

TRAINING TASK: ALARM RESPONSE

TASK # 17

Purpose

To learn safe and direct routes to alarms
To learn officer safety techniques when checking alarms.

Preceding Task:

Preparation for Duty
Emergency Vehicle Operations
Use of Force

I. Statute and City Ordinances

None

II. Policy and Procedure

A. G.O. 81.2.13 Alarms

III. Operational Procedure

- A. Response
 - 1. Determine by type of alarm
 - a. Code III
 - 1. Hold up alarms
 - b. Code II
 - 1. Burglar, duress and panic alarms
 - 2. Auto alarms, all others
 - 2. Respond most direct route
 - 3. Respond safely for officer and public
- B. Arrival on scene
 - 1. Hold up alarms
 - a. Advise dispatch of your location at call
 - 1. Maintain cover yet observe perimeter--try not to be seen by suspects!!!!
 - 2. Be alert for possible offenders entering or exiting
 - 3. Suspect vehicle
 - 4. Other suspicious actions
 - 5. Advise dispatch of new developments

6. Once back up arrives, have dispatch contact institution for validity of alarm
 - a. If false, receive appropriate sign from employee (or dispatch will notify you of name and description of employee exiting to verify
 - b. Fill out alarm card
- C. Burglar alarms
1. No excessive noise or lights on arrival
 2. Identify good position to begin perimeter check
 3. Wait for back up crew then check perimeter
 4. Make a thorough check of windows, doors, phone lines, and access to roof
 5. Aware of suspicious persons or vehicles in vicinity
 - a. Unsecured Building
 1. Notify back up officer and dispatch
 2. Secure perimeter
 3. Determine if forced entry and need for additional officers
 4. Check building interior thoroughly
 5. If crime occurred make incident report and notify emergency contact
 6. If false then fill out Alarm Card
 - b. Crime in progress
 1. Notify back up and dispatch
 2. Call for additional crews
 3. Secure perimeter
 4. May call K-9 Officer
 5. Notify Supervisor
- D. Panic Alarms--Same as burglar alarms
- E. Auto Alarms
1. Check car for signs of criminal activity and take report if crime occurred
 2. No report if false

I acknowledge that I received training in the skills and knowledge necessary to perform in the above Training/Task Topics, and I am able to perform at an acceptable level.

Probationary Officer Date

Supervisor Date

FTO Date