

CITY OF KETTERING  
CITY COUNCIL  
WORKSHOP MINUTES  
January 8, 2019

The Council of the City of Kettering, Ohio met in a workshop session on Tuesday, January 8, 2019 in the Kettering Meeting Room, 3600 Shroyer Road, Kettering Government Center. The meeting came to order at 5:07 p.m.

Council Members Present included Mayor Patterson, Mr. Duke, Mr. Wanamaker, Mr. Klepacz, Mrs. Fisher and Mr. Scott. Vice Mayor Lautar attended the meeting virtually via an iPad.

Staff Members Present: City Manager Mark Schwieterman, Assistant City Manager Steve Bergstresser, Law Director Ted Hamer, PRCA Director MaryBeth O'Dell, Fire Chief Tom Butts, Police Chief Chip Protsman, Animal Resource Officer Shelly Davis, Community Information Manager Stacy Schweikhart and Economic Development Manager Gregg Gorsuch.

Mr. Sterling Abernathy was also in attendance.

Agenda Review – Mr. Schwieterman reviewed the agenda for this evening's meeting with the Council members.

Census Workers – Mr. Schwieterman stated he had a meeting with individuals from the Census Bureau. They indicated they could use some more Census workers in our region. They have asked Kettering to help spread the word and try and recruit additional Census workers. Kettering will run a social media campaign to get the word out about the Census jobs. The Census Bureau workers left us with information we can use to get the word out on the issue.

Metronet – Mr. Schwieterman said he was visited by workers from Metronet. Metronet is a full service provider; including things such as internet, cable television etc. Metronet is considering bringing their services to the area. Mr. Schwieterman explained the City's right-of-way ordinance to them and stated as long as they work within those regulations there shouldn't be a problem.

5:15 p.m. Mrs. Fisher arrived at the meeting.

Spectrum – Mr. Gorsuch stated he and Mr. Schwieterman had a meeting with Spectrum at their Display Lane location on December 20<sup>th</sup>. The meeting, which included a tour of their facilities, was set up by Jason Kershner, Director of Government Affairs for Spectrum. After the tour Mr. Gorsuch and Mr. Schwieterman had a meeting with 5 Spectrum Executives. Mr. Gorsuch reported there are approximately 500 employees working for Spectrum out of this location.

Cats and Squirrels – Mr. Schwieterman discussed the trap-neuter-release program SICSA would provide if the City decides to contract with them. He noted as discussed at previous Workshop meetings the County Animal Resource Center has discontinued their cat control program. Under SICSA's proposal our Animal Control Officer would trap a loose cat and take it to SICSA. SICSA would then neuter the cat and if it is friendly the cat would be held there until it was adopted. If the cat was sick or aggressive it would be destroyed. If the SICSA facility was full the City's Animal Control Officer could not trap any additional cats until room opened up at the facility. If the City decides to go with this option we would need to change our Codified Ordinance because currently the Codified Ordinance does not permit trap-neuter-release of stray cats. Ms. Davis said a majority of the cats she collects are friendly cats, a very small portion are feral cats. She also noted if a feral cat is trap, neutered and released SICSA will clip its ear, so in the future we will be able to tell the cat has been neutered. Mr. Klepacz asked if we could include in the Ordinance change that residents can trap cats and take them to be neutered.

Chief Protzman said yes, that would be part of the new Ordinance. Mayor Patterson said then what would keep people from taking their cat in to be neutered and having the City pay for it under this program. Ms. Davis said SICSA will clip the cat's ear and most people wouldn't want their cat's ear clipped, so that might control some of that behavior. Mr. Scott said it appears the public awareness program will be key in making this work. Mr. Schwieterman said that is absolutely correct. Staff will begin work on an Ordinance to bring before Council.

Mr. Schwieterman said a resident was recently trapping squirrels and releasing them at a local green space area. The Animal Control Officer was made aware of the situation and ticketed the individual for trapping wild animals within the city limits. The resident hired an attorney and ended up pleading guilty and was fined \$200.00 in court. The resident is upset and may attend the City Council meeting this evening.

Nuisance Abatement – Mr. Schwieterman noted at a recent Council meeting there were two ladies in attendance regarding a house in their neighborhood that was a nuisance. The Police Department served a search warrant today and discovered a small amount of methamphetamine. Therefore, this particular situation should be taken care of; the Police Department was working on this particular issue prior to the complaint.

House Bill 422 – Mr. Schwieterman noted the Governor recently signed HB 422; a portion of this Bill will remove the Research and Development restriction on the land at the Miami Valley Research Park (MVRP). The State has now approved removing the R&D restriction, but the MVRP still has regulations that require a use in the Park have a R&D component. Mr. Schwieterman and Mr. Gorsuch will begin the process of working with the Park's property owners and tenants to change the Park's restriction.

Maplecrest Drive Sewer Sanitary Project – Mr. Bergstresser discussed the Maplecrest Sanitary Sewer issue with the Council members and displayed a large aerial photograph of the area of concern. He noted this particular sewer district was put in place by Montgomery County back in the 1920's. Mr. Bergstresser noted this issue is purely a County issue, he also noted Mr. Schwieterman met with Mr. Turnbull, Director of Environmental Services for Montgomery County and Mr. Turnbull agreed this is a Montgomery County issue. The County will be working to design and create a proper sanitary sewer system for the homes in this area; the project will be a County assessment project. The preliminary estimated cost for the project is \$185,000 with \$150,000 of the cost being hard cost. There are approximately 10 homes in the area, therefore the estimated cost per household would be \$15,000 and could be paid off over 20 years. Montgomery County needs a letter from Kettering stating we are aware of the problem and the existing sanitary sewer does not meet our code requirements. Mr. Bergstresser said the County project will consist of installing a new sewer main and sewer laterals to all of the homes. Montgomery County will start holding public meetings soon to start gathering information for the project. Mr. Bergstresser said a City of Kettering Engineering staff member will attend the County meetings. Staff will keep the Council members updated on the progress of the project.

Strategic Plan – Mrs. Schweikhart gave the Council members a presentation regarding the 2030 Strategic Plan. The purpose of her presentation was to offer a preliminary outline for the proposed Community Survey and Strategic Planning process to begin in 2019 and conclude in 2021. The end result of the process would be a 10 year Strategic Plan, which will be reviewed at the 5 year mark to re-align resources as necessary to meet objectives. Mrs. Schweikhart said at the conclusion of the presentation staff hopes to learn what further information Council needs from staff and Council "direction" on the proposed process. Mrs. Schweikhart noted a Strategic Plan will provide a facilitated, public process to determine core services. She stressed the fact the effort is not motivated by a predetermined intention or anticipated need to approach the public for additional funding. Next Mrs. Schweikhart reviewed the proposed timeline for the Plan. During the first half of 2019 staff would finalize the process and timeline, initiate internal communication and coordination and complete all RFQs & RFPs necessary to budget for execution of process in 2020. In addition, meetings would be held with critical stakeholders including the schools, major employers, residents, boards & commissions and service clubs for process input. During this time we could also conduct a National Resource Center (NRC) national citizen survey citywide. This survey would allow us to benchmark our services and amenities in all departments against similar jurisdictions

both demographically and geographically. The results would be used to form the Strategic Plan process. Mayor Patterson said using the NRC survey and trying to benchmark against other cities is not as easy as one would think, he asked if the Wright State University (WSU) survey has been problematic, why would we change from that to the NRC survey? Mrs. Schweikhart said the WSU survey just ask Kettering residents about our City, the NRC survey would actually compare us to other cities and give us benchmarks. Mayor Patterson said he wants to make sure we are comparing apples to apples; the U.S. Conference of Mayors has a lot of concerns regarding the NRC survey. Mr. Lautar said with the WSU survey we can customize the questions, could we do that with the NRC survey. Mrs. Schweikhart said yes. Mr. Scott asked if the NRC survey was mailed or door to door or what. Mrs. Schweikhart said we could decide what method we would want to use for the survey. Mayor Patterson said he would like to look at our previous surveys and determine if they accomplished our goal. He is not sure we need to do two surveys, the WSU survey and the NRC survey. Mr. Duke said when an educational survey is conducted they are typically done by stratified random sampling, for example every 7<sup>th</sup> person, would the NRC survey be totally random? Mrs. Schweikhart said we can direct the NRC survey to conduct the survey in a variety of ways, she also added if we don't go with the NRC survey we can always adjust the way WSU conducts their survey. Mrs. Schweikhart went on to say in the year 2020 we could conduct community meetings, focus groups, stakeholder sessions and in depth analysis of core services. We would put an emphasis on community engagement in all phases of the process, including a specialized interactive website with the inclusion of comprehensive plan updates. Then in the first half of 2021 we would finalize the strategic plan and City Council would adopt the final product. Then we would host community meetings and create communication pieces to share the plan with our residents. From July to December of 2021 we would put the priorities in a new narrative to precede the annual budget. Then in 2021 and beyond there would be phased implementation of the strategic plan. Finally Mrs. Schweikhart described what would happen years 1 through 5 with the Strategic Plan. Mayor Patterson asked why the process has to take so long, he noted there will be all new Council members sitting around the table in 5 years. Mrs. Schweikhart said that's why the 5 year review is so important. Mayor asked why 5 years why not a review after 3 years. Mr. Schwieterman said there will actually be annual reviews; this will be a living document. The Council members said they would like to review the WSU survey questions and have more information regarding the NRC survey. Staff will gather that information for the Council members.

At 6:31 p.m. Mr. Klepacz made a motion to enter into executive session under Section 121.06 (k) of the Codified Ordinances for purposes of Personnel Matters, Property Matters, Economic Development and Conference with Attorney; the motion was seconded by Mr. Scott. The motion passed by a unanimous roll call vote.

At 7:21 p.m. Council exited the executive session and went back on the public record.

The workshop meeting adjourned at 7:22 p.m.

ATTEST:

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DONALD E. PATTERSON  
MAYOR

LASHAUNAH D. KACZYNSKI  
Clerk of Council