

TRAINING TASK: FOLLOW UP INVESTIGATIONS

TASK # 26

Purpose:

The completion of blueprints.
Law Department referrals

Preceding Task:

Preliminary Investigation
Interview and Interrogation
Property

I. Statute and City Ordinances

- A. ORC 2935 Chapter

II. Policy and Procedure

- A. G.O. 1.2 Limits of Authority
- B. G.O. 42.1.4 Preliminary and Follow-Up Investigations Accountability
- C. G.O. 42.2.3 Conducting Follow-Up Investigations

III. Operational Procedure

- A. Return of Blueprint
 1. Complete any unfinished blocks
 - a. Witnesses
 - b. Neighbor contacts
 2. Interview Suspect and Obtain statement
 3. Document all attempts to contact
 - a. Complainant/Victim
 - b. Suspect(s)
 - c. Witnesses
 4. Complete report and submit for supervisor approval
 - a. **DOUBLE** check affidavit/warrant to make sure it is correctly filled out and correct person named.
 5. Submit a copy of the completed investigation to the Law Department for review, if necessary
 - a. Document date sent or reviewed
 - b. Update supplemental after being notified of Law Department decision.

6. Contact Complaint with case disposition.
7. Return to file with disposition and date and time on it.

I acknowledge that I received training in the skills and knowledge necessary to perform in the above Training/Task Topics, and I am able to perform at an acceptable level.

Probationary Officer Date

Supervisor Date

FTO Date