

RIGHTS OF WAY ADMINISTRATION
CERTIFICATE OF REGISTRATION APPLICATION

CITY OF KETTERING ENGINEERING DEPARTMENT
3600 Shroyer Road, Kettering, Ohio 45429 - (937) 296-2436

DIRECTIONS

Read Chapter 901 of the City of Kettering Codified Ordinances. The Applicant shall supply and attach to this application all information required by Chapter 901 and specifically by Sections 901.106 and 901.107. If requested to provide a document, please attach such document to this application.

This application, including attachments, must be filed with the Engineering Department to begin processing and application review.

Payment of the full amount of the application fee must accompany each application. Checks are to be made payable to the "City of Kettering".

The Applicant shall keep all of the information in this application current at all times throughout the five (5) year term of the Certificate of Registration, provided further that Applicant shall notify the City of any changes to the information regarding the System Representative within fifteen (15) days following the date on which the Applicant has knowledge of such change.

1. Type of Application: (check one)

New Renewal Transfer Disposal/Termination Other

If other, please explain here: _____

2. Applicant's Information:

Company Name: _____

Street Address: _____

Phone Number _____ Fax Number _____

Email Address _____

Legal Status:

Corporation Partnership LLC LLP Other

If other, please explain: _____

Attach a copy of the certificate of incorporation (or its legal equivalent), if applicable.

State or Country of incorporation, if applicable: _____

Date of incorporation, if applicable: _____

3. System Representative (Emergency Contact):

Name _____
Street Address _____
Phone Number _____ Fax Number _____
Cell Number _____
Email _____
Emergency Number (after business hours) _____

4. Application Fee:

Attach payment of the **Five Hundred Dollar (\$500.00)** application fee.

Make checks payable to: City of Kettering

5. General and Automobile Liability Insurance

A. Attach a certificate of comprehensive general liability insurance to cover liability, bodily injury and property damage. Coverage must be written on an occurrence basis. Refer to Subsection 901.106.2 for specific minimum coverage amounts.

B. Attach a certificate of comprehensive auto liability insurance to cover owned, hired, and non-owned vehicles. Coverage must be written on an occurrence basis. Refer to Subsection 901.106.2 for specific minimum coverage amounts.

6. Self-Insurance

In lieu of carrying the insurance coverage required by Section 5 above, Applicants may elect to self-insure if certain requirements are met. If Applicant wishes to self-insure, attach a request to self-insure. This request must contain the information found in Subsection 901.106.2 for specific minimum coverage amounts.

7. Worker's Compensation Insurance:

Attach proof indicating that Applicant maintains standard workers' compensation insurance as required by law.

8. Miscellaneous Information:

A. Attach a copy of the Applicant's Certificate of Authority (or other acceptable evidence of authority to operate) from the PUCO and/or the FCC and/or FERC and any other approvals, permits, or agreements as set out in § 901.105 of the City of Kettering Codified Ordinances.

B. Attach or provide credible information or evidence indicating that a Construction and Major Maintenance Plan, as detailed in §901.107.1 of the City of Kettering Codified Ordinances, has been filed with the Engineering Department.

C. Provide a narrative describing applicant's proposed activities, including services offered, in the City of Kettering. Said narrative is to contain credible information detailing Applicant's financial, managerial, and technical ability to fulfill Applicant's obligations under §901.106 of the City of Kettering Codified Ordinances. Use an additional sheet if necessary.

9. Cable Television Franchise:

A. Will Applicant offer cable television service in the City of Kettering? Yes No .

B. If "Yes", does Applicant have a cable television franchise with the City of Kettering?
Yes No .

The Applicant, on behalf of its heirs, successors, administrators and assigns, hereby agrees that the Certificate of Registration, if granted, may be revoked in accordance with Chapter 901 of the City of Kettering Codified Ordinances or other applicable law. Applicant also hereby agrees to comply with all ordinances of the City of Kettering, whether now in force or hereafter enacted or amended. Applicant, for itself and on behalf of its heirs, successors, administrators, and assigns agrees to protect, defend, indemnify and hold the city, its elected officials, officers, employees, volunteers, and agents free and harmless from and against any and all losses, penalties, damages, costs, or liabilities of every kind and character arising out of or in connection with any negligent acts or omissions of Applicant and its employees, officers, agents, successors, or independent contractors. Applicant agrees to pay all damages, costs, and expenses of the City, its elected officials, officers, employees, and agents in defending any action arising out of the aforementioned acts or omissions.

The undersigned hereby accepts the requirements provided in the preceding paragraph and furthermore swears, affirms, and acknowledges that to the best of his/her knowledge all information provided in this application, including attachments, is true and accurate as of this _____ day of _____, 20_____.

Signature: _____

Printed or Typed Name: _____

Title of Person Signing Above: _____

<p style="text-align: center;">INTERNAL USE ONLY</p> <p>Date Received: _____</p> <p>Check for \$500.00 attached: _____ Yes _____ No</p> <p>All Attachments Included with Application: _____ Yes _____ No</p> <p>Recommended for approval: _____ Date: _____</p> <p>Expiration Date: _____</p>
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