

TRAINING TASK: WARRANT SERVICE AND LOG

TASK # 20

Purpose

To learn follow up procedures and warrant log investigation.

Preceding Task:

Use of Force
Laws of Arrest
Search and Handcuffing Prisoner
Prisoner Handling
Defensive Tactics
Suspicious Subjects/Solicitors

I. Statute and City Ordinances

- A. ORC 2921.33 Resisting Arrest
- B. ORC 2935.12 Forcible Entry in Making Arrest
- C. ORC 2935.18 Contents of Warrant, Summons, or Notice
- D. Payton V New York

II. Policy and Procedure

- A. G.O. 74.1.1 Legal Process Records
- B. G.O. 74.1.2 Records on Attempts to Execute of and Cancellation of Warrants
- C. G.O. 74.2.1 Civil Process
- D. G.O. 74.3.1 Execution of Warrants
- E. G.O. 74.3.2 Defining who Executes Warrants
- F. G.O. 82.3.8 Warrant and Wanted Persons File

III. Operational Procedure

- A. Warrant Log
 - 1. Receive warrant log and copy of affidavit or citations
 - a. Check that information is correct
 - b. **CHECK WITH DISPATCH, OR HAND CHECK IT YOURSELF, TO VERIFY WARRANT IS STILL ACTIVE**
 - c. Within city limits get with another officer
 - 1. Meet with officer near location of service

2. Share information on subject
3. Notify dispatch and attempt service
 - a. Check residence for car
 - b. Listen for activity
4. If subject is at his own residence but will not answer door or other family member tells you they are not home, contact supervisor for possible forced entry
5. Use discretion
6. Arrest subject
- d. Outside jurisdiction
 1. Notify supervisor
 2. Call for back up from jurisdiction you are going to within city limits
 3. Warrant has to be a KMC warrant to arrest outside the jurisdiction.
2. List all attempts of service on Warrant Log. Turn completed warrant log into Sergeant's desk
 1. Ones that were served, not served, or canceled
- B. Warrants on traffic stops and suspicious subjects. 1.
 1. Obtain a second crew
 2. Confirm all warrants before arresting subjects
 3. May place subject in handcuffs for safety purposes while waiting for confirmation

I acknowledge that I received training in the skills and knowledge necessary to perform in the above Training/Task Topics, and I am able to perform at an acceptable level.

Probationary Officer Date

Supervisor Date

FTO Date