CITY OF KETTERING

ESTIMATED DECLARATION VOUCHER

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TAX YEAR		ACCOUNT #	
QUARTER		TAXPAYER IDENTIFICATION NUMBER	
DUE DATE		AMENDED FILING?	☐ YES ☐ NO

NET ESTIMATED TAX FOR THE YEAR	$
LESS: PREVIOUS PAYMENTS TO DATE	$
BALANCE DUE OVER REMAINING QTRS.	$
QUARTERLY AMOUNT ENCLOSED	$

**MAKE CHECK OR MONEY ORDER PAYABLE TO:
CITY OF KETTERING — TAX DIVISION
OR
VISIT OUR WEBSITE FOR CREDIT CARD, DEBIT CARD
AND ELECTRONIC CHECK PAYMENT OPTIONS**

Instructions For Filing Estimated Declaration Vouchers

Individual taxpayers who expect to receive taxable income, which is not subject to withholding at a rate equal to or greater than 2.25%, are required to make quarterly estimated tax payments when their tax liability exceeds $200.00. Taxpayers must have 90% of their current year tax liability or 100% of their previous year's tax liability paid through quarterly estimated tax payments and withholding (if applicable) by January 15 each year. Quarterly estimated tax payments are due on or before April 15, June 15, September 15, and January 15.

Business entities (corporations, partnerships, professional entities, fiduciaries of active trusts, etc.) conducting activities or producing income within the City of Kettering are required to make quarterly estimated tax payments when their tax liability exceeds $200.00. Quarterly estimated tax payments are due on or before April 15, June 15, September 15, and December 15. Taxpayers must have 90% of their current year tax liability or 100% of their previous year's tax liability paid through quarterly estimated tax payments by December 15. Fiscal year taxpayers should substitute corresponding dates.

How To Calculate Net Estimated Tax:
- Estimate your taxable income for the year, then multiply by 2.25%.
- Deduct any estimated credits that may apply, i.e., Kettering tax withheld, credit for tax paid to another city (not to exceed 2.25%) or a prior year credit.