

CITY OF KETTERING
CITY COUNCIL
CIP WORKSHOP MINUTES
September 8, 2020

The Council of the City of Kettering, Ohio met in a Capital Improvement Program workshop and a regularly scheduled workshop session on Tuesday, September 8, 2020, in the Deeds Conference Room, Kettering Government Center, 3600 Shroyer Road. Mayor Patterson called the meeting to order at 6:01 p.m.

Council Members Present included Mayor Patterson, Vice Mayor Klepacz, Mr. Lautar, Mr. Duke, Mr. Wanamaker Mr. Scott and Mrs. Fisher.

Staff Members Present: City Manager Mark Schwieterman, Assistant City Manager Steve Bergstresser, Law Director Ted Hamer, Economic Development Manager Gregg Gorsuch and Community Information Manager Mary Azbill. Present via video conference due to the COVID-19 pandemic: Finance Director Nancy Gregory, Budget Manager Kelly O'Connell, PRCA Director Mary Beth O'Dell, Human Resource Director Sara Mills Klein, Fire Chief Tom Butts, Assistant Fire Chief Mitch Robbins, Assistant Fire Chief Mike Miller, Public Service Director David Duritsch, Planning and Development Director Tom Robillard, Assistant City Engineer John Sliemers, Volunteer Coordinator Mary Lou Randolph, Human Resource Manager Jenny Smith and Human Resource Technician Amanda Harold.

Resident Sterling Abernathy was also in attendance.

Mr. Schwieterman announced this meeting would be the Capital Improvement Program (CIP) budget workshop. He stated the proposed Current CIP Outlay for 2021, net of grants and carryovers, is \$8,097,000. The CIP Outlay will be drawn down from the City's General Fund balance (reserves) and the Capital Improvement Fund. He then turned the meeting over to Mr. Bergstresser who presented the 2021-2025 Capital Improvement Program.

Mr. Bergstresser began a PowerPoint presentation regarding the Capital Improvement Program for 2021-2025. Mr. Bergstresser discussed several Capital Improvement Projects including traffic controls, roadway improvements projects, streetscape projects, drainage projects, Parks, Recreation and Cultural Arts projects, tree planting/landscaping and buildings and miscellaneous projects.

During the Traffic Controls portion of the presentation, Mr. Bergstresser stated the traffic controls proposed for 2021 total \$105,000 coming from the City with no federal funds. Included is \$10,000 for traffic controls maintenance, \$20,000 for miscellaneous transportation and \$25,000 for the pavement marking program. In addition, \$25,000 is proposed for the traffic signal replacements Phase 3 project. Mr. Bergstresser mentioned all the traffic signal replacement projects will be replacing the wire traffic signals with mast arm signals.

Mr. Bergstresser also reviewed the Roadway Improvement Summary with the Council members. He mentioned \$1,000,000 will be spent on the general asphalt resurfacing program in 2021. The thoroughfares, arterials and collector street improvements have been proposed at \$505,000 for 2021. This includes \$325,000 for the Smithville Road Project – Wilmington to Dayton Corporation limit and \$180,000 for the Hilton Avenue (Dorothy to Cardington) project. Mr. Bergstresser stated curb, sidewalk and drive approach work to be done in various areas of the City in 2021 is proposed at \$750,000. Mr. Bergstresser noted there is \$45,000 in the plan for ADA curb ramp replacement program. Mr. Bergstresser went on to note the County Line Road Widening Project is planned at \$3,941,600 for next year--\$840,000 from the City of Kettering, \$736,700 from the City of Beavercreek and \$2,364,900 from FAST Act STP. In addition, the College Drive cul de sac is included at \$600,000. The Dorothy Lane ADA ramp replacement is proposed for \$350,000.

Mr. Bergstresser also mentioned \$20,000 is planned for the Hewitt Avenue Bikeway right of way--\$10,000 from the City of Kettering and \$10,000 from the City of Centerville--to

be completed in 2022. Marshall Road resurfacing from E. David to south corporate limit is included for \$574,000. Research Boulevard (State Route 835) resurfacing is planned for \$400,000--\$80,000 from the City of Kettering and \$320,000 from ODOT Urban Paving. Ridgeway Road landscaping design is planned for \$40,000. The Woodman Drive resurfacing project from Wilmington to Stocker is planned for \$700,000. The OPWC application will be filed in fall of 2020. Finally, \$16,000 is planned for the Ansel Drive Bridge Replacement right of way to be constructed in 2022/2023. Mr. Scott stated that a resident is experiencing erosion and asked if improvements to the bridge would rectify this. Mr. Bergstresser stated this would have to be checked..

Mayor Patterson asked about the Schantz Bridge landscaping being moved from 2021 to 2022 as Council agreed it would happen in 2021. Mr. Schwieterman agreed to move it back to 2021.

At this point in the meeting Mr. Bergstresser moved on to the planned Streetscape Projects. He noted there is \$10,000 included for the Bike Program and \$20,000 for the Pole Painting program.

Mr. Bergstresser stated \$25,000 is proposed for miscellaneous drainage projects.

Next, Mrs. O'Dell reviewed with Council several miscellaneous PRCA improvements proposed for 2021 including; irrigation for \$50,000 and PRCA unplanned CIP items at \$10,000. Mrs. O'Dell said \$30,000 is planned for park painting and repair program

Finally, Mrs. O'Dell mentioned there is \$79,000 proposed for the tree planting and landscaping programs, these include citizen tree planting program, public street landscaping and street construction tree replacement.

Mr. Duke asked if the City is no longer considering a dog park. Mr. Schwieterman stated the expenditure could not be considered at this time.

Mr. Duritsch took the floor to discuss facility projects. He stated \$97,000 is planned for the Recreation Complex (floor refinishing), Adventure Reef Water Park (repainting and slide maintenance) and Kettering Fitness & Wellness Center (carpet replacement). Rosewood Arts Centre renovations are proposed at \$1,685,000--\$1,235,000 from the City of Kettering and \$450,000 from OFCC grant funds.

Wayfinding signage at the North and South Buildings at the Government Center is included in the plan for \$60,000. This signage will help direct customers as the new Police Department renovations are completed. Other miscellaneous building improvements will include: core fiber network enhancements for \$171,000, PSC HVAC improvements for \$25,000, ADA program improvements for \$25,000, facility security for \$85,000, facility chargeback for \$640,000, court security locker rooms for \$85,000, and other miscellaneous improvements for \$140,000.

Mr. Bergstresser spoke about the Flight Line Bikeway Project which would take place in the future. This would include the Norfolk southern right of way to 35 pairing with iron horse and south of Woodman connecting to Delco Park.

Mr. Duritsch explained to Mayor and Council members that a 2020 budget adjustment is necessary for the Police Department Renovation Project due to existing building deficiencies, existing building water intrusion, phasing modifications (piping, controls, data), security enhancements (fobs, cameras, door hardware, intercom), layout modifications (detectives, locker rooms) and FF&E: pricing (generator, lockers) and additions (evidence intake, detectives).

Mrs. Fisher asked about the amount of contingency. Mr. Duritsch stated \$210,000. Mrs. Fisher then asked for percentage complete. Mr. Duritsch stated 65% to 70%.

Mayor Patterson noted that there was a \$200,000 contingency and now an additional \$500,000.

Mr. Schwieterman stated that a supplemental appropriation of \$550,000 would be requested for approval at the September 22, 2020, Council meeting. The City would like to bring KPD officers back to their headquarters as soon as possible as they are currently in different facilities throughout the city.

This concluded the CIP portion of the Workshop Meeting.

December Calendar – Mr. Schwieterman stated that the White Copy of the 2021 Budget would be distributed November 25. On December 8, beginning at 5:30 p.m., Budget Workshop would take place. The first reading of the personnel Ordinance would take place at the Council meeting December 8. On December 15, budget appropriations for 2021 and second reading of Ordinance would take place at the Council meeting.

Acting City Manager - The City Manager will be out of the office September 25 to October 4. Mr. Bergstresser will be Acting City Manager.

Beggar's Night – Mr. Schwieterman stated that Beggar's Night will take place Saturday, October 31 from 6:00 to 8:00 p.m. unless that state of Ohio says otherwise. The City will leave it up to the parents if the State approves.

Work From Home Policy – Mr. Schwieterman stated the City's Work From Home policy will allow employees to work remotely if their situations align with buckets 1-5. If an employee can work from home; if employee is not sick, if employee has childcare issues (maximum of 3/5 of week working remotely). This policy will be effective September 14, 2020.

80 Hours Leave Policy – Mr. Schwieterman explained that essential positions currently have 60 employees impacted by COVID-19. The 80 hours will be placed in the administrative leave category and no change in personnel ordinance is necessary. Memos of Understanding will be presented to each bargaining unit. The policy will be retroactive to the start of COVID-19.

CARES Act Declaration – Mr. Schwieterman stated that the CARES Act requires the City to declare how funds are being used. Public safety expenditures are being considered. A resolution will be prepared for the September 22 meeting.

At 7:15 p.m., Mr. Scott made a motion to enter into executive session under Section 121.06 (k) of the Codified Ordinances for purposes of Economic Development; the motion was seconded by Mr. Lautar. The motion passed by a unanimous roll call vote.

At 7:30 p.m., Council exited the executive session and went back on the public record.

The City Council Workshop Meeting was adjourned at 7:30 p.m.

ATTEST:

DONALD E. PATTERSON
MAYOR

LASHAUNAH D. KACYNSKI
Clerk of Council