

# **MICRO WIRELESS PERMIT APPLICATION**

CITY OF KETTERING ENGINEERING DEPARTMENT 3600 Shroyer Road, Kettering, Ohio 45429 - (937) 296-2436

### DIRECTIONS

The Applicant shall supply all information required by Chapter 901 of the City of Kettering Codified Ordinances and the *Design Guidelines for Small Cell Facilities & Wireless Support Structures (Design Guidelines).* 

Construction Permits must be conspicuously displayed at the work site and be available for inspection by authorized City Personnel.

1. INSTALLATION TYPES	
Small Cell Facilities (check at least one):	Wireless Support Structures (check at least one):
☐ New Installation/Collocation	☐ New Installation/Collocation
☐ Replacement/Modification	☐ Replacement/Modification
Removal	☐ Removal
Quantity of Small Cell Facilities	Quantity of Wireless Support Structures
If Collocation, name of the existing Wireless Support Structure	e owner
2. Applicant Information	
(a) Operator/Utility Provider	
Company Name:	Contact Person:
Address:	Phone Number:
	Cell Number:
	Email:
(b) Permit Agent, if different than Operator	
Company Name:	Contact Person:
Address:	Phone Number:
	Cell Number:
	Email:
Is applicant the Operator of the proposed Small Cell Facility applicant serving as an agent for the Operator? <b>Yes No</b> If agent designation signed by the Operator.	
3. Installation Location(s)	
(a) Small Cell Facilities Site coordinates (Latitude/Longitude):	<b>(b) Wireless Support Structures</b> Site coordinates, if different than <b>3(a)</b> (Latitude/Longitude):
4. Preliminary Construction Schedule	
(a) Upon approval, construction start date:	(b) Completion date:

## 5. STATE & FEDERAL LAWS

Does the Applicant certify that the proposed Small Cell Facility and/or new Wireless Support Structure fully comply with all state and federal regulations? Yes  $\square$  No $\square$ 

### 6. SUBMITTALS

#### (a) New Installation / Collocation / Modification / and Replacement.

Applicant must submit the following, consistent with Section 2.03 (a) thru (d) of the Design Guidelines:

- 1) Aerial map and street view image.
- 2) Site plans and structural calculations.
- 3) Traffic control plan.
- 4) Photo simulations.
- 5) Equipment specifications.
- 6) Electrical service drawings.
- 7) Landscape plan for ground-mounted equipment, if applicable.
- 8) RF compliance audit affidavit.
- 9) Evidence of owner's authorization to collocate on the existing structure, if applicable.
- 10) Electric Permit must be obtained from the Planning & Development Department. Or N/A .

#### (b) Removal

Applicant must submit the following, consistent with Section 2.03 (e) of the Design Guidelines:

- 1) Aerial map and street view image.
- 2) Description of facilities being removed.
- 3) Description of the steps for removal and restoration of the right of way.

### 7. Application Fee

Applicant must submit a processing fee of \$250 for each Small Cell Facility and Wireless Support Structure included in this application. Make check payable to City of Kettering.

### 8. Construction Bond

Applicant must deposit with the City Engineer an irrevocable, unconditional letter of credit and/or surety bond in an amount determined by the City Engineer to be appropriate, based upon fair and reasonable criteria.

### 9. REMOVAL BOND

Per § 901.121.2, if not already posted, the Operator must post a surety bond or irrevocable, unconditional letter of credit with the City Engineer in an amount equal to or greater than Fifty Thousand Dollars (\$50,000.00).

The Applicant, for itself and on behalf of its Operator, if any, and its heirs, successors, administrators and assigns, warrants that the information provided in this application is true and agrees that the Permit, if granted, may be revoked in accordance with Chapter 901 of the City of Kettering Codified Ordinances or other applicable law. Applicant also hereby agrees to comply with all ordinances of the City of Kettering, whether now in force or hereafter enacted or amended; and that Applicant and its agents or contractors will employ protective measures and devices that, consistent with the Ohio Manual of Uniform Traffic Control Devices, will prevent injury or damage to Persons or property and to minimize disruptions to the efficient movement of pedestrian and vehicular traffic. Applicant, for itself and on behalf of its heirs, successors, administrators, and assigns agrees to protect, defend, indemnify, and hold the City, its elected officials, officers, employees, volunteers, and agents free and harmless from and against any and all losses, penalties, damages, costs, or liabilities of every kind and character arising out of or in connection with any negligent acts or omissions of Applicant and its employees, officers, agents, successors, or independent contractors. Applicant agrees to pay all damages, costs, and expenses of the City, its elected officials, officers, employees, and agents in defending any action arising out of the aforementioned acts or omissions.

The undersigned hereby accepts the requirements provided in the profurthermore swears, affirms, and acknowledges that the all informattachments, is true and accurate as of this day of	ormation provided in this application, including
Signature:	_
Printed or Typed Name:	_
Title of Person Signing Above:	_