSHIP GENERAL OPERATIONS	435.07	435.07	435.07
STREET LIGHTING**	20.00	20.00	20.00
POLICE OPERATING**	85.00	85.00	85.00
POLICE CAPITAL**	15.00	15.00	15.00
COMMUNITY POLICING**	75.00	75.00	75.00
FIRE OPERATING**	25.00	25.00	25.00
FIRE CAPITAL**	50.00	50.00	50.00
ROAD DEBT SERVICE	116.50	116.50	116.50
	2,674.44	2,589.23	2,616.19

\$821.57

In addition, Township households and businesses pay \$79.00 per unit for Recycling & Household Hazardous Waste removal.

** Special Assessments – Properties that are Exempt are still required to pay special assessments.

SUMMARY OF REVENUES, EXPENSES & FUND BALANCE – ALL FUNDS

FUND NO	FUND DESCRIPTION	ESTIMATED FUND BALANCE AT		TRANSFER IN	TOTAL AVAILABLE	TOTAL EXPENSES	TRANSFER OUT	TOTAL EXPENSES	ESTIMATED FUND BALANCE AT 12/31/2023
		12/31/2022	TOTAL REVENUES						
101	GENERAL FUND	6,098,670	8,629,055		14,727,725	2,930,960	5,241,201	8,172,161	6,555,564
409	GOLF COURSE	16,285	-	15,000	31,285	15,000	-	15,000	16,285
SPECIAL REVENUE FUNDS									
206	FIRE OPERATING	(27,609)	328,315	1,733,904	2,034,610	2,034,610	-	2,034,610	-
207	POLICE OPERATING	796,963	1,707,010	3,212,297	5,716,270	5,691,270	25,000	5,716,270	-
217	LIVESCAN	85,959	12,000	-	97,959	16,000	-	16,000	81,959
219	STREET LIGHTS	171,833	206,785	-	378,618	245,000	-	245,000	133,618
226	RUBBISH COLLECTION	94,809	566,900	-	661,709	550,000	-	550,000	111,709
258	DISASTER RESPONSE	39,064	-	-	39,064	15,000	-	15,000	24,064
265	DRUG LAW ENFORCEMENT	101,953	2,500	-	104,453	1,000	-	1,000	103,453
266	LAW ENFORCEMENT TRAINING	3,737	-	25,000	28,737	25,000	-	25,000	3,737
267	SWET	-	93,120	-	93,120	93,120	-	93,120	-
272	COMMUNITY POLICING	-	775,245	-	775,245	761,550	-	761,550	13,695
285	AMERICAN RESCUE PLAN ACT (ARPA)	25,062	20,000	-	45,062	-	-	-	45,062
614	REVOLVING LOAN	1,850	-	-	1,850	-	-	-	1,850
DEBT SERVICE FUNDS									
861	ROAD DEBT	543,734	1,265,915	-	1,809,649	1,219,125	-	1,219,125	590,524
CAPITAL IMPROVEMENT FUNDS									
447	BUILDING IMPROVEMENTS	6,464	-	280,000	286,464	280,000	-	280,000	6,464
806	WATER IMPROVEMENTS	492,095	106,388	-	598,483	15,300	-	15,300	583,183
807	SEWER IMPROVEMENTS	3,980,445	488,750	-	4,469,195	3,346,100	-	3,346,100	1,123,095
812	STREET IMPROVEMENTS	38,587	300	-	38,887	-	-	-	38,887
825	POLICE CAPITAL	666,844	160,600	-	827,444	413,000	-	413,000	414,444
826	FIRE CAPITAL	2,014,555	11,526,930	-	13,541,485	12,108,500	-	12,108,500	1,432,985
ALL FUNDS TOTAL		\$ 15,151,301	\$25,889,813	\$ 5,266,201	\$ 46,307,315	\$ 29,760,536	\$ 5,266,201	\$ 35,026,737	\$ 11,280,578

GENERAL FUND BUDGET SUMMARY

DEPT	DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
000	OPERATING REVENUES	7,309,745	7,561,413	8,055,304	8,124,938	8,599,442	8,698,835	8,629,055
	SUBTOTAL OPERATING REVENUES	7,309,745	7,561,413	8,055,304	8,124,938	8,599,442	8,698,835	8,629,055
	OPERATING EXPENSES							
101	LEGISLATIVE - TRUSTEES	42,059	54,376	87,650	102,800	101,800	94,300	107,315
171	SUPERVISOR	34,343	34,314	32,871	38,100	38,100	35,115	39,110
175	TOWNSHIP MANAGER	200,992	211,772	219,720	221,935	221,835	218,250	219,535
191	FINANCE	224,072	230,509	238,180	286,465	286,465	274,710	290,290
215	CLERK	127,789	200,018	144,617	154,950	193,750	187,335	157,530
228	INFORMATION TECHNOLOGY	-	-	99,004	123,085	123,085	86,155	142,385
253	TREASURER	36,298	37,800	40,197	48,540	48,540	42,440	44,735
257	ASSESSOR	195,633	198,036	213,053	223,880	247,680	238,718	246,810
261	GENERAL ADMINISTRATIVE	392,200	555,112	451,440	585,839	586,939	547,300	723,630
265	MAINTENANCE	265,841	243,741	255,033	299,270	299,270	272,035	274,970
372	CODE ENFORCEMENT	57,786	74,795	84,665	108,212	108,212	97,710	89,280
446	INFRASTRUCTURE MAINTENANCE	147,581	44,557	359,102	322,500	422,500	265,500	347,000
567	CEMETERY	33,290	17,673	27,735	35,930	35,930	23,170	31,025
701	PLANNING & ZONING	89,898	88,758	83,414	171,390	171,390	144,918	147,795
751	RECREATION	14,914	13,617	24,022	118,800	300,715	172,800	69,550
	SUBTOTAL OPERATING EXPENSES	1,862,696	2,005,078	2,360,703	2,841,696	3,186,211	2,700,456	2,930,960
	NET OPERATING REVENUES/EXPENSES	5,447,049	5,556,335	5,694,601	5,283,242	5,413,231	5,998,379	5,698,095
	OPERATING TRANSFERS IN (OUT)							
206	FIRE DEPARTMENT	(1,702,060)	(1,487,258)	(1,848,325)	(2,010,980)	(2,010,980)	(2,010,980)	(1,733,904)
207	POLICE DEPARTMENT	(3,408,586)	(3,344,716)	(3,578,759)	(3,354,030)	(3,354,030)	(3,354,030)	(3,212,296)
208	RECREATION	9,702						
226	RUBBISH COLLECTION FUND			(100,000)				
409	GOLF COURSE FUND		(10,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
447	BUILDING IMPROVEMENTS				(183,115)	(183,115)	-	(280,000)
464	SAW GRANT	5,000						
812	STREET IMPROVEMENTS	162,450						
825	POLICE CAPITAL			97,443				
	SUBTOTAL OPERATING TRANSFERS	(4,933,494)	(4,841,974)	(5,444,641)	(5,563,125)	(5,563,125)	(5,380,010)	(5,241,200)
	NET REVENUES/EXPENSES	513,555	714,361	249,960	(279,883)	(149,894)	618,369	456,895
	BEGINNING GENERAL FUND BALANCE	4,002,408	4,515,967	5,230,332	5,480,301	5,480,301	5,480,301	6,098,670
	ENDING GENERAL FUND BALANCE	4,515,963	5,230,328	5,480,292	5,200,418	5,330,407	6,098,670	6,555,565

DEPARTMENT:

GENERAL FUND REVENUES (000)

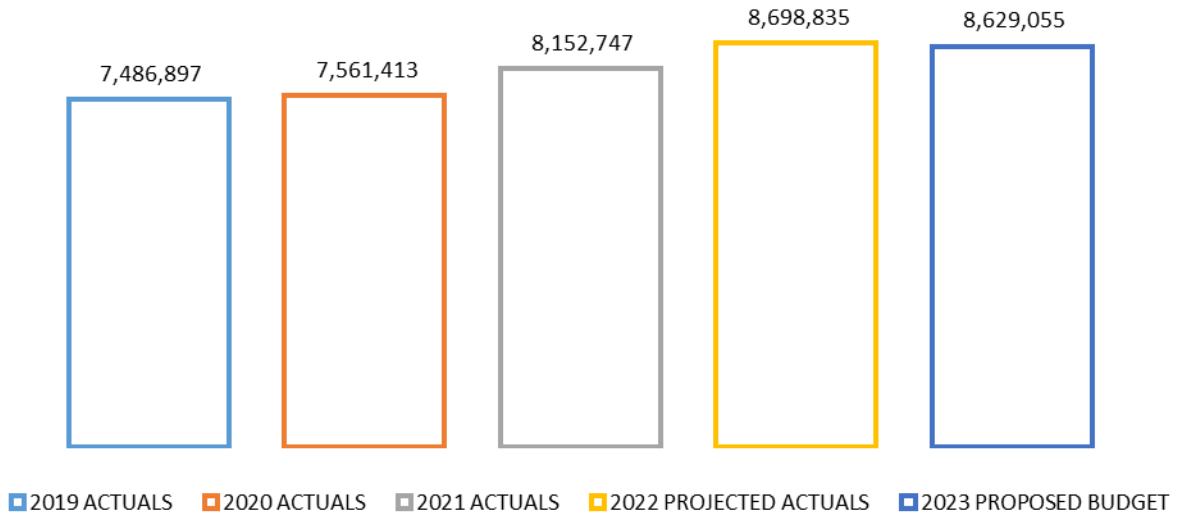
DESCRIPTION:

Funds received by the Township from various sources.

SERVICES PROVIDED:

General fund revenues are used to finance the operating and capital costs of the Township.

REVENUE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	000 - REVENUES

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-000-404.00	CURRENT PERS & REAL PROPERTY TAX	3,859,543	4,006,121	4,138,388	4,243,045	4,243,045	4,243,420	4,497,095
101-000-412.00	DELINQUENT PERSONAL PROP TAX	5,864	4,663	1,917	4,500	4,500	6,505	5,000
101-000-432.00	PMT IN LIEU OF TAX (PILOT)	17,965	62,369	17,267	17,500	17,500	18,480	18,000
101-000-434.00	TRAILER TAX	3,008	3,008	3,020	2,500	2,500	2,975	2,500
101-000-437.00	INDUSTRIAL FACILITY TAX	15,737	13,819	-	3,330	3,330	9,975	3,450
101-000-439.00	CANNABIS TAX	-	-	117,005	125,000	125,000	225,810	175,000
101-000-445.00	PENALTIES & INTEREST ON TAXES	6,708	8,774	5,694	7,500	7,500	14,440	8,500
101-000-447.00	PROPERTY TAX ADMIN FEE	238,581	247,886	256,970	240,000	240,000	240,000	250,000
101-000-448.00	TAX COLLECTION FEE	29,281	29,159	29,177	30,000	30,000	29,210	30,000
101-000-477.00	CABLE TV FRANCHISE FEES	180,329	334,416	314,626	335,000	335,000	311,750	325,000
101-000-491.00	RENTAL APPLICATION FEES	39,201	46,900	28,500	47,000	47,000	12,300	25,000
101-000-492.00	MM APPLICATION FEES	60,000	90,000	100,000	90,000	90,000	90,420	90,000
101-000-493.00	LICENSE/SIGNS FEES	2,631	2,194	2,780	2,500	2,500	1,960	2,000
101-000-495.00	LIQUOR LICENSES	8,235	8,460	10,338	9,000	9,000	8,685	8,500
101-000-502.00	FEDERAL GRANTS - GENERAL GOVT	-	-	-	200,000	200,000	181,915	50,000
101-000-540.00	STATE GRANTS	-	-	-	-	-	-	-
101-000-572.00	METRO ACT FEES	11,416	12,572	12,144	12,000	12,000	12,370	12,500
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	38,111	264,733	179,106	150,000	150,000	150,000	155,000
101-000-574.00	STATE REVENUE SHARING	2,356,372	2,222,704	2,682,109	2,461,228	2,935,732	2,935,730	2,807,235
101-000-582.00	KALAMAZOO COUNTY REVENUE	23,787	11,522	1,665	3,000	3,000	260	3,000
101-000-627.04	PLANNING & ZONING FEES	26,859	15,775	17,140	15,000	15,000	26,130	20,000
101-000-627.04	PLANNING & ZONING FEES	9,932	-	-	-	-	-	-
101-000-643.00	SALE OF CEMETERY LOTS	6,000	375	1,125	750	750	750	750
101-000-643.01	CHARGES FOR SERVICES - MONUMENT INSTALL	1,600	1,200	3,800	2,500	2,500	1,800	1,500
101-000-643.02	CHARGES FOR SERVICES - INTERNMENT FEES	12,000	11,700	10,900	7,500	7,500	11,200	10,500
101-000-653.04	CHARGES FOR SERVICES - PASSPORT	28,131	7,175	-	7,500	7,500	-	-
101-000-654.00	WATER/SEWER SURCHARGE FEES	124,920	-	-	-	-	-	-
101-000-656.00	TRAFFIC VIOLATIONS	22,441	18,334	27,614	20,000	20,000	17,275	10,000
101-000-657.00	ORDINANCE FINES & COSTS	1,080	450	2,385	1,500	1,500	390	1,500
101-000-657.00	ORDINANCE FINES & COSTS	4,337	2,382	2,368	2,500	2,500	14,400	3,000
101-000-657.00	ORDINANCE FINES & COSTS	18,312	8,062	4,979	7,500	7,500	36,110	10,000
101-000-657.01	ORD FINES & COSTS - FALSE ALARM	1,868	700	-	-	-	-	-
101-000-658.01	FSA FORFEITURE	401	-	-	250	250	2,005	-
101-000-658.02	PENSION FORFEITURE	-	-	16,258	-	-	-	-
101-000-665.00	INTEREST INCOME	81,241	51,415	10,763	10,000	10,000	15,000	45,000
101-000-667.00	RENTAL INCOME	8,625	50	-	1,500	1,500	125	-
101-000-671.00	LEASE FEES	34,788	36,424	36,409	37,260	37,260	37,260	38,500
101-000-674.00	PRIVATE CONTRIBUTIONS & DONATIONS	500	-	-	-	-	-	-
101-000-675.00	MISC INCOME	44	-	16	50	50	-	-
101-000-675.00	MISC INCOME	7,476	1,102	140	500	500	4,895	500
101-000-675.00	MISC INCOME	28	33	-	25	25	1,205	25
101-000-676.01	REIMB - ELECTION	14,264	28,863	20,701	25,000	25,000	34,085	20,000
101-000-687.00	REFUNDS/REBATES	-	-	-	2,000	2,000	-	-
101-000-691.00	OTHER FINANCING SOURCES - LEASE	8,129	-	-	-	-	-	-
101-000-693.00	SALE OF ASSETS	-	8,073	-	500	500	-	-
101-000-699.00	INTERFUND TRANSFERS IN	177,152	-	97,443	-	-	-	-
TOTAL REVENUES - GENERAL FUND		7,486,897	7,561,413	8,152,747	8,124,938	8,599,442	8,698,835	8,629,055

DEPARTMENT:

LEGISLATIVE - TRUSTEES (101)

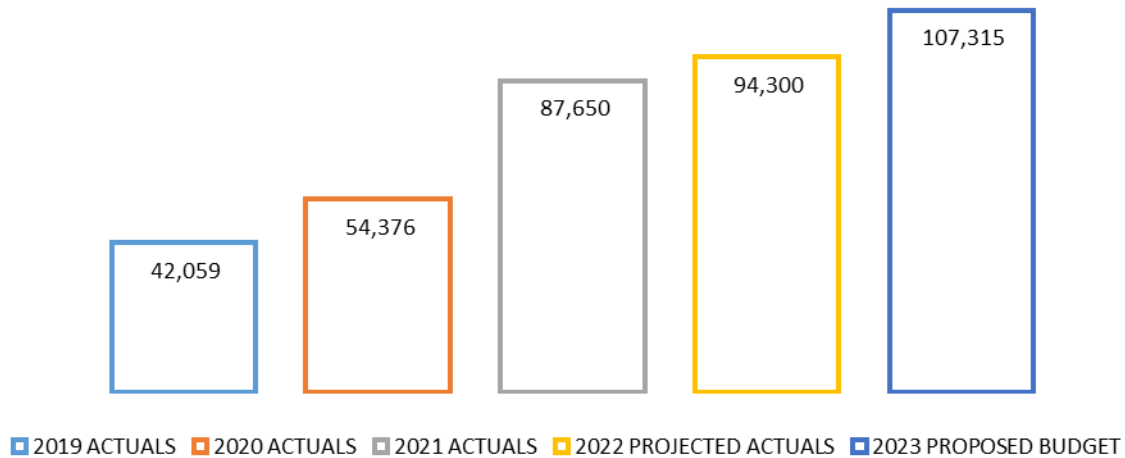
DESCRIPTION:

The Board of Trustees consists of four (4) elected trustees who serve four-year terms and three (3) elected roles of Supervisor, Clerk, and Treasurer. Expenditures incurred by or directly applicable to trustees (excluding the Supervisor, Clerk, and the Treasurer) or by a committee of the governing body are allocated in this department.

SERVICES PROVIDED:

As the policy-making body, the Board of Trustees are responsible for establishing overall policy and setting the priorities and direction of the Township.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	101 - LEGISLATIVE - TRUSTEES

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-101-704.02	WAGES - TRUSTEES	19,230	20,821	27,074	25,000	25,000	25,000	25,000
101-101-709.00	FICA/MEDICARE	2,371	2,106	3,229	3,400	3,400	3,400	3,415
101-101-712.00	INSURANCE OPT OUT	11,859	7,820	18,543	19,150	19,150	19,150	19,650
101-101-716.00	DEFINED CONTRIBUTION PENSION	1,924	1,775	2,708	2,500	2,500	2,500	2,500
101-101-718.00	HEALTH INSURANCE	401	6,729	15,646	18,000	22,000	22,000	22,000
101-101-722.00	PER DIEM							800
101-101-726.00	LIFE INS/STD/LTD	1,241	1,060	1,163	1,250	1,250	1,250	1,250
101-101-751.00	OFFICE SUPPLIES	-	281	-	500	500	250	500
101-101-791.00	SUBSCRIPTIONS & PUBLICATIONS	2,483	3,794	2,733	3,000	3,000	2,750	3,000
101-101-802.00	LEGAL SERVICES	-	-	9,825	10,000	10,000	10,000	10,000
101-101-903.00	NOTICES & PUBLICATIONS	-	9,636	5,525	10,000	5,000	-	10,000
101-101-911.00	TRAVEL - CONFERENCES	2,550	354	1,204	10,000	10,000	8,000	9,200
TOTAL DEPARTMENT BUDGET		42,059	54,376	87,650	102,800	101,800	94,300	107,315

DEPARTMENT:

SUPERVISOR (171)

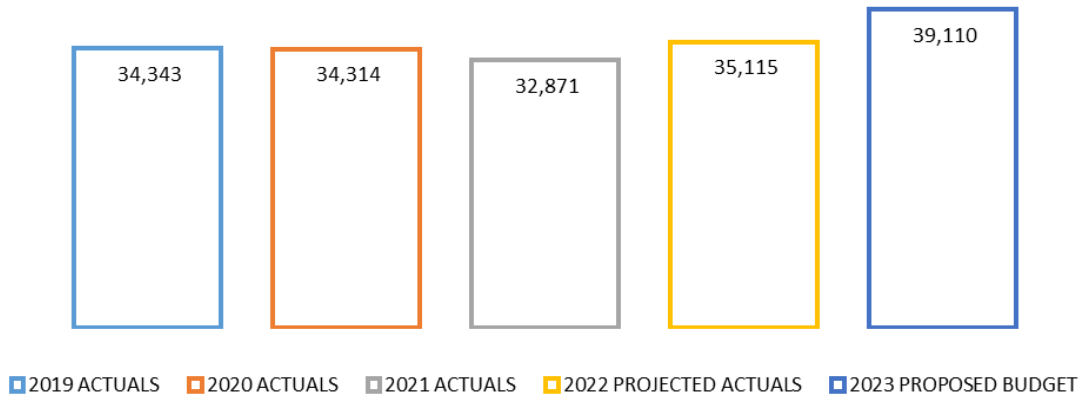
DESCRIPTION:

The Supervisor is an elected official to a four-year term. As a member of the Township Board, the Supervisor is the presiding officer and has an equal voice and vote in the proceedings of the Board.

SERVICES PROVIDED:

The Supervisor is the moderator of any Township meeting and works with the Board to set policy and goals for the Township. The Supervisor has the right and duty to regulate the proceedings of any meeting.

EXPENDITURE HISTORY



FUND 101 - GENERAL FUND
DEPARTMENT 171 - SUPERVISOR

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-171-704.02	WAGES - TRUSTEES	15,001	15,577	15,000	15,000	15,000	15,000	15,000
101-171-709.00	FICA/MEDICARE	791	835	802	790	790	790	800
101-171-718.00	HEALTH INSURANCE	15,916	15,843	15,259	17,000	17,000	16,000	18,000
101-171-722.00	PER DIEM							150
101-171-726.00	LIFE INS/STD/LTD	310	314	310	310	310	310	310
101-171-716.00	DEFINED CONTRIBUTION PENSION	1,500	1,558	1,500	1,500	1,500	1,500	1,500
101-171-751.00	OFFICE SUPPLIES				500	500	500	500
101-171-915.00	MEMBERSHIPS		55		500	500	-	500
101-171-911.00	TRAVEL - CONFERENCES	825	132		2,500	2,500	1,015	2,350
TOTAL DEPARTMENT BUDGET		34,343	34,314	32,871	38,100	38,100	35,115	39,110

DEPARTMENT:

TOWNSHIP MANAGER (175)

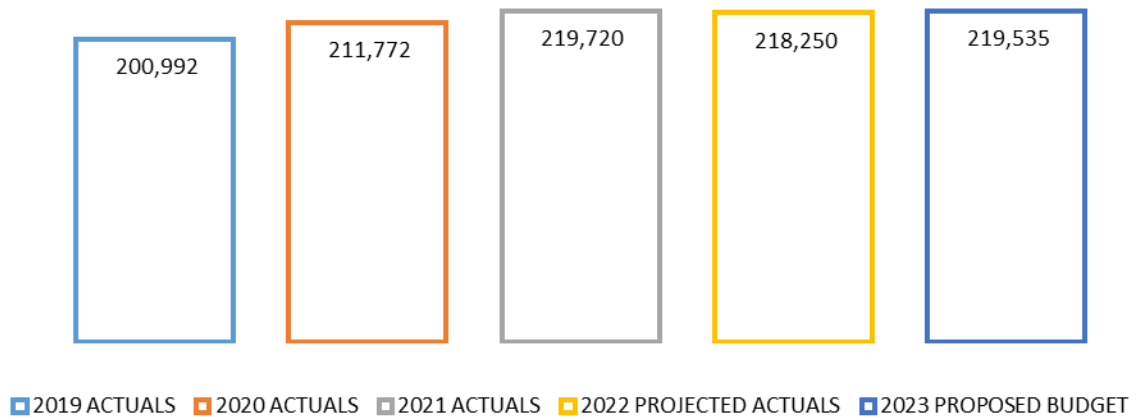
DESCRIPTION:

The Township Manager is appointed as the Chief Operating Officer of the Township, established in accordance with the Charter Township Act, State of Michigan, ACT 359 of 1947 as amended.

SERVICES PROVIDED:

The Township Manager is responsible to the Township Board for the efficient administration of all departments of Township government except the offices of the Supervisor, Clerk, and Treasurer. This department was created in fiscal year 2016.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	175 - TOWNSHIP MANAGER

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-175-702.00	WAGES - DEPARTMENT HEAD	99,500	109,855	103,837	106,700	106,700	106,700	106,700
101-175-703.00	WAGES - SUPPORT STAFF	45,414	47,865	48,101	49,225	49,225	49,225	49,225
101-175-705.00	VACATION PAY			4,173				
101-175-709.00	FICA/MEDICARE	11,155	12,175	12,451	12,515	12,515	12,515	12,975
101-175-712.00	INSURANCE OPT OUT	5,410	5,411	5,706	6,380	10,180	10,180	13,095
101-175-713.00	OVERTIME			1,343	1,250	1,250	900	500
101-175-714.00	LONGEVITY			1,800				
101-175-716.00	DEFINED CONTRIBUTION PENSION	15,400	16,729	16,126	15,725	15,725	15,725	15,600
101-175-718.00	HEALTH INSURANCE	14,919	13,984	9,898	8,500	2,800	2,770	
101-175-722.00	PER DIEM						-	300
101-175-723.00	HEALTH INSURANCE - RETIREE			4,958	9,500	9,500	9,500	10,000
101-175-726.00	LIFE INS/STD/LTD	2,642	2,675	2,594	3,300	3,300	2,595	2,600
101-175-751.00	OFFICE SUPPLIES				500	500	500	500
101-175-754.00	OPERATING SUPPLIES	9	538	2,690	500	2,300	2,300	500
101-175-850.00	COMMUNICATIONS	2,090	803	840	840	840	840	840
101-175-910.00	PROFESSIONAL DEVELOPMENT						-	1,000
101-175-911.00	TRAVEL - CONFERENCES	2,607	365	2,721	3,000	3,000	3,000	2,700
101-175-911.01	TRAVEL - CONFERENCES - STAFF	385		1,050	2,000	2,000	-	1,000
101-175-915.00	MEMBERSHIPS	1,461	1,372	1,432	2,000	2,000	1,500	2,000
TOTAL DEPARTMENT BUDGET		200,992	211,772	219,720	221,935	221,835	218,250	219,535

DEPARTMENT:

FINANCE (191)

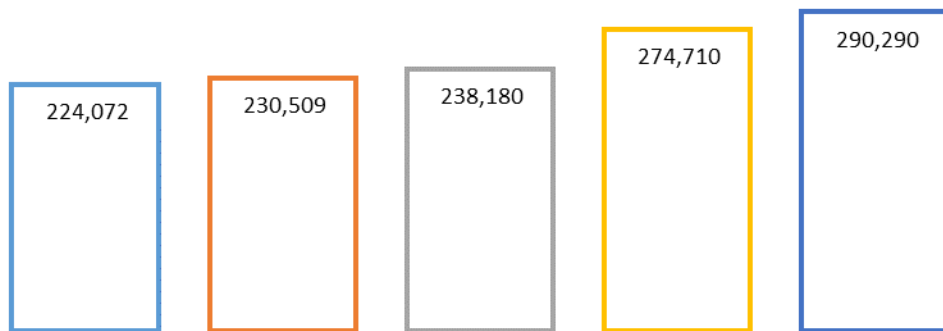
DESCRIPTION:

The Finance department plans, directs, and coordinates the fiscal affairs of the Township in accordance with specific objectives established by legal and professional standards.

SERVICES PROVIDED:

The Finance department provides for the maintenance of the Townships' financial records, develops related systems, and provides management with information necessary for sound fiscal decisions. This includes appropriation control, cost and revenue accounting, accounts receivable, payroll, accounts payable and maintenance of the general ledger. It facilitates the annual Audit and prepares the annual Budget for the Township.

EXPENDITURE HISTORY



■ 2019 ACTUALS ■ 2020 ACTUALS ■ 2021 ACTUALS ■ 2022 PROJECTED ACTUALS ■ 2023 PROPOSED BUDGET

FUND	101 - GENERAL FUND
DEPARTMENT	191 - FINANCE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-191-702.00	WAGES - DEPARTMENT HEAD	31,870	32,609	34,627	62,255	62,255	62,255	64,000
101-191-703.00	WAGES - SUPPORT STAFF	95,289	104,354	104,564	110,720	110,720	110,720	108,000
101-191-705.00	VACATION PAY			3,790			-	
101-191-709.00	FICA/MEDICARE	8,354	9,367	9,987	13,270	13,270	13,270	13,750
101-191-712.00	INSURANCE OPT OUT			225	6,380	6,380	6,100	6,250
101-191-713.00	OVERTIME	256	129	265	500	500	500	500
101-191-716.00	DEFINED CONTRIBUTION PENSION	10,584	11,528	11,888	12,180	12,180	12,180	12,000
101-191-718.00	HEALTH INSURANCE	36,911	31,045	35,513	31,620	31,620	31,620	40,000
101-191-722.00	PER DIEM							500
101-191-726.00	LIFE INS/STD/LTD	1,873	1,924	1,860	2,000	2,000	1,225	2,000
101-191-751.00	OFFICE SUPPLIES	258	448	460	500	500	500	500
101-191-801.00	PROFESSIONAL & CONTRACTUAL SVC	21,315	17,633	19,080	23,300	23,300	20,000	24,000
101-191-850.00	COMMUNICATIONS		300	540	540	540	540	540
101-191-861.00	MILEAGE REIMB	222			200	250	250	250
101-191-910.00	PROFESSIONAL DEVELOPMENT							500
101-191-911.00	TRAVEL - CONFERENCES	100		1,054	2,500	2,500	1,000	2,200
101-191-911.01	TRAVEL - CONFERENCES - STAFF	664		941	1,500	1,450	1,000	1,300
101-191-914.00	TUITION REIMBURSEMENT		1,968	771	3,000	3,000	-	-
101-191-915.00	MEMBERSHIPS	120		465	1,000	1,000	1,000	1,000
101-191-933.00	SOFTWARE MAINT AGREEMENTS	10,501	10,699	12,150	15,000	15,000	12,550	13,000
101-191-984.00	CAPITAL OUTLAY - SOFTWARE PROGRAMS	5,755	8,505	-	-	-	-	-
TOTAL DEPARTMENT BUDGET		224,072	230,509	238,180	286,465	286,465	274,710	290,290

DEPARTMENT:

CLERK (215)

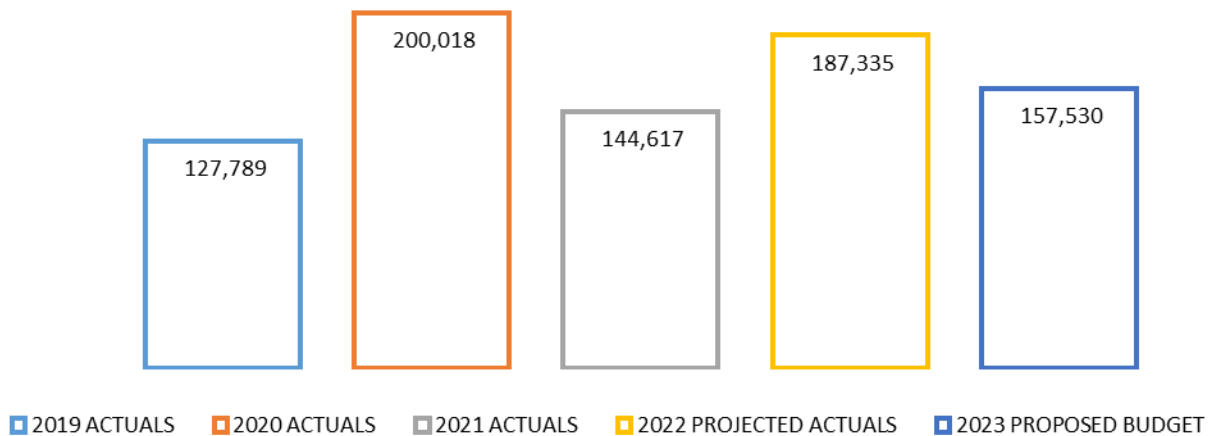
DESCRIPTION:

The Clerk is the secretary to the Township Board. The Clerk prepares and processes the meeting agenda, correspondence, petitions, notices, and other matters that come before the Board. The Clerk maintains Township records, burial and cemetery records, records Township Board meeting minutes, and manages payroll and accounts payable functions. The Clerk maintains accurate records and the filing system of Township contracts, resolutions, ordinances, and other special proceedings or activities which can be readily produced upon request. The Clerk is responsible for conducting all national, state, and local elections and maintaining the integrity of each election.

SERVICES PROVIDED:

Maintains All Township Records * Facilitates all Township elections * Provides cemetery information and keeps burial records * Provides general information (demographics and history) * Public & Media notices of meetings * Maintains the official records & minutes of each Board meeting * Prepares the agenda for the Township * Provides public access to records * Publication of Board synopsis * Implements business license ordinance

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	215 - CLERK

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-215-703.00	WAGES - SUPPORT STAFF	50,511	57,908	62,857	40,000	40,000	40,000	52,380
101-215-704.02	WAGES - TRUSTEES	15,001	15,577	15,000	15,000	15,000	15,000	15,000
101-215-705.00	VACATION PAY					900	825	
101-215-707.00	TEMPORARY EMPLOYEES	10,605	47,252	21,163	30,000	47,000	47,000	22,000
101-215-709.00	FICA/MEDICARE	5,579	6,691	6,255	7,475	7,475	7,475	
101-215-712.00	INSURANCE OPT OUT	7,693	3,632	2,402	2,680	5,280	4,750	5,510
101-215-713.00	OVERTIME	2,954	13,618	4,078	10,000	10,000	7,500	5,000
101-215-716.00	DEFINED CONTRIBUTION PENSION	7,916	8,700	7,058	3,960	6,760	6,250	6,740
101-215-718.00	HEALTH INSURANCE	105	4,651	6,431	3,750	1,150	1,115	-
101-215-722.00	PER DIEM							600
101-215-726.00	LIFE INS/STD/LTD	1,224	1,010	1,143	905	905	690	1,100
101-215-751.00	OFFICE SUPPLIES	2,253	12,028	8,262	5,000	19,000	19,000	9,000
101-215-752.00	SMALL TOOLS & EQUIPMENT	19,846	2,894			25	-	-
101-215-754.00	OPERATING SUPPLIES	931	457	78	3,000	3,000	3,000	1,500
101-215-801.00	PROFESSIONAL & CONTRACTUAL SVC	198	11,222	1,256	11,750	10,825	10,000	11,750
101-215-835.00	HEALTH SERVICES		410		500	500	375	500
101-215-850.00	COMMUNICATIONS		143	180	180	180	45	-
101-215-851.00	POSTAGE		13,439	7,845	15,000	20,000	20,000	20,000
101-215-861.00	MILEAGE REIMBURSEMENT						-	200
101-215-910.00	PROFESSIONAL DEVELOPMENT						-	500
101-215-911.00	TRAVEL - CONFERENCES	1,752	151	249	2,500	2,500	1,200	2,500
101-215-911.01	TRAVEL - CONFERENCES - STAFF	1,186			3,000	3,000	3,110	3,000
101-215-915.00	MEMBERSHIPS	35	235	360	250	250	-	250
TOTAL DEPARTMENT BUDGET		127,789	200,018	144,617	154,950	193,750	187,335	157,530

DEPARTMENT:

INFORMATION TECHNOLOGY (228)

DESCRIPTION:

The Information Technology department provides centralized technology services for the Township's technical infrastructure to include voice, radio, video, and data communications.

SERVICES PROVIDED:

The department is responsible for the oversight of IT projects, plans, and procurements and overall strategy, policy direction, and management of technology services. Priorities include streamlining workflow, network infrastructure maintenance, cost containment, legal compliance and continued development of technology for delivering government information and services to the residents.

FUND	101 - GENERAL FUND
DEPARTMENT	228 - INFORMATION TECHNOLOGY

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-228-702.00	WAGES - DEPARTMENT HEAD			70,817	75,550	74,800	61,000	80,275
101-228-705.00	VACATION PAY					750	635	
101-228-709.00	FICA/MEDICARE			5,854	6,270	6,270	5,000	6,150
101-228-712.00	INSURANCE OPT OUT			5,706	6,380	2,930	2,925	
101-228-716.00	DEFINED CONTRIBUTION PENSION			7,082	7,555	5,855	6,165	8,030
101-228-718.00	HEALTH INSURANCE					5,150	6,355	20,000
101-228-722.00	PER DIEM							200
101-228-726.00	LIFE INS/STD/LTD			1,365	1,580	1,580	1,075	1,680
101-228-751.00	OFFICE SUPPLIES			50	500	500	500	500
101-228-754.00	OPERATING SUPPLIES							500
101-228-801.00	PROFESSIONAL & CONTRACTUAL SVC			4,950	2,500	2,500	2,500	12,500
101-228-911.00	TRAVEL - CONFERENCES			60	2,500	2,500	-	2,300
101-228-915.00	MEMBERSHIPS				250	250	-	250
101-228-948.00	COMPUTER SERVICE			3,120	10,000	10,000	-	
101-228-980.00	CAPITAL OUTLAY - OFFICE EQUIPMENT				10,000	10,000	-	10,000
TOTAL DEPARTMENT BUDGET		-	-	99,004	123,085	123,085	86,155	142,385

DEPARTMENT:

TREASURER (253)

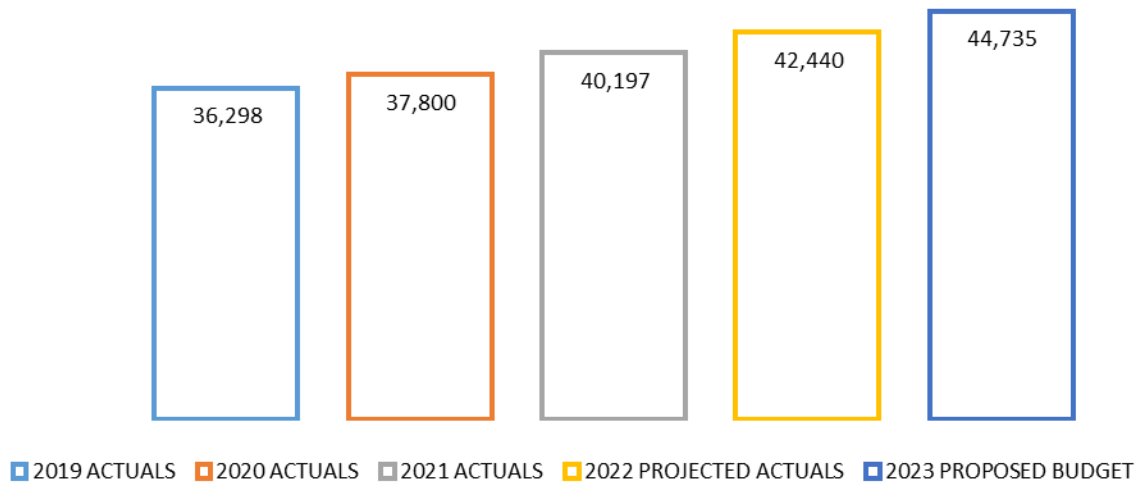
DESCRIPTION:

The Treasurer's Office ensures the convenient, timely, and accurate billing and collection of taxes and fees, receipt of all remittances to the Township, and investment of those funds in a prudent manner to maximize the financial resources available to meet the needs of the Township and its residents.

SERVICES PROVIDED:

The Treasurer's office collects and distributes real and personal property taxes. It provides billing and collection services to multiple municipalities. The Treasurer invests public funds in a manner which provides maximum security of principal and preservation of capital. The secondary emphasis is providing adequate liquidity so the Township may meet its operating cash flow needs.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	253 - TREASURER

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-253-703.00	WAGES - SUPPORT STAFF	956	1,392	2,144	7,500	7,500	3,120	3,120
101-253-704.02	WAGES - TRUSTEES	15,001	15,577	15,000	15,000	15,000	15,000	15,000
101-253-709.00	FICA/MEDICARE	1,096	1,239	1,263	1,780	1,780	1,425	1,400
101-253-713.00	OVERTIME	172	1,091	1,309	750	750	500	750
101-253-716.00	DEFINED CONTRIBUTION PENSION	1,613	1,806	1,631	1,500	1,500	1,865	2,175
101-253-718.00	HEALTH INSURANCE	8,852	6,794	6,553	10,000	10,000	11,000	10,000
101-253-722.00	PER DIEM						-	500
101-253-726.00	LIFE INS/STD/LTD	310	313	310	310	310	310	310
101-253-754.00	OPERATING SUPPLIES			60	500	800	805	500
101-253-850.00	COMMUNICATIONS		128	8			-	180
101-253-851.00	POSTAGE		1,795	5,123	2,000	2,200	2,200	2,000
101-253-910.00	PROFESSIONAL DEVELOPMENT						-	500
101-253-911.00	TRAVEL - CONFERENCES	3,177	1,275	1,677	2,500	3,025	3,025	1,700
101-253-911.01	TRAVEL - CONFERENCES - STAFF	1,916	1,303	100	1,500	475	-	1,300
101-253-915.00	MEMBERSHIPS	473	536	429	500	500	275	500
101-253-933.00	SOFTWARE MAINT AGREEMENTS	2,732	2,784	2,823	2,900	2,950	2,915	3,000
101-253-934.00	OTHER REPAIRS & MAINT		1,767	1,767	1,800	1,750	-	1,800
TOTAL DEPARTMENT BUDGET		36,298	37,800	40,197	48,540	48,540	42,440	44,735

DEPARTMENT:

ASSESSOR (257)

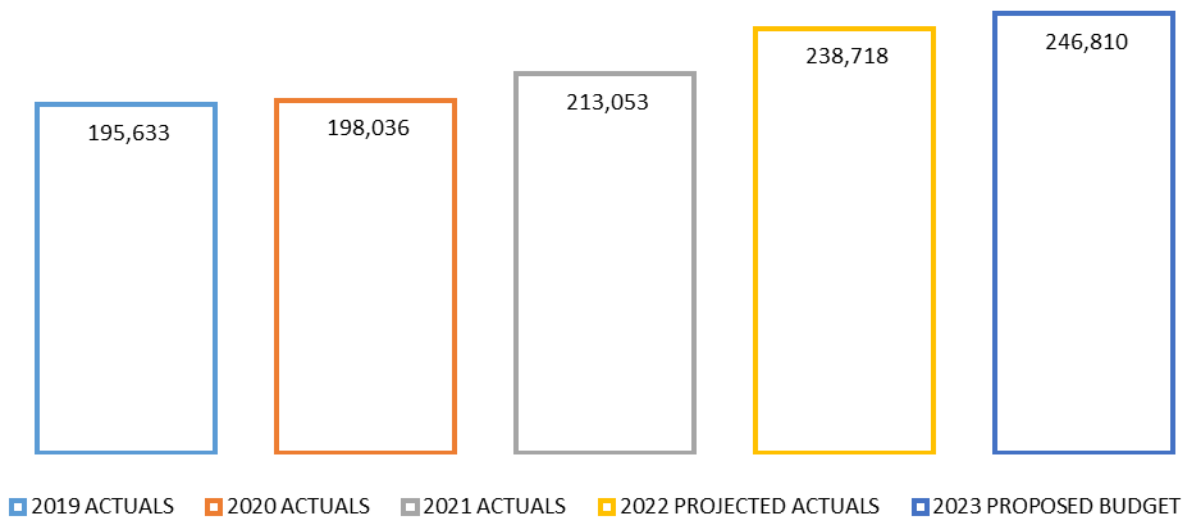
DESCRIPTION:

The Assessing department prepares an assessment roll covering all taxable real and personal property located within Kalamazoo Township.

SERVICES PROVIDED:

The Assessing department provides for current mapping, valuations, and legal descriptions for all properties within Kalamazoo Township. The Assessor is responsible for all State and County assessment rolls and property exemptions.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	257 - ASSESSOR

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-257-702.00	WAGES - DEPARTMENT HEAD	81,579	85,509	82,399	85,000	85,000	85,300	75,550
101-257-703.00	WAGES - SUPPORT STAFF	46,861	45,661	47,827	56,000	56,000	56,175	67,660
101-257-705.00	VACATION PAY			9,214		17,200	17,163	-
101-257-707.00	TEMPORARY EMPLOYEES	1,820	2,015	1,560	2,000	2,000	2,000	2,000
101-257-709.00	FICA/MEDICARE	9,628	9,869	10,535	11,400	11,400	11,400	11,450
101-257-712.00	INSURANCE OPT OUT	5,061	5,111	5,406	6,100	6,100	6,100	6,250
101-257-716.00	DEFINED CONTRIBUTION PENSION	17,134	15,626	16,723	16,280	16,280	16,280	13,650
101-257-718.00	HEALTH INSURANCE	20,603	17,150	19,938	20,000	20,000	20,000	25,000
101-257-723.00	HEALTH INSURANCE - RETIREE					6,600	6,570	20,000
101-257-726.00	LIFE INS/STD/LTD	2,417	2,623	2,549	3,100	3,100	3,100	2,400
101-257-751.00	OFFICE SUPPLIES	412	338	119	500	1,000	1,000	1,000
101-257-754.00	OPERATING SUPPLIES	1,315	1,822	279	1,500	1,470	720	1,500
101-257-759.00	GAS & OIL	277	191	255	500	500	250	500
101-257-801.00	PROFESSIONAL & CONTRACTUAL SVC	1,068	1,079	2,473	2,500	2,225	-	2,500
101-257-802.00	LEGAL SERVICES	3,115	2,650	4,378	7,000	7,000	2,500	5,000
101-257-851.00	POSTAGE		4,250	3,733	4,500	4,750	4,750	5,000
101-257-903.00	NOTICES & PUBLICATIONS	1,107	1,168	697	1,200	1,230	1,400	1,200
101-257-910.00	PROFESSIONAL DEVELOPMENT	282		25	500	-	-	750
101-257-911.00	TRAVEL - CONFERENCES				250	250	-	-
101-257-911.01	TRAVEL - CONFERENCES - STAFF				250	250	-	-
101-257-915.00	MEMBERSHIPS	318	298	343	500	500	240	500
101-257-933.00	SOFTWARE MAINT AGREEMENTS	2,081	2,121	2,151	2,200	2,225	2,225	2,800
101-257-934.00	OTHER REPAIRS & MAINT	555	555	538	600	600	45	100
101-257-946.00	ENGINEERING SERVICES			1,911	2,000	2,000	1,500	2,000
TOTAL DEPARTMENT BUDGET		195,633	198,036	213,053	223,880	247,680	238,718	246,810

DEPARTMENT:

GENERAL SERVICES - ADMINISTRATIVE (261)

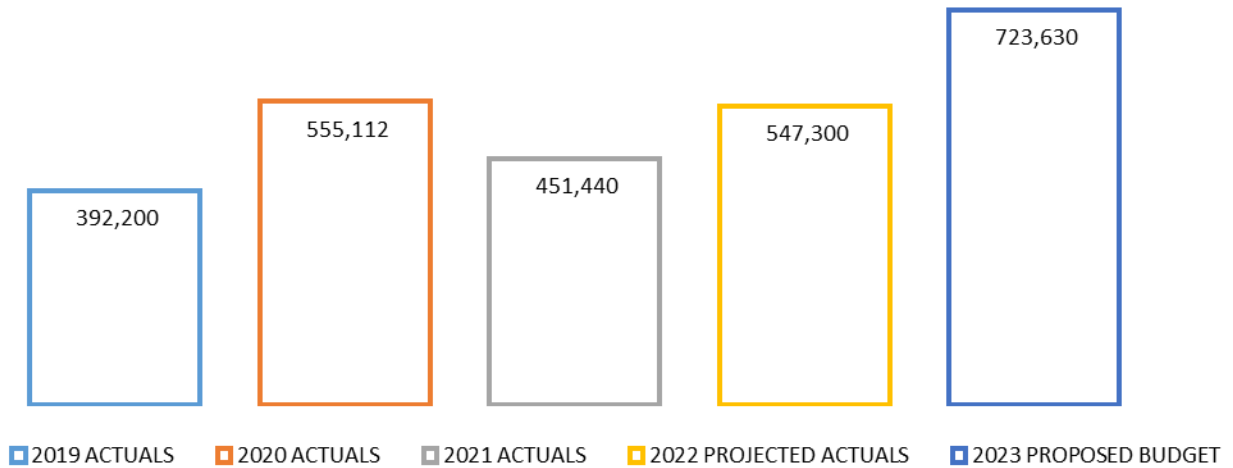
DESCRIPTION:

This department records many of the non-departmental costs of the general fund.

SERVICES PROVIDED:

Provides proper accounting for expenses that cannot be attributed to any one department, and often shared by all departments.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	261 - GENERAL ADMINISTRATIVE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-261-703.00	WAGES - SUPPORT STAFF	57,767	40,908	23,255	43,200	37,950	31,000	42,280
101-261-709.00	FICA/MEDICARE	4,316	3,013	1,888	3,835	3,835	2,410	3,230
101-261-712.00	INSURANCE OPT OUT			1,426	6,380	2,660	2,660	
101-261-713.00	OVERTIME	326	243		500	500	-	500
101-261-716.00	DEFINED CONTRIBUTION PENSION	3,993	2,154	1,298	4,150	4,050	3,150	4,230
101-261-718.00	HEALTH INSURANCE	7,010	3,866		-	5,620	2,500	25,000
101-261-723.00	HEALTH INSURANCE - RETIREE	7,868	4,479	3,861		100	60	
101-261-726.00	LIFE INS/STD/LTD	790	483	78	960	960	445	800
101-261-727.00	OPEB TRUST CONTRIBUTION		28,330	28,000	23,529	23,529	23,530	24,000
101-261-751.00	OFFICE SUPPLIES	8,850	8,780	5,688	10,000	9,000	9,000	10,000
101-261-752.00	SMALL TOOLS & EQUIPMENT		38	101				-
101-261-754.00	OPERATING SUPPLIES	4,390	941	3,475	6,000	6,000	2,335	6,500
101-261-801.00	PROFESSIONAL & CONTRACTUAL SVC	22,774	35,789	47,788	25,000	29,250	29,250	40,000
101-261-802.00	LEGAL SERVICES	46,989	54,853	37,375	42,000	42,000	35,000	45,000
101-261-820.00	OTHER FEES	2,372	1,360	3,593	4,000	4,000	4,000	4,000
101-261-835.00	HEALTH SERVICES		675	1,710	300	1,310	1,200	-
101-261-850.00	COMMUNICATIONS	1,394	2,276	5,020	4,800	4,800	4,800	5,000
101-261-851.00	POSTAGE	15,529	14,961	9,104	10,000	10,000	10,000	15,000
101-261-855.00	LOCAL PUBLIC BROADCASTING		155,904	146,170	155,000	155,000	155,000	150,000
101-261-861.00	MILEAGE REIMB				100	100	-	-
101-261-903.00	NOTICES & PUBLICATIONS	6,519	2,365	2,130	2,500	3,500	3,000	2,500
101-261-915.00	MEMBERSHIPS	6,314	8,236	8,409	8,500	9,500	9,500	10,000
101-261-918.00	UTILITIES - WATER	2,534	3,151	2,951	3,500	3,500	3,500	3,500
101-261-919.00	UTILITIES - WASTE/RECYCLE		3,585	4,336	4,500	4,500	4,500	4,500
101-261-920.00	UTILITIES - ELECTRIC	41,931	35,786	33,382	40,000	40,000	40,000	40,000
101-261-921.00	UTILITIES - NATURAL GAS	9,968	8,276	11,563	9,000	14,000	14,000	15,000
101-261-924.00	UTILITIES - CABLE/INTERNET		6,952	5,884	10,000	5,000	5,000	7,500
101-261-933.00	SOFTWARE MAINT AGREEMENTS	10,369	613	5,467	10,000	8,200	6,500	10,000
101-261-934.00	OTHER REPAIRS & MAINT	3,840	1,117	1,627	3,200	3,200	2,500	3,200
101-261-935.00	GENERAL LIABILITY INSURANCE	34,407	35,056	37,748	38,000	38,000	38,000	38,000
101-261-938.00	INSURANCE - WORKERS COMP	6,832	7,240	7,260	7,000	6,990	7,000	7,000
101-261-946.00	ENGINEERING SERVICES		866				-	
101-261-948.00	COMPUTER SERVICE	20,500	10,543				-	
101-261-955.00	MISCELLANEOUS	238					-	
101-261-980.00	CAPITAL OUTLAY - OFFICE EQUIPMENT	8,129	20,389	3,796	5,000	5,000	-	5,000
101-261-984.00	CAPITAL OUTLAY - SOFTWARE PROGRAMS			5,017	3,000	3,000	-	-
101-261-991.00	DEBT SERVICE - PRINCIPAL	965	1,493	1,716	1,585	1,683	1,685	1,790
101-261-992.00	DEBT SERVICE - INTEREST	286	391	324	300	202	200	100
101-261-999.00	CONTINGENT EXPENSES	55,000	50,000		100,000	100,000	95,575	200,000
TOTAL DEPARTMENT BUDGET		392,200	555,112	451,440	585,839	586,939	547,300	723,630

DEPARTMENT:

FACILITIES & GROUND MAINTENANCE (265)

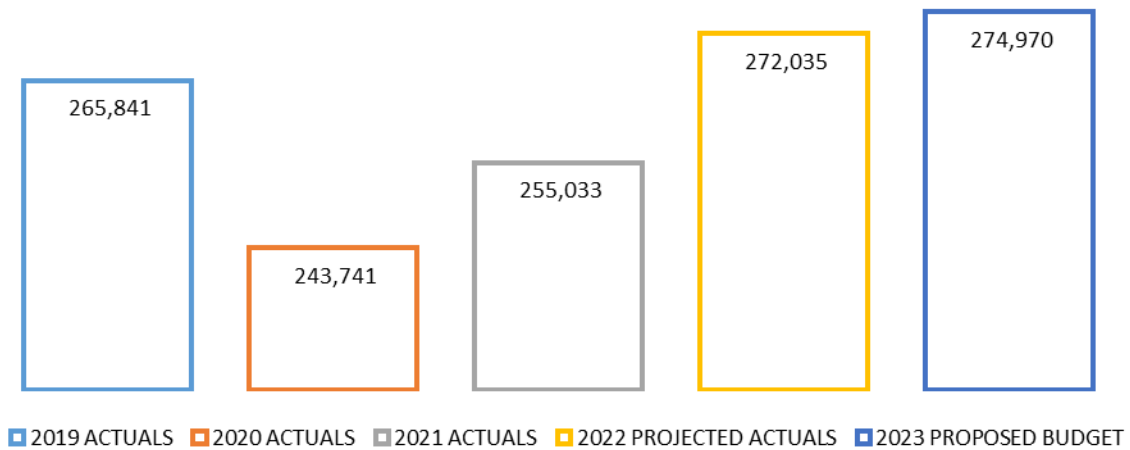
DESCRIPTION:

The Facilities & Ground Maintenance department is responsible for the maintenance of all Township facilities and grounds.

SERVICES PROVIDED:

Provides Township landscape maintenance to all medians, streets, right-of-ways within the Township. Maintains the Township's administrative building.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	265 - MAINTENANCE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-265-702.00	WAGES - DEPARTMENT HEAD		12,000	12,000	12,000	12,000	8,540	-
101-265-703.00	WAGES - SUPPORT STAFF	123,601	122,228	122,344	131,715	131,715	131,715	136,680
101-265-709.00	FICA/MEDICARE	8,615	9,503	9,562	11,150	11,150	11,150	11,450
101-265-713.00	OVERTIME	1,012	785	699	1,000	1,000	1,000	1,000
101-265-716.00	DEFINED CONTRIBUTION PENSION	14,712	15,349	15,314	17,000	17,000	16,000	15,500
101-265-718.00	HEALTH INSURANCE	49,440	48,754	54,475	45,000	45,000	53,000	55,000
101-265-723.00	HEALTH INSURANCE - RETIREE	4,210	4,479	3,864	5,000	5,000	5,000	5,000
101-265-726.00	LIFE INS/STD/LTD	2,396	2,790	2,723	2,865	2,865	2,865	2,800
101-265-752.00	SMALL TOOLS & EQUIPMENT	2,174	1,595	1,493	4,000	4,000	1,000	4,000
101-265-754.00	OPERATING SUPPLIES	5,982	10,911	7,995	9,500	9,500	9,500	9,500
101-265-759.00	GAS & OIL	3,523	1,766	4,886	4,000	7,500	8,000	5,000
101-265-767.00	PERSONAL EQUIPMENT ALLOWANCE	1,305	499	1,508	2,000	2,000	225	2,000
101-265-801.00	PROFESSIONAL & CONTRACTUAL SVC	14,783	6,438	5,242	8,000	8,000	8,000	8,000
101-265-850.00	COMMUNICATIONS	330	360	360	540	540	540	540
101-265-930.00	LAND & BUILDING REPAIRS	31,114	4,222	7,137	38,000	35,500	10,000	10,000
101-265-931.00	EQUIPMENT REPAIRS	1,650	613	717	2,000	2,000	2,000	3,000
101-265-932.00	VEHICLE REPAIRS & MAINT	994	1,449	4,714	5,000	4,000	3,000	5,000
101-265-940.00	RENTALS				500	500	500	500
TOTAL DEPARTMENT BUDGET		265,841	243,741	255,033	299,270	299,270	272,035	274,970

DEPARTMENT:

CODE ENFORCEMENT (372)

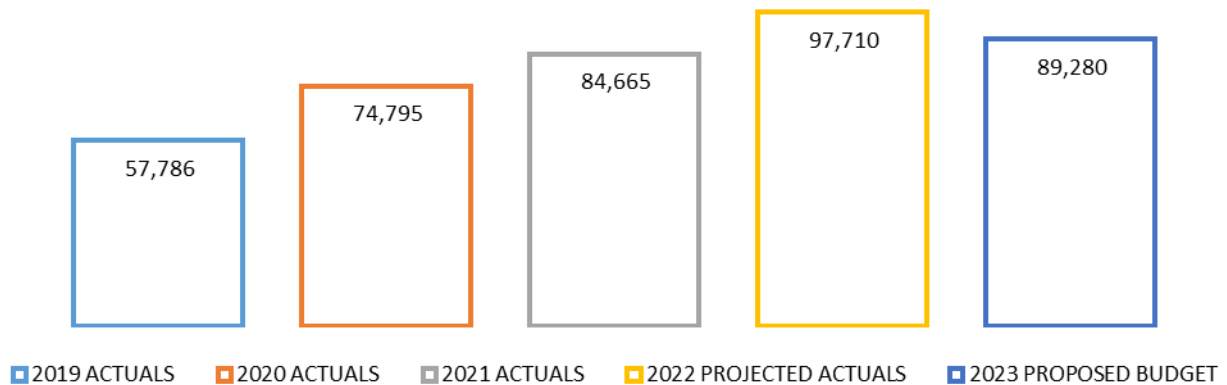
DESCRIPTION:

To fairly and objectively enforce the ordinances of the Township. To provide a safe and healthy environment of well-maintained properties that will sustain property values and preserve Kalamazoo Township as a desired place to reside and conduct business.

SERVICES PROVIDED:

Performs a variety of technical duties in support of the Township’s local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Township regulations to property owners, residents, businesses, the general public, and other Township departments and divisions.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	372 - CODE ENFORCEMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-372-703.00	WAGES - SUPPORT STAFF	11,232	15,157	28,568	32,710	32,710	32,710	33,700
101-372-709.00	FICA/MEDICARE	816	1,160	2,185	2,502	2,502	2,500	2,580
101-372-718.00	HEALTH INSURANCE	2,360	-	-	-	-	-	-
101-372-754.00	OPERATING SUPPLIES			1,727	2,000	2,000	2,000	2,000
101-372-801.00	PROFESSIONAL & CONTRACTUAL SVC	12,353	35,367	22,990	40,000	40,000	30,000	25,000
101-372-802.00	LEGAL SERVICES	31,025	23,111	29,195	30,000	30,000	30,000	25,000
101-372-911.00	TRAVEL - CONFERENCES				1,000	1,000	500	1,000
TOTAL DEPARTMENT BUDGET		57,786	74,795	84,665	108,212	108,212	97,710	89,280

DEPARTMENT:

INFRASTRUCTURE MAINTENANCE (446)

DESCRIPTION:

Non-capital expenditures related to the maintenance of Township streets.

SERVICES PROVIDED:

Maintains the Township's street system, which includes signs, markings, sidewalks and traffic signals. Additionally, repairs pot-holes, implements non-capital minor resurfacing projects, street patching projects, and pavement rehabilitation projects.

FUND	101 - GENERAL FUND
DEPARTMENT	446 - INFRASTRUCTURE MAINTENANCE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-446-973.00	CAPITAL IMPROVE - SEWER SYSTEMS		24,125	1,910	2,500	2,500		2,000
101-446-986.00	SIDEWALK IMPROVEMENTS	1,705	2,020	131,704	65,000	65,000	15,000	90,000
101-446-986.01	SIDEWALK IMPROV REIMB				5,000	5,000	500	5,000
101-446-989.00	STREET REHABILITATION	145,876	18,412	225,488	250,000	350,000	250,000	250,000
TOTAL DEPARTMENT BUDGET		147,581	44,557	359,102	322,500	422,500	265,500	347,000

DEPARTMENT:

CEMETARY (567)

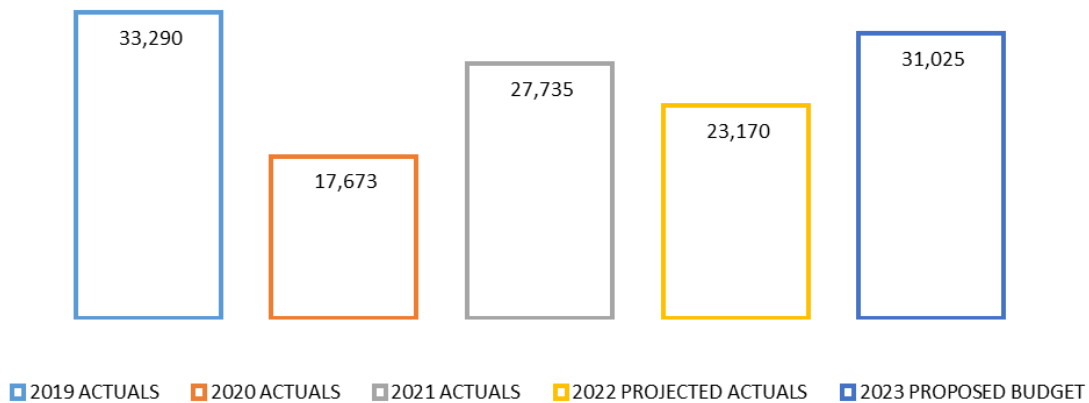
DESCRIPTION:

The Township owns and maintains one cemetery.

SERVICES PROVIDED:

The Township re-purchases and sells cemetery lots. The Township Clerk is the keeper of burial records. The facilities and grounds maintenance department maintain cemetery grounds.

EXPENDITURE HISTORY



FUND 101 - GENERAL FUND
DEPARTMENT 567 - CEMETERY

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-567-703.00	WAGES - SUPPORT STAFF	11,291	7,077	12,506	10,000	9,750	10,500	10,000
101-567-709.00	FICA/MEDICARE	806	504	890	805	805	865	825
101-567-713.00	OVERTIME	417	344	424	500	750	750	750
101-567-716.00	DEFINED CONTRIBUTION PENSION	1,405	891	1,552	1,260	1,260	1,350	1,300
101-567-718.00	HEALTH INSURANCE	4,086	1,737	52	5,000	5,000	500	-
101-567-726.00	LIFE INS/STD/LTD	185	80		315	315	-	-
101-567-754.00	OPERATING SUPPLIES	1,043	160	1,422	2,000	2,000	2,000	2,000
101-567-801.00	PROFESSIONAL & CONTRACTUAL SVC	8,353	582	4,328	7,000	7,000	-	7,000
101-567-918.00	UTILITIES - WATER	699	268	463	1,000	1,000	1,200	1,000
101-567-919.00	UTILITIES - WASTE/RECYCLE		587	627	550	550	550	650
101-567-930.00	LAND & BUILDING REPAIRS	1,088	923	1,681	3,000	3,000	1,000	3,000
101-567-933.00	SOFTWARE MAINT AGREEMENTS	2,150	1,955	1,955	2,000	2,000	1,955	2,000
101-567-940.00	RENTALS	1,767	2,565	1,835	2,500	2,500	2,500	2,500

TOTAL DEPARTMENT BUDGET 33,290 17,673 27,735 35,930 35,930 23,170 31,025

DEPARTMENT:

PLANNING/ZONING (701)

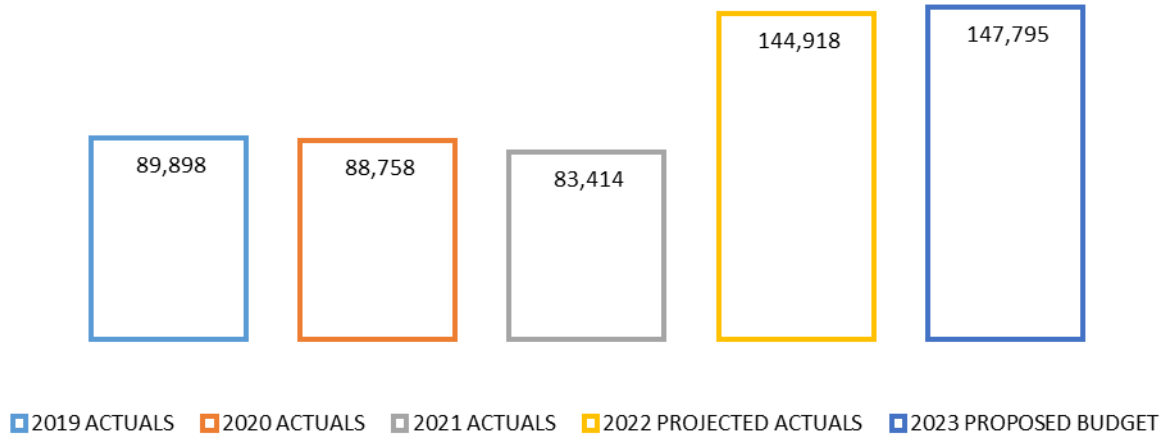
DESCRIPTION:

The Planning/Zoning department is responsible for guiding, directing, and reviewing land use development activities within Kalamazoo Township.

SERVICES PROVIDED:

The department assists petitioners with the process for applications including subdivisions, re-zoning requests, special use permits, variances, site plans, and other applicable requests that require zoning review and approval.

EXPENDITURE HISTORY



FUND	101 - GENERAL FUND
DEPARTMENT	701 - PLANNING & ZONING

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-701-703.00	WAGES - SUPPORT STAFF				36,800	11,800	11,800	-
101-701-704.00	WAGES - PART-TIME EMPLOYEES						-	9,000
101-701-707.00	TEMPORARY EMPLOYEES	8,020	8,670	7,100	10,000	10,000	10,000	10,000
101-701-709.00	FICA/MEDICARE	613	710	642	3,675	1,775	1,775	1,435
101-701-713.00	OVERTIME		632	1,332	1,250	-	-	-
101-701-716.00	DEFINED CONTRIBUTION PENSION	144	63	133	2,460	225	224	-
101-701-718.00	HEALTH INSURANCE				3,750	5	4	-
101-701-726.00	LIFE INS/STD/LTD				595	-	-	-
101-701-751.00	OFFICE SUPPLIES	141		60	200	200	200	200
101-701-791.00	SUBSCRIPTIONS & PUBLICATIONS	360	360		360	360	360	360
101-701-801.00	PROFESSIONAL & CONTRACTUAL SVC	39,180	38,850	46,429	43,000	79,725	76,475	80,000
101-701-802.00	LEGAL SERVICES	28,678	26,992	17,923	20,000	20,000	20,000	20,000
101-701-861.00	MILEAGE REIMB			22			-	
101-701-903.00	NOTICES & PUBLICATIONS	8,724	10,477	3,640	10,000	8,000	6,000	7,500
101-701-910.00	PROFESSIONAL DEVELOPMENT			550		100	80	500
101-701-911.00	TRAVEL - CONFERENCES			250	500	400	-	
101-701-933.00	SOFTWARE MAINT AGREEMENTS	1,967	2,004	3,767	3,800	3,800	3,000	3,800
101-701-946.00	ENGINEERING SERVICES	2,071		1,566	35,000	35,000	15,000	15,000

TOTAL DEPARTMENT BUDGET	89,898	88,758	83,414	171,390	171,390	144,918	147,795
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DEPARTMENT:

RECREATION (751)

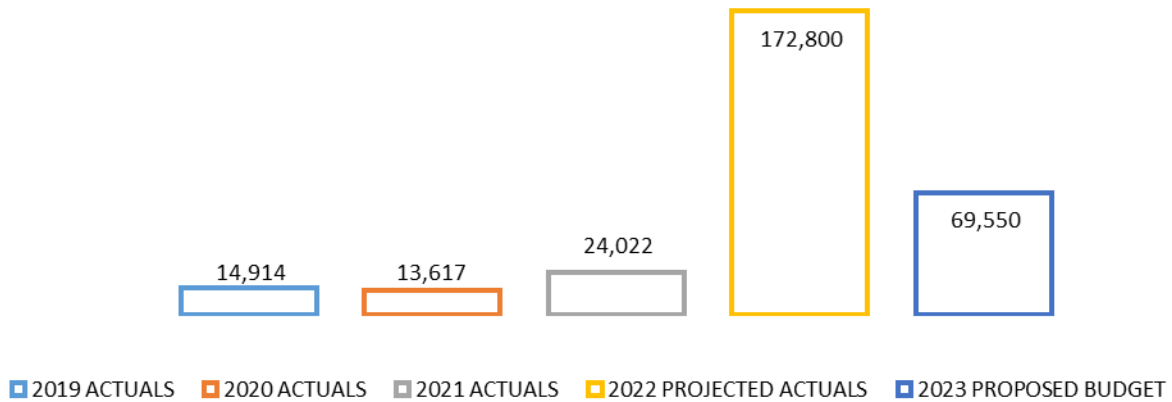
DESCRIPTION:

The Recreation department manages the protection of the natural and physical environment in the Township parks.

SERVICES PROVIDED:

The Recreation department maintains the park grounds of the Township.

EXPENDITURE HISTORY



FUND 101 - GENERAL FUND
DEPARTMENT 751 - RECREATION

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
101-751-752.00	SMALL TOOLS & EQUIPMENT				5,000	5,000		8,500
101-751-754.00	OPERATING SUPPLIES	2,580	1,539	1,705	3,500	3,500	3,500	
101-751-801.00	PROFESSIONAL & CONTRACTUAL SVC	355	41	1,288	500	500		20,000
101-751-918.00	UTILITIES - WATER	398	274	145	300	300	300	500
101-751-919.00	UTILITIES - WASTE/RECYCLE		546	546	500	500	500	550
101-751-920.00	UTILITIES - ELECTRIC	342	350	369	2,000	2,000	500	1,000
101-751-930.00	LAND & BUILDING REPAIRS & MAINT	2,626	10,867	19,969	15,000	15,000	15,000	5,000
101-751-974.00	CAPITAL OUTLAY - LAND IMPROVEMENTS				80,000	261,915	153,000	34,000
101-751-985.00	CAPITAL OUTLAY - EQUIPMENT	8,613			12,000	12,000		
TOTAL DEPARTMENT BUDGET		14,914	13,617	24,022	118,800	300,715	172,800	69,550

FUND:

GOLF COURSE (409)

DESCRIPTION:

The Township owns a 9-hole golf course – Grand Prairie. The Township receives structured percentage of the green fees and applies the fees towards the maintenance and improvement of the course.

FUND	409 - GOLF COURSE FUND
DEPARTMENT	751 - RECREATION

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
409-000-665.00	INTEREST INCOME	223						
409-000-671.00	LEASE FEES	101	707	541				
409-000-699.00	INTERFUND TRANSFERS IN	20,000	10,000	15,000	15,000	15,000	15,000	15,000
	SUB-TOTAL REVENUES	20,324	10,707	15,541	15,000	15,000	15,000	15,000
409-751-754.00	OPERATING SUPPLIES	20						
409-751-930.00	LAND & BUILDING REPAIRS	1,600						
409-751-931.00	EQUIPMENT REPAIRS	18,081	8,290	8,077	7,500	10,000	9,500	7,500
409-751-985.00	CAPITAL OUTLAY - EQUIPMENT		2,095		7,500	10,000	10,000	7,500
	SUB-TOTAL EXPENSES	19,701	10,385	8,077	15,000	20,000	19,500	15,000

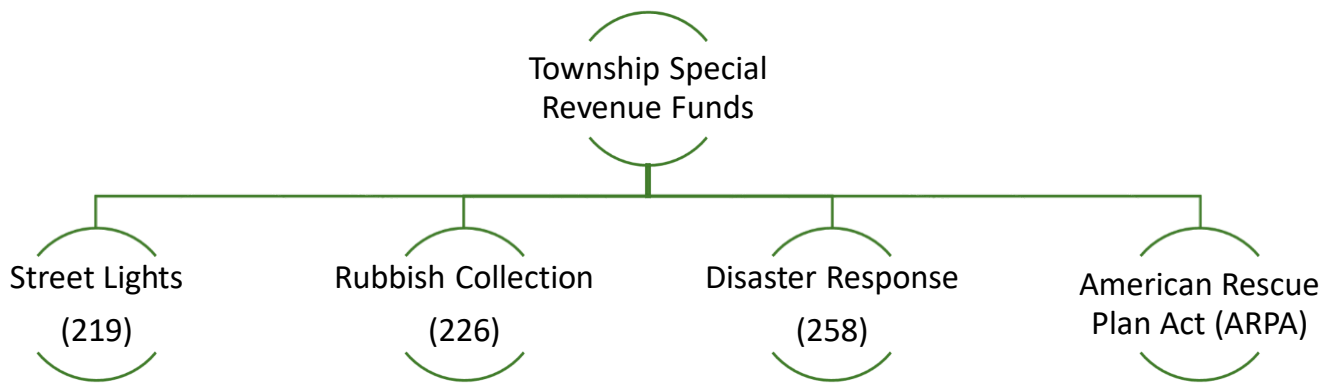
NET REVENUES/EXPENDITURES	623	322	7,464	-	(5,000)	(4,500)	-
BEGINNING FUND BALANCE	(148,102)	12,999	13,321	20,785	20,785	20,785	16,285
ENDING FUND BALANCE	(147,479)	13,321	20,785	20,785	15,785	16,285	16,285

BUDGET SUMMARY FOR ALL OTHER FUNDS

FUND	DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ADOPTED BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
SPECIAL REVENUE FUNDS - REVENUES:								
206	FIRE - OPERATING	1,746,458	1,556,076	1,918,023	2,080,880	2,080,880	2,083,330	2,062,219
207	POLICE - OPERATING	4,779,585	4,574,299	4,870,389	4,808,520	4,808,520	4,902,155	4,919,306
217	LIVESCAN/SOR	31,377	7,050	16,760	12,000	12,000	18,100	12,000
219	STREET LIGHTS	257,730	265,715	250,483	205,567	205,567	205,080	206,785
226	RUBBISH COLLECTION	477,010	503,534	643,283	564,786	564,786	566,560	566,900
258	DISASTER RESPONSE	-	203,798	27,560	-	-	-	-
265	DRUG LAW ENFORCEMENT	6,209	-	1,200	2,500	2,500	-	2,500
266	LAW ENFORCEMENT TRAINING	20,936	22,057	20,492	24,000	24,000	20,000	25,000
267	SWET	80,683	95,095	93,426	97,300	97,300	97,300	93,120
272	COMMUNITY POLICING	-	-	-	-	-	-	775,245
285	AMERICAN RESCUE PLAN ACT (ARPA)	-	-	62	-	-	9,530	20,000
DEBT SERVICE FUNDS - REVENUES:								
861	ROAD BOND DEBT SERVICE	1,196,063	1,309,091	1,280,761	1,232,155	1,232,155	1,260,775	1,265,915
CAPITAL FUNDS - REVENUES:								
447	BUILDING IMPROVEMENTS	62,288	-	-	183,115	183,115	95,575	280,000
806	WATER IMPROVEMENTS	12,836	96,421	97,187	83,500	83,500	83,000	106,388
807	SEWER IMPROVEMENTS	128,859	149,214	300,315	1,282,924	1,282,924	387,950	488,750
812	STREET IMPROVEMENTS	6,242	-	71	100	100	100	300
825	POLICE CAPITAL	333,831	296,893	763,942	154,268	154,268	164,735	160,600
826	FIRE CAPITAL	620,730	522,725	528,608	8,514,160	8,514,160	558,295	11,526,930
	SUBTOTAL ALL OTHER FUNDS - REVENUES	9,760,837	9,601,968	10,812,562	19,245,775	19,245,775	10,452,485	22,511,958
SPECIAL REVENUE FUNDS - EXPENSES:								
206	FIRE - OPERATING	1,727,480	1,726,020	1,907,372	1,962,063	2,032,063	2,014,945	2,034,610
207	POLICE - OPERATING	4,505,261	4,799,912	4,323,918	5,382,968	5,679,968	4,836,574	5,716,270
217	LIVESCAN/SOR	15,631	11,693	20,689	13,000	13,000	12,000	16,000
219	STREET LIGHTS	255,122	245,480	260,551	265,000	265,000	240,000	245,000
226	RUBBISH COLLECTION	519,833	533,635	500,787	556,500	556,500	525,000	550,000
258	DISASTER RESPONSE	-	169,049	11,745	49,361	49,361	11,500	15,000
265	DRUG LAW ENFORCEMENT	-	-	-	1,000	1,000	-	1,000
266	LAW ENFORCEMENT TRAINING	27,817	18,458	17,815	20,000	30,000	30,000	25,000
267	SWET	80,683	95,095	93,426	97,300	97,300	97,300	93,120
272	COMMUNITY POLICING	-	-	-	-	-	-	761,550
285	AMERICAN RESCUE PLAN ACT (ARPA)	-	-	-	-	-	-	-
DEBT SERVICE FUNDS - EXPENSES:								
861	ROAD BOND DEBT SERVICE	1,099,250	1,133,000	1,163,500	1,242,500	1,242,500	1,177,000	1,219,125
CAPITAL FUNDS - EXPENSES:								
447	BUILDING IMPROVEMENTS	435,067	-	110,996	225,000	225,000	145,000	280,000
806	WATER IMPROVEMENTS	16,412	16,727	14,354	16,050	16,050	14,250	15,300
807	SEWER IMPROVEMENTS	27,910	97,938	169,850	1,972,350	1,972,350	123,630	3,346,100
812	STREET IMPROVEMENTS	162,450	-	-	-	-	-	-
825	POLICE CAPITAL	252,414	349,489	473,529	385,000	385,000	350,000	413,000
826	FIRE CAPITAL	193,119	122,199	821,063	9,258,500	9,258,500	381,200	12,108,500
	SUBTOTAL ALL OTHER FUNDS - EXPENSES	9,318,449	9,318,695	9,889,595	21,446,592	21,823,592	9,958,399	26,839,576
	NET REVENUES/EXPENDITURES	442,388	283,272	922,966	(2,200,816)	(2,577,816)	494,086	(4,327,618)
	BEGINNING FUND BALANCE - ALL OTHER FUNDS	6,876,312	7,318,696	7,601,974	8,524,935	8,524,935	8,524,935	5,947,119
	ENDING FUND BALANCE - ALL OTHER FUNDS	7,318,700	7,601,968	8,524,941	6,324,119	5,947,119	9,019,021	1,619,501

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for and report the proceeds for specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term proceeds of specific revenue sources established that one or more specific restricted or committed revenues should be the foundation for special revenue fund.



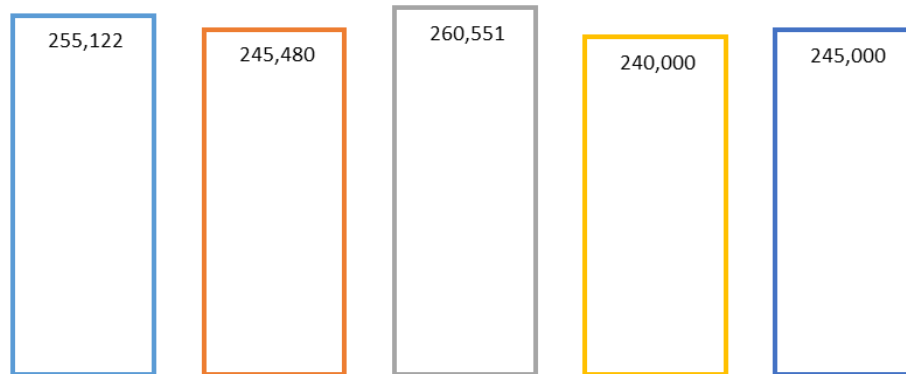
FUND:

STREET LIGHTS (219)

SERVICES PROVIDED:

A special assessment is raised in order to provide for electrical utility costs incurred to provide street lighting throughout the Township.

EXPENSE HISTORY



■ 2019 ACTUALS ■ 2020 ACTUALS ■ 2021 ACTUALS ■ 2022 PROJECTED ACTUALS ■ 2023 PROPOSED BUDGET

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
219-000-412.00	DELINQUENT PERSONAL PROP TAX	23	45	48	50	50	50	50
219-000-437.00	INDUSTRIAL FACILITY TAX - ACT 198				150	150	-	
219-000-451.00	SPECIAL ASSESSMENTS	247,461	260,565	249,528	204,167	204,167	204,430	206,735
219-000-665.00	INTEREST INCOME	10,246	5,105	907	1,200	1,200	600	
SUB-TOTAL REVENUES		257,730	265,715	250,483	205,567	205,567	205,080	206,785
219-448-920.00	UTILITIES - ELECTRIC	255,122	245,480	260,551	265,000	265,000	240,000	245,000
SUB-TOTAL EXPENSES		255,122	245,480	260,551	265,000	265,000	240,000	245,000
NET REVENUES/EXPENDITURES		2,608	20,235	(10,068)	(59,433)	(59,433)	(34,920)	(38,215)
BEGINNING FUND BALANCE		193,978	196,586	216,821	206,753	206,753	206,753	171,833
ENDING FUND BALANCE		196,586	216,821	206,753	147,320	147,320	171,833	133,618

FUND:

RUBBISH COLLECTION FUND (226)

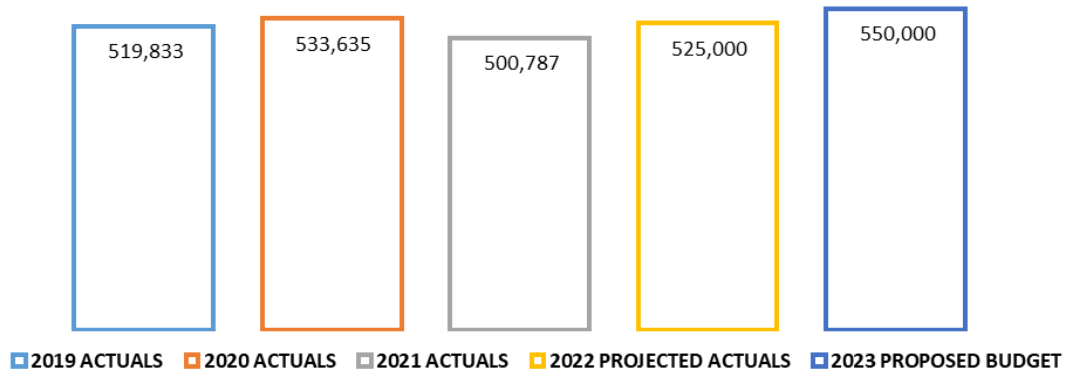
DESCRIPTION:

A special assessment is levied to provide for the collection of household hazardous waste and recycle waste within the Township.

SERVICES PROVIDED:

The Township contracts with a waste management company to provide curbside collection of household recyclables every-other-week, special leaf/brush in the spring and fall, and bulk trash items three times per year. In addition, the Township contracts with Kalamazoo County's Household Hazardous Waste Center to allow Township households to drop-off certain hazardous waste materials for safe disposal or recycling.

EXPENDITURE HISTORY



FUND 226 - RUBBISH COLLECTION
 DEPARTMENT 528 - REFUSE COLLECTION

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	2022 PROJECTED ACTUALS	2023 PROPOSED BUDGET
226-000-451.00	SPECIAL ASSESSMENTS	469,827	500,570	542,488	563,586	563,586	565,560	563,900
226-000-665.00	INTEREST INCOME	7,183	2,964	795	1,200	1,200	1,000	3,000
226-000-699.00	INTERFUND TRANSFERS IN			100,000				
SUB-TOTAL REVENUES		477,010	503,534	643,283	564,786	564,786	566,560	566,900
226-528-919.00	UTILITIES - WASTE/RECYCLE	519,833	533,635	500,787	556,500	556,500	525,000	550,000
SUB-TOTAL EXPENSES		519,833	533,635	500,787	556,500	556,500	525,000	550,000
NET REVENUES/EXPENDITURES		(42,823)	(30,101)	142,496	8,286	8,286	41,560	16,900
BEGINNING FUND BALANCE		(16,323)	(59,146)	(89,247)	53,249	53,249	53,249	94,809
ENDING FUND BALANCE		(59,146)	(89,247)	53,249	61,535	61,535	94,809	111,709

FUND:

DISASTER RESPONSE (258)

DESCRIPTION:

The Disaster Response fund provides for services related to an emergency within the Township. Since 2020, it has provided for COVID relief.

SERVICES PROVIDED:

Provides for the purchase of supplies, equipment, contractual services needed for disaster relief.

FUND	258 - DISASTER RESPONSE
DEPARTMENT	425 - DISASTER RESPONSE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
258-000-502.00	FEDERAL GRANTS	-		10,636				
258-000-540.00	STATE GRANTS	-	153,798	16,924				
258-000-699.00	INTERFUND TRANSFERS IN	-	50,000					
	SUB-TOTAL REVENUES	-	203,798	27,560	-	-	-	-
258-425-703.00	WAGES - SUPPORT STAFF	-	53,211					
258-425-709.00	FICA/MEDICARE	-	3,633	224				
258-425-713.00	OVERTIME	-	4,059	3,235				
258-425-716.00	DEFINED CONTRIBUTION PENSION	-	998	383				
258-425-751.00	OFFICE SUPPLIES	-		22				
258-425-752.00	SMALL TOOLS & EQUIPMENT	-	47,615	623				
258-425-754.00	OPERATING SUPPLIES	-	26,555	602				
258-425-801.00	PROFESSIONAL & CONTRACTUAL SVC	-	351	1,534		2,000	1,500	15,000
258-425-980.00	CAPITAL OUTLAY - OFFICE EQUIPMENT	-	32,627	5,122	49,361	47,361	10,000	-
258-425-995.00	INTERFUND TRANSFERS OUT	-						-
	SUB-TOTAL EXPENSES	-	169,049	11,745	49,361	49,361	11,500	15,000
	NET REVENUES/EXPENDITURES	-	34,749	15,815	(49,361)	(49,361)	(11,500)	(15,000)
	BEGINNING FUND BALANCE	-	-	34,749	50,564	50,564	50,564	39,064
	ENDING FUND BALANCE	-	34,749	50,564	1,203	1,203	39,064	24,064

CATEGORY:

AMERICAN RESCUE PLAN ACT (ARPA) (285)

DESCRIPTION:

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, a part of the American Rescue Plan, provided \$350 billion to state, local, territorial, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The Coronavirus Local Fiscal Recovery Fund provides \$19.53 billion to support non-entitlement units of local government (NEUs), which are local governments, such as the Township, typically serving a population under 50,000. The NEUs are still considered prime recipients and are NOT considered sub recipients of the State even though the flow of funds is through the State. The Township received \$2,375,592 in ARPA federal funds.

SERVICES PROVIDED:

Recipients may use SLFRF funds to:

- **Replace lost public sector revenue**, using this funding to provide government services up to the amount of revenue lost due to the pandemic. The final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.
- **Respond to the far-reaching public health and negative economic impacts of the pandemic**, by supporting the health of communities, and helping households, small businesses, impacted industries, nonprofits, and the public sector recover from economic impacts
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, to support vital wastewater and storm water infrastructure, and to expand affordable access to broadband internet

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs within these four separate eligible use categories.

FUND	285 - AMERICAN RESCUE PLAN ACT
DEPARTMENT	000 - REVENUES

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
285-000-665.00	INTEREST INCOME	-	-	62	-	-	25,000	20,000
	SUB-TOTAL REVENUES	-	-	62	-	-	25,000	20,000
	SUB-TOTAL EXPENSES	-	-	-	-	-	-	-

NET REVENUES/EXPENDITURES	-	-	62	-	-	25,000	20,000
BEGINNING FUND BALANCE	-	-	-	62	62	62	25,062
ENDING FUND BALANCE	-	-	62	62	62	25,062	45,062

CATEGORY:

DEBT SERVICE FUNDS

DESCRIPTION:

The Charter Township of Kalamazoo issued General Obligation Unlimited Tax Bonds pursuant to the provisions of Act 359, Public Acts of Michigan, 1947, as amended, and Act 34, Public Acts of Michigan, 2001, as amended, and pursuant to a resolution adopted by the Township Board of the Township, on March 23, 2015.

The Bonds were issued for the purpose of paying all or part of the costs of acquiring, constructing, furnishing, and equipping road improvements in the Township, including necessary rights of way, sidewalks, proper drainage facilities, and related appurtenances and attachments and to pay the costs of the issuance of the Bonds.

Below is the remaining debt schedule for the Bonds:

Debt Service Report

Local Unit Name: CHARTER TOWNSHIP OF KALAMAZOO
Local Unit Code: 39-1070
Current Fiscal Year End Date: 12/31/2020

Debt Name: ROAD BONDS
Issuance Date: 5/19/2015
Issuance Amount: \$9,750,000
Debt Instrument (or Type): GENERAL OBLIGATION UNLIMITED TAX BONDS
Repayment Source(s): Bond

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year 2023	1,100,000	118,625	1,218,625
Year 2024	1,200,000	91,250	1,291,250
Year 2025	1,300,000	58,375	1,358,375
Year 2026	1,350,000	20,250	1,370,250
			-
			-
Totals	\$ 4,950,000	\$ 288,500	\$ 5,238,500

FUND:

DEBT SERVICE FUND - ROADS (861)

SERVICES PROVIDED:

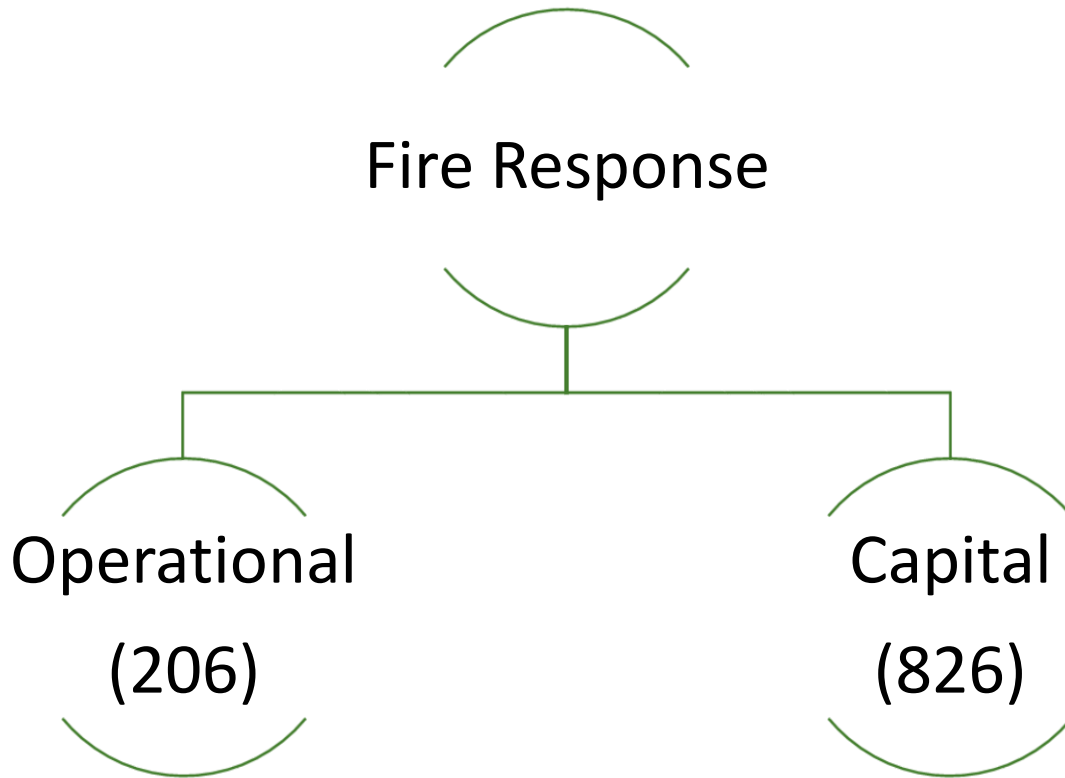
This fund is used to collect the voter approved tax assessment to pay for the associated debt related to the road improvements bond.

FUND	861 - ROAD DEBT FUND
DEPARTMENT	446 - INFRASTRUCTURE MAINTENANCE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
861-000-404.00	CURRENT PERS & REAL PROPERTY TAX	1,147,499	1,190,681	1,183,388	1,175,585	1,175,585	1,174,225	1,204,215
861-000-412.00	DELINQUENT PERSONAL PROP TAX	2,660	1,362	535	500	500	1,775	500
861-000-432.00	PMT IN LIEU OF TAX (PILOT)	5,027	4,996	5,026	5,000	5,000	5,275	5,000
861-000-437.00	INDUSTRIAL FACILITY TAX - ACT 198				920	920		950
861-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	37,978	108,354	91,635	50,000	50,000	75,000	50,000
861-000-665.00	INTEREST INCOME	2,889	3,698	177	150	150	4,500	5,250
861-000-699.00	INTERFUND TRANSFERS IN	10						
	SUB-TOTAL REVENUES	1,196,063	1,309,091	1,280,761	1,232,155	1,232,155	1,260,775	1,265,915
861-446-991.00	DEBT SERVICE - PRINCIPAL	900,000	950,000	1,000,000	1,100,000	1,100,000	1,100,000	1,100,000
861-446-992.00	DEBT SERVICE - INTEREST	198,750	182,500	163,000	142,000	142,000	76,500	118,625
861-446-993.00	PAYING AGENT FEES	500	500	500	500	500	500	500
	SUB-TOTAL EXPENSES	1,099,250	1,133,000	1,163,500	1,242,500	1,242,500	1,177,000	1,219,125
	NET REVENUES/EXPENDITURES	96,813	176,091	117,261	(10,345)	(10,345)	83,775	46,790
	BEGINNING FUND BALANCE	69,794	166,607	342,698	459,959	459,959	459,959	543,734
	ENDING FUND BALANCE	166,607	342,698	459,959	449,614	449,614	543,734	590,524

CATEGORY:

PUBLIC SAFETY – FIRE RESPONSE



FUND:

FIRE - OPERATIONAL (206)

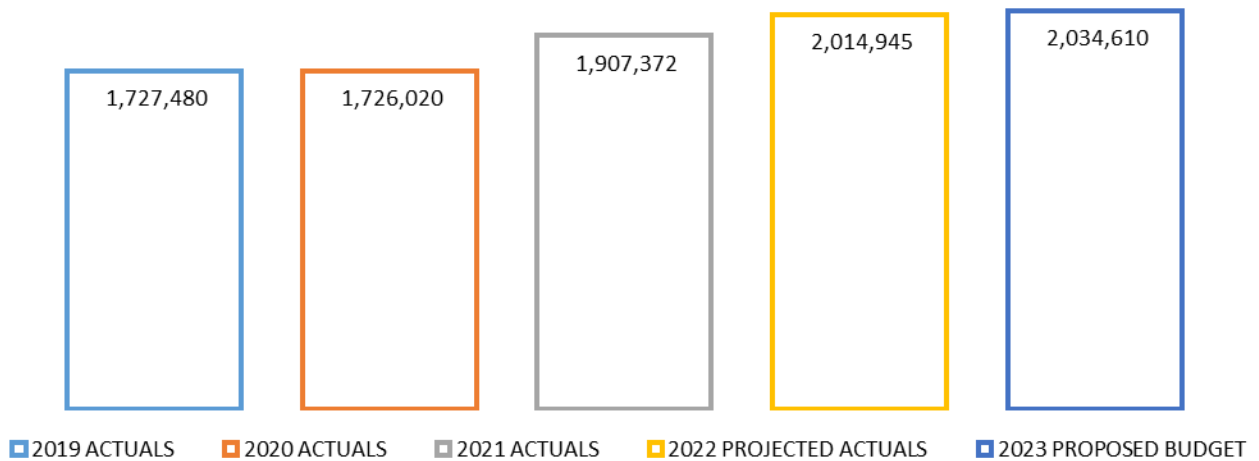
DESCRIPTION:

The Fire Fund is a type of Special Revenue fund used to account for revenues and expenses for the purpose of providing fire protection to the residents of the Township and neighboring municipalities.

SERVICES PROVIDED:

The Fire department safeguards the community through emergency and non-emergency response. Provides the community the highest level of life, safety, and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

EXPENDITURE HISTORY



FUND	206 - FIRE OPERATING
DEPARTMENT	336 - FIRE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
206-000-451.00	SPECIAL ASSESSMENTS							258,415
206-000-635.01	CHGS FOR SRVCS - PARCHMENT	41,000	66,900	66,900	66,900	66,900	66,900	66,900
206-000-635.02	CHGS FOR SRVCS - PARCHMENT SPEC EVENT							250
206-000-653.00	CHARGES FOR SERVICES	2,398	1,918	1,918	2,000	2,000	2,000	2,000
206-000-675.00	MISC INCOME	1,000		880	1,000	1,000	3,200	1,000
206-000-699.00	INTERFUND TRANSFERS IN	1,702,060	1,487,258	1,848,325	2,010,980	2,010,980	2,010,980	1,733,904
SUB-TOTAL REVENUES		1,746,458	1,556,076	1,918,023	2,080,880	2,080,880	2,083,330	2,062,219
206-336-702.00	WAGES - DEPARTMENT HEAD	92,602	100,984	100,626	106,450	106,450	96,205	93,920
206-336-702.00	WAGES - DEPARTMENT HEAD	4,000	6,000	6,000	6,000	6,000	4,000	3,000
206-336-703.00	WAGES - SUPPORT STAFF	371,218	386,892	430,642	449,630	449,630	449,630	455,475
206-336-705.00	VACATION PAY			10,150		25,000	24,660	
206-336-709.00	FICA/MEDICARE	50,304	50,676	57,174	60,000	60,000	60,000	50,000
206-336-712.00	INSURANCE OPT OUT	10,819	10,822	11,411	12,760	12,760	12,760	19,650
206-336-713.00	OVERTIME	49,595	41,520	45,175	48,000	48,000	48,000	48,000
206-336-716.00	DEFINED CONTRIBUTION PENSION	98,163	68,593	75,689	64,800	64,800	70,000	65,075
206-336-716.01	PENSION - PAID ON CALL		28,908	32,041	29,000	29,000	29,000	30,000
206-336-718.00	HEALTH INSURANCE	88,585	81,262	85,547	95,000	95,000	95,000	95,000
206-336-723.00	HEALTH INSURANCE - RETIREE	4,780	4,479	3,864			785	
206-336-726.00	LIFE INS/STD/LTD	8,775	9,044	9,914	12,360	12,360	12,360	10,500
206-336-727.00	OPEB TRUST CONTRIBUTION		10,000	10,000	10,588	10,588	10,590	10,665
206-336-735.11	RESPONSE TIME - NW	27,131	52,996	50,874	56,000	56,000	56,000	56,000
206-336-735.12	RESPONSE TIME - EW	111,811	106,190	110,531	108,000	108,000	108,000	115,000
206-336-735.13	RESPONSE TIME - LW	20,757	15,421	23,432	19,000	19,000	25,000	25,000
206-336-735.14	RESPONSE TIME - WW	116,860	115,380	135,915	125,000	125,000	125,000	135,000
206-336-736.11	SIT TIME - NW	41,633	48,875	47,544	52,000	52,000	52,000	52,000
206-336-736.12	SIT TIME - EW	42,619	41,696	47,154	48,000	48,000	48,000	48,000
206-336-736.13	SIT TIME - LW	975	949	851	1,500	1,500	1,500	1,500
206-336-736.14	SIT TIME - WW	98,346	86,976	98,923	88,000	88,000	88,000	98,000
206-336-737.00	TRAINING - FIRE	58,340	49,738	68,429	68,000	68,000	68,000	70,000
206-336-751.00	OFFICE SUPPLIES	8,338	3,739	4,859	6,000	6,000	5,000	7,000
206-336-751.00	OFFICE SUPPLIES	800	530	968	1,000	1,000	-	-
206-336-752.00	SMALL TOOLS & EQUIPMENT	34,142	28,754	21,512	30,000	30,000	30,000	30,000
206-336-754.00	OPERATING SUPPLIES	21,319	15,296	18,360	21,000	21,000	21,000	24,000
206-336-759.00	GAS & OIL	16,416	11,249	19,843	18,000	28,000	25,000	25,000
206-336-767.00	PERSONAL EQUIPMENT ALLOWANCE	39,432	30,806	33,089	42,000	42,000	35,000	40,000
206-336-791.00	SUBSCRIPTIONS & PUBLICATIONS	4,635	3,269	5,400	5,000	5,000	5,000	1,400
206-336-801.00	PROFESSIONAL & CONTRACTUAL SVC	41,155	24,167	28,601	27,500	27,500	27,500	28,000
206-336-802.00	LEGAL SERVICES	127			1,500	36,500	30,000	7,500
206-336-835.00	HEALTH SERVICES	25,564	29,276	34,046	28,000	20,500	28,000	34,000
206-336-850.00	COMMUNICATIONS	19,415	21,030	23,193	10,000	17,500	25,000	28,000
206-336-910.00	PROFESSIONAL DEVELOPMENT	7,955	10,685	7,231	18,000	18,000	15,000	10,000
206-336-911.00	TRAVEL - CONFERENCES	1,469	1,543	3,898	6,000	6,000	6,000	6,000
206-336-914.00	TUITION REIMBURSEMENT							8,000
206-336-915.00	MEMBERSHIPS							3,600
206-336-918.11	UTILITIES - WATER	613	670	827	600	600	700	700
206-336-918.12	UTILITIES - WATER	1,471	1,415	1,487	1,400	1,400	2,500	2,500
206-336-918.13	UTILITIES - WATER	392	351	563	450	450	450	450
206-336-918.14	UTILITIES - WATER	893	850	1,104	900	900	900	900

FUND	206 - FIRE OPERATING
DEPARTMENT	336 - FIRE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
206-336-919.11	UTILITIES - WASTE/RECYCLE		738	905	900	900	950	950
206-336-919.12	UTILITIES - WASTE/RECYCLE		876	905	900	900	950	950
206-336-919.13	UTILITIES - WASTE/RECYCLE		263	273	325	325	325	325
206-336-919.14	UTILITIES - WASTE/RECYCLE		738	905	900	900	950	950
206-336-920.11	UTILITIES - ELECTRIC	7,241	6,487	7,218	6,500	6,500	6,500	6,500
206-336-920.12	UTILITIES - ELECTRIC	8,371	7,125	7,138	8,600	8,600	8,600	8,600
206-336-920.13	UTILITIES - ELECTRIC	1,702	1,858	2,274	2,500	2,500	2,500	2,500
206-336-920.14	UTILITIES - ELECTRIC	7,365	6,877	7,874	8,000	8,000	8,000	8,000
206-336-921.11	UTILITIES - NATURAL GAS	4,626	3,803	3,941	5,000	5,000	5,000	6,000
206-336-921.12	UTILITIES - NATURAL GAS	5,041	4,188	4,350	5,000	5,000	5,000	6,000
206-336-921.13	UTILITIES - NATURAL GAS	2,307	1,628	2,009	2,500	2,500	2,500	2,500
206-336-921.14	UTILITIES - NATURAL GAS	4,048	3,483	4,800	4,500	4,500	4,500	5,500
206-336-924.11	UTILITIES - CABLE/INTERNET		2,973	3,699	8,500	8,500	8,500	8,500
206-336-924.12	UTILITIES - CABLE/INTERNET		3,418	4,470	11,000	11,000	11,000	11,000
206-336-924.13	UTILITIES - CABLE/INTERNET		1,273	1,960	6,500	6,500	6,500	6,500
206-336-924.14	UTILITIES - CABLE/INTERNET		2,973	4,705	8,500	8,500	8,500	8,500
206-336-930.00	LAND & BUILDING REPAIRS	30,760	24,136	27,635	45,000	45,000	35,000	45,000
206-336-930.00	LAND & BUILDING REPAIRS	-	-	-	-	-	-	-
206-336-931.00	EQUIPMENT REPAIRS	3,472	6,611	4,656	7,000	7,000	5,000	7,000
206-336-931.00	EQUIPMENT REPAIRS	-	-	-	-	-	-	-
206-336-932.00	VEHICLE REPAIRS & MAINT	34,648	40,648	42,339	45,000	45,000	40,000	45,000
206-336-933.00	SOFTWARE MAINT AGREEMENTS	5,583	4,455	5,556	10,000	10,000	10,000	10,000
206-336-935.00	GENERAL LIABILITY INSURANCE	29,300	29,854	32,099	32,100	32,100	35,000	35,000
206-336-937.00	INSURANCE - PAID ON CALL	5,427	5,427	5,457	5,500	5,500	5,500	5,500
206-336-938.00	INSURANCE - WORKERS COMP	56,140	65,157	65,337	59,900	59,900	62,630	65,000
SUB-TOTAL EXPENSES		1,727,480	1,726,020	1,907,372	1,962,063	2,032,063	2,014,945	2,034,610
NET REVENUES/EXPENDITURES		18,978	(169,944)	10,651	118,817	48,817	68,385	27,609
BEGINNING FUND BALANCE		44,321	63,299	(106,645)	(95,994)	(95,994)	(95,994)	(27,609)
ENDING FUND BALANCE		63,299	(106,645)	(95,994)	22,823	(47,177)	(27,609)	-

FUND:

FIRE - CAPITAL (826)

DESCRIPTION:

The Fire department safeguards the community through emergency and non-emergency response. This fund provides for the purchase of vehicles and equipment, in which the cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

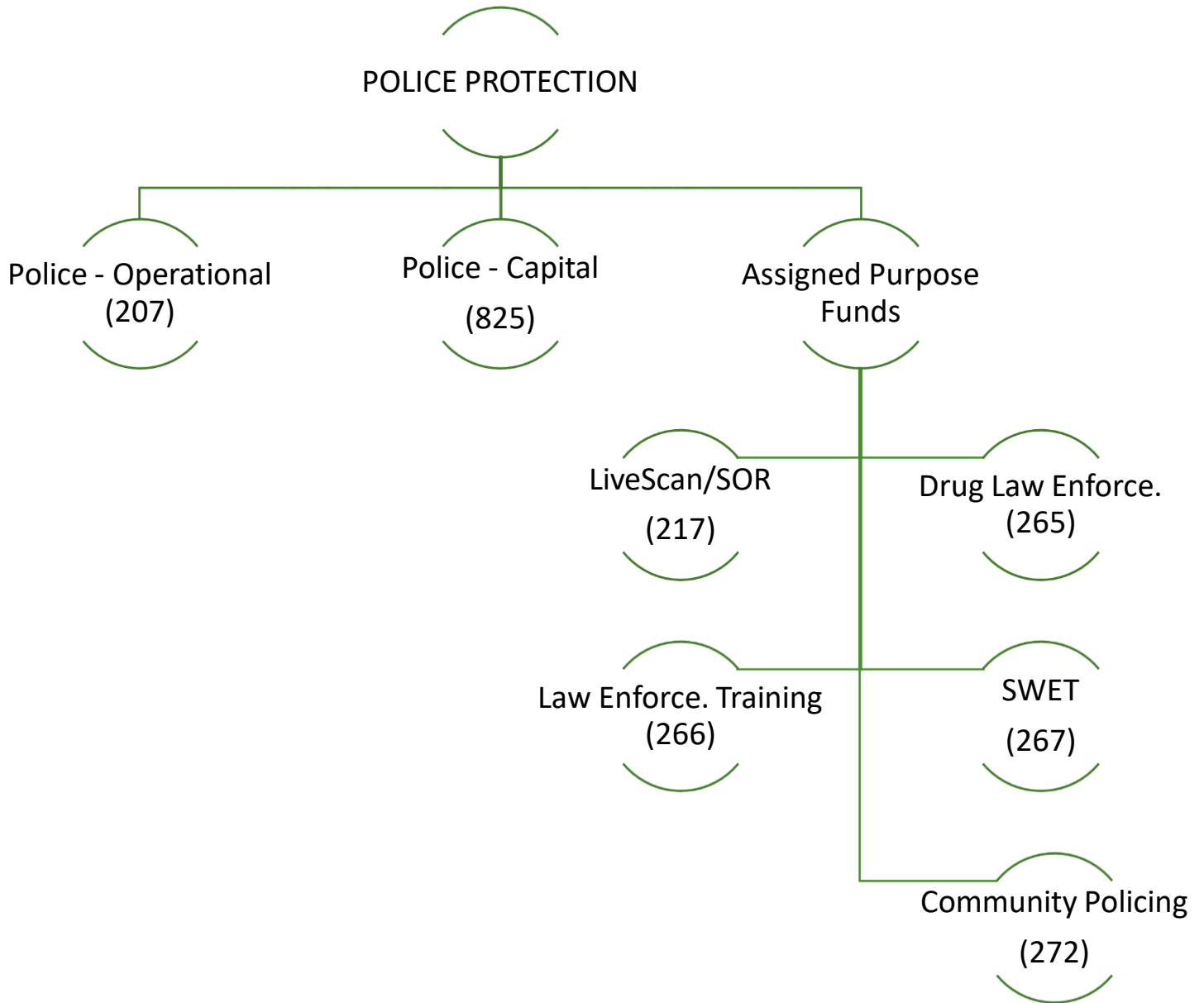
Provides the community the highest level of life safety and property conservation through the extension of training, fire prevention, emergency medical services, fire suppression and emergency management.

FUND	826 - FIRE CAPITAL
DEPARTMENT	336 - FIRE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
826-000-412.00	DELINQUENT PERSONAL PROP TAX	43	84	94	100	100	100	100
826-000-437.00	INDUSTRIAL FACILITY TAX - ACT 198				375	375		
826-000-451.00	SPECIAL ASSESSMENTS	456,748	473,535	498,072	508,685	508,685	509,050	516,830
826-000-505.00	FEDERAL GRANTS - PUBLIC SAFETY	73,637						
826-000-665.00	INTEREST INCOME	55,052	31,664	6,235	5,000	5,000	5,000	10,000
826-000-667.00	RENTAL INCOME	17,372	17,442	16,162			17,550	
826-000-675.00	MISC INCOME						26,595	
826-000-693.00	SALE OF ASSETS	17,878		8,045				
826-000-696.00	PROCEEDS FROM SALE OF BONDS				8,000,000	8,000,000		11,000,000
	SUB-TOTAL REVENUES	620,730	522,725	528,608	8,514,160	8,514,160	558,295	11,526,930
826-336-930.12	LAND & BUILDING REPAIRS	3,916	4,063	4,127		700	700	1,000
826-336-930.12	LAND & BUILDING REPAIRS							
826-336-975.00	BUILDING IMPROVEMENTS	28,799	48,985	26,341	192,000	136,300	55,000	179,000
826-336-975.01	BUILDINGS - EASTWOOD STATION		6,630	40,347	9,000,000	9,000,000	250,000	11,750,000
826-336-981.00	CAPITAL OUTLAY - VEHICLE	44,897		601,004	46,000	46,000		71,000
826-336-985.00	CAPITAL OUTLAY - EQUIPMENT	115,507	62,521	149,244	20,500	75,500	75,500	107,500
	SUB-TOTAL EXPENSES	193,119	122,199	821,063	9,258,500	9,258,500	381,200	12,108,500
	NET REVENUES/EXPENDITURES	427,611	400,526	(292,455)	(744,340)	(744,340)	177,095	(581,570)
	BEGINNING FUND BALANCE	1,301,778	1,729,389	2,129,915	1,837,460	1,837,460	1,837,460	2,014,555
	ENDING FUND BALANCE	1,729,389	2,129,915	1,837,460	1,093,120	1,093,120	2,014,555	1,432,985

CATEGORY:

PUBLIC SAFETY – POLICE PROTECTION



FUND:

POLICE - OPERATIONAL (207)

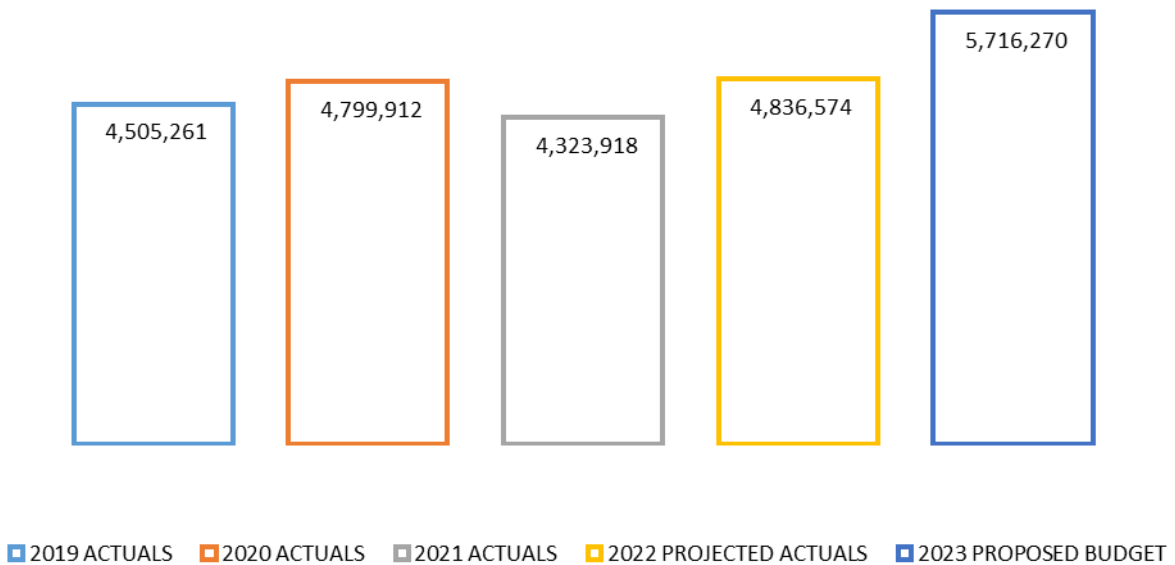
DESCRIPTION:

The Police Fund is used to account for a tax levy or special assessment levy for the purpose of providing police protection authorized by a vote of the electors of the Township.

SERVICES PROVIDED:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. The Police Department safeguards the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.

Expenditure History



FUND	207 - POLICE OPERATING							
DEPARTMENT	301 - POLICE DEPARTMENT							

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
207-000-412.00	DELINQUENT PERSONAL PROP TAX	61	117	131	125	125	150	125
207-000-437.00	INDUSTRIAL FACILITY TAX - ACT 198				640	640		
207-000-451.00	SPECIAL ASSESSMENTS	638,501	661,998	696,258	864,763	864,763	863,900	878,610
207-000-505.00	FEDERAL GRANTS - PUBLIC SAFETY			2,700				
207-000-543.01	STATE GRANTS - BYRNE MEMORIAL	1,487		28,000	14,000	14,000		14,000
207-000-543.02	STATE GRANTS - HIDTA				7,000	7,000		6,500
207-000-543.03	STATE GRANTS - ACT 302	2,773					1,815	
207-000-543.04	STATE GRANTS - STATE 911 FUNDS	2,053						
207-000-543.05	STATE GRANTS - ATPA - SCAR	2,468		29,267			13,445	
207-000-543.05	STATE GRANTS - ATPA - SCAR			21,322				
207-000-582.00	KALAMAZOO COUNTY REVENUE	3,184		272				
207-000-635.00	CHGS FOR SRVCS - PUBLIC SAFETY	46,813	4,344	25,913	33,000	33,000	6,000	30,000
207-000-635.01	CHGS FOR SRVCS - PARCHMENT	304,173	330,245	356,316	358,770	358,770	434,950	440,000
207-000-635.02	CHGS FOR SRVCS - PARCHMENT SPEC EVENT	15,763	1,878	3,090	6,000	6,000	4,000	6,000
207-000-635.03	CHGS FOR SRVCS - KPS SRO	83,542	47,701	21,905	64,222	64,222	116,900	91,000
207-000-635.04	CHGS FOR SRVCS - PARCHMENT SRO							88,475
207-000-635.05	CHGS FOR SRVCS - BORGESS	101,142	97,017	29,358	75,000	75,000	45,000	125,000
207-000-653.00	CHARGES FOR SERVICES	-	-	-	-	-	-	-
207-000-656.01	TRAFFIC VIOLATIONS - OWI	4,214	3,547	6,957	3,000	3,000	1,995	3,000
207-000-657.01	ORD FINES & COSTS - FALSE ALARMS			1,577	1,000	1,000	1,000	1,000
207-000-658.01	FSA FORFEITURE	1,743	3,524		1,500	1,500		
207-000-658.02	PENSION FORFEITURE			19,714				
207-000-667.00	RENTAL INCOME	18,000	37,766	16,449	19,470	19,470	19,800	19,800
207-000-675.00	MISC INCOME	852	15	790	500	500	2,500	500
207-000-675.01	MISC INCOME - BOND FEES	770	630	537	500	500	500	500
207-000-676.02	REIMB - INSURANCE VEHICLES			22,072			28,870	
207-000-676.03	REIMB - WORKMAN'S COMP/DISABILITY	4,439	27,887	9,002	5,000	5,000	7,300	2,500
207-000-691.00	OTHER FINANCING SOURCES - LEASE	7,268						
207-000-693.00	SALE OF ASSETS	2,669	2,914					
207-000-699.00	INTERFUND TRANSFERS IN	3,537,670	3,354,716	3,578,759	3,354,030	3,354,030	3,354,030	3,212,296
	SUB-TOTAL REVENUES	4,779,585	4,574,299	4,870,389	4,808,520	4,808,520	4,902,155	4,919,306
207-301-702.00	WAGES - DEPARTMENT HEAD	100,782	110,469	112,404	117,215	117,215	117,215	117,215
207-301-703.00	WAGES - SUPPORT STAFF	1,894,419	2,022,112	2,003,963	2,511,200	2,511,200	1,995,000	2,840,705
207-301-703.01	WAGES - OFFICER IN CHARGE	1,993	1,829	3,244	3,000	3,000	3,000	3,000
207-301-703.05	WAGES - POLICE CLERICAL	167,171	241,938	213,111	235,275	235,275	235,275	274,000
207-301-704.00	WAGES - PART TIME EMPLOYEES	54,656	61,013	56,942	82,630	82,630	82,630	92,710
207-301-704.01	WAGES - CROSSING GUARDS	22,904	13,485	13,017	66,000	66,000	30,000	37,500
207-301-705.00	VACATION PAY	32,359	25,341	23,123	42,000	42,000	25,000	42,000
207-301-706.00	HOLIDAY PAY	27,813	42,757	34,778	43,000	43,000	43,000	43,000
207-301-709.00	FICA/MEDICARE	192,292	209,901	202,073	257,725	257,725	205,000	275,000
207-301-710.00	UNEMPLOYMENT/FUTA		4,934		5,000	5,000		
207-301-712.00	INSURANCE OPT OUT	54,692	57,603	66,370	65,860	65,860	65,860	66,000
207-301-713.00	OVERTIME	90,689	82,389	74,533	100,000	100,000	100,000	100,000
207-301-713.02	OVERTIME - POLICE CLERICAL	10,812	8,831	10,055	12,000	12,000	9,000	10,000
207-301-714.00	LONGEVITY	43,380	34,830	34,270	39,630	39,630	39,630	21,240
207-301-716.00	DEFINED CONTRIBUTION PENSION	12,834	17,804	14,866	22,000	22,000	22,000	20,150
207-301-717.00	DEFINED BENEFIT PENSION	354,680	386,464	383,350	460,000	757,000	625,000	428,650
207-301-718.00	HEALTH INSURANCE	332,448	312,304	307,167	450,000	375,000	375,000	400,000
207-301-723.00	HEALTH INSURANCE - RETIREE	111,536	88,316	81,206	95,000	95,000	95,000	90,000
207-301-724.00	SICK PAY	13,920	11,413	29,251	15,000	15,000	15,000	15,000
207-301-725.00	COMPENSATORY PAY		4,718	8,713	5,000	5,000	5,000	5,000
207-301-726.00	LIFE INS/STD/LTD	39,738	40,543	41,171	55,000	55,000	45,000	45,000
207-301-727.00	OPEB TRUST CONTRIBUTION		71,209	62,000	65,883	65,883	65,885	65,330
207-301-728.00	REIMBURSED WAGES	114,490	87,457	48,293	100,000	100,000	75,000	100,000

FUND	207 - POLICE OPERATING
DEPARTMENT	301 - POLICE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
207-301-751.00	OFFICE SUPPLIES	5,342	5,979	6,467	7,000	7,000	7,000	7,000
207-301-751.00	OFFICE SUPPLIES							
207-301-752.00	SMALL TOOLS & EQUIPMENT	7,798	8,977	9,570	9,000	9,000	8,500	-
207-301-754.00	OPERATING SUPPLIES	9,282	18,586	6,834	6,000	6,000	6,500	15,000
207-301-759.00	GAS & OIL	50,052	35,917	60,412	55,000	90,000	75,000	90,000
207-301-767.00	PERSONAL EQUIPMENT ALLOWANCE	33,544	50,701	34,541	40,000	68,000	65,000	50,000
207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC							
207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC	386,525	377,545	34,650	29,000	29,000	32,000	35,000
207-301-801.00	PROFESSIONAL & CONTRACTUAL SVC	-	-					
207-301-801.01	INVESTIGATIVE OPERATIONS	3,338	2,052	7,793	6,000	6,000	6,000	6,000
207-301-801.01	INVESTIGATIVE OPERATIONS	-		-	-	-		
207-301-802.00	LEGAL SERVICES	46,177	68,685	17,540	50,000	42,500	42,500	50,000
207-301-835.00	HEALTH SERVICES	16,661	34,185	13,748	32,000	32,000	11,569	32,000
207-301-835.00	HEALTH SERVICES	-	-	-	-	-		
207-301-850.00	COMMUNICATIONS	17,394	18,780	14,104	18,000	18,000	18,000	18,000
207-301-850.00	COMMUNICATIONS							
207-301-903.00	NOTICES & PUBLICATIONS	1,031	320		600	600	600	600
207-301-910.00	PROFESSIONAL DEVELOPMENT							500
207-301-911.00	TRAVEL - CONFERENCES	3,045	2,115	3,066	4,500	4,500	5,000	4,500
207-301-914.00	TUITION REIMBURSEMENT	6,848	3,500	222	5,000	12,500	12,500	7,000
207-301-915.00	MEMBERSHIPS	1,799	2,426	4,107	2,500	2,500	2,500	2,500
207-301-920.00	UTILITIES - ELECTRIC	3,742	3,064					
207-301-931.00	EQUIPMENT REPAIRS	4,587	161	1,747	9,000	9,000	4,500	9,000
207-301-931.00	EQUIPMENT REPAIRS	-	-	-	-	-		
207-301-932.00	VEHICLE REPAIRS & MAINT	33,103	25,067	69,010	40,000	40,000	40,000	40,000
207-301-933.00	SOFTWARE MAINT AGREEMENTS	7,671	7,405	8,642	18,600	30,600	30,000	30,000
207-301-933.00	SOFTWARE MAINT AGREEMENTS							
207-301-934.00	OTHER REPAIRS & MAINT	14	2,400	3,484	5,000	5,000	2,500	5,000
207-301-935.00	GENERAL LIABILITY INSURANCE	37,383	38,089	42,503	45,910	45,910	45,910	46,000
207-301-938.00	INSURANCE - WORKERS COMP	96,464	108,471	108,839	106,300	106,300	104,325	127,000
207-301-940.00	RENTALS	18,000	16,800	19,032	20,470	20,470	19,500	20,000
207-301-948.00	COMPUTER SERVICE	19,777	11,070	2,409	3,000	3,000	2,000	3,000
207-301-955.00	MISCELLANEOUS	693	2,513					
207-301-985.00	CAPITAL OUTLAY - EQUIPMENT	7,268		16,488				
207-301-991.00	DEBT SERVICE - PRINCIPAL	863	1,324	1,523	1,405	1,405	1,495	1,584
207-301-992.00	DEBT SERVICE - INTEREST	252	347	287	265	265	180	86
207-301-995.00	INTERFUND TRANSFERS OUT	13,000	15,773	13,000	20,000	20,000	20,000	25,000
SUB-TOTAL EXPENSES		4,505,261	4,799,912	4,323,918	5,382,968	5,679,968	4,836,574	5,716,270

NET REVENUES/EXPENDITURES	274,324	(225,613)	546,471	(574,448)	(871,448)	65,581	(796,964)
BEGINNING FUND BALANCE	136,201	410,525	184,912	731,383	731,383	731,383	796,964
ENDING FUND BALANCE	410,525	184,912	731,383	156,935	(140,065)	796,964	(0)

FUND:

POLICE - CAPITAL (825)

DESCRIPTION:

The Kalamazoo Township Police department creates a safer environment by reducing crime, ensuring the safety of our citizens, and building trust in partnership with our community. This fund provides for the purchase of vehicles and equipment, whose cost is greater than \$2,000 and has a useful life of more than 2 years, necessary to provide an established level of service for Kalamazoo Township.

SERVICES PROVIDED:

Safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime, and to enhance public safety while working with diverse communities to improve their quality of life.

FUND	810 - POLICE CAPITAL
DEPARTMENT	301 - POLICE DEPARTMENT

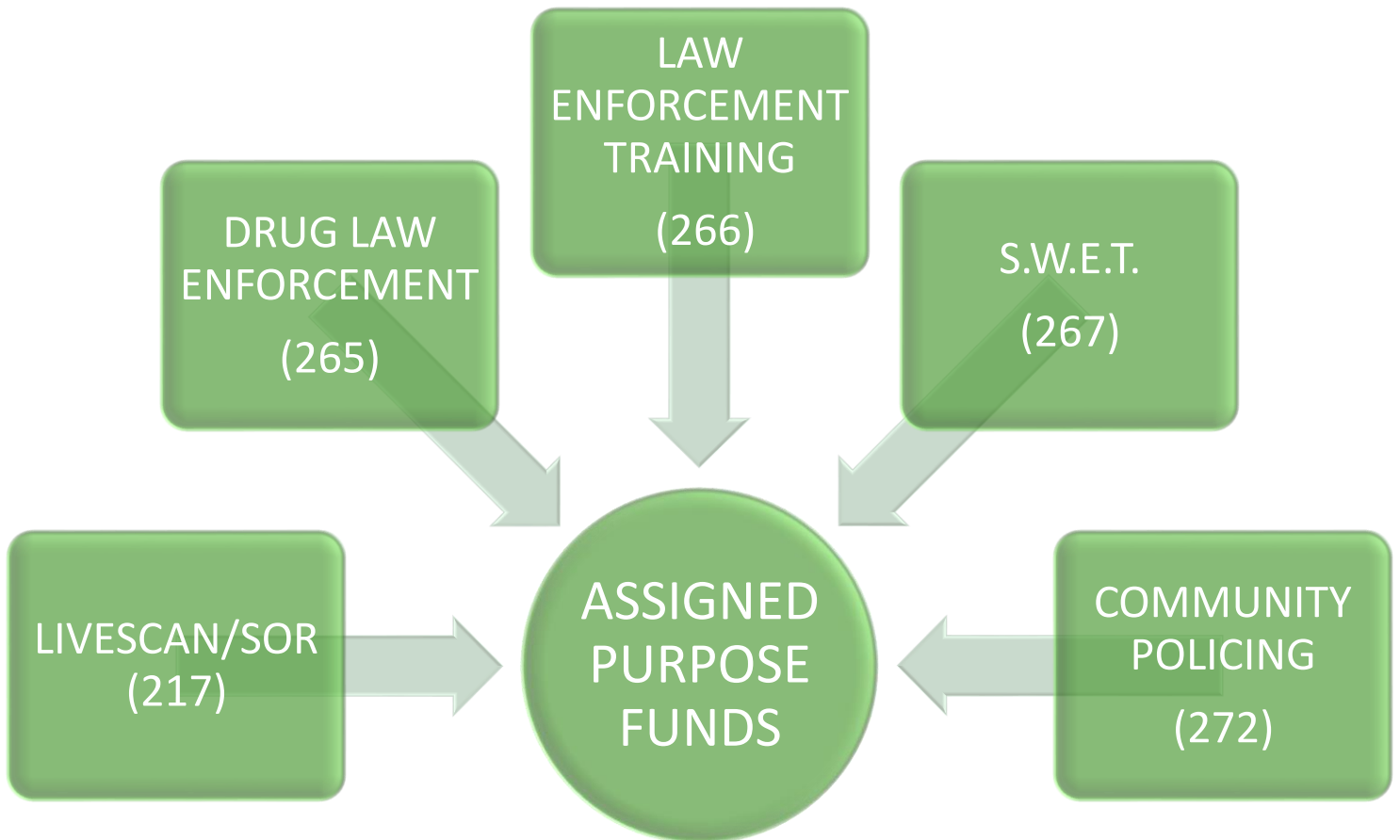
NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
825-000-412.00	DELINQUENT PERSONAL PROP TAX	26	50	56	50	50	50	50
825-000-437.00	INDUSTRIAL FACILITY TAX - ACT 198				113	113		
825-000-451.00	SPECIAL ASSESSMENTS	274,013	284,041	298,794	152,605	152,605	153,185	155,050
825-000-665.00	INTEREST INCOME	20,697	10,872	2,217	1,500	1,500	1,500	5,500
825-000-675.00	MISC INCOME						10,000	
825-000-693.00	SALE OF ASSETS	39,095	1,930	462,875				
SUB-TOTAL REVENUES		333,831	296,893	763,942	154,268	154,268	164,735	160,600
825-301-985.00	CAPITAL OUTLAY - EQUIPMENT	252,414	339,489	376,086	385,000	385,000	350,000	413,000
825-301-995.00	INTERFUND TRANSFERS OUT		10,000	97,443				
SUB-TOTAL EXPENSES		252,414	349,489	473,529	385,000	385,000	350,000	413,000
NET REVENUES/EXPENDITURES		81,417	(52,596)	290,413	(230,732)	(230,732)	(185,265)	(252,400)
BEGINNING FUND BALANCE		532,875	614,292	561,696	852,109	852,109	852,109	666,844
ENDING FUND BALANCE		614,292	561,696	852,109	621,377	621,377	666,844	414,444

FUND:

POLICE – ASSIGNED PURPOSE FUNDS

DESCRIPTION:

These funds are to be used for the Police department and are set aside for a specific reason. These funds may be segregated because they are enabled by legislation at the Federal, State, or Local level to be used for a detailed purpose. These funds may also be set aside by the Board of Trustees of the Township to be used for a desired outcome.



FUND:

LIVESCAN/SOR (217)

DESCRIPTION:

This fund is used for the maintenance associated with the fingerprinting equipment in the police department.

SERVICES PROVIDED:

The police department fingerprints job applicants and those requiring clearance for certain activities as provided in statute. The department forwards the fees collected, less a small portion for local reimbursement, to the state and federal governments. State statute requires certain sex offenders to enroll on a registry and to verify information on a scheduled basis. They are required to pay fees to the state in support of this registry, a small portion of which is remitted to the Township.

FUND	217 - LIVESCAN/SOR
DEPARTMENT	301 - POLICE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
217-000-653.01	CHARGES FOR SERVICES - LIVESCAN	26,510	5,500	16,510	10,000	10,000	17,000	10,000
217-000-653.02	CHARGES FOR SERVICES - SOR	3,300	1,550	250	2,000	2,000	1,100	2,000
217-000-665.00	INTEREST INCOME	1,567						
	SUB-TOTAL REVENUES	31,377	7,050	16,760	12,000	12,000	18,100	12,000
217-301-820.00	OTHER FEES	15,631	11,693	20,689	13,000	13,000	11,000	15,000
217-301-985.00	CAPITAL OUTLAY - EQUIPMENT						1,000	1,000
	SUB-TOTAL EXPENSES	15,631	11,693	20,689	13,000	13,000	12,000	16,000
	NET REVENUES/EXPENDITURES	15,746	(4,643)	(3,929)	(1,000)	(1,000)	6,100	(4,000)
	BEGINNING FUND BALANCE	72,685	88,431	83,788	79,859	79,859	79,859	85,959
	ENDING FUND BALANCE	88,431	83,788	79,859	78,859	78,859	85,959	81,959

FUND:

DRUG LAW ENFORCEMENT FUND (265)

DESCRIPTION:

The Drug Law Enforcement Fund is used in any local unit of government that has budgetary authority over an agency that may seize property involved in the violation of controlled substances statutes, 1985 PA 135. Authorized expenditures include expense of seizure, forfeiture, and sale of property. The balance remaining must be used to enhance law enforcement efforts.

FUND	265 - DRUG LAW ENFORCEMENT
DEPARTMENT	301 - POLICE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
265-000-658.03	DRUG FORFEITURE	4,239		1,200	2,500	2,500		2,500
265-000-658.04	PENDING DRUG FORFEITURE							
265-000-665.00	INTEREST INCOME	1,970						
	SUB-TOTAL REVENUES	6,209	-	1,200	2,500	2,500	-	2,500
265-301-955.00	MISCELLANEOUS				1,000	1,000		1,000
	SUB-TOTAL EXPENSES	-	-	-	1,000	1,000	-	1,000

NET REVENUES/EXPENDITURES	6,209	-	1,200	1,500	1,500	-	1,500
BEGINNING FUND BALANCE	94,544	100,753	100,753	101,953	101,953	101,953	101,953
ENDING FUND BALANCE	100,753	100,753	101,953	103,453	103,453	101,953	103,453

FUND:

LAW ENFORCEMENT TRAINING FUND (266)

DESCRIPTION:

PA 302 of 1982 as amended provides funds from the Michigan Justice Training Commission to supplement, but not supplant, local police training appropriations. Funds provided have a 2-year expenditure cycle and are accounted for to the state.

SERVICES PROVIDED:

Police Officer training.

FUND	266 - LAW ENFORCEMENT TRAINING
DEPARTMENT	301 - POLICE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022		2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
266-000-543.00	STATE GRANTS - PUBLIC SAFETY	2,454	3,834	6,399	4,000	4,000		
266-000-674.00	PRIVATE CONTRIBUTIONS & DONATIONS	5,482	2,450	598				
266-000-675.00	MISC INCOME			495				
266-000-699.00	INTERFUND TRANSFERS IN	13,000	15,773	13,000	20,000	20,000	20,000	25,000
SUB-TOTAL REVENUES		20,936	22,057	20,492	24,000	24,000	20,000	25,000
266-301-914.00	TUITION REIMBURSEMENT	9,488				5,000	5,000	5,000
266-301-916.00	TRAINING	18,329	18,458	17,815	20,000	25,000	25,000	20,000
SUB-TOTAL EXPENSES		27,817	18,458	17,815	20,000	30,000	30,000	25,000

NET REVENUES/EXPENDITURES	(6,881)	3,599	2,677	4,000	(6,000)	(10,000)	-
BEGINNING FUND BALANCE	14,342	7,461	11,060	13,737	13,737	13,737	3,737
ENDING FUND BALANCE	7,461	11,060	13,737	17,737	7,737	3,737	3,737

FUND:

SOUTHWEST ENFORCEMENT TEAM (SWET) FUND (267)

DESCRIPTION:

The Southwest Enforcement Team (SWET) is a multijurisdictional cooperative effort designed to fight drug problems in eight counties, with teams made up of police officers, a prosecutor, and administrative staff.

SERVICES PROVIDED:

This fund provides for the assistance of one and one-half administrative staff members to provide clerical services to SWET. The cost of the administrative staff members is reimbursed by State grants and SWET.

FUND	267 - SWET
DEPARTMENT	301 - POLICE DEPARTMENT

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
267-000-543.00	STATE GRANTS - PUBLIC SAFETY	80,683	95,095	93,426	97,300	97,300	97,300	93,120
	SUB-TOTAL REVENUES	80,683	95,095	93,426	97,300	97,300	97,300	93,120
267-301-703.00	WAGES - SUPPORT STAFF	64,203	77,732	75,585	77,060	77,060	77,060	78,710
267-301-709.00	FICA/MEDICARE	4,647	5,684	5,507	5,900	5,900	5,900	6,020
267-301-718.00	HEALTH INSURANCE	11,048	10,850	11,516	13,450	13,450	13,450	7,500
267-301-726.00	LIFE INS/STD/LTD	677	706	712	715	715	715	715
267-301-938.00	INSURANCE - WORKERS COMP	108	123	106	175	175	175	175
	SUB-TOTAL EXPENSES	80,683	95,095	93,426	97,300	97,300	97,300	93,120

NET REVENUES/EXPENDITURES	-	-	-	-	-	-	-
BEGINNING FUND BALANCE	-	-	-	-	-	-	-
ENDING FUND BALANCE	-	-	-	-	-	-	-

FUND:

COMMUNITY POLICING (272)

DESCRIPTION:

Collaborative partnerships between the Township Police and the individuals and organizations they serve to develop solutions to problems and increase trust in police.

SERVICES PROVIDED:

The process of engaging in the proactive and systematic examination of identified problems to develop and evaluate effective responses.

FUND	272 - COMMUNITY POLICING
DEPARTMENT	301 - POLICE DEPARTMENT

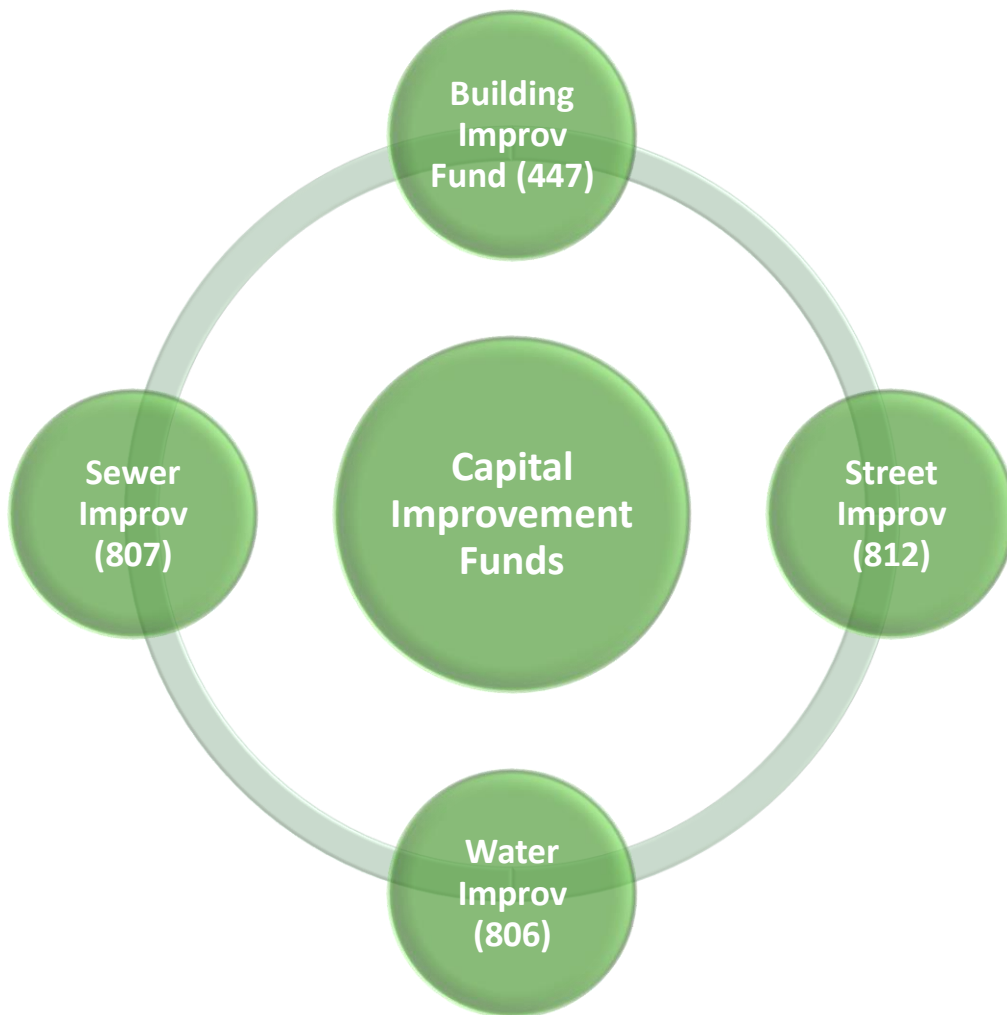
NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
272-000-451.00	SPECIAL ASSESSMENTS							775,245
	SUB-TOTAL REVENUES	-	-	-	-	-	-	775,245
267-301-703.00	WAGES - SUPPORT STAFF							445,745
267-301-709.00	FICA/MEDICARE							59,305
207-301-712.00	INSURANCE OPT OUT							-
207-301-714.00	LONGEVITY							13,460
207-301-717.00	DEFINED BENEFIT PENSION							78,005
267-301-718.00	HEALTH INSURANCE							125,000
267-301-726.00	LIFE INS/STD/LTD							8,100
207-301-767.00	PERSONAL EQUIPMENT ALLOWANCE							8,800
267-301-938.00	INSURANCE - WORKERS COMP							23,135
	SUB-TOTAL EXPENSES	-	-	-	-	-	-	761,550
	NET REVENUES/EXPENDITURES	-	-	-	-	-	-	13,695
	BEGINNING FUND BALANCE	-	-	-	-	-	-	-
	ENDING FUND BALANCE	-	-	-	-	-	-	13,695

CATEGORY:

CAPITAL IMPROVEMENT FUNDS

DESCRIPTION:

A Capital Improvement is a major expenditure of Township funds for the improvement of Township infrastructure. The Township assembles a 5-year Capital Improvement Plan (CIP) established by the Board of Trustees upon recommendations by the Township’s department heads. The Capital Improvement Plan is designed to anticipate capital improvement projects and schedule them over a period so that they may be constructed in the most efficient and cost-effective method possible.



FUND:

BUILDING IMPROVEMENT FUND (447)

DESCRIPTION:

A building improvement is the addition of a permanent structural change or the restoration of some aspect of a property that will either enhance the property's overall value, increase its useful life, or adapt it to new uses.

SERVICES PROVIDED:

The Building Improvement Fund establishes multi-year expenditures of major capital projects related to the Township Hall and surrounding grounds.

FUND	447 - TWP BLDG & GROUNDS IMPROVEMENTS
DEPARTMENT	265 - MAINTENANCE

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
447-000-502.00	FEDERAL GRANTS				183,115	183,115		
447-000-665.00	INTEREST INCOME	14,188						
447-000-675.00	MISC INCOME	13,100						
447-000-699.00	INTERFUND TRANSFERS IN	35,000					95,575	280,000
SUB-TOTAL REVENUES		62,288	-	-	183,115	183,115	95,575	280,000
447-265-975.00	BUILDING IMPROVEMENTS	435,067		110,996	225,000	225,000	145,000	225,000
447-265-981.00	CAPITAL OUTLAY - VEHICLES	-		-	-	-	-	55,000
SUB-TOTAL EXPENSES		435,067	-	110,996	225,000	225,000	145,000	280,000

NET REVENUES/EXPENDITURES	(372,779)	-	(110,996)	(41,885)	(41,885)	(49,425)	-
BEGINNING FUND BALANCE	539,664	166,885	166,885	55,889	55,889	55,889	6,464
ENDING FUND BALANCE	166,885	166,885	55,889	14,004	14,004	6,464	6,464

FUND:

WATER IMPROVEMENT (806)

SERVICES PROVIDED:

The Water Improvement fund provides for the construction or improvement of water infrastructure throughout the Township.

FUND	806 - WATER IMPROVEMENT
DEPARTMENT	534 - WATER SYSTEMS

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
806-000-451.00	SPECIAL ASSESSMENTS	3,586	5,868	4,568			2,000	
806-000-474.00	INTEREST ON SPEC ASSESS	854	759	350				
806-000-653.05	CHARGES FOR SERVICES - CONNECTION FEES		7,000	7,000	2,500	2,500		
806-000-654.00	SURCHARGE FEES		78,790	84,311	80,000	80,000	80,000	101,388
806-000-665.00	INTEREST INCOME	8,396	4,004	958	1,000	1,000	1,000	5,000
	SUB-TOTAL REVENUES	12,836	96,421	97,187	83,500	83,500	83,000	106,388
806-534-802.00	LEGAL SERVICES		1,650	100	500	500		500
806-534-820.00	OTHER FEES		630	504	1,300	1,300	500	550
806-534-915.00	MEMBERSHIPS	13,750	13,750	13,750	13,750	13,750	13,750	13,750
806-534-946.00	ENGINEERING SERVICES	75	697		500	500		500
806-534-972.00	CAPITAL IMPROVE - WATER SYSTEMS	2,587						
	SUB-TOTAL EXPENSES	16,412	16,727	14,354	16,050	16,050	14,250	15,300
	NET REVENUES/EXPENDITURES	(3,576)	79,694	82,833	67,450	67,450	68,750	91,088
	BEGINNING FUND BALANCE	264,394	260,818	340,512	423,345	423,345	423,345	492,095
	ENDING FUND BALANCE	260,818	340,512	423,345	490,795	490,795	492,095	583,183

FUND:

SEWER IMPROVEMENT FUND (807)

SERVICES PROVIDED:

The Sewer Improvement fund provides for the construction or improvement of sewer infrastructure throughout the Township.

FUND	807 - SEWER IMPROVEMENT
DEPARTMENT	535 - SEWER SYSTEMS

NEW ACCT NO	ACCOUNT DESCRIPTION	2019	2020	2021	2022	2022	2022	2023
		ACTUALS	ACTUALS	ACTUALS	ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
807-000-451.00	SPECIAL ASSESSMENTS	7,038	11,754	8,011			4,000	
807-000-474.00	INTEREST ON SPEC ASSESS	1,779	1,406	711				
807-000-502.00	FEDERAL GRANTS				985,424	985,424		
807-000-653.05	CHARGES FOR SERVICES - CONNECTION FEES	7,500	22,400		7,500	7,500		7,500
807-000-654.00	SURCHARGE FEES		59,828	281,853	278,000	278,000	375,450	446,250
807-000-665.00	INTEREST INCOME	112,542	53,826	9,740	12,000	12,000	8,500	35,000
SUB-TOTAL REVENUES		128,859	149,214	300,315	1,282,924	1,282,924	387,950	488,750
807-535-802.00	LEGAL SERVICES	90			100	100	80	100
807-535-820.00	OTHER FEES			2,016	1,300	1,300	1,300	2,100
807-535-915.00	MEMBERSHIPS	11,250	11,250	11,250	11,250	11,250	11,250	11,250
807-535-920.00	UTILITIES - ELECTRIC	249	255	612	400	400	1,000	750
807-535-934.00	OTHER REPAIRS & MAINT	105	51,325	55,066	91,600	91,600		93,400
807-535-946.00	ENGINEERING SERVICES	5,846	35,108	16,476	34,500	59,500	60,000	24,400
807-535-973.00	CAPITAL IMPROVE - SEWER SYSTEMS	10,370		84,430	1,833,200	1,808,200	50,000	3,214,100
SUB-TOTAL EXPENSES		27,910	97,938	169,850	1,972,350	1,972,350	123,630	3,346,100

NET REVENUES/EXPENDITURES	100,949	51,276	130,465	(689,426)	(689,426)	264,320	(2,857,350)
BEGINNING FUND BALANCE	3,433,435	3,534,384	3,585,660	3,716,125	3,716,125	3,716,125	3,980,445
ENDING FUND BALANCE	3,534,384	3,585,660	3,716,125	3,026,699	3,026,699	3,980,445	1,123,095

FUND:

STREET IMPROVEMENT (812)

SERVICES PROVIDED:

The Street Improvement Fund provides for the construction or improvement of Township streets.

FUND	812 - STREET IMPROVEMENT
DEPARTMENT	446 - STREETS

NEW ACCT NO	ACCOUNT DESCRIPTION	2019 ACTUALS	2020 ACTUALS	2021 ACTUALS	2022	2022	2022	2023
					ORIGINAL BUDGET	AMENDED BUDGET	PROJECTED ACTUALS	PROPOSED BUDGET
812-000-451.00	SPECIAL ASSESSMENTS	1,590						
812-000-474.00	INTEREST ON SPEC ASSESS	158						
812-000-665.00	INTEREST INCOME	4,494		71	100	100	100	300
	SUB-TOTAL REVENUES	6,242	-	71	100	100	100	300
812-446-995.00	INTERFUND TRANSFERS OUT	162,450						
	SUB-TOTAL EXPENSES	162,450	-	-	-	-	-	-

NET REVENUES/EXPENDITURES	(156,208)	-	71	100	100	100	300
BEGINNING FUND BALANCE	194,624	38,416	38,416	38,487	38,487	38,487	38,587
ENDING FUND BALANCE	38,416	38,416	38,487	38,587	38,587	38,587	38,887



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING.** Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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BOARD OF TRUSTEES – STAFF REPORT

TO: BOARD OF TRUSTEES

CC: DEXTER MITCHELL, TOWNSHIP MANAGER

FROM: NANCY DESAI, DIRECTOR OF FINANCE ND

DATE: NOVEMBER 14, 2022

SUBJECT: BUDGET AMENDMENTS FOR FISCAL YEAR 2022

BACKGROUND

Budget controls are necessary to ensure that a government does not spend more than the amount legally appropriated by its governing body. By establishing clear spending boundaries, budget controls also promote accountability and bolster trust throughout the organization. A Budget Amendment is one such type of budget control. It is the mechanism used to revise the adopted amounts of Township supported accounts which reflect changes that occur throughout the fiscal year. Once a fiscal year budget is adopted it can only be changed by a Budget Amendment.

POLICY FOCUS

As recommended per the Michigan Department of Treasury “Uniform Budget Manual” section 17, the legislative body must amend the budget as soon as a deviation is apparent. Amendments to the budget must not cause estimated total expenditures, including an accrued deficit, to exceed total estimated revenues, including an available surplus. The Chief Administrative Officer may recommend, and the legislative body will approve, any amendments to the general appropriations act. Government Finance Officers Association (GFOA) best practices recommends that all governments establish a formal set of processes for comparing budget to actual results to monitor financial performance. Establishing and conducting regular budget monitoring provides organizations the opportunity to promptly adjust for any significant variances to ensure continuity to delivery of services.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

FISCAL IMPACT

ACCOUNT NO.	DESCRIPTION	DEPARTMENT	AMOUNT	ACTION	ACCOUNT TYPE	COMMENTS
101-000-575.00	STATE REVENUE SHARING	REVENUES	\$ 474,500	INCREASE	REVENUE	DUE TO CHANGE IN STATE REVENUE SHARING PROJECTIONS
		TOTAL REVENUE CHANGE	\$ 474,500			
101-209-710.01	VACATION PAY	ASSESSING	17,200	INCREASE	EXPENSE	DUE TO RETIREMENT OF ASSESSOR
101-209-716.01	HEALTH INSURANCE - RETIREE	ASSESSING	6,600	INCREASE	EXPENSE	DUE TO RETIREMENT OF ASSESSOR
101-215-712.00	ELECTION INSPECTORS	CLERK	17,000	INCREASE	EXPENSE	TO PROVIDE FOR NOVEMBER ELECTION
101-215-718.00	PENSION	CLERK	2,800	INCREASE	EXPENSE	F/T ELECTION ADMINISTRATOR
101-215-727.00	OFFICE SUPPLIES	CLERK	14,000	INCREASE	EXPENSE	DUE TO ADDITIONAL AV REQUESTS
101-215-730.00	POSTAGE	CLERK	5,000	INCREASE	EXPENSE	DUE TO ADDITIONAL AV REQUESTS
		TOTAL EXPENSE CHANGE	\$ 62,600			
		NET CHANGE TO GENERAL FUND BALANCE	\$ 411,900			
206-336-710.01	VACATION PAY	FIRE	25,000	INCREASE	EXPENSE	DUE TO SEPARATION OF EMPLOYEES
206-336-751.00	GAS & OIL	FIRE	10,000	INCREASE	EXPENSE	COST OF FUEL
206-336-827.00	LEGAL SERVICE	FIRE	35,000	INCREASE	EXPENSE	DUE TO INVESTIGATION
		NET CHANGE TO FIRE FUND BALANCE	\$ 70,000			
266-320-960.00	POLICE TRAINING	LAW ENFORCEMENT TRAINING	10,000	INCREASE	EXPENSE	DUE TO ADDITIONAL POLICE ACADEMY STUDENTS
		NET CHANGE TO POLICE TRAINING FUND BALANCE	\$ 10,000			
584-698-814.00	PURCHASED MAINT SERVICE	GOLF	2,500	INCREASE	EXPENSE	BREAKDOWN OF EQUIPMENT
584-698-983.00	NEW EQUIPMENT	GOLF	2,500	INCREASE	EXPENSE	PURCHASE OF NEW ENGINE
		NET CHANGE TO GOLF FUND BALANCE	\$ 5,000			

RECOMMENDATION

To amend the fiscal year 2022 budget as outlined below:

Increase General Fund expenditures as described above with a net impact of \$62,600 from fund balance

Increase General Fund revenues in the State-Sharing account for \$474,500

Increase the Fire Fund expenditures as described above with a net impact of \$70,000 from fund balance

Increase the Police Training fund expenditure account for \$10,000 from fund balance

Increase the Golf Fund expenditures as described above with a net impact of \$5,000 from fund balance

PUBLIC NOTICE

Public notification was achieved by posting the agenda electronically and in print, with this agenda item being listed at least 72 hours prior to the meeting.

ATTACHMENTS

1. Condensed Budget vs. Actual Report
2. State Revenue Sharing projections

**CHARTER TOWNSHIP OF KALAMAZOO
CONDENSED BUDGET VS. ACTUAL REPORT
AS OF 10/31/2022**

GL NUMBER	DESCRIPTION	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	2022 ACTIVITY 10/31/2022
101-000-573.00	LOCAL COMMUNITY STABILIZATION SHARE	150,000	150,000	58,426
101-209-710.01	VACATION PAY			17,163
101-209-716.01	HEALTH INSURANCE - RETIREE			3,950
101-215-712.00	ELECTION - INSPECTORS	30,000	30,000	27,971
101-215-718.00	PENSION	3,960	3,960	5,234
101-215-727.00	OFFICE SUPPLIES	5,000	5,000	16,215
101-215-730.00	POSTAGE	15,000	15,000	18,040
206-336-710.01	VACATION PAY			24,659
206-336-751.00	GAS & OIL	18,000	18,000	21,671
206-336-827.00	LEGAL SERVICE	1,500	1,500	25,855
266-320-960.00	TUITION/TRAINING	20,000	15,000	24,396
584-698-814.00	PURCHASED MAINT. SERVICE	7,500	7,500	9,313
584-698-983.00	NEW EQUIPMENT	7,500	7,500	9,908



FY 2021-2022 Revenue Sharing Amounts

KALAMAZOO COUNTY KALAMAZOO TWP. 39-1070

	October	December	February	April	June	August
	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2022</i>	<i>2022</i>
Constitutional:	\$401,479	\$391,797	\$386,925	\$375,437	\$398,615	\$436,871
2020 Census Adjustment:						
FY 2021 Census Adjustment:				\$39,989		
FY 2022 Census Adjustment:				\$22,000		
Statutory:						
Hold Harmless						
CVTRS Payment:	\$72,052	\$72,052	\$72,052	\$72,052	\$72,052	\$72,053
Maximum Available:	\$72,052	\$72,052	\$72,052	\$72,052	\$72,052	\$72,053
Est Payment Forfeit:						
Total:	\$473,531	\$463,849	\$458,977	\$509,478	\$470,667	\$508,924

Total FY 2022 Constitutional: \$2,391,124

Total Census Adjustments: \$61,989

Total FY 2022 Hold Harmless:

Total FY 2022 CVTRS Est Payments: \$432,313

Total FY 2022 Payments: \$2,885,426

Total FY 2022 CVTRS Max Available: \$432,313

Total FY 2022 CVTRS Est Forfeit Payments:

Note: All amounts are actual. Amounts updated on 09/15/2022.

Formula Factors:

2020 Census Revenue Sharing Population: 22,771

Formulas:

Constitutional Payment = Most Recent Decennial Census Revenue Sharing Population x Distribution Rate

The FY 2023 projected constitutional distribution rates are: Oct 18.280792; Dec 17.770200; Feb 17.417897; Apr 15.885171; Jun 16.285169; Aug 17.517563. The projected total distribution rate for FY 2023 is 103.156792.

The actual FY 2022 constitutional distribution rates are: Oct 18.3173; Dec 17.8756; Feb 17.6533; Apr 16.4875; Census Adjustment -1.050943; Jun 17.5054; Aug 19.1854. The actual total distribution rate for FY 2022 is 105.973557.

The FY 2021 actual constitutional distribution rates are: Oct 17.5803; Dec 16.8047; Feb 14.4972; Apr 15.0455; Jun 15.6371; Aug 18.3106. The actual total distribution rate for FY 2021 is 97.8754.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2023

Each city, village, or township that received a statutory payment in the State's FY 2022 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 106% of its FY 2022 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2022

Each city, village, or township that received a statutory payment in the State's FY 2021 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102% of its FY 2021 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2021

Each city, village, or township that received a statutory payment in the State's FY 2020 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.5% of its FY 2020 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.



FY 2022-2023 Revenue Sharing Amounts

KALAMAZOO COUNTY KALAMAZOO TWP. 39-1070

	October	December	February	April	June	August
	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>2023</i>	<i>2023</i>	<i>2023</i>
Constitutional:	\$416,271	\$404,645	\$396,622	\$361,721	\$370,829	\$398,895
Statutory:						
CVTRS Payment:	\$76,375	\$76,375	\$76,375	\$76,375	\$76,375	\$76,376
Maximum Available:	\$76,375	\$76,375	\$76,375	\$76,375	\$76,375	\$76,376
Est Payment Forfeit:						
Total:	\$492,646	\$481,020	\$472,997	\$438,096	\$447,204	\$475,271

Total FY 2023 Constitutional: \$2,348,983

Total FY 2023 CVTRS Est Payments: \$458,251

Total FY 2023 Payments: \$2,807,234

Total FY 2023 CVTRS Max Available: \$458,251

Total FY 2023 CVTRS Est Forfeit Payments:

Note: All amounts are projected based on the FY 2023 appropriations and the May 2022 Consensus Revenue Estimates. Projected amounts may change based on changes made by the legislature and/or changes in the economy. Projections updated on 07/25/2022.

Formula Factors:**2020 Census Revenue Sharing Population: 22,771****Formulas:***Constitutional Payment = Most Recent Decennial Census Revenue Sharing Population x Distribution Rate*

The FY 2023 projected constitutional distribution rates are: Oct 18.280792; Dec 17.770200; Feb 17.417897; Apr 15.885171; Jun 16.285169; Aug 17.517563. The projected total distribution rate for FY 2023 is 103.156792.

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City, Village, and Township Revenue Sharing (CVT) Payments: FY 2023

Each city, village, or township that received a statutory payment in the State's FY 2022 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 106% of its FY 2022 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2022

Each city, village, or township that received a statutory payment in the State's FY 2021 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102% of its FY 2021 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2021

Each city, village, or township that received a statutory payment in the State's FY 2020 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.5% of its FY 2020 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2020

Each city, village, or township that received a statutory payment in the State's FY 2019 and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 102.3% of its combined FY 2019 total eligible City, Village, and Township Revenue Sharing (CVTRS) payment and its Supplemental CVTRS payment (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August. Public Act 144 of 2020 eliminated the August 2020 CVTRS payment.

City, Village, and Township Revenue Sharing (CVT) Payments: FY 2019

Each city, village, or township that received a statutory payment in the State's FY 2010 greater than \$1,000 or with a population in excess of 7,500; and fulfills the specific requirements of the CVTRS program will be eligible to receive a maximum of 78.51044% of its FY 2010 total statutory payment or a payment equal to the population multiplied by \$2.648299, whichever is greater (rounded to the nearest dollar). If an eligible local unit complies under the CVTRS program, the local unit will receive the maximum amount. Payments will be paid out 1/6 in October, December, February, April, June, and August.



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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDINANCE NO. _____

ADOPTED: _____

EFFECTIVE: _____

**AMENDMENT TO THE KALAMAZOO CHARTER TOWNSHIP
RENTAL PROPERTIES REGISTRATION, MAINTENANCE
AND INSPECTION ORDINANCE**

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I

AMENDMENT TO SECTION III “DEFINITIONS” OF ORDINANCE NO. 622

Subsection 4 of Section III “Definitions” of Ordinance No. 622, as amended known and cited as the Kalamazoo Charter Township Rental Properties Registration, Maintenance, and Inspection Ordinance is hereby amended to read as follows:

“4. Rental Dwelling” shall mean a dwelling containing one or more rental housing units. A “Rental Dwelling” for the purposes of this ordinance does not include a church parsonage or a state-licensed child or adult care home”.

SECTION II

AMENDMENTS TO SECTION IV “REGULATIONS” OF ORDINANCE NO. 622

1. Section IV “ Regulations” of Ordinance No. 622 subsection B. is hereby amended to read
“B. Shall not constitute a dilapidated, unsafe or dangerous building under the provisions of the Kalamazoo Charter Township Dangerous Buildings Ordinance according to the Township’s Building Official.”
2. Subsections F. G. and H. of Section IV “Regulations” of Ordinance No. 622, as amended are hereby amended to read:

"F. All electrical systems and wiring must be in proper working order and adequate for the electricity service expected therefrom.

G. An adequate supply of hot, potable water shall be available within the interior of the rental dwelling for the convenient and safe use of all the occupants thereof.

H. The entire premises shall be free of any hazardous or unsafe condition caused by any structural failure, deterioration or disrepair, unguarded openings or unhealthful or unsanitary activities or circumstances which would be injurious to the occupants thereof or to any other persons in or property in and about the premises".

3. Section IV, "Regulations" of Ordinance No. 622, as amended, is hereby amended by the elimination of Subsection IV. I.

SECTION III

AMENDMENTS TO SECTION V "REGISTRATION" OF ORDINANCE NO. 622

1. All of the wording in subsection B of Section V of Ordinance No. 622, as amended, is hereby eliminated.
2. Former subsection C. of Section V and provisions 1-3 following are hereby renumbered to subsection B and provisions 1-3, respectively.
3. Paragraph V. C. is hereby amended by the elimination of the reference to "township treasurer or his/her designee" and is otherwise retained.
4. Subsection B. 3. of Section V "Registration" of Ordinance No. 622, as amended is hereby amended to read as follows;
"3. Owner-occupied units of a duplex or tri-plex shall not require registration; however, separate units which are rented but under the same roof shall be registered as provided herein."
4. Former Subsection D. of Section V and provisions 1-2 therein are renumbered to Subsection C. of Section V and provisions 1-2 of Ordinance No. 622, as amended.
5. Subsection C. provisions 3-7 of Ordinance No. 622, as amended are hereby added to read as follows:
"3. The number and location of off-street parking spaces available for the rental dwelling.
4. The total number of housing rental units under one roof in a duplex; tri-plex or quad-plex.
5. A declaration that the maximum number of tenants the owner will allow to occupy the rental dwelling will not exceed the number permitted by the building code and zoning ordinance.
6. An agreement by the owner to permit the inspections provided for under this ordinance.

7. Any other relevant information required by resolution of the Township Board.”
6. Subsections D, E and F of Section V of Ordinance No. 622, as amended are hereby amended to read as follows:
 - “D. A Rental Registration Application shall not be accepted by the Township unless it is signed in ink and accompanied by the application fee.
 - E. Rental Registration does not constitute approval of the rental dwelling or any specific uses and such rental dwelling and uses remain subject to the requirements of all township ordinances.
 - F. Rental Registrations apply for a calendar year and cover a period of January 1- December 31. A Rental Registration Renewal Application shall be submitted to the Township prior to expiration and shall be submitted and acted upon using the same process as set forth in subsections B and C, above. The Township shall send an application for renewal to the owner or legal agent, if any, at least thirty days prior to expiration. In the event of a transfer of ownership, the Registration shall expire and the new owner shall immediately submit to the Township Treasurer or his/her designee an application for Rental Registration.”
7. Former subsections H. and I. of Section V of Ordinance No. 622, as amended are hereby renumbered to Section V, G and H, respectively.
8. Subsection I of Section V of Ordinance No. 622, as amended is hereby eliminated.

SECTION IV

AMENDMENT TO SECTION VII “INSPECTIONS” OF ORDINANCE NO. 622, AS AMENDED

1. The first paragraph of Section VII “Inspections” of Ordinance No. 622, as amended is hereby amended by the removal of the phrase “The Construction Code Enforcing Agency shall make initial inspection of all new rental units and renewed rental units as described in Section V. F. of this Ordinance”; and by the removal of the phrase “two (2) year inspection period”.
2. The second paragraph of Section VII “Inspections” entitled “Inspection Fees” of Ordinance No. 622, as amended is hereby amended to read as follows:

“Rental Inspection Fees. Rental property inspection fees by the Construction Code Enforcing Agency are charged per rental unit to the Township. The Township shall be reimbursed by the owner of each said unit for any inspection fee incurred for that unit. The Township Board shall, by resolution, establish the rental property inspection fees approximating that charged by the Construction Code Enforcing Agency and an administrative surcharge not to exceed 25% of that charged to the township by the Construction Code Enforcing Agency.”

SECTION IV

**AMENDMENT TO SECTION IX “VIOLATION” OF
ORDINANCE NO. 622, AS AMENDED**

Section IX “Violation” of Ordinance No. 622, as amended is hereby amended by the elimination of each phrase of “within a 3-year period” and by the elimination of the sentence “Determined on the basis of the date of commission of the offense(s).”

SECTION V

VALIDITY

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any Court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

SECTION VI

REPEAL OF CONFLICTING ORDINANCES

Conflicting provisions of Ordinance No. 622, as amended are hereby repealed.

SECTION VII

EFFECTIVE DATE

This Ordinance shall take effect immediately following publication after adoption.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Township Clerk

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Kalamazoo, MI 49004

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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: 11/14/22 Work Session

SUBJECT: Discussion concerning performance evaluation process for Township Manager

REQUESTING DEPARTMENT: Clerk Miller and Trustee Leuty

SUGGESTED MOTION:

Financing Cost: na

Source: **General Fund** _____ **Grant** _____ **Other** _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The objective of this Work Session agenda item is to discuss the process for a performance evaluation of the Township Manager. The "Employment Agreement between the Township Manager and the Township Board" (adopted 9/7/2016) requires an annual evaluation. This fall marks the anniversary of the Employment Agreement. The Strategic Plan 2022's Objective 3.1 calls for the evaluation to be completed by December 2022. Attached are a proposed rating instrument, the Employment Agreement, and the Manager's annual goals.

Submitted by: Clerk Miller and Trustee Leuty

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.