



July 2020

Dear Lateral Patrol Officer Applicant:

Your request for an application packet for the position of Lateral Entry Patrol Officer has been received.

Attached you will find the following documents:

1. Lateral Entry Patrol Officer Recruitment Brochure
2. City of Kettering Application for Employment
3. Lateral Entry Patrol Officer Supplemental Questionnaire
4. EEO Statistical Supplement **(optional)**
5. Frequently Asked Questions About Lateral Entry Patrol Officer
6. Job Description for Patrol Officer

At this time, it is not possible to complete the attached application online. However, should you wish to submit an application for this position, please print the attached Employment Application, Lateral Entry Patrol Officer Supplemental Questionnaire, EEO Statistical Supplement and mail the completed application packet to:

Human Resource Department
Kettering Government Center
3600 Shroyer Road
Kettering, OH 45429

You may also email it to ketteringhumanresources@ketteringoh.org; fax it to 937-296-3371; or hand deliver it Monday through Friday, 8:00 am to 5:00 pm, excluding holidays. Please note that your completed application and questionnaire must be submitted to the Human Resource Department by July 24, 2020, at 5:00 pm. Should you have any questions, feel free to contact me at 937-296-2446 or by email at jenny.smith@ketteringoh.org.

Sincerely,

Jenny Smith
Human Resource Manager
Attachments

SELECTION PROCESS

The Civil Service examination process will consist of a comprehensive oral board interview examination. Resume and cover letter are desirable, but not required. Applicants meeting minimum requirements will be asked to participate in subsequent phases which include, but may not be limited to:

- Background check including but not limited to (credit inquiry, criminal history, work and personal references, etc.)
- Personal Interview
- Polygraph
- Psychological Assessment
- Thorough medical examination including drug screen and assessment of physical capabilities

NOTE: Any information of a criminal or illegal nature which surfaces during this process will be forwarded to the appropriate enforcement investigative agency for prosecution.

Inability to satisfactorily complete any phase of this process may be cause for elimination from consideration. Failure to appear for any phase may also result in elimination.

A completed application must be submitted to the Human Resource Department by 5:00 p.m. on July 24, 2020. Materials may be downloaded from our HR website at www.ketteringoh.org or obtained from:

Human Resource Department
Kettering Government Center
3600 Shroyer Road
Kettering, OH 45429
Phone: 937-296-2446

Out-of-state candidates are encouraged to apply.



SALARY AND BENEFITS

Salary range for 2020 is \$33.26 per hour (\$69,181 per year) to \$44.92 per hour (\$93,434 per year) with entry rate dependent upon experience and training. Extensive fringe benefits include medical, dental and vision insurance; life insurance; attractive retirement plan under the Ohio Police and Fire Pension Fund; and paid holidays, vacation leave and sick leave.

MORE INFORMATION



Civil Service eligibility lists are generally used for a minimum of one year, with the potential of two separate six-month extensions. Unless otherwise specified, candidates not chosen during one recruitment are not necessarily excluded from further consideration and may participate in future recruitments, if still on the eligibility list. More information about the Police Department and the City of Kettering can be found at: www.ketteringoh.org.



*Striving to uphold
the honor of Ohio's Finest
by providing
the highest quality of service
with ethics, courage
and excellence.*



*The City of Kettering is an
Equal Opportunity Employer*



Kettering Police Department

• Ohio's Finest •

Invites applications
for the position of

Patrol Officer
(Lateral Entry)

Out-of-state candidates
encouraged to apply.



THE CITY

Kettering, Ohio, a suburban community with a population of more than 56,000, enjoys a reputation for professionalism and innovation in government. The City operates under a Council/City Manager form of government and is the second largest community in the Dayton Metropolitan Area, the birthplace of aviation.

Kettering is home to a rich history of innovation. In fact, the City's namesake, Charles F. Kettering, was a world-famous inventor and philanthropist. This gifted genius held nearly 200 patents, including those for the electric cash register and automobile self-starter.

Time and time again, citizen satisfaction surveys confirm that Kettering is a community that residents love to call home. From the City's spectacular Frazee Pavilion for the Performing Arts, to its accredited Police Department, exceptional service is the common thread.

Both its public and private schools are known for their excellence. And there's always plenty of community fun in which to take part. An annual highlight is the Labor Day "Holiday at Home" parade and festivities.

Kettering is home to an exceptional level of city services and a quality of life enhanced by our public safety outreach, beautiful parks, senior services, volunteer programs, recreation amenities and great outdoor music.

THE DEPARTMENT

The Kettering Police Department is responsible for police patrol, criminal investigations, communication center, jail, crime prevention, community relations and animal control. Having a budget of approximately \$18 million, the Department is comprised of 84 sworn officers and 26 civilian employees and enjoys strong support from the community.

The Police Department is one of only a few its size to hold three concurrent awards of accreditation-law enforcement, jail and communications.

The Department has several special programs, including the Kettering Safe Senior Program and a Citizen Police Academy. The Department is a committed partner with the community and is dedicated to providing fair and equitable law enforcement services to all.

The Department offers extensive training and career advancement opportunities.

MISSION STATEMENT

As a committed partner with the community, the Kettering Police Department strives to uphold the honor of Ohio's Finest by providing the highest quality of service with ethics, courage and excellence.

KPD Values

Ethics —

Ethics are our guiding philosophy about right and wrong. Our ethics include justice, integrity, trust, fairness, respect and accountability. These govern our conduct. Ethics allow us to know what is right and just.

Courage —

Courage is the moral strength and spirit to persevere in the face of fear and adversity. Our courage and ethics enable us to make the right decision.

Excellence —

Excellence is superior and distinguished performance. Our preeminence in quality and achievement allows us to set a standard of excellence. We achieve excellence through the practice of communication, cooperation, teamwork and self-discipline.

THE POSITION

Duties and work requirements consist of preventative patrol, preliminary investigations and traffic control in designated areas. It may also include a variety of staff assignments, such as criminal investigations, research and development and community relations.

Duties may involve an element of personal danger and employees must be able to act without immediate and direct supervision while exercising independent judgment in addressing emergencies. The nature of the work requires irregular schedules, covering all hours of the day, 365 days a year.

Patrol Officers who meet specified service and skill requirements are eligible to compete for promotion to a supervisory position based on criteria in place at that time.

Applicants should be of exemplary character and be able to demonstrate traits that are consistent with the mission and values of the Kettering Police Department.

MINIMUM QUALIFICATIONS

Experience —

- At the time of appointment, candidates must have a high school diploma or its equivalent; successfully completed at least **two years** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**
- At the time of appointment, candidates must have obtained **credit hours equivalent to an Associate Degree** (60 semester hours/90 quarter hours) from an accredited college or university **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**
- At the time of appointment, candidates must have **two years** of active military service or equivalent years of service in the Reserves or National Guard (active duty or reserves) with a satisfactory service record or honorable discharge **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020).

Physical Condition — Must be physically capable of performing essential police duties and pass a thorough medical examination and drug/alcohol screen. Out-of-state candidates who are required by O.P.O.T.C. to attend a Police Academy may be required to meet Academy minimum physical fitness entrance standards as required by O.P.O.T.C.

Ohio Operator's License — Appointee must possess, obtain and maintain a valid State of Ohio Operator's License.

U.S. Citizen — Must be eligible to work in the United States at time of appointment.

State Certification — Current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency required and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020). Paid Ohio equivalency training will be provided for qualified out-of-state candidates.



CITY OF KETTERING

Application for Employment

POSITION: _____

Full-Time _____
Part-Time _____
Temporary _____

BASIC EMPLOYMENT DATA

A. GENERAL INFORMATION

Name: _____

Address: _____

City State Zip Code

Phone No. _____ Work Phone No. _____

Cell/Other _____ E-Mail Address _____

Social Security No. _____

Military Service? YES _____ NO _____ (If yes, indicate branch, inclusive dates of service and rank at discharge.)

Do you have a valid Ohio Driver's License? YES _____ NO _____ (If yes, indicate type of license.)

Operator's _____ Commercial Driver's License _____

State here any additional information required to answer the above questions adequately or that you feel would be helpful for pre-employment inquiry. _____

Are you related to any City employee? YES _____ NO _____ If so, who is the City employee or part-paid volunteer firefighter and what is the relationship? _____

Are you a minor (under 18) child or stepchild of a current City of Kettering employee or part-paid volunteer firefighter? YES _____ NO _____

If yes, name of employee or part-paid volunteer firefighter _____

B. EDUCATION AND TRAINING

Circle the highest school grade completed.

High School College
9 10 11 12 13 14 15 16 17 18 19 20

Degrees obtained or areas of study: _____

List any job-related schools attended or vocational training received: _____

C. PAST WORK EXPERIENCE
(List most recent first)

Month From	Year To	Month To	Year	Title of Your Position	Annual Salary
Name of Employer: _____					
Nature of Duties: _____					
Reason for Leaving: _____					
Month From	Year To	Month To	Year	Title of Your Position	Annual Salary
Name of Employer: _____					
Nature of Duties: _____					
Reason for Leaving: _____					
Month From	Year To	Month To	Year	Title of Your Position	Annual Salary
Name of Employer: _____					
Nature of Duties: _____					
Reason for Leaving: _____					
Attach additional sheet of paper if necessary to report experience adequately or if you wish to include volunteer work experience.					

D. REFERENCES
(Relatives are not acceptable references)

Name & Title	Occupation	Address	Phone
1.			
2.			
3.			
4.			

CERTIFICATION: I hereby certify that all the information I have provided on BOTH SIDES of this application form is true, complete and correct to the best of my knowledge and belief, and is made in good faith. I agree and understand that all statements made by me are subject to being investigated for verification. I further agree and understand that any omissions or misstatement of facts contained in this application may disqualify me for any employment or result in my removal from employment with the City of Kettering.

Signature of Applicant

Date

EQUAL OPPORTUNITY EMPLOYER

As an Equal Opportunity Employer, the City of Kettering is committed to give equal consideration to all applicants without regard to race, color, religion, gender, age, national origin, ethnic heritage, or disability.

**CITY OF KETTERING
LATERAL ENTRY PATROL OFFICER SUPPLEMENTAL
QUESTIONNAIRE**

Applicant's Name: _____

Please print legibly and answer the following questions as completely as possible. You may attach additional pages if necessary.

1. At the time of appointment, candidates:

(A) Must have a high school diploma or its equivalent; successfully completed at least **two years** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

(B) At the time of appointment, candidates must have obtained **credit hours equivalent to an Associate Degree** (60 semester hours/90 quarter hours) from an accredited college or university **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

(C) At the time of appointment, candidates must have **two years** of active military service or equivalent years of service in the Reserves or National Guard with a satisfactory service record or honorable discharge **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020).

Do you meet one of these requirements? **Yes**____ **No** ____
Which one? A ____ B ____ C ____

2. How many years of experience have you had as a **full-time** Patrol Officer? (Or other law enforcement)?

Police Organization	Date of Entry	Date of Separation	Rank at Entry	Rank at Separation

3. Briefly describe your military background using the following table.

Branch	Active/Reserves/Guard	Service Dates	Rank at Discharge/Type of Discharge

4. Briefly describe your college education background using the following table. Please indicate if you are actively pursuing a degree (currently enrolled in courses) and when you anticipate completion.

Institution	Degrees or Credit Hours Earned	Completion Date	Overall Grade Point Average

5. Describe all duty and specialty assignments in your police; military; or college career, such as traffic, investigation, narcotics, community relations/crime prevention, officer training, research, patrol and administration. Please note the duration of each assignment and the department or agency where held. Please give reasons for transfers or reassignments. Be specific.

6. What were the overall ratings you received in your last two (2) performance evaluations? Please indicate the period of time each covered.

7. Have you ever received disciplinary action of record? Please describe.

CERTIFICATION: I hereby certify that all the information I have provided on this questionnaire is true, complete and correct to the best of my knowledge and belief, and is made in good faith. I agree and understand that all statements made by me are subject to being investigated for verification. I further agree and understand that any misstatement of facts contained in this questionnaire may disqualify me for any employment or result in my removal from employment with the City of Kettering.

Signature of Applicant

Date



EQUAL EMPLOYMENT OPPORTUNITY STATISTICAL SUPPLEMENT

PLEASE DO NOT PLACE YOUR NAME ON THIS FORM.

Applicants for employment are requested, but not required, to provide the following supplementary data. Availability of this data assists in the maintenance of an Equal Employment Opportunity Program. Please **DO NOT** place your name on this form. **THIS FORM IS VOLUNTARY AND DOES NOT AFFECT YOUR EMPLOYMENT STATUS.**

1. Position:

____ Patrol Officer

____ Full-time
____ Part-time
____ Temporary

2. Date of Application:

____/____/____
mo day year

3. Sex:

____ M

____ F

4. Race or Ethnic Origin:

____ **White (not of Hispanic Origin)**

A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

____ **Black (not of Hispanic Origin)**

A person having origins in any of the Black racial groups of Africa.

____ **Hispanic**

A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

____ **Asian or Pacific Islander**

A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

____ **American Indian or Alaskan Native**

A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

____ **Other (Two or More Races)**

A person who identifies with two or more of the above race/ethnicity categories.

PLEASE RETURN TO:

City of Kettering
Human Resource Department
3600 Shroyer Road, Kettering, OH 45429
FAX: 937-296-3371



FREQUENTLY ASKED QUESTIONS ABOUT LATERAL ENTRY PATROL OFFICER

Q: What qualifies me for consideration for a Lateral Entry Patrol Officer position?

A: (A) At the time of appointment, candidates must have a high school diploma or its equivalent; successfully completed at least **two years** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent patrol officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

(B) At the time of appointment, candidates must have obtained **credit hours equivalent to an Associate Degree** (60 semester hours/90 quarter hours) from an accredited college or university **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned police officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

(C) At the time of appointment, candidates must have **two years** of active military service or equivalent years of service in the Reserves or National Guard with a satisfactory service record or honorable discharge **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020).

Q: Will my sick leave balance be transferred?

A: Candidates employed in law enforcement in the State of Ohio (i.e., Ohio municipal, state or county service) may be credited any unused sick leave hours on record from their previous employing agency up to the City of Kettering's limit of 2,080 accrued hours. Candidates employed in law enforcement outside of Ohio will not be credited any unused sick leave hours on record.

Q: Will my years of service be counted towards City of Kettering vacation accrual rates?

A: Candidates employed in law enforcement in Ohio (i.e., Ohio municipal, state or county service) may use their years of service to place them in their appropriate accrual rate category. Candidates outside of Ohio will not be eligible for years of service to count towards accrual rate categories.

Q: Will my current pension plan be rolled over into the Ohio Police and Fire Pension Fund?

A: It is important for each candidate who is not already a member of the Ohio Police and Fire Pension Fund to be aware of his/her retirement system and the steps involved when transferring to a different retirement system. Based on the fact that any number of different individual situations could apply, any candidate having questions concerning the transfer or purchase of additional service credit (i.e., roll-over, purchase of out-of-state service, etc.), should contact the Ohio Police and Fire Pension Fund at 1-888-864-8363 to get a determination as to eligibility to establish additional service credit.

Q: Will the Ohio Peace Officer Training Commission (O.P.O.T.C.) evaluate my training and experience before the cut-off date for filing an application?

A: Only candidates appointed to the position will be asked to submit a form from the O.P.O.T.C. evaluating training experience.

Q: What about seniority for shift preference, promotional exams, layoffs, etc.?

A: Seniority for these and other similar issues will be defined solely as time as a City of Kettering Police Officer.

Q: How long will the eligibility list stay active?

A: The City's eligibility list will remain active for one year with the possibility of two separate six-month extensions after the first year for a maximum of two years total.

Q: Will I be notified one way or another about the status of my application and placement on the list?

A: The City of Kettering notifies candidates regarding the status of their applications and the selection process.

KETTERING POLICE DEPARTMENT

PATROL OFFICER

GENERAL STATEMENT OF DUTIES:

Performs police related tasks in the protection of life and property through the enforcement of statutes and ordinances, or may perform tasks in the staff services or administrative sections of the Police Department. Does related work as assigned.

DISTINGUISHING FEATURES OF THE CLASS:

Work normally consists of preventive patrol, preliminary investigations and traffic control duties in a designated area, but can also include a variety of staff assignments. Duties may involve an element of personal danger and employees must be able to act without immediate and direct supervision and exercise independent judgment in meeting emergencies. The nature of the work requires that the employee may work irregular hours and in a variety of weather conditions with exposure to the elements. Regular schedules include working on Saturdays, Sundays and holidays. May be called in during emergencies. Specific work assignments are made by a Sergeant or other Police Supervisor and work methods and results are checked through performance evaluations, review of reports and discussions.

EXAMPLES OF WORK: (Illustrative Only)

Patrols a designated area of the City, generally in a patrol car, to monitor security of businesses and residents, preserve order, prevent and discover the commission of crime and to enforce motor vehicle operation and parking regulations;

Responds to calls for police service involving such things as automobile accidents, fires, neighborhood or family disturbances and complaints of violation of statutes or ordinances;

Conducts preliminary investigations at crime scenes, gathers evidence, interviews complainants and witnesses, makes arrests as necessary;

Investigates traffic accidents, including alleviating traffic congestion at the scene, interviewing those involved and available witnesses, preparing detailed accident reports and issuing citations based on a determination of the facts surrounding the situation;

Provides general assistance to citizens in a variety of emergency situations;

Testifies as a witness in court regarding arrests made, citations issued, etc.;

Administers first aid in emergency situations to those in need;

Effectively handles violent, mentally ill, or intoxicated individuals;

Effectively deals with distraught and upset victims;

Decides on use of appropriate physical force required per policy/protocol, and when possible, implements creative solutions to problems;

Interviews persons with complaints or inquiries, and attempts to make a proper disposition, provide general information or direct them to the proper authorities;

Inspects establishments providing alcoholic beverages and entertainment;

Reports hazards to community safety;

Attends in-service training classes to maintain proficiency in police methods, first aid, weapons, force options, emergency vehicle operations and related subjects;

Writes reports and retrieves data from a personal computer;

Performs physically strenuous duties (i.e., pursuing/apprehending subjects and moving bodies);

May involve frequent or prolonged sitting or standing;

Identifies and remains informed about persons of known criminal background and places of questionable legality within the community;

Assists in training of newly hired officers;

Performs in staff services and other administrative areas such as Crime Prevention/Public Information Officer, Administrative Officer, or Recruiting/Training Officer;

Operates and maintains in good working order a variety of law enforcement equipment;

Performs as a detective, making in-depth investigations of offenses and related intelligence work;

Assumes charge of a watch in the absence of a Sergeant or other command officer;

Performs other essential functions and related law enforcement and public service assignments as required;

Regular and predictable attendance required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Ability to develop a working knowledge of criminal, civil and traffic laws, departmental policies and procedures, effective police methods, first-aid techniques and procedures and geography of the City. Ability to learn to use police computer system. Knowledge of the care and skill in the use of police related equipment, including firearms. Effective oral communication skills and the ability to deal courteously and effectively with the general public. Ability to deal with offenders firmly, courteously and tactfully and with respect for the rights of others. Ability to handle emergencies and tense situations and maintain one's composure. Ability to write accurate, clear and comprehensive reports. Ability to learn standard broadcasting procedures of a police radio system.

Prior to appointment, candidates for positions in this class must successfully pass a thorough background check including pre-offer and post-offer polygraph, medical/physical/drug and alcohol screen and psychological examination. Must be physically capable of performing essential police duties. Must have physical agility sufficient to lift and/or move heavy objects or persons in the course of rescue activities; the ability to physically

restrain persons in the course of law enforcement activities; the ability to give chase on foot in the course of law enforcement/criminal apprehension activities; and the ability to withstand working outside in all extreme weather conditions. Must have visual ability sufficient to operate a police vehicle by both day and night, to observe criminal actions taking place, to observe traffic violations taking place, to read and write reports, correspondence, etc. Must have hearing ability sufficient to understand radio transmissions, conversation with other individuals both in person and over a telephone. Must have speaking ability sufficient to communicate effectively with other individuals in person, over a telephone, or over a radio.

Candidates for positions in this class must also be at least 21 years of age and eligible to work in the United States at time of appointment. Must have demonstrated moral integrity and the ability to conduct oneself in a manner above reproach, legally and morally. Must have the ability to evaluate information, analyze situations and exercise sound judgment; must obtain a valid motor vehicle operator's license issued by the State of Ohio within 60 days of appointment; must successfully complete the Police training course chosen by the City which meets or exceeds the standards prescribed by law; and must successfully complete a one-year probation period prior to permanent appointment.

Out-of-state officers, hired through the lateral entry process, may have to successfully complete mandated courses by the Ohio Peace Officer Training Commission.

MINIMUM QUALIFICATIONS:

At the time of appointment, candidates must have a high school diploma or its equivalent; successfully completed at least **two years** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

At the time of appointment, candidates must have obtained **credit hours equivalent to an Associate Degree** (60 semester hours/90 quarter hours) from an accredited college or university **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020); **or**

At the time of appointment, candidates must have **two years** of active military service or equivalent years of service in the Reserves or National Guard with a satisfactory service record or honorable discharge **AND** must have successfully completed at least **one year** of continuous service as a full-time commissioned patrol officer and possess a current Ohio Peace Officer Training Commission (O.P.O.T.C.) peace officer certificate or equivalent peace officer certification in candidate's current state of residency and must have been employed as a full-time patrol officer within the last calendar year from due date of application (7/24/2020).

Approved:  _____

Date: 07/01/2020