

TRAINING TASK: LOCK OUTS/MOVE RELEASES

TASK # 21

Purpose

To learn how to gain entry into locked vehicles and the procedure for moving a vehicle.

Preceding Task:

None

I. Statute and City Ordinances

None

II. Policy and Procedure

G.O. 61.4 Lockouts Section D

III. Operational Procedure

- A. Verify ownership of vehicle by running registration check
- B. Verify identity and ensure person requesting assistance is owner, family member, or other person authorized to drive the car, WW check
- C. Have owner/operator complete Lock Out Card/Move Release
- D. If safety of person(s) in vehicle is in jeopardy, use whatever means which is reasonably necessary to gain entry into vehicle
- E. Turn in Lock Out Card even if unsuccessful
- F. We open doors with electric locks with the "big easy" tool.
- G. Move Release: Instruct person to put vehicle in neutral and slowly ease foot off of brake. Push vehicle into safe place, check to see if person is okay.

I acknowledge that I received training in the skills and knowledge necessary to perform in the above Training/Task Topics, and I am able to perform at an acceptable level.

Probationary Officer Date

Supervisor Date

FTO Date