

CITY OF KETTERING
CITY COUNCIL
WORKSHOP MINUTES
October 27, 2020

The Council of the City of Kettering, Ohio met in a workshop session on Tuesday, October 27, 2020, in the Deeds Conference Room, Kettering Government Center, 3600 Shroyer Road. Mayor Patterson called the meeting to order at 6:03 p.m.

Council Members Present included Mayor Patterson, Vice Mayor Klepacz, Mr. Lautar, Mr. Wanamaker Mr. Duke, Mr. Scott and Mrs. Fisher.

Staff Members Present: City Manager Mark Schwieterman, Assistant City Manager Steve Bergstresser, Economic Development Manager Gregg Gorsuch, Human Resource Director Sara Mills Klein and Community Information Manager Mary Azbill.

Resident Sterling Abernathy was also in attendance.

Agenda Review – Mr. Schwieterman reviewed the agenda for this evening’s meeting with the Council members.

Mr. Bergstresser announced that bidding for the Ridgeway Bridge Replacement Project began October 8, and 6 bids were received. Brumbaugh Construction came in \$200,000 under budget. The City is in the process of awarding the contract to Brumbaugh. The project will begin late November or early December.

At 6:08 p.m., Mrs. Fisher made a motion to enter into executive session under Section 121.06 (k) of the Codified Ordinances for purposes of Labor Negotiations; the motion was seconded by Mr. Lautar. The motion passed by a unanimous roll call vote.

At 6:47 p.m., Council exited the executive session and went back on the public record.

Mr. Schwieterman presented the 2021 budget update to Mayor and Council Members. On October 7, the Finance Department presented a General Fund (GF) Estimate for year-end 2020 and 2021. He explained that he met with Department Directors, Clerk of Court and Municipal Court Judges to discuss the need for necessary reductions to the proposed 2021 budget. On October 23, the Finance Department presented a revised GF estimate for year-end 2020 and 2021.

Revenue - Estimates for 2021 were adjusted upward since October 7 by \$310,000. The estimates for income tax, property tax and permit fees have been adjusted to reflect most recent information. Income tax is estimated at \$49,240,000 for 2020 and \$47,900,000 for 2021. These estimates take into consideration the recent announcements by Synchrony Financial and Wilmer Hale. Total GF revenues for 2020 and 2021 are estimated at \$63,400,000 and \$61,459,000 respectively.

Personnel - A number of personnel moves have been examined to reduce the personnel services budget for 2021. For the October 23 estimate, the City planned to reduce funding by \$1.86M. The estimate eliminates funding for approximately 13 full-time positions and approximately 18 part-time positions. Approximately \$316,000 in reductions for PRCA positions are not included in the above position counts, but are included in the \$1.86M. These positions are only being removed from the 2021 budget and will not be eliminated from the Personnel Ordinance. The City anticipates funding positions when the financial conditions improve.

Operating Expenses - Approximately \$860,400 in operating expense reductions were made for the October 23 estimate.

Capital Outlay - Approximately \$1,833,000 in capital outlay reductions were made for the October 23 estimate. This includes moving the Fire Ladder Truck (\$852,000) to 2020 and a Fire Medic (\$322,500) moving to 2022.

Mayor Patterson asked if the gas tax is still included. Mr. Schwieterman stated it was.

Mr. Schwieterman stated the White Copy of the 2021 Budget would be available November 25. The 2021 Budget Workshop will be held December 8, along with Personnel Ordinance review. Appropriation will occur at the December 15 Council Meeting.

Mayor Patterson asked if a priority list is developed if additional CARES Act funding is available. Mr. Schwieterman stated this process will begin soon depending on specifications of funding.

Mrs. Fisher asked if the City conducted a risk analysis. Mr. Schwieterman stated that \$900,000 will not make up revenue for businesses. The fund balance will take care of that.

Mayor Patterson asked if Boonshoft money is still online for 2021. Mr. Schwieterman explained that Boonshoft money will be expended in 2028.

Mrs. Fisher stated that the Board of Community Relations' survey is ready to release to public. Mr. Duke responded that the font was difficult to read and asked if it could be changed.

Mr. Schwieterman recommended that Workshop and Council Meetings be held virtually through November. Mayor Patterson asked how that would work with Budget Workshop. Mr. Schwieterman said it would be presented in the same way meetings were held in April and May. Mr. Schwieterman then said a determination would be made at the end of November regarding how December meetings.

The City Council Workshop Meeting was adjourned at 7:27 p.m.

ATTEST:

DONALD E. PATTERSON
MAYOR

LASHAUNAH D. KACYNSKI
Clerk of Council