



1720 Riverview Drive
Kalamazoo, Michigan 49004
Tele: (269) 381-8080
www.ktwp.org

**Board of Trustees Regular Meeting Agenda
Monday, October 23, 2023
7:30 P.M.**

The "Regular Meeting" of the Board of Trustees of the *Charter Township of Kalamazoo* will be held at 7:30 p.m., on Monday, **October 23, 2023**, at the **Kalamazoo Township Hall** to discuss and act on the below-listed items and any other business that may legally come before the Board of Trustees of the *Charter Township of Kalamazoo*.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84623933493?pwd=L2NQWUWczUVFXRTZuRVdoEx6K3ZtZz09>

Meeting ID: 846 2393 3493

Passcode: 557292

Find your local number:

<https://us02web.zoom.us/j/84623933493?pwd=L2NQWUWczUVFXRTZuRVdoEx6K3ZtZz09>

Meeting ID: 846 2393 3493

Passcode: 557292

1 – Call to Order

2 – Pledge of Allegiance

3 – Roll Call of Board Members

4 – Addition/Deletions to Agenda (Any member of the public, board, or staff may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for a full discussion. Such requests will be automatically respected.)

5 – Public Comment on Agenda and Non-agenda Items (Each person may use three (3) minutes for remarks. If your remarks extend beyond 3 minutes, please provide your comments in writing and they will be distributed to the board. The public comment period is for the Board to listen to your comments. Please begin your comments with your name and address.)

6 – Consent Agenda (The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with in one Board Motion without discussion.)

Approval of:

- A. Minutes of October 9, 2023, Board of Trustees Work Session
- B. Minutes of October 9, 2023, Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$ 308,364.84

Receipt of:

- A. Treasure Report — August 2023
- B. Fire Report — September 2023

7 – Public Hearing/Presentation

None for this meeting.

8 – Old Business

9 New Business

- A. Resolution to Amend The Ordinance for Adult Use of Marijuana
- B. Resolution to Appoint new Labor Counsel

10 – Items Removed from the Consent Agenda

11 – Board Member Reports

- Trustee Glass
- Trustee Leuty
- Trustee Miller
- Trustee Robinson
- Clerk Mackie
- Treasurer Miller
- Supervisor Martin

12 – Attorney Report

13 – Public Comments

14 – Adjournment

Closed Session Meeting – Attorney-client Privilege

Posted: October 20, 2023

Think Green

Don Martin
Kalamazoo Township Supervisor

CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES - WORK SESSION
Monday, October 09, 2023

The Board of Trustees of the *Charter Township of Kalamazoo* held a Work Session on **Monday, October 09, 2023, at 5:30 p.m.** to discuss Work Session Agenda items and any other business that may legally come before the Board of Trustees of the Charter Township of Kalamazoo County. The meeting was in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

PRESENT: Supervisor Donald Martin, Treasurer Sherine Miller, Clerk Lisa Mackie, Trustee Mark Miller, Trustee Clara Robinson, Trustee Ashley Glass, and Trustee Steven Leuty

ABSENT: None

ALSO

PRESENT: Attorney Roxanne Seeber and Fire Marshal Todd Kowalski

Supervisor Martin called the meeting to order at 5:30 p.m.

Item A DISCUSSION ON ZBA BOARD

Clerk Mackie said the next Zoning Board of Appeals (ZBA) meeting would be Wednesday, October 18, 2023, and she presented David Combs as a candidate that she felt was qualified to be a member of the ZBA. She said he has lived in the township for over one and a half years and listed his job experience.

Supervisor Martin met with David Combs and recommended him for this position. He gave information to Mr. Combs for review regarding the ZBA's responsibilities.

Item B DISCUSSION ON PLANNING COMMISSION

Supervisor Martin recommended Mike Seals for the Planning Commission and listed his experience; the next meeting will be on Thursday, October 12, 2023.

Item C DISCUSSION ON 2024 INSURANCE RENEWAL RATES

Supervisor Martin met with Lisa VanDyken about the 2024 insurance renewal rates. BCBSM increased by 3.57%, BCN by 6.97%, for an overall increase of 4.88%.

Item D DISCUSSION ON ROBERT DEBAULT

Attorney Seeber said that per the Board's request, they had identified a qualified independent consultant, Robert DeBault, for the predetermination hearings regarding the personnel matters. Attorney Seeber said Mr. DeBault thought he could complete everything, including the recommendations to the Board, by the end of November. She said he could start at the end of the week if the Board approves him as their independent HR consultant.

Trustee Miller reviewed the verbiage of the motion and asked about an employment agreement. He inquired if the contract would be authorized this evening or later.

Attorney Seeber said to approve hiring this evening and the contract during the next meeting. This item is for the predetermination hearings; they hope to have an employment attorney within the next month.

Item E DISCUSSION ON EARLY VOTING AGREEMENT

Clerk Mackie discussed the contract with Kalamazoo County and municipalities for early voting, and she said there is an October 15, 2023, deadline for changes to the agreement. She asked Attorney Seeber about the most recent changes and the motion's wording.

Attorney Seeber said there most likely would be some changes to the appendix regarding proportions and recalculations. She recommended authorization to sign it and permit non-substantive changes as approved by the clerk and the township attorney.

Trustee Robinson asked about the municipalities that are not in the agreement. Attorney Seeber said Charleston and Pavillion are out.

Trustee Miller said this is a creative solution, and the township is fortunate the County is doing this.

Clerk Mackie is grateful for the help from the County Clerk's office.

Item G DISCUSSION REGARDING ITEMS ON THE REGULAR AGENDA

Supervisor Martin explained that there is only one company in the area for the snowplow, so there is only one bid. He gave Treasurer Miller a check for \$17,400 for the pickup truck sale, and approximately \$6,000 is going to the general fund. Supervisor Martin said the Fire Marshal vehicle sold for about \$16,800, which goes into the Fire Capital Improvement Fund.

Item H PUBLIC COMMENT

None.

Adjourned at 5:50 until 7:30 p.m.

MINUTES PREPARED BY:

Barbara Blankenship
Elections Coordinator & Document Manager

Respectfully submitted,

Lisa S. Mackie, Clerk
Charter Township of Kalamazoo

Attested to by,

Donald D. Martin, Supervisor
Charter Township of Kalamazoo

**CHARTER TOWNSHIP OF KALAMAZOO
BOARD OF TRUSTEES MEETING
October 09, 2023**

The Regular Meeting of the Board of Trustees of the *Charter Township of Kalamazoo* was held on **Monday, October 09, 2023, at 7:30 p.m.** in the Board Room of the Charter Township of Kalamazoo Administration Building, 1720 Riverview Drive, Kalamazoo, MI 49004.

Item 1 CALL TO ORDER

Supervisor Martin called the meeting to order at 7:30 p.m.

Item 2 PLEDGE OF ALLEGIANCE

Trustee Robinson led the Pledge of Allegiance.

Item 3 ROLL CALL OF BOARD MEMBERS

All present.

Item 4 ADDITIONS AND DELETIONS TO AGENDA

None.

Item 5 PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

Taylor Van Winkle, Kalamazoo, introduced herself to the Board; she is the Climate Sustainability Coordinator for Kalamazoo County, grant-funded for three years by the EPA. She said her role is to facilitate the creation of a climate action and climate justice plan for the County. Ms. Van Winkle stated that a climate action survey is online at kalcounty.com for the residents' input; the survey closes on October 30, 2023.

Mike Seals, 3743 Gull Road, said there was another accident on H and Gull Road since the last meeting; he said the intersection is becoming more dangerous. He suggested painting stop lines. He asked for more information regarding Kalamazoo Township's proposal on the November ballot.

David Combs, 240 North Sage, spoke about new business Item 9A and moving excess funds; he asked the Board to preserve the ARPA funds designated for the parks.

Item 6 CONSENT AGENDA

Clerk Mackie moved, seconded by Treasurer Miller, to approve the Consent Agenda, which included action on the following items:

Approval of:

- A. Minutes of September 11, 2023, Board of Trustees Regular Meeting
- B. Minutes of September 25, 2023, Board of Trustees Regular Meeting
- C. Payment of Bills in the amount of \$152,209.23

Receipt of:

- A. Check Distribution —September
- B. Check EFT Register September
- C. KABA Report — September 2023
- D. Appoint David Combs ZBA
- E. Appoint Mike Seals to the Planning Commission

Voice vote, motion carried.

Item 7 **PUBLIC HEARING / PRESENTATION**

None.

Item 8 **OLD BUSINESS**

None.

Item 9 **NEW BUSINESS**

Item 9A **RESOLUTION TO ADOPT THE REMAINING FUNDS FROM ARPA PARKS TO BE MOVED TO KALAMAZOO. TOWNSHIP SEWER PROJECT**

Supervisor Martin said this is not to take any money away, but if money is left over, move it to the sewer project.

Supervisor Martin moved that any money left over from ARPA parks be moved to the sewer project, Trustee Leuty supported.

Clerk Mackie said there was a discussion about any remaining funds moved to the building fund.

Supervisor Martin said he wants to avoid stopping any 2024 projects and try to avoid raising water and sewer surcharge rates.

Trustee Miller said raising the surcharge rates will probably be necessary.

Supervisor Martin does not want to bump already rescheduled projects, especially the pump stations.

Treasurer Miller does not think there will be leftover funds but suggested moving the accumulated interest. She does not want to raise the water and sewer surcharge but wants to budget in 2024 using unrestricted funds.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 9B **REQUEST TO APPROVE THE PURCHASE OF A SNOWPLOW FOR THE MAINTENANCE DEPARTMENT**

Supervisor Martin said this was to purchase a snowplow for \$11,206.35, and he gave Treasurer Miller a check for approximately \$17,400 for the pickup sale, which will pay for the snowplow and put about \$6,000 in the general fund.

Supervisor Martin moved to approve the purchase of the snowplow for the maintenance department, Treasurer Miller supported.

Trustee Robinson commented that there is only one quote instead of three because the price is the same for the three locations that carry the snowplow, which are all owned by Steensma.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 9C **REQUEST TO APPROVE THE 2024 HEALTH INSURANCE RENEWAL RATES**

Supervisor Martin said representatives will be in next week to talk about insurance options.

Trustee Leuty moved to approve the 2024 health insurance renewal rates, Trustee Robinson supported.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 9D **REQUEST TO APPROVE THE IDENTIFICATION OF AN INDEPENDENT HUMAN RESOURCES CONSULTANT**

Attorney Seeber said the Board asked them to identify a qualified independent consultant to undertake a couple of outstanding personnel matters. She said the Board needs to have due process and predetermination hearings done. Attorneys Seeber and McCamman identified Mr. Robert Dubault as a

well-qualified candidate. She said Mr. Dubault indicated he could finish everything by the end of November and is ready to get to work if the Board approves.

Trustee Miller motioned to approve the hiring of Robert Dubault as the qualified independent consultant to conduct several pending predetermination hearings and to take appropriate action consistent with township policies as directed by the Board and authorize our attorneys to take the necessary steps to complete the hiring process, Treasurer Miller supported.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 9E REQUEST TO APPROVE THE HIRING OF SEVEN FULL-TIME FIREFIGHTERS

Fire Chief Baird said this request is for hiring seven full-time firefighters who have completed the official interview process. He is seeking approval for hiring Dan Merchant, Michael Rotgers, Andrew Romstadt, Anthony Lee-El, Megan Martin, Johah Moyer, and Johnathan Doman.

Trustee Leuty motioned to move approval of hiring the seven individuals just mentioned as firefighters, Trustee Robinson supported.

Supervisor Martin welcomed the firefighters.

Trustee Miller said this is another important step in rebuilding the Township's fire department.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 9F REQUEST TO APPROVE THE EARLY VOTING AGREEMENT WITH KALAMAZOO COUNTY

Clerk Mackie said this request is to enter into an agreement with Kalamazoo County and other municipalities in the County so that we can conduct the nine days of early voting. She said this partnership would be helpful and save the Township a significant amount of money.

Clerk Mackie motioned to approve the intergovernmental agreement for early voting election services between Kalamazoo County and associated municipalities, to permit non-substantive changes to be approved by the Clerk and township attorney, and to authorize the clerk to sign it on behalf of Kalamazoo Township, Trustee Glass supported.

Supervisor Martin said this is a good step forward with the County pulling everyone together.

Roll call vote (7 AYE - 0 NAY), motion carried.

Item 10 ITEMS REMOVED FROM THE CONSENT AGENDA

None.

Item 11 BOARD MEMBER REPORTS

Trustee Glass had no report

Trustee Leuty said that due to scheduling conflicts, the Planning Commission would meet on Thursday, October 12, 2023, at 6 p.m. instead of the regularly scheduled first Thursday of the month. He welcomed the seven new firefighters.

Trustee Miller said a week ago, last Friday, he went to Senator Sean McCann's coffee hour, presented the Board's newly passed resolution to the senator, and expressed the Board's support for the climate and energy bills before the Michigan legislature. Trustee Miller said Clerk Mackie gave Senator McCann a signed copy of the resolution; he said about 12 people from the Township, including two climate committee members, were there to show support for the initiatives. He welcomed Taylor Van Winkle and will invite her to the next Climate Committee meeting to discuss ways to work together.

Trustee Robinson congratulated the battalion chiefs, seven full-time firefighters, part-time firefighters, Mike Seals, and David Combs. She attended the Regional Water and Wastewater meeting. Trustee

Robinson agreed with Trustee Miller that raising the rates may be necessary but hoped, as Treasurer Miller said, the Board could budget accordingly. The Regional Water and Wastewater committee has done much work to move things in a positive direction; she said Director Rich Pierson will be retiring and thanked him for his work.

Supervisor Martin asked if a replacement was voted on. Trustees Robinson and Miller responded no.

Clerk Mackie said she did not have a report but said that according to the news, there was a fatal fire in Kalamazoo, and unfortunately, two children died. She said it is Fire Prevention Week and shared tips to protect oneself and their loved ones.

Treasurer Miller welcomed the seven firefighters and battalion chiefs. She shared Fire Chief Baird's vision to build community and liked that the Battalion Chiefs would go from station to station instead of being assigned to one station. She responded to Mr. Seals' question regarding the Township's ballot millage proposal that the Board did approve the language. Treasurer Miller said it is not an increase but a return to the amount approved by the voters in 2020 because the millage dropped to 8.9 from the Headlee rollback.

Supervisor Martin said there were comments that equipment was replaced every two years; he clarified that the Fire Marshall's vehicle was eight years old and the maintenance pickup was 13 years old. He said they are trying to get all they can from the vehicles, and the original plan was to replace them every five years. He thanked the fire chief, battalion chiefs, Mr. Combs, Mr. Seals, and PMN for coming to the meeting. Supervisor Martin reported on the Lake Street project that the sewer and water are done, and they are putting in curbs and hope to pave the first layer to Homestead Friday; he was happy with the progress and informed the fire department to stay off the Lakewood Fire Station pavement for three days after it is paved. The Winding Way project work on the forced main is scheduled to start this week.

Item 12 **ATTORNEY REPORT**

Attorney Seeber said the new Magistrate Mark Holsomback has started; the Township's ordinance enforcement officer has had a couple of hearings before him, and it has been a smooth transition. She reported that the courthouses are trying to combine into the new courthouse, but because of scheduling matters, it will take time to complete the process.

Item 13 **PUBLIC COMMENTS**

Angie Ponzini, 2031 Skyline, asked the Board to consider changing the meeting format for the public to respond or ask questions during item discussions. She shared that Kalamazoo Township had six foreclosures, and the outstanding taxes include 14 in 2020, 151 in 2021, and 578 in 2022, in the fourth year the property can be taken. She thought the millage could have been reduced because Kalamazoo Township has the second-highest taxes in Kalamazoo County.

Mike Seals, 3743 Gull Road, thanked the Board for the opportunity to serve on the Planning Commission. He shared that officials need to be safe when going door-to-door in the community.

David Combs, 240 North Sage, thanked the Board for their support for joining the ZBA. He appreciated the information shared by the Board about why things are expensive. Mr. Combs asked where they could support the Board in finding additional revenue or grants. He is a resident looking to buy a home if he can afford it, and he asked the Board to keep the residents in mind when budgeting.

Item 14 **ADJOURNMENT**

Supervisor Martin adjourned at 8:12 p.m.

BOARD MEMBERS PRESENT:

Supervisor Donald D. Martin
Treasurer Sherine M. Miller
Clerk Lisa S. Mackie
Trustee Clara Robinson
Trustee Mark E. Miller
Trustee Ashley Glass
Trustee Steven C. Leuty

Respectfully submitted,

Lisa S. Mackie, Clerk

Attested to by,

ABSENT:

None

Donald D. Martin, Supervisor

ALSO PRESENT:

Attorney Roxanne Seeber
Fire Chief Jairus Baird
Fire Marshal Todd Kowalski

MINUTES PREPARED BY:

Barbara Blankenship
Elections Coordinator & Document Manager

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
0010750016 40318	MLIVE MEDIA GROUP 3122 SANTOS 701-000-240.00	10/18/2023 MONICAK	10/24/2023	471.00	471.00	Open	N 10/18/2023
	ZONING/DEVELOPMENT ESCROW			471.00			
327164 40319	KCI ENVELOPES/PRINTING 101-215-740.00 101-215-811.00	10/18/2023 MONICAK	10/24/2023	2,556.00	2,556.00	Open	N 10/18/2023
	OPERATING SUPPLIES			2,366.00			
	PROFESSIONAL & CONTRACTUAL SVC			190.00			
229260 40320	PRINTING SYSTEMS, INC. ELECTION SUPPLIES 101-215-740.00	10/18/2023 MONICAK	10/24/2023	926.51	926.51	Open	N 10/18/2023
	OPERATING SUPPLIES			926.51			
110256 40321	AMERICAN SECURITY CABINETS BALLOT CONTAINER ACCESSORIES 101-215-740.00	10/18/2023 MONICAK	10/24/2023	203.00	203.00	Open	N 10/18/2023
	OPERATING SUPPLIES			203.00			
77521 40322	PREIN & NEWHOF, INC. NON-MOTORIZED PROJECTS 101-446-969.01	10/18/2023 MONICAK	10/24/2023	1,784.60	1,784.60	Open	N 10/18/2023
	SIDEWALK MAINTENANCE			1,784.60			
77627 40323	PREIN & NEWHOF, INC. SEWER - RAVINE/WESTNEDGE 883-520-820.00	10/18/2023 MONICAK	10/24/2023	907.90	907.90	Open	N 10/18/2023
	ENGINEERING FEES			907.90			
77503 40324	PREIN & NEWHOF, INC. TEXEL LIFT STATION 883-520-973.00	10/18/2023 MONICAK	10/24/2023	1,615.40	1,615.40	Open	N 10/18/2023
	CONSTRUCTION COSTS			1,615.40			
77634 40325	PREIN & NEWHOF, INC. WOODWARD/WINDING WAY 883-520-973.00	10/18/2023 MONICAK	10/24/2023	2,220.40	2,220.40	Open	N 10/18/2023
	CONSTRUCTION COSTS			2,220.40			
77546 40326	PREIN & NEWHOF, INC. STREET MAPS 101-209-820.00	10/18/2023 MONICAK	10/24/2023	65.34	65.34	Open	N 10/18/2023
	ENGINEERING SERVICES			65.34			
77628 40327	PREIN & NEWHOF, INC. WELLHEAD PROTECTION REVIEW 871-441-820.00	10/18/2023 MONICAK	10/24/2023	398.00	398.00	Open	N 10/18/2023
	ENGINEERING FEES			398.00			

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 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/24/2023 - 10/24/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
77538 40328	PREIN & NEWHOF, INC. GIS MAINTENANCE 883-520-973.00	10/18/2023 MONICAK	10/24/2023	138.25	138.25	Open	N 10/18/2023
	CONSTRUCTION COSTS			138.25			
2521433-0 40329	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 101-200-727.00	10/18/2023 MONICAK	10/24/2023	340.96	340.96	Open	N 10/18/2023
	OFFICE SUPPLIES			340.96			
324762 40330	APEX SOFTWARE MAINTENANCE RENEWAL 101-209-814.00	10/18/2023 MONICAK	10/24/2023	520.00	520.00	Open	N 10/18/2023
	OTHER REPAIRS & MAINT			520.00			
23313 40331	MOSES FIRE EQUIPMENT, INC. GASKETS 206-336-747.00	10/18/2023 MONICAK	10/24/2023	134.70	134.70	Open	N 10/18/2023
	SMALL TOOLS & EQUIPMENT			134.70			
100323 40332	JANET JOY ERLANDSON BACKGROUND INVESTIGATIONS 206-336-811.00	10/18/2023 MONICAK	10/24/2023	2,118.92	2,118.92	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			2,118.92			
142037 40333	DR. HOOKS, INC. NAME PLATE 206-336-740.00	10/18/2023 MONICAK	10/24/2023	12.00	12.00	Open	N 10/18/2023
	OPERATING SUPPLIES			12.00			
23312 40334	MOSES FIRE EQUIPMENT, INC. FANS 811-440-983.00	10/18/2023 MONICAK	10/24/2023	25,050.00	25,050.00	Open	N 10/18/2023
	CAPITAL OUTLAY - EQUIPMENT			25,050.00			
BFG-721269 40335	BURNHAM & FLOWER INSURANCE GROUP HRA/FSA ADMIN FEES 101-200-815.00	10/18/2023 MONICAK	10/24/2023	237.50	237.50	Open	N 10/18/2023
	OTHER FEES			237.50			
1000221923 40336	KALAMAZOO CITY TREASURER FIRE TRAINING TOWER 206-336-960.00	10/18/2023 MONICAK	10/24/2023	2,910.00	2,910.00	Open	N 10/18/2023
	TRAINING			2,910.00			
91499 40337	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	10/18/2023 MONICAK	10/24/2023	104.49	104.49	Open	N 10/18/2023
	SMALL TOOLS & EQUIPMENT			104.49			

10/19/2023 08:48 AM
 User: MONICAK
 DB: Kalamazoo Twp

INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/24/2023 - 10/24/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: POOL

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01576 40338	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-740.00	10/18/2023 MONICAK	10/24/2023	39.86	39.86	Open	N 10/18/2023
	OPERATING SUPPLIES			39.86			
Q1011225 40339	QUADIENT LEASING USA, INC. LEASE PYMT 101-200-811.00	10/18/2023 MONICAK	10/24/2023	574.29	574.29	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			574.29			
207058740786 40340	CONSUMERS ENERGY ACCT #1000 0038 0319 101-200-921.00	10/18/2023 MONICAK	10/24/2023	3,075.24	3,075.24	Open	N 10/18/2023
	UTILITIES - ELECTRIC			3,075.24			
101023 40341	QUADIENT FINANCE USA, INC POSTAGE 101-200-730.00	10/18/2023 MONICAK	10/24/2023	302.14	302.14	Open	N 10/18/2023
	POSTAGE			302.14			
P66757254 40342	BATTERIES PLUS BULBS #385 SURGE PROTECTOR/BACKUP 206-336-727.00	10/18/2023 MONICAK	10/24/2023	64.99	64.99	Open	N 10/18/2023
	OFFICE SUPPLIES			64.99			
98229 40343	MENARDS - KALAMAZOO EAST MISC SUPPLIES 206-336-747.00	10/18/2023 MONICAK	10/24/2023	26.69	26.69	Open	N 10/18/2023
	SMALL TOOLS & EQUIPMENT			26.69			
83080 40344	LOWE'S COMPANIES, INC. MISC SUPPLIES 811-440-983.00	10/18/2023 MONICAK	10/24/2023	1,468.55	1,468.55	Open	N 10/18/2023
	CAPITAL OUTLAY - EQUIPMENT			1,468.55			
98120 40345	MENARDS - KALAMAZOO EAST MISC SUPPLIES 811-440-983.05	10/18/2023 MONICAK	10/24/2023	278.38	278.38	Open	N 10/18/2023
	CAPITAL OUTLAY - VEHICLES			278.38			
98272 40346	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-747.00	10/18/2023 MONICAK	10/24/2023	16.99	16.99	Open	N 10/18/2023
	SMALL TOOLS & EQUIPMENT			16.99			
01669 40347	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	10/18/2023 MONICAK	10/24/2023	18.99	18.99	Open	N 10/18/2023
	BUILDING REPAIRS & MAINT			18.99			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
01789 40348	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-727.00	10/18/2023 MONICAK	10/24/2023	16.14	16.14	Open	N 10/18/2023
	OFFICE SUPPLIES			16.14			
01558A 40349	LOWE'S COMPANIES, INC. MISC SUPPLIES 206-336-931.00	10/18/2023 MONICAK	10/24/2023	189.90	189.90	Open	N 10/18/2023
	BUILDING REPAIRS & MAINT			189.90			
412798 40350	ROTO-ROOTER DRAIN CLEANING 206-336-931.00	10/18/2023 MONICAK	10/24/2023	233.95	233.95	Open	N 10/18/2023
	BUILDING REPAIRS & MAINT			233.95			
21192319 40351	MCKESSON MEDICAL SURGICAL MISC SUPPLIES 206-336-740.00	10/18/2023 MONICAK	10/24/2023	126.70	126.70	Open	N 10/18/2023
	OPERATING SUPPLIES			126.70			
359512 40352	ROE-COMM, INC. PAGER PARTS 206-336-934.00	10/18/2023 MONICAK	10/24/2023	130.00	130.00	Open	N 10/18/2023
	EQUIPMENT REPAIRS & MAINT			130.00			
335577 40353	NAPA AUTO PARTS MISC SUPPLIES 206-336-939.00	10/18/2023 MONICAK	10/24/2023	22.71	22.71	Open	N 10/18/2023
	VEHICLE REPAIRS & MAINT			22.71			
35140 40354	ALLIED MECHANICAL SERVICES, INC. REPLACE TOILETS/CAULK TUB 206-336-931.00	10/18/2023 MONICAK	10/24/2023	2,096.55	2,096.55	Open	N 10/18/2023
	BUILDING REPAIRS & MAINT			2,096.55			
A843897 40355	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/18/2023 MONICAK	10/24/2023	164.22	164.22	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			164.22			
A843911 40356	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/18/2023 MONICAK	10/24/2023	569.22	569.22	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			569.22			
A843910 40357	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/18/2023 MONICAK	10/24/2023	449.22	449.22	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			449.22			

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
 EXP CHECK RUN DATES 10/24/2023 - 10/24/2023
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
A843912 40358	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 206-336-811.00	10/18/2023 MONICAK	10/24/2023	569.22	569.22	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			569.22			
025393055 40359	GALLS, LLC MICROPHONE BRACKETS 206-336-747.00	10/18/2023 MONICAK	10/24/2023	69.96	69.96	Open	N 10/18/2023
	SMALL TOOLS & EQUIPMENT			69.96			
30311040 40360	ABSOPURE WATER COMPANY ACCT #171123 206-336-740.00	10/18/2023 MONICAK	10/24/2023	14.00	14.00	Open	N 10/18/2023
	OPERATING SUPPLIES			14.00			
88988631 40361	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	10/18/2023 MONICAK	10/24/2023	20.90	20.90	Open	N 10/18/2023
	OPERATING SUPPLIES			20.90			
30311103 40362	ABSOPURE WATER COMPANY ACCT #172902 206-336-740.00	10/18/2023 MONICAK	10/24/2023	7.00	7.00	Open	N 10/18/2023
	OPERATING SUPPLIES			7.00			
88993146 40363	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	10/18/2023 MONICAK	10/24/2023	111.20	111.20	Open	N 10/18/2023
	OPERATING SUPPLIES			111.20			
30311102 40364	ABSOPURE WATER COMPANY ACCT #172898 206-336-740.00	10/18/2023 MONICAK	10/24/2023	14.00	14.00	Open	N 10/18/2023
	OPERATING SUPPLIES			14.00			
A844056 40365	ENGINEERED PROTECTION SYSTEMS, INC. MONITORING 101-265-811.00	10/18/2023 MONICAK	10/24/2023	355.11	355.11	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			355.11			
4590 40366	BILL'S LOCK SHOP, INC. KEYS 101-265-931.00	10/18/2023 MONICAK	10/24/2023	4.00	4.00	Open	N 10/18/2023
	BUILDING REPAIRS & MAINT			4.00			
23-06-09 40367	KALAMAZOO AREA BUILDING AUTHORITY PROPERTY INSPECTION 101-310-811.00	10/18/2023 MONICAK	10/24/2023	100.00	100.00	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			100.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0001797665 40368	PURITY CYLINDER, INC. QUARTERLY CYLINDER RENT 101-265-811.00	10/18/2023 MONICAK	10/24/2023	159.03 159.03	159.03	Open	N 10/18/2023
I15524 40369	CARIBOU SERVICES, INC. STROUD PARK 101-751-811.00	10/18/2023 MONICAK	10/24/2023	130.00 130.00	130.00	Open	N 10/18/2023
I15525 40370	CARIBOU SERVICES, INC. WILSON PARK 101-751-811.00	10/18/2023 MONICAK	10/24/2023	130.00 130.00	130.00	Open	N 10/18/2023
1619790 40371	MILLER, CANFIELD, PADDOCK LEGAL SUPPORT 101-200-827.00 206-336-827.00	10/18/2023 MONICAK	10/24/2023	1,872.00 1,586.00 286.00	1,872.00	Open	N 10/18/2023
019800091 40372	XEROX CORPORATION CUSTOMER #724921614 101-200-811.00	10/18/2023 MONICAK	10/24/2023	382.86 382.86	382.86	Open	N 10/18/2023
54269 40373	ROAD COMMISSION OF KALAMAZOO COUNTY SQUIRES RD EASEMENT 101-446-969.00	10/18/2023 MONICAK	10/24/2023	5,854.12 5,854.12	5,854.12	Open	N 10/18/2023
54265 40374	ROAD COMMISSION OF KALAMAZOO COUNTY LAKE ST RECONSTRUCT/DRAINAGE 883-520-973.00	10/18/2023 MONICAK	10/24/2023	190,218.50 190,218.50	190,218.50	Open	N 10/18/2023
134838 40375	WEST MICHIGAN DOCUMENT SECURE SHREDDING 101-200-811.00	10/18/2023 MONICAK	10/24/2023	275.00 275.00	275.00	Open	N 10/18/2023
129858 40376	WEST MICHIGAN DOCUMENT SECURE SHREDDING 101-200-811.00	10/18/2023 MONICAK	10/24/2023	195.00 195.00	195.00	Open	N 10/18/2023
0176730-IN 40377	ENTENMANN-ROVIN CO. BADGES 207-301-748.00	10/18/2023 MONICAK	10/24/2023	375.00 375.00	375.00	Open	N 10/18/2023

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4115 40378	ROBERT LAMSON, LLC SCREENINGS 207-301-811.00	10/18/2023 MONICAK	10/24/2023	750.00 750.00	750.00	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			750.00			
10790 40379	ABRAXAS ADMIN VAULT/POLICE RECORDS 207-301-811.00	10/18/2023 MONICAK	10/24/2023	671.90 671.90	671.90	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			671.90			
2811 40380	FURNITURE CITY BROADCASTING CORP TOWER RENT - OCT 207-301-931.65	10/18/2023 MONICAK	10/24/2023	1,754.79 1,754.79	1,754.79	Open	N 10/18/2023
	TOWER RENT - RAVINE ROAD			1,754.79			
019800090 40381	XEROX CORPORATION CUSTOMER #724921614 207-301-811.00	10/18/2023 MONICAK	10/24/2023	381.63 381.63	381.63	Open	N 10/18/2023
	PROFESSIONAL & CONTRACTUAL SVC			381.63			
093023 40382	PORTAGE CLEANERS AND LAUNDRY CLEANING 207-301-748.00 206-336-748.00	10/18/2023 MONICAK	10/24/2023	466.79 440.36 26.43	466.79	Open	N 10/18/2023
	PERSONAL EQUIPMENT ALLOWANCE			440.36			
	PERSONAL EQUIPMENT ALLOWANCE			26.43			
858748 40383	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	1,800.29 1,800.29	1,800.29	Open	N 10/18/2023
	PERSONAL EQUIPMENT ALLOWANCE			1,800.29			
864248 40384	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	16.90 16.90	16.90	Open	N 10/18/2023
	PERSONAL EQUIPMENT ALLOWANCE			16.90			
858729 40385	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	16.90 16.90	16.90	Open	N 10/18/2023
	PERSONAL EQUIPMENT ALLOWANCE			16.90			
858747 40386	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	16.90 16.90	16.90	Open	N 10/18/2023
	PERSONAL EQUIPMENT ALLOWANCE			16.90			
389224 40387	LIFELOC TECHNOLOGIES PORTABLE BREATH TESTERS 207-301-782.00	10/18/2023 MONICAK	10/24/2023	876.00 876.00	876.00	Open	N 10/19/2023
	INVESTIGATIVE OPERATIONS			876.00			

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INVOICE REGISTER REPORT FOR CHARTER TOWNSHP OF KALAMAZOO
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
3564 40388	MICHIGAN MUNICIPAL POLICE OIL CHANGE/BRAKES/CABIN AIR FILTER 207-301-939.00	10/18/2023 MONICAK VEHICLE REPAIRS & MAINT	10/24/2023	651.89 651.89	651.89	Open	N 10/19/2023
3566 40389	MICHIGAN MUNICIPAL POLICE OIL CHJANGE/BATTERY/CABIN AIR FILTER 207-301-939.00	10/18/2023 MONICAK VEHICLE REPAIRS & MAINT	10/24/2023	511.36 511.36	511.36	Open	N 10/19/2023
840929 40390	MCDONALD'S TOWING TOWING 207-301-782.00	10/18/2023 MONICAK INVESTIGATIVE OPERATIONS	10/24/2023	55.00 55.00	55.00	Open	N 10/19/2023
017930 40391	EMERGENCY VEHICLE PRODUCTS WINDOW BAR SET 810-440-983.05	10/18/2023 MONICAK CAPITAL OUTLAY - VEHICLES	10/24/2023	312.62 312.62	312.62	Open	N 10/19/2023
772859 40392	SEELYE AUTO GROUP CONVERTERS/PLUGS 207-301-939.00	10/18/2023 MONICAK VEHICLE REPAIRS & MAINT	10/24/2023	3,449.27 3,449.27	3,449.27	Open	N 10/19/2023
00046910022023 40393	GRAND VALLEY STATE UNIVERSITY HOUTMAN/PLOCHOCKI 266-320-960.01	10/18/2023 MONICAK TUITION REIMBURSEMENT	10/24/2023	21,748.00 21,748.00	21,748.00	Open	N 10/19/2023
00046906072023 40394	GRAND VALLEY STATE UNIVERSITY ARMOCK/GABOREK 266-320-960.01	10/18/2023 MONICAK TUITION REIMBURSEMENT	10/24/2023	13,952.00 13,952.00	13,952.00	Open	N 10/19/2023
44622 40395	KRESA PRINT CENTER BUSINESS CARDS 207-301-727.00	10/18/2023 MONICAK OFFICE SUPPLIES	10/24/2023	55.04 55.04	55.04	Open	N 10/19/2023
26066272 40396	DORRANCE FORD REPAIR BLOWER 207-301-939.00	10/18/2023 MONICAK VEHICLE REPAIRS & MAINT	10/24/2023	266.73 266.73	266.73	Open	N 10/19/2023
847652 40397	MCDONALD'S TOWING TOWING 207-301-939.00	10/18/2023 MONICAK VEHICLE REPAIRS & MAINT	10/24/2023	59.00 59.00	59.00	Open	N 10/19/2023

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
551-624038 40398	STATE OF MICHIGAN LIVESCAN FEES 217-301-811.00	10/18/2023 MONICAK	10/24/2023	129.75	129.75	Open	N 10/19/2023
	PROFESSIONAL & CONTRACTUAL SVC			129.75			
11122862 40399	LANGUAGE LINE SERVICES INTERPRETATION 207-301-811.00	10/18/2023 MONICAK	10/24/2023	12.95	12.95	Open	N 10/19/2023
	PROFESSIONAL & CONTRACTUAL SVC			12.95			
10699851115 40400	DELL MARKETING, L.P. PD-CRED--9-18-2023-RS 207-301-740.00	10/18/2023 MONICAK	10/24/2023	1,195.33	1,195.33	Open	N 10/19/2023
	OPERATING SUPPLIES			1,195.33			
10699618270 40401	DELL MARKETING, L.P. PD-SAM-9-18-2023-RS 207-301-740.00	10/18/2023 MONICAK	10/24/2023	1,848.34	1,848.34	Open	N 10/19/2023
	OPERATING SUPPLIES			1,848.34			
2518587-0 40402	INTEGRITY BUSINESS SOLUTIONS, LLC OFFICE SUPPLIES 207-301-727.00	10/18/2023 MONICAK	10/24/2023	124.79	124.79	Open	N 10/19/2023
	OFFICE SUPPLIES			124.79			
858730 40403	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	1,802.27	1,802.27	Open	N 10/19/2023
	PERSONAL EQUIPMENT ALLOWANCE			1,802.27			
858784 40404	NYE UNIFORM CO. UNIFORMS 207-301-748.00	10/18/2023 MONICAK	10/24/2023	440.50	440.50	Open	N 10/19/2023
	PERSONAL EQUIPMENT ALLOWANCE			440.50			
4637 40405	NITE BEAM PRODUCTS, LLC LED CONE COMMANDERS 207-301-740.00	10/18/2023 MONICAK	10/24/2023	315.00	315.00	Open	N 10/19/2023
	OPERATING SUPPLIES			315.00			
300009796 40406	MACP MEMBERSHIP - SMITH 207-301-732.00	10/18/2023 MONICAK	10/24/2023	100.00	100.00	Open	N 10/19/2023
	DUES/SUBS/PUBL			100.00			
05398599 40407	VICKSBURG AUTO BODY LLC REPAIR 207-301-939.00	10/18/2023 MONICAK	10/24/2023	1,186.49	1,186.49	Open	N 10/19/2023
	VEHICLE REPAIRS & MAINT			1,186.49			

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EXP CHECK RUN DATES 10/24/2023 - 10/24/2023

DB: Kalamazoo Twp

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
05398599A 40408	VICKSBURG AUTO BODY LLC TAX EXEMPT #38-6006910 207-301-939.00	10/18/2023 MONICAK	10/24/2023	(40.19)	(40.19)	Open	N 10/19/2023
	VEHICLE REPAIRS & MAINT			(40.19)			
# of Invoices:	90	# Due: 90	Totals:	308,405.03	308,405.03		
# of Credit Memos:	1	# Due: 1	Totals:	(40.19)	(40.19)		
Net of Invoices and Credit Memos:				308,364.84	308,364.84		

--- TOTALS BY FUND ---

101 - GENERAL	19,756.70	19,756.70
206 - FIRE	10,564.95	10,564.95
207 - POLICE	19,134.44	19,134.44
217 - LIVESCAN/SOR	129.75	129.75
266 - LAW ENFORCEMENT TRAINING	35,700.00	35,700.00
701 - TRUST & AGENCY	471.00	471.00
810 - POLICE CAPITAL IMPROVEMENT	312.62	312.62
811 - FIRE CAPITAL IMPROVEMENT	26,796.93	26,796.93
871 - WATER IMPROVEMENT	398.00	398.00
883 - SEWER IMPROVEMENT	195,100.45	195,100.45

--- TOTALS BY DEPT/ACTIVITY ---

000 - REVENUES	471.00	471.00
200 - GENERAL SERVICES_ADMIN	6,968.99	6,968.99
209 - ASSESSOR	585.34	585.34
215 - CLERK	3,685.51	3,685.51
265 - MAINTENANCE	518.14	518.14
301 - POLICE	19,264.19	19,264.19
310 - CODE ENFORCEMENT (ORD, BLDG, RE	100.00	100.00
320 - STATE TRAINING MONEY	35,700.00	35,700.00
336 - FIRE	10,564.95	10,564.95
440 - CAPITAL IMPROVEMENT	27,109.55	27,109.55
441 - WATER IMPROVEMENT	398.00	398.00
446 - INFRASTRUCTURE MAINTENANCE	7,638.72	7,638.72
520 - SEWER IMPROVEMENT	195,100.45	195,100.45
751 - RECREATION	260.00	260.00



KALAMAZOO TOWNSHIP
 TREASURER'S REPORT
 AUGUST 2023

CASH SUMMARY BY CLASSIFICATION:

<u>FINANCIAL INSTITUTION</u>	<u>CLASSIFICATION</u>	<u>AMOUNT</u>
MERCANTILE BANK	POOL	472,281.96
TOTAL POOLED INVESTMENTS	POOL	435,964.21
FIRST NATIONAL BANK OF MICHIGAN	CURRENT TAX	1,282,616.17
MERCANTILE BANK	MRA	12,260.13
MERS OPEB TRUST	MERS	304,756.20
TOTAL CASH SUMMARY BY CLASSIFICATION		\$ 2,507,878.67

****POOLED INVESTMENT DETAIL****

<u>FINANCIAL INSTITUTION</u>	<u>ACCOUNT TYPE</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>MARKET VALUE</u>
ADVIA CREDIT UNION	Ultimate Savings	3.500%	NA	254,123.05
COMERICA	MM	3.720%	NA	137,930.85
COMERICA	Govt Sec.	2.500%	12/25/2042	84,448.23
COMERICA	Govt Sec.	0.550%	9/30/2024	474,510.00
CONSUMERS CU	MM	4.000%	NA	1,046,804.92
CONSUMERS CU	CD	2.227%	9/25/2023	510,774.32
FIRST NATIONAL BANK	CD #1	3.000%	9/12/2024	111,615.35
FIRST NATIONAL BANK	CD #2	1.500%	2/4/2024	327,382.43
FIRST NATIONAL BANK	CD #3	4.700%	10/23/2024	541,948.35
FIRST NATIONAL BANK	CD #4	1.500%	9/23/2023	517,075.12
FIRST NATIONAL BANK	CD #5	1.500%	9/25/2023	526,202.16
FIRST NATIONAL BANK	MM	0.050%	NA	28.00
FIRST SOURCE BANK	CD	4.850%	1/12/2024	516,742.70
FLAGSTAR BANK	CD	4.850%	2/16/2024	264,892.39
HUNTINGTON BANK	MM	2.430%	NA	5.26
HUNTINGTON NATIONAL BANK	MM	2.529%	NA	523,085.85
HUNTINGTON NATIONAL BANK	Govt Sec.	4.199%	3/31/2025	250,348.80
HUNTINGTON NATIONAL BANK - ARPA	MM	4.451%	NA	2,255,817.77
HUNTINGTON NATIONAL BANK - KTFD-fire station	MM	4.451%	NA	2,112,259.36
LAKE MICHIGAN CREDIT UNION	CD	4.650%	4/29/2024	552,097.87
LAKE MICHIGAN CREDIT UNION	Max Savings	0.000%	NA	887.37
MACATAWA BANK	CD	1.490%	12/6/2023	251,262.22
MERCANTILE BANK OF MI	ICS	2.230%	NA	2.09
MBIA CLASS	INV POOL	5.021%	NA	5,854,324.14
MBIA CLASS - COMMUNITY POLICING	INV POOL	5.021%	NA	784,620.75
MBIA CLASS - ROAD DEBT SERVICE	INV POOL	5.021%	NA	501,531.45
MBIA CLASS - KTFD	INV POOL	5.021%	NA	501,880.11
MBIA CLASS - ARPA	INV POOL	5.021%	NA	4,866.09
MBIA CLASS - SWET	INV POOL	5.021%	NA	
SOUTHERN MICHIGAN BANK & TRUST	CD	4.100%	11/19/2024	257,236.91
SOUTHERN MICHIGAN BANK & TRUST	CD	4.250%	11/7/2023	520,222.75
SOUTHERN MICHIGAN BANK & TRUST	CD	4.650%	8/7/2025	508,863.18
STURGIS BANK & TRUST CO	CD	4.250%	9/16/2024	259,903.66
STURGIS BANK & TRUST CO	CD	5.000%	7/16/2024	250,000.00
PRIVATE BANK/CIBC	CD	5.200%	6/26/2024	111,955.64
PRIVATE BANK/CIBC	CD	4.350%	2/26/2025	108,649.22
TOTAL FOR POOL INVESTMENT DETAIL				\$ 20,924,298.36

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2036		SICK PERSON				5				5
2037		HEAD INJURY/PAIN	3							3
2038		BREATHING PROBLEM		3						3
2039		EMS ALARM				6				6
2040		MOTOR VEHICLE ACCIDENT		4						4
2041		BREATHING PROBLEM		3						3
2042		BREATHING PROBLEM		2						2
2043		BREATHING PROBLEM		2						2
2044		ALTERED MENTAL STATUS		4						4
2045		UNKNOWN/PERSON DOWN		4						4
2046		FALL		3	MR					3
2047		SMOKE INVESTIGATION	3	4			4			11
2048		CHEST PAIN		1						1
2049		UNKNOWN/PERSON DOWN		3						3
2050		CONVULSIONS/SEIZURE				5				5
2051		MOTOR VEHICLE ACCIDENT		2						2
2052		CHEST PAIN		2						2
2053		BREATHING PROBLEM				6				6
2054		FALL		3						3
2055		BREATHING PROBLEM			MR		2			2
2056		BREATHING PROBLEM		1						1
2057		LIFT ASSIST	1	1						2
2058		CARDIAC ARREST			MR		3			3
2059		UNCONSCIOUS				2				2
2060		BREATHING PROBLEM				8				8
2061		NOTHING FOUND/ARRIVAL		4						4
2062		WIRES DOWN/ARCING				5				5
2063		FALL	4							4
2064		CHEST PAIN		3						3
2065		LIFT ASSIST		2						2
2066		BREATHING PROBLEM				6				6
2067		CONVULSIONS/SEIZURE				4				4
2068		WIRES DOWN/ARCING		3						3
2069		UNCONSCIOUS				5				5
2070		AID GIVEN - FIRE				5		MG		5
2071		BREATHING PROBLEM				5				5

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

SUB TOTAL	11	54	0	62	9	0	0	136
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2072		STRUCTURE FIRE	6	8			4			18
2073		CARDIAC ARREST	6	7						13
2074		WIRES DOWN/ARCING		11						11
2075		FIRE ALARM	2			6				8
2076		CANCELLED EN ROUTE		6						6
2077		BREATHING PROBLEM	2							2
2078		WIRES DOWN/ARCING	4							4
2079		UNKNOWN/PERSON DOWN		6	MR					6
2080		UNKNOWN/PERSON DOWN		5						5
2081		BREATHING PROBLEM	2							2
2082		BREATHING PROBLEM		2						2
2083		BREATHING PROBLEM				3				3
2084		CHEST PAIN	1							1
2085		WIRES DOWN/ARCING	2							2
2086		ALLERGIC REACTION/STINGS		4						4
2087		STRUCTURE FIRE	2							2
2088		BURNING COMPLAINT				5				5
2089		BREATHING PROBLEM	2							2
2090		LIFT ASSIST		2						2
2091		BREATHING PROBLEM		3						3
2092		BREATHING PROBLEM		2						2
2093		EMS ALARM	2							2
2094		FIRE ALARM	4			2				6
2095		AID GIVEN - FIRE				2				2
2096		BREATHING PROBLEM		4						4
2097		UNKNOWN/PERSON DOWN			MR		2			2
2098		BREATHING PROBLEM				4				4
2099		AID GIVEN - FIRE		4			MG			4
2100		CONVULSIONS/SEIZURE		3						3
2101		BREATHING PROBLEM		2						2
2102		UNKNOWN/PERSON DOWN			MR		2			2
2103		EMS ALARM				1				1
2104		UNCONSCIOUS				5				5
2105		BURNING COMPLAINT		4						4
2106		CHEST PAIN				5				5
2107		MOTOR VEHICLE ACCIDENT	3							3

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

SUB TOTAL	49	127	0	95	17	0	0	288
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

INC. NO		TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2108		UNCONSCIOUS				4				4
2109		AID GIVEN - FIRE				4		MG		4
2110		AID GIVEN - FIRE				2		MG		2
2111		WIRES DOWN/ARCING	4							4
2112		EMS ALARM				5				5
2114		FIRE ALARM	2			4				6
2115		DUMPSTER FIRE		2						2
2116		CONVULSIONS/SEIZURE		4						4
2117		MOTOR VEHICLE ACCIDENT				7				7
2118		PREGNANCY/OB		5						5
2119		BREATHING PROBLEM	8							8
2120		FALL				10				10
2121		BREATHING PROBLEM		5						5
2122		LIFT ASSIST				10				10
2123		NOTHING FOUND/ARRIVAL	3							3
2124		BREATHING PROBLEM				7				7
2125		EMS ALARM				7				7
2126		FIRE ALARM	1			8				9
2127		UNKNOWN/PERSON DOWN		3						3
2128		FIRE ALARM	3			6				9
2129		LIFT ASSIST				6				6
2130		NOTHING FOUND/ARRIVAL	9							9
2131		UNKNOWN/PERSON DOWN		7						7
2132		CHEST PAIN	16							16
2133		CHEST PAIN				9				9
2134		UNKNOWN/PERSON DOWN	6							6
2135		WIRES DOWN/ARCING				10				10
2136		BACK PAIN		5						5
2137		BREATHING PROBLEM	6							6
2138		FALL		6						6
2139		UNKNOWN/PERSON DOWN				4				4
2140		ALTERED MENTAL STATUS				5				5
2141		LIFT ASSIST		2	MR					2
2142		ALTERED MENTAL STATUS		4						4
2143		CHEST PAIN				6				6
2144		CHEST PAIN		3						3

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

SUB TOTAL	107	173	0	209	17	0	0	506
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KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

INC. NO	ADDRESS	TYPE OF CALL	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2146		SMOKE INVESTIGATION	1			7		4		12
2147		BREATHING PROBLEM	1							1
2148		BREATHING PROBLEM		2						2
2149		FIRE ALARM	2	4						6
2150		FIRE ALARM	2	4						6
2151		BREATHING PROBLEM				3				3
2152		ALTERED MENTAL STATUS	1			3				4
2153		STROKE		2						2
2154		FIRE ALARM	10	5						15
2155		UNCONSCIOUS				10				10
2156		ALTERED MENTAL STATUS		4						4
2157		BACK PAIN		3						3
2159		PREGNANCY/OB	2							2
2160		FIRE ALARM	1							1
2161		BREATHING PROBLEM				4				4
2162		BACK PAIN				5				5
2163		FALL				4				4
2164		CANCELLED EN ROUTE				6				6
2165		FALL			MR		2			2
2166		BREATHING PROBLEM			MR		2			2
2167		BREATHING PROBLEM				5				5
2168		ALTERED MENTAL STATUS		5						5
2169		FALL				7				7
2170		CHEST PAIN		3						3
2171		SICK PERSON		3						3
2172		SICK PERSON	4							4
2173		BURNS	3	7	MR		4			14
2174		STROKE		7						7
2175		EMS ALARM	2							2
2176		ABDOMINAL PAIN				9				9
2177		DIABETIC PROBLEM				9				9
2179		CONVULSIONS/SEIZURE				7				7
2180		BREATHING PROBLEM		6						6
2181		MOTOR VEHICLE ACCIDENT	3							3
2182		CONVULSIONS/SEIZURE	3							3
2183		BREATHING PROBLEM				6				6

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

SUB TOTAL		142	228	0	294	25	4	0	693
INC. NO	ADDRESS	STA. 1	STA. 2	STA. 3	STA. 4	COMSTK	OSH	CITY	TOTALS
2184					9				9
2185		3							3
2186			4						4
2187		4							4
2188			4						4
2189		3	4						7
2190			5			MG			5
2191					5				5
2192				MR		2			2
2193		8							8
2194		9							9
2195		2			6				8
2196		2	2						4
2197			1						1
2198					2				2
2199					7				7
2200			4						4
2201			4						4
2202		2							2
2203					9				9
2204					8				8
2205			2						2
2206			2						2
2207					7				7
2208		9							9
2209		11							11
2210				MR		2			2
2211			2						2
2212			2						2
2213			2						2
2214					4				4
2215					7				7
2216			4			MG			4
2217		4	4						8
2219				MR		2			2

KALAMAZOO TOWNSHIP FIRE DEPARTMENT FIRE REPORT: September 2023

2220		CHEST PAIN	1							1
TOTALS			200	274	0	358	31	4	0	867

AID GIVEN - FIRE
AID GIVEN - HAZMAT TEAM
AID GIVEN - MEDICAL
AID GIVEN - MOVE UP
ABDOMINAL PAIN
ALLERGIC REACTION/STINGS
ALTERED MENTAL STATUS
ANIMAL BITE
ASSAULT
ASSIST POLICE
ATTEMPT SUICIDE
BACK PAIN
BREATHING PROBLEM
BURNING COMPLAINT
BURNS
CANCELLED EN ROUTE
CARBON MONOXIDE
CARDIAC ARREST
CHEST PAIN
CHOKING
CONVULSIONS/SEIZURE
DIABETIC PROBLEM
DUMPSTER FIRE
ELEVATOR RESCUE
EMS ALARM
EYE INJURY
EXTRICATION
FALL
FIRE ALARM
FORCIBLE ENTRY
GAS LEAK
GRASS/BRUSH FIRE
HAZMAT INVESTIGATION
HEAD INJURY/PAIN
HEAT EXHAUSTION
HEMORRHAGE/LACERATION
HIGH ANGLE RESCUE
HYPOTHERMIA
LIFT ASSIST
MOTOR VEHICLE ACCIDENT
NOTHING FOUND/ARRIVAL
OVERDOSE/POISONING
PREGNANCY/OB
PSYCHIATRIC PROBLEMS
SICK PERSON
SMOKE INVESTIGATION
STAB/GUNSHOT WOUND
STROKE
STRUCTURE FIRE
TREE DOWN/REMOVAL
UNCONSCIOUS
UNKNOWN/PERSON DOWN
VEHICLE FIRE
WATER LEAK
WATER RESCUE/DROWNING
WELFARE CHECK
WIRES DOWN/ARCING



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING**. Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

CHARTER TOWNSHIP OF KALAMAZOO

ORDINANCE NO. 637

ADOPTED: _____, 2023

EFFECTIVE: _____, 2023

AMENDMENT TO ADULT USE MARIJUANA ESTABLISHMENTS ORDINANCE

An ordinance to amend the adult use marijuana establishments ordinance (Ordinance No. 614) to establish April 30 as renewal date for all establishment licenses and to confirm that the initial request for license must be accompanied by a \$5,000 application fee; to repeal all ordinances or parts of ordinances in conflict therewith and to provide an effective date.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION 1

AMENDMENT TO SECTION IV “AUTHORIZED MARIJUANA ESTABLISHMENTS”

Section IV “Authorized Marijuana Establishments” Subsection 2 of the Charter Township of Kalamazoo Marijuana Establishments Ordinance (Ordinance No. 614) is hereby amended to read as follows:

“2.a. On and after February 1, 2020, the Township shall accept applications for authorization to operate an adult use marijuana establishment authorized by this Ordinance within the Township. The application shall be made on a Township form and must be submitted to the Township Clerk and/or other designee of the Township Board (hereinafter referred to as the “Clerk.”). The initial adult use marijuana establishment fee shall be submitted to the Township along with the application. Upon consideration, if the establishment type is available, then the applicant shall receive conditional authorization to operate such adult use marijuana establishment within the Township. An annual \$5,000 fee for operating a marijuana establishment shall be due prior to April 30 of each calendar year for all operating marijuana establishments.”

“2.b. The Township will accept transfer applications for lawfully-operating and existing marijuana facilities or establishments from qualified applicants on a transfer form approved by the Township. A transfer applicant is not subject to the initial application fee, but must pay a non-refundable processing fee established by resolution of the Township Board. All transfer applicants are subject to Sections IV through 3 through 6 of this

Ordinance. Successfully transferred licenses are subject to the annual adult use establishment fee under Section VI of this Ordinance.”

SECTION 2
AMENDMENT TO SECTION VI “ANNUAL ADULT USE MARIJUANA ESTABLISHMENT FEE

Section VI “Annual Adult Use Marijuana Establishment Fee” of the Charter Township of Kalamazoo Marijuana Establishments Ordinance (Ordinance No. 614) is hereby amended to read:

“There is hereby established an annual nonrefundable Township adult use marijuana establishment fee in the amount of \$5,000, for each authorized adult use marijuana establishment within the Township, to help defray administrative and enforcement costs associated therewith. Such amount is in addition to the initial adult use marijuana establishment fee of \$5,000 accompanying the initial application for marijuana establishment in the township. The annual renewal fee of \$5, 000 shall be due on or before April 30 of each year for each authorized adult use marijuana establishment operating within the Township”.

SECTION 3
SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

SECTION 4
REPEAL

Conflicting Ordinance provisions are repealed.

SECTION 5
EFFECTIVE DATE

This amendatory ordinance shall take effect the day after publication, after adoption.

Lisa Mackie, Clerk
Charter Township of Kalamazoo
1720 Riverview Drive
Kalamazoo, MI 49004
269-381-8080
www.ktwp.org

CHARTER TOWNSHIP OF KALAMAZOO

ORDINANCE NO. 614

As amended by Ordinance No. _____

Effective date of Amendments:

ADOPTED: JANUARY 27, 2020

EFFECTIVE: FEBRUARY 2, 2020

ADULT USE MARIJUANA ESTABLISHMENTS ORDINANCE

An ordinance to define, authorize and regulate certain adult use marijuana establishments in the Charter Township of Kalamazoo pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951 *et seq.*, as may be amended; to provide for an annual fee; to provide for severability; to repeal all ordinances or parts of ordinances in conflict therewith and to provide an effective date.

THE CHARTER TOWNSHIP OF KALAMAZOO

KALAMAZOO COUNTY, MICHIGAN

ORDAINS:

SECTION I
TITLE

This ordinance shall be known as and may be cited as the Charter Township of Kalamazoo Adult Use Marijuana Establishments Ordinance.

SECTION II
PURPOSE

The purpose of the ordinance is to allow and regulate Adult Use (Recreational) Marijuana Establishments in the Township in order to protect the public health, safety and general welfare of the Township’s residents, to provide reasonable regulations regarding Township licensing of Adult Use Marijuana Establishments, to provide a method to defray administrative costs of such establishments and to coordinate Township regulations and license approval with laws and regulations enacted by the State of Michigan. It is not the intent of this Ordinance to restrict or abrogate the protections for adult use marijuana found in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951 *et seq.*, as may be amended. For purpose of this Ordinance “adult use” means use by someone age 21 or older.

SECTION III
DEFINITIONS

Words used herein shall have the definitions as provided for in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951 *et seq.*, as may be amended.

SECTION IV
AUTHORIZED MARIJUANA ESTABLISHMENTS

1. The Charter Township of Kalamazoo authorizes an unlimited number of Adult Use (also referred to as “recreational”) marijuana growers; processors; retailers; transporters; excess growers; event organizers and testing facilities in the Township; recognizing that the Township Zoning Ordinance at Article 8, Section 8.02 has placed locational limitations on such Establishments which by their nature will necessarily limit the numbers due to availability of eligible parcels.
 - a. The Charter Township of Kalamazoo authorizes zero adult use marijuana consumption establishments; zero adult use microbusinesses; and zero temporary marijuana events.
 - 2.a. On and after February 1, 2020, the Township shall accept applications for authorization to operate an adult use marijuana establishment authorized by this Ordinance within the Township. The application shall be made on a Township form and must be submitted to the Township Clerk and/or other designee of the Township Board (hereinafter referred to as the “Clerk.”). The initial adult use marijuana establishment fee shall be submitted to the Township along with the application. Upon consideration, if the establishment type is available, then the applicant shall receive conditional authorization to operate such adult use marijuana establishment within the Township. An annual \$5,000 fee for operating a marijuana establishment shall be due prior to April 30 of each calendar year for all operating marijuana establishments.
 - 2.b. The Township will accept transfer applications for lawfully-operating and existing marijuana facilities or establishments from qualified applicants on a transfer form approved by the Township. A transfer applicant is not subject to the initial application fee, but must pay a non-refundable processing fee established by resolution of the Township Board. All transfer applicants are subject to Sections IV through 3 through 6 of this Ordinance. Successfully transferred licenses are subject to the annual adult use establishment fee under Section VI of this Ordinance.
3. Within thirty days from conditional authorization by the Township or from February 1, 2020, whichever is later, the conditionally authorized applicant must submit proof to the Clerk that the applicant has applied for prequalification from the State of Michigan for a state operating license or has submitted a full application for such license.
4. If a conditionally authorized applicant is denied prequalification for a state operating license or is denied on full application for a state operating license, then such conditional authorization shall be canceled by the Clerk.
5. A conditionally authorized applicant shall receive full authorization from the Township to operate the adult use marijuana establishment within the Township upon the applicant providing to the Clerk proof that the applicant has received a state operating license for the adult use marijuana establishment in the Township and the applicant has met all other

requirements of this ordinance for the operation including but not limited to any zoning approval for the location of the establishment within the Township.

6. If a conditionally authorized applicant fails to obtain full authorization from the Township within one year from the date of conditional authorization, then such conditional authorization shall be canceled by the Clerk. The Township Board shall have authority to extend the deadline to obtain full authorization for up to an additional six months on written request of the applicant, within thirty days prior to cancellation, upon the reasonable discretion of the Township Board finding good cause for the extension.

SECTION V
GENERAL REGULATIONS REGARDING
AUTHORIZED ADULT USE MARIJUANA ESTABLISHMENTS

1. A authorized adult use marijuana establishment shall only be operated within the Township by the holder of a state operating license issued pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951 *et seq.*, as may be amended, and the Administrative Rules promulgated thereunder. The establishment shall only be operated as long as the state operating license remains in effect.

2. Prior to operating an authorized adult use marijuana establishment within the Township pursuant to a state operating license, the establishment must comply with all applicable zoning regulations. The establishment shall only be operated as long as it remains in compliance with all applicable zoning ordinance regulations.

3. Prior to operating an authorized adult use marijuana establishment within the Township pursuant to a state operating license, the establishment must comply with all Township construction, fire code and building ordinances, all other Township ordinances specifically regulating adult use marijuana establishments, and generally applicable Township police power ordinances. The establishment shall only be operated as long as it remains in compliance with all such ordinances now in force or which hereinafter may be established or amended.

4. An authorized adult use marijuana establishment shall consent to inspection of the establishment by Township officials and/or by the County Sheriff's Department, upon reasonable notice, to verify compliance with this ordinance.

5. If at any time an authorized adult use marijuana establishment violates this ordinance the Township Board, acting through its police department or the Township Manager may request that the state revoke or refrain from renewing the establishment's state operating license. Once such state operating license is revoked or fails to be renewed the Clerk shall cancel the Township authorization.

6. It is hereby expressly declared that nothing in this ordinance be held or construed to give or grant to any authorized adult use marijuana establishment a vested right, license, privilege or permit to continued authorization from the Township for operations within the Township.

7. The Township expressly reserves the right to amend or repeal this ordinance in any way including, but not limited to, complete elimination of or reduction in the type and/or number of authorized adult use marijuana establishments authorized to operate within the Township.

SECTION VI
ANNUAL ADULT USE MARIJUANA ESTABLISHMENT FEE

There is hereby established an annual nonrefundable Township adult use marijuana establishment fee in the amount of \$5,000, for each authorized adult use marijuana establishment within the Township, to help defray administrative and enforcement costs associated therewith. Such amount is in addition to the initial annual adult use marijuana establishment fee of \$5,000 accompanying the initial application for marijuana establishment in the Township. The annual renewal fee of \$5000 shall be due on or before April 30 of each year for each authorized adult use marijuana establishment operating within the Township.

SECTION VII
SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect. The provisions herein shall be construed as not interfering or conflicting with the statutory regulations for licensing Marijuana Establishments pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951 *et seq.*, as may be amended.

SECTION VIII
REPEAL

Ordinance No. 609, Adult Use Marijuana Opt-out Ordinance is repealed.

SECTION IX
EFFECTIVE DATE

This ordinance shall take effect the day after publication, after adoption.

Mark Miller, Clerk
Charter Township of Kalamazoo



1720 Riverview Drive
Kalamazoo, MI 49004-1056
Tele: (269) 381-8080
Fax: (269) 381-3550
www.ktwp.org

AGENDA ITEM REQUEST FORM

AGENDA ITEM NO: _____

FOR MEETING DATE: _____

SUBJECT: _____

REQUESTING DEPARTMENT: _____

SUGGESTED MOTION:

Financing Cost: _____

Source: General Fund _____ Grant _____ Other _____

Are these funds currently budgeted? Yes _____ No _____

Other comments or notes:

Submitted by: _____

Manager's Recommendation:

Direction: In order for an item to be included in the agenda this form must be completed and signed by the department head, committee chairperson, etc. requesting board action. This form is to be complete and accompany any and all requests submitted to the Kalamazoo Township Board of Trustees for official action. It indicates that the item has received proper administrative consideration prior to its presentation to the Board. The completed form and supporting documentation must be received in the Manager's office **NO LATER THAN NOON THE THURSDAY PRECEDING THE NEXT REGULAR BOARD MEETING.** Any request presented without this form or after the deadline will be considered incomplete and returned for resubmission.

The mission of Kalamazoo Township is to provide government services that promote a safe, healthy, accessible, and economically viable community to live, work, learn and play.

Marshall W. Grate
T (616) 608-1103
F (616) 608-1183
Email: MGrate@ClarkHill.com

Clark Hill
200 Ottawa N.W., Suite 500
Grand Rapids, MI 49503
T (616) 608-1100
F (616) 608-1199

September 28, 2023

PRIVILEGED & CONFIDENTIAL

Township Policy and Administration Committee
c/o Mr. Don Martin, Township Supervisor
Charter Township of Kalamazoo
1720 Riverview Drive
Kalamazoo, MI 49004
supervisor@ktwp.org

Re: Legal Services for Labor and Employment Matters

Dear Committee Members:

At the request of attorney Roxanne Seeber, I am submitting this letter of interest to be considered as the Labor and Employment law attorney for the Township. Normally, for our clients, we do not enter formal contracts unless requested, but instead we simply provide a letter of engagement. This proposed engagement is for the purpose of providing the Township with advice and legal services regarding all Labor and Employment matters that may arise from time to time.

I have decades of experience in Labor and Employment law. I and my team have extensive experience in collective bargaining negotiations, some private but mostly public including municipalities and school districts. We are experienced in all phases, including planning, actual negotiations, mediation, and fact finding. In the case of law enforcement, fire, and public safety services, we have experience in Act 312 interest arbitration. I am experienced in contract administration, arbitrations, unfair labor practices, and union election procedures.

In addition, I and my team have extensive experience in all aspects of employment matters, including proactive advice on a variety of labor laws such as wage and hour, Family and Medical Leave, all state and federal employment discrimination statutes, including the Americans with Disabilities Act (“ADA”), First Amendment issues, and any other employment related matter. Not only do we provide proactive advice, but we also defend against charges and complaints of discrimination filed with the Equal Employment Opportunity Commission (“EEOC”) and/or the Michigan Department of Civil Rights (“MDCR”) and can defend in all phases of litigation in state and federal courts. I have been admitted to all state and federal courts in Michigan, including the United States Court of Appeals for the Sixth Circuit and the United States Supreme Court.

PRIVILEGED & CONFIDENTIAL

Township Policy and Administration Committee
c/o Mr. Don Martin, Township Supervisor
Charter Township of Kalamazoo
September 28, 2023
Page 2

We currently provide labor and employment services for Kalamazoo Public Schools, City of Battle Creek, City of South Haven, Charter Township of Emmett County, City of Otsego and City of Pontiac as well as other municipalities.

I would be the chief liaison with the Township, but Clark Hill often adopts a team approach to providing legal services. The following colleagues would provide support and backup, Kara T. Rozin (our Grand Rapids location) and Richard W. Fanning, Jr. (our Birmingham location) who have extensive experience in all aspects of municipal Labor and Employment law, and associate Joshua Trombley (our Grand Rapids location). Their bios are enclosed.

Clark Hill PLC is a fairly large nation-wide firm, with its origins in the state of Michigan. We have four offices in Michigan, including Grand Rapids, Lansing, Birmingham and Detroit. We also have two international locations in Dublin, Ireland, and Mexico City, Mexico. You can find more information about Clark Hill PLC by accessing our website at <https://www.clarkhill.com/>.

Our firm does not require a retainer or an all-inclusive set annual fee. Our fees are based on the hours spent by attorneys and other professionals necessary to respond to the client's needs. Our minimum billing increment is .1 hour. We provide discounted rates to our municipal clients. At this time, I propose an introductory billing rate of \$285 per hour. The rate involving litigated matters rises up to \$350 per hour. Hourly rates for legal services provided by attorneys outside of the Municipal Practice Group will be offered at a discounted rate based on the project. These rates may be adjusted periodically to reflect the experience and expertise of our professionals, and there are typical adjustments on an annual basis. I will be the principal attorney contact for this matter.

We bill our services solely on an hourly rate basis. We do not bill for routine clerical services, copies, long-distance telephone calls, or for the cost of our Westlaw database when conducting legal research. We do typically bill for mileage and travel time. However, many of our activities are accomplished through telephone calls, Zoom conferences, and email communications.

As a client, you can expect that Clark Hill will not use offensive tactics or treat anyone involved with anything but courtesy and consideration, will comply with the Rules of Professional Conduct, and we will not pursue any course of action that the attorney reasonably believes is illegal, fraudulent, or offensive. As a client of the firm, we ask that you abide by this agreement or any other agreements regarding making prompt payment for legal services and expenses.

If the Township decides to retain Clark Hill PLC, it would be our privilege to assist the Charter Township of Kalamazoo in its legal matters. If we are selected, then we would ask that



PRIVILEGED & CONFIDENTIAL

Township Policy and Administration Committee
c/o Mr. Don Martin, Township Supervisor
Charter Township of Kalamazoo
September 28, 2023
Page 3

the Township Board formally approve Clark Hill PLC as acceptable legal counsel for Labor and Employment matters, and that the Township Supervisor or appropriate Township supervisor be authorized to sign and return this letter of engagement.

At all times, it is our collective goal to serve the Charter Township of Kalamazoo effectively, efficiently, and promptly. If you have any questions or concerns about our services or billing statements, please do not hesitate to call me at your convenience. Thank you.

Sincerely,

CLARK HILL PLC

Marshall W. Grate

MWG:mjz
Enclosures

cc: Roxanne Seeber
Kara T. Rozin
Richard W. Fanning, Jr.
Joshua Trombley

The Charter Township of Kalamazoo accepts and agrees to be bound by the foregoing.

Date: _____

By: _____

Its: _____

Marshall W. Grate

Senior Attorney

mgrate@clarkhill.com

Grand Rapids

+1 616.608.1103

fax +1 616.608.1183



Marshall Grate is experienced in public school law and labor and employment law. In addition to being a certified Title IX investigator, he advises education entities on school code compliance, personnel administration, collective bargaining, and more.

Marshall has successfully defended clients in both bench and jury trials and administrative proceedings.

In addition to his practice, Marshall has published several articles, including, "COBRA'S Requirements for Group Health Plans, Do They Apply in a Strike" and "Binding Arbitrations of Statutory Employment Discrimination Claims". He currently serves as editor of Clark Hill's education law newsletter. He has also had numerous speaking engagements for labor, employment, and school law issues, including the Michigan Negotiators Association, Michigan Association of School Board Attorneys, and the Michigan Association of School Law Attorneys.

Industries

Education

Practice Areas

Labor & Employment

Education

J.D., summa cum laude, Indiana University Robert H. McKinney School of Law, Indianapolis, Indiana, 1981

B.S., summa cum laude, Harding University, Searcy, Arkansas

Recognitions

Named among *The Best Lawyers in America*® – Education Law and Labor Law – Management by Best Lawyers (2024)

Memberships

Michigan Association of School Board Attorneys, Member of the Board of Directors

State Bar Licenses

Michigan, Indiana

Court Admissions

U.S. Court of Appeals, 6th Circuit

U.S. Court of Appeals, 7th Circuit

U.S. Supreme Court

Experience

Articles

- [TITLE IX Q&A: How to Protect your Educational Institution from Litigation](#)
- [Contractual Restrictions Against Forum Shopping May Be Illegal](#)

Presentations

- [Top 5 Trends for the New School Year](#)
- [WEBINAR: Title IX: Hot Topics](#)
- [2016 Clark Hill & Plante Moran School Law & Finance Seminar Presentation on January 9, 2016](#)
- [MNA Spring Conference: We CAN Learn From Our Past and Impact Our Future](#)
- [MASA/MCSA Shared-Time Agreements by Marshall Grate](#)

Kara T. Rozin

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Kara Rozin assists Michigan public school districts in labor and employment law matters, student issues, and labor negotiations as well as counsels school districts and delivers training on investigations involving bullying, discrimination and harassment, retaliation, and state and federal civil rights.

Kara dedicates her legal practice to enriching the quality of education for students, and the work environment for educators, by assisting school Administrators and Boards of Education navigate state and federal law. Kara also serves to protect the interests of school districts during quasi-judicial proceedings such as investigations by the Department of Education, Office for Civil Rights, Equal Employment Opportunity Commission, and the Michigan Department of Civil Rights.

In addition to providing compliance training to clients, Kara delivers educational seminars to employers and employees across the state of Michigan. Speaking engagements include topics on Title IX: The Final Rule; Americans with Disabilities Act; Family Medical Leave Act; Investigations; Bargaining; and What to do When the Office of Civil Rights, Equal Employment Opportunity Commission, and Michigan Department of Civil Rights Come Knocking.

Kara regularly serves as a volunteer and Board Member for the Humane Society of West Michigan.

Industries

Education

Practice Areas

Labor & Employment

Title IX

Education

J.D., Thomas M. Cooley Law School, Lansing, Michigan, 2008

B.S., Purdue University-Main Campus, West Lafayette, Indiana, 2004

Recognitions



Named among *The Best Lawyers in America*® – Labor Law – Management by Best Lawyers (2024)

Memberships

Federal Bar Association

State Bar of Michigan

Grand Rapids Bar Association

Women Lawyers Association of Michigan

Michigan Council of School Attorneys, Board Member

Humane Society of West Michigan, Board Member

State Bar Licenses

Michigan

Richard W. Fanning Jr.

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Richard W. Fanning, Jr. is an experienced labor and employment attorney and human resources executive. His experience as a lawyer and in HR leadership at a large university gives him a unique perspective focusing on legal representation that delivers practical results. Rick delivers legal solutions that align with an organization's mission, vision, and values and their organizational capacity.

Rick has more than two decades of working with public and private sector employers in all areas of labor relations. He represents a broad range of clients in collective bargaining, arbitrations, and unfair labor practice charge proceedings before the National Labor Relations Board and state bodies such as the Michigan Employment Relations Commission. He advises clients in all aspects of employment and labor law, including responding to allegations of discrimination and harassment. Rick also represents educational institutions in labor and employment, as well as student-related issues.

Rick is a Society for Human Resource Management (SHRM) Certified Senior Professional and was the director of employee relations at a large Big Ten university where he was a member of the human resources executive team. He also served as chief negotiator and was responsible for labor and employee relations matters, including staff employee discipline, the ADA accommodation process, unemployment claims processing and assisting in the response to claims of discrimination and harassment. He also served as the Interim Associate Vice President for Human Resources for ten (10) months.

Rick is a recognized authority on labor and employment law. He conducts frequent training and presentations. He is the current president of the Michigan Public Employer Labor Relations Association.

Industries

Education

Practice Areas

Labor & Employment

Municipal Law

Education

J.D., University of Michigan Law School, Ann Arbor, Michigan

B.A., University of Michigan, Michigan

Memberships

Society for Human Resource Management, with SHRM-SCP certification

Michigan Public Employer Labor Relations Association

College and University Professional Association for Human Resources

State Bar of Michigan

State Bar Licenses

Michigan

Court Admissions

U.S. District Ct., E.D. of Michigan

U.S. Court of Appeals, 6th Circuit

U.S. District Ct., W.D. of Michigan

Joshua Trombley

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Joshua Trombley represents clients in a range of litigation matters including products liability, premises liability, insurance disputes, and automobile negligence. He defends and counsels manufacturers and retailers of outdoor and recreational products nationwide.

Prior to joining Clark Hill, Joshua defended and counseled insurance companies in cases involving automobile negligence, insurance priority disputes, and personal injury. Joshua has successfully tried and defended insurance companies on various personal injury matters throughout the State of Michigan.

Industries

Hunting, Firearms & Outdoor Products

Transportation & Logistics

Practice Areas

Litigation

Insurance Litigation & Arbitration

Product Liability

Education

J.D., summa cum laude, Michigan State University College of Law, East Lansing, Michigan, 2014

B.A., with honors, Michigan State University, East Lansing, Michigan, 2011

Memberships

Young Lawyers Section

State Bar of Michigan

State Bar Licenses

Michigan

Court Admissions



U.S. District Ct., E.D. of Michigan