

Donald E. Patterson, Mayor • Tony Klepacz, Vice Mayor Bruce E. Duke • Jacque Fisher • Bill Lautar • Robert Scott • Joseph D. Wanamaker

### KETTERING COUNCIL AGENDA

January 28, 2020

Kettering Government Center – South Building 3600 Shroyer Rd. Kettering, Ohio 45429

6:00 P.M.

WORKSHOP Kettering Room

7:30 P.M.

**REGULAR MEETING** Council Chambers

### PLEDGE OF ALLEGIANCE

### INVOCATION

### **APPROVAL OF MINUTES**

January 14, 2020- Council Meeting & Workshop Minutes

## PROCLAMATIONS, SPECIAL PRESENTATIONS, AWARDS, SPECIAL RESOLUTIONS, APPOINTMENTS TO BOARDS AND COMMISSION

Presentation

State of the City Address

### **PUBLIC HEARINGS**

### PUBLIC COMMENT ON LEGISLATION

(5 Minute Limit per Speaker)

### **ORDINANCES IN SECOND READING**

1. To rezone 4745 Hempstead Station Drive (Planning Commission Case No. PC-17-035).

### RESOLUTIONS

- 2. Authorizing the City Manager to enter into an agreement for the purchase and installation of zebra in-car printers for the Police Department marked fleet.
- 3. Authorizing the City Manager to apply for the FEMA Hazard Mitigation Grant through the Ohio Emergency Management Agency.
- 4. Authorizing the City Manager to use competitive bargaining and negotiated quotes to contract for mobile data terminals.
- 5. Authorizing the City Manager to use competitive bargaining and negotiated quotes to contract for printing of promotional materials for Parks, Recreation and Cultural Arts activities, events and facilities.
- 6. Authorizing the City Manager to purchase television, radio, newspaper, billboard and internet advertising for the 2020 Fraze Pavilion performance season from various sources.
- 7. Authorizing payment of music licensing fees for concerts at Fraze Pavilion during 2020.
- 8. Authorizing the City Manager to enter into agreements for discounts, complimentary tickets and complimentary program participation to benefit the advertising and promotion of calendar year 2020 Parks, Recreation and Cultural Arts programs and the 2020 Fraze Pavilion performance season.
- 9. Authorizing the City Manager to negotiate and enter into contracts for entertainment for the Fraze Pavilion 2020 performance season.

### ORDINANCES IN FIRST READING

- 10. Imposing a one-year moratorium on the placement or operation of shared mobility devices in any public right-of-way or on public property, and offering the same for use anywhere in the city and declaring an emergency.
- 11. To amend Chapter 402 of the Codified Ordinances to address traffic violations involving autonomous vehicles.

### **CERTIFICATIONS AND PETITIONS**

### MANAGER'S REPORT/COMMUNITY UPDATE

### OTHER BUSINESS NOT ON WRITTEN AGENDA

Audience Participation (5 Minute Limit per Speaker)

### CITY COUNCIL REPORT/UPDATE

The City of Kettering wishes to make certain that all citizens have the opportunity to actively participate in their local government. If you have a disability and require accommodations to participate in a Council meeting, please contact the Clerk of Council at 296-2416 so that reasonable modifications can be made.

## KETTERING CITY CALENDAR 2020

January 27	7:00 p.m. 7:30 p.m.	Board of Zoning Appeals Sister Cities
January 28	6:00 p.m. 7:30 p.m.	Council Workshop City Council Meeting
February 3	7:00 p.m.	Planning Commission
February 6	4:00 p.m.	Parks, Recreation and Cultural Arts Advisory Board
February 10	7:00 p.m. 7:00 p.m.	Board of Zoning Appeals Board of Community Relations
February 11	4:00 p.m. 6:00 p.m. 7:30 p.m.	Partners for Healthy Youth Council Workshop City Council Meeting

#### AN ORDINANCE

No.

By:

### TO REZONE 4745 HEMPSTEAD STATION DRIVE (PLANNING COMMISSION CASE NO. PC-17-035)

WHEREAS, on March 19, 2018, after publication and issuance of notice as required by the zoning regulations of this City, a public hearing was conducted by the City of Kettering Planning Commission concerning an application to rezone three parcels of land to O-Office District: (1) 4745 Hempstead Station Drive (Auditor's Parcel No. N64 04416 0008) (the "City Parcel"); (2) 1725 East David Road (Auditor's Parcel No. N64 04526 002) (the "SAA Parcel"); and (3) 489 Hempstead Station Drive (Auditor's Parcel No. N64 03404 0031) (the "Vectren Parcel"); and

WHEREAS, the Planning Commission recommended approval of the proposed zoning change; and

WHEREAS, on April 10, 2018, after publication and issuance of notice as required by the zoning regulations of this City, this City Council held a public hearing with evidence presented by the Planning and Development Department along with the recommendation of the Planning Commission to approve the application, and all parties were afforded the opportunity to be heard and present evidence in support of their positions; and

WHEREAS, in Ordinance No. 4311-18 this City Council approved the application for rezoning the SAA Parcel and the Vectren Parcel but deferred making any decision regarding the City Parcel to a later date and that date has now arrived;

NOW, THEREFORE, Be It Ordained by the Council of the City of Kettering, Ohio, that:

<u>Section 1.</u> Having considered the report and recommendation of the Planning Commission and the criteria set forth in Sections 1153.12.9, Consistency, through 1153.12.15, Other Factors, of Chapter 1153 of the Zoning Code, the staff report and evidence presented at the public hearing, sound planning and zoning practices, the City's adopted plans, goals, and policies, the intent of the Kettering Zoning Code, and the public health, safety and welfare requirements underlying the Zoning Code, City Council finds that the application for rezoning should be approved for the City Parcel.

Section 2. Based on the foregoing, the City Parcel is rezoned to O-Office District.

Section 3. As appropriate and necessary, the official Zoning Map of the City of Kettering, Ohio is hereby revised and amended to reflect the zone change; and Section 1133.02 of the Kettering Codified Ordinances, which adopts the Zoning Map by reference, is hereby reenacted effective as of the first effective date of this Ordinance so as to include the map revision in the Zoning Code. The Director of the Planning and Development Department is directed to make such appropriate revisions on the official Zoning Map of the City.

<u>Section 4.</u> As provided in Section 4-8 of the City Charter, this Ordinance shall be effective two weeks after adoption.

Passed by Council this	day of2020.	
	DONALD E. PATTERSON, Mayor	
ATTEST:	CERTIFICATE OF APPROVAL	
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HAMER III, Law Director	

(Requested by: Planning and Development Department)

### A RESOLUTION

By:	No.

AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE AND INSTALLATION OF ZEBRA IN-CAR PRINTERS FOR THE POLICE DEPARTMENT MARKED FLEET

Be It Resolved by the Council of the City of Kettering, State of Ohio:

<u>Section 1</u>. Pursuant to Subsection "I" of Section 152.02 of the Codified Ordinances of the City of Kettering, this Council hereby authorizes the City Manager to enter into an agreement with KE Rose Company for the purchase and installation of 30 Zebra brand 4" in-car printers for the Police Department marked fleet. The City Manager is further authorized to sign any amendments or extensions thereto that the City Manager deems appropriate.

<u>Section 2</u>. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

day of	
DONALD E. PATTERSON, Mayor	• •
CERTIFICATE OF APPROVAL	
THEODORE A. HAMER III, Law Director	
	DONALD E. PATTERSON, Mayor CERTIFICATE OF APPROVAL THEODORE A. HAMER III,

Estimated Cost: Amount Budgeted: Acct. No.: \$33,639.96 \$35,000.00 0600-72220

(Requested by: Police Department)

### A RESOLUTION

By: No.

## AUTHORIZING THE CITY MANAGER TO APPLY FOR THE FEMA HAZARD MITIGATION GRANT THROUGH THE OHIO EMERGENCY MANAGEMENT AGENCY

BE IT RESOLVED by the Council of the City of Kettering, Ohio that:

Section 1. The City Manager is authorized to take all necessary and proper action to apply for the FEMA Hazard Mitigation Grant in the amount of \$60,000.00 through the Ohio Emergency Management Agency. The grant funds will assist in the replacement of several outdated components of the Kettering Fire Department's siren alert system. A City match of \$15,000.00 will be required.

<u>Section 2</u>. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this	day of2020.
	DONALD E. PATTERSON, Mayor
ATTEST:	CERTIFICATE OF APPROVAL
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HAMER III, Law Director
Estimated Cost: \$60,000.00 Amount Budgeted: \$0	
(Requested by: Fire Department)	

### A RESOLUTION

No.

By:

## AUTHORIZING THE CITY MANAGER TO USE COMPETITIVE BARGAINING AND NEGOTIATED QUOTES TO CONTRACT FOR MOBILE DATA TERMINALS

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. On the basis that the City can often obtain lower prices and more favorable purchasing conditions through competitive bargaining and negotiated quotations than through sealed bids, the City Manager is hereby authorized to use such bargaining and negotiation procedures to enter into one or more contracts for the purchase and installation of mobile data terminals. The City Manager is further authorized to sign any amendments or extensions thereto that the City Manager deems appropriate.

<u>Section 2.</u> As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this	day of	2020.
	DONALD E. PATT	ERSON, Mayor
ATTEST:	CERTIFICATE OF	APPROVAL
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HA	MER III,

Estimated Cost:

\$355,000.00

Amount Budgeted:

\$175,000.00 - Fire

\$180,000.00 - Police

Acct. Nos.:

0700-72220

0600-72220

(Requested by: Fire Department and Police Department)

### CITY OF KETTERING, OHIO A RESOLUTION

By:

No.

AUTHORIZING THE CITY MANAGER TO USE COMPETITIVE BARGAINING AND NEGOTIATED QUOTES TO CONTRACT FOR PRINTING OF PROMOTIONAL MATERIALS FOR PARKS, RECREATION AND CULTURAL ARTS ACTIVITIES, EVENTS AND FACILITIES

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. On the basis that the City can often obtain lower prices and more favorable purchasing conditions through competitive bargaining and negotiated quotations than through sealed bids, the City Manager is hereby authorized to use such bargaining and negotiation procedures to enter into one or more contracts for printing promotional materials for Parks, Recreation and Cultural Arts activities, events, and facilities. The City Manager is further authorized to sign any amendments or extensions thereto that the City Manager deems appropriate

<u>Section 2</u>. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Cou	ncil this	day of	_2020.
		DONALD E. PATTERSON, Mayor	_
ATTEST:		CERTIFICATE OF APPROVAL	
LASHAUNAH D.KA Clerk of Council	CZYNSKI,	THEODORE A. HAMER III, Law Director	_
Estimated Cost: Amount Budgeted: Acct. No.:	\$70,000.00 \$70,000.00 2400-72740		

### A RESOLUTION

No

AUTHORIZING THE CITY MANAGER TO PURCHASE TELEVISION, RADIO, NEWSPAPER, BILLBOARD AND INTERNET ADVERTISING FOR THE 2020 FRAZE PAVILION PERFORMANCE SEASON FROM VARIOUS SOURCES

Be It Resolved by the Council of the City of Kettering, Ohio, that:

Section 1. Pursuant to Subsection "I" of Section 152.02 of the Codified Ordinances of the City of Kettering, the City Manager is authorized to purchase, as necessary and under the terms and in the form the City Manager determines is in the best interest of the City, television, radio, newspaper, billboard and internet advertising from various sources for the 2020 Fraze Pavilion performance season, without sealed bidding and without competitive bargaining.

<u>Section 2.</u> As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

day of	2020.
DONALD E. PATTERSON, M	layor
CERTIFICATE OF APPROVA	AL
THEODORE A. HAMER III, Law Director	**************************************
	DONALD E. PATTERSON, M CERTIFICATE OF APPROVA THEODORE A. HAMER III,

Estimated cost:

\$217,000.00

Amount Budgeted:

\$217,000.00

Acct. No.:

2200-72740

### A RESOLUTION

Ву:		No.	
AUTHORIZING PAYMENT OF CONCERTS AT FRAZE PAVILI		FEES FOR	
Be It Resolved by the Council of the City of	f Kettering, State of Ol	nio, that:	
Section 1. This Council hereby authorizes elicensing fees for 2020 concerts at Fraze Pa			
a. American Society of Compo and Publishers (ASCAP)	sers, Authors	\$40,000.00	
b. Broadcast Music Incorporate	ed (BMI)	\$40,000.00	
The City Manager is further authorized to sithe City Manager deems appropriate.	ign any amendments of	extensions there	eto that
Section 2. As provided in Section 4-8 of the immediately upon its adoption.	e City Charter, this Res	solution takes eff	fect
Passed by Council this da	y of		2020.
	DONALD E. PATTE	ERSON, Mayor	_
ATTEST:	CERTIFICATE OF A	APPROVAL	
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HAI Law Director	MER III,	-

Estimated Cost: Amount Budgeted:

\$80,000.00 \$80,000.00 2200-72210

Acct. No.:

### A RESOLUTION

By:

No.

AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS FOR DISCOUNTS, COMPLIMENTARY TICKETS AND COMPLIMENTARY PROGRAM PARTICIPATION TO BENEFIT THE ADVERTISING AND PROMOTION OF CALENDAR YEAR 2020 PARKS, RECREATION AND CULTURAL ARTS PROGRAMS AND THE 2020 FRAZE PAVILION PERFORMANCE SEASON

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

<u>Section 1</u>. The City Manager is hereby authorized to enter into written agreements and amendments or extensions thereto with persons, businesses, or other entities for performance discounts and/or free complimentary tickets that, in the opinion of the City Manager, benefit the promotion and advertising of the 2020 Fraze Pavilion performance season.

Section 2. The City Manager is further authorized to enter into written agreements and amendments or extensions thereto with persons, businesses, or other entities for program discounts and/or free program admittance or participation that, in the opinion of the City Manager, benefit the promotion and advertising of programs offered by the City of Kettering Parks, Recreation and Cultural Arts Department during calendar year 2020.

<u>Section 3</u>. As provided in Section 4-8 of the City Charter, this Resolution shall take full force and effect immediately upon its adoption.

Passed by Council this	day of	_ 2020.
	DONALD E. PATTERSON, Mayor	
ATTEST:	CERTIFICATE OF APPROVAL	
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HAMER III, Law Director	_

### A RESOLUTION

By: No.

### AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO CONTRACTS FOR ENTERTAINMENT FOR THE FRAZE PAVILION 2020 PERFORMANCE SEASON

Be It Resolved by the Council of the City of Kettering, State of Ohio, that:

Section 1. The City Manager is hereby authorized to negotiate and enter into contracts for entertainment for the Fraze Pavilion 2020 performance season. The City Manager is further authorized to sign any amendments or extensions thereto that the City Manager deems appropriate.

Section 2. As provided in Section 4-8 of the City Charter, this Resolution takes effect immediately upon its adoption.

Passed by Council this	day of	202
	DONALD E. PATTERSO	N, Mayor
ATTEST:	CERTIFICATE OF APPR	OVAL
LASHAUNAH D. KACZYNSKI,	THEODORE A. HAMER	III,
Clerk of Council	Law Director	

Estimated Cost:

\$1,900,000.00 Amount Budgeted: \$1,900,000.00

Acct. No.

2200-72550

### CITY OF KETTERING, OHIO AN EMERGENCY ORDINANCE

By: No.

IMPOSING A ONE-YEAR MORATORIUM ON THE PLACEMENT OR OPERATION OF SHARED MOBILITY DEVICES IN ANY PUBLIC RIGHT-OF-WAY OR ON PUBLIC PROPERTY, AND OFFERING THE SAME FOR USE ANYWHERE IN THE CITY AND DECLARING AN EMERGENCY

WHEREAS, dockless electric scooters and bicycles, available to be rented on demand from unstaffed locations ("shared mobility devices"), have arrived in many cities suddenly and unexpectedly, and have since proliferated rapidly. These shared mobility devices are largely unregulated; and

WHEREAS, shared mobility devices cannot be used legally on sidewalks due to their status as "motor vehicles" under state law nor can they be used legally on streets due to equipment limitations and the lack of adequate mechanisms for titling, registering, and insuring them; and

WHEREAS, the Ohio General Assembly and a number of other state legislatures are considering possible frameworks for regulation of shared mobility devices. Until the General Assembly determines a path forward for Ohio, the problems inherent with shared mobility devices must be addressed by local government; and

WHEREAS, in cities where shared mobility devices are available, they are frequently abandoned by users in streets, sidewalks, and other public places, creating visual clutter and serious safety concerns, especially for the most vulnerable pedestrians. Moreover, due to the spontaneous nature of these rentals and their appeal to young people, shared mobility devices are nearly always operated by users—often minors— without helmets; and

WHEREAS, City Council requires time to research and consider the benefits and consequences related to the operation of shared mobility devices in the public right-of-way or on public property and whether such activities should be allowed, limited, or entirely prohibited; and

WHEREAS, City staff requires time to make informed recommendations to City Council regarding potential changes to the City's Codified Ordinances based on City Council's determination whether to allow, limit, or prohibit these activities within City limits; and

WHEREAS, a moratorium of one year on the operation of shared mobility devices in any public right-of-way or on public property, and offering the same for use anywhere in the City will allow City Council and staff time to accomplish the City's goals stated herein and will help ensure the public peace, health, safety, and welfare.

**NOW, THEREFORE**, Be It Ordained by the Council of the City of Kettering, State of Ohio, at least five members concurring, that:

Section 1. City Council imposes a moratorium of one year on the operation of shared mobility devices in any public right-of-way or on public property, and offering the same for use anywhere in the City. The purpose of this moratorium is to allow City Council and staff time to study the operation of shared mobility devices in any public right-of-way or on public property, and offering the same for use anywhere in the City limits as set forth in the recital paragraphs above and to prepare any necessary changes to the City's Codified Ordinances.

<u>Section 2.</u> City Council instructs the City Manager and staff to begin study of potential shared mobility device operation within the City. City staff shall then make recommendations regarding any potential changes to the City's Codified Ordinances related to these activities for City Council's consideration.

<u>Section 3.</u> New Chapter 478 of Title Ten of the Codified Ordinances of Kettering is enacted to read as follows:

### CHAPTER 478 SHARED MOBILITY DEVICES

- 478.01. <u>Purpose</u>. The purpose of this chapter is to prohibit Shared Mobility Devices from being placed in the public right-of-way or on public property, operated in the public right-of- way or on public property, or offered for use anywhere in the City, so as to allow for adequate vehicle and pedestrian traffic flow and to promote public safety and eliminate visual blight.
- 478.02. <u>Definition</u>. For purposes of this chapter, "Shared Mobility Device" means any wheeled device, other than an automobile or motorcycle, that is powered by a motor; is accessed on-demand, whether via a smartphone application, membership card, or similar method; is operated by a private entity that owns, manages, and maintains devices for shared use by members of the public; and is available to members of the public in unstaffed, self-service locations.

### 478.03. Prohibitions.

- (a) No person shall park, leave standing, leave lying, abandon, or otherwise place a shared mobility device in a public right-of-way or on public property anywhere within the City.
- (b) No person shall operate a shared mobility device in a public right-of-way or on public property anywhere within the City.
- (c) No person shall provide or offer for use a shared mobility device anywhere within the City.

### 478.04 Violations.

- (a) Violation of this Chapter shall be punishable as an unclassified misdemeanor. In addition, any violation of Section 478.03(c) shall constitute a public nuisance, and the Law Director is authorized to file for injunctive and/or other relief on the city's behalf as necessary to abate the nuisance. Nuisance abatement costs may be recovered through any available legal process, including under ORC 715.261 and certification to the Montgomery or Greene County Auditor for collection the same as other taxes and assessments are collected.
- (b) Police Officers, Code Enforcement Officers, other city officials designated by the City Manager, and any party contracted by the City to specifically impound shared mobility devices are authorized to impound any shared mobility device that has been offered for use, placed in a public right-of-way or on public property, or operated in a public right-of-way or on public property in violation of this Chapter. Impounded devices shall be subject to impound and storage fees established by the City Manager in the same manner as other city fees.
- 478.05. <u>Sunset Provision</u>. This Chapter shall remain in full force and effect until February 28, 2021, at which time it shall become ineffective and shall be removed from the Codified Ordinances of the city of Kettering, Ohio, unless Council acts to readopt or otherwise continue the provisions herein.
- <u>Section 4</u>. If any section, subsection, sentence, clause, phrase, or portion of Chapter 402 is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

<u>Section 5.</u> As provided in Section 4-8 effective two weeks after adoption.	of the City Charter, this Or	dinance shall be
Passed by Council this	day of	2020.
	DONALD E. PAT	TERSON, Mayor
A TETECT.	CED THE CATE OF	ADDROVAL
ATTEST:	CERTIFICATE OF	APPROVAL
LASHAUNAH D. KACZYNSKI,	THEODORE A. H.	AMER III,
Clerk of Council	Law Director	
(Requested by: Law Department)		

### AN ORDINANCE

No.

By:

# TO AMEND CHAPTER 402 OF THE CODIFIED ORDINANCES TO ADDRESS TRAFFIC VIOLATIONS INVOLVING AUTONOMOUS VEHICLES

WHEREAS, changes to Codified Ordinances Chapter 402 are necessary in order to address traffic violations involving autonomous vehicles;

NOW, THEREFORE, Be It Ordained by the Council of the City of Kettering, State of Ohio, at least five of the members concurring, that:

<u>Section 1.</u> Chapter 402 of the Codified Ordinances is amended by enacting new Sections 402.56, 402.57, and 402.58 to read as follows:

### SECTION 402.56 OPERATE.

"Operate" means to cause or have caused movement of a vehicle, streetcar, or trackless trolley. A person who is in the driver's position of an autonomous vehicle that is moving or has moved is deemed to cause or have caused the movement of the autonomous vehicle. If no person is present in the driver's position of an autonomous vehicle that is moving or has moved, the person who caused the vehicle's autonomous technology to engage is deemed to cause or have caused the movement of the autonomous vehicle.

### SECTION 402.57 AUTONOMOUS VEHICLE.

"Autonomous vehicle" means a motor vehicle that is equipped with technology that is capable of operating the motor vehicle without the active control of a human operator. "Autonomous vehicle" does not include a motor vehicle that is equipped with any active safety system or a system for driver assistance, including a system to provide electronic blind spot detection, crash avoidance, emergency braking, parking assistance, adaptive cruise control, lane keeping assistance, lane departure warning, or traffic jam and queuing assistance, unless any such system, alone or in combination with another system, enables the motor vehicle on which the system is installed to be driven without the active control of a human operator.

### SECTION 402.58 AUTONOMOUS TECHNOLOGY.

"Autonomous technology" means technology that is installed on a motor vehicle and that has the capability to assist, make decisions for, or replace an operator.

Section 2. If any section, subsection, sentence, clause, phrase, or portion of Chapter 402 is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

<u>Section 3</u>. As provided in Section 4-8 of the City Charter, this Ordinance shall be effective two weeks after adoption.

Passed by Council this	_ day of	2020.
	DONALD E. PATTERSON,	Mayor
ATTEST:	CERTIFICATE OF APPROV	'AL
LASHAUNAH D. KACZYNSKI, Clerk of Council	THEODORE A. HAMER III, Law Director	

(Requested by: Law Department)