

NOTICE

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CHAPTER 137
DEPARTMENT OF LAW

137.01 Small Claim Settlements.

CROSS REFERENCES

Department established – see Charter, Article VI, Sec. 1

Director – see Charter, Article VI, Sec. 2

City solicitors – see Ohio Revised Code 733.49 et seq.

Prosecution of Fire Prevention Code violations – see Fire Prevention Code 1521.02

137.01 SMALL CLAIM SETTLEMENTS

(a) “Claim” or “claim against the City” as used in this section means any demand made against the City of Kettering by any person, firm or corporation for the payment of damages for injury or loss to persons or property for which the City is liable according to the laws of the State, or for which the City should assume responsibility as a moral obligation.

(b) Claims against the City shall be submitted to the Law Director. Upon receipt of such claims, the Law Director shall make an investigation into the facts relating to the claim and into the nature and extent of the injury or loss for which damages are sought. The Law Director is hereby authorized to settle and adjust all claims where the amount of damages to be paid to the claimant does not exceed Three Hundred Dollars (\$300.00). Upon approval of such claims, the Law Director shall prepare and submit an authorization for payment of such claim to the Finance Director, which authorization shall be drawn on an appropriate form as determined by the Finance Director. The Law Director shall prepare a bimonthly report to the City Manager of such claims for which payment and settlement has been made.

(c) The Law Director shall submit to Council a copy of such authorization for payment of any claims settled pursuant to the authority herein granted.

(d) The Finance Director is hereby authorized and directed to draw his warrants and make payments not exceeding Three Hundred Dollars (\$300.00) from the General Fund.

Legislative History: Ord. 2864-79, passed 10-9-79.