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**Board of Trustees Regular Meeting Agenda
Monday, February 27, 2023
7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, February 27, 2023, at the **Kalamazoo Township Hall** for the purpose of discussing and acting on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting

<https://us02web.zoom.us/j/88142284904?pwd=WWZqeU0xYUxnTU5DN09xRnd3bVhVdz09>

Meeting ID: 881 4228 4904

Passcode: 805653

Find your local number:

<https://us02web.zoom.us/j/88142284904>

Meeting ID: 881 4228 4904

Passcode: 805653

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for a full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond the 3-minute time period, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of February 13, 2023, Board of Trustees Work Session
- B. Minutes of February 13, 2023, Board of Trustees Regular Meeting
- C. Payment of bills in the amount of \$ 24,793.18

Receipt of:

- A. Treasures Report –December 2022
- B. Fire Report — January 2023
- C. 911 Report — January 2023

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

9 – New Business

- A. Request to Approve increased salary for the positions of Kalamazoo Township Clerk, Supervisor, and Treasurer
- B. Request to Approve Ordinance Amending Home Occupation Provision of the Zoning Ordinance
- C. Request to Approve Transfer of Lot 38 of the Hillsdale Park Plat
- D. Request to Approve Consideration of New Kalamazoo Township Clerk
- E. Request to Approve Consideration of appointment of a New Kalamazoo Township Trustee
- F. Request to Approve Ice Storm Cleanup

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

Trustee Leuty
Trustee Glass
Trustee Moaiery
Trustee Robinson
Clerk Miller
Treasurer Miller
Supervisor Martin

12 – Attorney Report

13 – Manager Report

14 – Public Comments

15 – Adjournment

Posted: February 24, 2023



Elder A. Johnson, Treasurer
Charter Township of Kalamazoo

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES – WORK SESSION
Monday, February 13, 2023

The Board of Trustees of the ***Charter Township of Kalamazoo*** held a Work Session on **Monday, February 13, 2023** at **5:30 p.m.** for the purpose of discussing Work Session Agenda items, and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo, Kalamazoo County.

PRESENT: Supervisor Donald Martin, Clerk Mark Miller, Treasurer Sherine Miller, Trustees Ashley Glass, Steven Leuty, and Lisa Moaiery.

ABSENT: Clara Robinson.

ALSO PRESENT: Manager Dexter Mitchell, Police Chief Bryan Ergang, Lt. Scott Jackson, Finance Director Nancy Desai, Attorney Seth Koches.

Supervisor Martin called the meeting to order at 5:31 p.m.

Item 1 – DISCUSSION ON WILLIAMS, FACILITIES DISCUSSION

Mark and Mark presented the findings of the existing conditions report. Step two is “what do we need?” We are also working on space programming, what should we do to change the building or build new?

Mark Rhody spoke of the type of building of the 1977 structure. Concrete block, a little insulation, then brick. We now make cavity walls with weep holes, to allow the wall to dry. Original windows, now failing with huge gaps. Solid walls have wet spots, no way for water to get out. The face of the brick is popping off from years of freeze/thaw. No good way to fix. Rebar is probably rusted. Not cost effective to replace wall with wider foundation.

ABB estimator Mohammed reported a best case scenario for fixing the building of \$7 million. This may not include problems that are still emerging, and would require staff to be elsewhere during construction.

There is not a path forward to fix the building for less than replacing it.

Supervisor asked if there is room onsite to rebuild? Tentative answer is yes.

Item 2 – DISCUSSION ON POLICE OFFICER RECRUITMENT

Chief Ergang spoke of using \$120,000 for recruiting up to ten officers. This is for recruiting existing officers. The candidate would sign an agreement to serve for a specified time.

Clerk Miller asked whether the agreement has been presented to the Board? It has not. He would prefer to wait until that is presented to the Board.

Trustee Moaiery asked why we need to approve this before we have defined how to use the ARPA funds? Could we authorize less? The answer is yes. Trustee Glass hesitates to spend ARPA funds before a more complete discussion.

Trustee Leuty would prefer to get more details. Chasing targets with incentives can be a losing proposition. Discussion of ARPA funds would be a good idea.

Trustee Glass talked about community meetings to discuss use of ARPA funds and the Strategic Plan.

Item 3 – DISCUSSION ON PUBLIC SAFETY DIRECTOR

Chief Ergang has had discussions with Board members and others about public safety. Chief Weideman is near retirement. The suggestion is for Chief Ergang to serve as Public Safety Director.

Trustee Leuty mentioned logistical problems, that we have an investigation in progress that is unresolved.

Clerk Miller said he is hearing about this for the first time. He needs more details before approving any proposal. Chief Ergang said this was brought to him as an idea, it is not a move by him. He would consider it only to help the overall public safety situation.

Supervisor Martin said something must be done about retention right now.

Trustee Glass said she has had some discussions on this topic. She believes it would help stabilize the situation in the Fire Department.

Trustee Moaiery said she had thought about this months ago. The Police Department is run well.

Trustee Leuty said we have acquiesced on our policies. We should not move forward before we have decided on a previous termination case.

Item 4 – DISCUSSION ON ARPA FUNDS AND STRATEGIC PLAN

Manager Mitchell said we need to have an ARPA Fund Committee. We need to know how much we have left and make sure we are doing what the public is asking us to do.

Trustee Leuty asked if this item were on the agenda. He is opposed to doing this as a community discussion.

Item 5 – DISCUSSION ON ADJUSTING THE ANNUAL COMPENSATION FOR THE BOARD

Treasurer Miller spoke about the need to address the issue of Clerk's, Treasurer's, and Supervisor's jobs due to Clerk Miller's resignation. The salary of \$15,000 is not appropriate to an approximately 30 hour per week job.

Supervisor Martin said replacing any of the three officials at the current salary would be problematic.

Clerk Miller agreed, those he has spoken to could not take the job for the current salary. At our next meeting, we will need to pass a change in salary, appoint a new Clerk, and then appoint a new Trustee, should the Board appoint a Board member as Clerk, which is at the Board's discretion. The fact that we cannot require a Board member to work a certain number of hours is no different from any other township. He thinks we should pay the three officials the same.

Trustee Moaiery reported she spoke with the Comstock Clerk, she receives \$65,100, their Treasurer \$75,100, Supervisor \$21,000.

Trustee Leuty said we need to admit that we have not achieved cost neutrality by the change to a Manager.

Item 6 – DISCUSSION ON RESOLUTION RESTATING BOARD MEMBER BENEFITS

Clerk Miller said the resolution as presented merely restates benefits to Board members without changing them. We can't find where the existing benefits were set.

Treasurer Miller wants to change the "one paid meeting per day" policy. There was extensive discussion on this, including whether the Work Session and following Regular meeting counts as one or two.

Item 7 – DISCUSSION ON HOME OCCUPATION ORDINANCE

Trustee Leuty reviewed the changes to the home occupation ordinance. Home occupation's impact on neighbors should be minimal.

Treasurer Miller asked who would be monitoring the hours, etc.? The ordinance enforcement officer. Attorney Koches said most enforcement in most townships is complaint-driven.

Item 8 – MANAGER’S UPDATE

None.

Item 9 – DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

None.

Item 6 – PUBLIC COMMENT

Eric Szepaniac was election coordinator. He said the Manager has not made the workplace culture better. He has brought this issue up before. Attorney Seeber’s opinion on Open Meetings is incorrect.

Adjourned 7:30 p.m.

Respectfully submitted,

Mark E. Miller, Clerk, Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
February 13, 2023**

The Regular Meeting of the Board of Trustees of the *Charter Township of Kalamazoo* was held on **Monday, February 13, 2023** at **7:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:35 pm.

Item 2 PLEDGE OF ALLEGIANCE

Trustee Leuty led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS.

Motion by Treasurer Miller, seconded by Trustee Moaiery, to excuse Trustee Robinson. Voice vote, Motion carried.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

Supervisor Martin withdrew Item 9B, Officer Recruitment.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Mike Seals 3740 Gull Rd. said a 62 year old man was killed crossing Gull Road. There needs to be a way to cross the road at that stretch. A crosswalk should be placed by the Township and City.

Ron Huster, 1314 Coolidge, suggested speed bumps to slow down traffic.

Angie Ponzini 2031 Skyline, asked about paying for snow removal.

Item 6 CONSENT AGENDA

Clerk Miller moved, seconded by Treasurer Miller, to approve the Consent Agenda which included action on the following items:

Approval of:

- A. Minutes of the January 23, 2023 Board of Trustees Regular Meeting
- B. Payment of Bills in the amount of \$73,990.78.

Receipt of:

- A. Check Disbursement Report, February 2023
- B. Check EFT Register, February 2023
- C. Fire Report, December 2022
- D. KABA Reports, January 2023
- E. Annual Planning Report

Voice vote, Motion carried.

Item 7 PUBLIC HEARING / PRESENTATION

None.

Item 8 UNFINISHED BUSINESS

None.

Item 9 NEW BUSINESS

Item 9A REQUEST TO APPROVE THE USE OF WESTWOOD FIRE STATION FOR ICE CREAM SOCIAL

Chief Mike Weidemann asked permission to do the ice cream social. We will not open the station, or sell tickets door-to-door. We usually get 3000 people, we are looking for fewer.

Clerk Miller moved to give approval, seconded by Trustee Moaiery.

Trustee Glass asked why this was only for Westwood? Supervisor answered it was the only firefighters' association to run one.

Trustee Leuty suggested yard signs or other advertising. It is a valuable event.

Roll call vote, (6-0), Motion carried.

Item 9B REQUEST TO APPROVE THE POLICE OFFICER RECRUITMENT
REMOVED.

Item 9C REQUEST TO APPROVE HOLIDAY CALENDAR

Manager Mitchell explained the "floating holiday". It was previously omitted from the calendar.

**Trustee Moaiery moved to make the change, seconded by Supervisor Martin.
Roll call vote, (6-0), Motion carried.**

Item 9D REQUEST TO ACCEPT RESIGNATION OF MARK MILLER AS CLERK

Treasurer Miller stated that the Clerk had presented the letter of resignation at our last meeting.

Treasurer Miller moved to accept, seconded by Supervisor Martin. Roll call vote, (6-0), Motion carried.

Item 9E REQUEST TO APPROVE RESOLUTION RESTATING BOARD MEMBER BENEFITS

Clerk Miller read the resolution and moved to approve it, seconded by Trustee Leuty. Supervisor Martin moved to change the paid meetings to up to two per day, excluding the Board Work Session followed by the Regular Meeting, seconded by Clerk Miller.

Trustee Leuty thought that the present system is adequate. Our focus should be service. An alternative would be increasing the stipend.

Trustee Glass agreed with adjusting the stipend. You want to be able to attract diverse candidates, not just retirees.

Roll call vote on the amendment, (5-1 Trustee Leuty). Motion carried.

Roll call vote on the resolution, (5-1 Trustee Leuty).

Item 9F RESOLUTION TO APPROVE EEOP DOCUMENT

Manager Mitchell explained how the EEOP document was produced, for the COPS grant. Information was included from Kalamazoo County as a whole, which meets the requirement, although it may not be correct for Kalamazoo Township.

Trustee Glass moved to accept the EEO plan, seconded by Clerk Miller. Roll call vote, (5-1 Treasurer Miller), Motion carried.

Item 9G HOME OCCUPATION ORDINANCE

Trustee Leuty continued his review of the Ordinance amendment from the Work Session.

Trustee Glass asked about enforcement of limitations on number of customers.

Supervisor Martin asked about signs; it provides for one sign up to two square feet.

Clerk Miller asked to change the word “approached” in the Preamble of the Ordinance to “approach”.

Trustee Leuty moved to accept Ordinance 633 for first reading, seconded by Supervisor Martin.

Treasurer Miller asked if we know how many home businesses we have? She asked if we could have a registry, as for rentals? Attorney Koches said there is no need for Category A businesses. For the others, it could be added as a permit condition.

Roll call vote, (6-0), Motion carried.

Item 9H REQUEST TO APPROVE A BUDGET AMENDMENT FOR ROADS MAINTENANCE

Manager Mitchell said we have corrected the numbers for the budget amendment which was passed at \$432,248 at our previous meeting.

Trustee Glass asked about snow removal. Supervisor Martin spoke about meeting with Road Commission employees and residents.

Mike Boersma, Road Commissioner, spoke about the request.

Trustee Leuty moved to rescind the previous agreement and approve the 2023 preventive maintenance agreement not to exceed \$493,044 and to amend the budget in the General Fund in the amount of \$243,044, seconded by Clerk Miller.

Roll call vote, (6-0), Motion carried.

Item 10 ITEMS REMOVED FROM THE CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Leuty complemented the Road Commission for winter service. He shared an image of the earthquake victims in Turkey, and a victim in a fire at Shakespeare Ave. Planning Commission approved 2429 N Burdick to be a cannabis processing business. There is an issue in our new phone system. He is looking forward to the Manager's goals.

Trustee Glass reported a productive conversation with Treasurer Miller. She apologized to the Treasurer. She thanked Chief Weidemann for thinking about morale boosters. She is glad we are talking about an ARPA Committee.

Trustee Moaiery reported CCTA and KCTA Boards met, comprehensive operational analysis is presented to the Boards for review.

Treasurer Miller thanked her Treasury staff for work during tax season.

Clerk Miller reported an upcoming Election Commission meeting on February 27 at 7:15 pm.

Supervisor Martin said we must make firefighter retention a priority. Drivers are speeding now that the weather is clear.

Item 12 ATTORNEY'S REPORT

None.

Item 13 MANAGER'S REPORT

Road Commission meeting Feb. 22 on Squires Rd. Board received in Manager's report on how to fill a vacancy. Household Hazardous Waste contract accepted. Looking for applicants for ZBA. We need to put together an ARPA Committee. We are gearing up for 2022 audit.

Item 14 PUBLIC COMMENT

Angie Ponzini 2031 Skyline has had conversations with Mark Worden. Westwood has had delays in snow plowing.

Item 15 ADJOURNMENT
Adjourned at 9:08 pm.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Treasurer Sherine M. Miller
Clerk Mark E. Miller

Trustee Ashley Glass
Trustee Lisa Moaiery
Trustee Steven C. Leuty

ABSENT: Trustee Clara Robinson

ALSO PRESENT:

Attorney Seth Koches
Manager Dexter Mitchell
Acting Fire Chief Mike Weidemann

Respectfully submitted,

Mark E. Miller, Clerk

Attested to by,

Donald D. Martin, Supervisor

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0541829-2 38230	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	02/24/2023 MONICAK	02/24/2023	17.16	17.16	Open	N 02/24/2023
	OPERATING SUPPLIES			17.16			
0021561 38231	WILLIAMS ASSOCIATES ARCHITECTS, LTD ARCHITECTURAL PLANNING SVCS 402-265-975.00	02/24/2023 MONICAK	02/24/2023	6,752.28	6,752.28	Open	N 02/24/2023
	BUILDING IMPROVEMENTS			6,752.28			
013023 38232	BORGESS LIFE SUPPORT ALIGNMENT FEE 206-336-732.00	02/24/2023 MONICAK	02/24/2023	150.00	150.00	Open	N 02/24/2023
	DUES/SUBS/PUBL			150.00			
1000209775 38233	KALAMAZOO CITY TREASURER HAZ MAT DUES 206-336-732.00	02/24/2023 MONICAK	02/24/2023	1,400.00	1,400.00	Open	N 02/24/2023
	DUES/SUBS/PUBL			1,400.00			
X103101877:01 38234	WEST MICHIGAN INTERNATIONAL COOLANT SWITCH 206-336-939.00	02/24/2023 MONICAK	02/24/2023	226.98	226.98	Open	N 02/24/2023
	VEHICLE REPAIRS & MAINT			226.98			
INV-OH78-153 38235	BREATHING AIR SYSTEMS ANNUAL PREV MAINT 206-336-811.00	02/24/2023 MONICAK	02/24/2023	1,191.20	1,191.20	Open	N 02/24/2023
	PROFESSIONAL & CONTRACTUAL SVC			1,191.20			
2449342-0 38236	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	02/24/2023 MONICAK	02/24/2023	239.97	239.97	Open	N 02/24/2023
	OFFICE SUPPLIES			239.97			
10093 38237	ABRAXAS ADMIN VAULT/POLICE RECORDS 207-301-811.00	02/24/2023 MONICAK	02/24/2023	1,083.31	1,083.31	Open	N 02/24/2023
	PROFESSIONAL & CONTRACTUAL SVC			1,083.31			
018100058 38238	XEROX CORPORATION CUSTOMER #724921614 207-301-811.00	02/24/2023 MONICAK	02/24/2023	330.38	330.38	Open	N 02/24/2023
	PROFESSIONAL & CONTRACTUAL SVC			330.38			
01771 38239	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-276-932.00	02/24/2023 MONICAK	02/24/2023	65.55	65.55	Open	N 02/24/2023
	LAND REPAIRS & MAINT			65.55			

02/24/2023 10:48 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 02/28/2023 - 02/28/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
ONV-OH78-152 38240	BREATHING AIR SYSTEMS ANNUAL PREV MAINT 206-336-811.00	02/24/2023 MONICAK	02/24/2023	1,220.15	1,220.15	Open	N 02/24/2023
		PROFESSIONAL & CONTRACTUAL SVC		1,220.15			
01579 38241	LOWE'S COMPANIES, INC. MISC SUPPLIES 101-265-931.00	02/24/2023 MONICAK	02/24/2023	60.30	60.30	Open	N 02/24/2023
		BUILDING REPAIRS & MAINT		60.30			
85002 38242	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-740.00	02/24/2023 MONICAK	02/24/2023	67.36	67.36	Open	N 02/24/2023
		OPERATING SUPPLIES		67.36			
01623 38243	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-939.00	02/24/2023 MONICAK	02/24/2023	106.72	106.72	Open	N 02/24/2023
		VEHICLE REPAIRS & MAINT		106.72			
307728 38244	RIDGE COMPANY MISC SUPPLIES 206-336-939.00	02/24/2023 MONICAK	02/24/2023	51.33	51.33	Open	N 02/24/2023
		VEHICLE REPAIRS & MAINT		51.33			
23-06-01 38245	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTIONS 101-310-811.00	02/24/2023 MONICAK	02/24/2023	200.00	200.00	Open	N 02/24/2023
		PROFESSIONAL & CONTRACTUAL SVC		200.00			
01800059 38246	XEROX CORPORATION CUSTOMER #724921614 101-200-811.00	02/24/2023 MONICAK	02/24/2023	509.86	509.86	Open	N 02/24/2023
		PROFESSIONAL & CONTRACTUAL SVC		509.86			
10095 38247	ABRAXAS ONBASE SOLUTION 101-200-811.00	02/24/2023 MONICAK	02/24/2023	90.00	90.00	Open	N 02/24/2023
		PROFESSIONAL & CONTRACTUAL SVC		90.00			
10094 38248	ABRAXAS BLUEPRINT SCANNING 101-200-811.00	02/24/2023 MONICAK	02/24/2023	90.00	90.00	Open	N 02/24/2023
		PROFESSIONAL & CONTRACTUAL SVC		90.00			
0541829-1 38249	FERGUSON FACILITIES #3400 MISC SUPPLIES 101-265-740.00	02/24/2023 MONICAK	02/24/2023	91.23	91.23	Open	N 02/24/2023
		OPERATING SUPPLIES		91.23			

02/24/2023 10:48 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 02/28/2023 - 02/28/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20296348 38250	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 101-265-740.00	02/24/2023 MONICAK OPERATING SUPPLIES	02/24/2023	155.31 155.31	155.31	Open	N 02/24/2023
26061622 38252	DORRANCE FORD OIL CHANGE 207-301-939.00	02/24/2023 MONICAK VEHICLE REPAIRS & MAINT	02/24/2023	60.20 60.20	60.20	Open	N 02/24/2023
E98971 38253	PORTAGE CLEANERS AND LAUNDRY CLEANING 207-301-749.00	02/24/2023 MONICAK UNIFORM CLEANING	02/24/2023	260.61 260.61	260.61	Open	N 02/24/2023
551-610701 38254	STATE OF MICHIGAN LIVESCAN FEES 217-301-956.00	02/24/2023 MONICAK MISCELLANEOUS	02/24/2023	432.50 432.50	432.50	Open	N 02/24/2023
2444189-0 38255	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	02/24/2023 MONICAK OFFICE SUPPLIES	02/24/2023	68.86 68.86	68.86	Open	N 02/24/2023
3826 38256	ROBERT LAMSON, LLC GROUP EVAL 207-301-812.00	02/24/2023 MONICAK HEALTH SERVICES	02/24/2023	3,420.00 3,420.00	3,420.00	Open	N 02/24/2023
020723 38257	KALAMAZOO COUNTY TREASURER 4TH QTR SUBPOENA BY MAIL 207-301-811.00	02/24/2023 MONICAK PROFESSIONAL & CONTRACTUAL SVC	02/24/2023	304.25 304.25	304.25	Open	N 12/31/2022
020423 38258	BRONSON HEALTHCARE GROUP ACCT #700000115 207-301-914.00	02/24/2023 MONICAK HEALTH SERVICES	02/24/2023	2,245.72 2,245.72	2,245.72	Open	N 12/31/2022
551-610451 38259	STATE OF MICHIGAN SOR REGISTRATIONS 217-301-956.01	02/24/2023 MONICAK SOR EXPENSE	02/24/2023	60.00 60.00	60.00	Open	N 02/24/2023
0010576383 38260	MLIVE MEDIA GROUP NOTICES - 2429 N BURDICK 701-000-240.00	02/24/2023 MONICAK 2429 N BURDICK	02/24/2023	508.94 508.94	508.94	Open	N 02/24/2023

User: MONICAK

EXP CHECK RUN DATES 02/28/2023 - 02/28/2023

DB: Kalamazoo Twp

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
307231 38261	RIDGE COMPANY MISC SUPPLIES 101-265-934.00	02/24/2023 MONICAK	02/24/2023	17.01	17.01	Open	N 02/24/2023
		EQUIPMENT REPAIRS & MAINT		17.01			
1000768 38262	STEENSMA LAWN & POWER EQUIPMENT MISC SUPPLIES 101-265-934.00	02/24/2023 MONICAK	02/24/2023	7.00	7.00	Open	N 02/24/2023
		EQUIPMENT REPAIRS & MAINT		7.00			
1000766 38263	STEENSMA LAWN & POWER EQUIPMENT MISC SUPPLIES 101-265-934.00	02/24/2023 MONICAK	02/24/2023	7.00	7.00	Open	N 02/24/2023
		EQUIPMENT REPAIRS & MAINT		7.00			
1590878 38264	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 206-336-827.00 101-200-827.00	02/24/2023 MONICAK	02/24/2023	3,302.00	3,302.00	Open	N 02/24/2023
		LEGAL SERVICES		3,146.00			
		LEGAL SERVICES		156.00			
# of Invoices:	34	# Due:	34	Totals:	24,793.18		24,793.18
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>24,793.18</u>		<u>24,793.18</u>

--- TOTALS BY FUND ---

101 - GENERAL	1,706.39	1,706.39
206 - FIRE	7,559.74	7,559.74
207 - POLICE	7,773.33	7,773.33
217 - LIVESCAN/SOR	492.50	492.50
402 - TWP BUILDING & GROUNDS IMPRC	6,752.28	6,752.28
701 - TRUST & AGENCY	508.94	508.94

--- TOTALS BY DEPT/ACTIVITY ---

000 - REVENUES	508.94	508.94
200 - GENERAL SERVICES_ADMIN	1,085.83	1,085.83
265 - MAINTENANCE	7,107.29	7,107.29
276 - CEMETERY	65.55	65.55
301 - POLICE	8,265.83	8,265.83
310 - CODE ENFORCEMENT (ORD, BLDG, RE	200.00	200.00
336 - FIRE	7,559.74	7,559.74



**KALAMAZOO TOWNSHIP
TREASURER'S REPORT
DECEMBER 2022 (UNAUDITED)**

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	1,495,646.47
TOTAL POOLED INVESTMENTS**	POOL	16,477,904.92
MERCANTILE BANK	SWET	372,758.93
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	7,334,706.74
MERCANTILE BANK	MRA	33,226.16
MERS OPEB TRUST	MERS	236,138.62
TOTAL CASH SUMMARY BY CLASSIFICATION		<u>\$ 25,950,381.84</u>

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	Ultimate Savings	1.000%	NA	250,661.18
COMERICA	MM	2.140%	NA	131,161.32
COMERICA	Govt Sec.	2.500%	12/25/2042	94,006.69
COMERICA	Govt Sec.	0.175%	9/30/2024	464,340.00
CONSUMERS CU	MM	1.500%	NA	1,026,433.61
CONSUMERS CU	CD	2.250%	9/25/2023	502,781.26
FIRST NATIONAL BANK	CD	0.150%	9/25/2023	514,083.25
FIRST NATIONAL BANK	CD	0.150%	9/23/2023	515,528.35
FIRST NATIONAL BANK	CD	4.190%	4/23/2023	522,741.39
FIRST NATIONAL BANK	CD	3.000%	9/12/2024	109,408.29
FIRST NATIONAL BANK	CD	1.500%	2/4/2024	324,129.43
FIRST NATIONAL BANK	MM	0.050%	NA	28.00
FIRST SOURCE BANK	CD	1.860%	1/12/2023	514,396.21
FLAGSTAR BANK	CD	1.500%	5/24/2023	263,323.42
HUNTINGTON BANK	MM	2.430%	NA	5.11
HUNTINGTON NATIONAL BANK	CD	2.950%	4/17/2023	250,613.94
HUNTINGTON NATIONAL BANK	MM	1.500%	NA	511,867.62
HUNTINGTON NATIONAL BANK	MM	4.000%	NA	2,228,461.40
HUNTINGTON NATIONAL BANK	MM	4.000%	NA	2,054,056.40
LAKE MICHIGAN CREDIT UNION	CD	2.325%	4/29/2023	539,602.38
LAKE MICHIGAN CREDIT UNION	Savings	0.000%	NA	886.95
MACATAWA BANK	CD	1.490%	12/6/2023	251,262.22
MERCANTILE BANK OF MI	ICS	0.010%	NA	2.09
MBIA CLASS	INV POOL	3.778%	NA	2,954,996.86
MBIA CLASS - KTFD	INV POOL	3.778%	NA	-
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	3.778%	NA	465,141.78
MBIA CLASS - ARPA FUNDS	INV POOL	3.778%	NA	237.23
SOUTHERN BANK & TRUST	CD	0.600%	2/19/2023	251,881.00
SOUTHERN BANK & TRUST	CD	4.150%	5/6/2023	506,068.92
SOUTHERN BANK & TRUST	CD	0.300%	11/7/2023	502,388.97
STURGIS BANK & TRUST CO	CD	2.000%	3/16/2023	258,860.16
STURGIS BANK & TRUST CO	CD	2.250%	6/16/2023	251,648.97
PRIVATE BANK/CIBC	CD	4.150%	6/27/2023	109,655.02
PRIVATE BANK/CIBC	CD	3.100%	2/27/2023	107,245.50
TOTAL FOR POOL INVESTMENT DETAIL				<u>\$ 16,477,904.92</u>

CASH ALLOCATION BY FUND:

<u>FUND DESCRIPTION</u>	<u>FUND NO.</u>	<u>AMOUNT</u>
GENERAL FUND	101/206/207	6,991,955.75
LIVE SCAN	217	92,205.70
STREET LIGHTING	219	226,964.99
RECYCLING	226	211,499.31
DISASTER RESPONSE FUND	258	49,246.60
DRUG LAW ENFORCEMENT	265	101,953.65
LAW ENFORCEMENT TRAINING	266	(4,080.20)
SWET	267	(20,085.08)
COMMUNITY POLICING	272	70,692.60
AMERICAN RESCUE PLAN ACT (ARPA)	285	2,233,444.05
ROAD DEBT SERVICE (VOTED BOND)	301	574,913.73
BUILDING IMPROVEMENTS	402	(8,457.55)
REVOLVING LOAN	550	1,850.00
GOLF COURSE	584	16,666.42
TRUST & AGENCY	701	325,012.27
MEDICAL REIMBURSEMENT ACCT	702	33,226.16
CURRENT TAX	704	7,334,706.74
S.W.E.T. AGENCY	727	372,758.93
OPEB TRUST FUND	737	236,138.62
POLICE CAPITAL IMPROVEMENT	810	665,914.94
FIRE CAPITAL IMPROVEMENT	811	2,070,432.20
STREET	812	38,816.60
WATER	871	478,612.44
SEWER FUND	883	3,855,992.97
TOTAL CASH ALLOCATION BY FUND		<u>\$ 25,950,381.84</u>

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
1	MOTOR VEHICLE ACCIDENT				6				6
4	BREATHING PROBLEM	2							2
5	ABDOMINAL PAIN	2							2
6	BREATHING PROBLEM	4							4
7	CHEST PAIN		4						4
8	FIRE ALARM	6			11				17
9	UNKNOWN/PERSON DOWN		4						4
10	ALTERED MENTAL STATUS		5						5
11	CHEST PAIN				7				7
12	SICK PERSON	4							4
13	ALTERED MENTAL STATUS				10				10
14	HEMORRHAGE/LACERATION	3							3
15	ALTERED MENTAL STATUS	5							5
16	ALTERED MENTAL STATUS		7						7
17	FALL				11				11
18	ALTERED MENTAL STATUS	4							4
19	SICK PERSON		2						2
20	CARBON MONOXIDE				6				6
21	HEMORRHAGE/LACERATION		3						3
22	LIFT ASSIST		2						2
23	SICK PERSON		8						8
24	CONVULSIONS/SEIZURE		7						7
25	CANCELLED EN ROUTE		5						5
26	VEHICLE FIRE	3							3
27	WELFARE CHECK	3							3
28	BREATHING PROBLEM				7				7
29	LIFT ASSIST		1						1
30	CARDIAC ARREST	6			8				14
31	CARDIAC ARREST	6	5						11
32	HEMORRHAGE/LACERATION				8				8
33	UNKNOWN/PERSON DOWN				4				4
34	ALTERED MENTAL STATUS		6						6
35	ALTERED MENTAL STATUS		6						6
36	ALTERED MENTAL STATUS				10				10
37	AID GIVEN - FIRE				7			MG	7
38	FALL		4						4

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

SUB TOTAL			48	69	0	95	0	0	0	212
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
39	MOTOR VEHICLE ACCIDENT	2							2
40	UNKNOWN/PERSON DOWN				8				8
42	HEMORRHAGE/LACERATION				4				4
43	FALL	6							6
44	LIFT ASSIST		6						6
45	EMS ALARM				5				5
46	NOTHING FOUND/ARRIVAL	1							1
47	FALL	1							1
48	CHEST PAIN		3						3
49	HEAD INJURY/PAIN		8						8
50	AID GIVEN - FIRE				8		MG		8
51	CANCELLED EN ROUTE		2						2
52	SICK PERSON	3							3
53	DUMPSTER FIRE		6						6
54	BREATHING PROBLEM				12				12
55	ALTERED MENTAL STATUS	5			13				18
56	ALLERGIC REACTION/STINGS		4						4
57	UNCONSCIOUS				7				7
58	BREATHING PROBLEM					2			2
59	EMS ALARM	6							6
60	BREATHING PROBLEM				7				7
61	BREATHING PROBLEM				3				3
62	BREATHING PROBLEM		3						3
63	FALL	3							3
64	CHEST PAIN	4							4
65	BURNING COMPLAINT		8						8
66	STRUCTURE FIRE	12	9		11				32
67	VEHICLE FIRE				11				11
69	FALL	2	4						6
70	BREATHING PROBLEM					2			2
71	UNKNOWN/PERSON DOWN				9				9
72	STRUCTURE FIRE	4	5		8	8			25
73	UNCONSCIOUS		2						2
74	CANCELLED EN ROUTE				5				5
75	MOTOR VEHICLE ACCIDENT	3							3
76	CHEST PAIN				8				8

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

SUB TOTAL	100	129	0	214	12	0	0	455
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
77	MOTOR VEHICLE ACCIDENT		6						6
78	NOTHING FOUND/ARRIVAL		9						9
79	ALTERED MENTAL STATUS				7				7
80	SMOKE INVESTIGATION	4			4		3		11
81	ALTERED MENTAL STATUS	6							6
82	FIRE ALARM	4	4						8
83	CHEST PAIN	4							4
84	ALTERED MENTAL STATUS				6				6
85	HEMORRHAGE/LACERATION		4						4
86	UNKNOWN/PERSON DOWN				6				6
87	LIFT ASSIST	1							1
88	NOTHING FOUND/ARRIVAL	1							1
89	NOTHING FOUND/ARRIVAL	1							1
90	CHEST PAIN	1							1
91	DIABETIC PROBLEM		4						4
92	CHEST PAIN		2						2
93	SMOKE INVESTIGATION		5						5
94	CONVULSIONS/SEIZURE		5						5
95	UNCONSCIOUS				7				7
96	BURNING COMPLAINT		4						4
97	BURNING COMPLAINT	2	5						7
98	CHEST PAIN		2						2
99	AID GIVEN - FIRE		4			MG			4
100	ALTERED MENTAL STATUS	2							2
101	EMS ALARM				7				7
102	EMS ALARM	4							4
103	UNKNOWN/PERSON DOWN				7				7
104	BREATHING PROBLEM					7			7
105	VEHICLE FIRE				12				12
106	STRUCTURE FIRE	3	1			7			11
107	BREATHING PROBLEM				12				12
108	ALTERED MENTAL STATUS	3							3
109	STRUCTURE FIRE	6	3			7			16
110	FALL					3			3
111	BREATHING PROBLEM				9				9
112	CHEST PAIN				4				4

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

SUB TOTAL		142	187	0	295	36	3	0	663
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
113		UNCONSCIOUS					2			2
114		BREATHING PROBLEM		2						2
115		CONVULSIONS/SEIZURE					2			2
116		SICK PERSON		1						1
117		LIFT ASSIST		1						1
118		CONVULSIONS/SEIZURE		6						6
119		AID GIVEN - FIRE				7		MG		7
120		FIRE ALARM	3	4						7
121		CARBON MONOXIDE		5						5
122		CONVULSIONS/SEIZURE					2			2
123		ALTERED MENTAL STATUS		9						9
124		OVERDOSE/POISONING	2	9						11
125		LIFT ASSIST				2				2
126		FALL	2							2
127		UNCONSCIOUS				5				5
128		SICK PERSON	1							1
129		UNKNOWN/PERSON DOWN				6				6
130		GAS LEAK	3	3						6
131		BREATHING PROBLEM	5							5
132		EMS ALARM		4						4
133		AID GIVEN - MEDICAL	5							5
134		MOTOR VEHICLE ACCIDENT	6							6
135		CANCELLED EN ROUTE	4	4						8
136		WIRES DOWN/ARCING		7						7
137		UNKNOWN/PERSON DOWN				6				6
138		ALTERED MENTAL STATUS				5				5
139		MOTOR VEHICLE ACCIDENT				9				9
140		CHEST PAIN		1						1
141		BREATHING PROBLEM	3							3
142		MOTOR VEHICLE ACCIDENT				7				7
143		SICK PERSON		2						2
144		CHEST PAIN		1						1
145		STROKE	1	1						2
146		UNKNOWN/PERSON DOWN					2			2
147		MOTOR VEHICLE ACCIDENT		3						3
148		HEAD INJURY/PAIN		5						5

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

SUB TOTAL		177	255	0	342	44	3	0	821
INC. NO	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
149	BREATHING PROBLEM	5	5						10
151	CANCELLED EN ROUTE				11				11
152	SICK PERSON		4						4
153	FIRE ALARM	3	4						7
154	BREATHING PROBLEM				8				8
155	AID GIVEN - FIRE				9		MG		9
156	AID GIVEN - MEDICAL				9		MG		9
157	CANCELLED EN ROUTE	3	4						7
158	HEMORRHAGE/LACERATION		2						2
159	MOTOR VEHICLE ACCIDENT				8				8
160	EMS ALARM		2						2
161	UNKNOWN/PERSON DOWN				7				7
162	CONVULSIONS/SEIZURE				9				9
163	FALL				8				8
164	CONVULSIONS/SEIZURE				8				8
165	STROKE		3						3
166	MOTOR VEHICLE ACCIDENT	4							4
167	MOTOR VEHICLE ACCIDENT	5							5
168	STROKE		2						2
169	GAS LEAK	2			8		3		13
171	BREATHING PROBLEM				5				5
172	BREATHING PROBLEM	6							6
173	ALTERED MENTAL STATUS				7				7
174	NOTHING FOUND/ARRIVAL	6	5						11
175	GAS LEAK	6			7		3		16
176	MOTOR VEHICLE ACCIDENT	3							3
177	PREGNANCY/OB	4							4
179	AID GIVEN - MOVE UP				5		MG		5
181	STRUCTURE FIRE	4			7		3	6	20
182	GAS LEAK				4				4
183	CHEST PAIN	3							3
184	PREGNANCY/OB	5							5
185	STROKE		5						5
186	FALL				3				3
187	BREATHING PROBLEM	1							1

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: JANUARY 2023

188		MOTOR VEHICLE ACCIDENT	5							5
TOTALS			242	291	0	465	44	12	6	1060

AID GIVEN - FIRE
AID GIVEN - HAZMAT TEAM
AID GIVEN - MEDICAL
AID GIVEN - MOVE UP
ABDOMINAL PAIN
ALLERGIC REACTION/STINGS
ALTERED MENTAL STATUS
ANIMAL BITE
ASSAULT
ASSIST POLICE
ATTEMPT SUICIDE
BACK PAIN
BREATHING PROBLEM
BURNING COMPLAINT
BURNS
CANCELLED EN ROUTE
CARBON MONOXIDE
CARDIAC ARREST
CHEST PAIN
CHOKING
CONVULSIONS/SEIZURE
DIABETIC PROBLEM
DUMPSTER FIRE
ELEVATOR RESCUE
EMS ALARM
EYE INJURY
EXTRICATION
FALL
FIRE ALARM
FORCIBLE ENTRY
GAS LEAK
GRASS/BRUSH FIRE
HAZMAT INVESTIGATION
HEAD INJURY/PAIN
HEAT EXHAUSTION
HEMORRHAGE/LACERATION
HIGH ANGLE RESCUE
HYPOTHERMIA
LIFT ASSIST
MOTOR VEHICLE ACCIDENT
NOTHING FOUND/ARRIVAL
OVERDOSE/POISONING
PREGNANCY/OB
PSYCHIATRIC PROBLEMS
SICK PERSON
SMOKE INVESTIGATION
STAB/GUNSHOT WOUND
STROKE
STRUCTURE FIRE
TREE DOWN/REMOVAL
UNCONSCIOUS
UNKNOWN/PERSON DOWN
VEHICLE FIRE
WATER LEAK
WATER RESCUE/DROWNING
WELFARE CHECK
WIRES DOWN/ARCING



SUMMARY OF INCIDENTS REPORT
(Includes all Officer Initiated & Citizen Reported)

Kalamazoo Township

ORI	All
Create Date.Calendar	January 2023
Venue	KALAMAZOO TOWNSHIP

Call Type/Nature Code	# of Incidents
911 Hangup(s)	157
Abandoned Vehicle	24
Abandoned Vehicle-Private Proper	7
Alarm	32
Animal Complaint	9
Arrest On Warr (Other Dept)	1
Arson	2
Assault/DV	19
Assist Fire Dept	13
Assist Other Dept	28
Assist Person	55
ATL	7
B&E/Illegal Entry	9
B&E/Larceny From Veh	22
BOL	18
Carbon Monoxide - No Symptoms	1
Carbon Monoxide - With Symptoms	2
Check Welfare	65
Child Abuse/Neglect	3
Civil Calls	9
Community Policing/Crime Prev	66
Conservation/Littering	4
Crossing Guard	67
CSC	3
Death Investigation	4
Directed Patrol	60
Disturbance/Fight	11
Drugs/VCSA	6
Felonious Assault	5
Fire Alarm - Commercial	14
Fire Alarm - Residential	1
Fire Alarm - Test	13
Fireworks	1
Follow-Up	92
Forgery/U&P/Counterfeit	1
Fraud	10
Harassing TX/Texts	9
Harrassment/Misc Criminal	1
Health & Safety	2
Hit & Run Accident	10
Indecent Exposure/Peeping	1
Juvenile Mischief	3
Larceny	23

Lockouts	3
Lost/Found Property	10
Maintenance	2
MDP	12
Mischievous Behavior	1
Misd Traffic (DWLS)	30
Missing Person	1
Motorist Assist	22
Natural Gas Leak - Inside	2
Natural Gas Leak - Outside	1
Noise Complaint	15
Obs Justice	5
Open Door/Window	3
Ordinance Violation	1
Outside Fire - with Exposure	1
OWI/OUID	2
Panhandler/Vagrant/Solicitor	3
Parking Complaint	7
PD Accident	31
Peace Officer	21
PI - Confirmed Injuries	10
PR/PRB/PRS	21
Prisoner Transport	3
Property Check - Commercial	1
Property Check - Residential	1
R&O/Fleeing	6
Recover Stolen Property	1
Recover Stolen Vehicle	11
Repossession	13
Rescue-Medical Incoming	17
Rescue-Medical P1	207
Rescue-Medical P1-ECHO	12
Rescue-Medical P2	76
Rescue-Medical P3	99
Retail Fraud	7
Road Commission/MDOT Notify	1
Runaway	8
Service For Department	6
Sex Offense -Not CSC	1
Shooting	1
Shots Fired	8
Silent Observer/OK2Say	1
SOR Registration	1
Special Service	14
Structure Fire - Commercial	6
Structure Fire - Residential	8
Suicide/Attempt	11
Suspicious	155
Traffic Hazard	6
Traffic Stop	241
Training	1
Trespassing	15
Trouble with Subject	106

Unk Accident	30
Vehicle Fire	3
Vehicle Inspection	1
Vehicle Theft (UDAA)	12
VRDL/Fix it Tickets	2
Warrant Service	18
Weapons	2
Grand Total	2206



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

~~RE~~ REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH THE SALARY OF THE TOWNSHIP SUPERVISOR

February 27, 2023

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of the Township Supervisor is warranted.

NOW THEREFORE BE IT RESOLVED, as of March 1, 2023 the annual salary for the office of Supervisor be set at \$50,000

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **February 27, 2023**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN

RESOLUTION TO ESTABLISH THE SALARY OF THE TOWNSHIP CLERK

February 27, 2023

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of the Township Clerk is warranted.

NOW THEREFORE BE IT RESOLVED, as of March 1, 2023 the annual salary for the office of Clerk be set at \$50,000

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **February 27, 2023**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk

**CHARTER TOWNSHIP OF KALAMAZOO
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH THE SALARY OF THE TOWNSHIP TREASURER

February 27, 2023

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of the Township Treasurer is warranted.

NOW THEREFORE BE IT RESOLVED, as of March 1, 2023 the annual salary for the office of Treasurer be set at \$50,000

All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Motion was made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote the following voted "aye":

The following voted "nay":

The following was absent:

The Supervisor declared the Motion carried and the Resolution duly adopted.

CERTIFICATE

The undersigned, MARK E. MILLER, the duly appointed and acting Clerk of the Charter Township of Kalamazoo, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of Kalamazoo Charter Township on **February 27, 2023**, at which meeting a quorum was present; that said meeting was conducted in accordance with the Open Meetings Act of the State of Michigan and the members of said Board voted upon said Resolution as hereinbefore set forth.

Mark E. Miller, Clerk



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING.** Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

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KALAMAZOO CHARTER TOWNSHIP

KALAMAZOO COUNTY, MICHIGAN

ORDINANCE NO. 633

ADOPTED: _____

EFFECTIVE: _____

AMENDMENT TO KALAMAZOO CHARTER TOWNSHIP ZONING ORDINANCE

An Ordinance to amend the home occupation provisions of the Township Zoning Ordinance to provide a tiered approach based on type of occupation and perceived effects on the adjoining properties; to make certain home occupations a special land use; to provide standards for approval of home occupations, to establish the responsible party for approving home occupations, depending on the tier; to provide an effective date; and to repeal the existing subsection.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I

AMENDMENT TO ARTICLE 2.00 "General Provisions"

Article 2.00 "General Provisions", Section 2.08 "Home Occupations and Home-Based Business" is hereby repealed and replaced with the following Section 2.08:

"2.08 Home Occupations

A. Applicability

The term "home occupation" means an occupation or profession carried on in the home by resident members of the household where such use is clearly incidental and secondary to the principal use of the dwelling as a residence.

B. General Requirements

All home occupations shall be subject to the applicable requirements of the zoning district in which they are located, in addition to the following requirements.

1. Any business activity must be clearly incidental to the use of the dwelling as a residence.
2. The exterior appearance of any structure shall not be altered due to the business activity nor to support a home occupation.

3. No business activity shall be conducted in such a manner so as to cause the premises to differ from a residential character, whether by the use of colors, materials, construction, lighting, signs (except as permitted in this Section), or the emission of sounds or vibrations. Further, the home occupation shall not involve the storage, use or sale of hazardous, flammable, toxic, or explosive substances, other than types, sizes, and amounts commonly found in dwellings for hobby or domestic purposes.
4. The delivery and pickup of goods and materials used and/or produced in the operation of a home occupation shall be limited to the customary activity of the United States Postal Service and/or alternative private package services common to residential property in the area.
5. No traffic shall be generated by such home occupation in greater volumes than would normally be expected on a road of its specific classification as determined by the Road Commission of Kalamazoo County. Any need for parking generated by the conduct of such home occupation shall be provided by an off-street area.
6. A home occupation may be subject to annual inspection by the Building Official, Township Zoning Administrator and/or Township Fire Marshal, and shall be subject to termination if found not to be in compliance with the Zoning Ordinance.
7. No outdoor display and/or storage of materials, goods, supplies, or equipment used in the home occupation shall be allowed on the premises in any zoning district.
8. Sign. One non-illuminated nameplate, not more than two (2) square feet in area, shall be allowed per residence to identify a home occupation. The permitted sign shall not be located in any road right-of-way and shall not obstruct the clear vision of drivers. No other sign shall be used on the premises to advertise a home occupation.
9. The total area within the principal dwelling devoted to home occupations shall not exceed one-quarter of the usable residential floor area of the dwelling unit.
10. One detached accessory building may be used by a Category C home occupation, provided that there is no external evidence of the business activity. Any accessory building used for a home occupation shall be in full compliance with the standards for accessory buildings, as provided in Section 2.03 of this Ordinance.
11. The levels of waste and scrap generated by the home occupation for transfer as part of the Township's residential trash collection and disposal services shall not exceed two (2) ninety-six (96) gallons per week, or exceed the maximum amount ordinarily expected for residential refuse pickup.

C. Activities Not Considered a Home Occupation

1. Bed-and-breakfast inns, roadside stands, garage or yard sales, auto service or repair garages, restaurants and bars, or similar establishments and/or activities as determined by the Township Zoning Administrator or Planner shall not be permitted or considered a home occupation.

D. Home Occupation Regulatory Categories

All home occupations shall be classified and regulated in three categories and subject to the following standards, in addition to the general requirements listed in sub-section B, above.

1. Category A - No Nuisance Potential:

This category of home occupation recognizes it is customary for dwelling occupants to perform office and similar work as incidental to residential use of a dwelling unit. Category A is referred to as a "no impact" home occupation. No aspects of the home occupation shall be visible on the exterior of the residence and there shall be no significant impact on surrounding properties. Category A home occupations are automatically permitted without permit application, review, or approval.

- a. A Category A home occupation includes activities such as:
 - receiving or initiating electronic or other video communication
 - telephone calls, mail, or electronic mail
 - preparing or maintaining business records
 - word or data processing

- b. Examples of Category A home occupations include:
 - telecommuting/ telework
 - word processing
 - accounting
 - internet sales
 - novelist or book editor
 - tutor or instructor of music, crafts or fine arts, where some clients come to the dwelling at different times for individual instruction, and other professions protected under State law
 - other similar endeavors

- c. Category A work includes work performed for an employer in another location (telecommuting or telework) as well as work by a person residing in the dwelling unit that engages in the same type of activity under their own business. No customers shall be permitted to come to the dwelling, unless protected under State law. Category A home occupations shall not take place in a detached garage or detached accessory structure.

2. Category B - Limited Nuisance Potential:

This category of home occupation is largely indistinguishable from customary residential use of a dwelling unit but with off-street parking space(s). These home occupations are authorized by issuance of a Zoning Permit by the Zoning Administrator once conformance with standards specified in this Section are achieved. They are permitted in any dwelling unit in any district that allows single-family and two-family dwellings by an owner of the property, or by a renter of the property with the owner's written consent.

- a. A Category B home occupation includes activities such as:
 - any Category A home occupation that meets Category B requirements for off-street parking
 - financial, marketing or other professional services to customers or clients
 - small item repair
 - small scale food preparation and craft making

Retail sales of products on the premises shall not be permitted.

- b. Examples of Category B home occupations include:
 - professionals like a lawyer, doctor, architect, or engineer
 - small item repair
 - sewist, artist or small crafts maker
 - other similar endeavors
- c. Category B home occupations shall not take place in a detached garage or detached accessory structure. No retail sales are permitted and not more than two (2) customers/clients/patients are permitted at any time for service trade and by appointment only, with a maximum of ten (10) customers/clients/patients per day; hours of operation shall be between 8 am and 8 pm. Should complaints regarding any Category B home occupation arise, the classification and status of the home occupation shall be subject to review and approval by the Kalamazoo Township Zoning Administrator or, at their discretion, the Kalamazoo Township Planning Commission.

3. Category C - Up to Moderate Nuisance Potential:

This category of home occupation allows residents of a single-family or two-family dwelling unit on any property zoned or used for residential purposes to conduct economic activities on their property at a scale greater than in a home occupation Category A or B, but significantly less than a full-scale commercial or industrial enterprise. Because of the greater potential for nuisance impacts, the Planning Commission shall approve the home occupation by means of a Special Land Use Permit (SLUP). Standards for Special Land Use review and approval are specified in Section 26.03.

- a. Category C includes all home occupation uses permitted in Categories A and B that desire the additional employee(s), accessory structures, parking of a special vehicle, or retail sales. Permitted activities include:
 - small scale creation and sale of products
 - repair of small appliances and bicycles
 - sales and distribution of some products created elsewhere
- b. Examples of Category C home occupations permitted by SLUP include:
 - making and retail sales of candles, toys, and t-shirts
 - small appliance and bicycle repairs
 - operation of network marketing businesses on behalf of a third party, without any sales events at the home
 - other similar endeavors
- c. Category C home occupations may have up to two non-occupant employees, who park on up to two off-street parking spaces. The home occupation may take place in a detached garage or detached accessory structure. Retail sales are permitted and not more than three customers/clients/ patients may be present at any time, hours of operation are limited to between 8 AM to 8 PM, or as limited per special land use approval, such as by appointment only.

E. Off-Street Parking and Commercial Vehicle Parking

1. All vehicle parking required for conduct of the home occupation shall be off-street as specified below, and per all requirements as specified by the Road Commission of Kalamazoo County.
 - a. Category A: No off-street parking spaces are required.

- b. Category B: Up to 2 off-street parking spaces shall be required for customers/clients/patients.
- c. Category C: One off-street space per each non-occupant employee permitted and up to 3 off-street parking spaces shall be required for customers/clients/patients.

F. Permits and Administration

1. No permit shall be required for the operation of a Category A home occupation. A permit shall be required for the operations of a Category B and Category C home occupation in accordance with the standards of this Ordinance. The initial application for a home occupation shall be made on a form to be provided by the Township. The applicant shall submit a sketch plan, drawn to scale, showing property lines; building footprints, sidewalks; driveways; off-street parking areas; and other salient features. Upon receipt of a completed application and sketch plan, the Township shall review the application for completeness and compliance with the Zoning Ordinance. A special land use permit application shall be provided by the Township for those seeking approval of a Category C home occupation. The special land use request shall be reviewed against criteria for granting special land use approval, as specified in Section 26.03.C. If a home occupation is found to be operating outside the standards of this Ordinance, the Township may require the business owner to file an application for a home occupation or cease operation of the home occupation.

G. Home Occupation Review

The review procedures, standards, and required information in this Section are intended to provide a consistent and uniform method of review of proposed home occupation applications, to ensure full compliance with the regulations and standards contained in this Ordinance and other applicable ordinances and laws, including the Michigan Building Code, as amended, and to prevent adverse impact on adjoining or nearby properties.

1. Standards for Home Occupation Review and Approval

The Township Zoning Administrator shall consider the following criteria for granting approval of a home occupation:

- a. Compatibility to adjacent properties and land uses.
 - b. The amount of traffic generated by the home occupation. The anticipated traffic generated by a home occupation shall not exceed what is normally expected on roads categorized as a private road or local road, as defined and classified by the Road Commission of Kalamazoo County.
 - c. Off-street parking needs and locations.
 - d. Availability of public services, in that the proposed home occupation shall be adequately served by public utilities and that no excessive use of public utilities is anticipated.
 - e. Compatibility of the natural environment. The proposed home occupation shall be compatible with the natural environment and conserve natural resources and energy.
2. In the event the Township Zoning Administrator is challenged by their interpretation of the above criteria, or that the Zoning Administrator seeks interpretation of any part of this Section, the Planning Commission shall have final determination.”

SECTION II
EFFECTIVE DATE AND REPEAL

This ordinance shall take effect eight days following proper publication of notice of its adoption in accordance with and subject to Michigan Public Act 110 of 2006. All parts of ordinances in conflict herewith are hereby repealed.

KALAMAZOO CHARTER TOWNSHIP

Mark E. Miller, Township Clerk

1720 Riverview Drive

Kalamazoo, MI 49004

269-381-8080

www.ktwp.org



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9C 02272023

FOR MEETING DATE: 02/27/2023

SUBJECT: Transfer of Lot 38 of the Hillsdale Park Plat

REQUESTING DEPARTMENT: Parks & Recreation

SUGGESTED MOTION:

Move approval of the "Resolution regarding the transfer of Lot 38 of the Hillsdale Park Plat" and authorize the Township Manager or Supervisor to sign necessary documents.

Financing Cost: \$ na

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

See attached resolution.

Submitted by: Trustee and Parks & Recreation Commissioner Leuty

Manager's Recommendation:

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**KALAMAZOO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN**

RESOLUTION REGARDING THE TRANSFER OF LOT 38 OF THE HILLSDALE PARK PLAT

WHEREAS, August B. Scheid and Minnie E. Scheid owned land located south of Hillsdale Avenue in the Charter Township of Kalamazoo, which was surveyed, laid out, platted, and became known as the “Hillsdale Park plat”; and

WHEREAS, the Township board approved the Hillsdale Park plat on May 24, 1924, and the County Board of Examiners approved the plat on June 20, 1924; and

WHEREAS, many of the parcels in the Hillsdale Park plat were sold and developed, with the exception of Lot 38, which is relatively inaccessible and difficult to develop; and

WHEREAS, following the death of her husband August B. Scheid, Minnie E. Scheid executed an agreement on November 19, 1943, to sell Lot 38 to the Township to be “used as a playground for children and to be known as “Scheid’s Playground”; and

WHEREAS, the plat drawing identified a stub access located between Lots 26 and 27 and labeled as an “alley”; not owning the “alley”, Minnie Scheid did not have transferred it to the Township when Lot 38 was transferred; and

WHEREAS, for decades, the lot remained undeveloped and vegetation grew largely unhampered, except a small open area, which the Township mowed occasionally; and

WHEREAS, for decades, access and use of Lot 38 has been largely limited to the residents of the approximately 17, immediately adjacent neighboring properties because access to the general public is limited to the “alley”, which is currently used and appears as a driveway for Lots 26 and 27; and

WHEREAS, at the Township Board meeting of September 24, 2012, several neighbors of the area expressed interest in developing Lot 38 as a neighborhood park; and

WHEREAS, the Board referred the matter to the Township Planning Commission and its Recreation sub-committee of the Planning Commission; and

WHEREAS, following a special meeting with immediate neighbors of Lot 38 and others held on November 14, 2012, the Recreation sub-committee developed a “Scheid Park Management Plan”, which outlined a vision to 1) continue to manage the parcel as a “passive, natural area for low intensity use by adjacent property owners and surrounding communities,” 2) “establish a small gathering area near a high point on the property within the clearing for smaller groups to enjoy the space together”, and 3) “encourage use of the property in a way that will minimize the impact on surrounding property owners, particularly those adjacent to the access way”; and

WHEREAS, in early 2013, the Planning Commission forwarded the “Scheid Park Management Plan” to the Board for approval; and

WHEREAS, for the first year of the approved plan, neighbors and the township actively implemented the plan by removing piles of historic waste items, developing a landscaping design, and implementing a circular pathway and vegetative plantings; and

WHEREAS, the Township continues to clear the pathway and managed some trees that fell within and near the borders of Lot 38; and

WHEREAS, over the years since the management plan was developed, resident participation has dwindled significantly; and

WHEREAS, Lot 38 continues to offer very limited benefit to most township residents due to its limited accessibility; and

WHEREAS, the Township has limited funds in its Parks and Recreation budget to support the needs of the Township’s other parks, which are significantly more accessible to residents; and

WHEREAS, an appraised value of Lot 38 was determined at approximately \$6,500; and

WHEREAS, Lot 27 is adjacent to Lot 38 and the “alley,” which renders Lot 27 uniquely associated and affected by Lot 38; and

WHEREAS, the owner of Lot 27 of the Hillsdale Park plat, Elizabeth and Frederick Nagler, is willing to assume ownership of Lot 38.

NOW THEREFORE BE IT HEREBY RESOLVED:

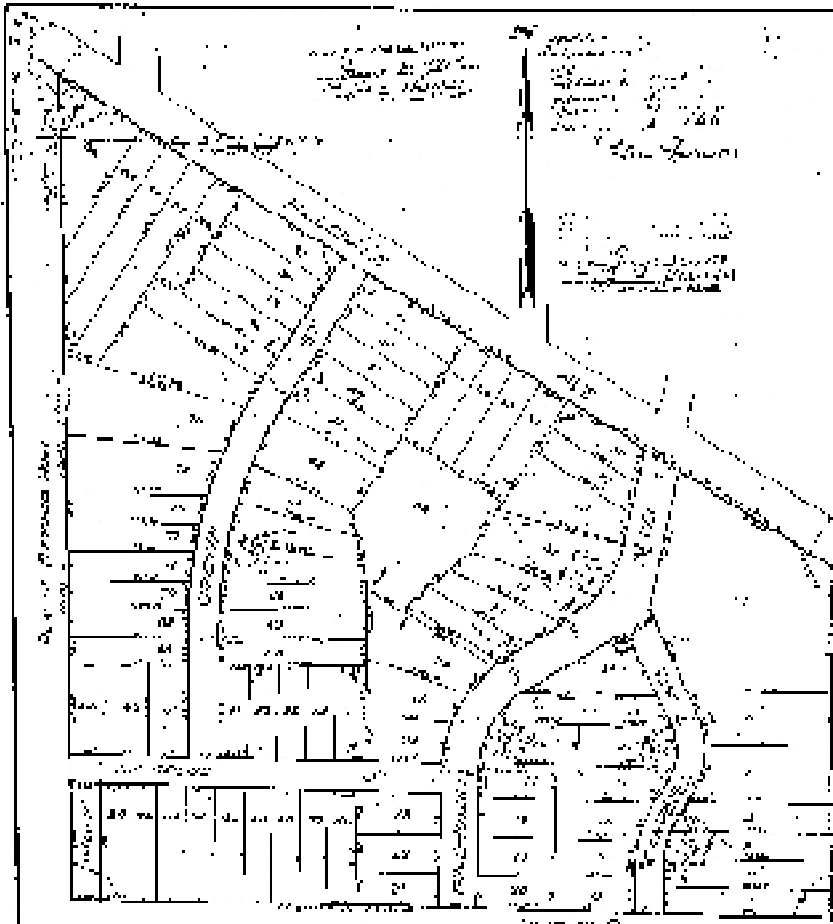
1. Lot 38 is not needed for township purposes.
2. The Township will transfer Lot 38 for a cost of \$6,500 to Elizabeth and Frederick Nagler, contingent that Lot 38 will remain undeveloped; and
3. Scheid Park is no longer considered a Township park property and the Scheid Park Management Plan is dissolved.

Motion by member _____, supported by member _____.

Those in favor:

Those opposed:

The Supervisor declared the resolution adopted.



HILLSDALE PARK

OF THE CITY OF CHICAGO
 IN THE COUNTY OF COOK, ILLINOIS

1925

WHEREAS the Board of Commissioners of the City of Chicago has caused to be laid out and established the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 1. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 2. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 3. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 4. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 5. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 6. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 7. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 8. That the following described lots, blocks, streets, alleys, and easements, to-wit:

SECTION 9. That the following described lots, blocks, streets, alleys, and easements, to-wit:

17381





1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9D 02272023

FOR MEETING DATE: February 27, 2023

SUBJECT: Consideration of New Kalamazoo Township Clerk

REQUESTING DEPARTMENT: Clerks' Department

SUGGESTED MOTION:

To approve _____, as Kalamazoo Townships New Clerk, and to finish the remaining term.

Financing Cost: \$0 _____

Source: General Fund _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

The Township will need to appoint a Clerk before bills can be paid. Clerk Miller will not have a vote.

Submitted by: Mark Miller, Township Clerk

Manager's Recommendation: Support

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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9E 02272023

FOR MEETING DATE: February 27, 2023

SUBJECT: Consideration of appointment of a New Trustee.

REQUESTING DEPARTMENT: Clerk Department

SUGGESTED MOTION:
To approve _____ as the new Trustee for Kalamazoo Township, and to finish the term.

Financing Cost: N/A
Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Kalamazoo Charter Township is a board of seven, the Township should act swiftly to fill this position so that it will have a complete Township Board

Submitted by: Clerk Miller

Manager's Recommendation: support

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AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: 9F 02272023

FOR MEETING DATE: February 27, 2023

SUBJECT: Ice Storm Cleanup

REQUESTING DEPARTMENT: Managers' Department

SUGGESTED MOTION:

To approve a not to exceed amount of **\$120,000.00** from the Disaster Relief Fund. To authorize a transfer from the general fund into the disaster relief fund.

Financing Cost: \$120,000

Source: General Fund _____ Grant _____ Other Disaster Relief Fund

Are these funds currently budgeted? Yes _____ No X

Other comments or notes:

Kalamazoo Charter Township has suffered severe losses due to the most recent ice storm in 2023. The Township's local contractor has provided the Township with two very viable options.

Option 1. Drop off at Mulders Landscape not to exceed \$10,000.

Option 2. Brush pick-up and removal, with a not to exceed \$100,000. The total is **\$110,000**.

The suggested amount of **\$120,000.00** has a 10% (10,000) contingency built-in for the brush pickup.

Submitted by: Dexter Mitchell, Township Manager

Manager's Recommendation: support

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3333 Ravine Road
Kalamazoo, Michigan 49006
269.345.6900
Fx: 269-345-5970
www.mulderslandscape.com

Feb. 27, 2023
Kalamazoo Charter Township
1720 Riverview Dr
Kalamazoo, MI 49004

Mulders Landscape Supplies is pleased to offer 2 options to assist with brush pick up, drop off or disposal from the ice storm of February 2023.

Option 1- brush drop off to Mulders Landscape Supplies not to exceed \$10,000.

Option 2- brush pick up and removal not to exceed \$100,000

The options above would include the neighborhoods of Westwood, Eastwood, Northwood and Lakewood . All the brush dropped off and or collected would then be recycled. If you would like to offer both options, we can do that as well.

Thank you for your consideration in a partnership with Mulders Landscape Supplies.

Art Mulder President

A handwritten signature in blue ink that reads "Art Mulder". The signature is written in a cursive style with a large initial "A".

Mulders Landscape Supplies
3333 Ravine Rd
Kalamazoo, Mi 49006