



# CITY OF KETTERING

DONALD E. PATTERSON, MAYOR • BILL LAUTAR, VICE MAYOR  
BRUCE E. DUKE • JACQUE FISHER • TONY KLEPACZ • ROB SCOTT • JOSEPH D. WANAMAKER

## KETTERING COUNCIL AGENDA

June 26, 2018

Kettering Government Center – South Building  
3600 Shroyer Rd. Kettering, Ohio 45429

6:00 P.M.      **WORKSHOP**    Kettering Room  
7:30 P.M.      **REGULAR MEETING**    Council Chambers

### PLEDGE OF ALLEGIANCE

### INVOCATION

### APPROVAL OF MINUTES

June 12, 2018 - Council Meeting & Workshop Minutes

### PROCLAMATIONS, SPECIAL PRESENTATIONS, AWARDS, SPECIAL RESOLUTIONS, APPOINTMENTS TO BOARDS AND COMMISSION

Presentation      Fire Department Citizenship Award

### PUBLIC HEARINGS

### PUBLIC COMMENT ON LEGISLATION

(5 Minute Limit per Speaker)

### ORDINANCES IN SECOND READING

### RESOLUTIONS

1. Authorizing the City Manager to enter into a cost-sharing agreement with the Board of Education of the Kettering City School District for the safety supervisors section program for the 2018-2019 school year.
2. Authorizing the City Manager to use competitive bargaining and negotiated quotes to contract for the Kettering Business Park Entrance Signs & Landscaping Phase 2 Project, City Project No. 01-504YA.
3. Authorizing the City Manager to use competitive bargaining and negotiated quotes to contract for an upgrade of the Vehicle Maintenance Center fuel island.
4. Authorizing the City Manager to submit the 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development and execute the required certifications to enable the City to receive Community Development Block Grant and HOME Funds for program year 2018.
5. Authorizing the City Manager to enter into an Economic Development Incentive Grant agreement with Hot Head Franchising, LLC.
6. Authorizing the City Manager to use competitive bargaining and negotiated quotes to contract for pool and locker room improvements at Kettering Recreation Center.
7. Authorizing the City Manager to accept the *Firefighter Exposure to Environmental Elements Grant* from the Ohio Bureau of Workers' Compensation.
8. To make supplemental appropriations for current expenses and other expenditures of the City of Kettering, State of Ohio, during the fiscal year ending December 31, 2018.

**ORDINANCES IN FIRST READING**

**CERTIFICATIONS AND PETITIONS**

**MANAGER'S REPORT/COMMUNITY UPDATE**

**OTHER BUSINESS NOT ON WRITTEN AGENDA**

Audience Participation (5 Minute Limit per Speaker)

**CITY COUNCIL REPORT/UPDATE**

The City of Kettering invites people with disabilities to enjoy our programs, services, parks, and facilities. Contact Anna Breidenbach at [anna.breidenbach@ketteringoh.org](mailto:anna.breidenbach@ketteringoh.org) or call 296-2439 for more information about our accessibility, inclusion, and special programs initiatives. For TTY assistance, contact Ohio Relay Service at 800-750-0750.

**KETTERING CITY CALENDAR**  
**2018**

June 25	7:30 p.m.	Sister Cities
June 26	6:00 p.m. 7:30 p.m.	Council Workshop City Council Meeting
July 2	7:00 p.m.	Planning Commission
July 4	All Day	Government Center Closed- Holiday
July 9	7:00 p.m.	Board of Zoning Appeals
July 10	4:00 p.m. 6:00 p.m. 7:30 p.m.	Partners for Healthy Youth Council Workshop City Council Meeting
July 16	7:00 p.m. 7:00 p.m.	Planning Commission Board of Community Relations
July 18	8:00 a.m.	Volunteer Advisory Council
July 23	7:00 p.m. 7:30 p.m.	Board of Zoning Appeals Sister Cities
July 24	6:00 p.m. 7:30 p.m.	Council Workshop City Council Meeting

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO ENTER INTO A  
COST-SHARING AGREEMENT WITH THE BOARD OF  
EDUCATION OF THE KETTERING CITY SCHOOL DISTRICT  
FOR THE SAFETY SUPERVISORS SECTION PROGRAM FOR  
THE 2018-2019 SCHOOL YEAR**

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. The City Manager is hereby authorized to enter into an agreement with the Board of Education of the Kettering City School District to share the cost of maintaining the Engineering Department's Safety Section Program for adult crossing guards and safe route monitoring for elementary school areas and elementary students for the 2018-2019 school year. The City Manager is further authorized to enter into any amendments to said agreement that, in the City Manager's opinion, are beneficial to the interests of the City.

Section 2. This Resolution shall take full force and effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

(Requested by: Engineering Department)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO USE COMPETITIVE BARGAINING AND NEGOTIATED QUOTES TO CONTRACT FOR THE KETTERING BUSINESS PARK ENTRANCE SIGNS & LANDSCAPING PHASE 2 PROJECT, CITY PROJECT NO. 01-504YA**

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. On the basis that the City can often obtain lower prices and more favorable purchasing conditions through competitive bargaining and negotiated quotations than through sealed bids, the City Manager is hereby authorized to use such bargaining and negotiation procedures and to enter into one or more contracts for the Kettering Business Park Entrance Signs & Landscaping Phase 2 Project, City Project No. 01-504YA. The City Manager is further authorized to enter into amendments to said contracts which, in the City Manager's opinion, are in the interests of the City.

Section 2. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

Estimated Cost: \$675,000.00  
Amount Budgeted: \$700,000.00  
Acct. No.: 6700-77750

(Requested by: Engineering Department)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO USE COMPETITIVE  
BARGAINING AND NEGOTIATED QUOTES TO CONTRACT  
FOR AN UPGRADE OF THE VEHICLE MAINTENANCE  
CENTER FUEL ISLAND**

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. On the basis that the City can often obtain lower prices and more favorable purchasing conditions through competitive bargaining and negotiated quotations than through sealed bids, the City Manager is hereby authorized to use such bargaining and negotiation procedures and to enter into one or more contracts for an upgrade of the Vehicle Maintenance Center fuel island. The City Manager is further authorized to enter into amendments to said contracts which, in the City Manager's opinion, are in the interests of the City.

Section 2. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

Estimated Cost: \$200,000.00  
Amount Budgeted: \$200,000.00  
Acct. No.: 9741-19400

(Requested by: Public Service Department)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO SUBMIT THE 2018 ANNUAL ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND EXECUTE THE REQUIRED CERTIFICATIONS TO ENABLE THE CITY TO RECEIVE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME FUNDS FOR PROGRAM YEAR 2018**

Be It Resolved by the Council of the City of Kettering, Ohio, that:

Section 1. As required by the U.S. Department of Housing and Urban Development ("HUD") and to enable the City to receive Community Development Block Grant Funds and HOME Program Funds for Program Year 2018, this Council hereby approves the Program Year Action Plan for 2018 ("Action Plan"), and the City Manager is hereby authorized to submit the Action Plan and to execute the associated and required certifications to HUD. A copy of the Action Plan and the associated and required certifications are attached hereto as Exhibit "A".

Section 2. As provided in Section 4-8 of the City Charter, this resolution takes effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

(Requested by Planning and Development Department)

**EXHIBIT A**

(consisting of 54 pages, including this page)

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Kettering has prepared the Year 3 Annual Action Plan as required under 24 CFR 91.220. The Year 3 Action Plan for 2018 identifies the activities to be funded with Community Development Block Grant (CDBG) resources received during the program year. This document accounts for CDBG activities implemented in the City of Kettering only, as the housing-related activities funded through the HOME program in Kettering are accounted for by the City of Dayton, the lead agency in the HOME Consortium.

The City of Kettering will receive \$543,626 in CDBG funding for Program Year 2018. This represents a 9.9 percent increase in funding from the previous program year. These funds will be used to further the creation and retention of affordable housing, revitalizing blighted areas, and assisting low-income households and neighborhoods.

The activities included in this plan address priority needs in the areas of Housing, Public Services, Neighborhood Revitalization and Economic Development.

All of the HOME funds, \$183,704 are reported in the City of Dayton's Annual Action Plan. All of the HOME funds will benefit low or moderate-income households and an estimated 90% of the CDBG project funds will provide a direct benefit to households or persons considered low or moderate income. The majority of the proposed activities address the HUD objective of **Decent Housing** but there are several activities promoting a **Suitable Living Environment** and **Expanded Economic Opportunities**.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Program Year 2018 Objectives and Outcomes



## **Owner Occupied Housing Rehabilitation**

*National Objective: LMH*

Provide low interest loans and/or grants to 25 homeowners for home repairs to increase availability of safe decent housing.

## **Fair Housing**

*National Objective: LMH/LMC*

Operate fair housing programs increase the accessibility to safe, decent housing, serving 100 persons

## **Housing Counseling**

*National Objective: LMC*

Provide pre (first time homebuyer) and post (foreclosure) purchase counseling to LMI households to sustain decent housing in neighborhoods, serving 25 households.

## **Relocation (Voluntary)**

*National Objective: LMH*

On an as-needed basis, the city will assist up to four (4) homeowners with temporary relocation due to required LBP safety issues, to increase the availability of safe decent housing.

## **Disposition of Property – Infill**

*National Objective: LMH*

Market and maintain the CDBG assisted property for sale to increase availability of safe, decent housing. At least 3 properties will be developed for affordable housing opportunities.

## **Objective: Suitable Living Environment**

### **Senior Resource Coordinator**

Provide a resource to assist elderly residents with social service concerns, assisting at least 1,000 elderly residents to improve the sustainability of a suitable living environment.

## **Demolition**

*National Objective: SBS*

Improve access to a LMA to sustain a suitable living environment, demolishing 2 structures.

## **Acquisition**

*National Objective: LMA*

Acquisition for demolition of one (2) blighted structure to sustain a suitable living environment,

## **Objective: Expand Economic Opportunities**

### **Business Loan Program –**

*National Objective: LMJ*

Assist 2 businesses with low interest loans to expand and/or stabilize to increase the affordability of creating economic opportunities

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Funding was not recieved until 9 months after the start of our program year. This made completion of projects within the program and difficult. However, the success of the regionally funded microbusiness grant program and the partnership with the Montgomery County land bank have been encouraging. No new goals were chosen.

## **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Kettering continues to make efforts to further citizen involvement and consultation with other local agencies and organizations while working on the Annual Action Plan for PY 2018, Prior to sending out the request for release of funds, the city posted notices in the two public libraries in the city as well as at the government center in an effort to solicit interest or comments from citizens regarding the environmental review process and/or the various programs the city has planned for PY 2018.

As with PY 2017, the city sent out surveys to several local agencies and stakeholders involved in community development in the region in order to attract more comments. By the response ***deadline of September 30, 2017 thirty two surveys were returned***. The city also held two public meetings to solicit citizen comments. The first meeting was held on **September 18, 2017** at 10AM in the Deeds Conference room at 3600 Shroyer Road. The second meeting was held in the same place on **June 7, 2018 at 2pm**. Both public meetings were advertised in the Dayton Daily News.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The main avenues Kettering uses to attract public comments and responses to community needs are public hearings, surveys and public postings regarding the AAP, such as when the city is about to send HUD the RROF. The responses are summarized in the attachemnt below.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

All comments received by the city were accepted. Summary is provided in attached consultation section.

#### **7. Summary**

As discussed above, PY18 will continue along the path adopted in the 5-year Consolidated Plan. Primary goals include demolition and clearance of blighted structures and rehabilitaton of existing structures. CDBG will continue to provide for appropriate public services for fair housing, foreclosure and first time homebuyer counseling and senior services as well as for drug exposed infants and their families.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	KETTERING	
CDBG Administrator	KETTERING	Planning and Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

The City of Kettering’s Planning and Development Department is the lead entity responsible for administering the CDBG programs covered by the Consolidated Plan. The PY18 Annual Action Plan was developed in full accordance with the City of Kettering’s Citizen Participation Plan. The Planning and Development Department focuses on neighborhood revitalization through collaborative efforts with other city departments, government offices, and non-profit and private organizations. The department also administers a wide range of community-based programs with the objective of improving economic opportunities and housing conditions within the city.

### **Consolidated Plan Public Contact Information**

Public Contact for the Consolidated Plan :

Angela Williams Brown, Community Development Manager

3600 Shroyer Road, Kettering Ohio 45429

937-296-2524

[angela.brown@ketteringoh.org](mailto:angela.brown@ketteringoh.org)

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Kettering is continuing to improve upon the consultation process for the PY 2018 Annual Action Plan. Steps taken involve the emailing and/or mailing of community surveys to several local stakeholders and agencies.

Consulted entities include Kettering Senior Services, County Corp Development, Banks and Credit Unions, Montgomery County, Board of Community Relations, Ombudsman Office, Dayton Metro Library, Wright Patt Credit Union, Inc., Franklin Foundation, Inc., Miami Valley Fair Housing Center, Community Action Partnership, Greater Dayton Premier Management/ DMHA, HomeOwnership Center, Graceworks Housing, Public Health - Dayton & Montgomery County, Area Agency on Aging, Oberer (Developer), Miami Valley Housing Opportunities, Eastway, Miami Valley Regional Planning Commission, Dayton Ombudsman, NHS, Public Health of Dayton & Montgomery County, Past Program Recipients, People Working Cooperatively, Graceworks, and the Homebuilders Association.

As is typical, the city held two public meetings at the Kettering Government Center for the purpose of soliciting citizen comments. The city has published announcements in the Dayton Daily News about the time and location of these meetings. An additional step the city has taken is to post public notices prior to submitting our Request for Release of Funds (RROF) at public libraries in the city as well as the government center with the hope that more citizens would be interested in making comments. Additionally, the survey which specifically asks about CDBG and HOME programs is listed on the City's website so that any resident can comment on how to use these funds to make the community better.

The City of Kettering continues to make efforts to improve the consultation process during the development of the Annual Action Plan. Surveys covering important community needs were sent to several local and state agencies that focus on a variety of different community needs (housing, accessibility, housing counseling, senior services, economic development, etc.). This year, 34 surveys were returned. In addition to the surveys, two public meetings were held during the process of creating the PY 2018 plan where both citizens and agencies were invited to participate in the process.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Beyond surveys and meetings, the city regularly consults with and has partnerships with the Homeless Solutions board, which the Planning and Development Director is a board member; the HomeOwnership Center of Greater Dayton and the Miami Valley Fair Housing Center which the Community Development Manager is a board member as well as ongoing consultations with the Neighborhood Housing Services, Hamilton. The Community Development Manager also works closely with the Planning Department Director at Greater Dayton Premier Management to identify needs, look for appropriate projects and continue to develop housing to serve low and moderate income residents of Kettering.

Additionally, City of Kettering staff makes themselves or resources available as needed when emergent needs become known. South Community, a local mental health-focused non-profit and medical provider has reached out to staff when needing to coordinate locations for summer meal programs and how to get those services to their client group. Responsible Entity staff was able to provide referrals and information to provide the needed information to the non-profit and ultimately the residents.

Another example, City of Kettering staff of both, Planning and Development, Parks and Recreation, and the volunteer-led Board of Community Relations, worked collaboratively to identify and meet the needs of the youth and families with school-age youth in the community. This work happened through a committee called Partners for Healthy Youth, ultimately culminating in a new staff person shared between the schools and the city and new services for families within the community.

With respect to economic development activities, the city has joined with regional partners, Dayton and Montgomery County for a micro-enterprise loan program. Kettering also partners with the Miami Valley Fair Housing Center to operate a fair housing program. In order to ensure compliance with program requirements, monthly desk monitoring and at least one on-site visit with all sub-recipients are carried out. The timeliness of expenditures is also monitored on a monthly basis, with adjustments being made on an as-needed basis.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

unaccompanied youth) and persons at risk of homelessness.

As mentioned above, the City of Kettering Planning and Development Department Director serves on an advisory committee of shelter providers and service coordination planning group, named the Homeless Solutions Board. The governing body proposes systems and policies to most efficiently meet the needs of the community. The City of Kettering does not receive ESG funds directly so by participating in the Homeless Solutions Board, the City of Kettering is able to participate in the joint community effort to meet the needs of homeless residents and end homelessness in the community.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As mentioned above, the City of Kettering's Planning and Development Department Director serves on an advisory committee of shelter providers and service coordination planning group. The governing body proposes systems and policies to most efficiently meet the needs of the community.

**2. Agencies, groups, organizations and others who participated in the process and consultations**



Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COUNTY CORP
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
2	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
	Agency/Group/Organization	Access Center for Independent Living
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Access Center completed the survey. The anticipated outcome is a more accessible community.
	Agency/Group/Organization	Area Agency on Aging
3	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Area Agency on Aging completed the survey. The Kettering Senior Services Coordinator does coordination of services with the Area Agency on Aging and as such meets with them regularly. The anticipated outcome is a seamless provision of services to Kettering residents aged 60 and up.</p>
<p>4</p>	<p><b>Agency/Group/Organization</b></p> <p>COUNTY CORP</p> <p><b>Agency/Group/Organization Type</b></p> <p>Housing Services - Housing</p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Market Analysis Economic Development</p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>County Corp completed the survey. Responsible Entity staff meets with County Corp regularly. Coordination of services for Business Loan products and housing services is the anticipated outcome of consultations.</p>
<p>5</p>	<p><b>Agency/Group/Organization</b></p> <p>DAYTON HABITAT FOR HUMANITY - CHDO</p> <p><b>Agency/Group/Organization Type</b></p> <p>Housing Services - Housing Regional organization</p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Market Analysis Anti-poverty Strategy</p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Habitat for Humanity completed the Survey. Staff meet with Habitat for Humanity on a regular basis as well to plan and follow up on projects. Anticipated outcome is additional housing units becoming available to families who couldn't afford to be homeowners on their own.</p>

6	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Dayton Metropolitan Housing Authority DBA Greater Dayton Premier Management</p> <p>Housing PHA Services - Housing Regional organization</p> <p>Housing Need Assessment Public Housing Needs Market Analysis</p> <p>Greater Dayton Premier Management Planning Director completed the survey. Additionally, GDPM meets with City of Kettering staff regularly as well.</p>
7	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Dayton Metro Library Kettering Moraine Branch</p> <p>Services-Education Publicly Funded Institution/System of Care Regional organization library</p> <p>needed services</p> <p>Dayton Metro Library participated in the survey as requested.</p>
8	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>HomeOwnership Center of Greater Dayton</p> <p>Housing Services - Housing</p>

<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Non-Homeless Special Needs Market Analysis</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The Homeownership Center participated in the survey. City of Kettering staff work closely with Homeownership Center staff. One staff member serves on their advisory committee, another assists with their training classes, and a third works closely with them to meet the needs of residents. The anticipated outcome is greater coordination of services.</p>
<p><b>Agency/Group/Organization</b></p> <p>MONTGOMERY COUNTY</p>	<p><b>Agency/Group/Organization Type</b></p> <p>Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Health Services-Employment Grantee Department</p>
<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Market Analysis Economic Development</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Montgomery County is another Responsible Entity. They participated in the survey as requested. Additionally, a staff member lives in Kettering and serves on the Board of Community Relations. Further, meetings are held both formally and informally to coordinate services and funding regularly.</p>

10	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>Miami Valley Fair Housing Center</p> <p>Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Regional organization</p> <p>Housing Need Assessment Analysis of Impediments or AFFH</p> <p>Fair Housing participated in the survey as requested. Additionally, a Responsible Entity staff person serves on the Fair Housing Advisory Committee so that emergent needs can be identified and met as soon as logistically possible as well as coordinating analysis of impediments and designing a just and fair community.</p>
11	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Miami Valley Housing Opportunities</p> <p>Housing Services - Housing Service-Fair Housing</p> <p>Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy</p> <p>MVHO participated in the survey for Community Development efforts in Kettering, OH as requested. Additionally, MVHO meets with staff regularly.</p>

12	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>Public Health of Dayton and Montgomery County</p> <p>Services-Children  Services-Persons with Disabilities  Services-Persons with HIV/AIDS  Services-Health  Publicly Funded Institution/System of Care  Regional organization</p> <p>Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs  Lead-based Paint Strategy</p> <p>Public Health participated in the survey as requested. Responsible Entity staff regularly meet with the lead abatement testing representative.</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 - Other local / regional / federal planning efforts

**Narrative**

Annual Action Plan  
2018

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Citizen Participation included two broad public meetings, a widely distributed survey that included resident and professional feedback and conversations with residents during community events. For example, community development staff attended a back to school fair where residents came around and visited booths with the children. From discussion with the families, it became more clear to staff that some language translation services might be needed in the future. Staff then made a list of resources to meet those needs when needed. Another event made it clear that minority residents don't always feel welcome at large community events. Staff then discussed with the Board of Community Relations, ways to make the community more inclusive.



**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Most of the comments were from City of Kettering staff discussing tweaks they would like to see to the programs. Most of the attendees were either City of Kettering staff or sub-recipients.	Comments included expanding the amount of funds for homebuyer services, expanding some of the programs to include rental housing (in addition to smoke alarms, accessibility for example) and bringing back the 50/50 grant and loan ratio for comprehensive rehab of single family homes.	Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Non-targeted/broad community	Most of the attendees who attended included City of Kettering staff, Senior Services Coordinator and Board of Community Relations members.	Discussion included services for seniors, disabled and targeting of programs for low-income housing residents. Discussion centered around using a system such as Asset Based Community Development in order to focus on the assets of residents and for them to be self-directed in their interests and making use of residents talents to meet the specific needs of the community.	Not applicable.	19

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>Resident feedback included: Assistance with resident engagement and developing neighborhood associations was requested nine times (9); followed by Making the Community more Walkable (6); Add more trees and green spaces to the community (6) as top priority items. The highest priority items that are currently funded include neighborhood maintenance</p>		
OMB Control No: 2506-0117 (exp. 06/30/2018)			Annual Action Plan	<p>beatification via repair programs and rehab High</p>		20

**Table 4 – Citizen Participation Outreach**

Annual Action Plan  
2018 21

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The primary resources available to implement the Annual Action Plan come from two HUD entitlement programs: Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME). Of the three programs, CDBG is the largest and most flexible source, providing eligibility for a variety of activities. During the program year 2018, Kettering will receive \$543,626 in CDBG funding with \$183,704 in HOME funds. In addition it is there will be \$619,431.58 in reprogram funds available, and we are anticipating \$22,000 in program income to be received during the program year.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	543,626	619,432	1,185,058	988,000	Anticipating level funding for the remainder of the Consolidated Plan period.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal:

- The City of Kettering will continue to spend NSP2 income program dollars. Approximately \$200,000 is available for expenditure, which will be used to create affordable housing. At least \$140,000 will be leveraged from private funds for first mortgages.

State:

- Kettering also has approximately \$120,000 in program income from a State of Ohio CHIP grant. These funds will continue to be used for housing rehab.

Local:

- The city will continue to work with local non-profit and faith based partners to assist in our housing rehab program and homebuyer programs.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Currently, there are several publicly owned parcels of land that will receive funds from the CDBG program. The city has compiled a listing of the developable city-owned properties throughout the city with the goal of prioritizing which lots should be targeted for development during 2018. During 2017, construction of a new house was completed on one of these properties in the Wiles Creek Neighborhood. In 2018 new construction on 2 additional lots will be completed .

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Economic Development Incentives	2016	2020	Non-Housing Community Development	Community Wide	Expansion of Economic Opportunities	CDBG: \$105,000	Businesses assisted: 3 Businesses Assisted
2	Expand, Maintain and Improve Affordable Housing	2016	2020	Affordable Housing Public Housing Homeless	Community Wide	Quality of Affordable Housing	CDBG: \$694,497	Homeowner Housing Rehabilitated: 40 Household Housing Unit
3	Public Services	2016	2020	Non-Homeless Special Needs Non-Housing Community Development	Community Wide	Provision and Coordination of Public Services	CDBG: \$122,863	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
4	Planning and Program Administration	2016	2020	General Administrative	Community Wide		CDBG: \$113,125	
5	Infrastructure Improvements	2016	2020	Non-Housing Community Development		Expansion of Economic Opportunities	CDBG: \$16,000	Other: 3 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Acquisition of Real Property	2017	2020	Non-Housing Community Development	Community Wide	Revitalization of Neighborhoods	CDBG: \$84,224	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2 Persons Assisted
7	Demolition of Abandoned Structures	2016	2020	Non-Housing Community Development		Revitalization of Neighborhoods	CDBG: \$49,349	Buildings Demolished: 3 Buildings

Table 6 – Goals Summary

### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Economic Development Incentives
	<b>Goal Description</b>	Provide low interest loans for job creation and retention to for-profit businesses that create and/or maintain jobs available to low and moderate income persons ; provide small grants to micro-enterprise businesses.
<b>2</b>	<b>Goal Name</b>	Expand, Maintain and Improve Affordable Housing
	<b>Goal Description</b>	Provide low interest, no interest and deferred loans as well as grants for owner occupied housing repair, as well as any necessary voluntary, temporary relocation
<b>3</b>	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Funding to the Miami Valley Fair Housing Center to conduct fair housing education services as well as receiving and investigating fair housing complaints. Also, funding to Senior Service Coordinator for the purpose of providing outreach and referral services to elderly residents to link them with available social services. Funding to the Homeownership Center of Greater Dayton to provide counsel during the pre ad post purchase process and funding to Brigid's Path, a non-profit that assists drug addicted babies and families.



4	<b>Goal Name</b>	Planning and Program Administration
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Infrastructure Improvements
	<b>Goal Description</b>	Continued monitoring and clean up of the Cheerhart Brownfields site and continued disposition of the other CDBG owned lots
6	<b>Goal Name</b>	Acquisition of Real Property
	<b>Goal Description</b>	Acquisition of blighted structures for demolition
7	<b>Goal Name</b>	Demolition of Abandoned Structures
	<b>Goal Description</b>	Clearance and demolition of vacant, blighted structures.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The City of Kettering carefully selected projects that would maximize impact as total available resources remain very limited. The City of Kettering continues to focus much of the available resources on housing rehabilitation assistance for LMI residents. Other programs include Fair Housing services, pre and post-purchase housing counseling, disposition (managing and selling of city-owned lots), acquisition for demolition of blighted structures, funding of a senior services coordinator, and business loans.

#	Project Name
1	Program Administration
2	Owner Occupied Housing Rehabilitation
3	Fair Housing Services
4	Senior Service Coordinator
5	Pre and Post purchase counseling
6	Brigid's Path
7	Cheerhart Clean Up
8	Acquisition
9	Demolition
10	Relocation
11	Disposition of Property

Table 7 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

A significant portion of funds are being allocated toward improving housing conditions throughout the community for LMI households and individuals. This will help broaden the availability of affordable housing, which is a key priority for the city. The main obstacle to meeting the goal of increasing access to affordable housing is the ongoing turbulence of the housing market. Foreclosure filings remain high in the Dayton Area according to records available from the Montgomery County Clerk of Courts. In order to address issues in the housing market related to foreclosures, the city will continue to increase its focus on pre-and-post purchase housing counseling. This will attempt to help stem and prevent foreclosures in our community

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Planning and Program Administration
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$113,125
	<b>Description</b>	Planning and Administration
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
2	<b>Project Name</b>	Owner Occupied Housing Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Expand, Maintain and Improve Affordable Housing
	<b>Needs Addressed</b>	Quality of Affordable Housing
	<b>Funding</b>	CDBG: \$693,497
	<b>Description</b>	
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 low and moderate income homeowners will be assisted.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
3	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Provision and Coordination of Public Services
	<b>Funding</b>	CDBG: \$36,000
	<b>Description</b>	Conducting fair housing education services as well as receiving and investigating fair housing complaints.

	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 persons will benefit.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Fair housing education to targeted populations
4	<b>Project Name</b>	Senior Service Coordinator
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Provision and Coordination of Public Services
	<b>Funding</b>	CDBG: \$33,752
	<b>Description</b>	The office of the Senior Services Coordinator will be located in two areas within the City of Kettering, benefiting the senior community throughout the City of Kettering.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At least 1,000 senior citizen residents of Kettering will benefit from this service
	<b>Location Description</b>	
5	<b>Project Name</b>	Pre and Post purchase counseling
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Provision and Coordination of Public Services
	<b>Funding</b>	CDBG: \$27,000
	<b>Description</b>	Counseling for pre-purchase (first time home buyer) and post purchase (foreclosure) counseling.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 households will benefit from this activity.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Provide pre-purchase counseling to first time homebuyers and foreclosure counseling to low and moderate income Kettering households.
6	<b>Project Name</b>	Brigid's Path
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Provision and Coordination of Public Services
	<b>Funding</b>	CDBG: \$27,000
	<b>Description</b>	Funding for operational expenses for a new non-profit that works with drug addicted babies and families.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 babies will be treated
	<b>Location Description</b>	
	<b>Planned Activities</b>	
7	<b>Project Name</b>	Cheerhart Clean Up
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure Improvements
	<b>Needs Addressed</b>	Revitalization of Neighborhoods
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Clean up of a brownfield site
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	2659 Patterson Road
	<b>Planned Activities</b>	
8	<b>Project Name</b>	Acquisition
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Demolition of Abandoned Structures
	<b>Needs Addressed</b>	Revitalization of Neighborhoods

	<b>Funding</b>	CDBG: \$84,224
	<b>Description</b>	Acquisition for Demolition
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	acquisition for demolition of blighted structures
9	<b>Project Name</b>	Demolition
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Demolition of Abandoned Structures
	<b>Needs Addressed</b>	Revitalization of Neighborhoods
	<b>Funding</b>	CDBG: \$49,349
	<b>Description</b>	Demolition and clearance of blighted properties
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	demolition of blighted structures
10	<b>Project Name</b>	Relocation
	<b>Target Area</b>	Community Wide
	<b>Goals Supported</b>	Expand, Maintain and Improve Affordable Housing
	<b>Needs Addressed</b>	Quality of Affordable Housing
	<b>Funding</b>	CDBG: \$1,000
	<b>Description</b>	funding for relocation of housing rehabilitation clients who require lead paint abatement services to the degree that it would be unsafe to remain in the home.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	two low to moderate income households may benefit from funds to pay for voluntary relocation due to lead based paint abatement

	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	Disposition of Property
	<b>Target Area</b>	
	<b>Goals Supported</b>	Acquisition of Real Property
	<b>Needs Addressed</b>	Revitalization of Neighborhoods
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Dispose of CDBG owned property for the purpose of redevelopment.
	<b>Target Date</b>	12/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	



## AP-50 Geographic Distribution - 91.420, 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Kettering has several census tracts and block groups considered Low and Moderate-Income. Additionally, there are two areas that have a minority population that is at least 10 percentage points higher than the city's rate overall. African-Americans make up 3.3 % of the city's population. Census Tract 218, Oak Creek and Blck Group 1 of Census Tract 211 are considered concentrated. The attached map shows these areas.

Assistance will be available community-wide, with all programs being focused on individuals who are considered to be low-to-moderate income, but special attention will be paid to the Wiles Creek and Oak Creek target areas for projects such as new housing construction and the acquisition and subsequent demolition or rehabilitation of blighted structures. With regards to Kettering's other programs (housing rehab, fair housing, housing counseling, senior service assistance, relocation, etc...), assistance will be available to LMI residents throughout the whole city.

### Geographic Distribution

Target Area	Percentage of Funds
Community Wide	100

Table 8 - Geographic Distribution

## **Rationale for the priorities for allocating investments geographically**

Investments are focused on housing for low-to-moderate income individuals and families, regardless of where their residence is located. However, special attention is paid to LMI census tracts and block groups throughout the city. To see improvements of local target areas, one needs to look no further than the Wiles Creek neighborhood. A FEMA grant from 2005 made it possible to remove several homes from the floodway while NSP and CDBG/HOME funds have allowed for the acquisition and subsequent demolition of several blighted structures, leaving vacant lots, many of which have seen the construction of new, affordable single-family homes.

## **Discussion**

Currently the city is planning on allocating the vast majority of funds on a city-wide basis.

## **5 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

Affirmatively furthering fair housing remains a key goal of the City of Kettering for the PY 2018 Annual Action Plan. A vast majority of CDBG funds are allocated toward programs that work to rehabilitate existing homes, construct new homes, combat housing discrimination and other housing issues, stem the tide of foreclosures, and assisting first-time homebuyers.

The City of Kettering operates loan and grant programs that focus on improving the quality and amount of affordable housing throughout the community. These programs are focused on low-to-moderate income individuals and families who need assistance rehabilitating their homes or purchasing their first home (First-time-homebuyer assistance).

In addition to the loans and grants the city offers, CDBG funds are allocated to both the Miami Valley Fair Housing Center and the HomeOwnership Center of Greater Dayton. Both of these organizations offer services for LMI individuals and families targeted at maintaining affordable housing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During PY 2018 the City of Kettering will strive to remove barriers to safe, decent affordable housing by continuing, through our fair housing provider—Miami Valley Fair Housing Center, to test both rental and for-sale housing for discrimination, investigate complaints and disseminate information on fair housing.

The city will continue to constantly evaluate whether our policies serve as barriers to affordable housing. Currently, the city has a great diversity of housing stock including decent housing available for \$60,000 to over \$1 million. If such barriers are identified, the city will work with developers and other stakeholders to address such barriers.

Kettering continues its regional partnership with the City of Dayton and Montgomery County to address issues found in the 2015 AI and continues to follow the Fair Housing Action Plan identified based on the AI results.

## **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

In addition to the city's numerous housing-oriented programs, the CDBG program also finances several other important community services. These include:

- **Public improvements/infrastructure**, with a focus on street improvements
- **Public services**, with the priority areas being services to seniors, families facing housing stress, and drug addicted infants and families.
- **Economic Development**, with the priority areas being assistance to for-profit businesses that provide jobs and services to LMI individuals and assisting micro-enterprise businesses to succeed.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Kettering will continue to focus heavily on pre- and post-purchase housing counseling. This will attempt to stem and prevent foreclosures in our community.

### **Actions planned to foster and maintain affordable housing**

A majority of Kettering's CDBG-funded programs involve rehabilitation assistance to homes for LMI individuals and families. These projects will continue to be the priority area for the CDBG program. In addition to these important programs, the city will continue to utilize Federal funds for the purpose of acquiring existing homes either for the purpose of ground-up rehabilitations or for the purpose of demolition to make way for new construction. These programs have already added several new affordable homes to the community and more rehabilitations/new construction projects are in the pipeline.

### **Actions planned to reduce lead-based paint hazards**

To address the lead-based paint issues throughout the community, the city will continue to contract with the Combined Health District of Montgomery County for lead assessment and clearance services. Actions to evaluate and reduce lead-based paint are incorporation into the housing rehabilitation

process as follows:

- 1.) **Advice and Information:** as the client application is reviewed the age of the housing is noted. If the home is older than 1978, the client is advised of potential lead based paid hazards and provided with verbal information and pamphlets.
- 2.) **Inspection and Assessment:** Once approved for assistance, the home will be inspected for housing code violations and improvements needed to meet the city's residential rehabilitation standards. The licensed Montgomery County Lead Inspector will perform a lead assessment inspection.
- 3.) **Identification and Abatement:** If lead based paint is identified, owners will be instructed on safe ways to clean and maintain their homes. Abatement requirements, if any, will be explained. If the homeowner chooses to participate in the rehabilitation program, all lead hazards will be removed or controlled by the city's lead hazard programs.

### **Actions planned to reduce the number of poverty-level families**

Over the next year, the City of Kettering will attempt to reduce the number of poverty-level families by continuing to work with the Montgomery County Job Center. The Job Center is challenged with the responsibility of developing programs that will change the current welfare system, effectively utilizing existing employment and training resources within the community and reducing the number of families dependent upon public assistance as a result of being employed.

Kettering must continue to coordinate and promote social services available to city residents. Further refinement of communication and coordination with the community as a whole and with appropriate social service agencies will be emphasized to help address a variety of pertinent community needs and personal needs to families and individuals. The city continues to educate residents about the available services. This includes referring our housing rehabilitation clients to social service agencies. The School District and the City have just established a new Child and Family Services Coordinator position that will provide social service referrals. Additionally, all elderly residents in the city have access to the CDBG-funded Senior Resources Coordinator to determine any needs or issues that could be addressed by a social service agency.

### **Actions planned to develop institutional structure**

To maximize our relatively small allocation of Federal funds, it is critical that the City of Kettering continue to invest its CDBG and HOME dollars in projects that generate substantial improvements in target area neighborhoods. Higher visibility projects will help to foster private investment, which is essential to the success of sustaining the redevelopment strategy.

To improve efficiency, the city will direct funding through a more focused delivery mechanism. This mechanism includes enhanced partnerships and targeted focused areas of expenditures. These partnerships include working with very strong non-profit organizations such as the Miami Valley Fair Housing Center, the HomeOwnership Center of Greater Dayton and County Corp Development.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Staff members are representatives on regional boards and committees, such as the Montgomery County Affordable Housing Options Committee, which is comprised of representatives from the public housing authority, the community action agency, County Corp, city and county governments, financial institutions, realty companies, housing and service providers, and building/development companies. This committee meets on a regular basis to assist in implementing the Montgomery County Homeless Solutions 10-year plan, review and recommend projects for Housing Trust funding and share information on housing issues. In addition, the Community Development Manager serves on the Greater Dayton Homeownership Advisory Board. This board advises the homeownership center on programming. Staff members also meet regularly with the Accessibility Project to discuss solutions for the lack of accessible housing.

Kettering also has representation on the Miami Valley Fair Housing Center board. The city staff is regularly in contact with other agencies and organizations at the local, state and Federal levels that deal with low-income housing relating issues.

### **Discussion**

Annually, the CDBG program activities are monitored to determine each program's performance in addressing a specific need. After this review, programs are adjusted or redesigned as deemed appropriate to address the needs of residents. Under the Consolidated Plan, the city will annually monitor our performance in addressing the priorities identified and determine the degree at which the

goals have been met.

The City of Kettering, Planning and Development department administers most of the projects defined in the annual action plan with the following exceptions. The city has a subrecipient agreement with the Miami Valley Fair Housing Center to operate a fair housing program and also has a subrecipient agreement with the HomeOwnership Center for the provision of housing counseling services. The city also funds the Senior Resource Coordinator who reports to the City Manager's office.

Actions to ensure compliance include both desk monitoring monthly and at least one on-site visit with all subrecipients. The timeliness of expenditures will also be monitored on a monthly basis, with adjustments to be made as needed.



## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

#### Discussion

The City of Kettering has identified that \$1,202,406.76 will be available for projects during PY18. These funds have all been programmed for eligible projects that will meet the city's community development goals.

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>		
<b>* 3. Date Received:</b> June 27, 2018		<b>4. Applicant Identifier:</b> <input type="text"/>
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Kettering		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 31-60000617		<b>* c. Organizational DUNS:</b> 07-469-8606
<b>d. Address:</b>		
<b>* Street1:</b> 3600 Shroyer Rd		
<b>Street2:</b> <input type="text"/>		
<b>* City:</b> Kettering		
<b>County/Parish:</b> <input type="text"/>		
<b>* State:</b> OH: Ohio		
<b>Province:</b> <input type="text"/>		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 45429		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text"/>		<b>Division Name:</b> <input type="text"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> Ms.		
<b>* First Name:</b> Angela		
<b>Middle Name:</b> <input type="text"/>		
<b>* Last Name:</b> Brown		
<b>Suffix:</b> <input type="text"/>		
<b>Title:</b> Community Development Manager		
<b>Organizational Affiliation:</b> <input type="text"/>		
<b>* Telephone Number:</b> 937-296-2524		<b>Fax Number:</b> 937-296-3240
<b>* Email:</b> angela.brown@ketteringoh.org		

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

14.218 Entitlement Grant

\* Title:

Community Development Block Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

City of Kettering Community Development Block Grant program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="543,626"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="619,432"/>
* f. Program Income	<input type="text" value="22,000"/>
* g. TOTAL	<input type="text"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title



**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**EXHIBIT I**  
**CDBG Program Year 2018 - SOURCES OF FUNDS**

Sources	Amount	Program Income Breakdown
PY 2018 CDBG Grant Allocation	\$ 543,626.00	
Reprogrammed Funds	\$ 619,431.58	
<b>Estimated Program Income</b>	<b>\$ 22,000.00</b>	*some of this is RL carover
<i>Sale of CDBG Acquired Property</i>	\$ 2,000.00	
<i>disposition of CDBG property</i>	\$ 2,000.00	
<i>Economic Development Repayments</i>	\$ -	
RLF: Housing Rehabilitation	\$ 20,000.00	
<b>TOTAL FUNDS</b>	<b>\$ 1,185,057.58</b>	

**Program Year 2018- PROPOSED USE OF FUNDS**

**CDBG**

Eligible Activities	Entitlement Funds PY15	Re-Programmed funds	Revolving Loan Funds/ Prog. Income	Total
<b>Housing Rehabilitation</b>				
Housing Rehab Loan	\$ 96,910.35	\$ 157,162.91	\$ 21,000.00	\$ 275,073.26
Action Delivery Costs	\$ 153,566.43	\$ 195,533.57		\$ 349,100.00
Emergency Home Repair Grant (CAP)	\$ 24,065.00	\$ 1,000.00		\$ 25,065.00
Handicapped Accessibility Grant	\$ 10,000.00			\$ 10,000.00
FIRE safety grant	\$ 8,000.00	\$ 1,258.63		\$ 9,258.63
lead abatement grant		\$ 25,000.00		\$ 25,000.00
<b>Category Total</b>	<b>\$ 292,541.78</b>	<b>\$ 379,955.11</b>	<b>\$ 21,000.00</b>	<b>\$ 693,496.89</b>
<b>Public Services</b>				
			<b>CAP:</b>	<b>\$ 122,862.59</b>
fair housing		\$ 38,000.00		\$ 38,000.00
senior coord	\$ 28,862.59	\$ 2,000.00		\$ 31,725.18
Housing Counseling/ Pre & Post purchas	\$ 27,000.00			\$ 27,000.00
Brigids Path	\$ 2,000.00	\$ 25,000.00		\$ 27,000.00
<b>Category Total</b>	<b>\$ 57,862.59</b>	<b>\$ 65,000.00</b>	<b>\$ -</b>	<b>\$ 122,862.59</b>
<b>Neighborhood Revitalization</b>				
				<b>\$ -</b>
Disposition of property	\$ 1,000.00	\$ 5,000.00		\$ 6,000.00
Relocation (voluntary)		\$ 1,000.00		\$ 1,000.00
demolition	\$ 26,803.99	\$ 22,545.07		\$ 49,349.06
Acquisition (land bank)	\$ 28,223.84	\$ 56,000.00		\$ 84,223.84
<b>Category Total</b>	<b>\$ 56,027.83</b>	<b>\$ 84,545.07</b>	<b>\$ -</b>	<b>\$ 140,572.90</b>
<b>Public Facilities/ Infrastructure</b>				
				<b>\$ -</b>
cheerhart		\$ 10,000.00		\$ 10,000.00
<b>Category Total</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>
<b>Economic Development</b>				
Business Loans	\$ 99,000.00		\$ 1,000.00	\$ 100,000.00
accessibility				\$ -
micro-enterprise	\$ 5,000.00			\$ 5,000.00
<b>Category Total</b>	<b>\$ 104,000.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ 105,000.00</b>
<b>Planning and Program Administration</b>				
			<b>CAP:</b>	<b>\$ 113,125.20</b>
Program Administration	\$ 33,193.80	\$ 79,931.40		\$ 113,125.20
<b>Category Total</b>	<b>\$ 33,193.80</b>	<b>\$ 79,931.40</b>	<b>\$ -</b>	<b>\$ 113,125.20</b>
<b>TOTAL</b>	<b>\$ 543,626.00</b>	<b>\$ 619,431.58</b>	<b>\$ 22,000.00</b>	<b>\$ 1,185,057.58</b>

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO ENTER INTO AN  
ECONOMIC DEVELOPMENT INCENTIVE GRANT  
AGREEMENT WITH HOT HEAD FRANCHISING, LLC**

WHEREAS, Hot Head Franchising, LLC, dba Hot Head Burritos ("Grantee") desires to renovate an existing building located at 2795 Culver Avenue ("Culver") and to construct a parking lot and accompanying infrastructure on an adjacent vacant lot; and

WHEREAS, Grantee intends to expand its business, increase its number of employees, and relocate the Hot Head Burritos Corporate Headquarters to Culver; and

WHEREAS, Grantee intends to retain 24 employees and hire up to an additional 25 to 50 employees over the next three years;

WHEREAS, in order to complete the project, Grantee requires an economic development incentive grant from the City of Kettering;

NOW, THEREFORE, Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. The City Manager is hereby authorized to enter into one or more Economic Development Incentive Grant Agreements with Grantee and to provide Grantee with an incentive in the form of a reimbursable grant in an amount not to exceed \$50,000 or 40% of the building renovation and parking lot construction costs, if less. Additional terms that the City Manager deems are appropriate and in the interest of the City shall also be included. The City Manager is further authorized to sign any necessary agreements and instruments for this transaction and any amendments thereto.

Section 2. As provided in Section 4-8 of the City Charter, this resolution shall take effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, MAYOR

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III  
Law Director

Estimated Cost: \$50,000.00  
Funds Available: \$0  
Acct. No. 0550-72550

(Requested by: City Manager's Office)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO USE COMPETITIVE  
BARGAINING AND NEGOTIATED QUOTES TO CONTRACT  
FOR POOL AND LOCKER ROOM IMPROVEMENTS AT  
KETTERING RECREATION CENTER**

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. On the basis that the City can often obtain lower prices and more favorable purchasing conditions through competitive bargaining and negotiated quotations than through sealed bids, the City Manager is hereby authorized to use such bargaining and negotiation procedures and to enter into one or more contracts for the following improvements at Kettering Recreation Center: replacement of concrete and aquatic equipment around the main pool and the addition of drains and flooring in the pool and locker room area. The City Manager is further authorized to enter into amendments to said contracts which, in the City Manager's opinion, are in the interests of the City.

Section 2. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

Estimated Cost: \$175,000.00  
Funds Available: \$175,000.00  
Acct. No.: 6113-77750

(Requested by: Public Service Department)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

**AUTHORIZING THE CITY MANAGER TO ACCEPT THE  
FIREFIGHTER EXPOSURE TO ENVIRONMENTAL ELEMENTS  
GRANT FROM THE OHIO BUREAU OF WORKERS'  
COMPENSATION**

WHEREAS, the City has applied for the *Firefighter Exposure to Environmental Elements* Grant from the Ohio Bureau of Workers' Compensation for financial support in acquiring 88 Phoenix Short (Gauntlet) Cuff Structural Firefighting Gloves by GC and 88 Core Particulate Nomex Blend Hoods.

WHEREAS, the City's grant application has been approved and a grant will be awarded in the amount of \$14,565.60 with a required City match of \$2,427.60;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kettering, Ohio that:

Section 1. This City Council hereby authorizes the City Manager to take all necessary and proper action to accept the above-described grant from the Ohio Bureau of Workers' Compensation. Further, this Council hereby affirms all matters and statements included in the grant application and authorizes the City Manager to sign any related agreements and instruments and any amendments thereto.

Section 2. This Resolution shall take full force and effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III,  
Law Director

Estimated Cost: \$14,565.60  
Amount Budgeted: \$0  
Acct. No.: Special Grants & Programs

(Requested by: Fire Department)

CITY OF KETTERING, OHIO

A RESOLUTION

By:

No.

TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF KETTERING, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. To provide for the current expenses and other expenditures of the City of Kettering during the fiscal year ending December 31, 2018, the following supplemental sums are set aside and appropriated:

A. From the General Fund:

ECONOMIC DEVELOPMENT	
Operating Expenditures	\$ 50,000.00
TRANSFERS TO OTHER FUNDS	\$ 2,427.60

B. From the Special Grants and Programs Fund:

Other	\$ 14,565.60
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Section 2. The Director of Finance is authorized to adjust appropriations within any fund or department as long as the adjustments made do not exceed the total appropriation authorized within that fund or department.

Section 3. The Clerk of Council is authorized and directed to forward a copy of this Resolution to the Montgomery County Auditor.

Section 4. This Resolution shall take full force and effect immediately upon its adoption.

Passed by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
DONALD E. PATTERSON, Mayor

ATTEST:

CERTIFICATE OF APPROVAL

\_\_\_\_\_  
LASHAUNAH D. KACZYNSKI,  
Clerk of Council

\_\_\_\_\_  
THEODORE A. HAMER, III  
Law Director

(Requested by: Finance Department)